

# Local Traffic Committee Meeting

## Minutes

Wednesday 10 May 2023

Minutes of the Local Traffic Committee Meeting of Parkes Shire Council held in the Parkes Council Chamber, 2 Cecile Street, Parkes, on Wednesday 10 May 2023 at 9.00am.

**Minutes of the Local Traffic Committee Meeting**  
**Held on Wednesday, 10 May 2023 at the**  
**Parkes Council Chamber, 2 Cecile Street, Parkes**

**Present:**

Cr Ken McGrath	Councillor
Mr Chris McQuie	Western Road Liners
Sgt Adam Cornish	Lachlan Area Command Highway Patrol
Matt Lord	Parkes Highway Patrol
Mr Jason Nicholson	Transport for NSW

**Council Officers in Attendance:**

Mr Ben Howard	Director Operations
Mrs Sue McGrath	Business Support Coordinator (Minutes)
Mr Jaymes Rath	Executive Manager Technical Services
Mrs Melanie Sutor	Road Safety & Injury Prevention Officer

**NOTES**

The meeting commenced at 9:00am and concluded at 9:45am.

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## 1 OPENING OF MEETING

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The Chairperson declared the Local Traffic Committee Meeting of Wednesday, 10 May 2023 open and welcomed Council Officials in attendance.

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## 2 ACKNOWLEDGEMENT OF COUNTRY

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The Chairperson read the following Acknowledgement of Country:

*Parkes Shire Council acknowledges the Traditional Custodians of the Wiradjuri Country and recognises and respects their cultural heritage, beliefs and continuing connection with the lands and rivers of the Parkes Shire.*

*Council pays its respects to Elders past, present and emerging and extends this respect to all First Nations peoples in the Parkes Shire.*

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## 3 APOLOGIES

Nil

## 4 CONFIRMATION OF MINUTES

<b>4.1 MINUTES OF THE LOCAL TRAFFIC COMMITTEE MEETING HELD ON 8 FEBRUARY 2023</b>
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**RESOLVED LTC 001/23**

Unanimous Decision

That the Committee receive and confirm the Minutes of the meeting held on Wednesday 8 February 2023 appended at *Annexure A*.

**CARRIED**

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<b>4.2 EXTRA ORDINARY LOCAL TRAFFIC COMMITTEE MEETING - 28 MARCH 2023</b>
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**RESOLVED LTC 002/23**

UNANIMOUS DECISION

THAT THE COMMITTEE RECEIVE AND CONFIRM THE MINUTES OF THE MEETING HELD ON 28 MARCH 2023.

**CARRIED**

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## 5 DISCLOSURES OF INTERESTS

The Chairperson reminded Council Officials of their obligation under Council's Code of Conduct to disclose and manage any conflicts of interest they may have in matters being considered at the meeting, and invited Council Officials present to disclose any such interests.

Nil.

## 6 LATE BUSINESS

The Chairperson advised that no late items of business had been submitted to the meeting.

## 7 OFFICERS' REPORTS

### 7.1 2023 PARKES HIGH SCHOOL TRIAL HSC AND HSC EXAM PARKING

#### **RESOLVED LTC 003/23**

Unanimous Decision

That:

1. Install "NO STOPPING" directional arrow sign with additional text "PERMIT HOLDER EXCEPTED" at the locations indicated in the attached drawing.
2. Management of permits – Parkes Shire Council to allocate permits as per the Permit Parking Guidelines and issue to Parkes High School.
3. 2 x Parking Permits for Trial HSC exam be issued to Parkes High as per the Permit Parking Guidelines for the period of 28th August to 9th September 2023.
4. 2 x Parking Permits for HSC exam be issued to Parkes High as per the Permit Parking Guidelines for the period of 11th October to the 3rd November 2023.
5. Parkes High School is to consult and communicate changes to school students, staff and parents/carers.

