

Ordinary Council Meeting

Business Paper

Pursuant to section 9 of the *Local Government Act 1993*, notice is hereby given that an Ordinary Council Meeting of Parkes Shire Council will be held in the Parkes Council Chamber, 2 Cecile Street, Parkes, on Tuesday 16 May 2023 at 2:00pm.



Kent Boyd PSM
GENERAL MANAGER

Governing Body

Composition:	Ten (10) Councillors
Membership:	Councillor W Jayet, Councillor M Applebee, Councillor J Cass, Councillor KM McGrath, Councillor L O'Leary, Councillor G Pratt, Councillor D Weber, Councillor G Wilson.
Quorum:	6 Councillors
Chairperson:	Chairperson, Councillor K Keith OAM
Deputy Chairperson:	Deputy Chairperson, Councillor N Westcott

Pursuant to section 223 of the *Local Government Act 1993*, the role of Parkes Shire Council's governing body is:

- To direct and control the affairs of Parkes Shire Council in accordance with the *Local Government Act 1993*, in consultation with the General Manager.
- To provide effective civic leadership to the local community.
- To ensure as far as practicable the financial sustainability of the Council.
- To ensure as far as practicable that the Council acts in accordance with the principles set out in Chapter 3 of the *Local Government Act 1993* and other strategic plans, programs, strategies and policies of the Council.
- To determine and adopt a rating and revenue policy and Operational Plans that support the optimal allocation of the Council's resources to implement the strategic plans (including the Community Strategic Plan) of the Council and for the benefit of the local area.
- To keep under review the performance of the Council, including service delivery.
- To make decisions necessary for the proper exercise of the Council's regulatory functions.
- To determine the process for appointment of the General Manager by the Council and to monitor the General Manager's performance.
- To determine the senior staff positions within the organisation structure of the Council, following consultation with the General Manager.
- To consult regularly with community organisations and other key stakeholders and keep them informed of the Council's decisions and activities.
- To be responsible for ensuring that the Council acts honestly, efficiently and appropriately.

Matters determined by meetings of Parkes Shire Council's governing body will include all those non-delegable functions identified in section 377 of the *Local Government Act 1993*.

Council Chambers

Seating Plan



PUBLIC GALLERY

Guiding Principles

In accordance with section 8A of the *Local Government Act 1993*, Councillors are reminded of the guiding principles applicable to decision-making by local councils:

- Councils should recognise diverse local community needs and interests.
- Councils should consider social justice principles.
- Councils should consider the long-term and cumulative effects of actions on future generations.
- Councils should consider the principles of ecologically sustainable development.
- Council decision-making should be transparent and decision-makers are to be accountable for decisions and omissions.

Statement of Ethical Obligations

In accordance with clause 3.22 of Council's Code of Meeting Practice, Councillors are reminded of their Oath or Affirmation of Office made under section 233A of the Act and their obligations under Council's Code of Conduct to disclose and appropriately manage conflicts of interest.

Oath or Affirmation of Office

The Oath or Affirmation is taken by each Councillor whereby they swear or declare to undertake the duties of the office of Councillor in the best interests of the people of the Parkes Shire and Parkes Shire Council and that they will faithfully and impartially carry out the functions, powers, authorities and discretions vested in them under the *Local Government Act 1993* or any other Act to the best of their ability and judgment.

Conflicts of Interest

All Councillors must declare and manage any conflicts of interest they may have in matters being considered at Council meetings in accordance with the Council's Code of Conduct. All declarations of conflicts of interest and how the conflict of interest was managed will be recorded in the minutes of the meeting at which the declaration was made.

Councillors attending a meeting by audio-visual link must declare and manage any conflicts of interest they may have in matters being considered at the meeting in accordance with Council's Code of Conduct. Where a Councillor has declared a pecuniary or significant non-pecuniary conflict of interest in a matter being discussed at the meeting, the Councillor's audio-visual link to the meeting will be suspended or terminated for the time during which the matter is being considered or discussed by Council, or at any time during which Council is voting on the matter.

Councillors should ensure that they are familiar with Parts 4 and 5 of Council's Code of Conduct in relation to their obligations to declare and manage conflicts of interests.

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1 OPENING OF MEETING

In the spirit of open, accessible and transparent government, meetings of Parkes Shire Council are video recorded and webcast, consistent with Council's Code of Meeting Practice and the *Local Government Act 1993*.

Council accepts no liability for any defamatory, discriminatory or offensive remarks or gestures made during the course of meetings. Opinions expressed or statements made by individual participants are the opinions or statements of those individuals, and do not imply any form of endorsement by Council.

Closed sessions of Council meetings are not video recorded or webcast.

Recordings and webcasts are protected by copyright and owned by Council, and published to Council's website. No part may be copied, recorded, reproduced or transmitted without the prior written consent of the General Manager. Any recording or webcast is not, and shall not, be taken to be an official record of Council or discussion depicted therein. Only the official minutes may be relied upon as an official record of the meeting.

Authorised media representatives are permitted to record meetings provided written notice has been lodged. A person may be expelled from a meeting for recording without notice. Recordings may only be used for the purpose of accuracy of reporting and are not for broadcast, or to be shared publicly. No recordings of any private third-party conversations or comments of anyone within the Chamber are permitted.

Please ensure that mobile phones and other electronic devices are turned off or are in silent mode for the duration of the meeting.

Under Council's Code of Meeting Practice, individuals acting in a disorderly manner can be asked by the Chairperson to leave the meeting.

2 ACKNOWLEDGEMENT OF COUNTRY

The Mayor will invite a Councillor to deliver an Acknowledgement of Country:

Parkes Shire Council acknowledges the Wiradjuri People who are the Traditional Custodians of the Land. I would also like to pay respect to the Elders past, present and emerging of the Wiradjuri Nation and extend that respect to other Aboriginal peoples from other nations who are present.

Alternatively, the Councillor may deliver the following Acknowledgement of Country in Wiradjuri language, which has been provided by Mr Geoff Anderson, a Wiradjuri Elder resident of the Parkes Shire:

Wiradjuri language	English translation
Badhu yinganha yindyamarra-gu Wiradjuri mayiny bu Wiradjuri manhang	<i>I give respect to Wiradjuri people and Wiradjuri soil.</i>
Badhu gulbarra ngali Yama Wiradjuri ngurambang bu ngali garrariwibarra gu marambir Niiringal	<i>I understand we are on Wiradjuri country and can work together to a better tomorrow.</i>
Mandaang guwu	<i>Thank you.</i>

3 PRAYER

4 APOLOGIES AND APPLICATIONS FOR A LEAVE OF ABSENCE

In accordance with clauses 5.3, 5.4 and 5.5 of Council's Code of Meeting Practice, apologies must be received and accepted from absent Councillors and a leave of absence from the Council Meeting may be granted.

5 APPLICATIONS TO ATTEND BY AUDIO-VISUAL LINK

In accordance with clauses 5.18 and 5.19 of Council's Code of Meeting Practice, Councillors may attend and participate in meetings by audio-visual link with the approval of the Council.

Requests by Councillors for approval to attend a meeting by audio-visual link must be made in writing to the General Manager prior to the meeting in question and provide reasons why the Councillor will be presented from attending the meeting in person.

Councillors attending a meeting by audio-visual link are reminded that they must ensure that no other person is within sight or hearing of the meeting at any time that the meeting is closed to the public under section 10A of the *Local Governme Act 1993*.

Note: Consistent with clause 5.43 of Council's Code of Meeting Practice, attendance by Council staff at meetings of the Council by audio-visual link shall be with the approval of the General Manager.

6 CONFIRMATION OF MINUTES**6.1 MINUTES OF THE ORDINARY ORDINARY COUNCIL MEETING MEETING HELD ON 18 APRIL 2023****IP&R Linkage:** **Pillar:** Leadership**Goal:** Our local government is open, accountable and transparent.**Strategy:** Provide open and transparent decision-making and undertake the civic duties of Council with professionalism and integrity.**Annexures:** **A. Ordinary Ordinary Council Meeting Meeting Minutes - 18 April 2023****RECOMMENDATION**

That Ordinary Council Meeting:

1. Receive and confirm the Minutes of the Ordinary Ordinary Council Meeting Meeting held on Tuesday 18 April 2023 appended at *Annexure A*.

Ordinary Council Meeting

Minutes

Tuesday 18 April 2023



Minutes of the Ordinary Council Meeting**Held on Tuesday, 18 April 2023 at the****Trundle Services & Citizens Club, 99 Forbes Street, Trundle NSW 2875****Present:**

Cr Ken Keith OAM	Councillor (Chairperson)
Cr Neil Westcott	Councillor (Deputy Chairperson)
Cr Marg Applebee	Councillor
Cr Jacob Cass	Councillor
Cr William Jayet	Councillor
Cr Ken McGrath	Councillor
Cr Louise O'Leary	Councillor
Cr George Pratt	Councillor
Cr Daniel Weber	Councillor
Cr Glenn Wilson	Councillor

Council Officers in Attendance:

Mr Ben Howard	Director Operations (Acting General Manager)
Mr Brendan Hayes	Director Planning and Community Services
Mr Jaco Barnard	Chief Financial Officer
Mr Anthony McGrath	Executive Manager Corporate Services (Acting Director Customer, Corporate Services & Economy)
Mrs Mikaela Cass	Acting Executive Manager Corporate Services
Mrs Shona Henry	(Minutes)

NOTES

The meeting commenced at 2.00pm and concluded at 3.20pm

1 OPENING OF MEETING

The Mayor declared the Ordinary Council Meeting of Tuesday 18 April 2023 open and welcomed Councillors, Council Officers and members of the public attending and listening to the meeting.

The Mayor advised attendees that the meeting was being recorded and streamed live on the internet, to enhance the accessibility of Council meetings to the broader Parkes Shire community, and that the recording will be archived and made available on Council's website.

The Mayor asked that attendees ensure that mobile phones and other electronic devices were turned off or in silent mode for the duration of the meeting.

The Mayor further advised that all care would be taken to maintain privacy, however, as a visitor in the public gallery, members of the public should be aware that their presence may be recorded.

2 ACKNOWLEDGEMENT OF COUNTRY

The Mayor read the following Acknowledgement of Country in Wiradjuri language, which has been provided by Mr Geoff Anderson, a Wiradjuri Elder and resident of the Parkes Shire:

Wiradjuri language	English Translation
Badhu yinganha yindyamarra-gu Wiradjuri mayiny bu Wiradjuri manhang	<i>I give respect to Wiradjuri people and Wiradjuri soil.</i>
Badhu gulbarra ngali Yama Wiradjuri ngurambang bu ngali garrariwibarra gu marambir Niiringal	<i>I understand we are on Wiradjuri country and can work together to a better tomorrow.</i>
Mandaang guwu	<i>Thank you.</i>

3 PRAYER

The Acting General Manager read the Prayer:

O God,
Grant that by the knowledge of Thy will,
All we may resolve shall work together for good,
We Pray through Jesus Christ, Our Lord,

AMEN

4 APOLOGIES AND APPLICATIONS FOR A LEAVE OF ABSENCE

Mr Kent Boyd	General Manager
Mr Andrew Francis	Director Infrastructure and Strategic Futures
Mr Cian Middleton	Director Customer, Corporate Services and Economy

5 APPLICATIONS TO ATTEND BY AUDIO-VISUAL LINK

Nil

Prior to the open session of Council confidential items were tabled and discussed. The Mayor read the resolution of the Confidential matters in the open session of Council.

17 CONFIDENTIAL MATTERS

RESOLVED OCM 061/23

Moved: Cr William Jayet

Seconded: Cr Jacob Cass

That Ordinary Council Meeting:

1. Moves into Closed Session to deal with the matters below, which are classified as confidential under section 10A(2) of the *Local Government Act 1993* for the reasons specified:

17.1 COOKAMIDGERA FIRE SHED - CONSTRUCTION COST VARIATION

This matter is considered to be confidential under Section 10A(2) - c of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.

Further it is considered that discussions of this matter in open Council would, on balance, be contrary to the public interest as it would prejudice Council's ability to secure the optimum outcome for the community.

2. Exclude the media and public from the meeting on the basis that the business to be considered is classified as confidential, pursuant to 10A(1), 10(2) and 10A(3) of the *Local Government Act 1993*.
3. Withhold reports and correspondence relevant to the subject business be withheld from the media and public as provided by section 11(2) of the *Local Government Act 1993*.
4. Make public resolutions made by the Council in Closed Session after the conclusion of the Closed Session, and record such resolutions in the minutes of the Council meeting.

CARRIED

At 1.30pm, the Meeting went into Closed Session.

RESOLVED OCM 062/23

Moved: Cr William Jayet

Seconded: Cr Jacob Cass

That Ordinary Council Meeting:

1. Resume in Open Session and note the Mayor's report on Confidential Resolutions.

CARRIED

At 1.45pm the Council in Closed Session ended.

17 REPORT OF CONFIDENTIAL RESOLUTIONS

In accordance with clauses 14.22 and 14.23 of Council's Code of Meeting Practice, resolutions passed during a meeting, or a part of a meeting that is closed to the public must be made public by the Chairperson as soon as practicable. Such resolutions must be recorded in the publicly available minutes of the meeting.

17.1 COOKAMIDGERA FIRE SHED - CONSTRUCTION COST VARIATION

RESOLVED OCM 063/23

Moved: Cr Jacob Cass

Seconded: Cr William Jayet

That Council:

1. Endorse the variation in contract pricing for the construction of the Rural Fire Service Shed at Cookamidgera, which has extended the price of the tender, as detailed in the report.

CARRIED

6 CONFIRMATION OF MINUTES

6.1 MINUTES OF THE ORDINARY COUNCIL MEETING HELD ON 21 MARCH 2023

RESOLVED OCM 064/23

Moved: Cr George Pratt

Seconded: Cr William Jayet

That Ordinary Council Meeting receive and confirm the Minutes of the Ordinary Council Meeting held on Tuesday 21 March 2023 appended at *Annexure A*.

CARRIED

7 DISCLOSURES OF INTERESTS

The Mayor reminded Councillors and Council Officers of their obligation under Council's Code of Conduct to disclose and manage any conflicts of interest they may have in matters being considered at the meeting, and invited Councillors and Council Officers to disclose any such interests.

Cr Louise O'Leary disclosed a less than significant non-pecuniary interest in relation to item 12.3 Request for Assistance under Community Infrastructure Project Policy from Parkes Hockey Inc. and chose to remain in the meeting, participate in debate and discussion on the matter, and vote on the matter. The reason provided was:

"Financial playing member of Parkes Hockey".

8 LATE BUSINESS

The Mayor advised that no late items of business had been submitted to the meeting.

9 MAYORAL MINUTE(S)

9.1 MEETINGS, FUNCTIONS AND EVENTS ATTENDED BY MAYOR AND COUNCILLORS

RESOLVED OCM 065/23

Moved: Cr Marg Applebee
Seconded: Cr Jacob Cass

That Council:

1. Note the report on the meetings, functions and events attended by the Mayor and Councillors during the period 21 March 2023 through to 17 April 2023.
2. Master document updated with the amendments advised during the meeting.

CARRIED

9.2 COMING KNOWN EVENTS FOR MAYOR AND COUNCILLORS

RESOLVED OCM 066/23

Moved: Cr George Pratt
Seconded: Cr William Jayet

That Council:

1. Note the known upcoming meetings, functions and events for the Mayor and Councillors.

CARRIED

9.3 REPORT ON CENTRAL NSW JOINT ORGANISATION BOARD MEETING HELD ON 23 FEBRUARY 2023

RESOLVED OCM 067/23

Moved: Cr Neil Westcott
Seconded: Cr Marg Applebee

That Council:

1. Note the report from the Mayor on the Central NSW Joint Organisation Board meeting 23 February held online and note the changes to the NSW Charter with the following additions and changes highlighted in yellow in the attached Annexure A1.

CARRIED

9.4 MOBILE BLACK SPOT PROGRAM**RESOLVED OCM 068/23**

Moved: Cr George Pratt

Seconded: Cr Glenn Wilson

That Council:

1. Receive and note the information.
2. Advise of Council's continued support of the Mobile Blackspot program and
3. Advise of Council's participation in the blackspot identification and nomination process.

CARRIED**12 REPORTS OF COMMITTEES****10.1 MINUTES OF THE EXTRAORDINARY LOCAL TRAFFIC COMMITTEE MEETING
HELD ON 28 MARCH 2023****RESOLVED OCM 069/23**

Moved: Cr Louise O'Leary

Seconded: Cr Jacob Cass

That Council:

1. Receive and confirm the Minutes of the Extraordinary Local Traffic Committee Meeting held on Tuesday 28 March 2023 appended at *Annexure A*.

CARRIED**10.2 MINUTES OF THE PARKES SPORTS COUNCIL MEETING HELD ON 11 APRIL
2023****RESOLVED OCM 070/23**

Moved: Cr Ken McGrath

Seconded: Cr George Pratt

That Council:

1. Receive and confirm the Minutes of the Parkes Sports Council Meeting held on Tuesday 11 April 2023 appended at *Annexure A*.

CARRIED

**10.3 MINUTES OF THE SPORT AND RECREATION ADVISORY COMMITTEE MEETING
HELD ON 4 APRIL 2023****RESOLVED OCM 071/23**

Moved: Cr George Pratt

Seconded: Cr Neil Westcott

That Council:

1. Receive and confirm the Minutes of the Sport and Recreation Advisory Committee Meeting held on Tuesday 4 April 2023 appended at *Annexure A*.

CARRIED**10.4 MINUTES OF THE WIRADJURI ELDERS ADVISORY COMMITTEE MEETING HELD
ON 4 APRIL 2023****RESOLVED OCM 072/23**

Moved: Cr Louise O'Leary

Seconded: Cr Marg Applebee

That Council:

1. Receive and confirm the Minutes of the Wiradjuri Elders Advisory Committee Meeting held on Tuesday 4 April 2023 appended at *Annexure A*.

CARRIED**13 REPORTS OF THE GENERAL MANAGER****11.1 INVESTMENT AND BORROWINGS REPORT AS AT 31 MARCH 2023****RESOLVED OCM 073/23**

Moved: Cr Marg Applebee

Seconded: Cr Jacob Cass

That Council:

Receive and note the Statement of Investments and Borrowings as at 31 March 2023.

CARRIED

14 REPORTS OF THE DIRECTOR CUSTOMER, CORPORATE SERVICES AND ECONOMY**12.1 ADOPTION OF DRAFT AGENCY INFORMATION GUIDE****RECOMMENDATION**

That Council:

1. Adopt the draft Agency Information Guide appended at *Annexure A*, pursuant to section 21 of the *Government Information (Public Access) Act 2009*.

RESOLVED OCM 074/23

Moved: Cr Glenn Wilson

Seconded: Cr Marg Applebee

That this item be deferred until next Ordinary Council meeting scheduled for 16 May 2023.

CARRIED**12.2 COUNCILLOR APPOINTMENT TO ARTS OUTWEST****RESOLVED OCM 075/23**

Moved: Cr Marg Applebee

Seconded: Cr Daniel Weber

That Council:

1. The appointment of Cr Jayet as Council's delegate to Arts OutWest be formally confirmed, and
2. That Arts OutWest be advised of the change.

CARRIED

Cr O'Leary declared non pecuniary interest in the following report and chose to remain in the meeting for discussion.

12.3 REQUEST FOR ASSISTANCE UNDER COMMUNITY INFRASTRUCTURE PROJECT POLICY FROM PARKES HOCKEY INC.**RESOLVED OCM 076/23**

Moved: Cr Glenn Wilson

Seconded: Cr Ken McGrath

That Council:

1. Facilitate the purchase of a SportsChamp SC2 BL Turf Cleaner on behalf of the Parkes Hockey Inc. under the Community Infrastructure Projects policy.

CARRIED

15 REPORTS OF THE DIRECTOR INFRASTRUCTURE AND STRATEGIC FUTURES**13.1 MAJOR PROJECTS AND CURRENT WORKS REPORT - INFRASTRUCTURE AND STRATEGIC FUTURES****RESOLVED OCM 077/23**

Moved: Cr Ken McGrath

Seconded: Cr Glenn Wilson

That Council:

1. Receive and note the Infrastructure and Strategic Futures Major Projects and Current Works Report for April 2023, appended at *Annexure A*.

CARRIED**16 REPORTS OF THE DIRECTOR OPERATIONS****14.1 MAJOR PROJECTS AND CURRENT WORKS - OPERATIONS****RESOLVED OCM 078/23**

Moved: Cr George Pratt

Seconded: Cr Marg Applebee

That Council:

1. Receive and note the Operations Major Projects and Current Works Report for April 2023, appended at *Annexure A*.

CARRIED**17 REPORTS OF THE DIRECTOR PLANNING AND COMMUNITY SERVICES****15.1 MARCH 2023 BUILDING STATISTICS REPORT****RESOLVED OCM 079/23**

Moved: Cr Marg Applebee

Seconded: Cr Jacob Cass

That Council:

1. Receive and note the March 2023 Building Statistics Report.

CARRIED

15.2 DRAFT PARKES WESTERN ENTRY MASTERPLAN**RESOLVED OCM 080/23**

Moved: Cr Marg Applebee

Seconded: Cr William Jayet

That Council:

1. Endorse the Draft Parkes Western Entry Masterplan for public exhibition.

CARRIED**18 QUESTIONS WITHOUT NOTICE**

At this stage the Mayor thanked the Trundle Community for having the Council meeting in Trundle and acknowledged those members of the Trundle community present at today's meeting.

The Mayor opened the floor for a Questions and Answer Session with members of the Trundle community. The items were logged in Council's Customer Request Management system for follow up and official response.

Michelle Maher

Volunteer Medical Officer in Trundle. Request for Council to investigate flooding at front of Ambulance Station. Possible cement apron at the front of their new \$40,000 shed. Last flood event damaged walls and skirting boards. When flooded vehicles (ambulances) unable to get out. **(DR2023/0032)**.

Rob Hellier

Safety concerns on intersection of Middle Trundle Road and Bogan Way. Request for reduced speed signs, possible tree removal. Request for Council to investigate. **(RD2023/0167)**

Sue Ellen Taylor

Intersection of Condobolin/Trundle Road - Road deterioration due to road trains. **(RD2023/0169)**

Request for kerb and guttering in front of Services Club **(RD2023/0172)**

Request for update on request for Trundle Golf Club & Services Club Crown Land Management. Waiting on response from Council. **(ECM1640393)**

Simon Walder

Comments on Swimming pool at Trundle - will there be a review or audit on the 2022-2023 season? Comments on concrete apron around pool, uniforms of Pool staff and request for possible meeting with Pool management Belgravia with Trundle community. **(PL2023/0011)**

Doug Porter

Comments on railway crossing at trundle - no Speed sign. Middle Trundle Road/Condobolin Road intersection - request for slashing of grass for clearer line of vision. **(BNE2023/0045)**

19 CONCLUSION OF MEETING

The meeting concluded at 3.20pm.



Ken Keith OAM**Mayor**

7 DISCLOSURES OF INTERESTS

In accordance with Part 16 of Council's Code of Meeting Practice, all Councillors must disclose and manage any conflicts of interest they may have in matters being considered at the meeting.

Council's Code of Conduct deals with pecuniary and non-pecuniary conflicts of interest and political donations, and provides guidance on how these issues should be managed.

Councillors, and where applicable, other Council Officials, must be familiar with Council's Code of Conduct and their obligations to disclose and manage any conflicts of interest that they may have in matters being considered at this Council Meeting.

Note: Councillors and staff who declare an Interest at the Council Meeting are also required to complete a Declaration of Interest form.

Obligations	
Pecuniary Interests	<p>A Councillor who has a pecuniary interest in any matter with which the Council is concerned, and who is present at a meeting of the Council at which the matter is being considered, must disclose the nature of the interest to the meeting.</p> <p>The Councillor must not be present at, or in sight of, the meeting:</p> <ul style="list-style-type: none"> (a) At any time during which the matter is being considered or discussed, or (b) At any time during which the Council is voting on any question in relation to the matter.
Non-Pecuniary Conflicts of Interest	<p>A Councillor who has a non-pecuniary conflict of interest in a matter, must disclose the relevant private interest in relation to the matter fully and on each occasion on which the non-pecuniary conflict of interest arises in relation to the matter.</p>
Significant Non-Pecuniary Conflicts of Interest	<p>A Councillor who has a significant non-pecuniary conflict of interest in relation to a matter under consideration at a Council meeting, must manage the conflict of interest as if they had a pecuniary interest in the matter.</p>
Less than Significant Non-Pecuniary Interests	<p>A Councillor who determines that they have a non-pecuniary conflict of interest in a matter that is not significant and does not require further action, when disclosing the interest must also explain why conflict of interest is not significant and does not require further action in the circumstances.</p>

8 LATE BUSINESS

9 MAYORAL MINUTE(S)

9.1 COMING KNOWN EVENTS FOR MAYOR AND COUNCILLORS

IP&R Linkage: **Pillar:** Leadership

Goal: Our local government is open, accountable, and representative.

Strategy: Advocate and provide strong representation for our community at the regional, state, and federal levels.

Author: **Cr Ken Keith OAM**

Annexures: **Nil**

MOTION

That Council:

- Note the known upcoming meetings, functions and events for the Mayor and Councillors.

REPORT

Table 1. below, lists the upcoming meetings, functions and events requiring the attendance of the Mayor or Councillors in relation to community or civic matters during the period 16 May 2023 through to 27 June 2023.

Table 1: Known upcoming Meetings, Functions and Events for Mayor and Councillors

Date	Function
Tuesday 16 May 2023	CNSWJO - Update on Transport and Infrastructure Priorities Mayor KJ Keith OAM and General Manager Kent Boyd
Tuesday 16 May 2023	Ordinary Council Meeting Council Chambers Parkes Shire Administration centre All Councillors and Executive Staff Includes Citizenship Ceremony
Wednesday 17 May 2023	Bushfire Management Committee meeting at Forbes Fire Control Centre Councillor DR Weber and Director Operations Ben Howard
Thursday 18 May 2023	Sports Grants Presentation Mayor KJ Keith OAM and Councillor LA O'Leary
Monday 22 May 2023	Parkes Arts Advisory Council Meeting Member Councillors Mayor KJ Keith and Councillors ME Applebee, WP Jayet, Deputy Mayor NC Westcott and JP Cass

Date	Function
Monday 22 May 2023	Peak Hill Community Consultative Committee meeting <i>Held on the fourth Monday of every month at the Peak Hill AIF Hall at 4pm.</i> Deputy Mayor NC Westcott
Tuesday 22 May 2023	Red Cross Conference Peak Hill Deputy Mayor NC Westcott
Wednesday - Thursday 24 - 25 May 2023	Central NSW Joint Organisation Board meeting Federal Parliament - Canberra Mayor KJ Keith and Brendan Hayes (Acting) General Manager
Thursday 25 May 2023	Trundle & District Progress Association Meeting <i>Held on the fourth Thursday of each month at the Trundle Memorial Hall commencing at 6.30pm.</i> Councillor GS Wilson (Alternate Cr ME Applebee)
Friday 26 May 2023	Country Mayors Association Meeting - Parliament House - Sydney Mayor KJ Keith
Monday - Wednesday 29 - 31 May 2023	Local Government NSW Destination and Visitor Economy Conference- Northern Beaches Councillor WP Jayet [Res: OCM047/23]
Friday 02 June 2023	Audit, Risk and Improvement Committee meeting Councillors JP Cass and ME Applebee
Saturday 03 June 2023	Official Opening of new Spicer Amenities and Clubhouse facility Mayor KJ Keith OAM (official) All Councillors
Monday 05 June 2023	IPWEA NSW Local Roads Congress - Sydney Deputy Mayor NC Westcott [Res: OCM047/23]
Tuesday 06 June 2023	Councillor Workshop All Councillors and Executive Staff Community Liveability and Access Advisory Committee Meeting Councillors ME Applebee, GW Pratt, LA O'Leary, KM McGrath, KJ Keith , WP Jayet and NC Westcott
Monday 12 June 2023	Bogan Gate Memorial Hall Inc. Committee meeting <i>Held on second Monday of each month at the Bogan gate Community Memorial Hall commencing at 7.00pm</i> Councillor GW Pratt (Alternate is Cr ME Applebee)

Date	Function
Wednesday 14 June 2023	Tullamore and District Consultative Committee meeting <i>held on the second Wednesday of every month at the Tullamore Bowling Club on the even month and the Tullamore Hotel on the odd month at 7.00pm</i> Councillor GS Wilson (Alternate Cr ME Applebee)
Sunday - Wednesday 18 - 21 June 2023	Australian Local Government Association (ALGA) National General Assembly - Canberra Mayor KJ Keith [Res: OCM047/23]
Thursday 22 June 2022	The Hon Dame Annette King and the New Zealand High Commission - Maori New year - Canberra Mayor KJ Keith OAM
Thursday 22 June 2022	Trundle & District Progress Association Meeting <i>Held on the fourth Thursday of each month at the Trundle Memorial Hall commencing at 6.30pm.</i> Councillor GS Wilson (Alternate Cr ME Applebee)
Monday - Wednesday 26 - 28 June 2023	Local Government NSW Water Conference Parkes Mayor KJ Keith, Deputy Mayor NC Westcott, Councillors Applebee, Cass and Pratt
Monday 26 June 2023	Peak Hill Community Consultative Committee meeting <i>Held on the fourth Monday of every month at the Peak Hill AIF Hall at 4pm.</i> Councillor LA O'Leary (Alternate Deputy Mayor NC Westcott)
Tuesday 27 June 2023	Ordinary Council Meeting Council Chambers Parkes Shire Administration Centre All Councillors and Executive Staff



Cr Ken Keith OAM
MAYOR

9.2 MEETINGS, FUNCTIONS AND EVENTS ATTENDED BY MAYOR AND COUNCILLORS

IP&R Linkage: **Pillar:** Leadership

Goal: Our local government is open, accountable, and representative.

