

# Ordinary Council Meeting

Minutes

Tuesday 19 May 2026



**Minutes of the Ordinary Council Meeting**  
**Held on Tuesday, 19 May 2026 at the**  
**Parkes Council Chamber, 2 Cecile Street, Parkes**

**Present:**

Cr Neil Westcott	Councillor (Chairperson)
Cr Marg Applebee	Councillor (Deputy Chair)
Cr William Jayet	Councillor
Cr Ken McGrath	Councillor
Cr Louise O'Leary	Councillor
Cr Joy Paddison	Councillor
Cr Doug Pout	Councillor
Cr George Pratt	Councillor
Cr Matthew Scherer	Councillor
Cr Glenn Wilson	Councillor

**Council Officers in Attendance:**

Mr Logan Hignett	Acting General Manager
Mr Andrew Francis	Director Infrastructure and Sustainability
Mr Michael O'Shannessy	Acting Director Operations
Mr Anthony McGrath	Director Customer, Corporate Services and Economy
Mrs Annalise Teale	Director Planning and Community Services
Mr Jaco Barnard	Chief Financial Officer
Mr Luke Nash	Executive Manager Finance
Mrs Nikki Bevan	Procurement, Contracts and Insurance Coordinator (Minute Secretary)
Mrs Veronica Shaw	Manager Governance, Risk and Corporate Performance

**NOTES**

The meeting commenced at 3.00pm and concluded at 6.15pm.

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## **1 OPENING OF MEETING**

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The Mayor declared the Ordinary Council Meeting of Tuesday 19 May 2026 open and welcomed Councillors, Council Officers and members of the public attending and listening to the meeting.

The Mayor advised attendees that the meeting was being recorded and streamed live on the internet, to enhance the accessibility of Council meetings to the broader Parkes Shire community, and that the recording will be archived and made available on Council's website.

The Mayor asked that attendees ensure that mobile phones and other electronic devices were turned off or in silent mode for the duration of the meeting.

The Mayor further advised that all care would be taken to maintain privacy, however, as a visitor in the public gallery, members of the public should be aware that their presence may be recorded.

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## **2 ACKNOWLEDGEMENT OF COUNTRY**

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The Mayor read the following Acknowledgement of Country:

*Parkes Shire Council acknowledges the Traditional Custodians of the Wiradjuri Country and recognises and respects their cultural heritage, beliefs and continuing connection with the lands and rivers of the Parkes Shire.*

*Council pays its respects to Elders past, present and emerging and extends this respect to all First Nations peoples in the Parkes Shire.*

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## **3 PRAYER**

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The Acting General Manager read the Prayer:

O God,  
Grant to Council the special enabling,  
To equitably govern and rule,  
We Pray through Jesus Christ, Our Lord,

AMEN

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## **4 APOLOGIES AND APPLICATIONS FOR A LEAVE OF ABSENCE**

Nil

## **5 APPLICATIONS TO ATTEND BY AUDIO-VISUAL LINK**

Nil

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**6 CONFIRMATION OF MINUTES**

<b>6.1 MINUTES OF THE ORDINARY COUNCIL MEETING HELD ON 21 APRIL 2026</b>
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**RESOLVED OCM 088/26**

Moved: Cr William Jayet

Seconded: Cr Doug Pout

That Ordinary Council Meeting receive and confirm the Minutes of the Ordinary Council Meeting held on Tuesday 21 April 2026 appended at *Annexure A*.

**CARRIED**

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**7 DISCLOSURES OF INTERESTS**

The Mayor reminded Councillors and Council Officers of their obligation under Council's Code of Conduct to disclose and manage any conflicts of interest they may have in matters being considered at the meeting, and invited Councillors and Council Officers to disclose any such interests.

Nil interests were disclosed.

**8 URGENT BUSINESS**

The Mayor advised that no urgent items of business had been submitted to the meeting.

