

Ordinary Council Meeting

Business Paper

Pursuant to section 9 of the *Local Government Act 1993*, notice is hereby given that an Ordinary Council Meeting of Parkes Shire Council will be held in the Parkes Council Chambers, 2 Cecile Street, Parkes on Tuesday 20 January 2026 at 3:00 PM.



Kent Boyd PSM
GENERAL MANAGER

Governing Body

Composition:	Ten (10) Councillors
Membership:	Councillor WP Jayet, Councillor KM McGrath, Councillor LA O'Leary, Councillor J Paddison, Councillor DJA Pout, Councillor GW Pratt, Councillor MK Scherer, Councillor GS Wilson
Quorum:	6 Councillors
Chairperson:	Chairperson, Councillor NC Westcott
Deputy Chairperson:	Deputy Chair, Councillor MA Applebee

Pursuant to section 223 of the *Local Government Act 1993*, the role of Parkes Shire Council's governing body is:

- To direct and control the affairs of Parkes Shire Council in accordance with the *Local Government Act 1993*, in consultation with the General Manager.
- To provide effective civic leadership to the local community.
- To ensure as far as practicable the financial sustainability of the Council.
- To ensure as far as practicable that the Council acts in accordance with the principles set out in Chapter 3 of the *Local Government Act 1993* and other strategic plans, programs, strategies and policies of the Council.
- To determine and adopt a rating and revenue policy and Operational Plans that support the optimal allocation of the Council's resources to implement the strategic plans (including the Community Strategic Plan) of the Council and for the benefit of the local area.
- To keep under review the performance of the Council, including service delivery.
- To make decisions necessary for the proper exercise of the Council's regulatory functions.
- To determine the process for appointment of the General Manager by the Council and to monitor the General Manager's performance.
- To determine the senior staff positions within the organisation structure of the Council, following consultation with the General Manager.
- To consult regularly with community organisations and other key stakeholders and keep them informed of the Council's decisions and activities.
- To be responsible for ensuring that the Council acts honestly, efficiently and appropriately.

Matters determined by meetings of Parkes Shire Council's governing body will include all those non-delegable functions identified in section 377 of the *Local Government Act 1993*.

Council Chambers

Seating Plan



PUBLIC GALLERY

Guiding Principles

In accordance with section 8A of the *Local Government Act 1993*, Councillors are reminded of the guiding principles applicable to decision-making by local councils:

- Councils should recognise diverse local community needs and interests.
- Councils should consider social justice principles.
- Councils should consider the long-term and cumulative effects of actions on future generations.
- Councils should consider the principles of ecologically sustainable development.
- Council decision-making should be transparent and decision-makers are to be accountable for decisions and omissions.

Statement of Ethical Obligations

In accordance with clause 3.22 of Council's Code of Meeting Practice, Councillors are reminded of their Oath or Affirmation of Office made under section 233A of the Act and their obligations under Council's Code of Conduct to disclose and appropriately manage conflicts of interest.

Oath or Affirmation of Office

The Oath or Affirmation is taken by each Councillor whereby they swear or declare to undertake the duties of the office of Councillor in the best interests of the people of the Parkes Shire and Parkes Shire Council and that they will faithfully and impartially carry out the functions, powers, authorities and discretions vested in them under the *Local Government Act 1993* or any other Act to the best of their ability and judgment.

Conflicts of Interest

All Councillors must declare and manage any conflicts of interest they may have in matters being considered at Council meetings in accordance with the Council's Code of Conduct. All declarations of conflicts of interest and how the conflict of interest was managed will be recorded in the minutes of the meeting at which the declaration was made.

Councillors attending a meeting by audio-visual link must declare and manage any conflicts of interest they may have in matters being considered at the meeting in accordance with Council's Code of Conduct. Where a Councillor has declared a pecuniary or significant non-pecuniary conflict of interest in a matter being discussed at the meeting, the Councillor's audio-visual link to the meeting will be suspended or terminated for the time during which the matter is being considered or discussed by Council, or at any time during which Council is voting on the matter.

Councillors should ensure that they are familiar with Parts 4 and 5 of Council's Code of Conduct in relation to their obligations to declare and manage conflicts of interests.

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1 OPENING OF MEETING

In the spirit of open, accessible and transparent government, meetings of Parkes Shire Council are video recorded and webcast, consistent with Council's Code of Meeting Practice and the *Local Government Act 1993*.

Council accepts no liability for any defamatory, discriminatory or offensive remarks or gestures made during the course of meetings. Opinions expressed or statements made by individual participants are the opinions or statements of those individuals, and do not imply any form of endorsement by Council.

Closed sessions of Council meetings are not video recorded or webcast.

Recordings and webcasts are protected by copyright and owned by Council, and published to Council's website. No part may be copied, recorded, reproduced or transmitted without the prior written consent of the General Manager. Any recording or webcast is not, and shall not, be taken to be an official record of Council or discussion depicted therein. Only the official minutes may be relied upon as an official record of the meeting.

Authorised media representatives are permitted to record meetings provided written notice has been lodged. A person may be expelled from a meeting for recording without notice. Recordings may only be used for the purpose of accuracy of reporting and are not for broadcast, or to be shared publicly. No recordings of any private third-party conversations or comments of anyone within the Chamber are permitted.

Please ensure that mobile phones and other electronic devices are turned off or are in silent mode for the duration of the meeting.

Under Council's Code of Meeting Practice, individuals acting in a disorderly manner can be asked by the Chairperson to leave the meeting.

2 ACKNOWLEDGEMENT OF COUNTRY

Parkes Shire Council acknowledges the Wiradjuri People who are the Traditional Custodians of the Land. We would also like to pay respect to the Elders past, present and emerging of the Wiradjuri Nation and extend that respect to other Aboriginal peoples from other nations who are present.

3 PRAYER

4 APOLOGIES AND APPLICATIONS FOR A LEAVE OF ABSENCE

In accordance with clauses 5.3, 5.5 and 5.7 of Council's Code of Meeting Practice, apologies must be received and accepted from absent Councillors and a leave of absence from the Council Meeting may be granted.

5 APPLICATIONS TO ATTEND BY AUDIO-VISUAL LINK

In accordance with clauses 5.19 of Council's Code of Meeting Practice, Councillors may attend and participate in meetings by audio-visual link with the approval of the Council where they are prevented from attending the meeting in person because of ill-health or other medical reasons or because of unforeseen caring responsibilities.

Requests by Councillors for approval to attend a meeting by audio-visual link must be made in writing to the General Manager prior to the meeting in question and provide reasons why the Councillor will be prevented from attending the meeting in person.

Councillors attending a meeting by audio-visual link are reminded that they must ensure that no other person is within sight or hearing of the meeting at any time that the meeting is closed to the public under section 10A of the *Local Government Act 1993*.

Note: Consistent with clause 5.45 of Council's Code of Meeting Practice, attendance by Council staff at meetings of the Council by audio-visual link shall be with the approval of the General Manager.

Councillor Louise O'Leary has requested to attend via Audio-Visual Link. This request reflects the 2025 Model Code approach of case-by-case approvals and recording of grounds, while safeguarding quorum and meeting integrity.

That Council:

1. Approves the attendance of Cr Louise O'Leary at the 20 January 2026 Ordinary Council Meeting by audio-visual link due to **unforeseen caring responsibilities involving her immediate family**; and
2. Notes that this approval applies only to the 20 January 2026 Ordinary Council Meeting and that Cr Louise O'Leary will be deemed present for quorum, debate and voting, subject to compliance with Clause 5.3 within Section 5 – “Coming together” of the Code of Meeting Practice.

6 CONFIRMATION OF MINUTES

6.1 MINUTES OF THE ORDINARY ORDINARY COUNCIL MEETING MEETING HELD ON 16 DECEMBER 2025

IP&R Linkage: Pillar: Leadership

Goal: Our local government is open, accountable and transparent.

Strategy: Provide open and transparent decision-making and undertake the civic duties of Council with professionalism and integrity.

Annexures: A. Ordinary Ordinary Council Meeting Meeting Minutes - 16 December 2025

RECOMMENDATION

That Ordinary Council Meeting:

1. Receive and confirm the Minutes of the Ordinary Ordinary Council Meeting Meeting held on Tuesday 16 December 2025 appended at *Annexure A*.

Ordinary Council Meeting

Minutes

Tuesday 16 December 2025



Minutes of the Ordinary Council Meeting
Held on Tuesday, 16 December 2025 at the
Parkes Council Chamber, 2 Cecile Street, Parkes

Present:

Cr Neil Westcott	Councillor (Chairperson)
Cr Marg Applebee	Councillor (Deputy Chair)
Cr William Jayet	Councillor
Cr Ken McGrath	Councillor
Cr Joy Paddison	Councillor
Cr Doug Pout	Councillor
Cr George Pratt	Councillor
Cr Matthew Scherer	Councillor
Cr Glenn Wilson	Councillor

Council Officers in Attendance:

Mr Kent Boyd PSM	General Manager
Mr Andrew Francis	Director Infrastructure and Sustainability
Mrs Marisa Malherbe	Acting Director Operations
Mr Anthony McGrath	Director Customer, Corporate Services and Economy
Mrs Annalise Teale	Director Planning and Community Services
Mr Jaco Barnard	Chief Financial Officer
Mrs Veronica Shaw	Manager Governance, Risk and Corporate Performance
Mrs Toni Lennane	Executive and Councillor Support Coordinator (Minute Secretary)

NOTES

The meeting commenced at 2:59 pm and concluded at 5:39 pm.

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1 OPENING OF MEETING

The Mayor declared the Ordinary Council Meeting of Tuesday 16 December 2025 open and welcomed Councillors, Council Officers and members of the public attending and listening to the meeting.

The Mayor advised attendees that the meeting was being recorded and streamed live on the internet, to enhance the accessibility of Council meetings to the broader Parkes Shire community, and that the recording will be archived and made available on Council's website.

The Mayor asked that attendees ensure that mobile phones and other electronic devices were turned off or in silent mode for the duration of the meeting.

The Mayor further advised that all care would be taken to maintain privacy, however, as a visitor in the public gallery, members of the public should be aware that their presence may be recorded.

Today, we pause as a community to reflect on the tragic events that have touched so many lives in Bondi. In moments like these, words often fall short, but silence can speak volumes. It reminds us of the fragility of life and the strength we find in unity.

We live in a world that can feel divided and harsh, yet here in the heart of the bush, we know the value of looking out for one another. Let this silence be more than a gesture, it is a promise that we will not let hate or violence define us. We choose peace. We choose respect. We choose to stand together as Australians, as neighbours, and as fellow human beings.

May this moment renew our commitment to kindness, to compassion, and to the simple truth that every life matters. In the face of darkness, let us be the light for each other. Councillors please be upstanding as we observe 1 minute's silence.

2 ACKNOWLEDGEMENT OF COUNTRY

The Mayor read the following Acknowledgement of Country:

Parkes Shire Council acknowledges the Traditional Custodians of the Wiradjuri Country and recognises and respects their cultural heritage, beliefs and continuing connection with the lands and rivers of the Parkes Shire.

Council pays its respects to Elders past, present and emerging and extends this respect to all First Nations peoples in the Parkes Shire.

3 PRAYER

The General Manager read the Prayer:

Almighty God,
We ask for your blessing upon this Council,
Direct and prosper our deliberations,
For the true welfare of the people of the Parkes Shire and beyond.

AMEN

4 APOLOGIES AND APPLICATIONS FOR A LEAVE OF ABSENCE

Cr Louise O'Leary (on approved Extended Leave)

5 APPLICATIONS TO ATTEND BY AUDIO-VISUAL LINK

Nil

6 CONFIRMATION OF MINUTES

6.1 MINUTES OF THE ORDINARY COUNCIL MEETING HELD ON 18 NOVEMBER 2025

RESOLVED OCM 423/25

Moved: Cr Marg Applebee
Seconded: Cr Doug Pout

That Ordinary Council Meeting receive and confirm the Minutes of the Ordinary Council Meeting held on Tuesday 18 November 2025 appended at *Annexure A*.

CARRIED

7 DISCLOSURES OF INTERESTS

The Mayor reminded Councillors and Council Officers of their obligation under Council's Code of Conduct to disclose and manage any conflicts of interest they may have in matters being considered at the meeting, and invited Councillors and Council Officers to disclose any such interests.

Cr Marg Applebee disclosed a less than significant non-pecuniary interest in relation to item 10.3 Georgie's Pantry - Urgent Need for new Premises and chose to remain in the meeting, participate in debate and discussion on the matter, and vote on the matter. The reason provided was:

"Association."

Cr Neil Westcott disclosed a less than significant non-pecuniary interest in relation to item 16.2 Fire Response Restoration (Kadina Road, Alectown) - Community Request and chose to leave the meeting, and not vote on the matter. The reason provided was:

"He attended and assisted at the fire and given the fire was in Alectown."

8 LATE BUSINESS

The Mayor advised that the following late items of business had been submitted by Council Officers, and invited a motion to enable the addition of the late items to the meeting agenda.

1. *Report by the General Manager: 13.5 – Parkes Water Supply – Augmentation Budget*

9 ADOPTION OF MULTIPLE ITEMS OF BUSINESS

The Council may, at any time, resolve to adopt multiple items of business, as recommended in the report, by way of a single resolution. The Chairperson must list the items of business to be adopted and ask Councillors to identify any individual items of business listed by the Chairperson that they intend to vote against the recommendation made in the Business Paper, or that they wish to speak on (13.2).

9.1 ADOPTION OF MULTIPLE ITEMS OF BUSINESS

RESOLVED OCM 424/25

Moved: Cr Doug Pout

Seconded: Cr William Jayet

That Council adopt the recommendations as listed in the Agenda for the following items and that the order of business be adjusted accordingly.

- 10.1 Meetings, Functions and Events Attended by Mayor and Councillors
- 10.4 Parkes Elvis Festival - Media Events, Bob and Anne Steel and Priscilla Presley
- 11.1 SWITCH Library Conference 2025
- 11.3 Country Mayors Association AGM & Meeting
- 11.4 Country Mayors Association Special Dinner at Government House - 13 November 2025
- 11.5 Newell Highway Taskforce Meeting (NHTF) in Sydney on 2 December 2025
- 12.1 Minutes of the Floodplain Management Committee Meeting held on 13 November 2025
- 12.2 Minutes of the Audit, Risk and Improvement Committee Meeting held on 26 November
- 12.3 Minutes of the Parkes Sports Council Meeting held on 9 December 2025
- 13.2 Presentation and Adoption of the Audited 2024-25 Financial Statements
- 13.3 Investments and Borrowings Report as at 30 November 2025
- 14.3 Adoption of Council Policies - Conflict of Interest Policy and Privacy Management Plan
- 14.7 Request to Use Cookamidgera Town Improvement Reserve to reimburse electricity costs at the Cookamidgera Hall
- 14.9 Council Service Provision - Christmas New Year Closures 2025-2026
- 15.2 Adoption of Trundle Flood Mitigation Feasibility Study
- 15.3 Garage Sale Trail 2025
- 16.4 Transfer of Crown Roads to Council
- 16.5 Road Closure and Sale to Adjoining Owner - Council Road off Miles Road
- 17.1 The Dish 25th Anniversary Screening
- 17.2 November 2025 Building Statistics Update

CARRIED

10 MAYORAL MINUTE(S)

10.1 MEETINGS, FUNCTIONS AND EVENTS ATTENDED BY MAYOR AND COUNCILLORS

RESOLVED OCM 425/25

Moved: Cr Doug Pout
Seconded: Cr William Jayet

That Council:

1. Note the report on the Meetings functions and events attended in an official capacity, by the Mayor and Councillors during the period 15 November 2025 through to 12 December 2025.

CARRIED

10.2 COMING KNOWN EVENTS FOR MAYOR AND COUNCILLORS

RESOLVED OCM 426/25

Moved: Cr Marg Applebee
Seconded: Cr William Jayet

That Council:

1. Note the known upcoming meetings, functions and events for the Mayor and Councillors for the period 13 December 2025 through to 20 January 2026:

CARRIED

10.3 GEORGIE'S PANTRY - URGENT NEED FOR NEW PREMISES

RESOLVED OCM 427/25

Moved: Cr William Jayet
Seconded: Cr Joy Paddison

That Council:

1. Acknowledge the critical role Georgie's Pantry plays in supporting food security and community wellbeing in Parkes.
2. Provide advice and support to re-establish the service at a new premises.
3. Provide public notice of its intention to provide up to \$10,000 in financial assistance to the Georgie's Pantry Committee to secure and establish the service in a new premises.
4. Approve the allocation of up to \$10,000 from the Parkes Town Improvement Fund Reserve to Georgie's Pantry to relocate its service to another premises provided that no objections are received.

CARRIED

10.4 PARKES ELVIS FESTIVAL - MEDIA EVENTS, BOB AND ANNE STEEL AND PRISCILLA PRESLEY**RESOLVED OCM 428/25**

Moved: Cr Doug Pout
Seconded: Cr William Jayet

That Council:

1. Receive and note the information about Bob and Anne Steel's meeting with Priscilla Presley and the recent national morning television promotions.

CARRIED

11 COUNCILLOR REPORT(S)**11.1 SWITCH LIBRARY CONFERENCE 2025****RESOLVED OCM 429/25**

Moved: Cr Doug Pout
Seconded: Cr William Jayet

That Council:

1. Receive and note Cr Jayet's report on the SWITCH Library Conference.

CARRIED

11.2 CENTRAL NSW JOINT ORGANISATION (CNSWJO) BOARD MEETING IN SYDNEY ON 12 NOVEMBER 2025**RESOLVED OCM 430/25**

Moved: Cr Marg Applebee
Seconded: Cr William Jayet

That Council:

1. Receive and note the information about the CNSWJO Board meeting.

CARRIED

At 3:20 pm, Cr George Pratt left the meeting.

At 3:22 pm, Cr George Pratt rejoined the meeting.

11.3 COUNTRY MAYORS ASSOCIATION AGM & MEETING**RESOLVED OCM 431/25**

Moved: Cr Doug Pout
Seconded: Cr William Jayet

That Council:

1. Receive and note the information regarding the Country Mayor's Association Meeting held in Sydney on 14 November 2025.

CARRIED

**11.4 COUNTRY MAYORS ASSOCIATION SPECIAL DINNER AT GOVERNMENT HOUSE
- 13 NOVEMBER 2025****RESOLVED OCM 432/25**

Moved: Cr Doug Pout
Seconded: Cr William Jayet

That:

1. Receive and note the report regarding the invitation from the Governor General to attend a special event at Government House where Deputy Mayor Marg Applebee accompanied Mayor Neil Westcott and former Mayor Ken Keith OAM on 13 November 2025.

CARRIED

11.5 NEWELL HIGHWAY TASKFORCE MEETING (NHTF) IN SYDNEY ON 2 DECEMBER 2025**RESOLVED OCM 433/25**

Moved: Cr Doug Pout
Seconded: Cr William Jayet

That Council:

1. Receive and note the information about the Newell Highway Taskforce (NHTF) meeting held in Jerilderie that was attended by Cr McGrath via teams on 2 December 2025.

CARRIED

12 REPORTS OF COMMITTEES

12.1 MINUTES OF THE FLOODPLAIN MANAGEMENT COMMITTEE MEETING HELD ON 13 NOVEMBER 2025

RESOLVED OCM 434/25

Moved: Cr Doug Pout
Seconded: Cr William Jayet

That Council:

1. Receive and confirm the Minutes of the Floodplain Management Committee Meeting held on Thursday 13 November 2025 appended at *Annexure A*.

CARRIED

12.2 MINUTES OF THE AUDIT, RISK AND IMPROVEMENT COMMITTEE MEETING HELD ON 26 NOVEMBER 2025

RESOLVED OCM 435/25

Moved: Cr Doug Pout
Seconded: Cr William Jayet

That Council:

1. Receive and confirm the Minutes of the Audit, Risk and Improvement Committee Meeting held on Wednesday 26 November 2025 appended at *Annexure A*.

CARRIED

12.3 MINUTES OF THE PARKES SPORTS COUNCIL MEETING HELD ON 9 DECEMBER 2025

RESOLVED OCM 436/25

Moved: Cr Doug Pout
Seconded: Cr William Jayet

That Council:

1. Receive and confirm the Minutes of the Parkes Sports Council Meeting held on Tuesday 9 December 2025 appended at *Annexure A*.
2. Ensures that sporting fields have clearer signage and that appropriate fines be investigated before being introduced and issued for dogs off leash and defecating on sports fields.

CARRIED

13 REPORTS OF THE GENERAL MANAGER

13.1 PROPOSED DEMOLITION OF 60 CURRAJONG STREET

RESOLVED OCM 437/25

Moved: Cr William Jayet
Seconded: Cr Doug Pout

That:

1. Council agrees to proceed with the demolition of the building at 60 Currajong Street and development of a car park.
2. That the project be funded from the developer-contribution reserve.

CARRIED

13.2 PRESENTATION AND ADOPTION OF THE AUDITED 2024-25 FINANCIAL STATEMENTS

RESOLVED OCM 438/25

Moved: Cr Doug Pout
Seconded: Cr William Jayet

That Council:

1. Receive and adopt the Audited Financial Statements and Auditor's Reports for the Year Ended 30 June 2025, incorporating the General Purpose Financial Statements, Special Purpose Financial Statements and Special Schedules, as tabled in Annexure A.

CARRIED

13.3 INVESTMENTS AND BORROWINGS REPORT AS AT 30 NOVEMBER 2025

RESOLVED OCM 439/25

Moved: Cr Doug Pout
Seconded: Cr William Jayet

That Council:

1. Receive and note the Statement of Investments and Borrowings as on 30 November 2025

CARRIED

13.4 MONTHLY FINANCIAL REPORTS AS AT 30 NOVEMBER 2025**RESOLVED OCM 440/25**

Moved: Cr Marg Applebee

Seconded: Cr George Pratt

That Council:

1. Receive and note the year-to-date financial reports for the period up to 30 November 2025.

CARRIED

13.5 PARKES WATER SUPPLY - AUGMENTATION BUDGET**RESOLVED OCM 441/25**

Moved: Cr George Pratt

Seconded: Cr Marg Applebee

That:

1. Council receive and note the report.
2. Council note that the two (2) new pump-stations will be built ahead of funding certainty on the total project.
3. Council notes the proposed funding arrangements and constraints.

CARRIED

14 REPORTS OF THE DIRECTOR CUSTOMER, CORPORATE SERVICES AND ECONOMY**14.1 MAJOR PROJECTS AND CURRENT WORKS - CUSTOMER, CORPORATE SERVICES & ECONOMY - DECEMBER 2025****RESOLVED OCM 442/25**

Moved: Cr Marg Applebee

Seconded: Cr Doug Pout

That Council:

1. Receive and note the status report of Major Projects within Parkes Shire Council's Customer, Corporate Services and Economy Directorate.

