

# Ordinary Council Meeting

## Minutes

Tuesday 19 August 2025



**Minutes of the Ordinary Council Meeting**  
**Held on Tuesday, 19 August 2025 at the**  
**Parkes Council Chamber, 2 Cecile Street, Parkes**

**Present:**

Cr Neil Westcott	Councillor (Chairperson)
Cr Marg Applebee	Councillor (Deputy Chair)
Cr William Jayet	Councillor
Cr Ken McGrath	Councillor
Cr Louise O'Leary	Councillor
Cr Joy Paddison	Councillor
Cr Doug Pout	Councillor
Cr George Pratt	Councillor
Cr Matthew Scherer	Councillor
Cr Glenn Wilson	Councillor

**Council Officers in Attendance:**

Mr Kent Boyd PSM	General Manager
Mr Jaco Barnard	Chief Financial Officer
Mr Andrew Francis	Director Infrastructure and Sustainability
Mr Logan Hignett	Director Operations
Mr Anthony McGrath	Director Customer, Corporate Services and Economy
Mrs Annalise Teale	Director Planning and Community Services
Mrs Veronica Shaw	Manager Governance, Risk and Corporate Performance
Mrs Toni Lennane	Executive and Councillor Support Coordinator
Miss Bronte Thompson	Business Services Trainee

**NOTES**

The meeting commenced at 3:07 pm and concluded at 5:33 pm.

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## 1 OPENING OF MEETING

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The Mayor declared the Ordinary Council Meeting of Tuesday 19 August 2025 open and welcomed Councillors, Council Officers and members of the public attending and listening to the meeting.

The Mayor advised attendees that the meeting was being recorded and streamed live on the internet, to enhance the accessibility of Council meetings to the broader Parkes Shire community, and that the recording will be archived and made available on Council's website.

The Mayor asked that attendees ensure that mobile phones and other electronic devices were turned off or in silent mode for the duration of the meeting.

The Mayor further advised that all care would be taken to maintain privacy, however, as a visitor in the public gallery, members of the public should be aware that their presence may be recorded.

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## 2 ACKNOWLEDGEMENT OF COUNTRY

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The Mayor read the following Acknowledgement of Country:

*Parkes Shire Council acknowledges the Traditional Custodians of the Wiradjuri Country and recognises and respects their cultural heritage, beliefs and continuing connection with the lands and rivers of the Parkes Shire.*

*Council pays its respects to Elders past, present and emerging and extends this respect to all First Nations peoples in the Parkes Shire.*

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## 3 PRAYER

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The General Manager read the Prayer:

O God,  
Inspire Council to make wise decisions,  
Grant Integrity to face the truth,  
Courage to make difficult choices,  
And compassion for the needs of others,  
We pray through Jesus Christ, Our Lord.

AMEN

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## 4 APOLOGIES AND APPLICATIONS FOR A LEAVE OF ABSENCE

Nil

## 5 APPLICATIONS TO ATTEND BY AUDIO-VISUAL LINK

Nil

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## 6 CONFIRMATION OF MINUTES

### 6.1 MINUTES OF THE ORDINARY COUNCIL MEETING HELD ON 15 JULY 2025

#### RESOLVED OCM 264/25

Moved: Cr Marg Applebee

Seconded: Cr George Pratt

That Ordinary Council Meeting receive and confirm the Minutes of the Ordinary Council Meeting held on Tuesday 15 July 2025 appended at *Annexure A*.

**CARRIED**

## 7 DISCLOSURES OF INTERESTS

The Mayor reminded Councillors and Council Officers of their obligation under Council's Code of Conduct to disclose and manage any conflicts of interest they may have in matters being considered at the meeting, and invited Councillors and Council Officers to disclose any such interests.

Nil interests were disclosed.

## 8 LATE BUSINESS

The Mayor advised that the following late items of business had been submitted by Council Officers, and invited a motion to enable the addition of the late items to the meeting agenda.