**9 ADOPTION OF MULTIPLE ITEMS OF BUSINESS**

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The Council may, at any time, resolve to adopt multiple items of business, as recommended in the report, byway of a single resolution. The Chairperson must list the items of business to be adopted and ask Councillors to identify any individual items of business listed by the Chairperson that they intend to vote against the recommendation made in the Business Paper, or that they wish to speak on (13.2).

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**9.1 ADOPTION OF MULTIPLE ITEMS OF BUSINESS****RESOLVED OCM 089/26**

Moved: Cr Marg Applebee

Seconded: Cr Doug Pout

That Council adopt the recommendations as listed in the Agenda for the following items and that the order of business be adjusted accordingly:

Open Business

- 10.5 Country Mayors Association: Minutes from the Meeting held on 27 March 2026
- 13.1 Minutes of the Arts Advisory Council Meeting held on 21 April 2026
- 13.2 Minutes of the Community, Liveability and Access Advisory Committee Meeting held on 21 April 2026
- 13.3 Minutes of the Waste Advisory Committee Meeting held on 21 April 2026
- 15.5 Community Financial Assistance Program Evaluation Panel - 2025-2026 Round Two
- 15.6 Outcome of 2026 Round 2 – Parkes Shire Events Financial Assistance Program (EFAP) Grants
- 15.7 Adoption of Council Policy - Procurement (Update)
- 15.8 Endorsement of Operational Policy - Community Use of Temporary Signage Infrastructure
- 15.9 Re-Appointment of Councillor Delegates for 2026 Conferences
- 17.3 Peak Hill Golf Club – Lease Proposal & Fee Waiver Request (Lots, 497 and 499 DP 755113)
- 17.4 Proposed Closure of Existing Sealed Lagoon Street, Bogan Gate
- 18.2 April 2026 Building Statistics Update

Closed Business

- 19.3 Reappointment of Independent Prequalified Chair to Audit, Risk and Improvement Committee

**CARRIED****10 MAYORAL MINUTE(S)****10.1 MEETINGS, FUNCTIONS AND EVENTS ATTENDED BY MAYOR AND COUNCILLORS****RESOLVED OCM 090/26**

Moved: Cr Marg Applebee

Seconded: Cr George Pratt

That Council:

- 1. Note the report on the Meetings functions and events attended in an official capacity, by the Mayor and Councillors during the period 16 April 2026 to 13 May 2026.

**CARRIED**

**10.2 COMING KNOWN EVENTS FOR MAYOR AND COUNCILLORS****RESOLVED OCM 091/26**

Moved: Cr George Pratt  
Seconded: Cr Marg Applebee

That Council:

1. Note the known upcoming meetings, functions and events for the Mayor and Councillors for the period 14 May 2026 through to 10 June 2026:

**CARRIED**

**10.3 DISAPPOINTING FEDERAL GOVERNMENT DECISION TO "CONSOLIDATE" THE INLAND RAIL PROJECT TO PARKES.****RESOLVED OCM 092/26**

Moved: Cr Neil Westcott  
Seconded: Cr Marg Applebee

That Council:

1. Receive and note my report on the decision by the Federal Government to consolidate the Inland Rail project north of Parkes.
2. Continue to raise its strong concerns and disappointment with the appropriate ministers on the Federal Government's decision to consolidate the Inland Rail Project north of Parkes.

**CARRIED**

**10.4 LATE MOTIONS TO AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION CONFERENCE****RESOLVED OCM 093/26**

Moved: Cr Neil Westcott  
Seconded: Cr William Jayet

That Council:

1. Receive and note this report on the Federal Government's announcement to consolidate the Inland Rail only to Parkes.
2. Endorse the Urgent Late Motion to the Australian Local Government Association National General Assembly as detailed in *Annexure A*.