CARRIED

14.2 ADOPTION OF THE CODE OF MEETING PRACTICE - 2025 UPDATE**RESOLVED OCM 443/25**

Moved: Cr Marg Applebee

Seconded: Cr George Pratt

That Council:

1. Receive and note the comments received during the public exhibition period for the Draft Code of Meeting Practice, included as *Annexure A*.
2. Endorse the responses to the feedback received and the updates to the draft code as outlined in this report.
3. Adopt the Code of Meeting Practice (*Annexure B*) and place it on to Council's web site.

CARRIED

14.3 ADOPTION OF COUNCIL POLICIES - CONFLICT OF INTEREST POLICY AND PRIVACY MANAGEMENT PLAN**RESOLVED OCM 444/25**

Moved: Cr Doug Pout

Seconded: Cr William Jayet

That Council:

1. Adopt the Conflict of Interest and Privacy Management Plan included as *Annexure A* and *B* to this report.
2. Publish the adopted policies on Council's Website and intranet.

CARRIED

14.4 SCHEDULE OF ORDINARY COUNCIL MEETINGS, WORKSHOPS AND COMMUNITY ENGAGEMENT SESSIONS FOR 2026**RESOLVED OCM 445/25**

Moved: Cr Doug Pout

Seconded: Cr William Jayet

That Council:

1. Adopt the draft Schedule of Ordinary Meetings for 2026, pursuant to section 365 of the Local Government Act 1993 and clause 3.1 of the Code of Meeting Practice.
2. Note that the General Manager will provide public notice of the time, date and location of each scheduled Ordinary Meeting to be held in 2026, pursuant to section 9 of the Local Government Act 1993 and clause 3.4 of the Code of Meeting Practice.

CARRIED

14.5 DRAFT PARKES CBD VIBRANCY STRATEGY 2026**RESOLVED OCM 446/25**

Moved: Cr Marg Applebee
Seconded: Cr George Pratt

That Council:

1. Endorse the draft CBD Vibrancy Strategy 2026 attached at Annexure A
2. Place the draft CBD Vibrancy Strategy 2026 on display for public feedback for **at least 28 days**, with allowance for the Christmas/New Year period and the Parkes Elvis Festival, concluding at the end of January 2026.
3. Receive a report back to a future meeting to consider any submissions received before final adoption of the CBD Vibrancy Strategy 2026.

CARRIED**14.6 ADOPTION OF INTERNAL COMMITTEE DELEGATES****RESOLVED OCM 447/25**

Moved: Cr William Jayet
Seconded: Cr Doug Pout

That Council:

1. Adopt the Internal Committee delegates and amendments in the Internal Committee Details document attached at Annexure A.
2. Communicate the Internal Committee changes to relevant parties.
3. Advertise to seek community representatives for appointment to the various advisory committees as required.

CARRIED**14.7 REQUEST TO USE COOKAMIDGERA TOWN IMPROVEMENT RESERVE TO REIMBURSE ELECTRICITY COSTS AT THE COOKAMIDGERA HALL****RESOLVED OCM 448/25**

Moved: Cr Doug Pout
Seconded: Cr William Jayet

That Council:

1. Allocate \$191.79 from the Cookamidgera Town Improvement Reserve to reimburse the Cookamidgera Hall Committee for the cost of electricity to the Hall for the period from August to November 2025.

CARRIED

At 4:07 pm, Cr Doug Pout left the meeting.

At 4:10 pm, Cr Doug Pout rejoined the meeting.

14.8 REQUEST TO USE BOGAN GATE TOWN IMPROVEMENT RESERVE TO SUPPORT A GRANT FOR A TOILET BLOCK IN BURRAWANG PARK**RESOLVED OCM 449/25**

Moved: Cr Marg Applebee
Seconded: Cr William Jayet

That Council:

1. Set aside \$60,000 in the Bogan Gate Town Improvement Fund Reserve to support a grant to install a toilet block in Burrawang Park.
2. Note that the 2026-2027 TIF budget allocation will also be fully committed to meet the short fall in the 2025-2026 balance should the grant be successful.

CARRIED**14.9 COUNCIL SERVICE PROVISION - CHRISTMAS NEW YEAR CLOSURES 2025-2026****RESOLVED OCM 450/25**

Moved: Cr Doug Pout
Seconded: Cr William Jayet

That Council:

1. Note the Christmas-New Year closedown arrangements in place for Council's Services and Facilities, as detailed in this report.

CARRIED**15 REPORTS OF THE DIRECTOR INFRASTRUCTURE AND SUSTAINABILITY****15.1 MAJOR PROJECTS AND CURRENT WORKS - INFRASTRUCTURE AND SUSTAINABILITY - DECEMBER 2025****RESOLVED OCM 451/25**

Moved: Cr Ken McGrath
Seconded: Cr William Jayet

That Council:

1. Receive and note the Infrastructure and Sustainability Major Projects and Current Works Report for November 2025, appended at Annexure A.

CARRIED

15.2 ADOPTION OF TRUNDRIDGE FLOOD MITIGATION FEASIBILITY STUDY**RESOLVED OCM 452/25**

Moved: Cr Doug Pout
Seconded: Cr William Jayet

That Council:

1. Adopt the Trundridge Flood Feasibility Study and place it on Council's website.

CARRIED

15.3 GARAGE SALE TRAIL 2025**RESOLVED OCM 453/25**

Moved: Cr Doug Pout
Seconded: Cr William Jayet

That:

1. The information be noted.

CARRIED

16 REPORTS OF THE DIRECTOR OPERATIONS**16.1 MAJOR PROJECTS AND CURRENT WORKS - OPERATIONS - DECEMBER 2025****RESOLVED OCM 454/25**

Moved: Cr William Jayet
Seconded: Cr Marg Applebee

That Council:

1. Receive and note the Operations Major Projects and Current Works Report for November 2025, appended at Annexure A.

CARRIED

At 4:24 pm, Cr George Pratt left the meeting.

At 4:25 pm, Cr Neil Westcott left the meeting due to a declared interest in Item 16.2. Deputy Mayor Marg Applebee commenced as Chair of the meeting.

At 4:26 pm, Cr George Pratt rejoined the meeting.

16.2 FIRE RESPONSE RESTORATION (KADINA ROAD, ALECTOWN) - COMMUNITY REQUEST

RESOLVED OCM 455/25

Moved: Cr Doug Pout
Seconded: Cr William Jayet

That:

1. Council make further inquiry with the Rural Fire Service regarding the potential for funding post fire works.

CARRIED

At 4:30 pm, Cr Neil Westcott rejoined the meeting and recommenced as Chair of the meeting.

16.3 2024 COMMUNITY ASSETS GRANT PROGRAM - FLOOD REPAIR - BUSHMAN'S DAM RESTORATION

RESOLVED OCM 456/25

Moved: Cr William Jayet
Seconded: Cr Doug Pout

That Council:

1. Receive and note the information about the restoration works planned for Bushman's Dam under the Community Assets Grant Program.

CARRIED

At 4:35 pm, Jaco Barnard left the meeting.

At 4:37 pm, Jaco Barnard returned to the meeting.

16.4 TRANSFER OF CROWN ROADS TO COUNCIL

RESOLVED OCM 457/25

Moved: Cr Doug Pout
Seconded: Cr William Jayet

That:

1. Council endorses transferring the Crown road section of Alkira Lane to Parkes Shire Council ownership and management, as identified by Crown Lands,
2. Council endorses transferring Crown Road located between Renshaw McGirr Way and Tanks Road, to Parkes Shire Council ownership and management to support the East Parkes Masterplan project.
3. The seal of Council be affixed to documentation if required.

CARRIED

16.5 ROAD CLOSURE AND SALE TO ADJOINING OWNER - COUNCIL ROAD OFF MILES ROAD

RESOLVED OCM 458/25

Moved: Cr Doug Pout
Seconded: Cr William Jayet

That Council:

1. Close council road SR46A off Miles Road, Nelungaloo NSW 2876 as indicated in *Annexure A*.
2. The General Manager and/or Director Operations be authorised to negotiate the purchase price for the subject land based on a market assessment.
3. Sell the closed road known as RS46A to the adjoining owner.
4. Note that all costs, including survey, associated with the road closure and sale will be borne by the Applicant.
5. Affix the seal of Council to relevant documentation if required.

CARRIED

16.6 ADDITIONAL OPENING HOURS OF VILLAGE POOLS

RESOLVED OCM 459/25

Moved: Cr Doug Pout
Seconded: Cr William Jayet

That:

1. Council approves the additional operational expenditure of \$8,874.60 (exclusive of GST) for extended opening hours at the Tullamore, Trundle and Peak Hill village pools during January and early February.
2. A contract variation be issued to Fittman's for the provision of extended hours, noting this is outside the current contract scope.
3. As the 2025/2026 Aquatics operational budget has been fully expended, Council resolve to allocate additional funding from the Town Improvement Reserves (exclusive of GST) to cover the above costs.
4. Take these suggestions to the CCCs for Tullamore, Trundle and Peak Hill for their consultation.

CARRIED

17 REPORTS OF THE DIRECTOR PLANNING AND COMMUNITY SERVICES

17.1 THE DISH 25TH ANNIVERSARY SCREENING

RESOLVED OCM 460/25

Moved: Cr Doug Pout
Seconded: Cr William Jayet

That Council:

1. Receive and note the information about the Dish 25th Anniversary screening.

CARRIED

17.2 NOVEMBER 2025 BUILDING STATISTICS UPDATE

RESOLVED OCM 461/25

Moved: Cr Doug Pout
Seconded: Cr William Jayet

That Council:

1. Receive and note the November 2025 Building Statistics Report.

CARRIED

18 NOTICES OF MOTION/QUESTIONS WITH NOTICE**18.1 TENDER DOCUMENTS TO BE PROVIDED TO COUNCILLORS****RESOLVED OCM 462/25**

Moved: Cr Matthew Scherer
Seconded: Cr Ken McGrath

That Council:

1. **Implement a procedure requiring that all tender documentation—including Request for Tender (RFT) packs, addenda, evaluation criteria (where appropriate), and contract award summaries—be uploaded to the Councillor Hub on the same day they are first published on Tenderlink.**
2. **Ensure this upload occurs automatically** as part of staff's standard procurement workflow, so councillors have timely access to tender materials in accordance with:
 - (a) Section 22, 23 and 232 of the *Local Government Act 1993* (access to information necessary to fulfil civic duties), and
 - (b) The Councillor Access to Information Policy.
3. **Record that some Councillors have previously indicated they do not wish to access tender documentation**, and that those Councillors may continue to opt out.
4. (Note that) this notation does not restrict access for Councillors who **do** require this information to perform their functions.

In Favour: Crs Ken McGrath, Matthew Scherer and Glenn Wilson

Against: Crs Neil Westcott, Marg Applebee, William Jayet, Doug Pout and George Pratt

Abstained: Cr Joy Paddison

LOST 3/5

19 CONFIDENTIAL MATTERS**RESOLVED OCM 463/25**

Moved: Cr Marg Applebee
Seconded: Cr William Jayet

That Ordinary Council Meeting:

1. Moves into Closed Session to deal with the matters below, which are classified as confidential under section 10A(2) of the *Local Government Act 1993* for the reasons specified:

19.1 TENDER EVALUATION REPORT - AKUNA ROAD AND NEW EUGOWRA ROAD PUMP STATION PACKAGES

This matter is considered to be confidential under Section 10A(2) - d(i) of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with commercial

information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

Further it is considered that discussions of this matter in open Council would, on balance, be contrary to the public interest as it would prejudice Council's ability to secure the optimum outcome for the community.

19.2 PSC2025/147 - PARKES WETLANDS - BOARDWALKS AND BIRD HIDES

This matter is considered to be confidential under Section 10A(2) - d(i) of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

Further it is considered that discussions of this matter in open Council would, on balance, be contrary to the public interest as it would prejudice Council's ability to secure the optimum outcome for the community.

19.3 2026 AUSTRALIA DAY - COMMUNITY, CULTURAL AND SPORTING AWARDS

This matter is considered to be confidential under Section 10A(2) - a of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with personnel matters concerning particular individuals (other than councillors).

Further it is considered that discussions of this matter in open Council would, on balance, be contrary to the public interest as it would prejudice Council's ability to secure the optimum outcome for the community.

19.4 SALE OF LAND FOR UNPAID RATES & CHARGES

This matter is considered to be confidential under Section 10A(2) - b of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with discussion in relation to the personal hardship of a resident or ratepayer.

Further it is considered that discussions of this matter in open Council would, on balance, be contrary to the public interest as it would prejudice Council's ability to secure the optimum outcome for the community.

19.5 VISION FOR THE PARKES ELVIS FESTIVAL 2027

This matter is considered to be confidential under Section 10A(2) - c and d(i) of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business and commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

Further it is considered that discussions of this matter in open Council would, on balance, be contrary to the public interest as it would prejudice Council's ability to secure the optimum outcome for the community.

2. Exclude the media and public from the meeting on the basis that the business to be considered is classified as confidential, pursuant to 10A(1), 10(2) and 10A(3) of the *Local Government Act 1993*.
3. Withhold reports and correspondence relevant to the subject business be withheld from the media and public as provided by section 11(2) of the *Local Government Act 1993*.

4. Make public resolutions made by the Council in Closed Session after the conclusion of the Closed Session, and record such resolutions in the minutes of the Council meeting.

CARRIED

At 4:56 pm, the Meeting went into Closed Session.

19.1 TENDER EVALUATION REPORT - AKUNA ROAD AND NEW EUGOWRA ROAD PUMP STATION PACKAGES

RESOLVED OCM 464/25

Moved: Cr Ken McGrath
Seconded: Cr George Pratt

That:

1. Council adopts the recommendation of the RFT Evaluation panel and appoints and awards the Contract to Chiverton Estate Pty Ltd T/as Thompsons Irrifab as the preferred tenderer for the Akuna Road Pump Station Package and the New Eugowra Road Pump Station Package.
2. Council authorises the General Manager to negotiate and enter into a single contract for the two packages of work with the preferred tenderer.
3. Council endorses the increase of the approved RRP Pump Station budget by \$5.18M to a total project budget of \$14.91M, in accordance with the revised water supply augmentation global budget considered elsewhere in this agenda.

CARRIED

19.2 PSC2025/147 - PARKES WETLANDS - BOARDWALKS AND BIRD HIDES

RESOLVED OCM 465/25

Moved: Cr Marg Applebee
Seconded: Cr William Jayet

That Council:

1. Accept the tender submitted by Carters General Engineering Pty Ltd for the design and construction of the Parkes Wetlands boardwalk and bird hides for the amount of \$875, 050.70 (excluding GST), in accordance with clause 178(1)(a) of the Local Government (General) Regulation 2021, as it represents the most advantageous offer to Council based on the evaluation criteria.

CARRIED

19.3 2026 AUSTRALIA DAY - COMMUNITY, CULTURAL AND SPORTING AWARDS**RESOLVED OCM 466/25**

Moved: Cr Doug Pout
Seconded: Cr William Jayet

That Council:

1. Endorse the recommended recipients of the 2026 Community, Cultural and Sporting Australia Day awards as recommended by the appropriate Committee.

CARRIED

19.4 SALE OF LAND FOR UNPAID RATES & CHARGES**RESOLVED OCM 467/25**

Moved: Cr George Pratt
Seconded: Cr Marg Applebee

That:

1. Pursuant to Section 713 of the *Local Government Act 1993*, Council resolves to sell the parcels of land described in the attached "Schedule of Properties for Sale Pursuant to Section 713 of the *Local Government Act 1993*" (Annexure A), for the recovery of overdue rates and charges detailed therein
2. To authorise its Common Seal to be affixed to the Contracts for Sale and Purchase of Land and Transfer documents to complete the conveyancing of the properties listed in Schedule A to the successful purchasers, whether sold by auction or private treaty.
3. Council delegates authority to the General Manager to take all necessary actions to facilitate and finalise the sale of the properties listed in Annexure A, including:
 - a) Appointing a suitably qualified and licensed auctioneer and/or real estate agent and determining the method, date, time, venue, and conditions of the sale;
 - b) Appointing the specialist firm, The Centre for Sustainable Debt Recovery Pty Ltd, to manage the project;
 - c) Setting reserve prices for each property consistent with independent advice and the Council's duty to sell the land for its full value;
 - d) Withdrawing from sale any property where, before the commencement of the auction, all outstanding rates and charges are paid in full or a satisfactory payment arrangement is entered into, in accordance with Section 715(2) of the Act;
 - e) Withdrawing from sale any property where the General Manager considers such action to be in the best interests of the Council;
 - f) Negotiating a sale by private treaty if a property fails to sell at public auction, in accordance with s716(2) of the Act, and accepting an offer that the General Manager considers the best available price.

- g) The signing or execution of any administrative documentation required to finalise each matter.
- h) In accordance with Section 723(1) of the Act, writing off any residual rates, charges, and costs outstanding for an individual property where the proceeds of the sale are insufficient to cover the costs of the sale and the total debt amount.
- i) To authorise the Common Seal of the Council to be affixed to the Contract for Sale of Land for the sale of each of the properties listed below, with the affixing of the seal to be attested in accordance with clause 400 of the Local Government (General) Regulation 2005.

4. That the General Manager be authorised to appoint a Council Officer to bid on the Council's behalf for selected properties in the upcoming Sale of Land for Unpaid Rates auction.

CARRIED

19.5 VISION FOR THE PARKES ELVIS FESTIVAL 2027

RESOLVED OCM 468/25

Moved with the amended changes to the recommendation by Cr Doug Pout: Cr Ken McGrath

Seconded with the amended changes to the recommendation by Cr Doug Pout: Cr Marg Applebee

That Council:

1. Receive and note the information provided on the vision for the Parkes Elvis Festival 2027.
2. Endorse in principle the theme and general vision for the programming, staging and delivery of the 2027 Parkes Elvis Festival.
3. Consult with stakeholders over the next period.
4. Bring a report back to the next Council meeting.

CARRIED

RESOLVED OCM 469/25

Moved: Cr Doug Pout

Seconded: Cr Marg Applebee

That Ordinary Council Meeting:

1. Resume in Open Session and note the Mayor's report on Confidential Resolutions.

CARRIED

At 5:33 pm, the Council in Closed Session returned to Open Session.

20 REPORT OF CONFIDENTIAL RESOLUTIONS

In accordance with clauses 14.22 and 14.23 of Council's Code of Meeting Practice, resolutions passed during a meeting, or a part of a meeting that is closed to the public must be made public by the Chairperson as soon as practicable. Such resolutions must be recorded in the publicly available minutes of the meeting.

21 CONCLUSION OF MEETING

The meeting concluded at 5:39 pm.

This is the final page of the minutes comprising 27 pages numbered 1 to 27 of the Ordinary Council Meeting held on Tuesday, 16 December 2025 and confirmed on Tuesday, 20 January 2026.



MAYOR

7 DISCLOSURES OF INTERESTS

In accordance with Part 16 of Council's Code of Meeting Practice, all Councillors must disclose and manage any conflicts of interest they may have in matters being considered at the meeting.

Council's Code of Conduct deals with pecuniary and non-pecuniary conflicts of interest and political donations, and provides guidance on how these issues should be managed.

Councillors, and where applicable, other Council Officials, must be familiar with Council's Code of Conduct and their obligations to disclose and manage any conflicts of interest that they may have in matters being considered at this Council Meeting.

Note: Councillors and staff who declare an Interest at the Council Meeting are also required to complete a Declaration of Interest form.

Obligations	
Pecuniary Interests	<p>A Councillor who has a pecuniary interest in any matter with which the Council is concerned, and who is present at a meeting of the Council at which the matter is being considered, must disclose the nature of the interest to the meeting.</p> <p>The Councillor must not be present at, or in sight of, the meeting:</p> <ul style="list-style-type: none"> (a) At any time during which the matter is being considered or discussed, or (b) At any time during which the Council is voting on any question in relation to the matter.
Non-Pecuniary Conflicts of Interest	A Councillor who has a non-pecuniary conflict of interest in a matter, must disclose the relevant private interest in relation to the matter fully and on each occasion on which the non-pecuniary conflict of interest arises in relation to the matter.
Significant Non-Pecuniary Conflicts of Interest	A Councillor who has a significant non-pecuniary conflict of interest in relation to a matter under consideration at a Council meeting, must manage the conflict of interest as if they had a pecuniary interest in the matter.
Less than Significant Non-Pecuniary Interests	A Councillor who determines that they have a non-pecuniary conflict of interest in a matter that is not significant and does not require further action, when disclosing the interest must also explain why conflict of interest is not significant and does not require further action in the circumstances.

8 URGENT BUSINESS

9 ADOPTION OF MULTIPLE ITEMS OF BUSINESS

The Council may, at any time, resolve to adopt multiple items of business, as recommended in the report, by way of a single resolution. The Chairperson must list the items of business to be adopted and ask Councillors to identify any individual items of business listed by the Chairperson that they intend to vote against the recommendation made in the Business Paper, or that they wish to speak on (13.2).

10 MAYORAL MINUTE(S)

10.1 PARKES ELVIS FESTIVAL 2026

IP&R Linkage: **Pillar:** Economy

Goal: Our Shire is an attractive destination to live, work, visit and invest.

Strategy: Support our visitor economy through promotion of our Shire, supporting and delivering local events, and enabling the continuation of the iconic Elvis Festival.

Author: **Cr Neil Westcott**

Annexures: **Nil**

MOTION

That Council:

1. Receive and note the information about the 2026 Parkes Elvis Festival.

REPORT

The Parkes Elvis Festival has wrapped up its 33rd annual celebration, with five days of Elvis-inspired excitement from January 7-11, 2026. Themed ***Love Me Tender*** in honour of Elvis Presley's 1956 post-civil war western melodrama, the festival transformed Parkes, NSW, into a vibrant hub of music, dancing, and joy, drawing thousands of Elvis fans from across Australia and internationally.

Despite **soaring summer temperatures** throughout the festival, the ***Love Me Tender*** theme proved especially fitting for the 2026 Parkes Elvis Festival, as both the town and its visitors responded with patience, generosity and genuine warmth. In intense heat, kindness was on full display from people sharing water, shade and sunscreen, to volunteers, performers and locals looking out for one another across packed streets and venues. Families, fans and artists came together with smiles and good humour, turning challenging conditions into a powerful expression of community spirit. The love was felt not only through Elvis' music and performances, but in the way the people of Parkes Shire embraced everyone who arrived, proving that even on the hottest days, the heart of the festival connection, care and shared joy shone brighter than ever. The **dedication of our staff**, who numbered over 100 during the 5 days of the event, was also outstanding.

This year's festival featured **more than 200 individual events** across the five-day program with keen festival goers braving the heat to dance and sing the days away. Key highlights included the Evolution Mining Street Parade, bustling Festival Markets, the Ultimate Elvis Tribute Artist Contest rounds, major feature concerts, and the Miss Priscilla Dinner and competition. The festival also featured extensive free live music across the Cooke Park Main Stage, Memphis Stage and other hubs, family-friendly activities including the new Family Fun Zone, community events such as the renewal of vows ceremony, and the much-loved NSW TrainLink Elvis Express, which brought fans from Sydney to Parkes, creating a town-wide celebration of Elvis's legacy.