**CARRIED**

### 7.2 'TRUCK PARKING PROHIBITED' - TRUNDLE SKATE PARK, POOL AND BERRYMAN PARK

#### **RESOLVED LTC 004/23**

Unanimous Decision

That:

1. Install 'CHILDREN CROSSING' signage w6-3 size 900x900 and w9-221n
2. Install 'Truck Parking Prohibited' signage g7-215n

**CARRIED**

**7.3 2023 PARKES PICNIC RACES****RESOLVED LTC 005/23**

Unanimous Decision

That:

1. Approval is subject to the applicants complying with the following conditions:
  - (a) Provide Council with evidence of Current Public Liability Insurance. Insurance is to note to interests of Parkes Shire Council, NSW Police, State Emergency Services and Transport for NSW (TfNSW) *(to be provided prior to the event taking place)*.
  - (b) Provide Council a Traffic Management Plan for approval. (To be submitted prior to the event taking place).
  - (c) Notify Emergency services of and proposed road closure or detours.
  - (d) Allow for emergency vehicle access.
  - (e) Control noise as required under the Protection of the Environment Operations (Noise Control) Regulation 2008.
  - (f) The organiser of the event to be responsible for and reimburse Council for cost of damage repairs, cleaning etc of the street if required.
  - (g) Comply with Council Officer's reasonable directives.
  - (h) The organiser is to maintain the area in clean and tidy condition.
  - (i) Council reserves the right to cancel the approval at any time.
  - (j) That the organisers receive approval from the Police for holding a Public Assembly and relevant road closures.
  - (k) This recommendation does not commit Council to providing further assistance or provision of equipment for the event.
  - (l) Confirmation of event times and traffic control times.
  - (m) The organisers secure police escort to be used in conjunction with submitted traffic control plan.
  - (n) Police representative has requested for all future events that a separate event application be submitted to Police for approval.
  - (o) This recommendation does not commit Council to providing further assistance or provision of equipment for the event.

**CARRIED**

**7.4 PARKES SERVICE CENTRE PARKING REQUEST - SERVICE NSW****RESOLVED LTC 006/23**

Unanimous Decision

That:

The proposed signage be approved for driver testing during office hours.

1. Install "TfNSW Testing Only" line marking.
2. Install No Parking signs with the text 'VEHICLES WITH APPLICANTS FOR DRIVING TESTS EXCEPTED' between the hours of 9am to 4pm Mon-Fri.

**CARRIED**

**7.5 2023 PARKES SHOW - CHANGE OF PARKING AND TAXI RANK****RESOLVED LTC 007/23**

Unanimous Decision

That approval is subject to the applicants complying with the following conditions:

- (a) Provide Council with evidence of Current Public Liability Insurance. Insurance is to note to interests of Parkes Shire Council, NSW Police, State Emergency Services and Transport for NSW (TfNSW) (*to be provided prior to the event taking place*).
- (b) Provide Council a Traffic Management Plan for approval. (To be submitted prior to the event taking place).
- (c) Notify Emergency services of and proposed road closure or detours.
- (d) Allow for emergency vehicle access.
- (e) Control noise as required under the Protection of the Environment Operations (Noise Control) Regulation 2008.
- (f) The organiser of the event to be responsible for and reimburse Council for cost of damage repairs, cleaning etc of the street if required.
- (g) Comply with Council Officer's reasonable directives.
- (h) The organiser is to maintain the area in clean and tidy condition.
- (i) Council reserves the right to cancel the approval at any time.
- (j) That the organisers receive approval from the Police for holding a Public Assembly and relevant road closures.
- (k) This recommendation does not commit Council to providing further assistance or provision of equipment for the event.
- (l) Confirmation of event times and traffic control times.
- (m) The organisers secure police escort to be used in conjunction with submitted traffic control plan.
- (n) Police representative has requested for all future events that a separate event application be submitted to Police for approval.
- (o) This recommendation does not commit Council to providing further assistance or provision of equipment for the event.