**CARRIED**

**10.5 COUNTRY MAYORS ASSOCIATION: MINUTES FROM THE MEETING HELD ON 27 MARCH 2026****RESOLVED OCM 094/26**

Moved: Cr Marg Applebee

Seconded: Cr Doug Pout

That Council:

1. Receive and note the Minutes from the Country Mayors Association meeting held on 27 March 2026.

**CARRIED****11 NOTICES OF MOTION/QUESTIONS WITH NOTICE****11.1 ENDORSEMENT OF THE LOCAL GOVERNMENT NSW'S CARING FOR OUR REGIONS ACTION PLAN****RESOLVED OCM 095/26**

Moved: Cr Marg Applebee

Seconded: Cr Doug Pout

That Council:

1. Notes the release of the LGNSW's "*Caring for our Regions*" Six Point Action Plan on Rural and Regional Health (included as *Annexure A*), which outlines coordinated advocacy priorities to address critical gaps in healthcare access and outcomes for rural, regional and remote communities;
2. Recognises that people living in rural, regional and remote areas experience poorer health outcomes, reduced access to primary and specialist care, and shorter life expectancy compared to metropolitan communities, and that these inequities are unacceptable;
3. Adopts the "*Caring for our Regions*" Action Plan on Rural and Regional Health as a formal advocacy position of Council;
4. Undertakes appropriate media and communications opportunities to publicly support the "*Caring for our Regions*" Action Plan on Rural and Regional Health and strengthen coordinated advocacy with other councils.
5. Writes to the NSW Minister for Regional Health, Ryan Park MP; the Commonwealth Assistant Minister for Rural and Regional Health, Emma McBride MP; and the local Member(s) of Parliament (State and Commonwealth), seeking their support for the "*Caring for our Regions*" Action Plan on Rural and Regional Health and calling for coordinated State and Commonwealth action to improve rural and regional health outcomes.
6. Notify LGNSW of this notice of motion.

**CARRIED**

**11.2 PARKES WAR GRAVES RECOGNITION AND COMMEMORATION****RESOLVED OCM 096/26**

Moved: Cr Doug Pout  
Seconded: Cr William Jayet

That Council:

1. Acknowledge the historical significance of the Parkes War Graves within Parkes Cemetery, including servicemen who lost their lives during World War II training operations associated with RAAF Station Parkes, and other Australian servicemen interred at the site.
2. Acknowledge and commend Parkes Shire Council staff for the respectful and immaculate maintenance of the site.
3. Work collaboratively with the Parkes RSL Sub-Branch to explore commemorative and interpretive improvements for the Parkes War Graves area, including respectful signage, historical interpretation, memorial plaques, or other suitable recognition measures that preserve the dignity of the site.
4. Investigate suitable grant opportunities and consider what financial or in-kind assistance Council may be able to provide to support future commemorative works or interpretive projects.
5. Receive an update on discussions and opportunities identified through this process at a future Council meeting.

**CARRIED**

**11.3 RETURN AND EARN FACILITIES****RESOLVED OCM 097/26**

Moved: Cr Doug Pout  
Seconded: Cr George Pratt

That Council:

1. Acknowledge the environmental and recycling benefits of the NSW Return and Earn scheme and note that many residents actively support and utilise the program.
2. Note community concerns regarding the management and condition of some Return and Earn facilities within the Parkes Shire, including overflowing bins, litter, broken glass, abandoned shopping trolleys, odour, vermin, and impacts on public safety and town amenity, with concerns also raised where Council staff may be left dealing with issues that should properly sit with facility operators.
3. Note that councils and communities across NSW have, in some cases, raised concerns regarding the location, servicing, and amenity impacts of Return and Earn facilities, resulting in reviews, modifications, or consideration of alternative locations.
4. Request a report to Council outlining:
  - current management and servicing arrangements for Return and Earn facilities within the Shire,
  - any complaints, compliance concerns, or operational issues raised with Council,
  - Council's role, powers, and regulatory limitations regarding such facilities,

- whether any Council resources or staff time are being utilised responding to amenity or clean-up concerns associated with Return and Earn facilities,
  - and potential measures to improve cleanliness, servicing, public safety, litter control, trolley management, pest control, and overall amenity outcomes, including whether alternative locations may better minimise impacts on surrounding businesses, residents, and public spaces.
5. Request that Council write to the relevant operators and NSW Government agencies seeking improved servicing, maintenance, litter and glass clean-up, trolley retrieval, pest management, and review of site suitability where ongoing amenity concerns exist.