On the first day of the festival, it was our honour to induct Australian music royalty, **Marcia Hines AM**, into the **Parkes Elvis Festival Wall of Fame** in 2026. Across her career, Marcia has sold over 2.6 million albums, performed for audiences around the world, and remained a constant presence on stage and television. Her artistry has been recognised with numerous accolades, including being

inducted into the ARIA Hall of Fame in 2007. Marcia then performed her Disco Inferno show to a packed audience on Wednesday evening at the Parkes Leagues Club.

Our **overseas Tribute Artists**, **Louis Brown** from the UK and **Jay Dupuis** from the USA were outstanding over nine feature concert performances at the Leagues Club with the Tributes in Concert band and featuring a video wall, which enhanced the overall production value of each show. In addition, **Ted Torres** was featured at the Little "Vegas" Theatre.

On Saturday Clarinda Street came alive with western and love inspired outfits for this year's *Love Me Tender* theme for the **Evolution Mining Street Parade**. An array of over 150 Elvis-themed floats, vintage cars, motorcycles, and marching bands participated this year, as thousands of spectators lined the streets to cheer on and enjoy the atmosphere. This year's more temperature friendly start time of 9am was a well-received relief for parade attendees and participants alike sweltering in this year's heatwave.

The Parkes Leagues Club once again hosted the preliminary round of the **2025 Ultimate Elvis Tribute Artist Contest**, which saw 20 talented tribute artists from across the globe competing for the top spot. New Zealand's **Taurean Kenny Mill** took out the win with judges praising his performance for its authentic vocals, commanding stage presence and genuine embodiment of Elvis's spirit. Anthony Fenech from Victoria placed second and Brendan Chase from Queensland finished third. Taurean will now represent Parkes at the semi-final round in Memphis, USA, during Elvis Week in August 2026.

The introduction of the **Family Fun Zone** was a standout addition to the 2026 Parkes Elvis Festival, strengthening its focus on families and younger audiences. Located within the main festival precinct, the Fun Zone offered a dedicated space for children and families to engage in interactive entertainment, including appearances by well-known children's characters **Bluey, Bingo and Humphrey B. Bear**.

The festival also welcomed a new **Miss Priscilla**, with **Malta's Luana Bugeja** crowned as the 2026 Face of the Festival at a glamorous dinner on Thursday evening. Luana, who is the fiancé of the 2025 Ultimate Elvis Tribute Artist winner, Josuel Grech, will represent the festival over the next 12 months, embodying the timeless style and grace of Elvis's beloved Priscilla Presley. Her entry was notably last-minute, encouraged by family members within the Australian-Maltese community just 24 hours before the competition. Despite limited preparation time, she impressed judges with her presentation, confidence, and embodiment of Priscilla Presley's style and grace.

A **full report** including financial data and key performance indicators will be presented in the coming months, once all income and expenditure are realised, and survey and other report data is collected and collated.

As the largest Elvis celebration in the Southern Hemisphere and as an NSW Foundation Event, the Parkes Elvis Festival continues to draw visitors from far and wide, cementing its place as a cultural and economic highlight for the region. Next year's event will run from **6-10 January 2027**, with the new theme being "**Elvis On Tour**". Already announced will be an appearance by world leading ETA **Dean Z** with the **Tributes in Concert band** and a 50-piece orchestra. The pre-sale wait list had already exceeded 3,000 tickets just four days after the announcement.

The exact venue for the Dean Z event is yet to be finalised, as all venues are currently being carefully assessed by the event Director for such things as access, cost to produce, power, etcetera.



Mayor Neil Westcott at Central Station



Mayor Phyllis Miller and Mayor Neil Westcott at the Elvis Street Breakfast in Forbes



Deputy Mayor Marg Applebee, Mayor Neil Westcott, Mr Jamie Chaffey MP (Federal Member for Parkes), The Hon. Stephen Lawrence MLC and Deputy Mayor Ben Fry (Bathurst Regional Council)



Deputy Mayor Marg Applebee and Mayor Neil Westcott at Parkes Railway Station



Members of the Parkes Shire Band before the Elvis Festival Street Parade



Wall of Fame Inductee Marcia Hines AM unveils her Plaque



2025 Miss Pricilla Gracey Denham-Jones, Anne Steel, Marcia Hines AM, Bob Steel and Deputy Mayor Marg Applebee at the Gates of Graceland during the Elvis Festival Wall of Fame ceremony.



*Cr Bill Jayet with Marcia Hines AM at Wall of Fame
on 7 January*



*Marcia Hines AM at Disco Inferno Concert on
7 January*



*Mayor Neil Westcott, Cr Joy Paddison, Amy Butler and
Rachael Westcott at Elvis Storytime on 9 January*



*Rachael Westcott & Mayor Neil Westcott
practising before the event*



Lucky participants at the Elvis Storytime Event on 9 January



Rachael Westcott reading a book at Elvis Storytime Event on 9 January



Cr Kenny McGrath, Cr Joy Paddison and Phillip Betts (An Elvis volunteer)



Mayor Neil Westcott, Paul Fenech and Louis Brown

Parkes Parade Photos:

*Evolution Mining Northparkes Operations –
Sponsors of the 2026 Parkes Elvis Festival Street
Parade, who have been sponsors of this Parade
for over 15 years*





Miss Priscilla Dinner



2025 Miss Priscilla – Gracey Denham-Jones with 2026 Miss Priscilla – Luana Bugeja



Parkes Elvis Festival 2026 Miss Priscilla presented to Malta's Luana Bugeja



Adele Hawke, Veronica Shaw and Deputy Mayor Marg Applebee



Josuel Grech & Miss Priscilla 2026



Mr Philip Donato MP (State Member for Orange), Mayor Neil Westcott and Mr Jamie Chaffey MP (Federal Member for Parkes)



Mayor Neil Westcott & the Hon. Scott Barrett MLC (Member of the Nationals)



The Sydney Swing Katz entertaining in Parkes and Forbes during the Elvis Festival



The Sydney Swing Katz entertaining in Parkes and Forbes during the Elvis Festival



Amitie from Parkes singing at the Festival



Gracey Denham-Jones from Parkes singing at the last show for the 2026 Festival "The Final Curtain"



Josuel Grech (former winner of the Parkes Ultimate Elvis Tribute Artist Contest), Miss Priscilla 2026 – Malta's Luana Bugeja (and partner of Josuel), Louis Brown and Jay Dupuis (both incredible feature artists at the 2026 Parkes Elvis Festival – visiting The Dish in Parkes



Cr Neil Westcott

MAYOR

10.2 MEETINGS, FUNCTIONS AND EVENTS ATTENDED BY MAYOR AND COUNCILLORS

IP&R Linkage: **Pillar:** Leadership

Goal: Our Local Government is open, accountable and representative.

Strategy: Advocate and provide strong representation for our community at the regional, state, and federal levels.

Author: **Cr Neil Westcott**

Annexures: Nil

MOTION

That Council:

1. Note the report on the Meetings functions and events attended in an official capacity, by the Mayor and Councillors during the period 13 December 2025 through to 15 January 2026.

REPORT

Table 1: lists the Meetings, functions and events attended by the Mayor and Councillors during the period 13 December 2025 through to 15 January 2026:

Table 1: Meetings, Functions and Events attended by Mayor and Councillors

Date	Function
Saturday 13 December	Tullamore Farewell for Rick & Barb Newton Mayor Neil Westcott, Deputy Mayor Marg Applebee, Cr Louise O'Leary and General Manager Kent Boyd
Sunday 14 December	Christmas Carols in the Park Mayor Neil Westcott and Cr Bill Jayet
Monday 15 December	PHS Annual Presentation Assembly Cr Joy Paddison
Tuesday 16 December	Thanksgiving Mass and Prize Giving Assembly at RBCC Cr Bill Jayet Ordinary Council Meeting, Council Chambers All Councillors and Directors Invited
Thursday 18 December	All of Council Employees End of Year Awards Mayor Neil Westcott and Deputy Mayor Marg Applebee

Wednesday 7 January to Sunday 11 January	<p>Parkes Elvis Festival - "Love Me Tender" including the following events which were attended:</p> <ul style="list-style-type: none"> • Departure of the NSW TrainLink Elvis Express from Sydney • Wall of Fame • 'Disco Inferno Show' 2026 - Wall of Fame Concert - Featuring Marcia Hines • NSW TrainLink Elvis Express arrival in Orange & Parkes • Feature Concert 'Pure Elvis' with 2026 Feature Artists Jay Dupuis and Louis Brown • Miss Priscilla Dinner • Feature Concert 'Down in the Jungle Room' with 2026 Feature Artists Jay Dupuis and Louis Brown • Amazing Forbes Street Breakfast • Elvis Poet's Breakfast • Elvis Storytime • Ultimate Elvis Tribute Artist (ETA) Contest Heats • Humphrey B. Bear • Photography Competition • Feature Concert 'Jukebox Heaven' Ft. Jay Dupuis and Louis Brown • Street Parade & Official Opening Ceremony • Junior Priscilla Look-a-Like Competition • Senior Elvis Look-a-Like Competition • VIP Luncheon • Ultimate Elvis Tribute Artist (ETA) Contest Finals • Feature Concert 'That 70's Show' Ft. Jay Dupuis and Louis Brown • 2026 Parkes Elvis Festival Sponsors Reception • Elvis Gospel Service • Busking Winners Announcement • Feature Concert 'The Lost Performances' Ft. Jay Dupuis and Louis Brown • Thank you, Parkes Elvis Festival Volunteers Event • Feature Concert 'The Final Curtain' Ft. Jay Dupuis and Louis Brown • Festival Finale • NSW TrainLink Elvis Express farewell <p>Attended by Mayor Neil Westcott, Deputy Mayor Marg Applebee and all available Councillors.</p> <p>Apologies: Cr Doug Pout and Cr Matthew Scherer who were unavailable for the Elvis Festival this year.</p> <p>Wall of Fame Deputy Mayor Marg Applebee, Cr Bill Jayet & Cr Kenny McGrath</p> <p>Including Mayor Neil Westcott - Media Interviews throughout the festival including at Central Station in Sydney (Elvis Express) with varying News Teams. Interviews also conducted in Parkes with News teams such as: Sunrise, ABC, SCA Radio, 2BS Bathurst, WIN News, 2CC Breakfast, Channel 7, SBS News and SkyNews.</p>
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Monday 13 January	Parkes Shire Australia Day Committee Meeting Deputy Mayor Marg Applebee Apologies: Mayor Neil Westcott and Cr Doug Pout
Wednesday 14 January	Tullamore Community Consultative Committee meeting Cr George Pratt



General Manager Kent Boyd, Dr Rick Newton, Cr Louise O'Leary, Mrs Barbara Newton (ex-Deputy Mayor), Mayor Neil Westcott, Deputy Mayor Marg Applebee and Ken Keith (ex-Mayor). Absent from the photo: Mrs Marie Wyatt who all attended the Farewell of Rick & Barb Newton



Pictured: Photos taken by Cr Bill Jayet at Carols in the Park on 14th December



Pictured: Cr Joy Paddison at PHS Presentation on 15th December



Cr Neil Westcott

MAYOR

10.3 COMING KNOWN EVENTS FOR MAYOR AND COUNCILLORS

IP&R Linkage: **Pillar:** Leadership

Goal: Our Local Government is open, accountable and representative.

Strategy: Advocate and provide strong representation for our community at the regional, state, and federal levels.

Author: **Cr Neil Westcott**

Annexures: **Nil**

MOTION

That Council:

1. Note the known upcoming meetings, functions and events for the Mayor and Councillors for the period 18 January 2026 through to 17 February 2026:

REPORT

Table 1. below, lists the upcoming meetings, functions and events requiring the attendance of the Mayor or Councillors in relation to community or civic matters during the period 18 January 2026 through to 17 February 2026:

Table 1: Known upcoming Meetings, Functions and Events for Mayor and Councillors

Date	Function
Monday 19 January	Peak Hill Community Consultative Committee Meeting Cr Louise O'Leary and Mayor Neil Westcott (alternate)
Thursday 22 January	Trundle Community Consultative Committee Meeting Deputy Mayor Marg Applebee
Sunday 25 January	Australia Day Citizenship Event Invited: All Councillors
Monday 26 January	Australia Day Celebrations Invited: All Councillors
Tuesday 3 February	Councillor Workshop Invited: All Councillors and Directors
Monday 9 February	Bogan Gate Community Memorial Hall Inc. Committee Meeting Cr George Pratt
Tuesday 10 February	Parkes Shire Australia Day Committee Meeting Invited: Mayor Neil Westcott, Deputy Mayor Marg Applebee and Cr Doug Pout

Wednesday 11 February	Tullamore Community Consultative Committee meeting Cr George Pratt
Tuesday 17 February	Ordinary Council Meeting Invited: All Councillors and Directors



Cr Neil Westcott

MAYOR

11 NOTICES OF MOTION/QUESTIONS WITH NOTICE

Nil

12 COUNCILLOR REPORT(S)

Nil

13 REPORTS OF COMMITTEES

14 REPORTS OF THE GENERAL MANAGER

14.1 MONTHLY FINANCIAL REPORTS AS AT 31 DECEMBER 2025

IP&R Linkage: **Pillar:** Leadership
Goal: Our Local Government is sustainable and plans for the future.
Strategy: Operate in a financially sustainable and responsible manner.
Author: **Luke Nash, Executive Manager Finance**
Authoriser: **Jaco Barnard, Chief Financial Officer**
Annexures: **A. Directors Report - December 2025** [↓](#)

RECOMMENDATION

That Council:

1. Receive and note the year-to-date financial reports for the period up to 31 December 2025.

BACKGROUND

The NSW Local Government Act section 8B establishes principles of sound financial management as follows:

- a) Council spending should be responsible and sustainable, aligning general revenue and expenses.
- b) Councils should invest in responsible and sustainable infrastructure for the benefit of the local community.
- c) Councils should have effective financial and asset management, including sound policies and processes for the following:
 - (i) performance management and reporting,
 - (ii) asset maintenance and enhancement,
 - (iii) funding decisions,
 - (iv) risk management practices.
- d) Councils should have regard to achieving intergenerational equity, including ensuring the following:
 - (i) policy decisions are made after considering their financial effects on future generations,
 - (ii) the current generation funds the cost of its services (which also means the current generation should not bear costs for benefit of future generations)

This report monitors the progress of the 2025-26 operational budget, which programs the plan to achieve the actions, and strategic objectives set within Council's delivery plan.

ISSUES AND COMMENTARY

Council has achieved a favourable consolidated net operating result of \$2.1m at the end of December which is in line with the budget. The general fund reflected a profit of \$1.7m, the water fund reflected a profit of \$415k while the sewer fund reflected a profit of \$4k. The year-to-date income was \$3.4m more than budgeted, while the cash expenses were \$1.4m more than budgeted.

Depreciation was \$3.1m more than budget mainly due to the road assets revaluation which was done in the 2024/25 financial year.

Annexure A provides more detailed commentary into the financial performance of the organisation for the period ending 31 December 2025 compared to the adopted budget.

LEGISLATIVE AND POLICY CONTEXT

Local Government Act (section 8B)

FINANCIAL IMPLICATIONS

The monthly financial report presented a comparison between actuals vs. budget for the period ending 31 December 2025.

RISK IMPLICATIONS

Council's budgets are monitored in accordance with the adopted operational plan and long-term financial plan. It is essential for council to monitor programs against budget to avoid depending on savings from other programs and to utilise reserves that had been set aside for other specific purposes.

COMMUNITY CONSULTATION

There are no community consultation requirements for Council associated with this report.

CONCLUSION

Council continues to place a strong emphasis on cost reductions to ensure that favourable budget results can be maintained, internal management reporting and strengthened purchasing controls are assisting to deliver improved financial performance.

PSC Income Statement 2025/2026
December Year to Date

	Consolidated			General Fund			Water Fund			Sewer Fund			Financial Commentary
	Act \$'000	Budget \$'000	Variance \$'000										
Rates and annual charges	26,217	26,493	(276)	20,653	20,661	(8)	3,345	3,390	(45)	2,219	2,442	(223)	Pension Rebate (-\$82k), Waste (+\$52k), Water Access (-\$47k), Sewer Access (-\$225k)
User charges and fees	6,500	5,372	1,128	2,752	1,900	852	3,402	3,121	282	345	351	(6)	Waste (+\$495k) Asbestos and Inland rail, FDcare (+\$344k), Water NPM (+\$384k) Residential Water (-\$29k)
Interest and investment revenue	1,129	543	586	722	275	447	285	179	106	122	89	33	Higher cash balance due to grants and increase in interest rates.
Other revenues	1,240	839	401	1,207	786	421	33	41	(9)	0	11	(11)	Elvis sponsorship (+\$344k), Recycle Waste (+\$47)
Grants and contributions provided for opex	4,611	3,045	1,566	4,583	3,045	1,538	28	0	28	0	0	0	Fresh Start (+\$116k), FAGs (+\$1.5m), Stronger CC (+\$108k), RFS (-\$105k), RSO Officer (-\$45k) Reghousing (-\$50k), Regional Drought (-\$75k)
Income	39,697	36,293	3,404	29,918	26,667	3,250	7,093	6,731	361	2,686	2,894	(208)	
Employee Cost	11,403	10,320	(1,082)	9,646	8,791	(855)	946	825	(120)	811	704	(107)	Works & Services (-\$603k), Water (-\$121k), Sewer (-\$107k)
Materials & Consumables	845	1,933	1,088	634	1,468	834	150	250	101	62	215	153	Fleet & Depot (+\$358k), Road maintenance (+\$399k), Pool (-\$88k), Water (+\$101k) Sewer (+\$153k)
External Services	7,949	6,513	(1,436)	6,963	5,449	(1,515)	793	616	(177)	193	448	255	Econ Dev (-\$206k), Events (+\$188k), Road maintenance (+\$978k), FDcare (-\$498k), Pool (-\$248k), Water (-\$177k), Sewer (+\$255k)
Water, Electricity & Statutory	1,943	1,750	(193)	826	539	(286)	1,046	1,091	45	71	120	49	Rates (-\$357k), Water (-\$26k)
IT & Communications	74	156	82	70	154	84	0	2	2	3	0	(3)	
Insurance	436	465	29	436	465	29	0	0	0	0	0	0	
Administration	1,951	1,685	(266)	1,654	1,473	(181)	264	196	(67)	33	15	(18)	Governance (-\$83k), Timing of IT subscriptions (+\$66k), Fleet & Depot (-\$122k)
Travel & Entertainment	106	128	22	101	118	17	3	8	4	1	3	1	
Financials	241	262	21	175	262	87	30	0	(30)	35	0	(35)	
Internal Charges	(1,089)	(1,059)	30	(2,408)	(2,348)	60	840	853	14	479	436	(44)	
Interest Paid	403	400	(3)	262	260	(2)	83	82	(1)	58	58	(0)	
Cost of Assets Sold	336	360	24	305	360	55	31	0	(31)	0	0	0	Profit due to vehicle sales.
Sale Proceeds of Assets	(478)	(242)	236	(415)	(242)	173	(63)	0	63	0	0	0	
Expenses	24,120	22,672	(1,448)	18,249	16,748	(1,500)	4,122	3,924	(197)	1,749	1,999	250	
Cash profit for the year	15,576	13,621	1,956	11,669	9,919	1,750	2,971	2,807	164	937	895	43	
Depreciation	13,377	10,205	(3,173)	9,889	6,964	(2,925)	2,556	2,365	(191)	933	876	(57)	Increase due to revaluation of roads assets.
Net Operation result as at December	2,199	3,416	(1,217)	1,780	2,955	(1,175)	415	442	(27)	4	18	(14)	

14.2 INVESTMENTS AND BORROWINGS REPORT AS AT 31 DECEMBER 2025

IP&R Linkage:	Pillar: Leadership
	Goal: Our Local Government is sustainable and plans for the future.
	Strategy: Operate in a financially sustainable and responsible manner.
Author:	Luke Nash, Executive Manager Finance
Authoriser:	Jaco Barnard, Chief Financial Officer
Annexures:	A. Investment Register - December 2025 ↓ B. Loan Schedule - December 2025 ↓

RECOMMENDATION

That Council:

1. Receive and note the Statement of Investments and Borrowings as on 31 December 2025.

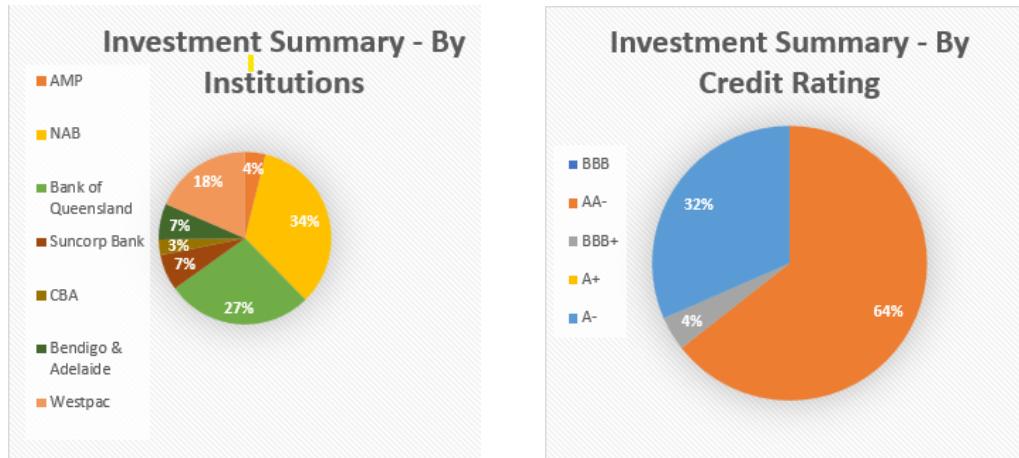
BACKGROUND

In accordance with clause 212 of the Local Government (General) Regulation 2021 ("the Regulations"), the Responsible Accounting Officer must provide Parkes Shire Council ("Council") with a monthly written report setting out details of Council's investments under section 625 of the Local Government Act 1993 ("the Act"). The report must also include certification that these investments have been made in accordance with the Act, the Regulations and Council's Investment Policy.

ISSUES AND COMMENTARY

The balance of Council's investments as of 31 December 2025 stands at \$51,812,187 and the principal outstanding on council's borrowings at \$19,657,570. Investment holdings decreased by \$955 thousand during December.

On 31 December 2025, Council's investment portfolio continued to yield 4.35 per cent per annum. The strong performance of the portfolio is supported by several longer-dated deposits originally invested beyond 9–12 months, along with the ongoing contribution of the floating rate note portfolio. Council's investments cover externally restricted cash reserves and internal restricted cash reserves. The following charts depict a summary of the investments held by Council based on the individual institutional exposure and credit rating of the institutions with which they are held.



LEGISLATIVE AND POLICY CONTEXT

Council's investments are held in accordance with Council's Investment Policy which accords with the requirements of the:

- Local Government Act 1993 ("the Act") - Section 625
- Local Government Act 1993 - Order (of Minister) dated 16 November 2020
- The Trustee Amendment (Discretionary Investments) Act 1997 - Sections 14A(2), 14C(1) and (2); and
- Local Government (General) Regulation 2021 ("the Regulation") - Clauses 212 and 215.