Strategy: Advocate and provide strong representation for our community at the regional, state, and federal levels.

Author: **Cr Ken Keith OAM**

Annexures: **Nil**

MOTION

That Council:

1. Note the report on the Meetings, functions and events attended by the Mayor and Councillors during the period 18 April 2023 through to 15 May 2023.

REPORT

Table 1: lists the Meetings, functions and events attended by the Mayor and Councillors during the period 18 April 2023 through to 15 May 2023.

Table 1: Meetings, Functions and Events attended by Mayor and Councillors

Date	Function
Tuesday 18 April 2023	Ordinary Council Meeting at Trundle Services & Citizens Club 99 Forbes Street Trundle All Councillors and Executive Staff Meet and Greet - Phil Donato All Councillors Meet with CEO Royal Far West Mayor KJ Keith
Wednesday 19 April 2023	CNSWJO Priority #3 Health Portfolio Mayors - Teams Mayor KJ Keith
Thursday 20 April 2023	Life Education - Board of Directors Meeting Mayor KJ Keith
Friday 21 April 2023	Official opening of Parkes Painting Group Annual Art Exhibition Mayor KJ Keith, Deputy Mayor NC Westcott, Councillors WP Jayet, ME Applebee
Monday 24 April 2023	Peak Hill Community Consultative Committee Meeting Councillor LA O'Leary

Date	Function
Tuesday 25 April 2023	ANZAC DAY Services throughout the Shire Parkes Dawn Service on Memorial Hill Councillors ME Applebee, GW Pratt, WP Jayet Parkes Commemoration service in Cooke Park Mayor LJ Keith OAM, Councillors ME Applebee, GW Pratt, WP Jayet, GS Wilson, LA O'Leary Alectown Dawn Service Deputy Mayor NC Westcott, Councillor LA O'Leary Bogan Gate Service Mayor KJ Keith Peak Hill Service Deputy Mayor NC Westcott, Councillor LA O'Leary Trundle Service Councillor GS Wilson Tullamore Service Councillor DR Weber
Thursday 27 April 2023	Trundle & District Progress Association Meeting Councillor GS Wilson
Sunday 30 April 2023	Final Sunday Service for Pastor Andrew Taggart at Assemblies of God Parkes Mayor Ken Keith OAM
Monday 01 May 2023	Bogan Gate Memorial Hall Inc. Committee Meeting Councillor GW Pratt
Tuesday 02 May 2023	Councillor Workshop All Councillors and Executive Staff Includes presentation by Transport NSW and Regional Growth Development Corporation Gender Equality Strategy Meeting Councillors LA O'Leary and ME Applebee Community Financial Assistance Program - General Requests and Leasing & Licensing - Evaluation Panel Meeting Deputy Mayor NC Westcott, Councillors JP Cass, WP Jayet and Mayor KJ Keith

Date	Function
Wednesday 03 May 2023	Lachlan Valley Overarching Working Group Meeting Mayor KJ Keith
Thursday 04 May 2023	Sports Grants Selection Committee Mayor Ken Keith and Councillor LA O'Leary
Friday 05 May 2023	Anglican Debutant Ball at Parkes Leagues Club Deputy Mayor Neil Westcott and Mrs Alison Westcott
Monday 08 May 2023	Central NSW Integrated Transport Group Meeting (Teams) Mayor KJ Keith
Tuesday 09 May 2023	Newell Highway Taskforce Meeting in Narranderra Mayor Cr KJ Keith
Tuesday 09 May 2023	Gender Equality Strategy Meeting Councillors LA O'Leary and ME Applebee
Tuesday 09 May 2023	Lachlan Health Council Meeting Mayor KJ Keith and Councillor ME Applebee
Tuesday 09 May 2023	Parkes Sports Council Meeting (Teams) Mayor KJ Keith and Councillor LA O'Leary
Wednesday 10 May 2023	Central West Police District Awards Ceremony (Orange) Mayor KJ Keith
Wednesday 10 May 2023	Tullamore and District Consultative Committee Meeting Councillor GS Wilson



Cr Ken Keith OAM
MAYOR

9.3 EMERGENCY SERVICES LEVY COSTS**IP&R Linkage:** Pillar: Leadership**Goal:** Our local government is sustainable and plans for the future.**Strategy:** Operate in a financially sustainable and responsible manner.**Author:** Cr Ken Keith OAM**Annexures:** Nil

MOTION

That Council:

1. Council writes to the Treasurer, the Minister for Emergency Services, the Minister for Local Government and local State Member(s):
 - (a) Expressing Council's strong opposition to the NSW Government's last minute decision to impose an enormous Emergency Services Levy (ESL) cost increase on councils for 2023/24 by scrapping the ESL subsidy for councils and at a time after Council has publicly advertised its Operational Plan and annual budget to the community;
 - (b) Noting that as a consequence of the unannounced 73% increase in the State Emergency Service budget and an 18% increase in the Fire and Rescue NSW budget, Council's 3.7% rate increase to provide essential community services and infrastructure has been significantly eroded.
 - (c) Advising that the Government's decision may/will lead to a reduction in important local services and/or the cancellation of necessary infrastructure projects;
 - (d) Calling on the NSW Government to take immediate action to:
 - (i) restore the ESL subsidy in 2023/24
 - (ii) urgently introduce legislation to decouple the ESL from the rate peg to enable councils to recover the full cost
 - (iii) develop a fairer, more transparent and financially sustainable method of funding critically important emergency services in consultation with local government.
 2. Council writes to the Chair of the Independent Pricing and Regulatory Tribunal (IPART) advising that Council's forced emergency services contribution is manifestly disproportionate to the 2023/24 rate cap, which has resulted in additional financial stress.
 3. Council writes to the President of LGNSW seeking the Association's ongoing advocacy to bring about a relief in the burden of Councils' emergency services contribution.
-

REPORT

I am calling on Councillors to support representations to the NSW Government in response to the highly damaging increase in the Emergency Services Levy (ESL) imposed on all councils without warning for the 2023/24 financial year.

The ESL is a cost imposed on councils and insurance policy holders to fund the emergency services budget in NSW. The majority is paid as part of insurance premiums, with a further 11.7 per cent funded by councils and 14.6% by the NSW Government. The ESL represents cost shifting at its worse, as it is imposed on councils without any mechanism for councils to recover costs.

The levy increase for the State's 128 councils in 2023/24 amounts to almost \$77 million, with the total cost imposed on the local government sector increasing from \$143 million in the current financial year to \$219 million next year. This represents a 53.1% increase, completely dwarfing the IPART baseline rate peg of 3.7% for 2023/24, and Council's rate increase of 3.7%.

Reporting suggests that the increase in costs this year reflects a 73% increase in the State Emergency Service budget and an 18.5% funding increase to Fire and Rescue NSW. The impact of these large increases on councils' finances will be particularly severe in 2023/24 as a result of the NSW Government deciding to scrap the subsidy for council ESL payments.

For many councils, the unexpected cost hit will absorb almost all of their IPART-approved rate rise for this year and in some cases absorb more than 100%. This is placing local government budgets under enormous pressure as they struggle from the combined impact of the pandemic, extreme weather events, high inflation and wage increases.

IPART-approved rate rises are intended to compensate for the impacts of inflation and increases in council costs. Instead, the rate increase will have to be largely diverted to the significantly higher ESL payments this year. NSW councils will have no option other than to make cuts to infrastructure and services expenditure.

For Council, without the subsidy the ESL will increased by \$211,442 for 2023/24, bringing the total Council contribution to \$659,863. This amounts to ~38% of the expected increase in rate income for 2023/24.

The timing of this development is particularly challenging for councils as it comes so late in the local government budgeting cycle, well after IPART's rate determination for the coming financial year.

All councils strongly support a well-funded emergency services sector and the critical contribution of emergency services workers and volunteers (many of whom are councillors and council staff). However, it is essential that these services be supported through an equitable, transparent and sustainable funding model.

Local Government NSW has raised the serious concerns of the local government sector with the NSW Government and is seeking the support of councils across NSW in amplifying this advocacy.



Cr Ken Keith OAM

MAYOR

9.4 NEWELL HIGHWAY TASKFORCE MEETING HELD 09 MAY 2023**IP&R Linkage:** **Pillar:** Leadership**Goal:** Our local government is open, accountable, and representative.**Strategy:** Advocate and provide strong representation for our community at the regional, state, and federal levels.**Author:** **Cr Ken Keith OAM****Annexures:** **Nil**

MOTION

That Council:

1. Receive and note the information on the Newell Highway Taskforce meeting held on 09 May 2023.

REPORT

The Taskforce was established in 2009 as a fundamental step in a united campaign for the upgrade of the State's longest highway and the nation's most important motoring corridor.

In its 14 year lifespan the Taskforce has evolved as an effective and respected lobby group with the capacity to co-ordinate the interests of industry groups in generating increased recognition of the Newell Highway's strategic importance to the transport and tourism sectors.

The Taskforce met at Narrandera on Tuesday 09 May 2023.

Alistair Lunn, Regional Director West •Community and Place • West Region •Regional and Outer Metropolitan • Transport for NSW was in attendance and provided an update on the following projects currently being undertaken along the Newell Highway.

- Flood Mitigation West Wyalong to Forbes
- Inland Rail Separation program
- Parkes Bypass
- Newell Highway Program Alliance Overtaking Lanes
- New Dubbo Bridge
- Heavy Duty Pavement Upgrades, Narrabri to Moree (Stage 1), and
- Oxley Highway Intersection upgrade

The next meeting of the Taskforce is scheduled to be held on 08 August 2023 with a Strategic Planning session also held on the same day. The Annual General Meeting is scheduled for November.

**Cr Ken Keith OAM****MAYOR**

9.5 PARKES PAINTERS ANNUAL EXHIBITION OPENING 2023**IP&R Linkage:** **Pillar:** Community**Goal:** Our community is creative, proud and has a strong sense of belonging.**Strategy:** Provide innovative library services that support social interaction and encourage lifelong learning.**Author:** **Cr Ken Keith OAM****Annexures:** **Nil**

MOTION

That Council:

1. Note the information.
-

REPORT

Parkes Painting Group held their annual exhibition in the Coventry Room from Friday 21 April to Saturday 6 May 2023. The exhibition was officially opened by Mayor Ken Keith OAM with Councillors Bill Jayet, Marg Applebee and Deputy Mayor Neil Westcott in attendance. The exhibition was well attended by over 90 members of the community with almost 80 works on exhibition.

This exhibition marked the 20th Anniversary of the Parkes Painting Group with the then Deputy Mayor Ken Keith, opening the inaugural exhibition in 2003. This 2023 exhibition included works from painters who exhibited at the inaugural exhibition including Helen Huntley, Heather Moss, Robyn Morrissey and Sue Woods.

Mayor Ken Keith congratulated all of the painters and thanked all the people who worked hard to facilitate the exhibition including Margaret Marshall who donated an artwork to be raffled, Steve Lindsay providing the piano music, Deb Jones and Elsie Mahon who assisted with the installation of the exhibition, Kerry Davies the president of the group, and those who provided the delicious food.

After the official opening the painters and art enthusiasts enjoyed an evening of great food, music and song.



Cr Ken Keith OAM
MAYOR

9.6 ACKNOWLEDGING RETIREMENT OF JEFF PAGE - JEFF PAGE AUTOMOTIVES**IP&R Linkage:** **Pillar:** Economy**Goal:** Our Shire is an attractive destination to live, work, visit and invest.**Strategy:** Promote opportunities for industry expansion, industry diversification and new investment via the Parkes Special Activation Precinct, Parkes Airport Business Park and Parkes Industrial Estate.**Author:** **Cr Ken Keith OAM****Annexures:** **A. Photos - Jeff Page Automotives** [↓](#)

MOTION

That Council:

1. Acknowledge the retirement of Jeff Page and the closure of Jeff Page Automotives on 17 May 2023 after 42 years business in Parkes.
-

REPORT

Jeff Page from Jeff Page Automotives in Matthews Street Parkes will be retiring on 17 May 2023 after 42 years.

Starting his apprenticeship on 15 April 1963 with RR Nock where Max Ewin was the accountant and Marg Petersen the Secretary, Jeff moved on to NG Stanfields on the cnr Clarinda and Bushman Steet (now Littlewoods Smash Repairs).

Jeff used to work on Jack Huttons' - *Parkes Shire Council* - old valiant ,and Jack encouraged Jeff to purchase a block of land in the Parkes Industrial Estate.

The third subdivision of the Estate which was on the southern side of Matthews Street, was the release of 12 Lots. With a couple of dollars deposit and his father-in-law as the guarantor, Jeff purchased 27 Matthews Street in 1980 for \$750.00. Jeff Page Automotives opened for business in 1981

After 42 years servicing vehicles and machinery Jeff is looking forward to retirement, time to enjoy spending time with his family and working on his own vehicles.

I'd like to pass the best wishes of Councillors and Staff to Jeff for a long, happy and healthy retirement. Jeff and is wife Janine Hando will be attending the Council meeting today for a small presentation and afternoon tea.





Cr Ken Keith OAM

MAYOR

1980 - Block of land
looking towards
Forbes.
Building in
background is
Amenities block for
Parkes Drive-In



1980 Piers down
Looking towards Parkes
Township



1980 Hard at work
Looking towards
Forbes





1980 - Building works -
Looking south towards
Forbes.
Building in background is
amenities block for the
Parkes Drive-in



1980 - Framework - Shed
Designer/building Bill
Heald

10 REPORTS OF COMMITTEES**10.1 MINUTES OF THE COMMUNITY FINANCIAL ASSISTANCE PROGRAM EVALUATION
PANEL MEETING HELD ON 2 MAY 2023****IP&R Linkage:** **Pillar:** Leadership**Goal:** Our local government is open, accountable and transparent.**Strategy:** Provide open and transparent decision-making and undertake the civic duties of Council with professionalism and integrity.**Author:** **Shona Henry, Executive and Councillor Support Officer****Authoriser:** **Anthony McGrath, Acting Director Customer, Corporate Services and Economy****Annexures:** **A. Minutes - CFAP - General Requests 02.05.2023** [↓](#)
B. Minutes - CFAP - Leasing & Licensing - 02.05.2023 [↓](#)

RECOMMENDATION

That Council:

1. Receive and confirm the recommendations contained in the Minutes of the Community Financial Assistance Program Evaluation Panel Meeting held on Tuesday 2 May 2023 General Requests appended at *Annexure A*.
 2. Receive and confirm the recommendations contained in the Minutes of the Community Financial Assistance Program Evaluation Panel Meeting held on Tuesday 2 May 2023 - Leasing and Licensing appended at *Annexure B*.
 3. Provide public notice of its intention to provide financial assistance to the organisations mentioned in the report.
 4. Subject to no formal submissions being received, approve the financial assistance from the Parkes Shire Council Section 356 Appeals and Donations budget.
-

Community Financial Assistance Program - General Requests - Evaluation Panel Minutes

Minutes of a meeting of the Community Financial Assistance Program - General Requests - Evaluation Panel held in the Parkes Council Training Room, 2 Cecile Street, Parkes, on Tuesday 2 May 2023 at 1.00pm.



Parkes Shire Council
Community Financial Assistance Program - General Requests - Evaluation Panel Meeting 02 May 2023 Minutes

Community Financial Assistance Program - General Requests - Evaluation Panel

**Minutes of the Community Financial Assistance Program- General Requests - Evaluation
Panel Meeting held in the Training Room on Tuesday 02 May 2023.**

PRESENT

Panel Members
Deputy Mayor Councillor Neil Westcott (Chair)
Councillor Jacob Cass
Councillor Bill Jayet
Mayor Councillor Ken Keith OAM *(Mayor is ex officio to all Council Committees)*

Together with:
Chief Finance Officer - Jaco Barnard
Acting Executive Manager Corporate Services - Mikaela Cass
Executive and Councillor Support - Shona Henry

MEETING COMMENCEMENT

Meeting commenced at 1.00pm.

1 APOLOGIES

Nil.

2 DECLARATIONS OF INTEREST

Mayor Ken Keith declared a non-pecuniary interest as Patron of the Parkes PA & H Association being one of the organisations mentioned in the Report and remained in the meeting.

3 CONFIRMATION AND ACTIONS FROM MINUTES OF PREVIOUS MEETING

The Evaluation Panel last met in September 2022 to consider applications in Round 1 of the 2022/2023 Community Financial Assistance Program.

Applications were for assistance with fees and/or charges raised against properties owned by community groups (8) and general financial assistance requests (3).

The Panel's recommendations were tabled at Council meeting of 20 September 2022 and adopted.

Panel were advised that the Funds were distributed to all community groups and organisations. There was \$6,068.80 remaining in the Sec.356 donations fund.

4 APPLICATIONS

4.1 Applications - Rnd 2 Financial Assistance Program 2022/2023

The Evaluation Panel was established to assess Community Financial Assistance applications in accordance with the Community Financial Assistance Policy (Policy).

Round 1 of the Program usually attracts general applications and applications for assistance with rates and charges while round 2 of the Program is usually general applications and consideration of applications for assistance with leasing of Council properties in line with rental agreements. Council has common dated all rental agreements to commence on 01 July each year.

An Assessment Scorecard was developed to assist the assessment of applications based on

Incorporated not for profit
Community Group auspiced by NFP
Individual
Previous assistance from Council
Completed by Application cut-off date
Not eligible to apply for other Council grant assistance

Assessment Criteria

Degree of benefit to the community aligned with the Community Strategic Plan
Amount of resident participation
Level of Consultation and/or collaboration with other local groups
Organisational capacity to deliver the program or project

6 applications were received under Round 2 of the 2022/2023 Community Financial Assistance Grants Program seeking financial assistance towards a proposed event or project. A summary of the applications was provided in the agenda although the complete applications were provided separately for the information of evaluation panel members.

Recommendation by Evaluation Panel

1. That the recommendations of the Evaluation Panel for Sec.356 donations under Round 2 of the Community Financial Assistance Program 2022/2023 totalling \$4,750.00 be tabled at the next meeting of Council for endorsement.

Organisation/Group	Activity	Amount
Naidoc School Initiatives	Schools program	\$450.00
Country Women's Association - Oxley group	Junior Public Speaking Competition	\$300.00
Parkes PA & H Association	Annual 2023 Show	\$1,000.00
Peak Hill PA & H Association	Annual 2023 Show	\$1,000.00
Trundle PA & H Association	Annual 2023 Show	\$1,000.00
Tullamore PA & H Association	Annual 2023 Show	\$1,000.00
TOTAL		\$4,750.00

Moved Cr Jacob Cass, Seconded Cr Bill Jayet

CARRIED

6 GENERAL BUSINESS

Nil.

7 NEXT MEETING DATE

Applications for Round 1 of the 2023-2024 Community Financial Assistance Program will be called in June/July 2023. A meeting date will be set closer to that time.

There being no further business the meeting closed at 1.20pm.

Community Financial Assistance Program - Leasing & Licensing - Evaluation Panel

Minutes

Minutes of a meeting of the Community Financial Assistance Program - Leasing & Licensing - Evaluation Panel held in the Parkes Council Training Room, 2 Cecile Street, Parkes, on Tuesday 2 May 2023 at 1.20pm.



**Community Financial Assistance Program - Leasing & Licensing -
Evaluation Panel****Minutes of the Community Financial Assistance Program - Leasing & Licensing -
Evaluation Panel Meeting held on Tuesday 02 May 2023.**

PRESENT

Panel Members
Deputy Mayor Councillor Neil Westcott (Chair)
Councillor Jacob Cass
Councillor Bill Jayet
Mayor Councillor Ken Keith OAM (*Mayor is ex officio to all Council Committees*)

Together with:
Chief Finance Officer - Jaco Barnard
Facilities Manager - Sharon Ross
Property Officer - Tania Iffland
Acting Executive Manager Corporate Services - Mikaela Cass
Executive and Councillor Support - Shona Henry

MEETING COMMENCEMENT

Meeting commenced at 1.00pm.

1. APOLOGIES

Nil.

2 DECLARATIONS OF INTEREST

Mayor Ken Keith declared a non-pecuniary interest as a close relation to an executive member of an organisation mentioned in the report and remained in the meeting.

Background Information on the Leasing & Licensing Program

Parkes Shire Council owns both community and operational land, public roads, and manages Crown Land as a trustee. Council manages the use of its land holdings in accordance with the Public Lands provisions of the Act and for the benefit of the community to maximise the amount of revenue it derives from its land holdings.

In accordance with recommendations from a review of the leasing and licensing of Council owned properties audit, a new process was implemented to ensure a transparent and consistent approach when entering into leasing or licensing arrangements with community groups or organisations. A Leasing and Licensing Policy for Council owned or managed land and buildings was adopted and an independent market valuation of all Council owned properties was undertaken.

With the proposed implementation of the new process, Council was aware that there would be some concern as most community groups or organisations had historically paid a minimal rent or nil rent for the use of the property. Council's Facilities Manager and Property Officer met with each of the concerned groups individually. At that meeting Council's Policy was outlined to explain the reasons behind its implementation and the proposed market rental of the property they currently leased from Council was advised. They were also advised of the Community Financial Assistance Program, the possible assistance available from that Program and the application process.

The Parkes Shire Community Financial Assistance Program (CFAP) was established to assist Council in providing a fair, equitable and transparent process for the distribution of public money, or in-kind assistance under Section 365 of the Local Government Act, 1993 to local community groups and organisations in the Parkes Shire.

The Program has three streams.

- 1 Assistance with an event, project or one-off request to the value of \$1,000.00
2. Assistance with rates and charges on properties owned by Community groups or organisations, and
3. Assistance with the leasing and licensing of Council owned or managed land and buildings, including roads.

Assistance is limited to not-for-profit organisations who demonstrate local membership or participation and/or are undertaking a project or provide a service demonstrating significant local benefits.

Along with the Community Financial Assistance Policy and the Leasing and Licensing Policy an assessment matrix or scorecard was developed to ensure that a consistent, equitable and transparent process is applied when assessing applications.

Legislative/Policy Implications

Section 46 and 47 of the *Local Government Act 1993* stipulates the clauses in relation to leasing and licensing of community land.

Section 41 to 50 of the *Crown Lands Act 1989* stipulates the clauses in relation to leasing and licensing of Crown land.

Section 153 to 157 of the *Roads Act 1993* stipulates the clauses in relation to leasing of unused public roads.

Parkes Shire Council Community Financial Assistance Policy - Leasing & Licensing (*Council Owned or Managed Land and Buildings including Roads*)

3 APPLICATIONS

3.1 Community Financial Assistance Program 2023 - Leasing of Council Owned properties

Executive Summary

Applications were invited for community groups or organisations seeking assistance with the leasing costs of Council owned properties. The application period closed on 28 April 2023.

Council's Facilities Manager and Property Officer met with each of the concerned groups individually. At that meeting Council's newly introduced policy was outlined to explain the reasons behind the implementation of the Policy, the market rental of the property they currently leased from Council was advised, and the application process was also explained.

Applications were received from the following 4 Community groups/organisations:

CTC @Peak Hill
Peak Hill Arts & Leisure Arts & Crafts Committee
Historical Aircraft Restoration Society Inc.
Parkes Action Club Inc.

Council staff reviewed and completed the application process using an assessment matrix. Applications were also forwarded to Council's Finance Team to review the financials and provide assessment.

The Assessment Scorecard Criteria includes

Incorporated not for profit
Not For Profit - Business
Community Group auspiced by NFP

Degree of benefit to the community aligned with the community plan
Level of Consultation and/or collaboration with other local groups
Organisational capacity to deliver the program or project
Competitive Neutrality

The assessment matrix and scorecard and applications in full, were provided to panel members for review.

The evaluation panel considered the staff assessment/review and discussed the financial capability of the four organisations to pay the leasing costs over the rental agreement period of 5 years from 01 July 2023 through to 30 June 2028.

With the limited funds of the three community groups the evaluation panel discussed the option of an annual rental of \$100.00pa from the Parkes Action Club, The Peak Hill Arts & Leisure Group and the Peak Hill Community Technology Centre over their 5-year rental agreement period with Council for the lease of their respective properties.

Recommendation by Evaluation Panel

1. It was the consensus of the Evaluation Panel that the rental amounts listed below be applied to the rental agreements of the Council owned property leased by the following groups and organisations over the 5 year rental agreement period from 01 July 2023 through to 30 June 2028.
 - i. Rent of %50 market rental for Parkes Historical Aircraft Restoration Society Inc. for the period 01.07.2023 to 30.06.2028 and
 - ii. Rent of \$100.00pa respectively for the Parkes Action Club, The Peak Hill Arts & Leisure Group and the Peak Hill Community Technology Centre for the period 01.07.2023 to 30.06.2028.

Moved Cr Jacob Cass, Seconded Cr Ken Keith

CARRIED

4 NEXT MEETING DATE

Next meeting date to be set as required.

There being no further business the meeting closed at 1.55pm.

10.2 MINUTES OF THE LOCAL TRAFFIC COMMITTEE MEETING HELD ON 10 MAY 2023**IP&R Linkage:** **Pillar:** Leadership**Goal:** Our local government is open, accountable and transparent.**Strategy:** Provide open and transparent decision-making and undertake the civic duties of Council with professionalism and integrity.**Author:** **Sue McGrath, Business Support Coordinator****Authoriser:** **Ben Howard, Director Operations****Annexures:** **A. Local Traffic Committee Meeting Minutes - 10 May 2023**

RECOMMENDATION

That Council:

1. Receive and confirm the Minutes of the Local Traffic Committee Meeting held on Wednesday 10 May 2023 appended at *Annexure A*.
-

Local Traffic Committee Meeting

Minutes

Wednesday 10 May 2023

Minutes of the Local Traffic Committee Meeting of Parkes Shire Council held in the Parkes Council Chamber, 2 Cecile Street, Parkes, on Wednesday 10 May 2023 at 9.00am.

Minutes of the Local Traffic Committee Meeting
Held on Wednesday, 10 May 2023 at the
Parkes Council Chamber, 2 Cecile Street, Parkes

Present:

Cr Ken McGrath	Councillor
Mr Chris McQuie	Western Road Liners
Sgt Adam Cornish	Lachlan Area Command Highway Patrol
Matt Lord	Parkes Highway Patrol
Mr Jason Nicholson	Transport for NSW

Council Officers in Attendance:

Mr Ben Howard	Director Operations
Mrs Sue McGrath	Business Support Coordinator (Minutes)
Mr Jaymes Rath	Executive Manager Technical Services
Mrs Melanie Sutor	Road Safety & Injury Prevention Officer

NOTES

The meeting commenced at 9:00am and concluded at 9:45am.

1 OPENING OF MEETING

The Chairperson declared the Local Traffic Committee Meeting of Wednesday, 10 May 2023 open and welcomed Council Officials in attendance.

2 ACKNOWLEDGEMENT OF COUNTRY

The Chairperson read the following Acknowledgement of Country:

Parkes Shire Council acknowledges the Traditional Custodians of the Wiradjuri Country and recognises and respects their cultural heritage, beliefs and continuing connection with the lands and rivers of the Parkes Shire.

Council pays its respects to Elders past, present and emerging and extends this respect to all First Nations peoples in the Parkes Shire.

3 APOLOGIES

Nil

4 CONFIRMATION OF MINUTES

4.1 MINUTES OF THE LOCAL TRAFFIC COMMITTEE MEETING HELD ON 8 FEBRUARY 2023

RESOLVED LTC 001/23

Unanimous Decision

That the Committee receive and confirm the Minutes of the meeting held on Wednesday 8 February 2023 appended at *Annexure A*.

CARRIED

4.2 EXTRA ORDINARY LOCAL TRAFFIC COMMITTEE MEETING - 28 MARCH 2023

RESOLVED LTC 002/23

Unanimous Decision

That the Committee receive and confirm the Minutes of the meeting held on 28 March 2023.