1. 19.3 – *The Welcome Industrial Estate – Expression of Interest including Addendum.*
2. 19.4 – *PSC2025/020 – Design and Construction of two pedestrian bridges PAC Park.*
3. 19.5 – *PSC2025/002 – Facility Management Parkes Aquatic Facilities – Request for Variation – V003 Start up Services*

## 9 ADOPTION OF MULTIPLE ITEMS OF BUSINESS

The Council may, at any time, resolve to adopt multiple items of business, as recommended in the report, byway of a single resolution. The Chairperson must list the items of business to be adopted and ask Councillors to identify any individual items of business listed by the Chairperson that they intend to vote against the recommendation made in the Business Paper, or that they wish to speak on (13.2).

### 9.1 ADOPTION OF MULTIPLE ITEMS OF BUSINESS

#### RESOLVED OCM 265/25

Moved: Cr William Jayet

Seconded: Cr Marg Applebee

10.1 Meetings, Functions and Events Attended by Mayor and Councillors.

11.1 Keep Australia Beautiful State Tidy Towns Conference 2025.

11.2 Local Government Week Celebrations – 4 August 2025.

- 12.1 Minutes of the Economy, Destination and Events Advisory Committee Meeting held on 15 July 2025.
- 12.2 Minutes of the Community, Liveability and Access Advisory Committee Meeting held on 5 August 2025.
- 12.3 Minutes of the Arts Advisory Council Meeting held on 5 August 2025.
- 12.6 Minutes of the Floodplain Management Committee Meeting held on 14 August 2025.
- 14.2 Request to Use Trundle Town Improvement Fund Reserve for an Hydration Station and Tennis Courts Power Upgrade.
- 14.3. Request to Use Peak Hill Town Improvement Funds to continue Advertising Signage for Another 12 months.
- 14.5 Operational Plan Q3-Q4 Progress 2024/25 – 1 January to 30 June 2025.
- 14.6 Adoption of Council Policy – Enterprise Risk Management.
- 14.7 Adoption of Council Policy – Conflict of Interest for Council-Related Development.
- 17.2 July 2025 Building Statistics Update.

**.CARRIED**

## **10 MAYORAL MINUTE(S)**

### **10.1 MEETINGS, FUNCTIONS AND EVENTS ATTENDED BY MAYOR AND COUNCILLORS**

#### **RESOLVED OCM 266/25**

Moved: Cr William Jayet  
Seconded: Cr Marg Applebee

That Council:

1. Note the report on the Meetings functions and events attended in an official capacity, by the Mayor and Councillors during the period 11 July 2025 through to 15 August 2025.

**CARRIED**

### **10.2 COMING KNOWN EVENTS FOR MAYOR AND COUNCILLORS**

#### **RESOLVED OCM 267/25**

Moved: Cr Doug Pout  
Seconded: Cr Marg Applebee

That Council:

1. Note the known upcoming meetings, functions and events for the Mayor and Councillors for the period 15 August 2025 to 12 September 2025:

**CARRIED**

## 11 COUNCILLOR REPORT(S)

### 11.1 KEEP AUSTRALIA BEAUTIFUL STATE TIDY TOWNS CONFERENCE 2025

#### **RESOLVED OCM 268/25**

Moved: Cr William Jayet

Seconded: Cr Marg Applebee

That:

1. Note the contents of the report by Deputy Mayor Marg Applebee for the Keep Australia Beautiful State Tidy Downs Conference that she attended on behalf of Council in Sydney on 30 & 31 July 2025.

**CARRIED**

### 11.2 LOCAL GOVERNMENT WEEK CELEBRATIONS - 4 AUGUST 2025

#### **RESOLVED OCM 269/25**

Moved: Cr William Jayet

Seconded: Cr Marg Applebee

That Council:

1. Note the information in the report about Council's Local Government Week Celebrations on 4 August 2025 by Cr Doug Pout.

**CARRIED**

## 12 REPORTS OF COMMITTEES

### 12.1 MINUTES OF THE ECONOMY, DESTINATION AND EVENTS ADVISORY COMMITTEE MEETING HELD ON 15 JULY 2025

#### **RESOLVED OCM 270/25**

Moved: Cr William Jayet

Seconded: Cr Marg Applebee

That Council:

1. Receive and confirm the Minutes of the Economy, Destination and Events Advisory Committee Meeting held on Tuesday 15 July 2025 appended at *Annexure A*.