FINANCIAL IMPLICATIONS

All returns on investments are included in Council's Operating Budget. Any amendment to budgeted interest income is affected through the Quarterly Budget Review process. Both the average level of funds invested, and the rate of return determine returns. In accordance with the Australian equivalent of International Accounting Standards, securities that are classified as held for trading are required to be valued at market value at each balance date. Investments in the form of cash or cash equivalents and held to maturity investments are valued at cost. Floating Rate Notes acquired on the secondary market are valued at cost. Where the purchase consideration is different to face value, the resulting premium or discount are amortised on a straight-line basis over the life of the Note.

RISK IMPLICATIONS

Council's investments are managed in accordance with Council's Investment Policy. As at the end of November, all counterparties were within the Policy limits. Overall, the portfolio is diversified amongst the investment grade spectrum with no exposure to unrated ADI's.

COMMUNITY CONSULTATION

There are no community consultation requirements for Council associated with this report.

CONCLUSION

The Chief Financial Officer has certified that the investments listed in the Investment Summary have been made in accordance with section 625 of the Act, clause 212 of the Regulation and Council's Investment Policy. Council's investments continue to focus on capital protection, as well as compliance with the Investment Policy, whilst actively seeking the best return allowable within these parameters. It is recommended that Council receive and note the Statement of Investments and Borrowings as on 31 December 2025.

Parkes Shire Council Investment Register as at 31 December 2025						
ADI/Issuer	Rating	Investment Type	Principal	Yield	Settlement Date	Maturity Date
AMP	BBB+	Term Deposit	2,000,000	4.25	15/07/2025	15/01/2026
Bendigo & Adelaide	A-	Term Deposit	1,500,000	4.19	17/07/2025	19/01/2026
Bank of Queensland	A-	Term Deposit	1,500,000	4.34	19/05/2025	19/01/2026
Suncorp Bank	AA-	Term Deposit	1,500,000	4.41	19/06/2025	19/01/2026
NAB	AA-	Term Deposit	2,000,000	4.10	21/08/2025	21/01/2026
NAB	AA-	Term Deposit	1,000,000	4.30	15/05/2025	16/02/2026
NAB	AA-	Term Deposit	1,000,000	4.30	19/05/2025	19/02/2026
Suncorp Bank	AA-	Term Deposit	1,500,000	4.41	19/06/2025	19/02/2025
Suncorp Bank	AA-	Term Deposit	500,000	4.41	19/06/2025	19/02/2026
Bank of Queensland	A-	Term Deposit	2,000,000	4.14	28/08/2025	27/02/2026
NAB	AA-	Term Deposit	2,000,000	4.20	21/07/2025	27/02/2026
NAB	AA-	Term Deposit	2,500,000	4.10	21/08/2025	23/03/2026
Bank of Queensland	A-	Term Deposit	1,500,000	4.24	9/10/2025	9/04/2026
Bank of Queensland	A-	Term Deposit	1,500,000	4.19	23/10/2025	23/04/2026
NAB	AA-	Term Deposit	2,000,000	4.05	28/08/2025	28/05/2026
NAB	AA-	Term Deposit	3,000,000	4.10	30/06/2025	29/05/2026
Bank of Queensland	A-	Term Deposit	2,000,000	4.34	17/11/2025	17/06/2026
Bank of Queensland	A-	Term Deposit	1,000,000	4.34	24/11/2025	24/06/2026
Bendigo & Adelaide	A-	Term Deposit	2,000,000	3.89	29/08/2025	29/06/2026
NAB	AA-	Term Deposit	1,000,000	4.10	21/08/2025	21/08/2026
Bank of Queensland	A-	Term Deposit	2,220,000	4.29	28/11/2025	28/10/2026
NAB	AA-	Term Deposit	1,500,000	4.15	29/10/2025	29/10/2026
NAB	AA-	Term Deposit	1,500,000	4.25	27/11/2025	27/11/2026
CBA	AA-	Floating Rate Note	1,513,725	4.26	11/01/2022	14/01/2027
Bank of Queensland	A-	Floating Rate Note	2,504,375	4.41	12/11/2025	20/11/2028
Westpac	AA-	Cash at Call - Main	3,124,082		<i>At Call</i>	
Westpac	AA-	Cash at Call - Maxi	6,450,005		<i>At Call</i>	
Total			51,812,187			

Investment Balances by Type

Term Deposit	38,220,000		
Floating Rate Note	4,018,100	42,238,100	<i>Investments</i>
Cash at Call - Main	3,124,082		
Cash at Call - Maxi	6,450,005	9,574,087	<i>Cash</i>
Total Balance - 31/12/2025	51,812,187		

I, Jaco Barnard, Parkes Shire Council Chief Financial Officer, certify as required under Section 212 of the Local Government Regulations 2021, that Council's investments have been made in accordance with the Local Government Act 1993 and Parkes Shire Council Investment Policy.

Signed: *Jaco Barnard*

Parkes Shire Council Loan Register as at 31 December 2025							
Borrower (by Purpose)	Lender	System Loan No.	Loan Term Years	Date of Maturity	Interest Rate	Original Amount Borrowed \$	Principal Outstanding as 31 December 2025
<i>General Fund</i>							
Airport Runway Rehabilitation	NAB	1	20	2030	8.21%	\$ 2,000,000	759,613.17
30 Welcome Street	NAB	3	20	2030	8.21%	\$ 500,000	189,903.29
Henry Parkes Centre	NAB	4	20	2030	8.01%	\$ 950,000	357,199.12
Community Infrastructure, Drainage Projects and IT	TCorp	10	10	2026	3.485%	\$ 2,220,000	2,220,000.00
Transport Infrastructure	TCorp	11	10	2028	3.670%	\$ 3,000,000	3,000,000.00
Land Development	TCorp	12	10	2044	5.730%	\$ 4,000,000	3,831,174.08
Total General Fund						\$ 12,670,000	10,357,889.66
<i>Sewer Fund</i>							
Parkes Sewer Treatment Plant	TCorp	7	10	2026	2.90	\$ 4,000,000	4,000,000.00
Total Sewer Fund						\$ 4,000,000	4,000,000.00
<i>Water Fund</i>							
Parkes Water Treatment Plant	TCorp	9	20	2036	3.045	\$ 8,500,000	5,299,680.24
Total Water Fund						\$ 8,500,000	5,299,680.24
Total All Funds						\$ 25,170,000	19,657,569.90

15 REPORTS OF THE DIRECTOR CUSTOMER, CORPORATE SERVICES AND ECONOMY

15.1 MAJOR PROJECTS AND CURRENT WORKS - CUSTOMER, CORPORATE SERVICES & ECONOMY - DECEMBER 2025

IP&R Linkage: **Pillar:** Leadership

Goal: Our Local Government is open, accountable and representative.

Strategy: Effectively collaborate, engage, and communicate with our community to inform decision making and promote services, projects and initiatives.

Author: **Anthony McGrath, Director Customer, Corporate Services and Economy**

Authoriser: **Anthony McGrath, Director Customer, Corporate Services and Economy**

Annexures: **A. Major Projects Report - DCCSE - December 2025** [↓](#)

RECOMMENDATION

That Council:

1. Receive and note the status report of Major Projects within Parkes Shire Council's Customer, Corporate Services and Economy Directorate.

BACKGROUND

A monthly status report of Major Projects within Parkes Shire Council's Customer, Corporate Services and Economy Department is tabled to keep Council abreast of projects being undertaken across the Parkes Shire.

ISSUES AND COMMENTARY

This report presents an update on the current major projects within the Parkes Shire being managed or undertaken by Council's Customer, Corporate Services and Economy Directorate. The report outlines work that has been carried out over the past month, together with work to be done in the next month and is provided for the information of Councillors.

The Directorate Major Projects and Current Works Report is appended at *Annexure A*.

Projects listed include:

Project	Status	Comment
Parkes Elvis Festival (PEF) 2026		The 2026 festival has been held. Final pack down, review is underway.
The Community Improvement District (CID) Pilot Program		Engagement is low but project is on track
Fresh Start Program – New Cadets, Apprentices and Trainees		18 new positions approved, recruiting for 7 apprentices and cadet planner.
CiA Live Corporate Software System Upgrade.		Starting soon

LEGISLATIVE AND POLICY CONTEXT

There are no legislative or policy considerations for Council associated with this report.

FINANCIAL IMPLICATIONS

Projects have been allocated funding either from grants or Council funds as provided in the Operational Budget and indicated in the report.

RISK IMPLICATIONS

The Project risk status is indicated by the RAG (Red, Amber, Green) indicators as shown against each project in the report.

COMMUNITY CONSULTATION

Each project may have its own requirements for community consultation or notification in relation to the delivery of the project works.

Customer Corporate Services and Economy
 Major Projects & Current Works - December 2025

Parkes Elvis Festival (PEF) 2026

Project Status (RAG - Report):	Critical (Red) / At Risk (Amber) / On Track (Green)						
	Scope	Budget	Schedule	Resources	Risks	Benefits	
	This month	Total to date ^	Committed / Income Pipeline	Actual + Commitments	Less DNSW Funding for PEF 2027 ^	Totals	Estimated total when works complete
Income	0	485,881	528,950	1,014,831	155,000	859,831	1,093,457
Expenses	0	596,370	524,980	1,121,350	0	1,121,350	1,352,544
Totals (Loss)	0	(101,503)	792	(106,519)	155,000	(261,519)	(259,087)

[^] Note that DNSW partnership funding is for the 2026 and 2027 event however, a larger portion of the funding will be received during the 2025-26 financial year. An adjustment has been made to show the prepaid portion attributable to the 2027 event.

Project Details

The Parkes Elvis Festival 2026 is a major cultural celebration that honours Elvis Presley's legacy while delivering substantial economic and community benefits to the region. Drawing thousands of visitors annually, the festival boosts local tourism and business activity through a diverse program of performances, competitions, workshops, and community events. Its success relies on strong stakeholder engagement, including sponsors, local businesses, artists, and government bodies, alongside a strategic marketing plan aimed at maximizing audience reach through digital and media channels.

Operational excellence is central to the festival's delivery, encompassing logistics, venue management, licensing, and risk mitigation. Coordinated event execution ensures smooth scheduling and staffing, while post-event evaluation provides insights for future improvements. Key outcomes include a vibrant and inclusive program, secured partnerships, effective marketing, and a comprehensive post-event report. The festival not only enhances regional tourism and economic growth but also strengthens cultural identity and community spirit. A wide network of stakeholders—from volunteers, council staff and attendees—plays a vital role in shaping the festival's enduring success.

Task Completed

- Strategic Theme Selected: "Love Me Tender" confirmed as the official 2026 Festival theme, guiding program, brand, and marketing development.
- Stakeholder Debriefs Completed: Post-PEF 2025 debriefs held with major sponsors, delivery partners, and internal teams to inform planning and improvements.
- Project Governance Activated
- Internal Improvement Actions Underway: High-priority recommendations from the Elvis Festival Review are being integrated into delivery planning
- Festival Program Framework Initiated: Over 20 artist and performances currently in the pipeline
- Stakeholder Engagement Initiated: Portfolio Holders, NSW Trainlink, venue managers
- Detailed budget and financial plan developed
- DNSW Event Investment Proposal Submitted
- Sponsorship and Partnership Strategy PEF 2026 developed
- Develop a marketing and promotion strategy
- Procurement workflow
- PEF Website live on 1 July 2025
- Created a Sponsorship and Funding Prospectus
- Festival Launch held and tickets are now on sale
- Volunteer program strategy developed
- Programming for the event now finalised
- Marketing campaign plan submitted to DNSW
- Event Management Plan Finalised


Customer Corporate Services and Economy
 Major Projects & Current Works - December 2025

- All festival assets & merchandise set to print
- Risk Management plan finalised
- Final touches to souvenir program
- Souvenir Program Printed
- Operational Logistics Finalised
- Music Licensing
- All printed assets & merchandise received
- Volunteer roster finalised and induction completed

Tasks forecast to be completed (next steps: 3 months)

- Emergency Management briefing held
- Event Bump-In Begins
- Parkes Elvis Festival held
- Post-event evaluation and debriefs
- Final acquittals and reporting

Current Works

By the time this report is tabled at Council the Elvis Festival will have been fun and done. Some of the information provided is preliminary data. The financial data is incomplete as the staff costs for the festival have not been processed nor has any income from merchandise sales.

Progress ticket sales are listed under 'Income Pipeline' because 123Tix are holding the money until the event is held. Unfortunately, the Rex Hound Dog Express was cancelled due to low sales – the seats were returned to Rex for general sale. The income total *excludes* the ticket fee. Any sponsors listed below have agreed to participate but have not yet been invoiced:

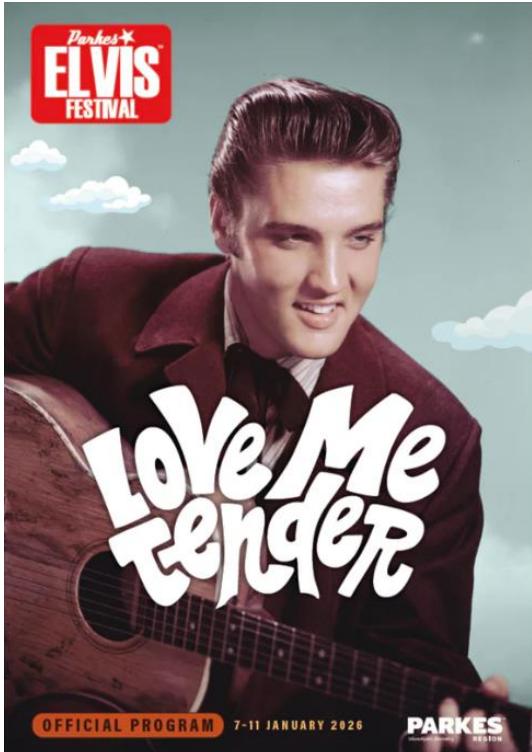
Actual Income Item	Actual
Leagues Club Shows (inc. UETA)	399,215
Miss Priscilla Dinner	14,430
Trainlink Elvis Express	80,775
Rex Hound Dog Express (from 10/11/2025)	0
Camping (council venues)	19,920
Sponsor/Partner (not yet invoiced)	0
Direct Ticket Sales (not through 123Tix)	14,610
Total:	528,950

Customer Corporate Services and Economy
Major Projects & Current Works - December 2025

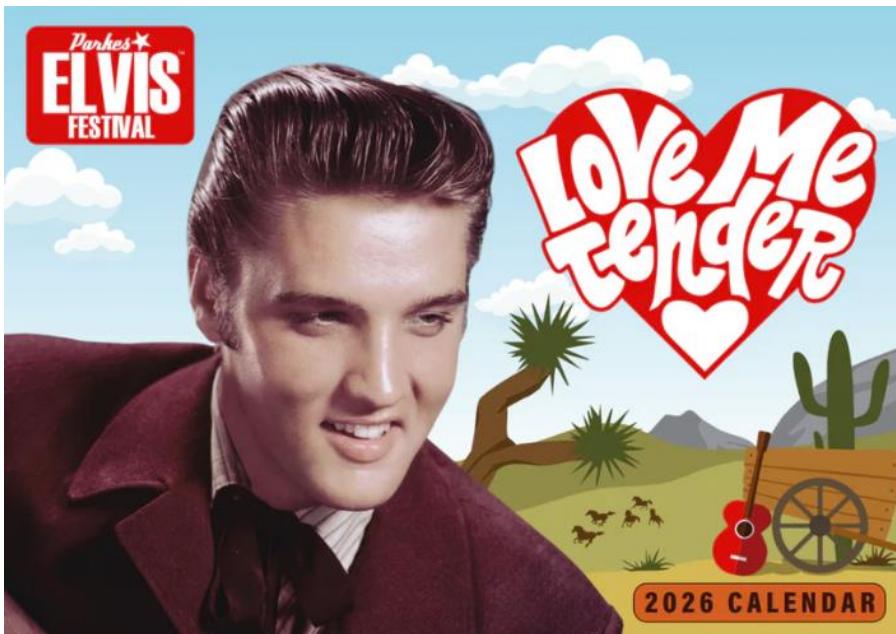


Progress Photos

Souvenir Program Cover



2026 Calendar





The Community Improvement District (CID) Pilot Program

Project Status (RAG - Report):	Critical (Red)/ At Risk (Amber) /On Track (Green)					
	Scope	Budget	Schedule	Resources	Risks	Benefits
Approved Budget	Expenditure this month	Total Expenditure to date	Outstanding Commitments	Actual + Commitments	Estimated total when works complete	
300,000 (Ops)	28,800	201,808	26,182	227,990	300,000	
60,000 (Cap)	0	0	0	0	60,000	

Project Details

The Parkes Community Improvement District (CID) Pilot Program is a NSW Government–funded initiative aimed at testing business-led, place-based revitalisation in the Parkes CBD. Parkes Shire Council is one of a limited number of participants across NSW, with \$360,000 in funding to deliver a comprehensive two-year pilot exploring governance, engagement, planning, branding, and activation.

Scope and Deliverables

The program delivers a blend of non-physical and physical interventions:

Non-Physical Deliverables include

- the development of a **CBD Vibrancy Strategy** (via an external consultant),
- creation of a **governance model**,
- a suite of training and development **workshops for local businesses**, and
- accessible **branding assets** that businesses can adopt and adapt.

Physical Deliverables include

- a **temporary lighting** installation,
- delivery of a **place-based community event**, and
- both **temporary and permanent street closures** assets with vehicle management to support safe, welcoming activations.

Tasks Completed

- Agreement executed by the Recipient and provided to the Agency
- An agreed draft Project Plan (Annexure A) including a list of anticipate expenditures budget.
- Release of RFQ for Strategic Place Plan for Parkes CBD Vibrancy Strategy (non-physical intervention stream).
- Comms Plan Created (relative to upcoming deliverables)
- Milestone 1 data compiled
- Parkes: Small Business Edition's bookings confirmed.
- Evaluation of RFQ completed
- Strategic Planner engaged for CBD Vibrancy Strategy
- Various engagement activities including Naidoc and Homegrown
- Small business workshop marketing
- Initial event planning completed including stage and layout
- Milestone Report 1 data compiled
- Business workshops delivered
- Branding consultant appointed
- Type of temporary bollards determined for street closures
- Preliminary findings report about the CBD Vibrancy strategy completed.
- Completion of Clarinda St and Cooke Park lighting.
- Branding workshops held with Council and the reference group.
- Event stage and layout established.
- Lighting Installation complete



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- Draft Vibrancy Strategy to Council
- Draft Vibrancy Strategy open to public feedback

Tasks forecast to be completed (next steps 1-3 months)

- Community Event planning and delivery within the Parkes CBD
- Redesign of business engagement committee due to low interest
- Grant Milestone reporting
- Elvis 2027 Business Activation Kit development
- Purchase of street closure bollards

Current Works

Engagement has been limited from the business community dictating a need for a pivot away from the standard deliverables. We are in discussions with Transport for NSW in relation to this ongoing.

Engagement with parties for development of Elvis 2027 Business Activation Kit has commenced.

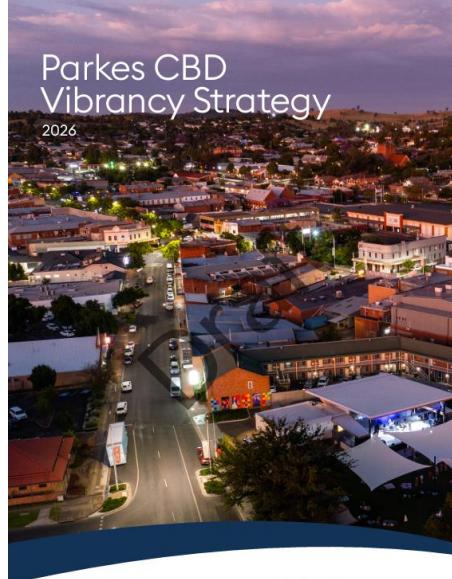
“Brightening Our Brand” activities progressing with Reference Group.

Progress Photos

Images of Cooke Park lights during the Elvis Festival.



Draft CBD Vibrancy Strategy on Public Exhibition.



Customer Corporate Services and Economy
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Fresh Start Program – New Cadets, Apprentices and Trainees (CATs)

Project Status (RAG - Report):		Critical (Red) / At Risk (Amber) / On Track (Green)					
		Scope	Budget	Schedule	Resources	Risks	Benefits
		<i>Approved Budget</i>	<i>This month</i>	<i>Total to date</i>	<i>Outstanding</i>	<i>Estimated total when complete</i>	
Expenditure		389,637	22,814	162,389	227,248	389,637	
Income		389,637	0	116,230	274,678	389,637	

Project Details

The Fresh Start Program (the Program) funding is part of a commitment from the NSW government that was negotiated by the Unions to increase the NSW local government workforce by 15%. Under the Program, \$252.2 million is being invested over six years to provide direct support to local councils across the state in wage support for 1,300 new apprentices, trainees and cadets.

There are four rounds of funding:

- 1 - January 2025
- 2 - July 2025
- 3 - January 2026
- 4 - January 2027

Task Completed

- Round 1 Submission
- Council received provisional approval for 8 positions:
 - Apprentice Plumber - Appointed
 - Apprentice Electrician – On hold
 - Small Plant Apprentice - Appointed
 - Parks and Gardens Apprentice - Appointed
 - Work Health and Safety Trainee - Appointed
 - Concrete Trainee - Appointed
 - Cadet Planner - Appointed
 - Civil Engineer Cadet – On hold
- Round 1 progress report completed 30/3/2025
- Round 2 funding submission completed 31/03/2025
- Council received approval for 3 positions:
 - Finance Trainee - Appointed
 - Works Coordinator Trainee - Appointed
 - Heavy Vehicle Mechanic Apprentice – Appointed – Employee resigned
- Round 1 progress report 2 completed 30/04/2025
- Round 3 funding submission submitted on 31 July 2025 for:
 - 7 x Civil Construction Apprentices – Cert 3 (Plant Operator)
 - 1 x Appointed
- Invoices sent in for grant payment for roles that have been recruited.
- Provisional approval for seven (7) Civil Construction Apprentices received.
- Recruitment for the Civil Construction apprentices – Selection process underway.
- Quarterly claim report completed

Tasks forecast to be completed (next steps: 1 month)

- Quarterly claim report due end of January 2026
- Round 2 recruitment forms due – recruitment update

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- Employees to be appointed by 28/02/2026, otherwise funding will be required to be reapplied for.

Current Works

Recruitment tasks and funding body reports are the primary area of work now. Also preparing to onboard the apprentices. The Heavy Vehicle Apprentice has since resigned and under the funding agreement, the position will no longer funded. Council will need to reapply for the funding in Round 4.

So far, Council has received approval for 18 new trainees, apprentices and cadets. To date:

- 10 roles have been appointed,
 - 1 employee resigned from a role resulting in funding no longer available for said role,
- 1 is on hold considered for reallocation to another department
- 1 is on hold, pending the appointment of a supervising electrician and
- 6 are in a selection process.