CARRIED

5 DISCLOSURES OF INTERESTS

The Chairperson reminded Council Officials of their obligation under Council's Code of Conduct to disclose and manage any conflicts of interest they may have in matters being considered at the meeting, and invited Council Officials present to disclose any such interests.

Nil.

6 LATE BUSINESS

The Chairperson advised that no late items of business had been submitted to the meeting.

7 OFFICERS' REPORTS

7.1 2023 PARKES HIGH SCHOOL TRIAL HSC AND HSC EXAM PARKING

RESOLVED LTC 003/23

Unanimous Decision

That:

1. Install "NO STOPPING" directional arrow sign with additional text "PERMIT HOLDER EXCEPTED" at the locations indicated in the attached drawing.
2. Management of permits – Parkes Shire Council to allocate permits as per the Permit Parking Guidelines and issue to Parkes High School.
3. 2 x Parking Permits for Trial HSC exam be issued to Parkes High as per the Permit Parking Guidelines for the period of 28th August to 9th September 2023.
4. 2 x Parking Permits for HSC exam be issued to Parkes High as per the Permit Parking Guidelines for the period of 11th October to the 3rd November 2023.
5. Parkes High School is to consult and communicate changes to school students, staff and parents/carers.

CARRIED

7.2 'TRUCK PARKING PROHIBITED' - TRUNDLE SKATE PARK, POOL AND BERRYMAN PARK

RESOLVED LTC 004/23

Unanimous Decision

That:

1. Install 'CHILDREN CROSSING' signage w6-3 size 900x900 and w9-221n
2. Install 'Truck Parking Prohibited' signage g7-215n

CARRIED

7.3 2023 PARKES PICNIC RACES**RESOLVED LTC 005/23**

Unanimous Decision

That:

1. Approval is subject to the applicants complying with the following conditions:
 - (a) Provide Council with evidence of Current Public Liability Insurance. Insurance is to note to interests of Parkes Shire Council, NSW Police, State Emergency Services and Transport for NSW (TfNSW) *(to be provided prior to the event taking place)*.
 - (b) Provide Council a Traffic Management Plan for approval. (To be submitted prior to the event taking place).
 - (c) Notify Emergency services of and proposed road closure or detours.
 - (d) Allow for emergency vehicle access.
 - (e) Control noise as required under the Protection of the Environment Operations (Noise Control) Regulation 2008.
 - (f) The organiser of the event to be responsible for and reimburse Council for cost of damage repairs, cleaning etc of the street if required.
 - (g) Comply with Council Officer's reasonable directives.
 - (h) The organiser is to maintain the area in clean and tidy condition.
 - (i) Council reserves the right to cancel the approval at any time.
 - (j) That the organisers receive approval from the Police for holding a Public Assembly and relevant road closures.
 - (k) This recommendation does not commit Council to providing further assistance or provision of equipment for the event.
 - (l) Confirmation of event times and traffic control times.
 - (m) The organisers secure police escort to be used in conjunction with submitted traffic control plan.
 - (n) Police representative has requested for all future events that a separate event application be submitted to Police for approval.
 - (o) This recommendation does not commit Council to providing further assistance or provision of equipment for the event.

CARRIED

7.4 PARKES SERVICE CENTRE PARKING REQUEST - SERVICE NSW**RESOLVED LTC 006/23**

Unanimous Decision

That:

The proposed signage be approved for driver testing during office hours.

1. Install "TfNSW Testing Only" line marking.
2. Install No Parking signs with the text 'VEHICLES WITH APPLICANTS FOR DRIVING TESTS EXCEPTED' between the hours of 9am to 4pm Mon-Fri.

CARRIED

7.5 2023 PARKES SHOW - CHANGE OF PARKING AND TAXI RANK**RESOLVED LTC 007/23**

Unanimous Decision

That approval is subject to the applicants complying with the following conditions:

- (a) Provide Council with evidence of Current Public Liability Insurance. Insurance is to note to interests of Parkes Shire Council, NSW Police, State Emergency Services and Transport for NSW (TfNSW) (*to be provided prior to the event taking place*).
- (b) Provide Council a Traffic Management Plan for approval. (To be submitted prior to the event taking place).
- (c) Notify Emergency services of and proposed road closure or detours.
- (d) Allow for emergency vehicle access.
- (e) Control noise as required under the Protection of the Environment Operations (Noise Control) Regulation 2008.
- (f) The organiser of the event to be responsible for and reimburse Council for cost of damage repairs, cleaning etc of the street if required.
- (g) Comply with Council Officer's reasonable directives.
- (h) The organiser is to maintain the area in clean and tidy condition.
- (i) Council reserves the right to cancel the approval at any time.
- (j) That the organisers receive approval from the Police for holding a Public Assembly and relevant road closures.
- (k) This recommendation does not commit Council to providing further assistance or provision of equipment for the event.
- (l) Confirmation of event times and traffic control times.
- (m) The organisers secure police escort to be used in conjunction with submitted traffic control plan.
- (n) Police representative has requested for all future events that a separate event application be submitted to Police for approval.
- (o) This recommendation does not commit Council to providing further assistance or provision of equipment for the event.

CARRIED

8 GENERAL BUSINESS**8.1 OUTSTANDING BUSINESS ITEMS****RESOLVED LTC 008/23**

Noted by Committee

That:

1. The report detail is for the information of the Committee.

CARRIED**8.2 SPEED ZONE REVIEWS (SZR)****RESOLVED LTC 009/23**

Noted by Committee

That:

1. The report detail is for the information of the Committee.

CARRIED**8.3 'NO STOPPING' OUT THE FRONT OF AA BLATCH****RESOLVED LTC 010/23**

Noted by Committee

That:

1. The report be adopted for information of the Committee.

CARRIED**8.4 SPEEDING IN PARKES EARLY CHILDHOOD CENTRE (PECC) CARPARK****RESOLVED LTC 011/23**

Noted by Committee

That:

1. The report detail is for the information of the Committee.

CARRIED

8.5 REAR TO KERB PARKING OUT THE FRONT OF THE SERVICES CLUB**RESOLVED LTC 012/23**

Rear to kerb parking out the front of the services club was raised with an update from TfNSW:

- Sight distance issue for traffic at the give way holding line on Caledonia Street with the eastbound coming around the corner from Welcome Street onto Short Street.
- Vehicles reversing in from the through lane to the 45 degree parking holding up the flow of traffic on the highway.
- Sight distance issue for Services Club patrons walking to cross the road when leaving the club with the through traffic eastbound on Short Street.
- On inspection it was noted that poles from the balcony of the Services Club are just behind the kerb and gutter, this would make this area hard to be 45 degree angle parking again for vehicles will hit the post, this could also be the reason why this area was made Parallel parking, Reverse 45 degree angle parking with kerb and gutter 150mm or less require 600mm overhang of vehicles.

Noted by Committee

That:

1. The report detail is for the information of the Committee.

CARRIED

8.6 ROAD SAFETY INJURY PREVENTION OFFICER - REPORT**RESOLVED LTC 013/23**

Noted by Committee

Road Safety Injury Prevention Officer presented at the meeting an update to the committee current projects being undertaken.

Child restraints (I'm Counting on you program)

- I attended the two Wiggles concerts in Parkes a few weeks ago and had a child restraint display in the foyer. Lots of engagement with parents about child car seats.
- Last week I held two online child car seat safety sessions. These were the first workshops of their kind held in NSW. There weren't huge numbers, but attendees gave wonderful feedback about how much they learnt and that they would recommend the workshop to a friend.
- This week I am holding child restraint checking events in Condobolin, Parkes and Forbes.

National Road Safety Week

- Next week is National Road Safety Week. Along with the usual activities, we'll be hosting Railway Level Crossing Safety Sessions for staff at all three Councils.

Mock Crash

- Auditions for this year's Mock Crash are being held this week.
- We are returning to live demonstrations, which are scheduled for Monday 7 August.

Central West NSW Heavy Vehicle Breakfast Forum

- The annual breakfast forum is being held at Forbes Inn on Thursday 8 June from 6.30am.
- Registrations open this week.
- The program includes sessions on heavy vehicle access, driver fatigue, enforcement procedures, emerging technologies and more.

CARRIED

9 REPORT OF CONFIDENTIAL RESOLUTIONS

In accordance with clauses 14.22 and 14.23 of Council's Code of Meeting Practice, resolutions passed during a meeting, or a part of a meeting that is closed to the public must be made public by the Chairperson as soon as practicable. Such resolutions must be recorded in the publicly available minutes of the meeting.

Nil Confidential Reports

10 CONCLUSION OF MEETING

The meeting concluded at 9:45am.

This is the final page of the minutes of the Local Traffic Committee Meeting held on Wednesday, 10 May 2023 to be confirmed on 16 May 2023 .

Cr Ken McGrath
CHAIRPERSON

10.3 MINUTES OF THE PARKES SPORTS COUNCIL MEETING HELD ON 4 MAY 2023**IP&R Linkage:** **Pillar:** Leadership**Goal:** Our local government is open, accountable and transparent.**Strategy:** Provide open and transparent decision-making and undertake the civic duties of Council with professionalism and integrity.**Author:** **Anthony McGrath, Acting Director Customer, Corporate Services and Economy****Authoriser:** **Kent Boyd PSM, General Manager****Annexures:** **A. Minutes of the Sports Grants Selection Committee Meeting held on 4 May 2023** [↓](#)

RECOMMENDATION

That Council:

1. Receive and confirm the Minutes of the Parkes Sports Council Meeting held on Thursday 4 May 2023 (Sports Grants Selection Sub-Committee) appended at *Annexure A*.
-

4 May 2023 Minutes of the Sports Grants Selection Committee

Thursday, 4 May 2023 4:00 PM

Meeting Formalities

Meeting Structure

[Grants Selection Committee Meeting Structure](#)

Location, Date and Time

Parkes Shire Council Administration Centre Committee Room commencing at 4:01PM

Attendees

Al Gersbach (Chair Parkes Sports Council), Anthony McGrath (Secretary Parkes Sports Council **via Teams**), Gail Richardson-Bartley - Online (Sporting Groups Representative), Michael Greenwood (Community Representative), Cr O'Leary.

Apologies

Mayor Ken Keith OAM, Luke Nash (Financial Reporter, Parkes Sports Council)

Previous Meeting Actions

All completed

Declaration of Interest

Cr O'Leary declared non-pecuniary non-significant interest as a financial member of Parkes Hockey Inc.

Next Meeting Date

October 2023

1. Review of Previous Actions

Item #	What	Who	Comple
1	That the groups selected for grants be offered the amounts as listed at Item 2 above.	Anthony	11/11/2
2	That the presentation of funds be arranged, ensuring that representatives from CMOC Northparkes and Parkes Shire Council are available to present the cheques.	Anthony	25/11/2
3	That the funds are transmitted to the groups as indicated at item 2 above	Luke	25/11/2
4	That the next round be advertised including the funds carried forward as indicated at Item 3 above.	Anthony	1/9/2

Discussion

Tasks listed above were confirmed as being completed by Anthony and Luke.

2. Correspondence Received

No correspondence was received since the previous meeting.

3. Grant Funds Available for this Round

The funds currently available for distribution in the **2023 Round 1** allocations of grants is as follows:

Item	Total Available This Round
Facility	17,876.30
Participation #	16,268.00
Grand Totals	34,144.30

Grant funding agreement allows for additional funds to be allocated to participation projects should facility project total not be fully allocated.

For the information of the Committee.

4. Applications Received and Evaluation

The following groups submitted applications for grants:

Title	Project Type	Project Title	Funds Request	Funds Project Total	Score Total	Application Comments	Meet Criteria & Eligible
Parkes Hockey Incorporated	Facilities	fabricate & install new dugouts on the revamped Stephen Davies Field.	\$ 13,235.94	26,471.87	65	Dug outs under infrastructure SEPP	Yes
Parkes R.U.F.C	Facilities	fit out Spicer Club room with dining tables and chairs to enable the players, members and general public to use the new facilities for meals, refreshments, socialising, presentations and functions.	\$ 8,040.00	17,326.00	66		Yes
Parkes Railway Bowling Club	Facilities	upgrade bowling rink lighting and purchase a disability access ramp	\$ 30,000.00	30,000.00	0	No supporting documents. Requested amount above the limit.	No
Parkes Dragon Boat Club Incorporated	Participation	acquire a new dragon boat in the style sanctioned by Dragon Boats NSW for racing.	\$ 15,000.00	19,950.00	55	Quote is 17950, freight is not shown	Partially
Peak Hill PA&H Association	Participation	hold a shearing competition to encourage shearers to come and compete in the 2023 Peak Hill	\$ 7,000.00	7,000.00	55	No documentation provided. Includes prizemoney which is not allowed.	No

		Show.					
Parkes School of Dance	Participation	host a student workshop with a Royal Academy of Dance Examiner and DOTS specialist.	\$ 2,200.00	2,200.00	71	Application was received late, however did advise that there were issues with completing the form.	Yes
Bogan Gate Golf Club Co Op	Participation	organise a major golf tournament to attract 80 players to play at Bogan Gate Golf Club.	\$ 7,000.00	7,000.00	65	Only includes quotes for advertising (2,607). Slashing quote is for mowing and not allowed as it is maintenance.	Partially
Parkes & District Kennel Club	Participation	purchase 12 new agility dog jumps for use at agility and jumping training and competitions.	\$ 3,024.00	3,024.00	80		Yes
Parkes Bowling and Sports Club Ltd	Participation	purchase a replacement jumping castle for use by children during family functions and events.	\$ 3,245.00	3,245.00	63		Yes
Parkes Little Athletics Centre Inc.	Participation	purchase a shade marquee including a customised shade and victory podium.	\$ 2,435.00	2,435.00	59		Yes
Peak Hill Swimming Club	Participation	purchase equipment for training including lane ropes, pool noodles, swimming caps, goggles, costumes, long	\$ 6,055.00	6,055.00	58	Emailed Quotes well after closing date	Yes

		blade fins, handle paddles and learn to swim platform.					
Parkes Croquet Club Inc	Participation	purchase of croquet mallets.	\$ 800.00	4,100.00	60		No
Parkes Marist junior rugby league club	Participation	purchase of new post pads and corner posts and pads for upgraded goal posts Pioneer and Spicer Ovals	\$ 5,918.00	7,118.00	60		Yes
Parkes Tennis Club	Participation	purchase training shirts for the #nolimits squads.	\$ 1,125.00	1,125.00	55	Uniforms not allowed under the grant program.	No
Parkes R.U.F.C	Participation	training and playing equipment including balls, agility poles, contact wedge and training bibs.	\$ 2,000.00	2,789.54	66		Yes
Trundle & District Progress Association	Participation	upgrade the synthetic surface of the cricket pitch at Berryman Park Trundle.	\$ 5,708.50	5,708.50	76	Project already completed	Yes

Discussion

Three applications were partially completed with missing quotes and other attachments. They were submitted by email prior to or after the close of the application period. They were included in considerations as they previously advised that there were issues with submitting the form and were granted an extension of time.

- Parkes Croquet Club
- Peak Hill Swimming Club
- Parkes School of Dance

One application was for uniforms, which are no longer eligible under the grant program. These were from

- Parkes Tennis Club

The following groups were judged to have not met the selection criteria or were not allocated any funds:

- Parkes Rugby Club - Other projects were considered to be of greater merit.
- Parkes Railway Bowling Club - The total grant requested is above the allowable limit.
- Bogan Gate Golf Club - Maintenance, prize money and food and drink is not allowed under the program.

- Parkes Bowling and Sports Club - Other projects were considered to be of greater merit.
- Parkes Dragon Boat Club - there are limited funds so the Committee decided to allocate smaller amounts to other projects.
- Parkes Tennis Club - uniforms are no longer funded under the program.
- Peak Hill PA&H Association - no supporting documents provided and prizemoney not allowed under the program.
- Trundle Progress Association - funding is not provided to projects that have already been completed.

Committee Recommendation

1. That the following groups be offered grant funds from the CMOC Northparkes Parkes Shire Council Sports Grant Scheme as indicated in the following table.

Group	Project Type	Project Title	Granted
Parkes Hockey Incorporated	Facilities	fabricate & install new dugouts on the revamped Stephen Davies Field.	\$ 13,235.94
Parkes School of Dance	Participation	host a student workshop with a Royal Academy of Dance Examiner and DOTS specialist.	\$ 1,533.00 *
Parkes & District Kennel Club	Participation	purchase 12 new agility dog jumps for use at agility and jumping training and competitions.	\$ 1,500.00 *
Parkes Little Athletics Centre Inc.	Participation	purchase a shade marquee including a customised shade and victory podium.	\$ 2,435.00
Peak Hill Swimming Club	Participation	purchase equipment for training including lane ropes, pool noodles, long blade fins, handle paddles and learn to swim platform. Note that uniforms, costumes, goggles, etc are not eligible as they are provided to an individual member and not useable by all members.	\$ 5,000.00 *
Parkes Croquet Club Inc	Participation	purchase of croquet mallets.	\$ 800.00
Parkes Marist junior rugby league club	Participation	purchase of new post pads and corner posts and pads for upgraded goal posts Pioneer and Spicer Ovals.	\$ 3,000.00 *
Parkes R.U.F.C	Participation	training and playing equipment including balls, agility poles, contact wedge and training bibs.	\$ 2,000.00

*Partial grant allocated

5. Grant Fund Reconciliation

Following the allocation of grant funds as per Item 2 above, the grant funds that will be available for next round is as follows:

Item	Total Available This Round	Funds Granted	Total Carried Forward	Top Up Funds	Total Available Next Round
Facility	17,876.30	13,235.94	4,640.36	15,000.00	19,640.36
Participation #	16,268.00	16,268.00	0.00	15,000.00	15,000.00
Grand Totals	34,144.30	29,503.94	4,144.30	30,000.00	34,640.36

Grant funding agreement allows for additional funds to be allocated to participation should facility grants remain unallocated.

Discussion

Nil.

6. Meeting Actions

Item #	What	Who	By W
1	That the groups selected for grants be offered the amounts as listed at Item 2 above.	Anthony	5/5/2
2	That the presentation of funds be arranged, ensuring that representatives from CMOC Northparkes and Parkes Shire Council are available to present the cheques.	Anthony	18/5/2
3	That the funds are transmitted to the groups as indicated at item 2 above	Luke	18/5/2
4	That the next round be advertised including the funds carried forward as indicated at Item 3 above.	Anthony	1/9/2

7. Meeting Close

5:02pm

10.4 MINUTES OF THE PARKES SPORTS COUNCIL MEETING HELD ON 9 MAY 2023**IP&R Linkage:** **Pillar:** Leadership**Goal:** Our local government is open, accountable and transparent.**Strategy:** Provide open and transparent decision-making and undertake the civic duties of Council with professionalism and integrity.**Author:** **Anthony McGrath, Acting Director Customer, Corporate Services and Economy****Authoriser:** **Kent Boyd PSM, General Manager****Annexures:** **A. Committee Minutes - Parkes Sports Council Meeting 9 May 2023** [↓](#)

RECOMMENDATION

That Council:

1. Receive and confirm the Minutes of the Parkes Sports Council Meeting held on Tuesday 9 May 2023 appended at *Annexure A*.
 2. Consider including the sporting field masterplans update in the green space master planning project.
-

9 May 2023 Sports Council Minutes

Tuesday, 9 May 2023 7:30 PM

Meeting Formalities

Chairperson

Al Gersbach

Commencement and Location

7:32pm in the Committee Room at Parkes Shire Council and online via Microsoft Teams

Welcome

Chair Al Gersbach welcomed all.

Attendance

Al Gersbach (Chair), Luke Nash (Finances), Anthony McGrath (Secretary), Greg Morrissey (Cricket), Andrew Thomas (Junior League), Cr Louise O'Leary (Councillor Representative, Peak Hill), Helen Magill (Tennis)

Online

Rachel Rice (Touch, Masters Games)

Guests

Geoff Finn (Parkes Shire Council)

Apologies

Bill Thomas (Dragon Boating), Beth Thomas (Croquet), Mayor Ken Keith, Michael Greenwood (Community Representative), Al Ryan (Rugby), Andrew Daley (Hockey), Gail Richardson (Community Representative), Peter Bristol (Golf)

PREVIOUS Minutes.

Moved for confirmation by Anthony McGrath. Seconded by Andrew Thomas. Carried.

Next Meeting Date

13 June 2023

Meeting Close

The meeting closed at 9:11 pm.

Meeting Minutes

Notable Sporting Performances

Junior League

- Elizabeth Macgregor - NSW Combined Catholic U17s and then was selected for NSW Country
- Tristian Ross & Joel Macgregor - CHS U16s and also NSW Country

Cricket

- Lachlan U14 cricket joint winners at Bowral for Bradman Invitational carnival where they finished equal first. Side included Eamon Moody & Jayden Kuun.
- Ewan Moody member of Western Outlaws at NSW U16 cricket championship - finished runners up.

Back to Peak Hill

- Nira Windatte nee Stove (first Shire Olympian) attended BTPH event and swam with Sharntelle Schnitger who raised \$3000 for laps for life.

Dragon Boating

- Warren & Donna Edwards, Louise Moore, Maggi Barnard, Trevor Whitaker and Allan Gersbach attended the Aust Nationals at Albury Wadonga and returned with a silver in the Mens 10s, Bronze in mixed 20s and Women finished 3rd in the 10s.

Touch

- Oakley Fliedner, Lachlan Thomas, Henry Rice attended Junior Regional championships with U16 boys at Tuggerah

Review of Outstanding Action

11/09/2018	1	That a draft version of the new constitution be put to a meeting of the Executive and Patrons before it is tabled at a future Sports Council meeting.	Anthony McGrath
13/8/2019	2	Sports Legends Board at Parkes Leagues Club to be relocated prior to their renovations in November	
14/10/2020	3	Dedication ceremony for the Cheney family trophy to be conducted before the first Grinsted Cup match this season	Luke Nash
8/12/2021	4	Sports Council recommends that council publish a media release to advise local residents of what is permitted and not permitted on local sporting grounds. Sporting groups can then share the media release on their social media pages.	Anthony McGrath
8/02/2022	5	That the possibility of a new social channel for Sporting groups to use to publicize their events and matches be discussed with Councils Comms team. The channel would allow contributions from sporting groups and be administered by a group of sports council members.	Anthony McGrath
8/3/2022	6	Parker-Stone light out on North West end. Geoff to investigate next week. Works to be scheduled when fields become accessible for contractor.	Geoff Finn
11/08/2022	7	Mould and water inundation problem at Peak Hill synthetic tennis court. Instigate issue and advise best course of action (CRM)	Geoff Finn
13/12/2022	8	The list of Parkes Shire Sporting groups on the web site is out of date. Need to seek update from sporting organisations	Anthony

Discussion

6 Removing trees which are blocking some lights, with contractor coming soon to replace luminaires

7 Cleaning of tennis courts at Peak Hill waiting on contractor

Correspondence

The following items of correspondence was received or sent

1. Advice of meeting and minutes sent out to groups.
2. Advice from PSC regarding commencement of work on Croaker Detention Basin.

Action

1,2 For information

Sports Projects Update

Geoff Finn providing the following information regarding sports related works in the shire.

- Lights at Peak Hill Tennis - Override switch being installed
- Secure bins at Harrison - looking at a new cage
- Contractor engaged to repairs to wall at Peak Hill tennis courts.
- Repairs to Peak Hill canteen power has been completed.
- Has found that persons using metal detectors and digging up sporting fields. If found, please report to Geoff

Discussion regarding power usage in canteens and whether test and tag has been carried out. Anthony to ask Facilities Manager to reminder sporting groups to ensure equipment is tagged.

Around the Grounds

Tennis (Helen Magill)

- Tennis Aust coming to Parkes to film Parkes Tennis as an example of best practise in coaching programs, etc. Only filming four sites around Australia.
- Regional Junior tournament - May 20 - 21
- Reported issue with snap-n-solve report on leaking tap, which was allocated to water instead of building services

Peak Hill (Cr Louise O'Leary)

- Power issue at Lindner Oval
- Rugby League has commenced with the

- Work at Tennis Courts in Peak Hill awaiting on contractor

Junior League (Andy Thomas)

- First home game held with 15 games
- Had to say to no to a regional junior 2 day event because Parkes Rugby were unable to move their home game to accommodate.
- Has registered a number of snap-send-solve reports to advise of maintenance issues, some of which have already been addressed.

Financial Report - Operational and Capital Works Projects

Report provided by Luke was presented who moved that it be received. Andy Thomas seconded. Carried.

Helen asked about the number of groups who contributed towards the fees. Luke advised that there are around 15 - 20 groups who contribute plus schools.

General Business

Croaker Oval Flood Mitigation Work

Georgia Woods has advised that stage 1a is about to commence, which is the NBN relocation work. Andrew Thomas advised that he spoken with David Pearce regarding access between the fields. Access between the fields will be through the top gate at Pioneer.

Master Planning

Cr O'Leary asked if sporting groups could review their own local masterplans.

Anthony will arrange for a printed copy to be picked up by sporting groups.

Moved by Cr O'Leary seconded by Helen Magill that council consider including the sporting field master plans update in the green space masterplan grant funded review. Carried.

Sport Grants

Helen advised that the guidelines did not reflect the fact that uniforms weren't allowed anymore. She was disappointed that she had put the grant in only to find it wasn't considered. Anthony apologised for not ensuring that the guidelines had been updated. The version on the website had been updated to make it clear that the maximum amount allowed was \$15k, but the uniform item was not changed. Advised that the Committee would review the current list of allowable project types and ensure the guidelines reflect the current decision making progress and that a new form is being developed to make it easier for groups to apply and comply.

Amenities

Helen asked if sporting groups maintain their own facilities. Andrew Thomas advised the arrangement with Junior league. Usually sports return the facilities back to the way the found them. Council will review and clean toilets, restock toilet paper and hand towel. Helen asked if Tennis could be included in the maintenance. Anthony advised that Helen should seek a meeting with Sharon Ross as the manager of facilities to discuss Council's involvement in maintenance.

Sport and Recreation Advisory Committee

Louise advised that there is a now a committee that considers sporting facility development. Al outlined the role of the Committee in prioritising projects. Louise also advised the committee recommended that Council consider a role in developing sport in Parkes Shire. Rachel asked how the Sports Council and the Sport & Recreation Committee work together. Al outlined how he represents the Sports Council at the Committee. Anthony advised that the Sports Council operates at more of an operational level with sporting groups and the Committee is more strategic in consideration of sports facilities upgrades, etc.

Parkes Masters Games Update

Rachel Rice provided the attached update on the Parkes Master Games.



Parkes
Masters G...

Meeting Actions

9/5/2023	1	Reminder for Facilities Manager to send out reminder to sporting groups using Council sporting facilities to ensure electrical equipment is tested and tagged.	Anthony
----------	---	--	---------

9/5/2023	2	Sports Grants committee to meet and review the current guidelines	Anthony
9/3/2023	3	Current copies of the sporting field masterplans to be printed and left for sporting groups to collect.	Anthony
9/3/2023	4	Recommendation to Council that the Sporting Field Masterplans be updated as part of the Open Space review.	Anthony



Parkes Masters Games
2 Cecile Street
Parkes NSW 2870
www.parkesmastersgames.com.au
info@parkesmastersgames.com.au

10 May 2023

Mr Allan Gersbach
Chairperson
Parkes Sports Council
Parkes NSW 2870

Dear Allan

On behalf of the Parkes Masters Games committee, I would like to provide the Sports Council with an update on the Parkes Masters Games 2023 event and proposed 2024 event.

Dragon Boating & Croquet participated in the inaugural Parkes Masters Games across the weekend of 24-26 March 2023. Both events were well received with 18 Croquet teams and paddlers from 16 Dragon Boating clubs participating.

A welcome dinner event was held at the Railway Bowling Club on Thursday night with Councillor Louise O'Leary attending and a welcome event on Friday morning at Parkes Croquet was opened by Deputy Mayor Neil Westcott and the Parkes Town Crier, Tim Keith. The Parkes Dragon Boating event was opened by Phil Donato MP on Sunday at Lake Endeavour and Councillor Louise O'Leary was also in attendance.

The Masters Games provided a great opportunity for older sporting participants to come together and find kinship through sport. There were 9 dragon boating paddlers aged in their 70s, while several croquet players were in their 80s, and the eldest in their 90s. Both events were hugely successful with most participants vowing to return again in 2024.

Of the \$10,000 Grant funding received from PSC & CMOC; \$570 spent on logo design and \$575 spent on Webpage design. The balance will be carried over and used for the 2024 PMG event.

The Parkes Masters Games committee have confirmed 22-24 March 2024 as the next event with 9 sports confirmed. Participating sports for 2024 are golf, touch, squash, croquet, hockey, dragon boating, swimming, bowls and rugby union. Invitations have been extended to Cricket, Rugby League, Soccer and Park Run; confirmation of participation is yet to be confirmed.