**CARRIED**

#### **11.4 WYATTS LANE RAILWAY CROSSING DRAINAGE**

##### **RESOLVED OCM 098/26**

Moved: Cr Matthew Scherer

Seconded: Cr Ken McGrath

That Council:

1. Receive and note the response to the Question with Notice submitted by Cr Matthew Scherer, as detailed in this report.

**CARRIED**

## **12 COUNCILLOR REPORT(S)**

Nil

## **13 REPORTS OF COMMITTEES**

#### **13.1 MINUTES OF THE ARTS ADVISORY COUNCIL MEETING HELD ON 21 APRIL 2026**

##### **RESOLVED OCM 099/26**

Moved: Cr Marg Applebee

Seconded: Cr Doug Pout

That Council:

1. Receive and confirm the Minutes of the Arts Advisory Council Meeting held on Tuesday 21 April 2026 appended at *Annexure A*.

**CARRIED**

**13.2 MINUTES OF THE COMMUNITY, LIVEABILITY AND ACCESS ADVISORY COMMITTEE MEETING HELD ON 21 APRIL 2026****RESOLVED OCM 100/26**

Moved: Cr Marg Applebee

Seconded: Cr Doug Pout

That Council:

1. Receive and confirm the Minutes of the Community, Liveability and Access Advisory Committee Meeting held on Tuesday 21 April 2026 appended at *Annexure A*.

**CARRIED****13.3 MINUTES OF THE WASTE ADVISORY COMMITTEE MEETING HELD ON 21 APRIL 2026****RESOLVED OCM 101/26**

Moved: Cr Marg Applebee

Seconded: Cr Doug Pout

That Council:

1. Receive and confirm the Minutes of the Waste Advisory Committee Meeting held on Tuesday 21 April 2026 appended at *Annexure A*.

**CARRIED****13.4 MINUTES OF THE PARKES SPORTS COUNCIL MEETING HELD ON 12 MAY 2026****RESOLVED OCM 102/26**

Moved: Cr Doug Pout

Seconded: Cr Louise O'Leary

That Council:

1. Receive and confirm the Minutes of the Parkes Sports Council Meeting held on Tuesday 12 May 2026 appended at *Annexure A*.

**CARRIED**

At 4.01pm, Andrew Francis Joined the meeting.

**13.5 MINUTES OF THE LOCAL TRAFFIC FORUM MEETING HELD ON 13 MAY 2026****RESOLVED OCM 103/26**

Moved: Cr Ken McGrath

Seconded: Cr William Jayet

That Council:

1. Receive and confirm the Minutes of the Local Traffic Forum Meeting held on Wednesday 13 May 2026 appended at *Annexure A*.

**CARRIED**

At 4:05 pm, Cr George Pratt left the meeting.

At 4:07 pm, Cr George Pratt rejoined the meeting.

**14 REPORTS OF THE GENERAL MANAGER****14.1 INVESTMENTS AND BORROWINGS REPORT AS AT 30 APRIL 2026****RESOLVED OCM 104/26**

Moved: Cr Louise O'Leary

Seconded: Cr Marg Applebee

That Council:

1. Receive and note the Statement of Investments and Borrowings as at 30 April 2026.

**CARRIED****14.2 QUARTERLY BUDGET REVIEW AS AT 31 MARCH 2026****RESOLVED OCM 105/26**

Moved: Cr William Jayet

Seconded: Cr Doug Pout

That Council:

1. Receive and note the budget review report to 31 March 2026
2. Adopt the budget variations proposed in the quarterly budget review to 31 March 2026

**CARRIED**

**14.3 MONTHLY FINANCIAL REPORT AS AT 30 APRIL 2026****RESOLVED OCM 106/26**

Moved: Cr Marg Applebee

Seconded: Cr Doug Pout

That Council:

1. Receive and note the year-to-date financial reports for the period up to 30 April 2026.

**CARRIED****14.4 SUNRISE MINE PROJECT VOLUNTARY PLANNING AGREEMENT (VPA)  
VARIATION****RESOLVED OCM 107/26**

Moved: Cr William Jayet

Seconded: Cr Doug Pout

That Council:

1. Receives the report and notes that no submissions were received during the public exhibition period.
2. Adopt the Draft Deed of Variation.
3. Authorises the Mayor and General Manager to execute the Deed upon completion of exhibition after confirmation that Lachlan Shire Council (LSC) and Forbes Shire Council (FSC) have also adopted the Deed.

In Favour: Crs Neil Westcott, Marg Applebee, William Jayet, Ken McGrath, Louise O'Leary, Doug Pout, George Pratt, Matthew Scherer and Glenn Wilson

Against: Cr Joy Paddison

Cr Joy Paddison indicated they wished to abstain from voting, however in accordance with the Code of Meeting Practice, their vote is recorded as against the motion.

**CARRIED 9/1**

**15 REPORTS OF THE DIRECTOR CUSTOMER, CORPORATE SERVICES AND ECONOMY****15.1 MAJOR PROJECTS AND CURRENT WORKS - CUSTOMER, CORPORATE SERVICES AND ECONOMY - APRIL 2026****RESOLVED OCM 108/26**

Moved: Cr William Jayet  
Seconded: Cr Marg Applebee

That Council:

1. Receive and note the status report of Major Projects within Parkes Shire Council's Customer, Corporate Services and Economy Directorate.

**CARRIED**

At 4:24 pm, Cr Doug Pout left the meeting.

At 4:26 pm, Cr Doug Pout rejoined the meeting.

At 4:28 pm, Jaco Barnard left the meeting.

**15.2 INTERNAL COMMITTEE CHANGES - NEW EFW COMMUNITY WORKING PARTY****RESOLVED OCM 109/26**

Moved: Cr Neil Westcott  
Seconded: Cr Joy Paddison

That Council:

1. Receive and note the minutes of the meeting held on 12 May 2026 to discuss the formation of an Energy from Waste (EfW) Community Working Party, included as *Annexure A*.
2. Note the draft Terms of Reference document for the Working Party included as *Annexure B*.
3. Adopt the Energy from Waste (EfW) Community Working Party as a new Advisory Committee, as detailed in the report and set out in the Internal Committee Details appended at *Annexure C*.
4. Communicate the Internal Committee changes to relevant parties.
5. Seek expressions of interest from community representatives for selection and appointment to the Working Party.

**CARRIED**

At 4:31 pm, Jaco Barnard rejoined the meeting.

**15.3 PARKES ELVIS FESTIVAL 2026 - POST EVENT REPORT****RESOLVED OCM 110/26**

Moved: Cr Marg Applebee

Seconded: Cr William Jayet

That Council:

1. Receives and notes the Parkes Elvis Festival 2026 Post Event Report, appended at *Annexure A*.

**CARRIED**

At 4:38 pm, Logan Hignett left the meeting.

At 4:41 pm, Logan Hignett rejoined the meeting.

At 4:41 pm, Michael O'Shannessy left the meeting.

At 4:42 pm, Michael O'Shannessy rejoined the meeting

**15.4 LIGHT UP PARKES - POST EVENT REPORT****RESOLVED OCM 111/26**

Moved: Cr Marg Applebee

Seconded: Cr Doug Pout

That Council:

1. Receive and note the Post Event Report for the Light Up Parkes event held on 18 April 2026, appended at *Annexure A*.

**CARRIED****15.5 COMMUNITY FINANCIAL ASSISTANCE PROGRAM EVALUATION PANEL - 2025-2026 ROUND TWO****RESOLVED OCM 112/26**

Moved: Cr Marg Applebee

Seconded: Cr Doug Pout

That Council:

1. Endorse the recommendations of the Evaluation Panel for Sec.356 donations under Round 2 of the Community Financial Assistance Program 2025/2026 totalling \$2,300.00 in General Grants and waived Rates and Charges.
2. Endorse the waiving of any fees incurred by the Parkes Antique Motor Club to rates and charges while awaiting review of their application.