Progress Photos

Plumbing Apprentice Lachlan Plummer



Parks and Gardens Apprentice Jim Ramsay

Customer Corporate Services and Economy

Major Projects & Current Works December 2025

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CiA Live - Corporate Software System Upgrade – Stage 2B Property

Due Date	Approved Budget	Expenditure this Month	Total Expenditure to Date	Outstanding Commitments	Estimated Total when Works Complete
30 June 2027	52,000	0	0	0	52,000
Project Status (RAG - Report):		Critical (Red) / At Risk (Amber) / On Track (Green)			
		Scope	Budget	Schedule	Resources Risks Benefits

Project Details

Technology One has introduced an upgrade program, called CiA Live, to move all its existing customers from the older Ci system interface to the newer CiAnywhere browser-based system interface. Technology One is putting most of its R & D effort into the CiA product and sees no future in developing two interfaces. Moving to the CiAnywhere system has provided end users a more user-friendly experience of TechnologyOne products with enhanced performance, a simplified interface, and capability to streamline business processes.

Budget is based on fixed price contract over 5 years, payable annually. Adjustments may be made to the budget for workforce costs once scoping has been completed.

The first part of the project included the upgrade of the Financial based systems and has been completed. The next phase is to upgrade the property and rating systems then followed by the planning and regulatory systems.

Task Completed

- Financial Systems
- Stage 2A of the Property Systems (including customer requests and management)

Tasks forecast to be completed (next steps: 1 month)

- Stage 2B for the rest of the property systems is on hold until Technology One has the resources and software ready to proceed.

Current Works

The project is currently on hold. The schedule will be determined once a kick off meeting has been scheduled after the early adopters have completed their Stage 2B transition. Initial contact with Technology One has been established to restart the project.

Progress Photos

There are no photos available currently.

15.2 REQUEST TO USE PEAK HILL TOWN IMPROVEMENT FUNDS TO PURCHASE A SHIPPING CONTAINER FOR STORAGE AT LINDNER OVAL.

IP&R Linkage: **Pillar:** Leadership

Goal: Our Local Government is open, accountable and representative.

Strategy: Provide open and transparent decision-making and undertake the civic duties of Council with professionalism and integrity.

Author: **Anthony McGrath, Director Customer, Corporate Services and Economy**

Authoriser: **Kent Boyd PSM, General Manager**

Annexures: **A. Email from Peak Hill CCC requesting funds to purchase a storage container.** [Download](#)

RECOMMENDATION

That Council:

1. Approve the allocation of up to \$5,000 from the Peak Hill Town Improvement Fund Reserve towards the cost to supply and installation of a storage container at Lindner Oval.

BACKGROUND

Parkes Shire Council ("Council") is guided by the advice provided by the various Community Consultative Committees ("CCC") in determining the most appropriate projects to be included in their Town Improvement Fund ("TIF") Allocations, however, the final decision concerning the expenditure of the funds remains with Council.

ISSUES AND COMMENTARY

The Peak Hill Community Consultative Committee Inc ("CCC") has met and discussed the following projects in relation to the Peak Hill community.

Lindner Oval Storage Container

At their meeting held on 22 December 2025, the CCC discussed a request from the Peak Hill Roosters Football Club ("the Club") to assist them to purchase and install a storage container at Lindner Oval. The CCC has now written to Council (Annexure A) to request that the storage container be funded through the Peak Hill Town Improvement Reserve. The Club had applied for a Sports Grant for the \$9,196 container and subsequently received a granted of \$4,500, leaving a \$4,696 shortfall. The club advised that it was a single use watertight 40' container and that they have been working with Council's operations team to find a suitable location at Lindner Oval. The container will be large enough for the other sporting groups to also use the container for storage.

LEGISLATIVE AND POLICY CONTEXT

Section 405 of the Local Government Act 1993 ("the Act") states that Council must have an Operational Plan, which includes a detailed annual budget, detailing the activities to be engaged as part of the Delivery Program for that year. In addition, that plan must be publicly exhibited.

Council must vote to allocate funds from its reserves for projects not listed in its Operational Plan in accord with the Financial Reserves Policy.

FINANCIAL IMPLICATIONS

When the club sort an updated quote from the supplier, the cost of supply and installation of a single use watertight storage container with an access door and window had increased to \$9,900, which

was double the original quote supplied with the sports grant application. The Club received \$4,500 in sports grants and have requested that the shortfall be met from the Peak Hill Town Improvement Reserve. The request to provide up to \$5,000 ensures that a contingency is available for any associated operational costs with the placing of the container at Lindner Oval. The Reserve currently has an uncommitted balance of \$145,121. The funds are to be paid direct to the supplier on invoice.

RISK IMPLICATIONS

Compliance: The adoption of the recommendations for the report will ensure that Council will comply with section 356 of the Act and allow the transfer of funds from its reserves to support the project in accord with its Financial Reserves Policy.

COMMUNITY CONSULTATION

The Peak Hill CCC is recognised by Council as the peak consultative body for the Peak Hill community and surrounding areas. The Peak Hill CCC has met and agreed to formally endorse the allocation of funding from the Peak Hill TIF.



Peak Hill Football Club

From PeakHillCCC <PeakHillCCC@parkes.nsw.gov.au>

Date Wed 14/01/2026 1:17 PM

To Anthony McGrath <Anthony.McGrath@parkes.nsw.gov.au>

Cc Susie Collett [REDACTED] Denise Schnitger [REDACTED]

Hi Anthony

At our last meeting we passed the motion to put \$5000 towards the purchase of a shipping container for the Football Club with funds to come out of TI money. The funds are to go directly to the purchaser and not to the Football Club themselves.

Thank you.

Margaret Edwards

Peak Hill CCC

Secretary

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15.3 PURPLE FLAG AND SPECIAL ENTERTAINMENT PRECINT ACCREDITATION**IP&R Linkage:** **Pillar:** Community**Goal:** Our community is safe, active and healthy.**Strategy:** Deliver and support services, programs, and initiatives to promote community safety including safeguarding all children, reduce crime and anti-social behaviour.**Author:** **Hamish Ritchie, Economic Development Specialist****Authoriser:** **Anthony McGrath, Director Customer, Corporate Services and Economy****Annexures:** **Nil**

RECOMMENDATION

That Council:

1. Endorses the establishment of a **Special Entertainment Precinct (SEP)** within the Parkes CBD, covering the same boundary as the Community Improvement District (CID), focused on Clarinda Street and Cooke Park, bounded by Bogan Road (west), Mitchell Street (north), Jansen Lane (east), and southern streets including Grenfell, Lachlan, May, and Clarinda Streets near the railway station.
2. Commits to establishing a **Special Entertainment Precinct Working Group (PWG)**, comprising core Council staff from Economic Development and Events, overseen by the Director Customer, Corporate Services & Economy, with flexibility to include relevant stakeholders (e.g., hospitality, retail, community representatives) as required.
3. Commits to **investigating Purple Flag accreditation** for the same boundary as the SEP to embed principles of safety, diversity and excellence in night-time precinct management.

BACKGROUND

The Parkes CBD Vibrancy Strategy 2026, currently on public exhibition, identifies a strong community desire for more activities, extended trading hours, and reasons to spend time in the CBD, including options for youth. Nightlife has been highlighted as a key opportunity to achieve these outcomes.

A Special Entertainment Precinct (SEP) provides a structured framework to support live entertainment, extended trading hours, and sound management, while reducing regulatory complexity for venues and businesses. It aligns with Council's strategic intent to create a vibrant, diverse CBD offering that attracts visitors and supports local economic growth.

Purple Flag accreditation complements this approach by providing an internationally recognised benchmark for safety, diversity and quality in night-time precincts, reinforcing Parkes as a welcoming and well-managed destination. All aspects we would be seeking to include in any area night attraction area in the Parkes Shire Council.

ISSUES AND COMMENTARY**Why We Are Proposing This**

We want to build a CBD that is vibrant, safe, and diverse. One that offers more activities, extended trading hours, and reasons for people to spend time in the heart of Parkes. Embedding the principles of a Special Entertainment Precinct (SEP) and Purple Flag early ensures that every improvement we make under the CBD Vibrancy Strategy moves us closer to best practice standards. Rather than

retrofitting later, this approach means our designs, activations, and governance will naturally align with what makes a successful night-time precinct. Purple Flag accreditation fits perfectly with these goals, providing a framework to guide our progress and help us achieve excellence. By working towards these objectives step by step, we position Parkes to be ready for formal recognition when the time comes because we will have designed for it from the start.

What This Involves

Council's commitment at this stage is strategic. It includes endorsing the SEP boundary (aligned with the Community Improvement District, which in turn aligns to the current CBD and extended areas), establishing a Special Entertainment Precinct Working Group (SEPWG), and committing to investigate Purple Flag accreditation. The SEPWG will comprise core Council staff from Economic Development and Events, overseen by the Director Customer, Corporate Services & Economy, with flexibility to include relevant stakeholders, such as hospitality, retail, and community representatives, when specific initiatives are considered. Additional costs will be minimal because these objectives align directly with the CBD Vibrancy Strategy and other strategic priorities such as the Liveability Strategy. Purple Flag will act as a **best-practice framework**, helping ensure our work meets high standards without duplicating effort.

Benefits for Parkes

Embedding SEP and Purple Flag principles early will ensure the CBD evolves with safety, diversity, and vibrancy at its core. This proactive approach positions Parkes to achieve long-term objectives without costly retrofits. Benefits include greater certainty for businesses and residents, incentives for venues hosting live entertainment, activation of public spaces, and improved perceptions of safety. Using Purple Flag as a guiding framework ensures our planning and activation meet internationally recognised standards, boosting confidence among visitors and investors. Together, these initiatives support Council's vision for a thriving CBD that attracts external spend, strengthens the local economy, and enhances community wellbeing.

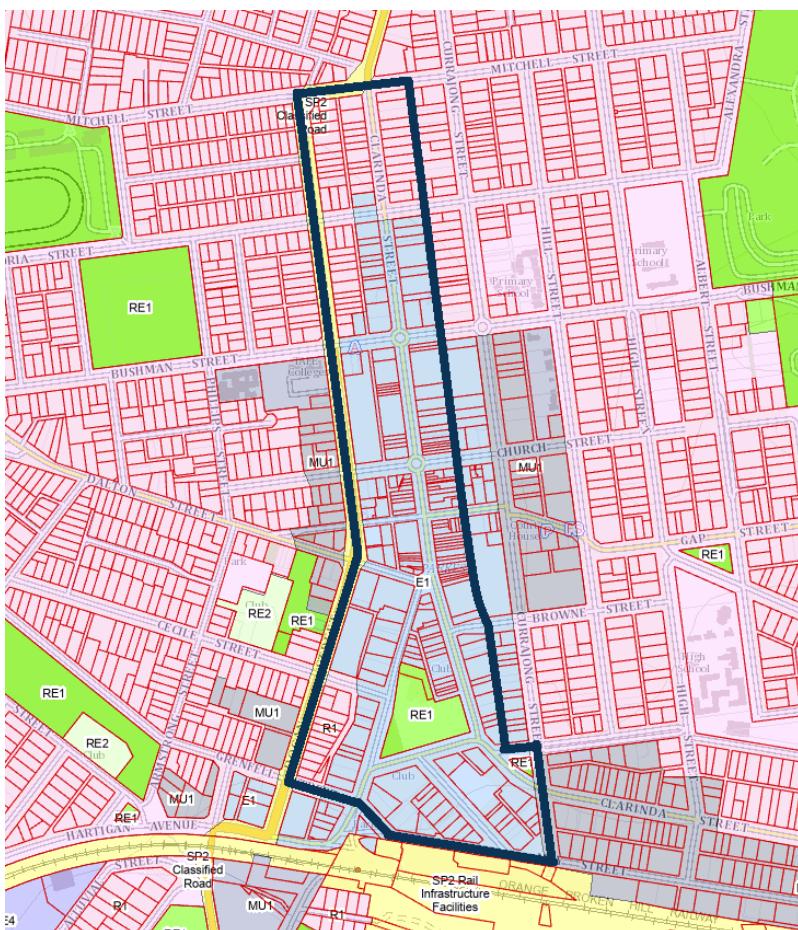


Figure 1. Proposed SEP Area

LEGISLATIVE AND POLICY CONTEXT

SEPs are established under **Section 202 of the Local Government Act 1993** and must comply with the NSW Special Entertainment Precinct Guidelines.

Purple Flag accreditation is an internationally recognised program administered by the Office of the 24-Hour Economy Commissioner.

FINANCIAL IMPLICATIONS

Funding for activities such as sound management frameworks and trading hour reviews will be considered as part of future budget allocations and prioritisation of initiatives under the CBD Vibrancy Strategy 2026.

Commitment to SEP and Purple Flag principles will have **minimal operational impact**, as these ambitions align with objectives Council is already pursuing through the CBD Vibrancy Strategy and complementary strategies. The primary additional requirement will be coordination through the Special Entertainment Precinct Working Group. This group is expected to meet for approximately **one hour per month** as a standard commitment, with flexibility to increase meeting time when specific initiatives are under consideration. This approach ensures effective oversight and collaboration without imposing significant new demands on staff resources.

RISK IMPLICATIONS

Governance

Long term, SEP's requires clear precinct management planning and compliance frameworks to ensure sound regulation of trading hours and entertainment activity.

Mitigation:

- Establish the Special Entertainment Precinct Working Group (SEPWG) for oversight and coordination.
- Use Purple Flag principles as a best-practice guide to strengthen governance and operational standards.

Community Expectations

Ongoing engagement will be essential to manage expectations around trading hours and activation.

Mitigation:

- Communicate that this is a staged approach focused on embedding principles early and working progressively toward long-term objectives.
- Decisions on specific initiatives, such as extending retail trading hours, will be made through **consultation and co-design with stakeholders**. The SEPWG will scale up to include relevant representatives (e.g. retail, hospitality, community) for each activation idea, ensuring changes reflect shared priorities and build confidence in Council's collaborative approach.

COMMUNITY CONSULTATION

Early engagement through the CBD Vibrancy Strategy has informed this proposal. No formal community consultation is required at this stage. Future decisions under the SEP framework will be made through **voluntary consultation and co-design with stakeholders** when specific initiatives are considered. For example, if Council explores extending retail trading hours, the Special Entertainment Precinct Working Group will scale up to include retail representatives and work collaboratively to agree on an approach that reflects shared priorities. This ensures transparency, flexibility, and strong community ownership of outcomes without imposing unnecessary consultation requirements upfront.

This proposal will adopt a staged consultation model to ensure engagement remains targeted and meaningful. Initial concept development will be led internally by Council to establish a clear foundation. As projects progress, consultation will expand through existing channels such as advisory committees and reference groups, enabling early input from community representatives. Further refinement will involve broader workshops and, where necessary, the formation of new industry-specific groups or outreach to sector stakeholders. This incremental approach balances efficiency with inclusivity, ensuring that consultation grows in proportion to project complexity and impact while maintaining a focus on quality, relevance, and shared ownership.

16 REPORTS OF THE DIRECTOR INFRASTRUCTURE AND SUSTAINABILITY

16.1 MAJOR PROJECTS AND CURRENT WORKS - INFRASTRUCTURE & SUSTAINABILITY - DECEMBER 2025

IP&R Linkage: Pillar: Leadership

Goal: Our Local Government is open, accountable and representative.

Strategy: Effectively collaborate, engage, and communicate with our community to inform decision making and promote services, projects and initiatives.

Author: Kristine Thacker, Business Support Officer

Authoriser: Andrew Francis, Director Infrastructure and Sustainability

Annexures: A. Infrastructure - Major Projects & Current Works [↓](#)

RECOMMENDATION

That Council:

1. Receive and note the Infrastructure and Sustainability Major Projects and Current Works Report for December 2025, appended at *Annexure A*.

BACKGROUND

A monthly status report of Major Projects and Current Works within Parkes Shire Council's Infrastructure and Strategic Futures directorate is tabled to keep Council abreast of projects being undertaken across the Parkes Shire.

ISSUES AND COMMENTARY

This report presents an update on the current major projects within the Parkes Shire being managed or undertaken by Council's Infrastructure and Strategic Futures Department. The report outlines work that has been carried out over the past month and is provided for the information of Councillors. The Major Projects and Current Works Report is appended at *Annexure A*.

LEGISLATIVE AND POLICY CONTEXT

There are no legislative or policy considerations for Council associated with this report.

FINANCIAL IMPLICATIONS

Projects have been allocated funding either from grants or Council funds as provided in the 2025/2026 Operational Budget.

RISK IMPLICATIONS

The Project risk status is indicated by the RAG (Red, Amber, Green) indicators as shown against each project in the report.

COMMUNITY CONSULTATION

Each project may have its own requirements for community consultation or notification in relation to the delivery of the project works.

CONCLUSION

The Major Projects and Current Works Report, appended at *Annexure A*, provides Council with a briefing on major projects and works underway within the organisation's Infrastructure and Strategic Futures directorate. It is recommended that Council formally resolve to receive and note the report.

Infrastructure & Sustainability
 Major Projects & Current Works – December 2025

Regional Recovery Project (RRP-002) - Water Security Project

Due Date	Approved Budget	Expenditure this month	Total Expenditure to date	Outstanding Commitments	Estimated total when works complete
31/12/2026	\$14,912,518	\$8,537.73	\$1,090,742	\$380,718	\$14,912,518
Akuna Road Pump Station	\$6,405,010.00	\$29,098.29	\$495,066	\$194,820	\$6,405,010.00
New Eugowra Road Pump Station	\$7,361,961.00	\$11,480.31	\$575,663	\$116,193	\$7,361,961.00
Akuna Road Pump Station Solar System	\$186,387.00	\$14,704.18	\$66,958	\$41,980	\$186,387.00
Akuna Road High Voltage	\$286,387.00				\$286,387.00
New Eugowra Road High Voltage	\$672,774.00				\$672,774.00

*PLEASE NOTE – Figures as at 31/12/2025

Project Status (RAG - Report):

Critical (Red) / At Risk (Amber) / **On Track (Green)**

Budget	Resources	Schedule	Risks	Scope	Benefits
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Project Details

The Project Implementation Phase of Parkes Shire Council's, Parkes Water Security Program Package 2A - Regional Recovery Partnership is progressing, the scope of works includes:

- Akuna Road Pump Station
- New Eugowra Road Pump Station
- Akuna Road Pump Station Solar System
- Akuna road high voltage
- New Eugowra road high voltage package

Task Completed

Infrastructure & Sustainability
Major Projects & Current Works – December 2025



- **Tender for the HV and the Solar published and submissions have been received**
- **Preferred tenderer selected for the pump stations and negotiations ongoing**
- **Tender published and submissions evaluated for the pump stations**
- Concept designs completed.
- Preliminary environmental assessments completed.
- No NWG funding is now required for the RRP project.
- Gap analysis completed on the GHD Detail Designs to be able to progress the project.
- Action Plan developed to uplift the current Detail Design to IFT / IFC.
- DGP Water has been engaged to uplift the current designs to IFT / IFC.
- Roadmaps have been refreshed for the Environmental & Planning Approvals and Access / Construction Easement Acquisitions.
- Capital Intensity process completed, including a Level 3 budget estimate review, Minimum Via Capital Cost (MVCC) process, and CAPEX planning.
- Project Control Group meeting with Stakeholders held in August 2025.
- Complete Minor Works Review of Environmental Factors (MW REFs) based on updated designs and funding arrangements.
- Complete Activity 7 Milestone actions.
- Design for pump station completed
- Request for Tender for the Akuna Road and New Eugowra Road Pump Stations has been submitted on Tenderlink
- Design for the Akuna road solar and Akuna road & New Eugowra Road pump station high voltage (HV) complete. However, Essential Energy approval still pending for HV.
- Request for Tender for the Akuna Road solar has been submitted on Tenderlink

Project Control Group (PCG) meeting with Stakeholders held in 30th Oct, 2026 and next is planned for Dec 2026.

**Tasks forecast to be completed (next steps: 1-3 months)**

- **Tender evaluation and council report (in Feb) to be submitted for solar and high voltage package**
- **Site mobilisation for both sites by mid Feb 2026**
- **Negotiations to be completed by end of Jan 2026**
- Evaluation of tender submissions be completed by 25/11/25
- Milestone Activity 8 to be completed 28/11/25
- Submission of Milestone Activity 8 to be completed by 19/12/2025
- Tender documents to be online (Tenderlink) planned before 21st Nov, 2026 for HV construction
- Procurement of voltage regulator for New Eugowra Road pump station.

Progress Photos

Nil photos



Safe & Secure - Water Security Project

Due Date	Approved Budget	Expenditure this month	Total Expenditure to date	Outstanding Commitments	Estimated total when works complete
15/12/2027	\$39,170,000	\$11,826.31	\$2,664,809	\$233,984	\$61,266,245*
Eugowra Road Pump Station Pipeline	-	\$25,016.25	\$2,116,629	\$215,701	To be confirmed
Akuna Road Pump Station Pipeline	-	\$0	\$564,000	\$5,843	To be confirmed
New Eugowra Road Pump Station Solar	-	\$0	\$60,296	\$0	To be confirmed

*PLEASE NOTE – Figures as at 31/12/2025

Project Status (RAG - Report):	Critical (Red) / At Risk (Amber) / On Track (Green)					
	Scope	Budget	Schedule	Resources	Risks	Benefits

Project Details

The Project Implementation Phase of Parkes Shire Council's, Parkes Water Security Program is progressing with the support of the SSWP426 Funding.

The scope of works includes:

- The 35km pipeline duplication from the New Eugowra Road Pump Station (NERPS) to the Raw Water Storage Lagoon (RWSL), capacity was determined at 400L/s in the 2023 IWCM.

Task Completed

- **Procurement strategy and schedule have been updated and submitted to the grant body for information**
- **Design resource has been locked in to progress the design to IFT (issued for tender)**
- Survey has been completed from the LRP to the RWSL.
- Progressing an Early Contractor Involvement (ECI) / Request for Information (RFI) process to better understand market status.
- Letters sent to Landowners providing project update.
- Specific communication with residents and landowners to address any specific enquiries and interests.
- Responses to NWG RFIs have been completed.
- Gap analysis completed on the GHD Detail Designs to be able to progress the project.
- Action Plan developed to uplift the current Detail Design to IFT / IFC.
- Roadmaps have been refreshed for the Environmental & Planning Approvals and Access / Construction Easement Acquisitions.
- Capital Intensity completed, including a Level 3 budget estimate review, Minimum Via Capital Cost (MVCC) process, and CAPEX planning.
- Request for Quotes to further the design to Issue for Tender (IFT) out to market. End date by 15th Nov, 2026

Tasks forecast to be completed (next steps: 1-3 months)

- Engagement with mines and other stakeholders like NWG ongoing to make sure the project can be funded.
- Estimate of the budget required for the complete package to be revisited
- Preparation of the tender packages (4) as per procurement strategy
- Review of deed, milestones and key dates

Infrastructure & Sustainability
 Major Projects & Current Works – December 2025


- Work on procurement of material to be undertaken simultaneously with the design. This is for the pipeline between Eugowra Rd Pump Station to Akuna Rd Pump Station and Akuna Rd Pump Station to water treatment plant (WTP).
- Critical review of the budget to be done before the procurement of material.