Registrations will open in October 2023 with an early bird registration fee of \$20 and a late bird registration fee of \$25 for all participants. Each sport will have an additional sporting fee set by each sport. Planning is well underway for the 2024 event with promotion of the event, merchandise and sponsorship currently being obtained.

Kind Regards

Rachel Rice
President
Parkes Masters Games

~Never too Old to Win Gold~



OFFICIAL

11 REPORTS OF THE GENERAL MANAGER

11.1 MONTHLY FINANCIAL REPORT AS AT 30 APRIL 2023

IP&R Linkage: **Pillar:** Leadership

Goal: Our local government is sustainable and plans for the future.

Strategy: Operate in a financially sustainable and responsible manner.

Author: **Luke Nash, Financial Accountant**

Authoriser: **Jaco Barnard, Chief Financial Officer**

Annexures: **A. PSC - Financial Report - Month Ending - 30 April 2023** [↓](#)

RECOMMENDATION

That Council:

1. Receive and note the financial report to 30 April 2023.
-

BACKGROUND

The NSW Local Government Act section 8B establishes principles of sound financial management as follows:

- a) Council spending should be responsible and sustainable, aligning general revenue and expenses
- b) Councils should invest in responsible and sustainable infrastructure for the benefit of the local community
- c) Councils should have effective financial and asset management, including sound policies and processes for the following:
 - (i) performance management and reporting,
 - (ii) asset maintenance and enhancement,
 - (iii) funding decisions,
 - (iv) risk management practices.
- d) Councils should have regard to achieving intergenerational equity, including ensuring the following:
 - (i) policy decisions are made after considering their financial effects on future generations,
 - (ii) the current generation funds the cost of its services (which also means the current generation should not bear costs for benefit of future generations)

This report monitors the progress of the 2022-23 operational budget, which programs the plan to achieve the actions, and strategic objectives set within Council's delivery plan.

ISSUES AND COMMENTARY

Council has achieved a favourable consolidated net operating result of \$1.111m on 30 April 2023. General fund reflected a surplus result of \$3.340m, water fund reflected a deficit of (\$2.692m) while the sewer fund reflected a positive operating result of \$0.464m.

Detailed commentary within the financial report, refer **Annexure 1**, provides detailed insights into the financial performance of the organisation for the month ending 30 April 2023. Council's water fund continues to reflect a significant deficit result and is attributed to a significant reduction in water sales to both residential and commercial customers. General and sewer funds remain on-track to post positive operating results on 30 June 2023.

LEGISLATIVE AND POLICY CONTEXT

Local Government Act (section 8B)

FINANCIAL IMPLICATIONS

The monthly finance report has been presented from a comparison between actuals vs. budget for each fund across council to 30 April 2023.

RISK IMPLICATIONS

Council's budgets are monitored in accordance with the adopted operational plan and long-term financial plan. It is essential for council to monitor programs against budget to avoid depending on savings from other programs and to utilise reserves that had been set aside for other specific purposes.

COMMUNITY CONSULTATION

There are no community consultation requirements for Council associated with this report.

CONCLUSION

Council continues to place a strong emphasis on cost reductions to ensure that favourable budget results can be maintained, internal management reporting and strengthened purchasing controls are assisting to deliver improved financial performance.

PSC Income Statement - Consolidated & Entity View 2022/2023 April Year To Date										Financial Commentary	
	Consolidated			General Fund		Water Fund		Sewer Fund			
	Actuals YTD \$'000	Adopted Budget YTD \$'000	Variance \$'000	Actuals YTD \$'000	Adopted Budget YTD \$'000	Actuals YTD \$'000	Adopted Budget YTD \$'000	Actuals YTD \$'000	Adopted Budget YTD \$'000		
Income											
Rates and annual charges	22,111	21,812	299	17,819	17,842	1,503	1,181	2,789	2,789	Tracking ahead of initial budget estimates based on water access charges	
User charges and fees	12,665	13,329	(664)	6,682	4,315	5,610	8,659	372	354	RMCC works (+\$2.9m) Caravan (+\$128k) Aero (+\$226k) Tipping (-\$140k) and Pool (-\$144k). Residential water -\$0.6m and NPM water -\$2.4m)	
Interest and investment revenue	1,237	449	788	1,032	161	164	161	41	128	Significant increase in interest rates since budget was developed.	
Other revenues	1,924	673	1,251	1,825	673	79	-	20	-	Lehman Brothers Australia Holdings +\$672k, Elvis sponsorship +\$60k, Recyclable materials +\$64k & legal fees received from debt recovery +\$113k, Council Land Rent +\$51k	
Grants and contributions provided for opex	18,867	12,461	6,406	18,852	12,461	15	-	-	-	Storm Event Accrual (+\$5.3m), Road Repair (+\$4m), Flood Recovery (+\$2.5m), FAGS (-\$4.6m Timing), Pothole repair (+\$744k), RTR (-\$1m)	
Total income from continuing operations	56,803	48,724	8,080	46,210	35,452	7,372	10,001	3,222	3,271		
Expenses											
Employee Cost	15,744	15,181	(563)	13,229	12,753	1,936	1,832	579	595	\$1m due to under capitalisation of salaries. Pool Salaries (+\$406k)	
Materials & Consumables	5,995	3,141	(2,854)	5,431	2,701	384	301	180	140	Flood/Storm Damage (-\$7.7m RMCC), Sealed Roads (-\$1.1m), Unsealed (+\$200k), Pools (-\$653), Waste (-\$129k)and Events (-\$213k)	
External Services	15,100	8,350	(6,750)	14,263	7,052	536	822	301	475	Decrease in electricity expenditure attributed by reduction in water volumes pumped. Reduction in water purchased from FSC due to increased rainfall.	
Water, Electricity & Statutory	2,213	2,569	355	981	910	1,145	1,517	87	141	Increase in mobile & internet expenses.	
IT & Communications	274	238	(35)	268	238	-	-	4	-	Tracking inline with budget estimates.	
Insurance	777	791	14	777	791	-	-	-	-	Tracking inline with budget estimates.	
Administration	2,684	2,720	37	2,325	2,498	330	201	28	22	Tracking ahead of budgets estimates. Travel & Entertainment has increased post covid lockdowns in 21 & 22 FY's	
Travel & Entertainment	267	178	(89)	250	147	16	27	-	4	Increase in expenses associated with PCO unwinding of discount. This increase was not recognised in 22/23 Budget	
Financials	259	191	(67)	259	191	-	-	-	-	Reduction in capitalised wages compared to budget - resulting from reduced workforce and capital projects put on hold due to natural disaster	
Internal Charges	(480)	(1,367)	(887)	(3,009)	(3,266)	2,167	1,801	362	98	Interest expense on loans tracking inline with budget forecast, variance only relates to timing issue	
Interest Paid	562	545	(18)	298	287	165	200	98	58	Increase in sale of Industrial Land (Langlands St) in FY 23. Total proceeds and cost of sales is showing significant variance to budget due to delays in selling council buildings (negotiations are continuing)	
Cost of Assets Sold	79	3,066	2,988	79	3,066	0	-	-	-		
Sale Proceeds of Assets	(382)	(2,928)	(2,547)	(382)	(2,928)	-	-	-	-		
Total expenses from continuing operations	43,091	32,676	(10,416)	34,770	24,442	6,680	6,700	1,641	1,534		
Cash profit for the year	13,712	16,048	(2,336)	11,440	11,010	692	3,301	1,581	1,737		
Depreciation of fixed assets	12,601	12,063	(538)	8,100	7,528	3,384	3,313	1,118	1,222	Increase in depreciation due to indexation and revaluation of assets classes at YE 30 June 22	
Net Operation result as at 30 April 2023	1,111	3,985	(2,874)	3,340	3,482	(2,692)	(12)	464	515		

11.2 INVESTMENT AND BORROWINGS REPORT AS AT 30 APRIL 2023**IP&R Linkage:** Pillar: Leadership**Goal:** Our local government is sustainable and plans for the future.**Strategy:** Operate in a financially sustainable and responsible manner.**Author:** Luke Nash, Financial Accountant**Authoriser:** Jaco Barnard, Chief Financial Officer**Annexures:** A. Investment Register - 30 April 2023 [↓](#)
B. Loan Register - 30 April 2023 [↓](#)

RECOMMENDATION

That Council:

Receive and note the Statement of Investments and Borrowings as at 30 April 2023.

BACKGROUND

In accordance with clause 212 of the *Local Government (General) Regulation 2021* ("the Regulations"), the Responsible Accounting Officer must provide Parkes Shire Council ("Council") with a monthly written report setting out details of Council's investments under section 625 of the *Local Government Act 1993* ("the Act"). The report must also include certification that these investments have been made in accordance with the Act, the Regulations and Council's Investment Policy.

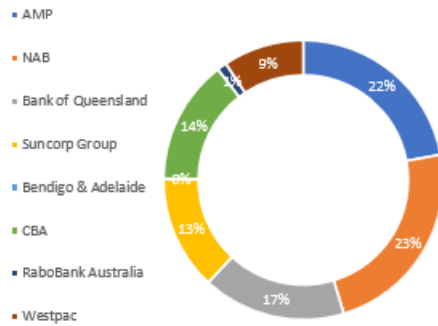
ISSUES AND COMMENTARY

The balance of Council's investments as of 30 April 2023 stands at \$45,255,289 and the principal outstanding on council's borrowings remains at \$17,508,889. Council's investments decreased by \$2.73 million during April with significant cash outflow associated with an increase in capital works and on-going flood recovery works across the transport network.

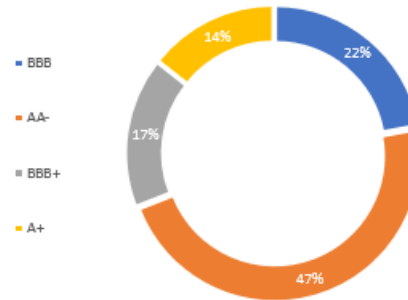
The current economic outlook indicates it is likely that the return on council's investments will continue to trend positively for the remainder of the 2022/23 financial year. Council has been receiving weighted average interest income 0.68 per cent above benchmark rates over the past year. Council's strong performance continues to be driven by several longer-dated deposits that were originally invested beyond 12 months. As at 30 April 2023, Council's investment portfolio was yielding 4.07 per cent per annum, with a weighted average duration of 109 days. The Reserve Bank of Australia's ("RBA") cash rate is considered benchmark for evaluating Council's return on investment. Council's investments cover externally restricted cash reserves and internal restricted cash reserves.

The following charts depict a summary of the investments held by Council based on the individual institutional exposure and credit rating of the institutions with which they are held.

Investment Summary - By Institutions



Investment Summary - By Credit Rating



LEGISLATIVE AND POLICY CONTEXT

Council's investments are held in accordance with Council's Investment Policy which accords with the requirements of the:

- *Local Government Act 1993* ("the Act") - Section 625
- *Local Government Act 1993* - Order (of Minister) dated 16 November 2020
- *The Trustee Amendment (Discretionary Investments) Act 1997* - Sections 14A(2), 14C(1) and (2); and
- *Local Government (General) Regulation 2021* ("the Regulation") - Clauses 212 and 215.

FINANCIAL IMPLICATIONS

All returns on investments are included in Council's Operating Budget. Any amendment to budgeted interest income is affected through the Quarterly Budget Review process. Both the average level of funds invested, and the rate of return determine returns.

In accordance with the Australian equivalent of International Accounting Standards, securities that are classified as held for trading are required to be valued at market value at each balance date. Investments in the form of cash or cash equivalents and held to maturity investments are valued at cost. Floating Rate Notes acquired on the secondary market are valued at cost. Where the purchase consideration is different to face value, the resulting premium or discount are amortised on a straight-line basis over the life of the Note.

RISK IMPLICATIONS

Council's investments are managed in accordance with Council's Investment Policy.

COMMUNITY CONSULTATION

There are no community consultation requirements for Council associated with this report.

CONCLUSION

The Chief Financial Officer has certified that the investments listed in the Investment Summary have been made in accordance with section 625 of the Act, clause 212 of the Regulation and Council's Investment Policy. Council's investments continue to focus on capital protection, as well as compliance with the Investment Policy, whilst actively seeking the best return allowable within these parameters. It is recommended that Council receive and note the Statement of Investments and Borrowings as at 30 April 2023.

Parkes Shire Council Investment Register as at 30 April 2023							
ADI/Issuer	Rating	Reference	Investment Type	Principal	Yield	Settlement Date	Maturity Date
NAB	AA-		Term Deposit	1,000,000	4.07	5/01/2023	5/05/2023
NAB	AA-		Term Deposit	1,000,000	4.10	6/01/2023	8/05/2023
NAB	AA-		Term Deposit	1,000,000	4.10	6/01/2023	8/05/2023
Suncorp Group	A+		Term Deposit	2,500,000	4.20	21/11/2022	22/05/2023
CBA	AA-		Term Deposit	3,000,000	4.24	30/01/2023	30/05/2023
Bank of Queensland	BBB+		Term Deposit	500,000	4.20	3/01/2023	5/06/2023
AMP	BBB		Term Deposit	3,500,000	4.30	16/12/2022	14/06/2023
NAB	AA-		Term Deposit	3,000,000	3.76	18/08/2022	19/06/2023
AMP	BBB		Term Deposit	1,500,000	4.50	5/01/2023	5/07/2023
Suncorp Group	A+		Term Deposit	2,500,000	4.08	14/07/2022	14/07/2023
Bank of Queensland	BBB+		Term Deposit	4,000,000	4.40	30/01/2023	31/07/2023
CBA	AA-		Floating Rate Note	505,390	4.40	16/08/2018	16/08/2023
AMP	BBB		Term Deposit	1,000,000	0.75	5/08/2021	8/08/2023
AMP	BBB		Term Deposit	500,000	4.15	18/08/2022	18/08/2023
Suncorp Group	A+		Term Deposit	1,000,000	4.50	23/03/2023	23/08/2023
NAB	AA-		Term Deposit	1,000,000	4.15	6/10/2022	6/10/2023
NAB	AA-		Term Deposit	1,000,000	4.40	14/11/2022	14/11/2023
RaboBank Australia	A+		Term Deposit	500,000	3.43	23/11/2018	21/11/2023
NAB	AA-		Term Deposit	2,000,000	4.11	30/12/2022	27/11/2023
AMP	BBB		Term Deposit	1,500,000	4.75	29/03/2023	29/11/2023
CBA	AA-		Term Deposit	500,000	4.91	14/02/2023	14/02/2024
AMP	BBB		Term Deposit	2,000,000	4.85	23/03/2023	22/03/2024
Bank of Queensland	BBB+		Term Deposit	1,000,000	0.79	30/07/2021	30/07/2024
CBA	AA-		Floating Rate Note (Fixed)	1,010,390	4.20	18/08/2022	18/08/2025
Bank of Queensland	BBB+		Floating Rate Note	2,003,380	4.48	21/04/2022	29/10/2025
CBA	AA-		Floating Rate Note	1,497,555	4.04	11/01/2022	14/01/2027
NAB	AA-		Floating Rate Note	510,449	4.30	25/11/2022	25/11/2027
Westpac	AA-		Cash at Call - Main	928,125	At Call		
Westpac	AA-		Cash at Call - Maxi	3,300,000	At Call		
Total				45,255,289			

Investment Balances by Type	
Term Deposit	35,500,000
Floating Rate Note	5,527,164
Cash at Call - Main	928,125
Cash at Call - Maxi	3,300,000
Total Balance - 30/04/2023	45,255,289

I, Jaco Barnard, Parkes Shire Council Chief Financial Officer, certify as required under Section 212 of the Local Government Regulations 2021, that Council's investments have been made in accordance with the Local Government Act 1993 and Parkes Shire Council Investment Policy.

Signed: *Jaco Barnard*

Parkes Shire Council Loan Register as at 30 April 2023							
Borrower (by Purpose)	Lender	System Loan No.	Loan Term Years	Date of Maturity	Interest Rate	Original Amount Borrowed \$	Principal Outstanding as at 30 April 2023
General Fund							
Airport Runway Rehabilitation	NAB	1	20	2030	8.21%	\$ 2,000,000	1,076,767
30 Welcome Street	NAB	3	20	2030	8.21%	\$ 500,000	269,192
Henry Parkes Centre	NAB	4	20	2030	8.01%	\$ 950,000	534,008
Parkes Regional Airport Redevelopment	CBA	8	10	2024	5.91%	\$ 1,000,000	131,303
Community Infrastructure, Drainage Projects and	TCorp	10	10	2026	3.485%	\$ 2,220,000	2,220,000
Transport Infrastructure	TCorp	11	10	2028	3.670%	\$ 3,000,000	3,000,000
Total General Fund						\$ 9,670,000	7,231,271
Sewer Fund							
Parkes Sewer Treatment Plant	TCorp	7	10	2026	2.90	\$ 4,000,000	4,000,000
Total Sewer Fund						\$ 4,000,000	4,000,000
Water Fund							
Parkes Water Treatment Plant	TCorp	9	20	2036	3.045	\$ 8,500,000	6,277,618
Total Water Fund						\$ 8,500,000	6,277,618
Total All Funds						\$ 22,170,000	17,508,889

11.3 QUARTERLY BUDGET REVIEW AS AT 31 MARCH 2023**IP&R Linkage:** **Pillar:** Leadership**Goal:** Our local government is sustainable and plans for the future.**Strategy:** Operate in a financially sustainable and responsible manner.**Author:** **Luke Nash, Financial Accountant****Authoriser:** **Jaco Barnard, Chief Financial Officer****Annexures:** **A. Quarterly Budget Review - 31 March 2023** [↓](#)**RECOMMENDATION**

That Council:

1. Receive and note the budget review report to 31 March 2023.
2. Adopt the budget variations proposed in the quarterly budget review to 31 March 2023.

BACKGROUND

In accordance with Clause 203 of the Local Government (General) Regulation 2005 not later than two months after the end of each quarter (except the June Quarter), the Responsible Accounting Officer must submit to Council a statement that shows by reference to the estimate of income and expenditure set out in the management plan that Council has adopted for the current year, a revised estimate of the income and expenditure for that year. The budget statement must include a note by the Responsible Accounting Officer as to whether or not he believes that the financial position of Council is satisfactory, having regard to the original estimate of income and expenditure.

ISSUES AND COMMENTARY

Council's original net operating budgeted result for the year ending 30 June 2023 is \$3.481m. Council has identified several variations in the September, December and current review and is now reflecting a revised net operating result for 30 June 2023 of \$0.479m.

The original net operating budgeted result within council's general fund is a surplus of \$1.114m at 30 June 2023 and is now a revised budget surplus of \$2.354m. An increase in investment revenue from stronger investment rate yields has resulted in a positive adjustment of \$0.3m compared to budget. User charges & fees has been increased by \$1.25m to reflect additional income associated with the Road Maintenance Council Contract (RMCC) works program.

The revised budget for operating grants and contributions has been increased by \$6.0m to recognise the additional flood damage funding from the NSW government. Consequently, materials, and external services expenditure have increased by \$6.0m to reflect the costs associated with delivering the recovery works across the shire. Materials and external services have also increased by a further \$0.79m to reflect increased costs relating to the operations of shire swimming facilities, shire tourism events and waste management operations.

The revised budget within the water fund has changed significantly and is now projecting a revised deficit of (\$2.973) at 30 June 2023. User charges & fees has been negatively adjusted by (\$1.89m) to reflect the significant reduction in water usage by both residential and commercial customers. Significant rainfall combined with lower summer temperatures resulted in a major reduction in water demand levels. The sewer fund is now reflecting a revised budget surplus of \$1.097m at 30 June 2023. Material costs have been increased by \$0.04m and is largely attributed to cost escalations from higher inflation levels.

The below table outlines the proposed budget variations for the Quarterly Budget Review for quarter ending 31 March 2023.

Fund	Reporting Category	Budget Variation Amount	Reason for Proposed Variation
General	Operating - Grants & Contributions	\$6,000,000	Increase in government funding provided by NSW Government for emergency works carried out across the shire roads network.
General	User Charges & Fees	\$1,250,000	Increase in user fees & charges to recognise works undertaken for TfNSW through the RMCC program
General	Interest Income	\$300,000	The interest rate environment has increased significantly in the past 9 months.
General	Materials	(\$3,000,000)	Increase in materials to reflect the cost of undertaking flood recovery works.
General	External Services	(\$3,000,000)	Increase in external services to reflect the cost of undertaking flood recovery works.
General	External Services	(\$400,000)	Increase in costs associated with the management and operations of shire swimming facilities compared to the original budget.
General	External Services	(\$60,000)	Costs allocated to WHS & Wellbeing Incentives. Costs offset through a rebate received on council's workers compensation premium.
General	External Services	(\$200,000)	Increase in expenditure incurred from managing significant shire tourism events (including Parkes Elvis Festival).
General	External Services	(\$130,000)	Increase in costs associated with waste management contracts due to cost escalation resulting from record high inflation levels.
Water	User Charges & Fees	(1,885,000)	Reduction in water usage across both our residential & commercial users compared to budget forecast.
Sewer	Materials	(\$40,000)	Increase in material costs within the sewer fund to undertake maintenance works and impacted by cost escalations.

LEGISLATIVE AND POLICY CONTEXT

Local Government (General) Regulation 2005 Clause 203.

The quarterly budget review monitors the progress of the 2022/23 operational budget, which programs the plan to achieve the actions, and strategic objectives set within Council's progressive delivery plan.

FINANCIAL IMPLICATIONS

The quarterly budget review for has been presented from a comparison between actuals vs. budget and budget forecast for each fund across council to 31 March 2023.

RISK IMPLICATIONS

Council's budgets are monitored in accordance with the adopted operational plan and long-term financial plan. It is essential for council to monitor programs against budget to avoid depending on savings from other programs and to utilise reserves that had been set aside for other specific purposes.

COMMUNITY CONSULTATION

There are no community consultation requirements for Council associated with this report.

CONCLUSION

The following statement is made in accordance with Clause 203(2) of the Local Government (General) Regulation 2005:

It is my opinion that the Quarterly Budget Review Statement for Parkes Shire Council for the quarter ended 31 March 2023 indicates that Council's projected financial position at 30 June 2023 will be satisfactory at year end for general and sewer funds. A significant deficit result is projected within the water fund and is attributed to a substantial reduction in water usage due to climatic events. Council has been developing a new pricing structure within the water fund to reduce the financial impact during periods of prolonged rainfall.



PARKES SHIRE COUNCIL

QUARTERLY BUDGET REVIEW

31 March 2023

PARKES
It all adds up.



Parkes Shire Council
Quarterly Budget Review Statement
 for the period 01/01/23 to 31/03/23

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Parkes Shire Council

Quarterly Budget Review Statement
for the period 01/01/23 to 31/03/23**Report by responsible accounting officer**

The following statement is made in accordance with Clause 203(2) of the Local Government (General) Regulations 2005:

31 March 2023

It is my opinion that the Quarterly Budget Review Statement for Parkes Shire Council for the quarter ended 31/03/23 indicates that Council's projected financial position at 30/6/23 will be satisfactory at year end for general and sewer funds, having regard to the projected estimates of income and expenditure and the original budgeted income and expenditure.

A significant deficit result is projected within the water fund and is attributed to a substantial reduction in water usage due to climatic events. Council has been developing a new pricing structure within the water fund to reduce the financial impact during periods of prolonged rainfall.

**Signed:****Date: 11/05/2023**

Jaco Barnard
Responsible accounting officer

Parkes Shire Council							Quarterly Budget Review Statement for the period 01/01/23 to 31/03/23			
Income & expenses budget review statement										
Budget review for the quarter ended 31 March 2023										
Income & expenses - Council Consolidated										
(\$000's)	Original budget 2022/23	Carry forwards	Other than by QBRs	Sep QBRs	Dec QBRs	Mar QBRs	Revised budget 2022/23	Variations for this Mar Qtr	Projected year end result	Actual YTD figures
Income										
Rates and annual charges	23,397	-	-	-	-	-	23,397	-	23,397	22,091
User charges and fees	17,039	-	-	(1,283)	-	-	15,756	(635)	15,121	12,064
Other revenues	752	-	-	-	670	-	1,422	-	1,422	1,832
Grants and contributions - operating	14,833	-	-	-	1,850	-	16,683	6,000	22,683	13,315
Interest and investment revenue	539	-	-	-	350	-	889	300	1,189	1,136
Net gain from disposal of assets	-	-	-	-	-	-	-	-	-	-
Total income from continuing operations	56,560	-	-	(1,283)	2,870	-	58,147	5,665	63,812	50,438
Expenses										
Employee benefits and on-costs	18,129	-	-	-	(230)	-	17,899	-	17,899	13,886
Borrowing costs	679	-	-	-	-	-	679	-	679	509
External Services	9,782	-	-	-	1,130	-	10,912	3,790	14,702	13,480
Materials and Consumables	3,743	-	-	850	950	-	5,543	3,040	8,583	5,531
Water, Electricity & Statutory	3,048	-	-	-	-	-	3,048	-	3,048	2,172
IT & Communications	286	-	-	-	-	-	286	-	286	244
Insurance	796	-	-	-	-	-	796	-	796	777
Administration	3,176	-	-	-	-	-	3,176	-	3,176	2,446
Travel & Entertainment	204	-	-	-	-	-	204	-	204	262
Financials	235	-	-	-	-	-	235	-	235	221
Internal Charges	(1,640)	-	-	-	-	-	(1,640)	-	(1,640)	(408)
Net Loss from disposal of assets	165	-	-	-	-	-	165	-	165	26
Depreciation and amortisation	14,476	-	-	724	-	-	15,200	-	15,200	11,342
Total expenses from continuing operations	53,079	-	-	1,574	1,850	-	56,503	6,830	63,333	50,488
Net operating result from continuing operations	3,481	-	-	(2,857)	1,020	-	1,644	(1,165)	479	(50)

Parkes Shire Council

Quarterly Budget Review Statement
for the period 01/01/23 to 31/03/23

Income & expenses budget review statement

Budget review for the quarter ended 31 March 2023

Income & expenses - General Fund

(\$000's)	Original budget 2022/23	Approved Changes					Revised budget 2022/23	Variations for this Mar Qtr	Notes	Projected year end result	Actual YTD figures
		Carry forwards	Other than by QBRs	Sep QBRs	Dec QBRs	Mar QBRs					
Income											
Rates and annual charges	18,011	-	-	-	-	-	18,011	-		18,011	17,824
User charges and fees	5,034	-	-	1,000	-	-	6,034	1,250	3	7,284	6,708
Other revenues	752	-	-	-	670	-	1,422	-		1,422	1,733
Grants and contributions - operating	14,833	-	-	-	1,850	-	16,683	6,000	2	22,683	13,300
Interest and investment revenue	193	-	-	-	350	-	543	300	4	843	934
Net gain from disposal of assets	-	-	-	-	-	-	-	-		-	-
Total income from continuing operations	38,823	-	-	1,000	2,870	-	42,693	7,550		50,243	40,499
Expenses											
Employee benefits and on-costs	15,215	-	-	-	(230)	-	14,985	-		14,985	11,652
Borrowing costs	363	-	-	-	-	-	363	-		363	270
External Services	8,231	-	-	-	1,130	-	9,361	3,790	6,7,8,10,11	13,151	12,704
Materials and Consumables	3,215	-	-	850	950	-	5,015	3,000	5	8,015	5,027
Water, Electricity & Statutory	1,016	-	-	-	-	-	1,016	-		1,016	948
IT & Communications	286	-	-	-	-	-	286	-		286	239
Insurance	796	-	-	-	-	-	796	-		796	777
Administration	2,908	-	-	-	-	-	2,908	-		2,908	2,203
Travel & Entertainment	164	-	-	-	-	-	164	-		164	247
Financials	235	-	-	-	-	-	235	-		235	221
Internal Charges	(3,919)	-	-	-	-	-	(3,919)	-		(3,919)	(2,696)
Net Loss from disposal of assets	165	-	-	-	-	-	165	-		165	26
Depreciation and amortisation	9,034	-	-	690	-	-	9,724	-		9,724	7,283
Total expenses from continuing operations	37,709	-	-	1,540	1,850	-	41,099	6,790		47,889	38,901
Net operating result from continuing operations	1,114	-	-	(540)	1,020	-	1,594	760		2,354	1,598