**CARRIED**

**12.2 MINUTES OF THE COMMUNITY, LIVEABILITY AND ACCESS ADVISORY COMMITTEE MEETING HELD ON 5 AUGUST 2025****RESOLVED OCM 271/25**

Moved: Cr William Jayet

Seconded: Cr Marg Applebee

That Council:

1. Receive and confirm the Minutes of the Community, Liveability and Access Advisory Committee Meeting held on Tuesday 5 August 2025 appended at *Annexure A*.

**CARRIED****12.3 MINUTES OF THE ARTS ADVISORY COUNCIL MEETING HELD ON 5 AUGUST 2025****RESOLVED OCM 272/25**

Moved: Cr William Jayet

Seconded: Cr Marg Applebee

That Council:

1. Receive and confirm the Minutes of the Arts Advisory Council Meeting held on Tuesday 5 August 2025 appended at *Annexure A*.

**CARRIED**

At 3:18 pm, Cr George Pratt left the meeting.

**12.4 MINUTES OF THE LOCAL TRAFFIC COMMITTEE MEETING HELD ON 6 AUGUST 2025****RESOLVED OCM 273/25**

Moved: Cr Glenn Wilson

Seconded: Cr George Pratt

That Council:

1. Receive and confirm the Minutes of the Local Traffic Committee Meeting held on Wednesday 6 August 2025 appended at *Annexure A*.

**CARRIED**

At 3:23 pm, Cr George Pratt rejoined the meeting.

**12.5 MINUTES OF THE PARKES SPORTS COUNCIL MEETING HELD ON 12 AUGUST 2025****RESOLVED OCM 274/25**

Moved: Cr Louise O'Leary

Seconded: Cr Doug Pout

That Council:

1. Receive and confirm the Minutes of the Parkes Sports Council Meeting held on Tuesday 12 August 2025 appended at *Annexure A*.
2. Confirm the appointment of Mr Michael Greenwood PSM as the Community Representative on the Sports Grants Selection Committee.
3. Adopt the Parkes Sports Council Annual Report for 2024-2025 and approve its posting on to the Council's web site.

**CARRIED****12.6 MINUTES OF THE FLOODPLAIN MANAGEMENT COMMITTEE MEETING HELD ON 14 AUGUST 2025****RESOLVED OCM 275/25**

Moved: Cr William Jayet

Seconded: Cr Marg Applebee

That Council:

1. Receive and confirm the Minutes of the Floodplain Management Committee Meeting held on Thursday 14 August 2025 appended at *Annexure A*.

**CARRIED****13 REPORTS OF THE GENERAL MANAGER****13.1 APPOINTMENT ANNOUNCEMENT - DIRECTOR PLANNING AND COMMUNITY SERVICES****RESOLVED OCM 276/25**

Moved: Cr Ken McGrath

Seconded: Cr Marg Applebee

That Council:

1. Receive and note the report.
2. Congratulate Annalise Teale on her appointment as the Director Planning and Community Services.

**CARRIED**

At 3:28 pm, Cr Louise O'Leary left the meeting.

At 3:31 pm, Cr Louise O'Leary rejoined the meeting.

### **13.2 DRAFT ANNUAL FINANCIAL STATEMENTS - YEAR ENDED 30 JUNE 2025**

#### **RESOLVED OCM 277/25**

Moved: Cr Marg Applebee

Seconded: Cr William Jayet

That Council:

1. In accordance with the requirements of the *Local Government Act 1993* (as amended) and the Local Government Code of Accounting Practice and Financial Reporting, resolve to refer the accounts for audit.
2. Recognise the advance payments of the 2025/26 Financial Assistance Grants (general purpose and local roads components) and the receipt of funds from NSW State Emergency Services (New Parkes SES Unit) as internally allocated cash as at 30 June 2025.

**CARRIED**

At 3:32 pm, Cr Doug Pout left the meeting.

### **13.3 INVESTMENTS AND BORROWINGS REPORT AS AT 31 JULY 2025**

#### **RESOLVED OCM 278/25**

Moved: Cr Marg Applebee

Seconded: Cr William Jayet

That Council:

1. Receive and note the Statement of Investments and Borrowings as on 31 July 2025

**CARRIED**

At 3:34 pm, Cr Doug Pout rejoined the meeting.