Progress Photos

Nil

Boardwalks and Bird Hides: Elevating Parkes Wetlands

Due Date	Approved Budget	Expenditure this month	Total Expenditure to date	Outstanding Commitments	Estimated total when works complete
31/01/2027	\$1,887,476	\$4,264.41	\$81,545.62	\$48,273.87	\$1,887,476
Project Status (RAG - Report):		Critical (Red) / At Risk (Amber) / On Track (Green)			
		Scope	Budget	Schedule	Resources Risks Benefits

Project Details

This project will activate Parkes Wetlands into a vital ecological site that will also provide a new recreational and tourism offering for the Parkes community. This project will further allow the wetlands to support native wildlife, provide infrastructure for residents and visitors to enjoy the space, support local/regional/global biodiversity, and increase liveability of the region. By transforming the site into an immersive, multipurpose aquatic space, Parkes Wetlands will be ideal for birdwatching, active and passive recreation, outdoor education, citizen science, and conservation research.

Key deliverables:

- Construction and installation of two double-story bird-hides and an aquatic boardwalk
- Habitat creation including revegetation and nesting box installation
- Design and installation of interpretive signage around the wetlands
- Commissioning and installation of sculptural public artwork.

Tasks Completed

- Place tubestock order for 2025
- Engage consultant to design aquatic boardwalk (concept design)
- Release RFQ for project management (specifically for boardwalk and birdhides construction)
- Project Manager engaged
- Stakes and guards ordered for 2025 / 2026 revegetation activities
- Contractor engaged for 2025 revegetation activities and preliminary works undertaken
- Contractor engaged for nest box supply and installation
- Quote sought for hollow augmentation activities
- Risk Assessment Workshop for boardwalk
- 2025 revegetation works undertaken
- Place tubestock order for 2026
- Finalise survey, drawings, and concept designs of boardwalk/birdhides for tender docs
- Develop and release RFI for public artwork
- Develop/release tender docs for design / fabrication / installation of bird hides and boardwalk
- Nest box installation complete
- Assess RFT submissions for boardwalk and bird hides
- Council Report re boardwalk and bird hides RFT recommendation
- Award boardwalk and bird hides design / fabrication / installation contract/s
- Assess and award public artwork EOI submissions

Infrastructure & Sustainability
Major Projects & Current Works – December 2025



Tasks forecast to be completed

- Work with contractor re bird hides and boardwalk final design, and manage prelim works
- Work with artists on artwork locations and other preliminary considerations
- Develop content and artwork/imagery for interpretive signage
- Preliminary works for 2026 revegetation activities

Progress Photos

Nil

17 REPORTS OF THE DIRECTOR OPERATIONS

17.1 MAJOR PROJECTS AND CURRENT WORKS - OPERATIONS - DECEMBER 2025

IP&R Linkage: **Pillar:** Leadership

Goal: Our Local Government is open, accountable and representative.

Strategy: Effectively collaborate, engage, and communicate with our community to inform decision making and promote services, projects and initiatives.

Author: **Kristine Thacker, Business Support Officer**

Authoriser: **Sharon Ross, Acting Director Operations**

Annexures: **A. Operations - Major Projects & Current Works - December 2025** [Download](#)

RECOMMENDATION

That Council:

1. Receive and note the Operations Major Projects and Current Works Report for December 2025, appended at *Annexure A*.

BACKGROUND

A monthly status report of Major Projects and Current Works within Parkes Shire Council's Operations Department is tabled to keep Council abreast of projects being undertaken across the Parkes Shire.

ISSUES AND COMMENTARY

This report presents an update on the current major projects within the Parkes Shire being managed or undertaken by Council's Operations Department. The report outlines work that has been carried out over the past month and is provided for the information of Councillors.

The Major Projects and Current Works Report is appended at *Annexure A*.

LEGISLATIVE AND POLICY CONTEXT

There are no legislative or policy considerations for Council associated with this report.

FINANCIAL IMPLICATIONS

Projects have been allocated funding either from grants or Council funds as provided in the 2025/2026 Operational Budget.

RISK IMPLICATIONS

The Project risk status is indicated by the RAG (Red, Amber, Green) indicators as shown against each project in the report.

COMMUNITY CONSULTATION

Each project may have its own requirements for community consultation or notification in relation to the delivery of the project works.

CONCLUSION

The Major Projects and Current Works Report, appended at *Annexure A*, provides Council with a briefing on major projects and works underway within the organisation's Operations Department. It is recommended that Council formally resolve to receive and note the report.

Operations
 Major Project & Current Works – December 2025


Project # 500095

Budget as at: 15 January 2026

Peak Hill Baldry Road – Stage 2

Due Date	Original Budget	Expenditure this month	Total Expenditure to date	Outstanding Commitments	Estimated total when works complete
October 2026	\$7,760,000	\$188.97	\$3,662,857	\$1,323	\$7,760,000

Description of the Project

The project involves widening and overlay of the existing unsealed pavement with bitumen sealing and improvements of longitudinal and cross drainage upgrades and other road safety related issues for approx. This is the next stage of the total project out of the original 15km we have 10.5km length remaining to provide access for Higher Productivity Vehicles.

Task Completed

- Council has received advice in relation to additional funding for the Baldry Road (Peak Hill Road Upgrade – Part 2), however Council will have to fund an 73:27 funding split between the Australian Government and Council. While this increases the overall project funding, it also results in a higher financial contribution from Council. Council will further engage with the funding body to question the funding split.
- A support letter to the Local Member has been drafted regarding the revocation of National Park land for the Peak Hill–Baldry Road Safety Upgrade to assist with the assessment of our submission. Design drawings were provided to illustrate the proposed road alignment and the extent of encroachment through the switchback area, assisting ongoing discussions with National Parks.

Tasks forecast to be completed (next steps: 1-3 months)

- Council has received advice from the funding body regarding project funding arrangements.
- Council will continue discussions with the funding body in relation to Council's co-contribution.
- Delivery of Baldry Stage 2 has been impacted by changes to the Capital Works Program, with construction now anticipated to commence in early 2026, subject to operational priorities; due to unresolved land acquisition, works will initially be limited to the National Park boundary.
- Ongoing engagement with National Parks is underway to progress the land acquisition required for the switchback realignment.

Progress Photos

Nil

Operations
Major Project & Current Works – December 2025


Project # 600142

Budget as at: 15 January 2026

Realignment and New Bridge at Graddle Creek, The McGrane Way

Due Date	Approved Budget	Expenditure this month	Total Expenditure to date	Outstanding Commitments	Estimated total when works complete
August 2026	\$8,143,655	\$113,037.66	\$587,877	\$2,264,549	\$8,143,655

Description of the Project

The works include construction of a bridge with a length of 45m with a width of 9m. The bridge will be constructed of prefabricated concrete sections to be assembled on site.

The bridge will remove the need to cross the creek on a low-level causeway. Road realignment on either side of the bridge will eliminate issues currently caused by the tight dog-leg turn where the crossing is currently located. Unbound granular pavement DGB 20 with 7/14mm seal will be laid 455m to the west of the bridge and 1420m to the east of the bridge. Road width will be 8.5m. AC 14 will be laid for approaches to the bridge. Bridge construction and road realignment confirmed to Australian roads guide and to bridge technology standards.

Task Completed (last month)

- Construction of piers
- Completion of bridge abutments
- Started on the construction on western headstock of bridge

Tasks forecast to be completed (next steps: 1-3 months)

- Start the construction of the road approaches to the bridge
- Plank manufacture
- Completion of bridge
- Installation of culvert at the Curra Lane and McGrane Way intersection

Progress Photos


Operations
Major Project & Current Works – December 2025



Operations
 Major Project & Current Works – December 2025


Project # 600277

Budget as at: 15 January 2026

New Facility for NSW SES Parkes Unit

Due Date	Approved Budget	Expenditure this month	Total Expenditure to date	Outstanding Commitments	Estimated total when works complete
April 2026	\$4,810,530	\$529,339	\$2,033,371	\$1,861,693	\$4,810,530

Description of the Project

The existing SES facility in Parkes, situated on the corner of Clarke and Alluvial streets is outdated, undersized for today's demands on the services and was also flood affected in recent natural disasters. The new proposed facility to be situated at lot 4 Boyd Circuit, Parkes will provide the SES the required headquarters to respond to any natural disasters in a timely manner

Task Completed

- Bulk earthworks and stormwater
- Concrete footings and slab on ground
- On site installation of structural steel and lightweight frames
- Roofing and cladding
- Rough in of services
- Waterproofing of wet areas
- Tiling

Tasks forecast to be completed (next steps: 1-3 months)

- Install glazing
- Wall and ceiling linings
- Fit off
- Joinery install
- Painting
- Floor finishes
- External concrete
- Landscaping
- Commissioning

Operations
Major Project & Current Works – December 2025



Progress Photos



Operations
 Major Project & Current Works – December 2025


Project # 600086

Budget as at: 15 January 2026

Mitigation works to reduce Main Street flooding for Parkes CBD - Stage 1A
Croaker Park Detention Basin

Due Date	Original Budget	Expenditure this month	Total Expenditure to date	Outstanding Commitments	Estimated total when works complete
Dec 2025	\$1,744,759 (Funded through R4R)	\$131,767	\$1,757,369	\$23,948	\$1,744,759

Description of the Project

This project involves the implementation of key flood mitigation measures aimed at reducing the impact of overland flow within the Parkes Central Business District (CBD), particularly along Main Street. The scope of works includes the following components:

Detention Basin Construction – "Croaker Basin":

- Construction of a new detention basin designed to capture and temporarily store stormwater runoff from the surrounding catchment.
- Integration of the basin with surrounding drainage systems to improve stormwater management capacity.

Surface Drainage Works:

- Construction of surface flow paths to intercept and direct overland flow into Croaker Basin.
- Works will extend to the entry points of North Parkes Oval and Pioneer Oval.
- Reprofiling and reshaping of the access road to Spicer Oval to support redirection of overland flow toward the basin.

These combined works aim to reduce flooding risk, improve public safety, and increase the resilience of Parkes CBD to future storm events.

Task Completed

- Fencing to be finalised
- Service relocation in the intersections completed
- Hydroseeding at the basin
- Drainage surface works at Croaker basin
- Side road construction between Spicer and Pioneer Ovals
- Side road construction between Spicer and Pioneer Ovals
- Seal the access track after reshaping

Tasks forecast to be completed (next steps: 1-3 months)

- Project completed

Operations
Major Project & Current Works – December 2025



Progress Photos



Operations
 Major Project & Current Works – December 2025


Project # 600086

Budget as at: 15 January 2026

Mitigation works to reduce Main Street flooding for Parkes CBD - Stage 1A
Victoria & Clarinda Street Intersection Upgrade

Due Date	Approved Budget	Expenditure this month	Total Expenditure to date	Outstanding Commitments	Estimated total when works complete
31/12/25	\$939,485 (Funded through R4R) \$325,515 (funded through FAGS)	\$155,323	\$533,645	\$535,848	\$1,265,000

Description of the Project

This project involves the implementation of key flood mitigation measures aimed at reducing the impact of overland flow within the Parkes Central Business District (CBD), particularly along Main Street. The scope of works includes the following.

Stormwater Diversion Roadworks – Victoria Street:

- Roadworks along Victoria Street to redirect stormwater away from the Parkes CBD.
- Stormwater will be diverted eastward toward Bogan Street, reducing pressure on existing drainage within the CBD.
- Surface drainage improvements at the intersection of Victoria Street and Currajong Street.
- Additional drainage works at the intersection of Victoria Street and Clarinda Street to support the overall flood mitigation strategy.

These combined works aim to reduce flooding risk, improve public safety, and increase the resilience of Parkes CBD to future storm events.

Task Completed (last month)

- Profiling of the road surface has been completed, and the subgrade has been stabilised.
- All kerb works have been finalised, with concrete infill completed in mid-December.
- Driveway levels were modified to ensure stormwater overland flow remains within the road corridor, preventing flooding of private properties.
- Road surface works at the Victoria and Clarinda Street intersection were completed, including lowering the road crown to contain stormwater within the roadway.
- Asphalt was laid through the intersection
- Verge shaping was completed to ensure overland stormwater flows remain within the road corridor, reducing impacts on nearby private properties
- Double coat seal was applied to the Victoria Street east at the end of December, prior to reopening the road on the 12th of December

Tasks forecast to be completed (next steps: 1-3 months)

- Linemarking to be completed
- Concrete medians to be installed

Progress Photos

Nil

Operations
 Major Project & Current Works – December 2025


Project # 600229

Budget as at: 15 January 2026

Enabling Infrastructure for New Housing Development - Stage 1 Rose Street Parkes

Due Date	Approved Budget	Expenditure This Month	Total Expenditure To Date	Outstanding Commitments	Estimated Total When Works Complete
Dec 2025	\$3,723,545	\$232,171	\$703,710	\$2,555,064	\$3,723,545

Description of the Project
Stage 1 Current Project (Lots 12-15 and 26-30)

Deliver 9 lots on the with the existing infrastructure in the area along the frontages of rose street and Ainsworth Street

- Obtain DA mod for stage 1 of the subdivision (lots 12-15 and 26-30)
- Complete detailed design and obtain subdivision works certificate
- Construct the OSD for the full subdivision if funding permits
- Upgrade any sewer or potable water to services for the all the lots
- Construct other utilities required e.g. power, lighting, NBN and inter-allotment drainage for stage 1
- Construct other retaining walls/ swales in future stages to direct flows to the OSD
- Construct footpaths and landscaping in accordance with urban design plan

Stage 2 – Future Works (Lots 1-11 and 16-21)

- Construct the new roads and infrastructure
- Construct remaining utilities to service the lots e.g. power, lighting, sewer, water, NBN and inter-allotment drainage
- Construct remaining retaining walls for stage 2
- Earthworks for remaining lots
- Footpaths and landscaping

Task Completed (Last Month)

- Casting of all required retaining wall components
- Obtain SWC
- Tender and engage civil contractor
- Set establishment
- Remove trees

Tasks Forecast To Be Completed (Next Steps: 1-3 Months)

- Bulk earthworks
- Commence sewer, stormwater and water pipe line works
- Commence retaining wall foundations and footings

Operations
Major Project & Current Works – December 2025



Progress Photos



Operations
Major Project & Current Works – December 2025



Operations
 Major Project & Current Works – December 2025


Project # 600193

Budget as at: 15 January 2026

Bogan Road Upgrade – Remote Roads Pilot Program

Due Date	Approved Budget	Expenditure this month	Total Expenditure to date	Outstanding Commitments	Estimated total when works complete
Dec 2025	\$3,986,000	\$104,763	\$3,890,333	\$54,480	\$3,986,000

Description of the Project

Extension of seal for approximately 4kms including horizontal and vertical alignment improvements, upgrade of 3 causeways to improve freight efficiency and HML access and resheet 16kms unsealed road to improve drainage, horizontal and vertical alignment and pavement profile.

Task Completed (last month)

- Resheeting of 12km has been completed
- Seal of approximately 4km has been completed
- Completion of two of the three culvert/causeway completed
- 3 cell culvert and causeway build
- Causeway to be built over 3 cell culverts
- Seal the approaches to the bridge
- Re-sheeting on remainder 4km
- Table drain surface works
- Install an additional culvert to drain a trapped low point

Tasks forecast to be completed (next steps: 1-3 months)

- This project is now complete.

Progress Photos


Operations
Major Project & Current Works – December 2025



17.2 WAIVING OF LANDING FEES FOR RA AUS EVENT AT PARKES REGIONAL AIRPORT 27-29 MARCH 2026**IP&R Linkage:** **Pillar:** Economy**Goal:** Our Shire is an attractive destination to live, work, visit and invest.**Strategy:** Support our visitor economy through promotion of our Shire, supporting and delivering local events, and enabling the continuation of the iconic Elvis Festival.**Author:** **Sharon Ross, Manager Facilities****Authoriser:** **Michael O'Shannessy, Acting Director Operations****Annexures:** A. Request from RA Aus for Landing Fees Exemption [↓](#)**RECOMMENDATION**

That:

1. Council endorse the RA Aus Fly'n For Fun Weekend to be held on 27-29 March 2026 at Parkes Regional Airport subject to provision of appropriate insurances and approvals.
2. Council waive landing fees for all aircraft under 2 tonnes for the duration of the RA Aus Fly'n For Fun weekend of 27-29 March 2026.

BACKGROUND

Following the successful Recreation Aviation Australia (RA Aus) Fly-In hosted at Parkes Regional Airport during April 2024, RA Aus in partnership with HARS, are wishing to hold another Fly-In at Parkes during the weekend of 27-29 March 2026.

A request has been received asking for waiving of the landing fees for aircraft under two tonnes that are attending the event.

ISSUES AND COMMENTARY

Most aircraft participating in the event will be less than 2 tonnes.

LEGISLATIVE AND POLICY CONTEXT

The delegation of waiving the proposed income is with Council.

FINANCIAL IMPLICATIONS

The organisers of the event have requested minimal assistance from Council to contribute to the running of the event (the only request has been for assistance with supplying temporary fencing). They have partnered with HARS and will be conducting most of their activity's landside. Their members will be camping within the HARS landside leased area or staying in close proximity to Parkes.

The income generated by additional visitors to Parkes will exceed with revenue collected at approximately \$7.00 per tonne/aircraft.

RISK IMPLICATIONS

The imposition of a fee to an event when previous events have provided free landing may deter aviators from attending the event and minimising the opportunity for additional visitor income.

COMMUNITY CONSULTATION

There are no community consultation requirements for Council associated with this report.

Sharon Ross

From: [REDACTED]
Sent: Wednesday, 17 December 2025 11:42 AM
To: Sharon Ross
Subject: Landing Fee Exemption Request

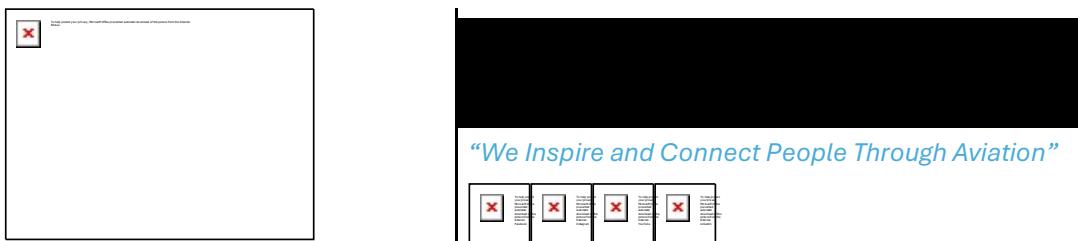
Good afternoon Parkes Council,

I am writing in relation to our biennial event, **Fly'n For Fun**, to be held at Parkes Airport from **27-29 March 2026**. For each previous event, Council has very generously provided a landing fee exemption in support of both the event and participating pilots.

We are writing to kindly request consideration of a landing fee exemption once again for the 2026 event. We would be most appreciative if this email could serve as our formal request and allow Council to begin any necessary processes on your end.

Please let me know if there is any additional information required from us to progress this request.

Thank you for your continued support, and wishing you a very Merry Christmas.



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17.3 FIRE RESPONSE RESTORATION (KADINA ROAD, ALECTOWN) - COMMUNITY REQUEST**IP&R Linkage:** **Pillar:** Community**Goal:** Our community is safe, active and healthy.**Strategy:** Provide and support effective regulatory, compliance and enforcement services.**Author:** **Marisa Malherbe, Executive Manager Operations****Authoriser:** **Sharon Ross, Acting Director Operations****Annexures:** **Nil****RECOMMENDATION**

That:

1. Council note advice from the NSW Rural Fire Service confirming that post-fire remedial (reinstatement works) works are not eligible for funding under Section 44 arrangements and, if undertaken, would need to be considered through Council's 2025/26 Roads Maintenance budget; and
2. Council determines if the requested reinstatement works be undertaken on an ex-gratia basis, subject to cost and potential precedent.

BACKGROUND

On Wednesday, 26 November 2025, a bushfire occurred along Kadina Road, Alectown. The incident was declared under Section 44 of the *Rural Fires Act 1997*, with Parkes Shire Council providing operational support at the request of the NSW Rural Fire Service (RFS). Council resources deployed included three (3) graders, two (2) watercarts and staff to assist with fuel management, traffic control, road closures and general incident support.

In accordance with Section 44 arrangements, Council's costs associated with active firefighting support are eligible for reimbursement.

During firefighting operations, graders constructed firebreaks and associated windrows, which is a standard and necessary technique undertaken under the direction of the RFS. Following containment of the fire and revocation of the Section 44 declaration, several affected landholders requested that Council undertake reinstatement works to remove windrows and restore impacted areas along Kadina Road.

Council raised this matter with the NSW Rural Fire Service, who advised that once a Section 44 declaration has ceased, post-event remedial or restorative works are not eligible for RFS funding and are generally a matter for landholders and/or their insurers.

ISSUES AND COMMENTARY

The NSW Rural Fire Service has confirmed that the requested remedial (reinstatement works) works fall outside the scope of funded emergency response activities and are not eligible for post-event reimbursement now that the Section 44 declaration has concluded.

RFS further advised that reinstatement of firebreaks and impacts arising from firefighting operations are ordinarily the responsibility of individual landholders or their insurers. As a result, Council has no statutory or funding mechanism to recover costs associated with undertaking the works.

If Council were to proceed, the remedial works would need to be funded internally and funded from Council's 2025/26 Roads Maintenance budget. Alternatively, Council may decline the request or seek reimbursement from landholders, noting that those affected have already experienced significant impacts as a result of the fire event.

While undertaking the works would deliver a positive outcome for impacted landholders, there is a risk of establishing a precedent that Council will undertake post-event restoration works following emergency responses. In larger-scale events, such costs could be significant.

Council staff have assessed the scope of reinstatement required and estimate that approximately one week of plant time, involving one grader and one watercart, would be required. Completion of the works would be subject to the current works program.

LEGISLATIVE AND POLICY CONTEXT

The firefighting response was undertaken under Section 44 of the Rural Fires Act 1997. We are advised that following the cessation of the Section 44, reimbursement arrangements have concluded. There are no additional legislative or policy considerations for Council associated with this request.

FINANCIAL IMPLICATIONS

The estimated upper-bound cost to undertake the remedial works is approximately \$12,886 excluding GST, based on one grader and one watercart for a period of one week.

This cost would need to be funded from existing allocations within the 2025/26 Roads Maintenance budget.

RISK IMPLICATIONS

The primary risk relates to establishing a precedent where Council assumes responsibility for post-event reinstatement works following emergency responses, particularly in circumstances where funding arrangements under emergency declarations have ceased. In larger events the reinstatement costs could be substantial.

Should similar requests arise in the future, there may be an increased financial impact on Council if a consistent approach is expected. There are no identified safety or environmental risks associated with undertaking the works, provided standard operational controls are applied.

These risks may be mitigated through clearer expectations with the NSW Rural Fire Service during future events so that responsibilities for reinstatement can be considered while emergency funding arrangements remain active.

