

Extraordinary Council Meeting

Minutes

Tuesday 7 April 2026



Minutes of the Extraordinary Council Meeting
Held on Tuesday, 7 April 2026 at the
Parke Council Chambers, 2 Cecile Street, Parkes

Present:

Cr Neil Westcott	Councillor (Chairperson)
Cr Marg Applebee	Councillor (Deputy Chair)
Cr William Jayet	Councillor
Cr Louise O'Leary	Councillor
Cr Joy Paddison	Councillor
Cr Doug Pout	Councillor
Cr George Pratt	Councillor
Cr Matthew Scherer	Councillor

Council Officers in Attendance:

Mr Kent Boyd PSM	General Manager
Mr Logan Hignett	Director Operations
Mr Anthony McGrath	Director Customer, Corporate Services and Economy
Mrs Annalise Teale	Director Planning and Community Services
Mr Jaco Barnard	Chief Financial Officer
Mrs Veronica Shaw	Manager Governance, Risk and Corporate Performance

NOTES

The meeting commenced at 4:02pm and concluded at 4:09pm.

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1 OPENING OF MEETING

The Mayor declared the Extraordinary Council Meeting of Tuesday 7 April 2026 open and welcomed Councillors, Council Officers and members of the public attending and listening to the meeting.

The Mayor advised attendees that the meeting was being recorded and streamed live on the internet, to enhance the accessibility of Council meetings to the broader Parkes Shire community, and that the recording will be archived and made available on Council's website.

The Mayor asked that attendees ensure that mobile phones and other electronic devices were turned off or in silent mode for the duration of the meeting.

The Mayor further advised that all care would be taken to maintain privacy, however, as a visitor in the public gallery, members of the public should be aware that their presence may be recorded.

2 ACKNOWLEDGEMENT OF COUNTRY

The Mayor read the following Acknowledgement of Country:

Parkes Shire Council acknowledges the Traditional Custodians of the Wiradjuri Country and recognises and respects their cultural heritage, beliefs and continuing connection with the lands and rivers of the Parkes Shire.

Council pays its respects to Elders past, present and emerging and extends this respect to all First Nations peoples in the Parkes Shire.

3 PRAYER

The General Manager read the Prayer:

O God,
Inspire Council to make wise decisions,
Grant Integrity to face the truth,
Courage to make difficult choices,
And compassion for the needs of others,
We pray through Jesus Christ, Our Lord.

AMEN

4 APOLOGIES AND APPLICATIONS FOR A LEAVE OF ABSENCE

Cr Ken McGrath is an apology for this meeting and was previously approved for leave at the Ordinary Council Meeting on 17 March 2026 (OCM 063/26).

Cr Glenn Wilson is an apology for this meeting.

5 APPLICATIONS TO ATTEND BY AUDIO-VISUAL LINK

Nil

6 DISCLOSURES OF INTERESTS

The Mayor reminded Councillors and Council Officers of their obligation under Council's Code of Conduct to disclose and manage any conflicts of interest they may have in matters being considered at the meeting, and invited Councillors and Council Officers to disclose any such interests.

Nil interests were disclosed.

7 URGENT BUSINESS

The Mayor advised that no urgent items of business had been submitted to the meeting.

8 ADOPTION OF MULTIPLE ITEMS OF BUSINESS

The Council may, at any time, resolve to adopt multiple items of business, as recommended in the report, by way of a single resolution. The Chairperson must list the items of business to be adopted and ask Councillors to identify any individual items of business listed by the Chairperson that they intend to vote against the recommendation made in the Business Paper, or that they wish to speak on (13.2).

9 REPORTS OF THE DIRECTOR INFRASTRUCTURE AND SUSTAINABILITY

9.1 LACHLAN DUPLICATION PIPELINE PROCUREMENT PRE-APPROVAL

RESOLVED ECMCC 001/26z

Moved: Cr Marg Applebee

Seconded: Cr George Pratt

That Council:

1. Note the report on the procurement of pipe for the Lachlan Pipeline Duplication Project
2. Note that a reduced tender period has been considered
3. Resolve that because of the extenuating circumstances set out in the report a satisfactory result would not be achieved by inviting tenders to submit a price and then await the outcome of the submission.
4. Note that the reasons for the decision of the Council in resolution 3 are as follows:
 - (a) The product with respect to which the tender relates can only be provided by larger manufacturers
 - (b) Council has received expert advice that due to the nature of the relevant market, offers from those manufacturers which will be made in response to the request for tender will only be open for acceptance for a period of 48hours
 - (c) Even if the tender period was shortened to 7 days as permitted under the Regulations, some if not all the relevant tenders would expire prior to Council being able to undertake an assessment of tenders, report the matter to Council and resolve to accept or reject any tenders.
 - (d) This would result in Council either having no valid tenders which it is able to accept, or it would not be able to consider for acceptance all of the tenders lodged in response to the request for tender.

(e) This would not be a satisfactory result for Council.

5. Delegate the authority to execute the contracts for the supply of the pipe for the Lachlan Pipeline Duplication Project to the General Manager.
6. Provide a report to a future Council meeting on the outcome of the procurement process.

CARRIED

10 REPORT OF CONFIDENTIAL RESOLUTIONS

In accordance with clauses 14.22 and 14.23 of Council's Code of Meeting Practice, resolutions passed during a meeting, or a part of a meeting that is closed to the public must be made public by the Chairperson as soon as practicable. Such resolutions must be recorded in the publicly available minutes of the meeting.

11 CONCLUSION OF MEETING

The meeting concluded at 4:09.

This is the final page of the minutes comprising 6 pages numbered 1 to 6 of the Extraordinary Council Meeting held on Tuesday, 7 April 2026.



MAYOR