Parkes Shire Council

Quarterly Budget Review Statement
for the period 01/01/23 to 31/03/23

Income & expenses budget review statement

Budget review for the quarter ended 31 March 2023

Income & expenses - Water Fund

(\$000's)	Original budget 2022/23	Approved changes					Revised budget 2022/23	Variations for this Mar Qtr	Notes	Projected year end result	Actual YTD figures
		Carry forwards	Other than by QBRs	Sep QBRs	Dec QBRs	Mar QBRs					
Income											
Rates and annual charges	1,621	-	-	-	-	-	1,621	-		1,621	1,475
User charges and fees	11,534	-	-	(2,283)	-	-	9,251	(1,885)	1	7,366	4,975
Other revenues	-	-	-	-	-	-	-	-		-	79
Grants and contributions - operating	-	-	-	-	-	-	-	-		-	15
Interest and investment revenue	193	-	-	-	-	-	193	-		193	162
Net gain from disposal of assets	-	-	-	-	-	-	-	-		-	-
Total income from continuing operations	13,348	-	-	(2,283)	-	-	11,065	(1,885)		9,180	6,706
Expenses											
Employee benefits and on-costs	2,199	-	-	-	-	-	2,199	-		2,199	1,725
Borrowing costs	200	-	-	-	-	-	200	-		200	151
External Services	980	-	-	-	-	-	980	-		980	505
Materials and Consumables	361	-	-	-	-	-	361	-		361	327
Water, Electricity & Statutory	1,863	-	-	-	-	-	1,863	-		1,863	1,137
IT & Communications	-	-	-	-	-	-	-	-		-	1
Insurance	-	-	-	-	-	-	-	-		-	-
Administration	244	-	-	-	-	-	244	-		244	215
Travel & Entertainment	33	-	-	-	-	-	33	-		33	15
Financials	-	-	-	-	-	-	-	-		-	-
Internal Charges	2,161	-	-	-	-	-	2,161	-		2,161	1,960
Net Loss from disposal of assets	-	-	-	-	-	-	-	-		-	-
Depreciation and amortisation	3,976	-	-	136	-	-	4,112	-		4,112	3,050
Total expenses from continuing operations	12,017	-	-	136	-	-	12,153	-		12,153	9,086
Net operating result from continuing operations	1,331	-	-	(2,419)	-	-	(1,088)	(1,885)		(2,973)	(2,380)

Parkes Shire Council

Quarterly Budget Review Statement
for the period 01/01/23 to 31/03/23

Income & expenses budget review statement

Budget review for the quarter ended 31 March 2023

Income & expenses - Sewer Fund

(\$000's)	Original budget 2022/23	Approved changes					Revised budget 2022/23	Variations for this Mar Qtr	Notes	Projected year end result	Actual YTD figures
		Carry forwards	Other than by QBRs	Sep QBRs	Dec QBRs	Mar QBRs					
Income											
Rates and annual charges	3,765	-	-	-	-	-	3,765	-		3,765	2,792
User charges and fees	470	-	-	-	-	-	470	-		470	381
Other revenues	-	-	-	-	-	-	-	-		-	20
Grants and contributions - operating	-	-	-	-	-	-	-	-		-	-
Interest and investment revenue	153	-	-	-	-	-	153	-		153	40
Net gain from disposal of assets	-	-	-	-	-	-	-	-		-	-
Total income from continuing operations	4,388	-	-	-	-	-	4,388	-		4,388	3,233
Expenses											
Employee benefits and on-costs	715	-	-	-	-	-	715	-		715	509
Borrowing costs	116	-	-	-	-	-	116	-		116	88
External Services	571	-	-	-	-	-	571	-		571	271
Materials and Consumables	167	-	-	-	-	-	167	40	9	207	177
Water, Electricity & Statutory	169	-	-	-	-	-	169	-		169	87
IT & Communications	-	-	-	-	-	-	-	-		-	4
Insurance	-	-	-	-	-	-	-	-		-	-
Administration	25	-	-	-	-	-	25	-		25	28
Travel & Entertainment	6	-	-	-	-	-	6	-		6	-
Financials	-	-	-	-	-	-	-	-		-	-
Internal Charges	118	-	-	-	-	-	118	-		118	328
Net Loss from disposal of assets	-	-	-	-	-	-	-	-		-	-
Depreciation and amortisation	1,466	-	-	(102)	-	-	1,364	-		1,364	1,009
Total expenses from continuing operations	3,353	-	-	(102)	-	-	3,251	40		3,291	2,501
Net operating result from continuing operations	1,035	-	-	(102)	-	-	1,137	(40)		1,097	732

Parkes Shire Council

Quarterly Budget Review Statement

for the period 01/01/23 to 31/03/23

Income & expenses budget review statement

Budget review for the quarter ended 31 March 2023

Income & expenses - Council Consolidated

(\$000's)	Original budget 2022/23	Approved changes					Revised budget 2022/23	Variations for this Mar Qtr		Projected year end result	Actual YTD figures
		Carry forwards	Other than by QBRs	Sep QBRs	Dec QBRs	Mar QBRs					
Income											
Council & Corporate	23,335	-	-	-	1,020	-	24,355	300		24,655	20,703
Commercial Enterprise	3,100	-	-	-	-	-	3,100	-		3,100	2,511
Economy & Engagement	1,011	-	-	-	-	-	1,011	-		1,011	1,707
Emergency Services	282	-	-	-	-	-	282	-		282	96
Library, Culture & Social Justice	160	-	-	-	-	-	160	-		160	173
Open Space & Recreation	448	-	-	-	-	-	448	-		448	210
Planning, Certification & Compliance	568	-	-	-	-	-	568	-		568	479
Transport & Drainage	9,148	-	-	1,000	1,850	-	11,998	7,250		19,248	11,099
Waste Management	3,764	-	-	-	-	-	3,764	-		3,764	3,521
Sewerage	4,388	-	-	-	-	-	4,388	-		4,388	3,233
Water Supply	13,348	-	-	(2,283)	-	-	11,065	(1,885)		9,180	6,706
Total income from continuing operations	59,552	-	-	(1,283)	2,870	-	61,139	5,665		66,804	50,438
Expenses											
Council & Corporate	19,018	-	-	690	-	-	19,708	60		19,768	10,345
Commercial Enterprise	2,276	-	-	-	-	-	2,276	-		2,276	2,508
Economy & Engagement	3,056	-	-	-	-	-	3,056	200		3,256	2,688
Emergency Services	747	-	-	-	-	-	747	-		747	561
Library, Culture & Social Justice	958	-	-	-	-	-	958	-		958	665
Open Space & Recreation	2,713	-	-	-	-	-	2,713	400		3,113	3,348
Planning, Certification & Compliance	2,365	-	-	-	-	-	2,365	-		2,365	1,456
Transport & Drainage	6,334	-	-	850	1,850	-	9,034	6,000		15,034	14,747
Waste Management	3,235	-	-	-	-	-	3,235	130		3,365	2,583
Sewerage	3,353	-	-	(102)	-	-	3,251	40		3,291	2,501
Water Supply	12,017	-	-	136	-	-	12,153	-		12,153	9,086
Total expenses from continuing operations	56,071	-	-	1,574	1,850	-	59,495	6,830		66,325	50,488
Net operating result from continuing operations	3,481	-	-	(2,857)	1,020	-	1,644	(1,165)		479	(50)

Parkes Shire Council
Quarterly Budget Review Statement
for the period 01/01/23 to 31/03/23

Income & expenses budget review statement
Recommended changes to revised budget

Budget Variations being recommended include the following material items:

Notes Details

1	Water Fund - User Fees & Charges: (\$1.89m) - Reduction in water usage across both our residential & commercial users compared to budget forecast. Consumption has decreased following periods of extended rainfall and lower demand levels from a significant commercial user
2	General Fund - Operational Grants & Contributions: \$6.0m - Increase in government funding provided by NSW Government for emergency works carried out across the shire roads network.
3	General Fund - User Fees & Charges: \$1.25m - Increase in user fees & charges to recognise works undertaken for TfNSW through the RMCC program
4	General Fund - Interest Income: \$0.3m - The interest rate environment has increased significantly in the past 6 months. Council's interest revenue continues to yield stronger returns compared to budget.
5	General Fund - Materials: \$3m - Increase in materials to reflect the cost of undertaking flood recovery works.
6	General Fund - External Services : \$3m - Increase in external services to reflect the cost of undertaking flood recovery works.
7	General Fund - External Services: \$0.4m - Increase in costs associated with the management and operations of shire swimming facilities compared to the original budget
8	General Fund - External Services: \$0.06m - Costs allocated to WHS & Wellbeing Incentives. Program costs directly off-set through a rebate received on council's workers compensation premium
9	Sewer Fund - Materials: \$0.04m - Increase in material costs within the sewer fund to undertake maintenance works and also impacted by cost escalations
10	General Fund - External Services: \$0.2m - Increase in expenditure incurred from managing significant shire tourism events (including Parkes Elvis Festival)
11	General Fund - External Services: \$0.13m - Increase in costs associated with waste management contracts due to cost escalation resulting from record high inflation levels

11.4 PARKES HEALTH PRECINT MASTERPLAN**IP&R Linkage:** **Pillar:** Community**Goal:** Our community is safe, active and healthy.**Strategy:** Advocate for improved medical, health and allied services, programs, and initiatives in Parkes Shire.**Author:** **Kent Boyd PSM, General Manager****Authoriser:** **Kent Boyd PSM, General Manager****Annexures:** **A. Parkes Health Precinct - March 2023 (under separate cover)****RECOMMENDATION**

That Council:

1. Approve the Draft Parkes Health Precinct Masterplan in principle.
2. Place the Draft Parkes Health Precinct Masterplan on public Exhibition for 28 Days.
3. That comments received by Council be considered in collaboration with Western NSW Local Health District and referred to a future meeting of Council to finalise the plan.

BACKGROUND

Council may recall a report presented to 19 April 2022 Council meeting proposing a joint-venture with Western NSW Local Health District, to undertake a "Parkes Health Precinct Masterplan" (the Masterplan). (Resolution 22-107).

Western NSW Local Health District subsequently engaged the consulting firm Destravis to run the master-planning process. A Masterplan Design Charrette was subsequently held on 31 January 2023.

The new Parkes Hospital was opened in November 2015 and provides an excellent health facility for the region. There is however a great opportunity for the new hospital to play a catalyst role in regional health with the assistance of this master-planning process.

It is proposed to put the masterplan on public exhibition and seek community comment. The masterplan is separately attached.

ISSUES AND COMMENTARY

The Masterplan is guided by the following co-designed Vision statement.

"Parkes will support the needs of its residents through enabling growth in health services that will be accessible for the Parkes community. Improvements will focus on putting in place the planning and infrastructure required for businesses to establish in Parkes in a co-located manner, and in supporting health professionals and their families to establish lasting connections in Parkes, and to gain initial and ongoing education that supports their career".

The following masterplan principles were tailored for the Parkes Health Precinct drive the focus and priorities for activity and investment in the Precinct.

Principle 1 –Co-locate services to maximise accessibility and convenience for the community and workforce

- ensure services such as primary and allied health care, and the Parkes Hospital have opportunities for co-location, to maximise workforce and community accessibility and convenience
- preference accommodation and education (e.g. TAFE, university and student spaces) for key workers and students is co-located with the Parkes Hospital and any expansion of health services.

Principle 2 –Integrate and enhance access to health workers and services with the Parkes community

- ensure workers and their families are supported to establish themselves in Parkes.
- enhance access to specialists through direct (face to face) or indirect (e.g. assisted tele-health) means.

Principle 3 –Enhance collaboration to improve health and education services

- enhance collaboration across TAFE and university education with health services, and key supporting industries (e.g. childcare) that face workers shortages
- ensure Aboriginal representation in all service, workforce and education programs
- ensure staff accessibility and efficiency is maintained or improved for services delivered.

Principle 4 –Provide infrastructure and planning frameworks that support growth in services

- develop the road and pathway infrastructure required to support the development of the precinct
- support the wellbeing of workers, residents and visitors through providing

The master planning process developed two options for the Parkes Health Precinct. An overview of both options is provided in the masterplan.

Option A focuses on establishing the core of the precinct to the south-west of the Parkes Hospital, on the hospital site. This leaves the area to the North free as open space. In the various council workshops Option A was preferred as it provides a contiguous connection to the hospital, avoids the possible conflict with the Southern Ring Road (Morrissey Way), provides off-street connectivity for accommodation, training facilities, therapy rooms etc and is more consistent with the Middleton Masterplan.

Option B differs by using the land to the North as the precinct core. In this option the Southern Ring Road (Morrissey Way), would bisect the hospital and the precinct core.

To strengthen the masterplan, a range of suggested actions are proposed at clause 6.

LEGISLATIVE AND POLICY CONTEXT

Improved health services has been a long help strategy of the Council and a constant request of the community.

FINANCIAL IMPLICATIONS

There are only minor costs associated with the recommendations of this report. If the plan is ultimately adopted, the recommended actions would need to be costed and referred to Council for consideration.

RISK IMPLICATIONS

There may be some minor environmental risks associated with clearing vegetation, however the area identified is the spare areas where vegetation is predominantly hand-planted.

Council will need to work co-operatively with the Peak Hill Local Aboriginal Land Council and Parkes Elders committee in relation to Native Title and land claim issues.

The benefits associated with the successful development of masterplan precinct would be considerable for the people of the region.

COMMUNITY CONSULTATION

Adoption of the recommendations in this report will facilitate community consultation.

CONCLUSION

Health services across the county are typically under enormous pressure. There has been a number of inquiries and considerable government rhetoric around potential improvements. Doctor and staff shortages are well known.

Progressing the attached Parkes Health Precinct Masterplan in cooperation with the Western NSW Local Health District is a proactive step in addressing some of the barriers to facilitating better health services across the region.

11.5 FEDERAL BUDGET RECOGNISES PARKES NATIONAL LOGISTICS HUB**IP&R Linkage:** **Pillar:** Economy**Goal:** Our Shire is an attractive destination to live, work, visit and invest.**Strategy:** Promote opportunities for industry expansion, industry diversification and new investment via the Parkes Special Activation Precinct, Parkes Airport Business Park and Parkes Industrial Estate.**Author:** **Kent Boyd PSM, General Manager****Authoriser:** **Kent Boyd PSM, General Manager****Annexures:** **Nil**

RECOMMENDATION

That Council:

1. Write to the National Intermodal Corporation inviting representatives to visit Parkes, the Parkes National Logistics Hub and the Parkes Special Activation Precinct
-

BACKGROUND

Parkes Council has been a staunch advocate of the Melbourne to Brisbane Inland Railway (Inland Railway) for many decades.

Announcements in the recent independent review of the Inland Railway, which were supported in the 2023-24 federal budget, are discussed below.

ISSUES AND COMMENTARY

It is an unassailable fact that Parkes is located at the intersection of the Sydney-Perth Transcontinental Railway and the Inland Railway, which has seen the Parkes National Logistics HUB develop and more recently the surrounding 4800-hectare Special Activation Precinct.

The report by Dr Kerry Schott AO, "The Delivery of Inland Rail; An independent Review", January 2023 (the Review) was recently released. The review made various recommendations, two (2) are of immediate consequence to Parkes. Those recommendations are excerpt below,

Recommendation 10 - *The Commonwealth and NSW Governments should investigate opportunities for intermodal facilities at Parkes, possibly to be developed by the National Intermodal Corporation.*

Recommendation 16 - *ARTC should continue to examine options for staging the completion of Inland Rail and in particular the option of completing the Melbourne/Beveridge to Parkes sections by 2027...*

The Australian Government has supported the above recommendations in the 2023-24 federal budget. In the "Budget Strategy and Outlook Paper No. 1" inland rail is discussed as excerpt below (bold text added),

"Inland Rail – delivery

The Australian Government has released the findings of the Independent Review of Inland Rail (the Review) and agreed to the 19 recommendations in full or in principle. The Review was delivered in January 2023, and assessed the project's scope, schedule and cost. While final project costs will not be known until the completion of procurements for all sections of Inland Rail following finalisation of design, planning and environmental approvals, the Review identified that the estimated cost to complete Inland Rail will be significantly higher than the available funding.

*The Australian Government will engage independent specialists to review the cost, scope, engineering, delivery models and schedule of the project. In the interim, **ARTC is prioritising the delivery of Beveridge to Parkes sections.***

Further, the Federal Budget 23-24 "Budget Measures Paper No. 2", has supported the Review recommendation 10, as follows,

\$3.0 million in 2023–24 to undertake a feasibility study for an intermodal terminal in Parkes, New South Wales to support the Inland Rail program, with funding to be redirected from existing National Intermodal Corporation equity.

LEGISLATIVE AND POLICY CONTEXT

Parkes Council has been a staunch advocate of the Melbourne to Brisbane Inland Railway (Inland Railway) for many decades.

FINANCIAL IMPLICATIONS

No financial implications as consequence of this report.

RISK IMPLICATIONS

No significant risk at present.

COMMUNITY CONSULTATION

Council only has a general role to communicate as outlined in this report.

CONCLUSION

The long-held view of Council, that Parkes will play a very significant role in the national logistics network, continues to gain momentum.

12 REPORTS OF THE DIRECTOR CUSTOMER, CORPORATE SERVICES AND ECONOMY**12.1 SECTION 356 REQUEST FOR FINANCIAL ASSISTANCE - TRUNDLE CWA, T.G. MORGAN AND TRUNDLE PROGRESS ASSOCIATION.****IP&R Linkage:** Pillar: Leadership**Goal:** Our local government is open, accountable, and representative.**Strategy:** Provide open and transparent decision-making and undertake the civic duties of Council with professionalism and integrity.**Author:** Shona Henry, Executive and Councillor Support Officer**Authoriser:** Anthony McGrath, Acting Director Customer, Corporate Services and Economy**Annexures:** A. Correspondence from Trundle and District Progress Association seeking approval to use Trundle Town Improvement Funds [↓](#)

RECOMMENDATION

That Council:

1. Receive and note the correspondence from the Trundle & District Progress Association, appended at *Annexure A*
2. Provide public notice of its intention to provide \$3,410 in financial assistance to the Trundle CWA as a contribution to the installation of handrails and \$2,687.30 to T.G. Morgan for the restoration of Swaggies Rest.
3. Pursuant to section 356 of the *Local Government Act 1993*, approve the provision of \$3,410 to the Trundle CWA and \$2,687.30 to T.G. Morgan in financial assistance from the Trundle Town Improvement Fund, subject to no submissions being received.
4. Authorise a further allocation of funds from the Trundle Town Improvement Fund for the following projects as requested by the Trundle & District Progress Association
 - \$5,000.00 towards Project Sprouts
 - \$1,300 towards Origin Energy account for Berryman Oval

BACKGROUND

Parkes Shire Council ("Council") is able to approve financial assistance (cash or in-kind) in accordance with section 356 of the *Local Government Act 1993* ("the Act"). Where the proposed financial assistance has not been included in Council's adopted Operational Plan for the year; the proposed financial assistance must be publicly exhibited prior to being provided. Council must consider any public submissions received, prior to providing the assistance requested.

Council is guided by the advice provided by the various Community Consultative Committees ("CCC") in determining the most appropriate projects to be included in their Town Improvement Fund allocations, however, the final decision concerning the expenditure of the funds remains with Council where it has not been included in the Operational Plan.

ISSUES AND COMMENTARY

At their monthly meeting held on 27 April 2023 the Trundle & District Progress Association ("TDPA") resolved to request the following allocations be made from the Trundle Town Improvement Fund:

1. \$5,000.00 towards Project Sprouts
2. \$1,300 towards Origin Energy account for Berryman Oval
3. \$3,410.00 towards handrail installation at CWA Rooms
4. \$2,687.30 towards restoration works carried out at Swaggies Rest

Council had previously considered the allocation of \$5,000 towards Project Sprouts from each of the CCCs at its meeting held on 21 February 2023 and has subsequently written to the TDPA to seek their endorsement for this decision.

The Trundle Sports Council had been receiving the full electricity account for Berryman Oval, which included lighting, building power and irrigation. They are seeking, through the TDPA for this account to be transferred over to Council. This is an operational matter, and the expenditure would fall under Council's existing operational plan and budget.

The Trundle CWA had written to the TDPA seeking assistance for the installation of handrails to the pre-existing ramps at their Hall in Trundle. Secretary, Carmel Berry writes:

Over the years Trundle CWA, largely through applying for and receiving grants, has upgraded and improved the Hall, resulting in the user friendly and comfortable space it is today. We believe that the addition of the above mentioned handrails will make the building even more accessible and safer for its many patrons.

The allocation of funds to the CWA would fall under section 356 of the Act, as outlined below under Legislative and Policy Context.

Swaggie's Rest at Trundle is a local historical point of interest. It is a tin and timber building erected during the depression era on a small crown land block along the Yarrabandai Road at Trundle. The Crown Land managers restored the shanty using the services of a local builder. The work included the replacement of timber and the erection of a sign. The allocation of funds for this project would also fall under section 356 of the Act.

LEGISLATIVE AND POLICY CONTEXT

As noted above, Council is required under section 356 of the Act to provide 28 days' public notice of any financial assistance proposed to be provided to others that hasn't been identified as a program within Council's Operational Plan. Should no submissions be received during the 28-day public exhibition period, Council is able to provide the financial assistance requested.

FINANCIAL IMPLICATIONS

Council has allocated funds in its Operational Budget for expenditure on projects within the Parkes Shire local communities as recommended by their CCC or determined by Council.

As of May 2023, the current uncommitted balance for the Trundle Town Improvement Fund is \$74,152. As such, there are sufficient funds available from the Trundle Town Improvement Fund to support this request.

The funds requested total \$12,397.30.

RISK IMPLICATIONS

There are minimal risk implications associated with this report for Council to consider. As noted above, there are sufficient funds available in the Trundle Town Improvement Fund to support the request. In addition, the recommendation in the report ensures that Council is complying with its obligations under section 356 of the Act.

COMMUNITY CONSULTATION

The Trundle & District Progress Association have identified these projects as being of great benefit to a wide range of age groups and organisations within the Trundle and district community.

CONCLUSION

It is recommended that Council authorise the allocation of funds from the Trundle Town Improvement Fund for the projects as outlined in this Report.

TRUNDLE & DISTRICT PROGRESS ASSOCIATION INC

TRUNDLE NSW 2875

27th April 2023

The General Manager
PARKES SHIRE COUNCIL
PO BOX 233
PARKES NSW 2870

Dear Sir

RE: Trundle Town Improvement Fund

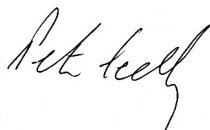
At our monthly meeting held 27th April 2023, it was resolved to write to Council to request the following:

1. Allocation from TIF of \$5000.00 towards Project Sprouts (Ref Letter 28th Feb 2023 from Mayor)
2. Allocation from TIF of \$1300 towards Origin Energy account for Berryman Oval (Ref Account attached to this letter)
3. Allocation from TIF of \$3410.00 towards handrail installation at CWA Rooms (Ref attached letter of request from Trundle CWA and quote for works from Trundle Auto Air)
4. Allocation from TIF of \$2443.00 (+GST) towards restoration works carried out at Swaggies Rest (Ref Letter and account from Tom Morgan)

These projects are recognised as being of great benefit to a wide range of age groups and organisations.

Thank you for your consideration of this request.

Yours sincerely



Peter Kelly
Chairman
Trundle & District Progress Association Inc.



OFFICE OF THE MAYOR

KK: SH

Contact Person: Shona Henry

28 February 2023

Trundle & District Progress Association
PO Box 31
TRUNDLE NSW 2875

Dear Trundle & District Progress Association

REQUEST FOR CONTRIBUTION TO PROJECT "SPROUTS"

At Council's meeting of 21 February 2023 a report was tabled on the progress and achievements of the Project Sprouts. Included was a request to continue the financial assistance received through a contribution of \$5,000.00 from each of the Town Improvement (TI) funds from the townships of Parkes, Peak Hill, Trundle and Tullamore.

The seeds for Project Sprouts were planted, when Royal Far West held a community meeting in Parkes to discuss the confronting findings from its 'The Invisible Children' report about the state of children's developmental health in rural and remote Australia, through the lens of the Parkes Shire. **Project Sprouts** was formed with representatives from local schools, preschools, government, business, and community organisations. A working model was developed and implemented to screen children for developmental health before they start school, to support parents and upskill local people to better identify children needing early intervention support.

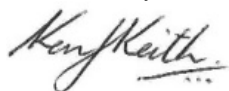
Childhood development lays a critical foundation for long-term outcomes, and serious concerns were raised by the community around the growing rates of mental health and developmental vulnerabilities in young children in the Parkes region, coupled by the lack of access to services, teacher training and support. It was recommended that Council continue to support Parkes Shire **Project Sprouts** with the requested funding assistance and write to the respective Community Consultative Committees seeking the endorsement of the use of funds from their allocated Town Improvement Vote.

As you are aware, the townships of Parkes, Peak Hill, Trundle and Tullamore had previously endorsed a contribution of \$5,000 each from their respective TI Funds to get the Royal Far West Children's Scheme Project "Sprouts" off the ground.

Council is seeking your endorsement of a further \$5,000 from the Trundle TI Fund. The current uncommitted balance of the Trundle TI Fund is \$74,152.00.

Thank you for your consideration, we look forward to a favourable response from the Trundle & District Progress Association.

Yours sincerely



Councillor Ken Keith OAM
MAYOR

Enclosed:

1. Letter from Barbara Newton on behalf of Project Sprouts

Parkes Shire Council
ABN 96 299 629 630

2 Cecile Street (PO Box 337)
Parkes NSW 2870

T 02 6861 2333
F 02 6862 3946

council@parkes.nsw.gov.au
parkes.nsw.gov.au





Our Vision: *Parkes Shire Children Healthy and Ready to Learn.*

Email: sprouts2870@gmail.com
Facebook: Project Sprouts Parkes 2870
Mobile: 0477 450 446
P.O. Box 452 Parkes NSW 2870

Mayor K. Keith
Parkes Shire Council
Cecile St.,
PARKES 2874 NSW

Dear Ken,

Project SPROUTS is continuing well, developing strategies and recognition in the community. Our association with CSU and Three Rivers university has seen placements in Peak Hill Preschool and Central School for Physiotherapy, Speech Therapy and Occupational Therapy students. Next year placements are planned for Tullamore and Trundle Preschools. Project Sprouts was able to get \$12,000 for student placements from Alcane.

Currently Middleton and Trundle primary schools are to be trialled in a twelve month, federally funded, RFW programme, in 2023.

Project SPROUTS has been awarded a grant of \$180,000 over 3 years for our co-ordinator salary. This has enabled the hours to increase to 20 per week. Hopefully, we will be successful in our application for an RAS grant we recently submitted.

One of our best achievements this year has been to get therapy hours within the community system of the LHD. Previously this just didn't happen, so hopefully waiting lists will become a little smaller. Small steps at the moment.

Project SPROUTS continues to fund private therapy, face to face and telecare. The cost of private therapy has increased considerably.

Project SPROUTS would like to ask for a contribution from the Town Improvement fund of Parkes, Peak Hill, Trundle and Tullamore. We received \$5,000 from each previously and it has been well spent on therapy for many children in our communities.

We appreciate all the assistance we have received from Council and look forward to working closely with you in the future.

Best wishes to all at council after such a difficult year, have a lovely Christmas and a positive bright New Year.

Yours faithfully,

Barbara Newton
On behalf of Project SPROUTS

Project Sprouts acknowledges the Traditional Custodians of the country throughout Australia and the ongoing and important wisdom shared through their continued connections with the land, waters and community. We respectfully recognise the Elders of the past and present and walk with the children who will become future Elders.

pump?