COMMUNITY CONSULTATION

Affected landholders have contacted Council directly seeking reinstatement. Broader consultation is not required.

17.4 PART ROAD CLOSURE AND SALE TO ADJOINING OWNER - LISTER LANE, BOGAN GATE

IP&R Linkage: **Pillar:** Leadership

Goal: Our Local Government is open, accountable and representative.

Strategy: Effectively collaborate, engage, and communicate with our community to inform decision making and promote services, projects and initiatives.

Author: **Taylah Burt, Business Support Officer**

Authoriser: **Michael O'Shannessy, Acting Director Operations**

Annexures:

- A. **Summary of Submission - Proposed Closure of Lister Lane** [Download](#)
- B. **Submission 1 – Proposed Partial Closure of Lister Lane** [Download](#)
- C. **Submission 2 – Proposed Partial Closure of Lister Lane** [Download](#)
- D. **Submission 3 – Proposed Partial Closure of Lister Lane** [Download](#)
- E. **Submission 4 – Proposed Partial Closure of Lister Lane** [Download](#)
- F. **Submission 5 – Proposed Partial Closure of Lister Lane** [Download](#)
- G. **Submission 6 – Proposed Partial Closure of Lister Lane** [Download](#)
- H. **Submission 7 – Proposed Partial Closure of Lister Lane** [Download](#)
- I. **Submission 8 – Proposed Partial Closure of Lister Lane** [Download](#)
- J. **Submission 9 – Proposed Partial Closure of Lister Lane** [Download](#)

RECOMMENDATION

That:

1. Council endorses the partial closure of council road, Lister Lane off Station Street, adjacent to Lot 2 DP 312345, Lot 1 DP 796911, and Lot 10 DP 667653.
2. Council approves the sale of the land to the applicant and that the General Manager and Director Operations be authorised to negotiate purchase price for the subject land.
3. All costs associated with the road closure and sale be borne by the Applicant.
4. That the seal of Council be affixed to relevant documentation if required.

BACKGROUND

Council received an application in December 2024 requesting the closure and purchase of part of Lister Lane in accord with Section 34 of the Roads Act. Lister Lane was originally a Crown Road but was formally transferred to Council ownership in June 2025.

The applicant owns the land on either side of the lane, being the Bogan Gate Pub and a former Fuel Station. Council is advised that the intent of the closure is to form a contiguous land parcel that can be developed as part of the Pub.

ISSUES AND COMMENTARY

As part of the road closure process, notifications were issued to all adjacent landowners and relevant authorities. Public advertisements were also placed in the *Parkes Champion Post* and published on Council's website. The submission period closes on 11 December 2025.

The exhibition period for the proposed closure of part of Lister Lane has concluded. Council received both support and objections from Bogan Gate residents.

Support submissions highlighted benefits such as:

- Improved land use opportunities
- Economic benefits for the local area
- Enhanced recreational amenity
- Overall community benefit of the closure

Objections raised concerns regarding:

- Access for neighbouring properties
- Use of recycling bins and the dump point
- Overnight camping and ANZAC Day activities

Enquiries were also made with Western Road Liners and Bogan Gate School regarding the closure, with no concerns raised.

It must be noted the original advertisement showed the entire length of Lister Lane, which may prompt several objections to the proposed closure.

A summary of the submissions, together with Council's proposed response and a map of the area is included at *Annexure A*.

The applicant has indicated ambitious plans for the development of the site. The Pub is an important gathering point and social connector for the Bogan Gate Community. Reference to the attachments indicate most of the objections raised can be mitigated as outlined.

LEGISLATIVE AND POLICY CONTEXT

The permanent closure and subsequent sale of a public road are governed by the *Roads Act 1993 (NSW)*, specifically Sections **33–38**, which outline the process for proposing, consulting on, and effecting a road closure, and Sections **42–43**, which provide for the disposal of land following closure. Importantly, when a public road vested in Council is closed under Section 38 of the *Roads Act 1993*, the land remains vested in Council and is deemed to be **operational land** for the purposes of the *Local Government Act 1993*, without the need for a separate classification resolution. This position is confirmed by NSW Land Registry Services and legal commentary, ensuring that councils can lawfully dispose of the land once closure is completed.

FINANCIAL IMPLICATIONS

The applicant is responsible for all costs associated with the road closure and land purchase, including survey, legal, and administrative fees. Council will not incur any significant ongoing costs, and any existing infrastructure (e.g., signage, sealed surface) will form part of the land disposal.

RISK IMPLICATIONS

The main risks raised in submissions relate to potential impacts on property access and the use of local facilities, including recycling bins, the dump point, overnight camping, and ANZAC Day activities. The proposed closure is limited to the section of Council Road, Lister Lane, off Station Street, adjacent to Lot 2 DP 312345, Lot 1 DP 796911, and Lot 10 DP 667653. These risks are considered minimal and have been mitigated through the public consultation process and careful consideration of all submissions.

COMMUNITY CONSULTATION

Public consultation was carried out in accordance with the *Local Government Act 1993*. Notices were sent to adjoining landowners and relevant authorities, and advertisements were published in the *Parkes Champion Post* and on Council's website. The submission period closed on 11 December 2025.

During this period, Council received both support and objections from Bogan Gate residents, which have been reviewed and considered in preparing this report.

There are three letters of support for the proposal, and six letters of objection. These are attached to this report.

No objections from the notifiable authorities have been received.

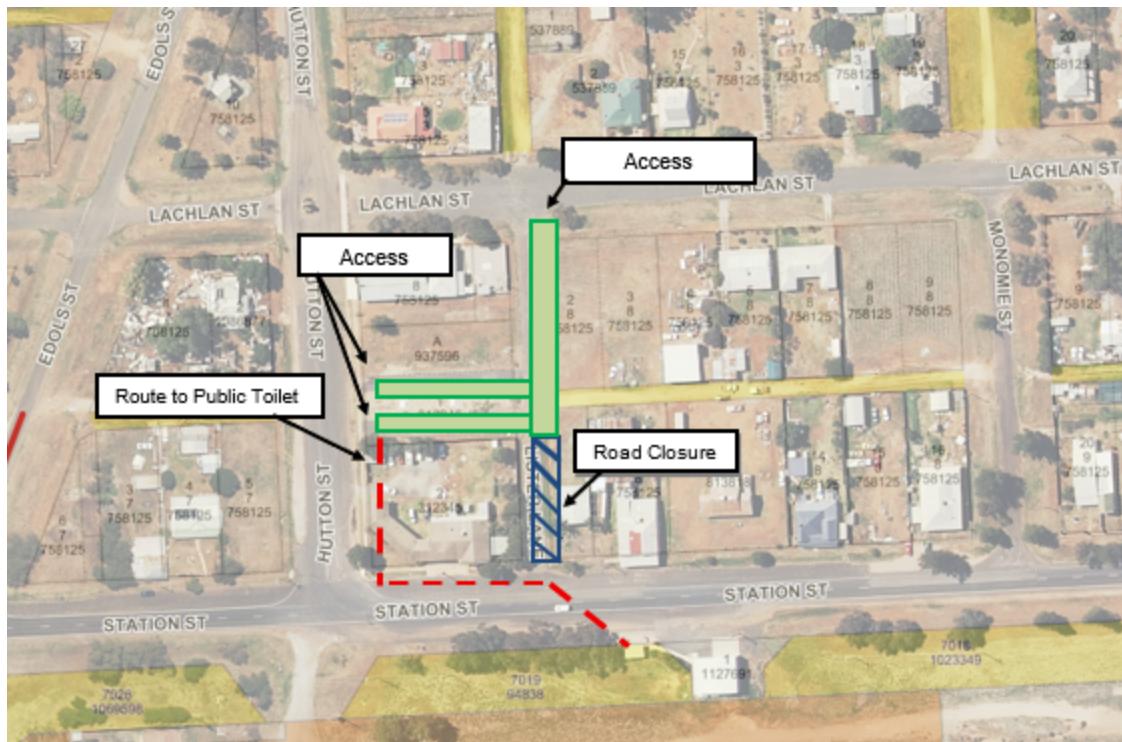
Summary of Submissions - Proposed Partial Closure of Lister Lane, Bogan Gate

Public Concern / Issue	Council Response
Lane is a school bus route	Council has contacted Western Road liners and Bogan Gate Central School; we have been advised that Lister Lane at the closure is not a designated school route ; school buses unaffected.
Reduced access to caravan area, RV dump point, recycling, and toilets	Access maintained via Hutton Street (2 entrances) and Lachlan Street (1 entrance) ; longer walk to toilets is minor.
Impacts on residents, traffic flow, waste collection	Alternative routes and entrances ensure continued access to properties and services.
Potential diversion to unsuitable roads	Alternative access points prevent unsafe traffic diversion.
Access to Post Office, recycling, and RV facilities	Alternative entrances ensure continued access; facilities remain usable.
Impacts on local businesses, tourism, and harvest traffic	Alternative access points maintain business, tourism, and traffic flow.
Traffic impacts considered minimal with alternative routes available	Alternative access via Hutton Street and Lachlan Street ensures continuity of service and minimal disruption.

Support / Benefit
Supports closure to enable redevelopment of derelict sites
Improves town appearance
Creates community spaces
Attracts new residents and investment
Aligns with Council goals for economic growth, liveability, and community wellbeing
Traffic impacts considered minimal with alternative routes available
Benefits outweigh minor inconvenience

Submissions	
Support	3
Oppositions	6
Total	9

Summary of Submissions - Proposed Partial Closure of Lister Lane, Bogan Gate



From: [REDACTED]
Sent: Tue, 11 Nov 2025 21:09:31 +1100
To: [REDACTED]
Cc: [REDACTED]
Subject: [REDACTED] Support for Closure of the Southern End of Lister Lane, Bogan Gate
Categories: For ECM

Dear Ms. Teale,

I would like to express my strong support for the proposed closure of the southern end of Lister Lane in Bogan Gate.

This closure will enable long-overdue renewal in the centre of town by allowing the two derelict sites—the former general store and fuel station—to be transformed into attractive, functional community hubs. Revitalising these eyesores will significantly improve the town's appearance, create spaces for local gatherings and events, and foster a stronger sense of pride and connection within the community.

Importantly, this initiative will also make Bogan Gate more appealing to potential new residents and investors. By enhancing the visual character and amenity of the town, the project increases the likelihood of attracting new community members and encouraging visitors to stop, explore, and spend more time and money in the shire.

As with many projects involving change, some may feel hesitant towards this road closure. I believe it is important that decisions are guided by what best serves the future of the town as a whole. Progress often requires looking beyond what is familiar and embracing opportunities that will strengthen and sustain Bogan Gate for generations to come. This proposal represents a practical and forward-looking step toward that vision.

The closure of this redundant section of road is a practical step toward unlocking the area's potential and aligning with Council's broader goals of economic growth, liveability, and community wellbeing.

Yours sincerely,

[REDACTED]

From: [REDACTED]
Sent: Wed, 3 Dec 2025 07:33:05 +1100
To: "Council" <Council@parkes.nsw.gov.au>
Subject: Lister Lane Bogan Gate
Categories: For ECM

Dear Sir/Madam,

Subject: Support for Partial Closure of Lister Lane, Bogan Gate

We are writing to express our full support for the proposed partial closure of Lister Lane in Bogan Gate, as outlined in the recent public notice issued by the Parkes Shire Council. The development stemming from this closure will have significant positive outcomes for both the township of Bogan Gate and its residents.

First and foremost, the proposed development is a key step in improving the viability of Bogan Gate. The closure will allow for the redevelopment of the area. The derelict garage and general store have long been eyesores in the community. Revitalising these areas will improve the overall appearance of the town and create opportunities for local businesses, which will in turn assist the local economy.

One of the primary objectives of The 5 to 10 Year Strategic Plan decided upon, with guidance of Parkes Shire Council representatives, and with input from the Bogan Gate Community Consultative Committee, is to enhance the streetscape of the area. Aesthetic improvements and thoughtful planning will make Bogan Gate a more welcoming place for residents and visitors. This is a significant opportunity to modernise the space to better the vibrancy of the Bogan Gate township.

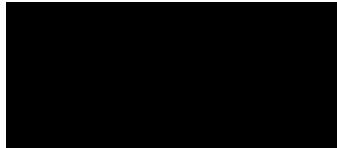
Concerns have been raised regarding the partial closure of the lane. However, these concerns can be easily addressed, particularly as the lane is not a high traffic route and alternative access routes to facilities are readily available. The development's benefits greatly surpass any brief, minor inconveniences.

Additionally, it is important to acknowledge that Lister Lane is named after Arnold Lister, a passionate advocate for Bogan Gate who served on Parkes Council. Given his efforts to promote the advancement of Bogan Gate, he would have supported any development which ultimately improved the community he proudly and conscientiously worked to represent.

In conclusion, we wholeheartedly support the proposed partial closure of Lister Lane. The development will contribute to the long-term sustainability and viability of Bogan Gate, enhancing both its physical appearance and its economic and residential potential. We

encourage the Parkes Shire Council to support this project and to continue working closely with the Bogan Gate community to sustain and grow the township.

Kind regards,

A large black rectangular box used to redact a signature.

From: [REDACTED]
Sent: Tue, 11 Nov 2025 18:27:47 +1100
To: "Council" <Council@parkes.nsw.gov.au>
[REDACTED]
Subject: Att: Director, Planning and Community Services - Proposed Road Closure: Lister Lane, Bogan Gate
Categories: For ECM

[REDACTED]
Director, Planning and Community Services
Parkes Shire Council

Dear Ms Teale,

Re: Support for closure of the southern end of Lister Lane, Bogan Gate

I am writing to express my support for the proposed closure of the southern end of Lister Lane in Bogan Gate. The closure of Lister Lane to facilitate increased economic activity, aligns with key objectives of the Council's Community Strategic Plan 2025–2029 by enhancing liveability, connectivity, and economic vitality:

- **Our community is liveable, growing and connected** - closing the redundant segment of Lister Lane will create a safer and more cohesive open-space network, and support enhanced recreational amenity for residents of all ages
- the closure supports consolidation of Bogan Gate's economic infrastructure by enabling new uses of land, improved amenity for visitors, and enhanced opportunities for local enterprise. In turn, this aligns with the strategic plan's focus on diversifying the local economy and improving the business environment
- integrating the road closure with streetscape improvements and public-space activation, the project surrounding the closure fosters a more inclusive and accessible environment for the community

The southern end of Lister Lane currently offers limited functional value, and its closure will not impact traffic flow or volume and allow the vacant former service station and general store to be repurposed for more community beneficial uses. Consolidating road access in this area will permit the re-imagining of adjacent land for green space, public art, and pedestrian-friendly zones that enhance the town's character and visitor appeal.

[REDACTED]

From: [REDACTED]
Sent: Thu, 11 Dec 2025 13:29:46 +1100
To: "Council" <Council@parkes.nsw.gov.au>
Subject: Partial closure of Lister Lane in Bogan Gate, NSW. 2876
Categories: For ECM

Dear Sir/Madam.

As a long term member of the Bogan Gate community, i write to express my dissaproval & concern in regards to the proposed partial closure of Lister Lane. Apart from being the most used & convenient lane in the Village by local's & visitor's, it is also a school bus route & a more direct & safer thoroughfare for school children in particular to travel. Travellers often park their vehicles & van's on the bitumen driveway's in the free camp area, which make's it impossible to exit through there. The adjoining lane running East-West, is in too poorer condition to even consider using on a regular basis, not to mention the adjoining residents enduring the dust raised from doing so.

The convenience of direct access to public ammenities by free camper's, will also be affected, as well as the RV dump point & recycling.

I have been unofficially informed (& will by all mean's stand corrected, if necessary) that the purpose of this proposed closure is so a train carriage can be placed directly across the lane from the Railway Hotel, to facilitate access between the hotel & the derelict fuel station (supposedly to become a "steak house" one day possibly), which is also the property of the Hotel owner.

There was also a mention of eating facilities in the carraige as well. There would already be ample area at the Hotel & "Steak House" combined, to facilitate eating.

I fail to see why a simple designated & sign posted pedestrian crossing could not be implimented. Given the Hotel's compliance with the responsible serving of alcohol, i could not see drunkeness being an issue with crossing the lane, if that was a concern.

Thankin you for the oppotunity to submit my concern's.

[REDACTED]

From: [REDACTED]
Sent: Fri, 5 Dec 2025 08:57:23 +1100
To: "Council" <Council@parkes.nsw.gov.au>
Subject: Proposed closure of Lister Lane, Bogan Gate
Categories: For ECM

Good Afternoon

We are writing in regards to the proposed closure of Lister Lane, Bogan Gate, as advertised on your website on 12 November 2025. We are deeply concerned about this potential closure, as Lister Lane is a vital access point for both the local community and visitors to the area.

As the owners of the Bogan Gate Licensed Post Office, located within the Bogan Gate Community Memorial Hall on Lachlan Street, we believe that the closure of Lister Lane will have a direct and adverse impact on our business. Lister Lane is frequently used by customers who visit the Post Office to conduct postal transactions and support our Convenience Store and Giftware business. Many of our customers, particularly those dropping children off at the main school bus collection point on Station Street (at the intersection of Station and Lister Lane), rely on this route. The lane provides a much safer option for them, avoiding the busy traffic on Station Street during school drop-off and pick-up times. Without Lister Lane, customers would be forced to take an indirect route via Hutton Street and Lachlan Street.

Additionally, during harvest time, both Station Street and Hutton Street become extremely busy with heavy vehicles transporting grain to the local silos. The closure of Lister Lane would exacerbate traffic congestion and reduce safe access to our services during this critical period.

A portion of our customers are school-aged children who visit our shop in the afternoons after being dropped off in Bogan Gate, while they await their connecting buses home. Lister Lane offers them a safer and shorter walk between Station Street and Lachlan Street. If the lane is closed, these children would be forced to walk around the Bogan Gate Pub, which we feel is unsafe due to both the presence of patrons consuming alcohol and the driveway used by vehicles accessing the venue.

We also have concerns regarding the potential impact on access to the overnight caravan park, which has been a significant development funded by Parkes Shire Council. The park is popular with visitors, and Lister Lane currently provides the most direct and accessible route for caravans entering and exiting the park. The steep incline of the driveways off Hutton Street limits the ability of large vehicles to access the park via those driveways. Should Lister Lane be closed, there would be no viable turn-around space for caravans, as the lane is too narrow for such manoeuvres. This could deter visitors from using the park altogether, potentially affecting local tourism and trade.

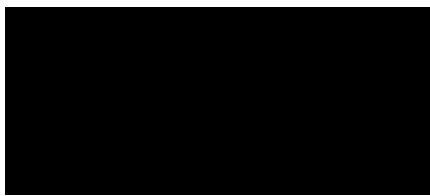
As one of the only other businesses operating in the township of Bogan Gate, we feel it is crucial to voice our concerns about this proposed closure. While we understand that the closure may be intended to facilitate development and beautification of the main street, we do not believe this requires the closure of such a heavily used lane. We request that a full feasibility and impact

study be conducted before any decision is made. This will ensure that all potential consequences, both for businesses like ours and for the community, are fully considered.

We are happy to discuss our submission further and provide any additional information if required. Please feel free to contact us using the details below.

Thank you for considering our concerns.

Kind Regards



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No responsibility is accepted for any virus or defect that might arise from opening this e-mail or attachments, whether or not it has been checked by anti-virus software.

From: [REDACTED]
Sent: Sat, 29 Nov 2025 12:25:39 +1100
To: "Council" <Council@parkes.nsw.gov.au>
Subject: Proposed closure of Lister Lane - Bogan Gate
Categories: For ECM

G'day,

My name is [REDACTED] and I am voicing my disapproval of the closure of Lister Lane in Bogan Gate.

I live near Gunningbland and am a regular user of Lister Lane to access the recycling facility and the Post Office via Lister lane.

The closure of the lane will make that access much more difficult. I can also see that it would

make access to the RV facilities

much more difficult, especially considering the recent funds spent there, and people not using them because of the access difficulties.

[REDACTED]

From: [REDACTED]
Sent: Thu, 4 Dec 2025 14:48:06 +1100
To: "Council" <Council@parkes.nsw.gov.au>
Subject: BOGAN GATE- LISTER LANE CLOSURE

To whom it may concern,

I am writing in regards the closure of Lister Lane in Bogan Gate, and my reasons against it.

The road should not be closed for the following reasons:

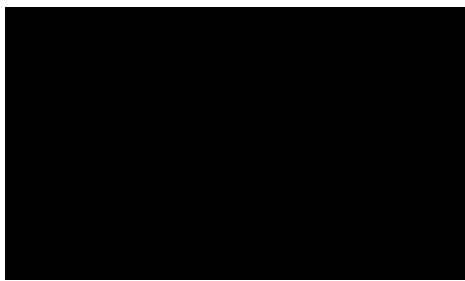
1. This is a designated school bus route
2. Access to the caravan area will be greatly affected, due to driveway access on Trundle Road is terrible.
3. IF visitors in caravan area can access, they then do not have direct access to public toilets located at the Rural Fire Service Shed.
4. Access to the RV Dump point and recycling bins is greatly affected.
5. Residents access to the recycling bins is affected
6. Traffic from Station St to Lachlan St via Lister Lane is affected
7. Waste collection vehicles have diminished access and nowhere to turn around with a dead-end lane.
8. Lane is not wide enough to accommodate for U turns
9. Traffic will then potentially be diverted down a residential lane, which is dirt and cannot accommodate traffic.

As a resident of Bogan Gate, I am very against this proposed lane closure. It does not benefit the town in any way, only hinders it.

Please contact me if you require any further information

[REDACTED]

[REDACTED]



From: [REDACTED]
Sent: Wed, 3 Dec 2025 15:40:26 +1100
To: "Council" <Council@parkes.nsw.gov.au>
Subject: Bogan Gate Lister Lane Closure
Categories: For ECM

Hello,

It has been brought to my attention that council intends to close Lister Lane in Bogan Gate. I write passionately that, that would be an outrageous mistake. What benefit to the community does closing Lister Lane provide?

I understand that 1 single business owner wishes to own and “beautify” the Main Road of Bogan Gate, however there has been no progress in regard to the fuel station or grocery shop being beautified or even close to being opened so why now are we discussing Lister Lane closure when these other upgrades (if they ever happen) haven’t even started? I also understand that there is a safety concern? That’s a laughable argument, Lister Lane is used regularly by locals who are accessing the council provided recycling bins or by travellers accessing the caravan free camp area however it is never so busy that patrons of the pub couldn’t cross it safely.

There’s also an argument to be had that Lister Lane is on the official Bogan Gate bus run, you cut off access from one side of Lister Lane and you cut off a route to the Hall and post office. I truly don’t understand how closing Lister Lane benefits the Bogan Gate community and why we now need to fight for Lane to remain open?

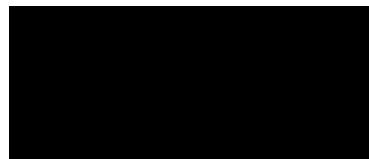
I live at and own [REDACTED] my back Lane directly connects to Lister Lane and my children regularly ride there bikes up and down it, why should we lose a portion of our lane? I regularly drive down the Lane to access my back Lane and park in my Backyard, why should I have to go around? Closing Lister Lane is personal and directly affects me. I plead with council not to close it.