**CARRIED**

**15.6 OUTCOME OF 2026 ROUND 2 – PARKES SHIRE EVENTS FINANCIAL ASSISTANCE PROGRAM (EFAP) GRANTS****RESOLVED OCM 113/26**

Moved: Cr Marg Applebee

Seconded: Cr Doug Pout

That Council:

1. Receive and note the outcome of Round 2 of the Parkes Shire Events Financial Assistance Program (EFAP) Grants as outlined in this report.

**CARRIED****15.7 ADOPTION OF COUNCIL POLICY - PROCUREMENT (UPDATE)****RESOLVED OCM 114/26**

Moved: Cr Marg Applebee

Seconded: Cr Doug Pout

That Council:

1. Adopt the updated Operational Policy – Procurement as presented at *Annexure A*.
2. Notes that the amendments strengthen probity, governance, and risk management controls and improve alignment with legislative and best-practice procurement requirements.
3. Endorses the publication of the adopted Procurement Policy on Council's website.

**CARRIED****15.8 ENDORSEMENT OF OPERATIONAL POLICY - COMMUNITY USE OF TEMPORARY SIGNAGE INFRASTRUCTURE****RESOLVED OCM 115/26**

Moved: Cr Marg Applebee

Seconded: Cr Doug Pout

That Council:

1. Endorse the Operational Policy – Temporary use of Signage Infrastructure (the Policy) to enable the temporary use of Council signage infrastructure by eligible community organisations to display event banners.
2. Note that the endorsed Policy, which is included as Annexure A, will be published on Council's website.

**CARRIED**

**15.9 RE-APPOINTMENT OF COUNCILLOR DELEGATES FOR 2026 CONFERENCES****RESOLVED OCM 116/26**

Moved: Cr Marg Applebee

Seconded: Cr Doug Pout

That Council approve the amended Delegates as follows:

- (a) Delegate the Mayor and Cr Bill Jayet as voting Delegates at the ALGA National General Assembly (NGA) of Local Government.
- (b) Delegate the Mayor and Cr Bill Jayet as voting Delegates at the LGNSW Annual Conference and LGNSW General Election.

**CARRIED****16 REPORTS OF THE DIRECTOR INFRASTRUCTURE AND SUSTAINABILITY****16.1 MAJOR PROJECTS AND CURRENT WORKS - INFRASTRUCTURE AND SUSTAINABILITY - APRIL 2026****RESOLVED OCM 117/26**

Moved: Cr William Jayet

Seconded: Cr Doug Pout

That Council:

1. Receive and note the Infrastructure and Sustainability Major Projects and Current Works Report for April 2026, appended at *Annexure A*.

**CARRIED****17 REPORTS OF THE DIRECTOR OPERATIONS****17.1 MAJOR PROJECTS AND CURRENT WORKS - OPERATIONS - APRIL 2026****RESOLVED OCM 118/26**

Moved: Cr George Pratt

Seconded: Cr Marg Applebee

That Council:

1. Receive and note the Operations Major Projects and Current Works Report for April 2026, appended at *Annexure A*.

**CARRIED**

At 5:07 pm, Andrew Francis left the meeting.

At 5:10 pm, Andrew Francis rejoined the meeting.

At 5:13 pm, Cr Louise O'Leary left the meeting.

At 5:14 pm, Cr Louise O'Leary rejoined the meeting.