→ Council audit





020 / 9428 /
C/- MRS J SKINNER TRUNDLE SPOR
28 FORBES ST
TRUNDLE NSW 2875

Your electricity bill

Tax invoice for BERRYMAN OVAL HUTTON ST, TRUNDLE, NSW 2875

16 Nov 22 - 14 Feb 23
Amounts include GST unless otherwise specified

ACCOUNT DETAILS	DUE DATE	AMOUNT DUE
Account number A-AE45F4AB Billing reference 20182611 Issue date 20 Feb 23 Total amount due See the Account Breakdown on page 2	10 Mar 23	\$1,321.09

COMPARE YOUR ENERGY USAGE

Your average daily usage

Average daily usage	29.70 kWh
Same time last year	10.38 kWh
Average cost per day	\$14.40

186.23% increase in usage since last year

ABOUT YOUR AGREEMENT

Origin Standing

We're here if you need us

Call 1300 832 854
Email hello@origin.com.au

Faults & emergencies

Call Essential Energy 24/7
13 20 80

Help & support online

Got a question about your bill? We've got answers: [originenergy.com.au/help](https://www.originenergy.com.au/help)

HOW TO PAY

DIRECT DEBIT

Register online at [originenergy.com.au/myaccount](https://www.originenergy.com.au/myaccount) or call **1300 832 854** to arrange automatic payment of future accounts*


VISA OR MASTERCARD**

Call **1300 658 783** or visit [originenergy.com.au/paynow](https://www.originenergy.com.au/paynow)

MAIL

Send this slip with your cheque made payable to: Origin Energy Holdings Limited, GPO Box 2951 SYDNEY NSW 2001

IN PERSON

 Pay at any Post Office+*

TELEPHONE & INTERNET BANKING - BPAY®

Contact your bank or financial institution to make this payment from your cheque, savings, debit, credit card* or transaction account. More info: www.bpay.com.au

Billers Code: 41

Ref: 200 018 096 202

Billpay Code: 2958

Ref: 1200 0180 9620 2

Billers Code: 130112

Ref: 200 018 096 202

*Card payment fee may apply to the total payment amount (incl GST): debit card (Visa 0.24%, Mastercard 0.28%); credit card (Visa 0.56%, Mastercard 0.64%); for NSW customers 0.49% if payment made at Australia Post. Conditions apply. **Payment processing fee of the higher of \$2.70 or 0.49% may apply (excl NSW). Origin Energy Electricity Ltd ABN 33 071 052 287

BILLING DETAILS	ELECTRICITY
Supply Address Berryman Oval Hutton St, Trundle, NSW 2875	National Meter Identifier 40010467077
Your billing period: 16 Nov 2022 - 14 Feb 2023 (91 days)	Charges based on Actual meter read
	Last meter read date 14 Feb 23
	Next scheduled read date 18 May 23 (+/- 2 business days)

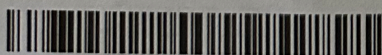
ACCOUNT SUMMARY		
Your account summary at a glance, with your total amount due.		
Previous balance		\$569.16
Payment received since your last bill		
04 Jan 23	BPAY	\$569.16 CR
Balance carried forward		\$0.00
New charges and adjustments		
14 Feb 23	Total electricity charges (incl GST of \$119.11)	\$1,310.19
08 Dec 22	Account Charge (non-taxable, no GST)	\$10.90
Total amount due (incl net GST charges of \$119.11)		\$1,321.09

BREAKDOWN OF CHARGES			BILLING PERIOD: 16 NOV 22 - 14 FEB 23 (91 DAYS)				
A detailed breakdown of your new charges.							
Your electricity charges							
Your rate: General Usage LV							
Charge description	Bill days	Meter no.	Previous read	Current read	Usage (kWh)	Charge (incl GST)	Amount (incl GST)
General Usage	91	E014362	92193.0 (E)	94896.0 (A)	2703.0	42.196 c/kWh	\$1,140.56
Daily Supply	91					186.406 c/Day	\$169.63
(A = Actual, E = Estimated)					Total electricity charges		\$1,310.19

E-9428 / S-19058 / I-38116 / INV/NSW



PAYMENT SLIP



*2958 1 200018096202

User code	Customer reference number
009241	00200018096202

Due date
(for new charges only)

10 / Mar / 23

Amount due

\$ 1,321.09

+00200018096202>

+009241+

<00000000000>

<0000132109>

+444+

Thunderbird

From: woodview1 woodview1 <woodview1@bigpond.com>**Date:** 17/03/2023, 9:35 am**To:** peter@kelly-gang.com

Dear Peter,

Trundle CWA Branch would like to approach the Trundle Progress Association in the hope of receiving financial assistance for some work to be done at the CWA Hall. The proposed project is to add handrails to the pre-existing ramps at the front and side of the Hall. Due to budgetary constraints and the ever-increasing costs of insurance and amenities, we are not in a position to fund this much needed work ourselves and would greatly appreciate assistance from the Progress Association.

Trundle CWA Hall is an integral part of the our community and is used by many groups and associations on a regular basis. Over the years Trundle CWA, largely through applying for and receiving grants, has upgraded and improved the Hall, resulting in the user friendly and comfortable space it is today. We believe that the addition of the above mentioned handrails will make the building even more accessible and safer for its many patrons.

Please find attached a quote for the installation of the handrails. Thanking you for considering our request,

Your sincerely
Carmel Berry
Secretary Trundle CWA Branch

— Attachments: —

Handrails Quote.pdf

398 KB



Quote

ADDRESS
Trundle CWA

QUOTE NO. 1019
DATE 03/02/2023

DATE	ACTIVITY	AMOUNT	GST
	Services	0.00	GST
	Supply and install handrails to Front side of CWA hall as discussed. 15m total length. 40mm top rail with 200mm returns at bottom end. 32mm centre and bottom rail All galvanised steel construction.		
	Parts	1,000.00	GST
	Services	1,000.00	GST
		SUBTOTAL	2,000.00
		GST TOTAL	200.00
		TOTAL	A\$2,200.00

Accepted By

Accepted Date

Payments can be made to:
Trundle Auto Air
BSB 882 000
ACCT 100081075



Quote

ADDRESS
Trundle CWA

QUOTE NO. 1020
DATE 03/02/2023

DATE	ACTIVITY	AMOUNT	GST
	Services	0.00	GST
	Supply and install handrails to REAR ramp of CWA hall as discussed. 15m total length. 40mm top rail with 200mm returns at bottom end. 32mm centre and bottom rail All galvanised steel construction.		
	Parts	550.00	GST
	Labour	550.00	GST
		SUBTOTAL	1,100.00
		GST TOTAL	110.00
		TOTAL	A\$1,210.00

Accepted By

Accepted Date

Payments can be made to:
Trundle Auto Air
BSB 882 000
ACCT 100081075

1 East Street,

Trundle

3/04/2023

The Committee,
Trundle Progress Association

Dear members,

Early in 2021 i took it upon myself as a trustee of the crown land reserve to do maintenance on the Bagmans Rest aka Swaggies Rest.

Small repairs led to bigger ones along with some costs. Local interest and encouragement led me to finish it to its original state and add an explanatory sign.

I have been informed that crown lands are not in the practice of allocating monies to jobs already completed. Expenses, not including labour were \$2,443. Main costs were timber \$1000 and sign \$600. All costs are itemised and held by me.

As three schools plus numerous locals and travellers have visited there i thought it would come under the category of town improvements and am asking your association if they could cover the expenses.

Yours,
Tom Morgan.

113632

DATE 1-5-23

ONO www.ono.com

T. G. MORGAN

1 East St.

Spindle

2875

TO

Parkes Shire Council

A.B.N. (Of Recipient)

94 109 448 769

[illegible]

**12.2 ENDORSEMENT OF 2022-2023 OPERATIONAL PLAN PROGRESS REPORT
(QUARTER 3)****IP&R Linkage:** Pillar: Leadership**Goal:** Our local government is sustainable and plans for the future.**Strategy:** Provide clear long-term direction for the community through the development of the Integrated Planning and Reporting framework.**Author:** Mikaela Cass, Acting Executive Manager Corporate Services**Authoriser:** Anthony McGrath, Acting Director Customer, Corporate Services and Economy**Annexures:** A. Operational Plan 2022/23 Q3 Progress Report (under separate cover)

RECOMMENDATION

That Council:

1. Endorse the 2022-2023 Operational Plan Progress Report (Quarter 3), appended at *Annexure A*, pursuant to section 4.9 of the Integrated Planning and Reporting Guidelines.
-

BACKGROUND

The Integrated Planning and Reporting ("IP&R") provisions of the *Local Government Act 1993* ("the Act") require Parkes Shire Council ("Council") to develop and adopt an inter-related suite of strategic documents, including a 10-year Community Strategic Plan, four-year Delivery Program, and annual Operational Plan.

Under the IP&R Guidelines issued by the Office of Local Government and prescribed under section 23A of the Act; Council's General Manager must ensure that progress reports are provided to the Council's governing body, with respect to the principal activities detailed in the Delivery Program, at least every six months.

ISSUES AND COMMENTARY

In line with Council's commitment to open, accountable and representative local government, Council has chosen to report on the implementation of its Delivery Program every three months.

The Operational Plan Progress Report (Quarter 3) is appended at *Annexure A* and summarises Council's progress on the implementation of its Delivery Program 2022-2025. The Operational Plan Progress Report (Quarter 3) comprises the following sections:

- **Part 1 - Introduction:** Outlines the IP&R framework, including the role and purpose of the Operational Plan, and how Council plans and reports on the progress of its Delivery Program.
- **Part 2 - 2022/23 Operational Plan:** Outlines the Operational and Capital Funding Summary and key achievements in the implementation of the Delivery Program.
- **Part 3 - Council and Corporate:** Reports on Council's progress in implementing the outputs outlined in the Council and Corporate function of the Delivery Program.
- **Part 4 - Commercial Enterprise:** Reports on Council's progress in implementing the outputs outlined in the Commercial Enterprise function of the Delivery Program.
- **Part 5 - Economy and Engagement:** Reports on Council's progress in implementing the outputs outlined in the Economy and Engagement function of the Delivery Program.

- **Part 6 - Emergency Services:** Reports on Council's progress in implementing the outputs outlined in the Emergency Services function of the Delivery Program.
- **Part 7 - Library, Culture and Social Justice:** Reports on Council's progress in implementing the outputs outlined in the Library, Culture and Social Justice function of the Delivery Program.
- **Part 8 - Open Space and Recreation:** Reports on Council's progress in implementing the outputs outlined in the Open Space and Recreation function of the Delivery Program.
- **Part 9 - Planning, Certification and Compliance:** Reports on Council's progress in implementing the outputs outlined in the Planning, Certification and Compliance function of the Delivery Program.
- **Part 10 - Sewerage:** Reports on Council's progress in implementing the outputs outlined in the Sewerage function of the Delivery Program.
- **Part 11 - Transport and Drainage:** Reports on Council's progress in implementing the outputs outlined in the Transport and Drainage function of the Delivery Program.
- **Part 12 - Waste Management:** Reports on Council's progress in implementing the outputs outlined in the Waste Management function of the Delivery Program.
- **Part 13 - Water Supply:** Reports on Council's progress in implementing the outputs outlined in the Water Supply function of the Delivery Program.

LEGISLATIVE AND POLICY CONTEXT

As detailed above, Council is required under the Act and IP&R Guidelines to develop and adopt a Delivery Program. The General Manager is required to provide progress reports at least once every six months to Council's governing body on the organisation's progress in achieving the principal activities contained in the Delivery Program.

FINANCIAL IMPLICATIONS

There are no financial implications for Council associated with this report.

RISK IMPLICATIONS

Endorsement of the Operational Plan Progress Report (Quarter 3), as recommended, ensures Council complies with its legislative requirements under section 404 of the Act.

COMMUNITY CONSULTATION

There are no community consultation requirements for Council associated with this report, however under Council's IP&R framework, community engagement is built into the process to ensure that the community is providing feedback advice and direction to Council's activities.

CONCLUSION

This report recommends that the Operational Plan Progress Report for the three-month period from 1 January to 31 March 2023 (Quarter 3) be endorsed.

12.3 ADOPTION OF DRAFT CORPORATE SPONSORSHIP POLICY**IP&R Linkage:** **Pillar:** Leadership**Goal:** Our local government is open, accountable, and representative.**Strategy:** Provide open and transparent decision-making and undertake the civic duties of Council with professionalism and integrity.**Author:** **Shona Henry, Executive and Councillor Support Officer****Authoriser:** **Anthony McGrath, Acting Director Customer, Corporate Services and Economy****Annexures:** **A. Corporate Sponsorship Policy (Draft)** [↓](#)**RECOMMENDATION**

That Council:

1. Adopt the draft Corporate Sponsorship Policy, appended at *Annexure A*, for inclusion in Council's Policy Register.

BACKGROUND

Parkes Shire Council ("Council") provides a range of services, programs and events to the community, some of which may be suitable for sponsorship in order to enhance the quality or reduce the cost of these activities. Council has historically sought sponsorship for the Parkes Elvis Festival, and it is anticipated that sponsorship will be sought to assist in planning and delivering the Trundle ABBA Festival. To date, Council has not developed and adopted a uniform, consistent and transparent framework to seek, negotiate, secure and manage external sponsorship.

The draft Corporate Sponsorship Policy ("the draft Policy"), appended at *Annexure A*, has been developed to provide a proposed framework for Council to seek, negotiate, secure and manage external sponsorships for its programs, services and events. At its Ordinary Meeting held 21 March 2023, Council resolved to endorse the public exhibition of the draft Policy for a period of 28 days and receive a further report following the public exhibition period [**res. 048/23**].

ISSUES AND COMMENTARY

The draft Policy has been designed to apply to incoming sponsorships received by Council, and does not extend to outgoing grants and sponsorships provided by Council, which are managed in accordance with section 356 of the *Local Government Act 1993* and covered by Council's Grants and Financial Assistance Policy.

Specifically, the draft Policy includes provisions relating to:

- (a) Seeking sponsorship for Council services, programs and events,
- (b) Restrictions on accepting sponsorship for Council services, programs and events,
- (c) Assessing sponsorship proposals,
- (d) Approval arrangements and delegations for sponsorship proposals, and
- (e) Documenting and reporting sponsorship arrangements.

LEGISLATIVE AND POLICY CONTEXT

As detailed above, the draft Policy provides a proposed framework to guide Council Officials in seeking, negotiating, securing and managing sponsorship of Council services, programs and events.

In preparing the draft Policy, Council Officers have considered guidance from the NSW Independent Commission Against Corruption ("ICAC"), as well as similar policies developed by other NSW local councils.

FINANCIAL IMPLICATIONS

There are no financial implications for Council associated with this report.

RISK IMPLICATIONS

Many public sector agencies, including local councils, engage in strategic sponsorship arrangements for financial or in-kind support, or to build relationships in the community. Effective sponsorship arrangements can bring many benefits, but they also create corruption risks and can generate perceptions of unfair advantage for certain sponsors.

Accordingly, ICAC recommends that all public sector agencies that engage in sponsorship arrangements develop appropriate frameworks to mitigate such risks and promote transparency in how sponsorships are advertised, approved and managed. As noted above, Council Officers have considered the *Guidelines on Sponsorship in the Public Sector* (issued by ICAC in 2006), which outline various principles for public sector agencies to observe when engaging in sponsorship arrangements.

COMMUNITY CONSULTATION

As noted above, the draft Policy was endorsed for public exhibition at the Ordinary Meeting held 21 March 2023 [**res. 048/23**]. Consistent with this resolution, the draft Policy was publicly exhibited from 21 March to 18 April 2023, during which time members of the public were able to review and provide comment on the draft Policy. No submissions concerning the draft Policy were received.

CONCLUSION

The draft Policy has been developed to provide a framework for Council to seek, negotiate, secure and manage external sponsorships for its programs, services and events. Following conclusion of the public exhibition period, it is recommended that the draft Policy be formally adopted for inclusion in Council's Policy Register.

Policy

Corporate Sponsorship



CONTROLLED DOCUMENT INFORMATION

ECM Number	1747092
Document Owner	Director Customer, Corporate Services and Economy
Document Development Officer	Manager Governance, Risk and Corporate Performance
Review Timeframe	Four years.
Last Review Date	May 2023
Next Scheduled Review	May 2027

Document History		
Date	Resolution No.	Details/Comments
21 March 2023	048/23	Endorsed for public exhibition.
16 May 2023	TBC	Adopted by Council.

Further Document Information and Relationships	
Related Legislation*	Local Government Act 1993 Local Government (General) Regulation 2021 Government Information (Public Access) Act 2009 Government Information (Public Access) Regulation 2018 Independent Commission Against Corruption Act 1988
Related Policies	Code of Conduct Public Interest Disclosures Policy Statement of Business Ethics
Related Procedures/ Protocols, Statements, documents	Guide to Sponsorship in the Public Sector (Independent Commission Against Corruption, 2006)
Note: Any reference to Legislation will be updated in this Policy as required. See website http://www.legislation.nsw.gov.au/ for current Acts, Regulations and Environmental Planning Instruments.	

Policy

Corporate Sponsorship



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Policy
Corporate Sponsorship**1. Purpose**

The purpose of this Corporate Sponsorship Policy ("this Policy") is to provide a uniform, consistent and transparent framework for Parkes Shire Council ("Council") to seek, negotiate, secure and manage external sponsorships for its programs, services and events.

2. Commencement

This Policy is effective from date of adoption by Council resolution, and shall remain in force until repealed by resolution of Council.

3. Scope and Application

This Policy applies to all incoming sponsorships received by Council, and all Council Officials involved in seeking, negotiating, securing and managing such sponsorships. It does not apply to outgoing grants and sponsorships given by Council, which are covered by Council's Grants and Sponsorships Policy.

This Policy outlines:

- (a) What sponsorships Council will and will not undertake,
- (b) The responsibility of all parties involved in a sponsorship arrangements in order to ensure there is neither conflict of interest nor negative impact on Council's reputation or probity,
- (c) The process for attracting sponsors, and
- (d) The sponsorship approval process.

4. Policy Statement

Parkes Shire Council ("Council") is responsible for delivering a wide range of programs and services under various legislation. Council also produces events which contribute to the vibrant cultural life of the Parkes Shire and are generally free to the public. By seeking and receiving sponsorship, Council achieves additional resources with which to support specific activities or programs. In addition, the success and public exposure of an activity can be enhanced by sponsorship providing better visitor experiences.

Through sponsorship, Council can enhance, extend or reduce the cost of current activities or programs, or develop new ones. Council can achieve this by providing benefits to private sector companies or other government agencies in exchange for money, goods or services to support their activities. In some cases, a sponsor can participate in Council events by producing their own associated event.

4.1. Appropriate External Sponsorship Arrangements

4.1.1. Council will generally only accept sponsorship for short-term activities or programs such as:

- (a) Community awareness campaigns,
- (b) Community development and cultural activities and programs of a limited time period,
- (c) Community or industry awards,
- (d) Education or recreation programs,
- (e) Environmental projects,
- (f) Events and festivals,

Policy
Corporate Sponsorship

- (g) Exhibitions, and
- (h) Public conferences, seminars and workshops.

4.2. Benefits for Sponsors

- 4.2.1. The primary benefit for Sponsors is a competitively priced strategy for reaching a target audience or to meet corporate social responsibility goals.
- 4.2.2. Entitlements include, but are not limited to:
 - (a) Licence to use Council's intellectual property for the event such as logos, content and imagery,
 - (b) Branding on event marketing communications including print, press, direct marketing, posters and other collateral,
 - (c) Exposure at events through signage, access to floor space for activation and integration into the official event program,
 - (d) Online promotion through banners, splashes and sponsored segments, and
 - (e) The ability to develop co-branded marketing initiatives.
- 4.2.3. Entitlements are determined by collaboration and agreement between Council and the Sponsor and are restricted by legislation and public policy. Such benefits should be commensurate with the level of sponsorship and significance of the sponsored asset.

4.3. Restrictions to Sponsorship

- 4.3.1. Council will not undertake sponsorships that:
 - (a) Require or imply Council's endorsement of commercial products, services, companies, political parties or individuals,
 - (b) Limit Council's ability to carry out its legislative functions fully and impartially,
 - (c) Restrict access to Council's sponsorship assets by the widest audiences possible,
 - (d) Are not consistent with Council's social justice principles of equity, participation, rights and accessibility for all groups in the community,
 - (e) Personally benefit individual Council Officials or their friends/family,
 - (f) Allow ownership and control of the sponsored sponsorship assets to be removed from Council,
 - (g) Pose a conflict with the broader policies and practices of Council, or
 - (h) Pose a conflict between the objectives and values of Council and those of the Sponsor.

4.4. Sponsor Eligibility

- 4.4.1. Council will only enter into sponsorship arrangements with organisations, entities and individuals whose standing, reputation and image are high and consistent with the values, objectives of Council and whose sponsorship is not likely to be viewed unfavourably by the wider Parkes Shire community. As such, Council will not accept sponsorship from:
 - (a) Organisations, entities or individuals who are who are under investigation or have been found guilty of any criminal or improper conduct by a Court, ICAC or any other judicial, investigative or legal authority.
 - (b) Organisations, entities or individuals that are involved in any current planning, regulatory or legal matter involving Council, or if it is reasonable

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Corporate Sponsorship

known that such matters are likely to arise in the foreseeable future (e.g., developers with a Development Application before Council).

- (c) Organisations, entities or individuals whose products or services are considered to be injurious to health, or are seen to be in conflict with Council's responsibilities and duty of care to the community, including:

- Armaments and weapons manufacturing,
- Gambling products or services,
- Pornography,
- Sexual services, or
- Tobacco production, distribution or wholesaling.

- (d) Organisations, entities or individuals who engage in activities that discriminate against and/or disadvantage any particular section of the community, or contribute to the inhibition of human rights generally.

- (e) Organisations, entities or individuals who engage in unethical practices and/or activities involving ethical or moral issues.

- 4.4.2. Council retains the discretion not to accept sponsorship from any organisation, entity or individual for any reason.

4.5. Conflict of Interest and Personal Benefits

- 4.5.1. Any sponsorship arrangement Council undertakes must not compromise Council's reputation, public image, probity or its ability to fulfil its legislative functions. Any sponsorship arrangement must not impose or imply conditions that would limit or be perceived to limit Council's ability to carry out its functions fully and impartially. There should be no actual or perceived conflict between the objectives and values of Council and that of the Sponsor.

- 4.5.2. All sponsorship proposals will be subject to an assessment process and consideration will be made by authorised Council staff of conflict-of-interest issues that may arise prior to entering into negotiations with potential sponsors. Information will be provided to potential sponsors about Council's expectations, objectives, ethical requirements, sponsor benefits, sponsorship procedures and the criteria against which a proposal will be assessed.

- 4.5.3. Council will not enter into sponsorship arrangements with a potential sponsor whose interests, objectives and/or mission are in actual conflict with those of Council.

- 4.5.4. Conflicts arising from personal relationships or financial arrangements of staff involved in sponsorship assessment, approval or administration will be managed in accordance with the conflict of interest provisions of Council's Code of Conduct.

- 4.5.5. No Council Official may seek or receive a personal benefit or be perceived to receive a personal benefit from a sponsorship. Any contribution from the sponsor must be received by Council, not directly to an individual, and must be seen to benefit Council, not an individual.

- 4.5.6. Sponsors should be aware of and comply with Council's Statement of Business Ethics.

4.6. Seeking Sponsorship

- 4.6.1. In order to ensure equitable opportunities for the business community and other interested parties to consider sponsorship of Council's Sponsorship Assets, Council will promote this opportunity via a two-stage process:

Policy
Corporate Sponsorship

- (a) **Expression of Interest advertisement:** Council will facilitate an annual Expressions of Interest process to ensure interested organisations, entities and individuals have the opportunity to participate in sponsorship opportunities.
- (b) **Pitching a sponsorship:** Council may identify potential sponsors for Council's Sponsorship Assets and may wish to initiate direct contact with the potential sponsor or via third parties that represent the potential sponsor such as advertising, media, public relations, experiential or event agencies. Council may also decide to use an external agent to secure sponsorship.

4.7. Assessing Sponsorship Proposals

- 4.7.1. Sponsorship proposals must be assessed against the below predetermined and publicly available criteria:
 - (a) The sponsoring organisation must be compatible with Council's values and strategic objectives,
 - (b) The sponsoring organisation must agree to the sponsorship benefits offered,
 - (c) The sponsoring organisation must not be involved in conflict or conflict of interest with Council,
 - (d) The sponsoring organisation must be seen to have the capacity to fulfill its sponsorship obligations,
 - (e) The sponsorship arrangement must benefit both parties, and
 - (f) The sponsorship arrangement must adhere to this Policy.
- 4.7.2. Council must ensure that sufficient resources are available to enable the promised sponsor benefits to be delivered. Sufficient and timely information must also be provided to the sponsor to enable them to evaluate the sponsorship.

4.8. Approving Sponsorship Proposals

- 4.8.1. All sponsorship arrangements will be formalised via a written contract confirming the benefits for both parties. The form this takes will depend on the value and complexity of the sponsorship arrangement.
- 4.8.2. Sponsorship arrangements must not impose or imply conditions that would limit, or appear to limit, Council's ability to carry out its functions fully and impartially.
- 4.8.3. All sponsorship arrangements must be approved by the Council, and/or the General Manager or a Director and will comply with the requirements of this Policy:
 - (a) Sponsorships arrangements up to a total value of \$50,000.00 will be put to the relevant Director for approval, or to the Council if so deemed by the Director with the concurrence of the General Manager.
 - (b) Sponsorship arrangements between the range of \$50,001.00 and \$149,999.00, will be put to the General Manager for approval, or to the Council if so deemed by the General Manager.
 - (c) Sponsorship arrangements to a total value in excess of \$150,000.00, or those involving the naming rights of a sponsorship asset, will be put to Council for approval.

Policy
Corporate Sponsorship**4.9. Managing the Sponsorship**

- 4.9.1. Sponsorship arrangements will be managed in accordance with this Policy and any applicable legislative requirements. It is at Council's discretion where the cash received from the Sponsor is spent.
- 4.9.2. All sponsorship arrangements will be monitored by the relevant Council Official throughout the term of the sponsorship to ensure that the expectations of both parties are being met. If the conditions of the sponsorship are not being met, it may be terminated by either party.
- 4.9.3. Sponsors should be given timely and appropriate information in writing on the results of the sponsored program, service or event in order to evaluate their association with Council.

4.10. Terminating or Suspending the Sponsorship

- 4.10.1. All sponsorship arrangements will be formalised via a written contract confirming the benefits for both parties. The form this takes will depend on the value and complexity of the sponsorship arrangement.
- 4.10.2. Sponsorship arrangements must not impose or imply conditions that would limit, or appear to limit, Council's ability to carry out its functions fully and impartially.
- 4.10.3. All sponsorship arrangements will be monitored by the relevant Council Official throughout the term of the sponsorship to ensure that the expectations of both parties are being met.
- 4.10.4. Sponsors should be given timely and appropriate information in writing on the results of the sponsored program, service or event in order to evaluate their association with Council.

4.11 Transparency of Information

- 4.11.1. Council will maintain a register of all sponsorship arrangements, detailing sponsorship opportunities and agreements, including the program, service or event which the sponsorship covers, the sponsor/organisation's details, and the contribution to or from Council. Such details will also be listed in Council's Annual Report.

5. Breaches

Breaches of this Policy may result in disciplinary action and/or revocation of sponsorship. If a crime is alleged, the matter will be referred to the NSW Police. Similarly, if corruption is alleged, the matter will be referred to ICAC.

6. Review

As part of Council's commitment to good governance and continuous improvement, this Policy must be reviewed and re-adopted by Council not less than once every four years or as Council otherwise determines in line with legislative requirements and policy changes.

Policy

Corporate Sponsorship

7. Schedules

Schedule 1: Definitions

In this Policy, the following terms shall be interpreted as having the following meanings:

Term	Definition
Council	means Parkes Shire Council.
Council Official	means a Councillor, employee, Administrator, Council Committee member, delegate, or volunteer of Parkes Shire Council.
Director	means an employee of Parkes Shire Council whose position has been designed as a Senior Staff position pursuant to section 332 of the <i>Local Government Act 1993</i> .
General Manager	means the General Manager of Parkes Shire Council appointed pursuant to section 334 of the <i>Local Government Act 1993</i> .
ICAC	means the Independent Commission Against Corruption.
Sponsor	means any organisation, individual or entity which has entered into a sponsorship arrangement with Parkes Shire Council.
Sponsorship arrangement	means a formal arrangement or agreement between Parkes Shire Council and a Sponsor.
Sponsorship asset	means a program, service or event for which Parkes Shire Council is seeking sponsorship.
Sponsorship	<p>means a commercial arrangement in which a Sponsor provides a cash or in-kind contribution in return for certain specified benefits.</p> <p>Sponsorship can be provided by the corporate sector, the public sector, or private individuals in support of Parkes Shire Council sponsorship assets.</p> <p>For the purpose of this Policy, sponsorship comprises:</p> <ul style="list-style-type: none"> • Sponsorship of Council sponsorship assets by individuals, organisations and companies external to Council, including clubs and community groups; and • Council sponsorship of organisations, programs, services and events external to Council. <p>Sponsorship does not include grants received by Council or donations made to Council; the selling of advertising space; joint ventures; consultancies; or unconditional gifts, donations, bequests or endowments.</p>

12.4 ADOPTION OF DRAFT AGENCY INFORMATION GUIDE**IP&R Linkage:** Pillar: Leadership**Goal:** Our local government is open, accountable, and representative.**Strategy:** Provide open and transparent decision-making and undertake the civic duties of Council with professionalism and integrity.**Author:** Anthony McGrath, Executive Manager Corporate Services**Authoriser:** Kent Boyd PSM, General Manager**Annexures:** A. Agency Information Guide (under separate cover)**RECOMMENDATION**

That Council:

1. Adopt the draft Agency Information Guide appended at *Annexure A*, pursuant to section 21 of the *Government Information (Public Access) Act 2009*.

BACKGROUND

The *Government Information (Public Access) Act 2009* ("the GIPA Act") places various obligations on public sector agencies within NSW in respect of the publication and release of the information that they create and hold. The GIPA Act also provides rights for members of the public to apply for access to government information.

Section 20 of the GIPA provides that Council must have an Agency Information Guide that describes the ways in which it will provide information to the community, Council staff and the public concerning:

- The structure and functions of Council.
- The way in which the functions of Council affect members of the public.
- The avenues available to the public to participate in policy development and the exercise of Council's functions.
- The type of information available from Council and how this information is made available.