## **14 REPORTS OF THE DIRECTOR CUSTOMER, CORPORATE SERVICES AND ECONOMY**

### **14.1 MAJOR PROJECTS AND CURRENT WORKS - CUSTOMER, CORPORATE SERVICES & ECONOMY - JUNE 2025.**

#### **RESOLVED OCM 279/25**

Moved: Cr George Pratt

Seconded: Cr Marg Applebee

That Council:

1. Receive and note the status report of Major Projects within Parkes Shire Council's Customer, Corporate Services and Economy Directorate.

**CARRIED**

**14.2 REQUEST TO USE TRUNDLE TOWN IMPROVEMENT FUND RESERVE FOR AN HYDRATION STATION AND TENNIS COURTS POWER UPGRADE****RESOLVED OCM 280/25**

Moved: Cr William Jayet

Seconded: Cr Marg Applebee

That Council approve the allocation of up to \$40,000 from the Trundle Town Improvement Fund Reserve for the following items:

1. Installation of a Hydration Station at the Community Hub.
2. Berryman Oval Tennis Courts upgrade to power supply for a future lighting installation.

**.CARRIED****14.3 REQUEST TO USE PEAK HILL TOWN IMPROVEMENT FUNDS TO CONTINUE ADVERTISING SIGNAGE FOR ANOTHER 12 MONTHS****RESOLVED OCM 281/25**

Moved: Cr William Jayet

Seconded: Cr Marg Applebee

That Council:

1. Approve the allocation of up to \$10,750 from the Peak Hill Town Improvement Fund Reserve to support the cost of highway advertising signage for 12 months.

**CARRIED****14.4 COMMUNITY FINANCIAL ASSISTANCE PROGRAM EVALUATION PANEL - 2025-2026 ROUND ONE****RESOLVED OCM 282/25**

Moved: Cr Marg Applebee

Seconded: Cr William Jayet

That Council

1. Endorse the recommendations of the Evaluation Panel for Sec.356 donations under Round 1 of the Community Financial Assistance Program 2025/2026 totalling \$5,199.00 in General Grants and waived rates and charges.

**CARRIED**

**14.5 OPERATIONAL PLAN Q3-Q4 PROGRESS - 2024/25 - 1 JANUARY TO 30 JUNE 2025****RESOLVED OCM 283/25**

Moved: Cr William Jayet

Seconded: Cr Marg Applebee

That Council:

1. Endorse the 2024/25 Operational Plan Progress Report (1 January to 30 June 2025), appended at *Annexure A*, pursuant to section 4.9 of the Integrated Planning and Reporting Guidelines.

**CARRIED****14.6 ADOPTION OF COUNCIL POLICY - ENTERPRISE RISK MANAGEMENT****RESOLVED OCM 284/25**

Moved: Cr William Jayet

Seconded: Cr Marg Applebee

That Council:

1. Adopt the updated Enterprise Risk Management Policy included as *Annexure A* to this report.
2. Adopt the updated Enterprise Risk Management Statement included as *Annexure B* to this report.
3. Adopt the updated Risk Appetite Statement included as *Annexure C* to this report.
4. Publish the adopted Enterprise Risk Management Policy on Council's Website and intranet.

**.CARRIED****14.7 ADOPTION OF COUNCIL POLICY - CONFLICT OF INTEREST FOR COUNCIL-RELATED DEVELOPMENT****RESOLVED OCM 285/25**

Moved: Cr William Jayet

Seconded: Cr Marg Applebee

That Council:

1. Adopt the Conflict of Interest for Council-Related Development policy included as *Annexure A* to this report.
2. Publish the adopted policy on Council's Website and intranet.

**CARRIED**

**14.8 ADOPTION OF COUNCIL POLICY - SOCIAL MEDIA****MOTION**

Moved with amendment: Cr Joy Paddison

Seconded with amendment: Cr Ken McGrath

That Council:

1. Adopt the updated Social Media Policy included as *Annexure A* to this report.
2. Publish the adopted Social Media Policy on Council's Website and intranet.
3. Add the newly developed House Rules to all social media channels operated by Parkes Shire Council.
4. Approve the disabling of Parkes Shire Council operated social media channel comments outside of business hours as per the House Rules.
5. Approve the disabling of comments from the live streaming of Council meetings.

