

# **Local Traffic Forum Committee**

Minutes

Wednesday 4 February 2026



**Minutes of the Local Traffic Forum Committee****Held on Wednesday, 4 February 2026 at the****Committee Room, 2 Cecile Street, Parkes****Present:**

Cr Ken McGrath	Councillor
Mr Jason Nicholson	Transport for NSW
Mr Mitchell Gage	NSW Police
Mr Chris McQuie	Western Road Liners

**Council Officers in Attendance:**

Ben Coultas	Senior Design Engineer
Melanie Sutor	Road Safety Prevention Officer
Sue McGrath	Business Support Coordinator

**NOTES**

The meeting commenced at 09.03 am and concluded at 09.43am.

## Order Of Business

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## 1 OPENING OF MEETING

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The Chairperson declared the Local Traffic Forum Committee of Wednesday, 4 February 2026 open and welcomed Council Officials in attendance.

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## 2 ACKNOWLEDGEMENT OF COUNTRY

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The Chairperson read the following Acknowledgement of Country:

*Parkes Shire Council acknowledges the Traditional Custodians of the Wiradjuri Country and recognises and respects their cultural heritage, beliefs and continuing connection with the lands and rivers of the Parkes Shire.*

*Council pays its respects to Elders past, present and emerging and extends this respect to all First Nations peoples in the Parkes Shire.*

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## 3 APOLOGIES

Nil

## 4 CONFIRMATION OF MINUTES

<b>4.1 MINUTES OF THE LOCAL TRAFFIC FORUM COMMITTEE HELD ON 5 NOVEMBER 2025</b>
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### RECOMMENDATION

That the Committee receive and confirm the Minutes of the meeting held on Wednesday 5 November 2025.

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## 5 DISCLOSURES OF INTERESTS

The Chairperson reminded Council Officials of their obligation under Council's Code of Conduct to disclose and manage any conflicts of interest they may have in matters being considered at the meeting, and invited Council Officials present to disclose any such interests.

Nil interests were disclosed.

## 6 LATE BUSINESS

The Chairperson advised that no late items of business had been submitted to the meeting.

**7 OFFICERS' REPORTS****7.1 2026 ANZAC DAY - PARKES****FORUM RECOMMENDATION****Council Responsibilities:**

That:

1. Approval is subject to the applicants complying with the following conditions:
  - (a) Notify Emergency services, affected residents and community members of proposed road closures or detours. Road closures to be notified a minimum of 7 days prior to implementation.
  - (b) Allow for emergency vehicle access.
  - (c) Council reserves the right to cancel the approval at any time.
  - (d) If the event is held on a State road that the Council request Road Occupancy Licence (ROL) from Transport for NSW for the event activities.

This recommendation does not commit Council to providing further assistance or provision of equipment for the event

**Event Organisers/Applicant Responsibilities:**

That:

2. Approval is subject to the applicants complying with the following conditions:
  - (a) Control noise as required under the Protection of the Environment Operations (Noise Control) Regulation 2017.
  - (b) The organiser of the event to be responsible for and reimburse Council for cost of damage repairs, cleaning etc of the street if required.
  - (c) The organiser is to maintain the area in clean and tidy condition.
  - (d) That the organisers receive approval from the Police for holding a Public Assembly and relevant road closures.
  - (e) Confirmation of event times and traffic control times.
  - (f) Comply with Council Officer's reasonable directives.

**7.2 2026 ANZAC DAY - PEAK HILL****FORUM RECOMMENDATION****Council Responsibilities:**

That:

1. Approval is subject to the applicants complying with the following conditions:
  - (a) Notify Emergency services, affected residents and community members of proposed road closure or detours. Road Closures to be notified a minimum 7 days prior to implementation.
  - (b) Allow for emergency vehicle access.
  - (c) Council reserves the right to cancel the approval at any time.
  - (d) If the event is held on a State road that the Council request Road Occupancy Licence (ROL) from Transport for NSW for the event activities.

This recommendation does not commit Council to providing further assistance or provision of equipment for the event

**Event Organisers/Applicant Responsibilities:**

That:

2. Approval is subject to the applicants complying with the following conditions:
  - (a) Control noise as required under the Protection of the Environment Operations (Noise Control) Regulation 2017.
  - (b) The organiser of the event to be responsible for and reimburse Council for cost of damage repairs, cleaning etc of the street if required.
  - (c) The organiser is to maintain the area in clean and tidy condition.
  - (d) That the organisers receive approval from the Police for holding a Public Assembly and relevant road closures.
  - (e) Confirmation of event times and traffic control times.
  - (f) Comply with Council Officer's reasonable directives.

**7.3 2026 ANZAC DAY - BOGAN GATE****FORUM RECOMMENDATION****Council Responsibilities:**

That:

1. Approval is subject to the applicants complying with the following conditions:
  - (a) Notify Emergency services, affected residents and community members of and proposed road closure or detours. Road Closures to be notified a minimum 7 days prior to implementation.
  - (b) Allow for emergency vehicle access.
  - (c) Council reserves the right to cancel the approval at any time.
  - (d) If the event is held on a State road that the Council request Road Occupancy Licence (ROL) from Transport for NSW for the event activities.