ISSUES AND COMMENTARY

Council is required under section 21 of the GIPA Act to review and adopt its Agency Information Guide at intervals of not more than 12 months.

The draft Agency Information Guide contained at *Annexure A* has been prepared to ensure compliance with the GIPA Act and clearly outlines the information held by Council and the ways in which that information can be accessed.

Following adoption, the Agency Information Guide will be published to Council's website.

LEGISLATIVE AND POLICY CONTEXT

The object of the GIPA Act is to open government information to the public through the proactive public release of government information by agencies (including local councils), giving members of the public an enforceable right to access government information and only restricting government information when there is an overriding public interest against disclosure.

FINANCIAL IMPLICATIONS

There are no financial implications for Council associated with this report.

RISK IMPLICATIONS

Adoption of the draft Agency Information Guide will ensure that Council mitigate the risks of non-compliance with the GIPA Act.

COMMUNITY CONSULTATION

There are no community consultation requirements for Council associated with this report.

CONCLUSION

The draft Agency Information Guide, appended at *Annexure A*, clearly outlines the ways in which Council provides information to the community, staff and public concerning its structure and functions, as well as the ways in which the public can participate in policy development and the exercise of Council's functions. It is recommended that Council formally adopt the draft Agency Information Guide, noting that it will be published to Council's website following endorsement.

13 REPORTS OF THE DIRECTOR INFRASTRUCTURE AND STRATEGIC FUTURES

13.1 MAJOR PROJECTS AND CURRENT WORKS REPORT - INFRASTRUCTURE AND STRATEGIC FUTURES

IP&R Linkage: Pillar: Leadership

Goal: Our local government is open, accountable, and representative.

Strategy: Effectively collaborate, engage, and communicate with our community to inform decision making and promote services, projects and initiatives.

Author: Sue McGrath, Business Support Coordinator

Authoriser: Andrew Francis, Director Infrastructure and Strategic Futures

Annexures: A. Major Projects and Current Works Report - Infrastructure and Strategic Futures. May 2023 [↓](#)

RECOMMENDATION

That Council:

1. Receive and note the Infrastructure and Strategic Futures Major Projects and Current Works Report for May 2023, appended at *Annexure A*.
-

BACKGROUND

A monthly status report of Major Projects and Current Works within Parkes Shire Council's Infrastructure and Strategic Futures directorate is tabled to keep Council abreast of projects being undertaken across the Parkes Shire.

ISSUES AND COMMENTARY

This report presents an update on the current major projects within the Parkes Shire being managed or undertaken by Council's Infrastructure and Strategic Futures Department. The report outlines work that has been carried out over the past month and is provided for the information of Councillors.

The Major Projects and Current Works Report is appended at *Annexure A*.

LEGISLATIVE AND POLICY CONTEXT

There are no legislative or policy considerations for Council associated with this report.

FINANCIAL IMPLICATIONS

Projects have been allocated funding either from grants or Council funds as provided in the 2022/23 Operational Budget.

RISK IMPLICATIONS

There are no risk implications for Council associated with this report.

COMMUNITY CONSULTATION

There are no community consultation requirements for Council associated with this report.

CONCLUSION

The Major Projects and Current Works Report, appended at *Annexure A*, provides Council with a briefing on major projects and works underway within the organisation's Infrastructure and Strategic Futures directorate. It is recommended that Council formally resolve to receive and note the report.

MAJOR PROJECTS UPDATE - APRIL 2023

Project Description	Due Date	Budget	Forecast	Actuals	Status
Water Supply Drought Relief Program Parkes - Peak Hill	30/12/23 (EoT Approved)	\$4,270,000	\$4,270,000	\$1,773,084	In Progress
Comments	Bore refurbishment works finalised. Working on renewal details & procurement activities for Bore 2. Pipeline under bores will be developed & delivered as the final scope packages. Multiple EoT's have been processed with the grant body in relation to the prolonged wet weather.				
Town Water Security Business Case	28/02/21	\$2,032,075	\$2,032,075	\$2,042,198	Grant Closed
Comments	Complete				
BBRF - Water Security Project	30/06/24 (EoT Required)	\$14,402,488	\$14,402,488	\$961,953	In Progress
Comments	Pre-procurement activities are underway, including design development / environmental & planning approvals / survey & geotechnical investigations for the WTP storage lagoon, Lachlan River Pre-treatment, HV power supply upgrades and Lachlan River pump station augmentation.				
RRP - Water Security Project	30/12/24 (EoT Required)	\$9,063,012	\$9,063,012	\$172,630	In Progress
Comments	Pre-procurement activities are underway, including design development, environmental & planning approvals and site investigations for the two new pump stations are well advanced.				
Safe & Secure - Water Security Project	30/12/24 (EoT Required)	\$38,269,979	\$38,269,979	\$661,439	In Progress
Comments	Pre-procurement activities are underway, including design development, environmental & planning approvals and site investigations for duplication pipeline are well advanced. The Communications Plan has been enacted and landholder negotiations are underway, no red flags.				
Resource for Regions Round 9 (R4R9) (Stormwater Mitigation - Project 1 - Stage 1A)	31/12/25	\$2,684,244	\$2,684,244	\$74,269	In Progress
Comments	Pre-procurement activities are well advanced, including design development, environmental & planning approvals and site investigations for the proposed Crocker Park Stormwater Basin. Sports Council meeting completed this month.				
Department of Planning and Environment Places to Swim Grant Program 2022-2023 Activation of Lake Endeavour	31/05/2024	\$1,100,000	\$1,100,000	\$0	In Progress
Comments	The Master Plan is currently being prepared, once completed, and submitted to DPIE for approval, procurement will then proceed. Council consulted with Currajong Disability Services on 28/4 to better understand how Council can make Lake Endeavour accessible for their clients and other members of the Parkes community living with disabilities. Meeting with DPE on 8/5 to present detailed design, concept images and video DPE were supportive of overall plan.				

14 REPORTS OF THE DIRECTOR OPERATIONS

14.1 MAJOR PROJECTS AND CURRENT WORKS - OPERATIONS

IP&R Linkage: Pillar: Leadership

Goal: Our local government is open, accountable, and representative.

Strategy: Effectively collaborate, engage, and communicate with our community to inform decision making and promote services, projects and initiatives.

Author: Sue McGrath, Business Support Coordinator

Authoriser: Ben Howard, Director Operations

Annexures: A. Major Projects - May 2023 [↓](#)

RECOMMENDATION

That Council:

1. Receive and note the Operations Major Projects and Current Works Report for May 2023, appended at *Annexure A*.

BACKGROUND

A monthly status report of Major Projects and Current Works within Parkes Shire Council's Operations Department is tabled to keep Council abreast of projects being undertaken across the Parkes Shire.

ISSUES AND COMMENTARY

This report presents an update on the current major projects within the Parkes Shire being managed or undertaken by Council's Operations Department. The report outlines work that has been carried out over the past month and is provided for the information of Councillors.

The Major Projects and Current Works Report is appended at *Annexure A*.

LEGISLATIVE AND POLICY CONTEXT

There are no legislative or policy considerations for Council associated with this report.

FINANCIAL IMPLICATIONS

Projects have been allocated funding either from grants or Council funds as provided in the 2022/23 Operational Budget.

RISK IMPLICATIONS

There are no risk implications for Council associated with this report.

COMMUNITY CONSULTATION

There are no community consultation requirements for Council associated with this report.

CONCLUSION

The Major Projects and Current Works Report, appended at *Annexure A*, provides Council with a briefing on major projects and works underway within the organisation's Operations Department. It is recommended that Council formally resolve to receive and note the report.

OPERATIONS MAJOR PROJECTS - MAY 2023

Project Description	Due Date	Budget	Forecast	Actuals	Status
Parkes - Stephen Davies Hockey Field	Sept 2023	\$3,013,667	\$3,013,667	\$836,524	In Progress
Comments	<ul style="list-style-type: none"> The Head contractor Polytan commenced on site on the 16.01.2023. Due to preexisting surface water issues surrounding the existing field and parts of Cheney Park, Polytan have been given a variation to design and install additional sub surface drainage to help prevent water ingress from surrounding sides penetrating the new pitch. This work has commenced. Demolition of the old field, surface, shockpad, asphalt seal, surrounding concrete, and shelters has been completed. Polytan are 99% complete on final new field design including new services and 6 x cannon irrigation system. <p>Next Steps April:</p> <ul style="list-style-type: none"> Finalization of design Completion of capping layer and compaction testing which has been received now by Council Completion of kerb and gutter to surrounds; and Installation of new field drainage and services Installation of geo membrane layer Commencement of pavement layers Asphalt layer after Easter break 				
Trundle - Main Street	1/06/2023	\$995,400	\$995,400	\$569,358.98	In Progress
Comments	<p>Power relocation design to be finalised and signed off by Essential energy, with relocation of power to commence late April 2023</p> <p>Next Steps:</p> <ul style="list-style-type: none"> Toilet facilities to be official opened when power connect Construction of the remaining garden beds to be completed Construction of the community hub, with installation of shelter and furniture Construction of pedestrian facilities for Forbes Street crossing Remaining irrigation to be installed and connected Installation of memorial plaques and stands Remaining furniture and signage to be installed 				
Parkes - Bushman & Dalton Street Roundabout	July 2023	\$1,122,000	\$1,122,000	\$119,430	In Progress
Comments	<ul style="list-style-type: none"> Road closure and associated road detours implemented Tuesday 14th March 2023. Demolition of existing infrastructure including concrete medians, kerb and gutter and garden beds. Installation of stormwater pipes to suit roundabout layout. <p>Next Steps (March to April)</p> <ul style="list-style-type: none"> Stormwater installation Road excavation works Kerb & gutter 				
Parkes - Currajong Street Rehabilitation – Church to Mitchell Street	June 2023	\$3,693,000	\$3,693,000	\$872,847	In Progress
Comments	<ul style="list-style-type: none"> Road reshaping works in preparation for the Asphalt have been completed between Mitchell and Victoria Street. Excavation works continuing along Currajong between Victoria and Bushman Street. Allowances have been made for school access and parking. 				

Project Description	Due Date	Budget	Forecast	Actuals	Status
	<ul style="list-style-type: none"> Lowering of conflicting services at the Victoria and Currajong intersection. Next Steps (March to April) <ul style="list-style-type: none"> Asphalt mill and filling between Bushman to Mitchell Street. Road excavation works Linemarking / Signage as blocks are completed 				
Parkes - Lions Park Upgrade	June 2023	\$850,000	\$850,000	\$12,744	In Progress
Comments	<ul style="list-style-type: none"> Trees Removed Demo of old shelters & Slabs completed Demo of Play Equipment completed New concrete slabs for shelters completed Conduits for power & comms installed New shelters & BBQ's procured Site set out completed Site prep started 				
Parkes - Places to Play	June 2024	\$550,000	\$550,000	Nil	In Progress
Comments	<ul style="list-style-type: none"> Capital Bid form completed Site meeting with service providers/consultants to discuss concept for Tender service providers/consultants to supply concepts for Tender documentation currently being prepared 				
Parkes - Swimming Pool amenities additions and alterations	Nov 2023	\$497,702	\$497,702	\$3,314	In Progress
Comments	<ul style="list-style-type: none"> Onsite meeting conducted on the 25/4/2023 Tender submissions closed 8/05/2023 Received 2 submissions and currently reviewing the mandatory compliance criteria for the submissions. Next Steps (May to June) <ul style="list-style-type: none"> Send out clarifications for all submissions. Determine which tender is best fit for this project Council meeting – resolution of tenders Award tender to successful contractor 				
Peak Hill - Swimming Pool Refurbishment	Nov 2023	\$576,985.	\$576,985.	\$2,511	In Progress
Comments	<ul style="list-style-type: none"> Onsite meeting conducted on the 18/4/2023 Tender submissions closed 2/05/2023 Received 1 submission and currently reviewing the mandatory compliance criteria for the submissions. Sent out clarifications for the one submission Next Steps (May to June) <ul style="list-style-type: none"> Determine if this tender is best fit for this project Investigation on where to source the shortfall of \$121,000 + \$50,000 contingency Council meeting – resolution of tenders Award tender to successful contractor 				

14.2 PARKES REGIONAL AIRPORT FLY'N FOR FUN 2024**IP&R Linkage:** **Pillar:** Economy**Goal:** Our Shire is an attractive destination to live, work, visit and invest.**Strategy:** Promote Parkes Shire as a tourist destination and support the continued growth of our visitor economy.**Author:** **Sharon Ross, Manager Facilities****Authoriser:** **Ben Howard, Director Operations****Annexures:** **A. Request from RAAus to use Parkes Regional Airport 12 to 14 April 2024** [↓](#)

RECOMMENDATION

That Council:

1. Grant approval for Recreation Aviation Australia (RAAus) for the use of the landside areas of Parkes Regional Airport for camping and fellowship activities from Friday 12 April to Sunday 14 April 2024 subject to:
 - (a) Provision of evidence of not less than \$20 Million Public Liability Insurance
 - (b) Compliance with development Consent approvals from Parkes Shire Council's Planning & Environment Department
 - (c) Arrangements being made with RPT Services to avoid conflict, and
 - (d) Compliance with Council's security requirements for Parkes Regional Airport.

BACKGROUND

In April 2022, Parkes Regional Airport hosted an RAAus fly-in with great success. The event was organised by RAAus with no expense to Council. The 2022 event attracted more than 70 aircraft and 200 aviators.

RAAus have written to Council requesting to host Fly'n for Fun 2024 at Parkes Regional Airport from 12 to 14 April 2024 in a similar format to the previous event, however this event will have more collaboration with HARS and the AMDA Foundation.

ISSUES AND COMMENTARY

The security of the airside is a priority and the previous event's experience in maintaining airside security was positive.

LEGISLATIVE AND POLICY CONTEXT

Compliance with the Aviation Transport Security Act 2004 and Civil Aviation Safety Regulation Part 139 - Manual of Standards for Aerodromes is the over-riding legislation for the operation of the Parkes Regional Airport.

FINANCIAL IMPLICATIONS

The financial implications for the airport would be minor in nature as the cost of the event is borne by RAAus.

RISK IMPLICATIONS

The event organisers are planning to access the HARS site at the south-western end of Muzyczuk Drive for under-wing camping, thereby not having the camping "airside". This is reliant on HARS creating a taxiway from the airfield to the site within the timeframe. Alternative options for underwing camping may have to be considered should the taxiway to the HARS site not be completed in time.

COMMUNITY CONSULTATION

There is no community consultation requirements for Council associated with this report.

CONCLUSION

That Council endorse RAAus using Parkes Regional Airport for their Fly'n For Fun 2024 event from 12 to 14 April 2024 subject to.

- (a) Provision of evidence of not less than \$20 Million Public Liability Insurance
- (b) Compliance with development Consent approvals from Parkes Shire Council's Planning & Environment Department
- (c) Arrangements being made with RPT Services to avoid conflict, and
- (d) Compliance with Council's security requirements for Parkes Regional Airport.

**RECREATIONAL
AVIATION AUSTRALIA****OFFICE OF THE CEO**

U3/ 1 Pirie Street
PO Box 1265
Fyshwick ACT 2609
Tel: 02 6280 4700
Fax: 02 6280 4775
ceo@raaus.com.au
www.raaus.com.au
facebook.com/RAAus

30 March 2023

Ms Sharon Ross
Manager Facilities
Parkes Shire Council

Via email: sharon.ross@parkes.nsw.gov.au

RE: Fly'n For Fun 2024

Dear Sharon,

It's been some time since we spoke, and I hope you're well. I'm writing to advise you of the intention for Recreational Aviation Australia Limited (RAAus) to once again host *Fly' For Fun* (2024) at Parkes Regional Airport from Friday 12 April thru Sunday 14 April 2024

RAAus, supported by the AMDA Foundation Limited (AMDA), hosted one of the first fly-in style events post-pandemic at Parkes Regional Airport in April 2022. This event saw approximately 70 private aircraft arrive at Parkes and more than 200 aviators come together to engage with one another. It also afforded an opportunity for a number of aviation related business to once again engage with their customer base after a long hiatus. The location and event absolutely met our expectations, and I trust that of Parkes Shire Council.

With support from Parkes Shire Council, including yourself and Brian (ARO), our team and the attendees were welcomed with open arms by your local community. It's for this reason we are aiming to make this a bi-annual event.

The format of the event in 2024 will be very similar to the 2022 event in that we do not intend to hold any air displays, but rather, have an event that people can both fly-in or drive-in, and camp on-site or stay at local accommodation. Our aim is to double the size of aviator attendance and also provide an offering to the general public, particularly schools, by having seminars on flying and engineering, along with the opportunity to undertake a trial introductory flight with a qualified RAAus flight training school.

Noting the Security Controlled status of Parkes airport, we have engaged closely with HARS and are hopeful to address this by hosting the entire event landside on the newly acquired land behind the current HARS facility. We recognise there are still some planning stages for HARS to address, and that RAAus too will need to make formal submissions to Council as we did last time, but given we have a year to work through this, I am confident this can be done compliantly, safely and with time to spare.

I believe this event will grow over time and I'm thrilled that AMDA have increased their level of support for this event, highlighting their confidence in RAAus and Parkes airport. It is our aim that overtime this event will become one of the 'must attend' events on the Australian aviation calendar. But as I've said previously, we want to scale incrementally, minimising risk and making sure we meet the expectations of all stakeholders every time.

Recreational Aviation Australia
ACN 070 931 645

It is my intention to issue a media release in the coming weeks, announcing *Fly'n For Fun 2024*. Prior to doing so, however, I will inform you and offer the ability for Parkes Regional Council to make comment on the release or provide a quote from Council within the release itself should this be appropriate.

I would request advice that Council is supportive of our plans and the information contained with this letter, noting there are approvals that will need to be worked through along with meeting compliance obligations.

Yours sincerely,



Matt Bouttell
Chief Executive Officer
ceo@raaus.com.au

Recreational Aviation Australia
ACN 070 931 645

**14.3 TRANSFER OF RESERVES FROM DEVOLVED TO COUNCIL CROWN LAND
MANAGER STATUS****IP&R Linkage:** Pillar: Leadership**Goal:** Our local government is sustainable and plans for the future.**Strategy:** Develop and implement an asset management framework that ensures existing and future infrastructure is affordable, funded and maintained to ensure inter-generational equity.**Author:** Sharon Ross, Manager Facilities**Authoriser:** Ben Howard, Director Operations**Annexures:** A. Crown Reserves with status to be transferred from Devolved to Council Crown Land Management [↓](#)

RECOMMENDATION

That Council:

1. Endorse an application to Crown Lands for the transfer of status of Crown Reserves 49521, 73880, 74671, 590033, 590031 and 62500 from Devolved to Council Crown Land Management.
-

BACKGROUND

Council staff have been developing Plans of Management for all Council owned and Council as Crown Land Manager Reserves. Following consultation with the Crown Lands Office, it has been recommended that that some Devolved Reserves need to be transferred from devolved management to Council Crown Land Manager (CLM) status.

Devolved Reserves are crown land that is managed by the Local Government Act 1993 rather than the Crown Lands Management Act 2016. That means the land can only be used for the reserve purpose, Public Recreation, and Council cannot obtain revenue from the land.

Reserves that are managed by the Crown Lands Management Act 2106 have more flexibility with Council's ability to offer leases, licences and other agreements to obtain revenue for the use of the land.

ISSUES AND COMMENTARY

The reserves identified to be transferred from devolved to CLM are:

- PAC Park - Reserve 49521,
- Girl Guides Hall - Reserve 73880,
- Part of PECC - Reserve 74671,to
- Woodward Oval (Cricket) - Reserve 590033,
- Woodward Oval (Tennis) - Reserve 590031 and
- Peak Hill Memorial Park - Reserve 62500.

Devolved Lands are excluded from the requirement for Plans of Management under the Crown Lands Management Act 2016. However, there is no ability to offer a tenure or dealing over the land without Ministerial involvement. Thereby negating Council's ability to offer tenures to community and sporting groups.

The CLM Reserves allow tenures of the land under Clause 70 of the CLM Regulation or under a Plan of Management and Local Government Act 1993 provisions.

LEGISLATIVE AND POLICY CONTEXT

Transferring the status of the land from Devolved to CLM will allow greater flexibility and compliance with the Crown Land Management Act, 2016 and the Local Government Act, 1993.

FINANCIAL IMPLICATIONS

There are no financial implications associated with the transfer of the status of the land from devolved to CLM. If the status is transferred, Council may be able to generate revenue.

RISK IMPLICATIONS

There are no foreseen risks in transferring the status of the land from devolved to CLM. Council may be at risk of non-compliance with the CLM regulations if it attempts to recover usage fees if the reserves status remains as Devolved.

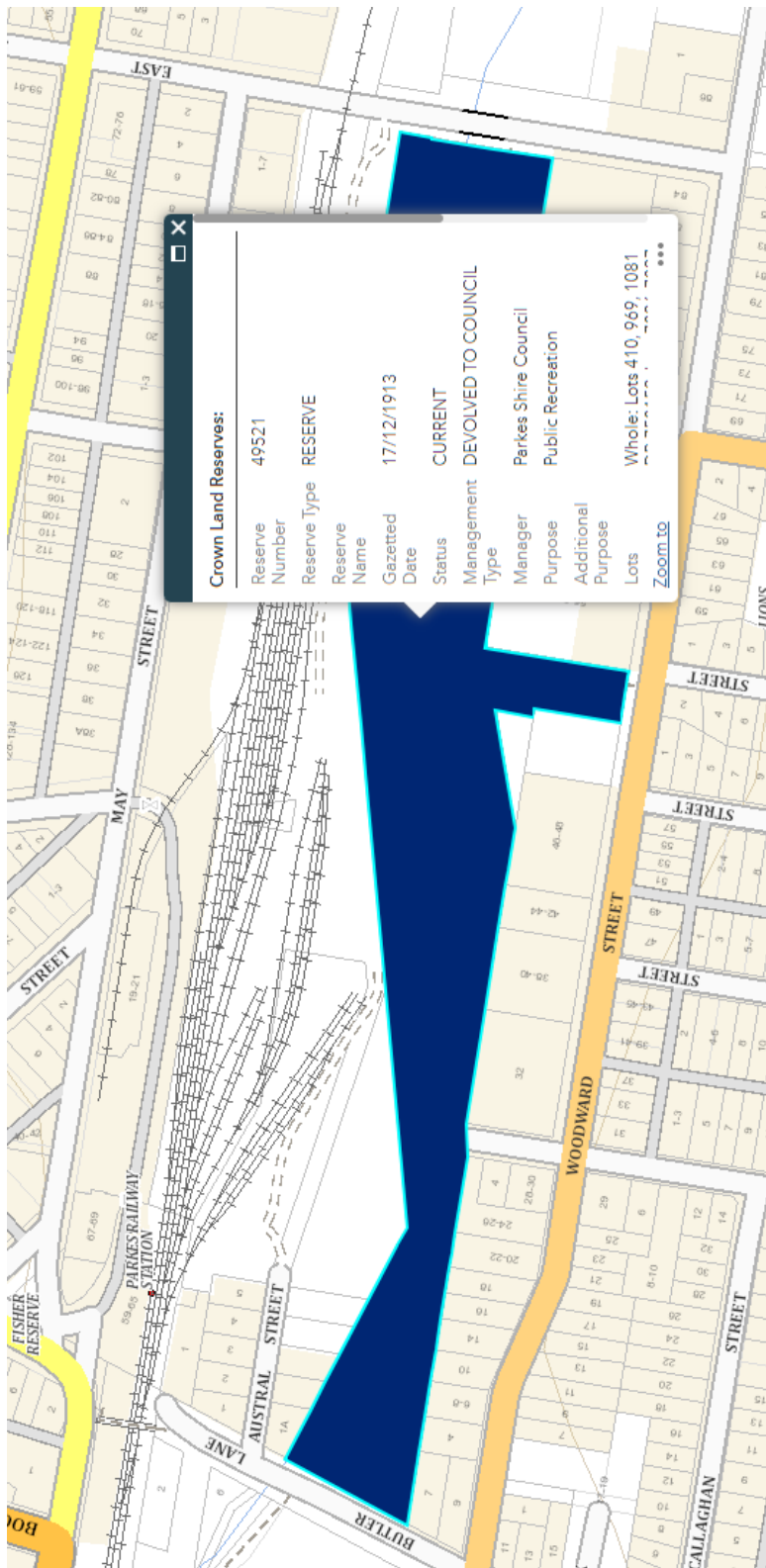
COMMUNITY CONSULTATION

There are no community consultation requirements for Council associated with this report.

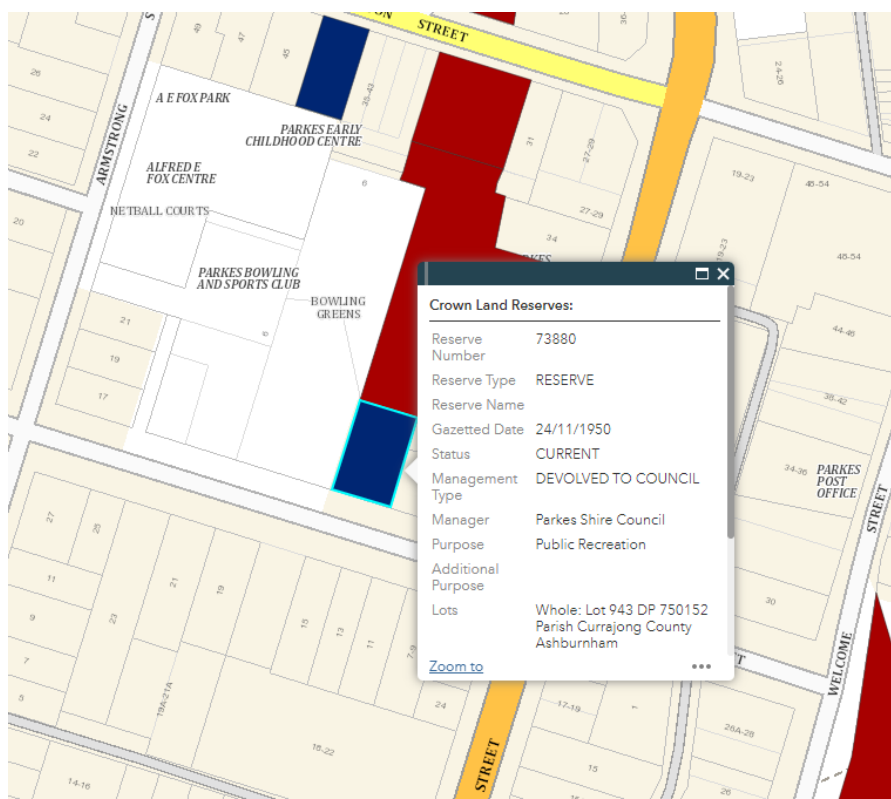
CONCLUSION

That Council endorse the transfer of status of Crown Reserves 49521, 73880, 74671, 590033, 590031 and 62500 from Devolved to Council Crown Land Management.