To finish up I’ll ask this question 1 more time. What benefits to the Bogan Gate Community, to the people who actually live here, the people who pay rates and are active members of this community, how do we benefit from Lister Lane closing? How does closing Lister Lane benefit our community?

Thank you for taking the time to read.

Regards

[REDACTED]



5 December 2025

Parkes Shire Council

2 Cecile Street

Parkes NSW 2870

To whom it may concern

Proposed closure or part closure of Lister Lane, Bogan Gate.

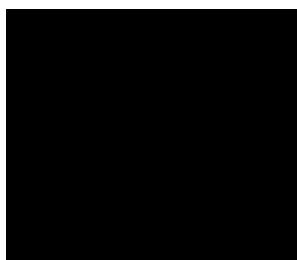
Thank you for the opportunity to supply some feedback on the proposed closure, or part closure of Lister Lane, Bogan Gate.

Closing this portion of Lister Lane would affect

- Residents easy access to the recycling bins
- The collection of the recycling
- Visitors staying at the overnight park - access to the public toilets is via Lister Lane
- the RV dump Point is accessed via Lister Lane
- Using Lister Lane to enter or exit the overnight park means caravans do not need to turn around in a small area.

I haven't heard any good reason why Lister Lane or a part of Lister Lane should be closed, and if closed, how is it going to benefit the residents of Bogan Gate.

If the closure has been requested for the safety of the pubs patrons (and they are not that busy that people are crossing the lane from the pub), could a zebra crossing and/or speed bump be placed at the entrance of Lister Lane from Station Street. This would still allow full access to Lister Lane for residents and visitors alike.



18 REPORTS OF THE DIRECTOR PLANNING AND COMMUNITY SERVICES

18.1 (DCPS) QUARTERLY RANGERS REPORT OCTOBER TO DECEMBER 2025

IP&R Linkage: **Pillar:** Community

Goal: Our community is safe, active and healthy.

Strategy: Provide and support effective regulatory, compliance and enforcement services.

Author: **Tiffany Prout, Administration Officer**

Authoriser: **Scott Brakenridge, Executive Manager Planning and Certification**

Annexures: **Nil**

RECOMMENDATION

That:

1. The report be noted.

BACKGROUND

Council responsibilities carried out by Ranger staff have been discharged effectively during the quarter. An overview of the activities carried out by the Rangers is provided for Council's information.

ISSUES AND COMMENTARY

Council's obligations under the Companion Animals Act in relation to the rehoming of impounded animals continue to place pressure on available pound capacity. Due to advertising requirements and working with rehoming organisations, collection of impounded animals is often delayed resulting in increased impounding periods for the animals.

Drop off cages located at the front of the animal shelter have been permanently locked due to capacity issues with the surrendering of animals to now be arranged with Council's Rangers.

LEGISLATIVE AND POLICY CONTEXT

Ranger activities are undertaken in accordance with a range of legislative frameworks and Council adopted policies. These provide the legal authority for enforcement actions, compliance monitoring, and community education initiatives. Key legislation includes: Companions Animals Act, 1998, Local Government Act, 1993 and Public Spaces (Unattended Property) Act 2021.

FINANCIAL IMPLICATIONS

Nil

RISK IMPLICATIONS

Ranger services play a critical role in protecting public safety, maintaining amenity, and ensuring compliance with legislative requirements. The following risks should be considered in relation to this report: Public Safety, Environmental, Operational and Workforce, and Legal and Compliance.

COMMUNITY CONSULTATION
Companion Animals Act

The table provides a breakdown of the companion animal impounding activities over the quarter, noting that some animals seized in this quarter may be released in the following quarter.

DOGS								
	Parkes	Peak Hill	Tullamore	Trundle	Bogong Gate	Alectown	Cookamidgera	TOTAL
Seized	38	6						44
Dumped at Pound	13							13
Surrendered by owner								
Released to owner	13							13
Euthanised	15	6						21
Sold								
Released for rehoming	20							20
Died at Pound								
Stolen/escaped								
Holding pending Court								
Still in Pound	3							3

CATS							
	Parkes	Peak Hill	Tullamore	Trundle	Bogan Gate	Alectown	Cookamidgera
							TOTAL
Seized	7						7
Dumped at Pound	24						24
Surrendered by owner							
Released to owner	4						4
Euthanised	1						1
Sold							
Released for rehoming	25						25
Died at Pound	1						1
Stolen/escaped							
Holding pending Court							
Still in Pound							

The table provides a breakdown of the large animal impounding activities over the quarter.

Public Spaces (Unattended Property) Act

Area Impounded							
	Parkes	Peak Hill	Tullamore	Trundle	Bogan Gate	Alectown	Cookamidgera
							Disposal Method
Cattle							
Sheep							
Horses							
Trolleys	5						Tip

Shire Patrols Program

Small towns are regularly patrolled including both scheduled patrols and response to complaint actions.

The table provides a breakdown of small town patrols during the quarter.

Small Towns Patrolled							
	Yarrabandai	Peak Hill	Tullamore	Trundle	Bogan Gate	Alectown	Cookamidgera
Number of Patrols	2	17	5	10	12	10	5
Approx. kms travelled	232	1972	1000	1660	1152	580	260

Parking

Parking patrols focussing on safety issue such as no stopping and school zones have been conducted during the period.

The table provides an overview of the patrols and Penalty Infringement Notices issued during the quarter.

Parking Patrol Parkes	
Full Day Patrols CBD & Disabled	
Random Number of Patrols CBD & Disabled	20
Number of Patrols School Zones	15
Number of Penalty Infringement Notices Issued	
Number of Court Appeals	

Overgrown Untidy Block Program

The table provides an overview of the complaints received during the quarter.

Overgrown/Untidy Blocks Program							
	Parkes	Peak Hill	Tullamore	Trundle	Bogan Gate	Alectown	Cookamidgera
Number of Complaints Received	30	6	1	1	1	1	
Number of Patrols and Monitoring of blocks (including previous complaints)	4						
Number of Blocks Mowed during quarter	17						

Attachments

Nil.

Responsible Dog Ownership Promotion

Council continues to utilise social media to promote responsible dog ownership. Permanent signage is maintained at parks and sporting fields to reinforce residents' obligations to clean up after their dogs.

Rangers have also increased and will continue to monitor these areas to enforce compliance with the Companion Animals Act.

18.2 DECEMBER 2025 BUILDING STATISTICS UPDATE

IP&R Linkage: **Pillar:** Environment

Goal: Our built environment is functional, sustainable and meets the needs of our growing community.

Strategy: Manage our built environment in line with the Local Environmental Plan (LEP) and relevant legislation.

Author: **Cordelia Moon, Development-Certificates Coordinator**

Authoriser: **Scott Brakenridge, Executive Manager Planning and Certification**

Annexures: **Nil**

RECOMMENDATION

That Council:

1. Receive and note the December 2025 Building Statistics Report.

BACKGROUND

The Building Statistics Report is furnished to Council on a monthly basis and provides a snapshot of development activity in the Shire during that period.

ISSUES AND COMMENTARY

During the month of December 2025 there were four (4) Development Applications received totalling \$4,417,582.50 and thirteen (13) consents were issued. There were two (2) Private Certifier Complying Development Certificate received totalling \$3,310,140.90. Three (3) Complying Development Certificate consents were issued, of which two (2) were issued by a Private Certifier.

The figures shown Table 1 below are for Development Applications received during December 2025 with respect to the specified building types and a comparison to the December 2024 figures.

Table 1: Development Applications

Development Category	December 2025		December 2024	
	No.	Estimated Value	No.	Estimated Value
Commercial	-	-	1	\$9,130.00
Community Facilities	-	-	-	-
Industrial	-	-	-	-
Infrastructure	1	\$3,960,000.00	1	\$3,592,234.00
Tourist Development	-	-	-	-
Single Dwelling-house	1	\$346,995.00	1	\$565,029.00
Residential Alterations and Additions inc. ancillary / outbuildings	2	\$110,587.50	-	-
Residential Other	-	-	-	-
Multi-Residential	-	-	-	-
Seniors Living	-	-	-	-
Subdivision only	-	-	4	\$80,610.00
Secondary Dwelling	-	-	1	\$195,915.00
Other inc. demolition, earthworks, advertising structure	-	-	-	-
Mixed Development	-	-	-	-
Totals	4	\$4,417,582.50	8	\$4,442,918.00
FYTD Totals	53	\$15,387,334.00	52	\$11,535,485.30

Table 2, below, lists the Development Consents that were issued in the month of December 2025.

Table 2: Development Consents		
Application No.	Address	Description
DA2025/0069	5 Boyd Circuit, PARKES NSW 2870	Alterations and Additions to Existing Shed & Consolidations of Lots
DA2025/0070	Okeford, 301 Lake Metcalfe Road, PARKES NSW 2870	Alterations & Additions to Existing Dwelling
DA2025/0071	Bogan Street, PARKES NSW 2870	Alterations or additions to an existing building or structure
DA2025/0077	28 Ebelina Crescent, PARKES NSW 2870	Erection of a New Structure - Carport
DA2025/0078	34-36 Orange Street, PARKES NSW 2870	Change of Use - Garage to Secondary Dwelling
DA2025/0079	369-371 Clarinda Street, PARKES NSW 2870	Erection of a New Structure - Shed
DA2025/0082	School, 132-146 Caswell Street, PEAK HILL NSW 2869	Advertising and Signage
DA2025/0084	70 High Street, PARKES NSW 2870	Alterations & Additions to Existing Dwelling
DA2025/0085	10 Downes Crescent, PARKES NSW 2870	Erection of a New Structure - Shed
DA2025/0086	42 Bushman Street, PARKES NSW 2870	Alterations & Additions to Existing Dwelling
DA2025/0088	School, 243 Back Trundle Road, PARKES NSW 2870	Installation of Fire Hydrant System - Hard Stand Area
DA2025/0089	23 Gap Street, PARKES NSW 2870	Erection of Retaining Wall
DA2025/0092	227 Nash Street, PARKES NSW 2870	Erection of a New Structure - Shed

The figures shown in Table 3, below, are for Complying Development Certificates received during December 2025 with respect to the specified building types and a comparison to the December 2024 figures.

Table 3: Complying Development Certificates

Development Category	December 2025		December 2024	
	No.	Estimated Value	No.	Estimated Value
Commercial	-	-	-	-
Community Facilities	-	-	-	-
Industrial	-	-	-	-
Infrastructure	1	\$3,310,140.90	-	-
Tourist Development	-	-	-	-
Single Dwelling-house	1	\$0.00	-	-
Residential Alterations and Additions inc. ancillary / outbuildings	-	-	-	-
Residential Other			-	-
Multi-Residential	-	-	-	-
Seniors Living	-	-	-	-
Subdivision only	-	-	-	-
Secondary Dwelling	-	-	-	-
Other inc. demolition, earthworks, advertising structure	-	-	-	-
Totals	2	\$3,310,140.90	0	\$0.00
FYTD Totals	12	\$8,973,196.90	2	\$97,031.09

Table 4, below, provides a list of Complying Development Certificates which were issued in the month of December 2025.

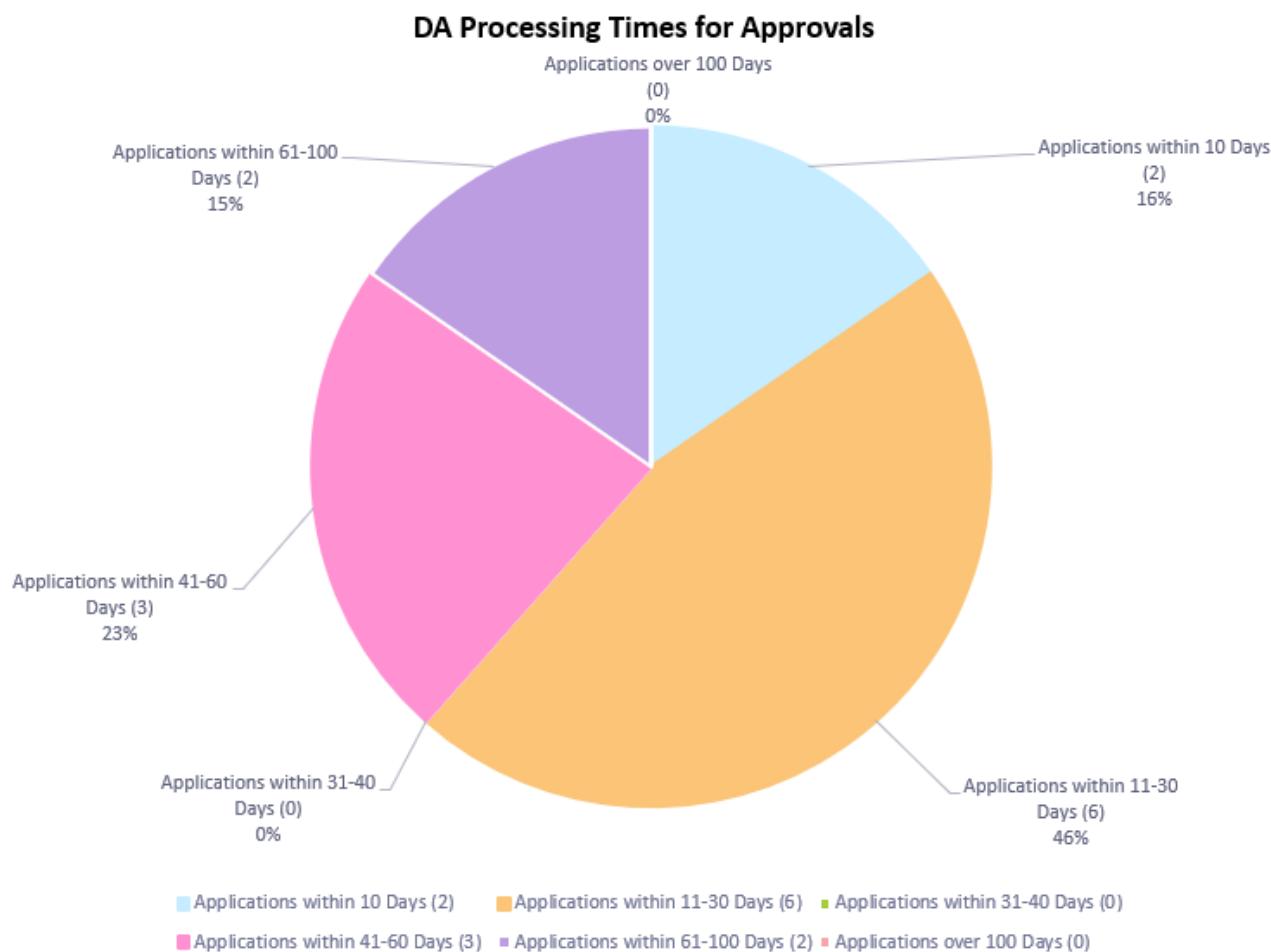
Table 4: Complying Development Certificates

Application No.	Address	Description	Certifying Authority
CDC2025/0021	6 Flinders Street, PARKES NSW 2870	Erection of a New Structure - Shed and Awning	Council
CDC2025/0024	32 Buchanan Place, PARKES NSW 2870	Dwelling house	Private
CDC2025/0025	Parkes East Public School, 1-3 Thornbury Street, PARKES NSW 2870	Educational Establishments - Early Childhood Centre	Private

DA Processing Times for Determinations

The information shown in the pie chart below is Development Application determinations issued for the period 1 December 2025 to 31 December 2025. It should be noted that a total of thirteen (13) Development Applications have been determined with an average of 33.97 days.

The average timeframe in which the internal referrals to the Technical Services and/or Infrastructure Departments were completed was 27.41 days.



Activation Precinct Certificate Determinations

There were no new Activation Precinct Certificate determinations.

LEGISLATIVE AND POLICY CONTEXT

There are no legislative or policy considerations for Council associated with this report.

FINANCIAL IMPLICATIONS

There are no financial implications for Council associated with this report.

RISK IMPLICATIONS

There are no risk implications for Council associated with this report.

COMMUNITY CONSULTATION

Where a Development Application or Modification Development Application is required to be publicly exhibited, the application was made available for inspection at the Parkes Shire Council Administration Centre commencing from the date on which the public notice was placed in the local newspaper. The application was also included on the Parkes Shire Council website.

For Development Applications requiring neighbour notification, written notification of the proposed development was provided to the owner(s) of land immediately adjoining or adjacent to the subject land (as shown on Council's Property and Rating System at the time of notification) including land that is separated from the subject land by watercourse, road, pathway, driveway, railway or similar thoroughfare.

Where more than one person is listed as the owner, written notification to one of the owners, is taken to be a notice to all of the registered owners.

CONCLUSION

During the month of December 2025 there were four (4) Development Applications received totalling \$4,417,582.50 and thirteen (13) consents were issued. There were two (2) Private Certifier Complying Development Certificates received totalling \$3,310,140.90 and three (3) Complying Development Certificates consents were issued, of which two (2) were issued by a Private Certifier.



Development Activity Report

December 2025

Development Applications and Complying Development Certificates
lodged and approved in the Parkes Shire.



LODGED

4

Development
Applications

2

Complying
Development
Certificates



DETERMINED

13

Development
Applications

1

Complying
Development
Certificates

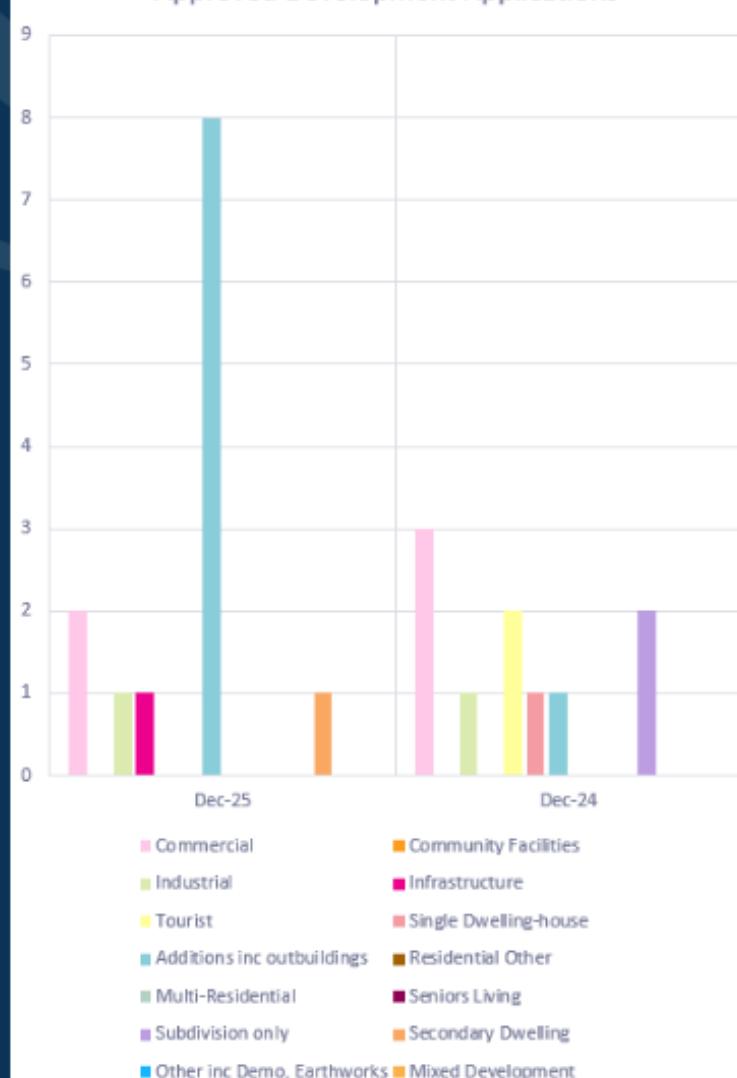
2

Private Certifier
Complying
Development
Certificates



**AVERAGE
DEVELOPMENT
APPLICATION
PROCESSING TIME
THIS MONTH
33.97**

Approved Development Applications



**VALUE OF APPLICATIONS RECEIVED
\$7,727,723.40**

19 CONFIDENTIAL MATTERS

RECOMMENDATION

That Ordinary Council Meeting:

1. Moves into Closed Session to deal with the matters below, which are classified as confidential under section 10A(2) of the *Local Government Act 1993* for the reasons specified:

19.1 PURCHASE OF GROUND WATER ACCESS LICENCE

This matter is considered to be confidential under Section 10A(2) - d(i) of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

Further it is considered that discussions of this matter in open Council would, on balance, be contrary to the public interest as it would prejudice Council's ability to secure the optimum outcome for the community.

2. Exclude the media and public from the meeting on the basis that the business to be considered is classified as confidential, pursuant to 10A(1), 10(2) and 10A(3) of the *Local Government Act 1993*.
3. Withhold reports and correspondence relevant to the subject business be withheld from the media and public as provided by section 11(2) of the *Local Government Act 1993*.
4. Make public resolutions made by the Council in Closed Session after the conclusion of the Closed Session, and record such resolutions in the minutes of the Council meeting.

BACKGROUND, ISSUES AND COMMENTARY

In accordance with section 10A(2) of the *Local Government Act 1993*, Council may close part of its meeting to deal with business of the following kind:

- (a) Personnel matters concerning particular individuals (other than councillors).
- (b) Personal hardship of any resident or ratepayer.
- (c) Information that would, if disclosed, confer a commercial advantage on a person with whom Council is conducting (or proposes to conduct) business.
- (d) Commercial information of a confidential nature that would, if disclosed:
 - (i) Prejudice the commercial position of a person who supplied it; or
 - (ii) Confer a commercial advantage on a competitor of Council;
 - (iii) Reveal a trade secret.
- (e) Information that would, if disclosed, prejudice the maintenance of law.
- (f) Matters affecting the security of Council, Councillors, Council staff and Council property.
- (g) Advice concerning litigation, or advice that would otherwise be privileged from production in legal proceedings on the grounds of legal professional privilege.
- (h) Information concerning the nature and location of a place or an item of Aboriginal significance on community land.

- (i) Alleged contraventions of any Code of Conduct requirements applicable under section 440.

It is my opinion that the business listed in the recommendation is of a kind referred to in section 10A(2) of the *Local Government Act 1993* and, under the provisions of the Act and the *Local Government (General) Regulation 2021*, should be dealt with in a part of the meeting that is closed to members of the public and the media.

Pursuant to section 10A(4) of the Act and clauses 14.9–14.10 of Council's Code of Meeting Practice, members of the public may make representations to the meeting immediately after the motion to close part of the meeting is moved and seconded, as to whether that part of the meeting should be closed.

20 REPORT OF CONFIDENTIAL RESOLUTIONS

In accordance with clauses 14.22 and 14.23 of Council's Code of Meeting Practice, resolutions passed during a meeting, or a part of a meeting that is closed to the public must be made public by the Chairperson as soon as practicable. Such resolutions must be recorded in the publicly available minutes of the meeting.