This recommendation does not commit Council to providing further assistance or provision of equipment for the event

**Event Organisers/Applicant Responsibilities:**

That:

2. Approval is subject to the applicants complying with the following conditions:
  - (a) Control noise as required under the Protection of the Environment Operations (Noise Control) Regulation 2017.
  - (b) The organiser of the event to be responsible for and reimburse Council for cost of damage repairs, cleaning etc of the street if required.
  - (c) The organiser is to maintain the area in clean and tidy condition.
  - (d) That the organisers receive approval from the Police for holding a Public Assembly and relevant road closures.
  - (e) Confirmation of event times and traffic control times.
  - (f) Comply with Council Officer's reasonable directives.

**7.4 2026 ANZAC DAY - TRUNDLE****FORUM RECOMMENDATION****Council Responsibilities:**

That:

1. Approval is subject to the applicants complying with the following conditions:
  - (a) Notify Emergency services, affected residents and community members of proposed road closure or detours. Road Closures to be notified a minimum 7 days prior to implementation.
  - (b) Allow for emergency vehicle access.
  - (c) Council reserves the right to cancel the approval at any time.
  - (d) If the event is held on a State road that the Council request Road Occupancy Licence (ROL) from Transport for NSW for the event activities.

These recommendation does not commit Council to providing further assistance or provision of equipment for the event

**Event Organisers/Applicant Responsibilities:**

That:

2. Approval is subject to the applicants complying with the following conditions:
  - (a) Control noise as required under the Protection of the Environment Operations (Noise Control) Regulation 2017.
  - (b) The organiser of the event to be responsible for and reimburse Council for cost of damage repairs, cleaning etc of the street if required.
  - (c) The organiser is to maintain the area in clean and tidy condition.
  - (d) That the organisers receive approval from the Police for holding a Public Assembly and relevant road closures.
  - (e) Confirmation of event times and traffic control times.
  - (f) Comply with Council Officer's reasonable directives.

**7.5 2026 TRUNDLE ABBA FESTIVAL****FORUM RECOMMENDATION**

That:

1. The proposed be approved for:
  - (a) The Trundle & District Progress Association would like to request the closure of Forbes Street (Cantrill St - Hutton St): Closed Friday 1 May 2026, 7:30am–5:00pm for event setup. Forbes Street (Parkes St - Hutton St): Closed 5:00pm Friday 1 May 2026 - 7:30am Sunday 3 May 2026 for the duration of the festival. Forbes Street (Cantrill St - Hutton St): Closed Sunday 3 May 2026, 7:30am - 1:00pm for pack down as per the attached TGS.

**Council Responsibilities:**

That:

2. Approval is subject to complying with the following conditions:
  - (a) Notify Emergency services of the proposed road closure.
  - (b) Allow for emergency vehicle access.
  - (c) Notify all local residents/businesses in the affected area of proposed traffic restrictions.
  - (d) Council reserves the right to cancel the approval at any time.
  - (a) If the event is held on a State road that the Council request Road Occupancy Licence (ROL) from Transport for NSW for the event activities.
  - (e) This recommendation does not commit Council to providing further assistance or provision of equipment for the event.

**Event Organisers/Applicant Responsibilities:**

That:

3. Approval is subject to the applicants complying with the following conditions:
  - (a) Provide Council with evidence of Current Public Liability Insurance, Parkes Shire Council, Transport for NSW & NSW Police Force, to be noted as an interested parties.
  - (b) Submit to Council duly completed form A1 "Special Event Transport Management Plan" and associated Traffic Management Plan for approval.
  - (c) Control noise as required under the Protection of the Environment Operations (Noise Control) Regulation 2008.
  - (d) The organiser of the event to be responsible for and reimburse Council for cost of damage repairs, cleaning etc. of the street if required.
  - (e) Comply with Council Officer's reasonable directives.
  - (f) The organiser is to maintain the area in a clean and tidy condition.
  - (g) That the organisers lodge with Council at least six (6) weeks prior to the event, a Schedule 1 form "Notice of Intention to Hold a Public Assembly".
  - (h) Risk assessment is provided for the event.

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**8 REPORT OF CONFIDENTIAL RESOLUTIONS**

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In accordance with clauses 14.22 and 14.23 of Council's Code of Meeting Practice, resolutions passed during a meeting, or a part of a meeting that is closed to the public must be made public by the Chairperson as soon as practicable. Such resolutions must be recorded in the publicly available minutes of the meeting.

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**9 CONCLUSION OF MEETING**

The meeting concluded at 09.43am.

This is the final page of the minutes comprising 10 pages numbered 1 to 10 of the Local Traffic Forum Committee held on Wednesday, 4 February 2026.

*Cr Ken McGrath*

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CHAIRPERSON