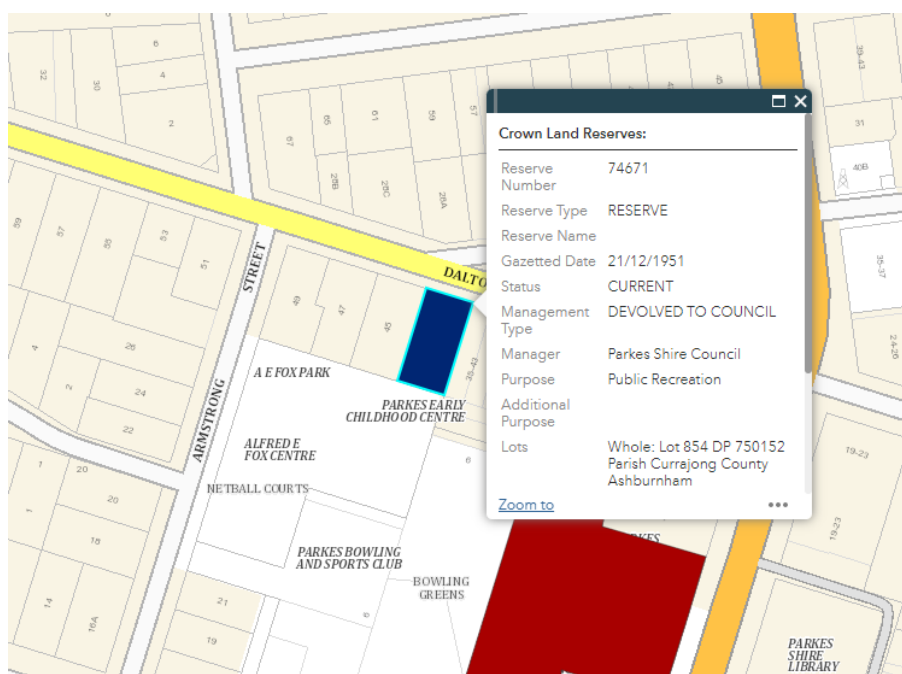
PAC PARK - Reserve 49521



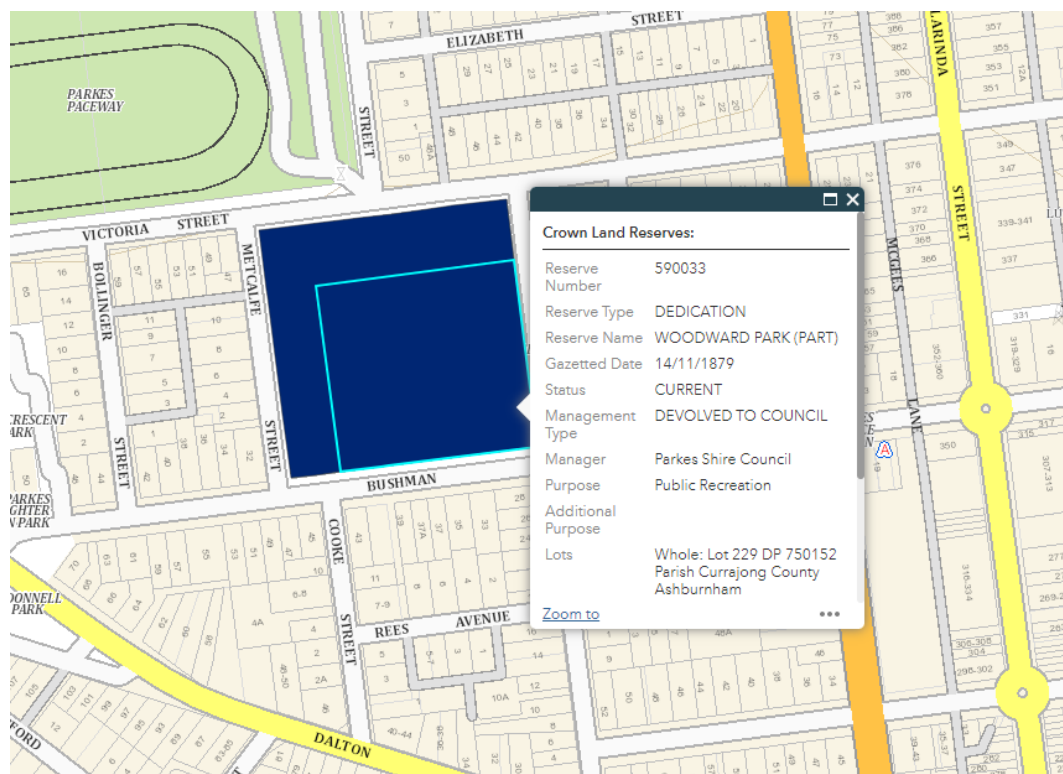
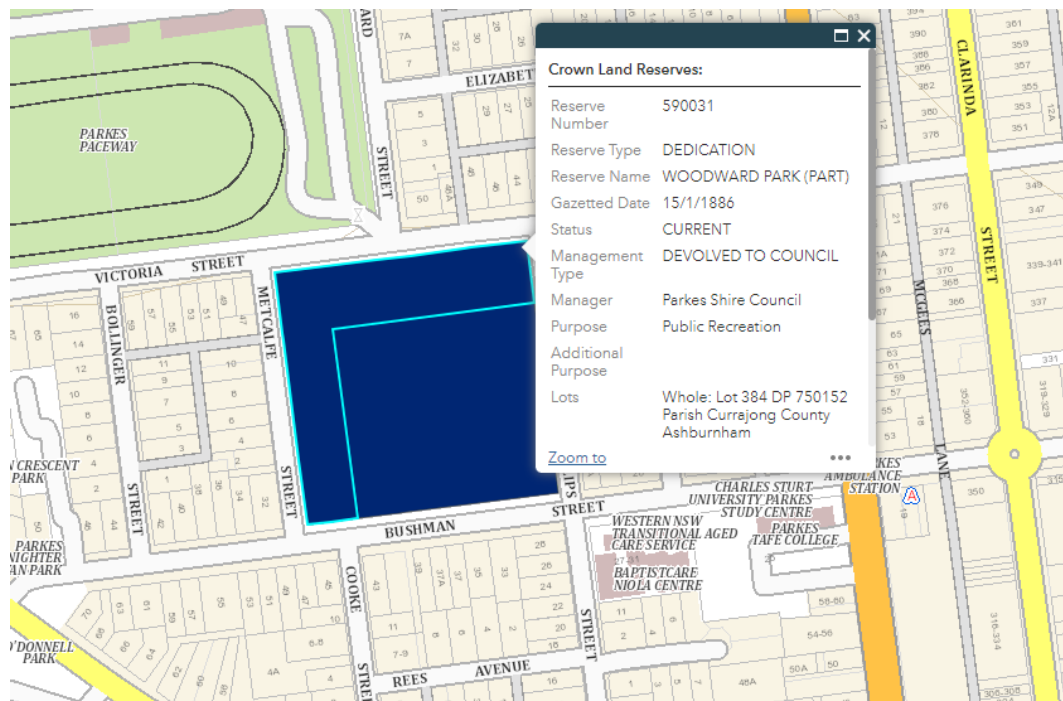
GIRL GUIDES HALL - Reserve 73880



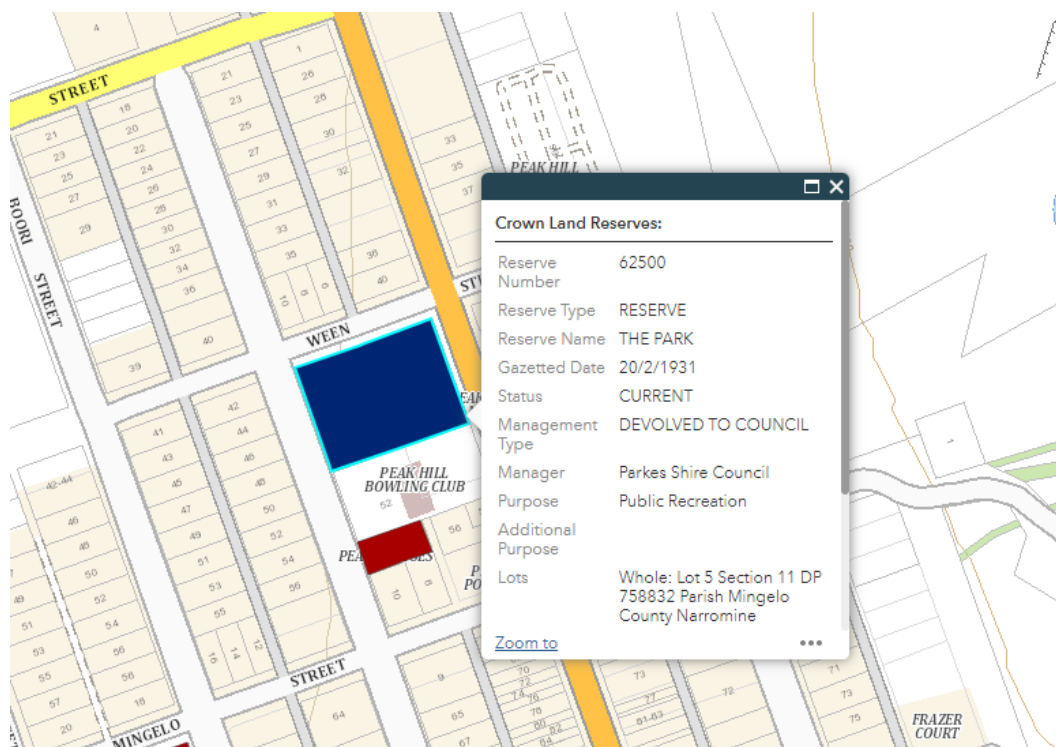
PECC - Reserve 74674



Woodward Park - Reserve 590031 & 590033



Memorial Park Peak Hill - Reserve 62500



15 REPORTS OF THE DIRECTOR PLANNING AND COMMUNITY SERVICES

15.1 APRIL 2023 BUILDING STATISTICS REPORT

IP&R Linkage: Pillar: Environment

Goal: Our built environment is functional, sustainable and meets the needs of our growing community.

Strategy: Manage our built environment in line with the Local Environmental Plan (LEP) and relevant legislation.

Author: Nerida Brown, Development Certificates Coordinator

Authoriser: Brendan Hayes, Director Planning and Community Services

Annexures: A. Development Activity Report - April 2023 [↓](#)

RECOMMENDATION

That Council:

1. Receive and note the April 2023 Building Statistics Report.

BACKGROUND

The Building Statistics Report is furnished to Council on a monthly basis and provides a snapshot of development activity in the Shire during that period.

ISSUES AND COMMENTARY

During the month of April 2023 there were fifteen (15) Development Applications received totalling \$11,535,284.00 and eleven (11) consents were issued. Two (2) Private Certifier Complying Development Certificate was received totalling \$346,280.00. One (1) Private Certifier consent was issued.

The figures shown *Table 1* below are for Development Applications received during April 2023 with respect to the specified building types and a comparison to the April 2022 figures.

Table 1: Development Applications

Development Category	April 2023		April 2022	
	No.	Estimated Value	No.	Estimated Value
Commercial	2	\$2,500,000.00	1	\$0.00
Community Facilities	1	\$5,000.00	-	-
Industrial	1	\$2,912,778.00	-	-
Infrastructure	-	-	-	-
Tourist Development	-	-	-	-
Single Dwelling-house	1	\$375,500.00	2	\$478,590.00
Residential Alterations and Additions inc ancillary / outbuildings	8	\$361,259.00	3	\$121,550.00
Residential Other	-	-	-	-
Multi-Residential	1	\$5,342,747.00	-	-

Seniors Living	-	-	-	-
Subdivision only	1	\$18,000.00	-	-
Secondary Dwelling	-	-	-	-
Other inc. demolition, earthworks, advertising structure	1	\$20,000.00	-	-
Mixed Development	-	-	-	-
Totals	15	\$11,535,284.00	6	\$600,140.00
FYTD Totals	111	\$66,302,538.94	119	\$24,913,124.70

Table 2, below, lists the Development Consents that were issued in the month of April 2023.

Table 2: Development Consents		
Application No.	Address	Description
DA2023/0003	Eugowra Road, Parkes	Proposed Removal of Infrastructure and Remediation of Former Depot. Removal of five (5) Semi Buried Fuel Reservoirs, Concrete Retaining Bund Wall and Underground Fuel Lines
DA2023/0004	52 Victoria Street, Parkes	Proposed Alterations and Refurbishments to Existing Show ground Grandstand and Luncheon. (Change of Use of Luncheon to Display Hall)
DA2023/0005	26 Saleyards Road, Parkes	Alterations and Additions to Commercial Premises, Signage and Change of Use - Brewhouse
DA2023/0008	Iron Nest, 31 Magill Lane, Parkes	Telecommunications Facility (Expansion of Existing Communications Fibre Facility - Including Additional Equipment Shelter, Permanent On-Site Generator and Other Reconfigurations)
DA2023/0011	14 Warragrah Place, Parkes	Outbuilding - Shed and Carport
DA2023/0020	62 Gold Lead Place, Parkes	Dwelling - House
DA2023/0023	3 Hydrangea Avenue, Parkes	Dwelling - House
DA2023/0025	138 Clarinda Street, Parkes	Change of Use - Part Use of Existing Rural Supplies Premises for Veterinary Hospital
DA2023/0026	114 Euchie Street, Parkes	Outbuilding - Shed
DA2023/0029	187 Back Yamma Road, Parkes	Demolition of Outbuilding - Shed & Erection of Outbuilding - Shed and Basketball Court
DA2023/0033	213 Back Yamma Road, Parkes	Outbuilding - Shed and Tennis Court

The figures shown in *Table 3*, below, are for Complying Development Certificates received during April 2023 with respect to the specified building types and a comparison to the April 2022 figures.

Table 3: Complying Development Certificates				
Development Category	April 2023		April 2022	
	No.	Estimated Value	No.	Estimated Value
Commercial	-	-	1	396,000.00
Community Facilities	-	-	-	-
Industrial	1	\$0.00	-	-
Infrastructure	-	-	-	-
Tourist Development	-	-	-	-
Single Dwelling-house	-	-	-	-
Residential Alterations and Additions inc. ancillary/outbuildings	1	\$350,000.00	-	-
Residential Other	-	--	-	-
Multi-Residential	-	-	-	-
Seniors Living	-	-	-	-
Subdivision	-	-	-	-
Secondary Dwelling	-	-	.	-
Other inc. demolition, earthworks, advertising structures	-	-	2	\$62,000.00
Totals	2	\$350,000.00	3	\$458,000.00
FYTD Totals	23	\$8,579,648.00	32	\$5,393,297.00

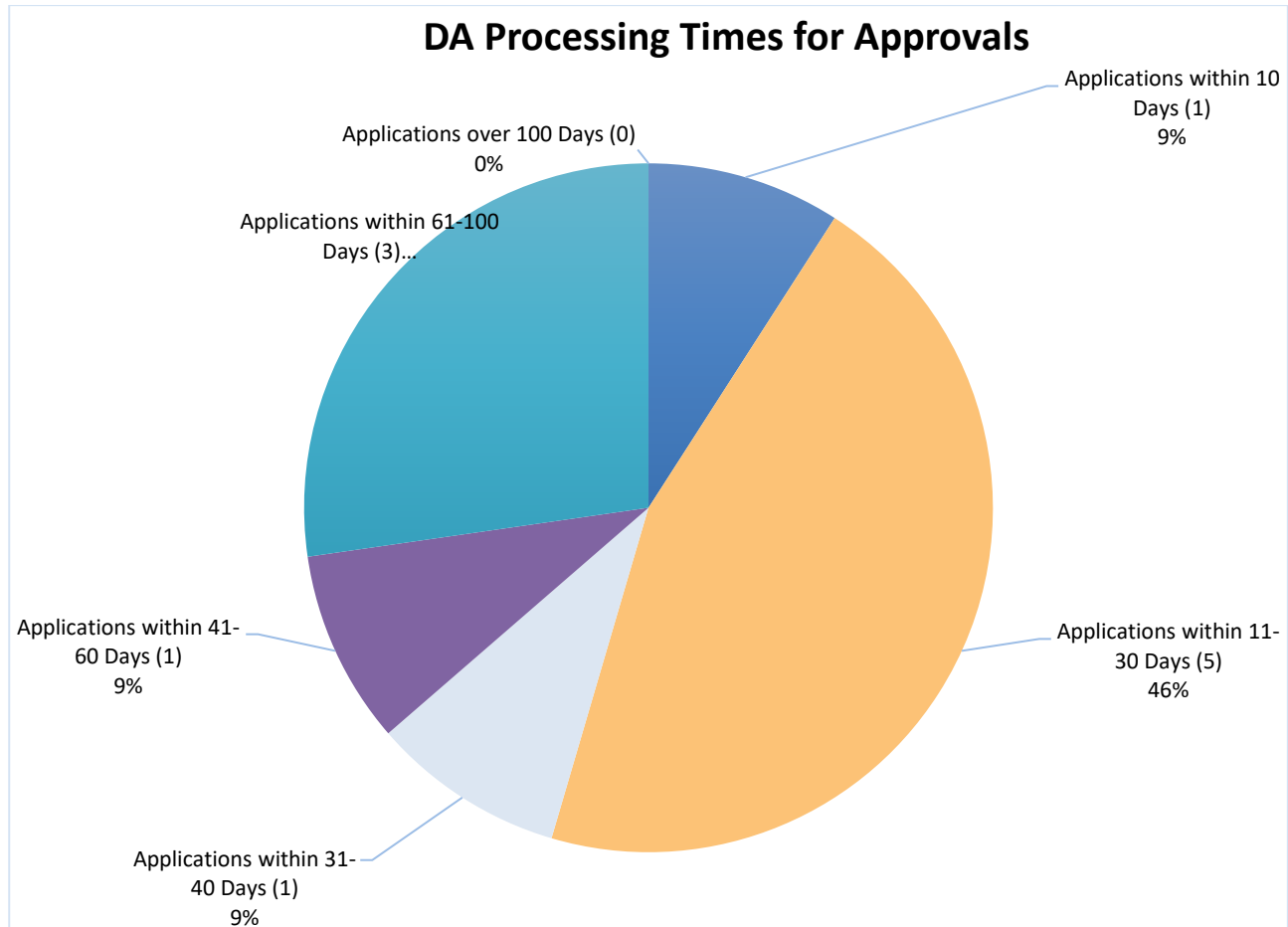
Table 4, below, provides a list of Complying Development Certificates which were issued in the month of April 2023.

Table 4: Complying Development Certificates			
Application No.	Address	Description	Certifying Authority
CDC2023/0007	339 Brolgan Road, Parkes	Alterations and Additions to Existing Industrial Warehouse	Private

DA Processing Times for Approvals

The information shown in the pie chart below is Development Application approvals issued for the period 1 April 2023 to 30 April 2023. It should be noted that a total of eleven (11) Development Applications have been approved with an average of 41.34 days.

The average timeframe in which the internal referrals to the Development Engineer was completed was 39.36 days.



LEGISLATIVE AND POLICY CONTEXT

There are no legislative or policy considerations for Council associated with this report.

FINANCIAL IMPLICATIONS

There are no financial implications for Council associated with this report.

RISK IMPLICATIONS

There are no risk implications for Council associated with this report.

COMMUNITY CONSULTATION

Where a Development Application or Modification Development Application is required to be publicly exhibited, the application was made available for inspection at the Parkes Shire Council Administration Centre commencing from the date on which the public notice was placed in the local newspaper. The application was also included on the Parkes Shire Council website.

For Development Applications requiring neighbour notification, written notification of the proposed development was provided to the owner(s) of land immediately adjoining or adjacent to the subject land (as shown on Council's Property and Rating System at the time of notification) including land that is separated from the subject land by a watercourse, road, pathway, driveway, railway or similar thoroughfare.

Where more than one person is listed as the owner, written notification to one of the owners, is taken to be a notice to all of the registered owners.

CONCLUSION

During the month of April 2023 there were fifteen (15) Development Applications received totalling \$11,535,284.00 and eleven (11) consents were issued. Two (2) Private Certifier Complying Development Certificate was received totalling \$346,280.00. One (1) Private Certifier consent was issued.

Development Activity Report

March 2023

Development Applications and Complying Development Certificates lodged and approved in the Parkes Shire.



LODGED

15

Development Applications

2

Complying Development Certificates



DETERMINED

11

Development Applications

0

Complying Development Certificates

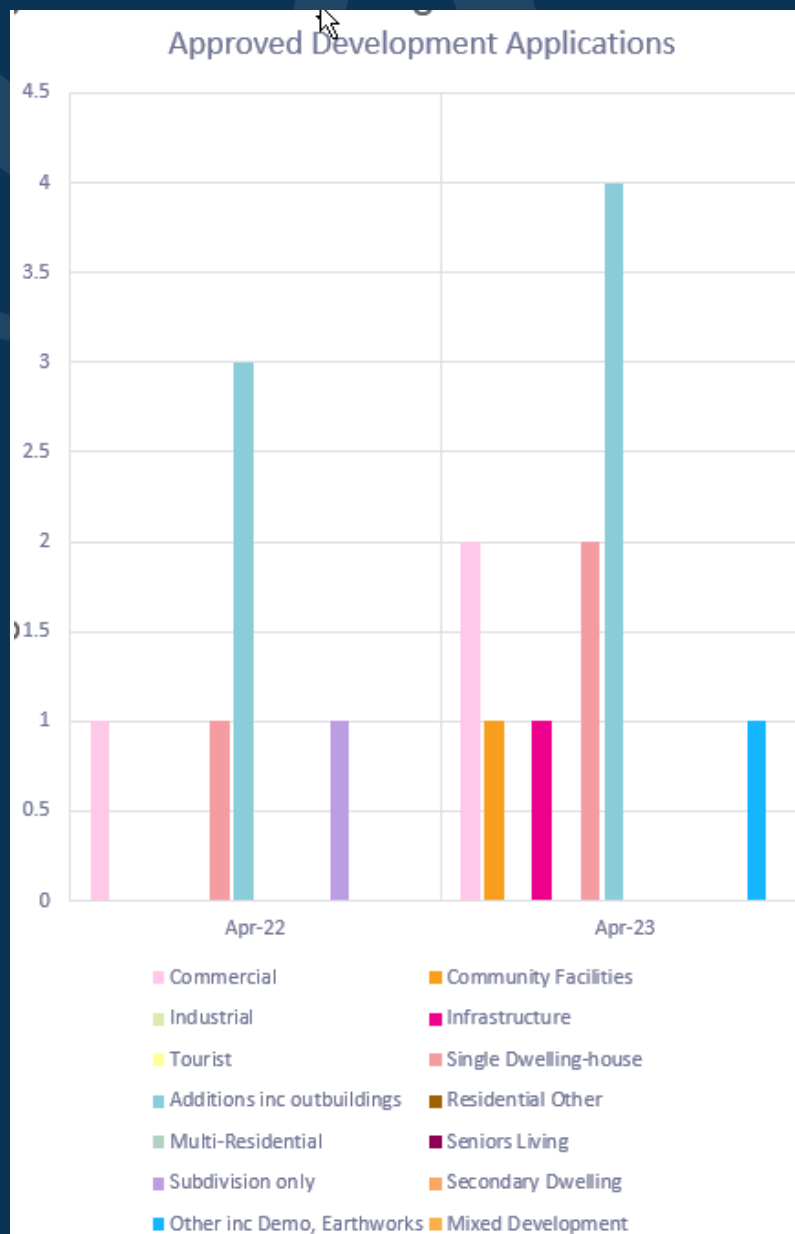
1

Private Certifier Complying Development Certificates



**AVERAGE
DEVELOPMENT
APPLICATION
PROCESSING TIME**

THIS MONTH
41.34 DAYS



VALUE OF APPLICATIONS RECEIVED
\$11,881,564.00

15.2 RANGERS QUARTERLY REPORT - JANUARY TO MARCH 2023**IP&R Linkage:** **Pillar:** Environment**Goal:** Our natural environment is preserved and enhanced for current and future generations.**Strategy:** Ensure compliance with environmental regulations and controls.**Author:** **Sharyn Ware, Administration Officer****Authoriser:** **Scott Brakenridge, Regulation and Building Compliance Specialist****Annexures:** **Nil**

RECOMMENDATION

That Council:

1. Notes information
-

BACKGROUND

A summary of Ranger activities for the quarter ending March 2023 is provided for Council's information.

ISSUES AND COMMENTARY

Concentration on school zone compliance at schools' commencement in February/March. Overgrown compliance high. High improvement in rehoming numbers for dogs and cats.

LEGISLATIVE AND POLICY CONTEXT

Activities are carried out within legislative and Council policy.

FINANCIAL IMPLICATIONS

Activities are carried out within annual operation budget.

RISK IMPLICATIONS

Nil.

COMMUNITY CONSULTATION

There are no community consultation requirements.

CONCLUSION

For Council's information.

DOGS								
	Parkes	Peak Hill	Tullamore	Trundle	Bogan Gate	Alectown	Cookamidgera	TOTAL
Seized	26	18	1	2		1		48
Dumped at Pound	27							27
Surrendered by owner	9		1					10
Released to owner	24			2				26
Euthanised	28	13						41
Sold	1							1
Released for rehoming	9	5				1		15
Died at Pound								
Stolen/escaped								
Holding pending Court								
Still in Pound								

CATS								
	Parkes	Peak Hill	Tullamore	Trundle	Bogan Gate	Alectown	Cookamidgera	TOTAL
Seized	5							5
Dumped at Pound	67							67
Surrendered by owner								
Released to owner	4							4
Euthanised	45	2						47
Sold	3							3
Released for rehoming	18							18
Died at Pound								
Stolen/escaped								
Holding pending Court								
Still in Pound								

Area Impounded								
	Parkes	Peak Hill	Tullamore	Trundle	Bogan Gate	Alectown	Cookamidgera	Disposal Method
Cattle								
Sheep								
Horses								
Trolleys	6							Stored

Small Towns Patrolled								
	Yarrabandai	Peak Hill	Tullamore	Trundle	Bogan Gate	Alectown	Cookamidgera	Gunningbland
Number of Patrols	1	16	1	4	2	4	2	2
Approx. kms travelled	116	1856	200	664	192	232	104	130

Parking Patrol Parkes	
Full Day Patrols CBD & Disabled	
Random Number of Patrols CBD & Disabled	
Number of Patrols School Zones	16
Number of Penalty Infringement Notices Issued	
Number of Court Appeals	

Overgrown/Untidy Blocks Program								
	Parkes	Peak Hill	Tullamore	Trundle	Bogan Gate	Alectown	Cookamidgera	Gunningbland
Number of Complaints Received	16	1	1	3		1		
Number of Patrols and Monitoring of blocks (including previous complaints)	54	5	2	10		3		
Number of Blocks Mown during quarter	12		1	2		1		

15.3 CHANGES TO MEMBERSHIP REQUIREMENTS FOR REGIONAL PLANNING PANELS**IP&R Linkage:** **Pillar:** Leadership**Goal:** Our local government is open, accountable, and representative.**Strategy:** Provide open and transparent decision-making and undertake the civic duties of Council with professionalism and integrity.**Author:** **Brendan Hayes, Director Planning and Community Services****Authoriser:** **Brendan Hayes, Director Planning and Community Services****Annexures:** **Nil**

RECOMMENDATION

That Council:

1. appoint Cr Ken Keith and Cr Neil Westcott to the Western Regional Planning Panel; and
2. appoint two (2) alternate members to the Western Regional Planning Panel, and
3. notify the Secretariat of changes to membership details within fourteen (14) days of appointment of the member(s) and alternate(s).

BACKGROUND

This report provides a brief on amendments to the guidelines for planning panels and seeks Council's nomination and endorsement of additional members to the Joint Regional Planning Panel.

The Planning Panels determine regionally significant development applications (DAs), certain other DAs and s4.55(2) and s4.56 modification applications. Regionally significant development, as outlined in Schedule 6 of the State Environmental Planning Policy Planning Systems 2021

Regionally significant development relating to Aboriginal land, as outlined in Chapter 3 of the State Environmental Planning Policy Planning Systems 2021

- Development with a capital investment value (CIV)* over \$30 million.

Development with a CIV* over \$5 million which is:

- council related
- lodged by or on behalf of the Crown (State of NSW)
- private infrastructure and community facilities
- eco-tourist facilities
- extractive industries, waste facilities and marinas that are designated development
- certain coastal subdivisions and
- certain coastal protection works.

*Capital investment value (CIV) is calculated at the time of lodgement of the DA for the purpose of determining whether an application should go to a Planning Panel

ISSUES AND COMMENTARY

On 12 December 2022, the Department of Planning, Industry and Environment released advice detailing changes to Regional Planning Panels (RPP) to reduce corruption risks and improve the decision-making of the state's 45 independent planning panels. The changes, which come into effect on 24 April 2023 include:

- i. requiring RPP members to be rotated regularly to randomise panel membership
- ii. requiring probity checks, including police checks, for community representatives in RPPs, and a statutory declaration that representatives are not property developers or real estate agents
- iii. encouraging councils to appoint a minimum of 4 alternate council members that can sit on their relevant RPP
- iv. appointing a minimum of 60 experts in the pool that Sydney District Panels and Regional Planning Panels choose from, which is under way.

Council has previously resolved to appoint the Mayor and Deputy Mayor roles (not the names of the incumbents of those roles) as members of the Western Regional Planning Panel.

Council is now required to appoint an additional two (2) Councillors as alternate members on the panel to comply with the new requirements. It is recommended that Council appoint the current members as individuals, not their roles, and appoint an alternate for each individual.

Expertise requirements

When appointing members to an RPP, there are expertise requirements to consider. Members must have expertise in one or more of the following areas: planning, architecture, heritage, the environment, urban design, land economics, traffic and transport, law, engineering, or tourism.

LEGISLATIVE AND POLICY CONTEXT

Compliance with Departmental Direction

FINANCIAL IMPLICATIONS

Nil

RISK IMPLICATIONS

Having no representation on the RPP determining development applications and legislative compliance

COMMUNITY CONSULTATION

Nil

CONCLUSION

That Council

1. appoint Cr Ken Keith and Cr Neil Westcott to the Western Regional Planning Panel; and
2. appoint two (2) alternate members to the Western Regional Planning Panel, and
3. notify the Secretariat of changes to membership details within fourteen (14) days of appointment of the member(s) and alternate(s).

16 CONFIDENTIAL MATTERS

Nil

17 REPORT OF CONFIDENTIAL RESOLUTIONS

In accordance with clauses 14.22 and 14.23 of Council's Code of Meeting Practice, resolutions passed during a meeting, or a part of a meeting that is closed to the public must be made public by the Chairperson as soon as practicable. Such resolutions must be recorded in the publicly available minutes of the meeting.