**17.2 TEMPORARY CLOSURE PROPOSAL – TRUNDLE VILLAGE POOL 2026/27  
SEASON AND PLANT ROOM REFURBISHMENT WORKS****RESOLVED OCM 119/26**

Moved: Cr Marg Applebee

Seconded: Cr William Jayet

That:

1. Council continues planning for the Trundle Village Pool to operate during the 2026/27 swimming season, utilises Council reserves as the additional funding source to address the forecast project budget shortfall associated with the plant room refurbishment works, and requests a further report to Council once the procurement process is complete and the budget shortfall has been appropriately quantified.

**CARRIED****17.3 PEAK HILL GOLF CLUB – LEASE PROPOSAL & FEE WAIVER REQUEST (LOTS,  
497 AND 499 DP 755113)****RESOLVED OCM 120/26**

Moved: Cr Marg Applebee

Seconded: Cr Doug Pout

That Council:

1. Approve the granting of a new 5-year lease to Peak Hill Golf Club Co-Op Ltd for Lots 497 and 499 DP 755113 for cropping and land maintenance purposes.
2. Approve a waiver of the annual lease fee of \$267.80 (2026/2027 financial year) in exchange for vegetation clearing and ongoing maintenance of the land by the lessee; and
3. Authorise staff to prepare and execute the necessary lease documentation, including appropriate conditions relating to maintenance standards, compliance, liability, and aviation safety requirements.

**CARRIED**

**17.4 PROPOSED CLOSURE OF EXISTING SEALED LAGOON STREET, BOGAN GATE****RESOLVED OCM 121/26**

Moved: Cr Marg Applebee

Seconded: Cr Doug Pout

That council:

1. Notes one submission was received opposing the proposal and the outcome of public consultation.
2. Proceeds with the permanent closure of the existing sealed Lagoon Street located on private land.
3. Authorises the removal of signage and installation of fencing to prevent public access.
4. Notes alternative access will be via Marta Lane off Edols Street.

**CARRIED****18 REPORTS OF THE DIRECTOR PLANNING AND COMMUNITY SERVICES****18.1 (DCPS) QUARTERLY RANGERS REPORT JANUARY TO MARCH 2026****RESOLVED OCM 122/26**

Moved: Cr George Pratt

Seconded: Cr William Jayet

That Council:

1. Receive and note the quarterly rangers report for the period from January to March 2026.

**CARRIED****18.2 APRIL 2026 BUILDING STATISTICS UPDATE****RESOLVED OCM 123/26**

Moved: Cr Neil Westcott

Seconded: Cr William Jayet

That Council:

1. Receive and note the April 2026 Building Statistics Report.

**CARRIED**

At 5:27 pm, Cr Doug Pout left the meeting.

At 5:28 pm, Cr Doug Pout rejoined the meeting.

**19 CONFIDENTIAL MATTERS****RESOLVED OCM 124/26**

Moved: Cr Marg Applebee

Seconded: Cr George Pratt

That Ordinary Council Meeting:

1. Moves into Closed Session to deal with the matters below, which are classified as confidential under section 10A(2) of the *Local Government Act 1993* for the reasons specified:

**19.1 PSC2025/002 - FACILITY MANAGEMENT PARKES AQUATIC FACILITIES - VARIATION 10 - PAYMENT SCHEDULE**

This matter is considered to be confidential under Section 10A(2) - d(i) of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

Further it is considered that discussions of this matter in open Council would, on balance, be contrary to the public interest as it would prejudice Council's ability to secure the optimum outcome for the community.

**19.2 PSC2025/002 - FACILITY MANAGEMENT PARKES AQUATIC FACILITIES - VARIATION 11 - REMOVAL OF WATER UTILITIES**

This matter is considered to be confidential under Section 10A(2) - d(i) of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

Further it is considered that discussions of this matter in open Council would, on balance, be contrary to the public interest as it would prejudice Council's ability to secure the optimum outcome for the community.

**19.3 REAPPOINTMENT OF INDEPENDENT PREQUALIFIED CHAIR TO AUDIT, RISK AND IMPROVEMENT COMMITTEE**

This matter is considered to be confidential under Section 10A(2) - a of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with personnel matters concerning particular individuals (other than councillors).