**CARRIED**

**8 GENERAL BUSINESS****8.1 OUTSTANDING BUSINESS ITEMS****RESOLVED LTC 008/23**

Noted by Committee

That:

1. The report detail is for the information of the Committee.

**CARRIED****8.2 SPEED ZONE REVIEWS (SZR)****RESOLVED LTC 009/23**

Noted by Committee

That:

1. The report detail is for the information of the Committee.

**CARRIED****8.3 'NO STOPPING' OUT THE FRONT OF AA BLATCH****RESOLVED LTC 010/23**

Noted by Committee

That:

1. The report be adopted for information of the Committee.

**CARRIED****8.4 SPEEDING IN PARKES EARLY CHILDHOOD CENTRE (PECC) CARPARK****RESOLVED LTC 011/23**

Noted by Committee

That:

1. The report detail is for the information of the Committee.

**CARRIED**

**8.5 REAR TO KERB PARKING OUT THE FRONT OF THE SERVICES CLUB****RESOLVED LTC 012/23**

Rear to kerb parking out the front of the services club was raised with an update from TfNSW:

- Sight distance issue for traffic at the give way holding line on Caledonia Street with the eastbound coming around the corner from Welcome Street onto Short Street.
- Vehicles reversing in from the through lane to the 45 degree parking holding up the flow of traffic on the highway.
- Sight distance issue for Services Club patrons walking to cross the road when leaving the club with the through traffic eastbound on Short Street.
- On inspection it was noted that poles from the balcony of the Services Club are just behind the kerb and gutter, this would make this area hard to be 45 degree angle parking again for vehicles will hit the post, this could also be the reason why this area was made Parallel parking, Reverse 45 degree angle parking with kerb and gutter 150mm or less require 600mm overhang of vehicles.

Noted by Committee

That:

1. The report detail is for the information of the Committee.

**CARRIED**

**8.6 ROAD SAFETY INJURY PREVENTION OFFICER - REPORT****RESOLVED LTC 013/23**

Noted by Committee

Road Safety Injury Prevention Officer presented at the meeting an update to the committee current projects being undertaken.

**Child restraints (I'm Counting on you program)**

- I attended the two Wiggles concerts in Parkes a few weeks ago and had a child restraint display in the foyer. Lots of engagement with parents about child car seats.
- Last week I held two online child car seat safety sessions. These were the first workshops of their kind held in NSW. There weren't huge numbers, but attendees gave wonderful feedback about how much they learnt and that they would recommend the workshop to a friend.
- This week I am holding child restraint checking events in Condobolin, Parkes and Forbes.

**National Road Safety Week**

- Next week is National Road Safety Week. Along with the usual activities, we'll be hosting Railway Level Crossing Safety Sessions for staff at all three Councils.

**Mock Crash**

- Auditions for this year's Mock Crash are being held this week.
- We are returning to live demonstrations, which are scheduled for Monday 7 August.



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**Central West NSW Heavy Vehicle Breakfast Forum**

- The annual breakfast forum is being held at Forbes Inn on Thursday 8 June from 6.30am.
- Registrations open this week.
- The program includes sessions on heavy vehicle access, driver fatigue, enforcement procedures, emerging technologies and more.

**CARRIED**

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**9 REPORT OF CONFIDENTIAL RESOLUTIONS**

In accordance with clauses 14.22 and 14.23 of Council's Code of Meeting Practice, resolutions passed during a meeting, or a part of a meeting that is closed to the public must be made public by the Chairperson as soon as practicable. Such resolutions must be recorded in the publicly available minutes of the meeting.

Nil Confidential Reports

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**10 CONCLUSION OF MEETING**

The meeting concluded at 9:45am.

This is the final page of the minutes of the Local Traffic Committee Meeting held on Wednesday, 10 May 2023 to be confirmed on 16 May 2023 .

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Cr Ken McGrath  
CHAIRPERSON