Further it is considered that discussions of this matter in open Council would, on balance, be contrary to the public interest as it would prejudice Council's ability to secure the optimum outcome for the community.

2. Exclude the media and public from the meeting on the basis that the business to be considered is classified as confidential, pursuant to 10A(1), 10(2) and 10A(3) of the *Local Government Act 1993*.
3. Withhold reports and correspondence relevant to the subject business be withheld from the media and public as provided by section 11(2) of the *Local Government Act 1993*.
4. Make public resolutions made by the Council in Closed Session after the conclusion of the Closed Session, and record such resolutions in the minutes of the Council meeting.

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**CARRIED**

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At 5.29pm, the Meeting went into Closed Session.

**19.1 PSC2025/002 - FACILITY MANAGEMENT PARKES AQUATIC FACILITIES - VARIATION 10 - PAYMENT SCHEDULE**

**RESOLVED OCM 125/26**

Moved: Cr William Jayet

Seconded: Cr Joy Paddison

That:

1. Approves an amended payment schedule for Contract PSC2025/002 that varies payment timing from a strictly arrears based model, in accordance with the schedule attached as Annexure A.
2. Resolves that the approved amended payment schedule apply for the duration of the contract term, including the exercise of any extension options, unless otherwise resolved by Council.
3. Notes that the amended payment schedule does not alter the total contract value, scope of services, or performance obligations under the contract.

In Favour: Crs Neil Westcott, William Jayet, Ken McGrath, Louise O'Leary, Joy Paddison, Doug Pout, George Pratt, Matthew Scherer and Glenn Wilson

Against: Cr Marg Applebee

**CARRIED 9/1**

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At 5:41 pm, Cr Louise O'Leary left the meeting.

At 5:42 pm, Cr Louise O'Leary rejoined the meeting.

At 5:46 pm, Cr George Pratt left the meeting.

At 5:48 pm, Cr George Pratt rejoined the meeting.

**19.2 PSC2025/002 - FACILITY MANAGEMENT PARKES AQUATIC FACILITIES - VARIATION 11 - REMOVAL OF WATER UTILITIES****RESOLVED OCM 126/26**

Moved: Cr Neil Westcott

Seconded: Cr Doug Pout

That Council:

1. Will assume the responsibility for water utility costs up to the agreed baseline (2025/2026 usage), with the contractor required to pay for any water usage that exceeds that baseline at each facility.

**CARRIED****19.3 REAPPOINTMENT OF INDEPENDENT PREQUALIFIED CHAIR TO AUDIT, RISK AND IMPROVEMENT COMMITTEE****RESOLVED OCM 127/26**

Moved: Cr Marg Applebee

Seconded: Cr Doug Pout

That Council:

1. Confirm the reappointment of Mr Stephen Horne as the Independent Prequalified Voting Chair of the Audit, Risk and Improvement Committee for a term of four (4) years, commencing 01 June 2026 and concluding 31 May 2030 subject to continuing to meet eligibility requirements prescribed under the Local Government (General) Regulation 2021.

**CARRIED**

At 6.12pm, the Council in Closed Session returned to Open Session.

**RESOLVED OCM 128/26**

Moved: Cr Marg Applebee

Seconded: Cr Doug Pout

That Ordinary Council Meeting:

1. Resume in Open Session and note the Mayor's report on Confidential Resolutions.

**CARRIED****20 REPORT OF CONFIDENTIAL RESOLUTIONS**

In accordance with clauses 14.22 and 14.23 of Council's Code of Meeting Practice, resolutions passed during a meeting, or a part of a meeting that is closed to the public must be made public by the Chairperson as soon as practicable. Such resolutions must be recorded in the publicly available minutes of the meeting.

## 21 CONCLUSION OF MEETING

The meeting concluded at 6.15pm.

This is the final page of the minutes comprising 24 pages numbered 1 to 24 of the Ordinary Council Meeting held on Tuesday, 19 May 2026 and confirmed on Tuesday, 16 June 2026.



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MAYOR