**AMENDMENT TO 14.8****RESOLVED OCM 286/25**

Moved with the addition of Item 6: Cr Joy Paddison

Seconded with the addition of Item 6: Cr Ken McGrath

That Council:

1. Adopt the updated Social Media Policy included as *Annexure A* to this report.
2. Publish the adopted Social Media Policy on Council's Website and intranet.
3. Add the newly developed House Rules to all social media channels operated by Parkes Shire Council.
4. Approve the disabling of Parkes Shire Council operated social media channel comments outside of business hours as per the House Rules.
5. Approve the disabling of comments from the live streaming of Council meetings.
6. Page 216 – change wording of “Source of truth” to “reliable and accurate information”.

**CARRIED**

**15 REPORTS OF THE DIRECTOR INFRASTRUCTURE AND SUSTAINABILITY****15.1 MAJOR PROJECTS AND CURRENT WORKS - INFRASTRUCTURE AND SUSTAINABILITY****RESOLVED OCM 287/25**

Moved: Cr William Jayet

Seconded: Cr George Pratt

That Council:

1. Receive and note the Infrastructure and Sustainability Major Projects and Current Works Report for July 2025, appended at *Annexure A*.

**CARRIED****15.2 PROPOSED AMENDMENT TO FEES & CHARGES 2025-26****RESOLVED OCM 288/25**

Moved: Cr William Jayet

Seconded: Cr Doug Pout

That:

1. Council endorses the change to the charge for Fire Damaged House containing asbestos to be a charge by tonnage rather than volume.
2. Council engages with the community prior to implementing the changes to the existing charges.

**CARRIED****16 REPORTS OF THE DIRECTOR OPERATIONS****16.1 MAJOR PROJECTS AND CURRENT WORKS - OPERATIONS****RESOLVED OCM 289/25**

Moved: Cr Doug Pout

Seconded: Cr William Jayet

That Council:

1. Receive and note the Operations Major Projects and Current Works Report for July 2025, appended at *Annexure A*.

**CARRIED**

**16.2 LOCAL TRAFFIC COMMITTEE - NEW DELEGATION****RESOLVED OCM 290/25**

Moved: Cr Ken McGrath

Seconded: Cr Marg Applebee

That:

1. Council receive and note the information within the report.
2. Council continue to operate the Local Traffic Committee (LTC) in its existing format for a trial period of six (6) months, adopting the updated naming conventions required by Transport for NSW, and convening meetings on an “as needs” basis rather than at fixed quarterly intervals.
3. Council officers monitor the implementation of the new 2025 Authorisation and Delegation Instrument across the local government sector, consult with relevant stakeholders, and report back to Council at the conclusion of the trial period with recommendations for any permanent changes to the existing process’.
4. That the Local Traffic Forum (LTF) meet on an “as needs” basis rather than a fixed quarterly schedule, with meetings convened only when there are substantive matters requiring consideration.

**CARRIED**

At 4:25 pm, the Mayor called for a break until the storm passed to assist with sound quality.

At 4:40 pm, the Mayor re-opened the meeting.

**17 REPORTS OF THE DIRECTOR PLANNING AND COMMUNITY SERVICES****17.1 PLANNING PROPOSAL TO AMEND PARKES LEP 2012 SCHEDULE 1  
ADDITIONAL PERMITTED USES: LOT 2 DP1064474 (3577 HENRY PARKES WAY,  
BOGAN GATE) POST-EXHIBITION****RESOLVED OCM 291/25**

Moved: Cr William Jayet

Seconded: Cr Marg Applebee

That:

1. Council endorse Planning Proposal PP-2024-1667 (3577 Henry Parkes Way, Bogan Gate) – Post Exhibition.
2. Council delegate to the General Manager the authority issued by the NSW Department of Planning, Housing and Infrastructure to exercise the functions of the Minister under Section 3.36 of the Environmental Planning and Assessment Act 1979 for the purposes of finalising Planning Proposal PP-2024-1667 (3577 Henry Parkes Way, Bogan Gate) – Post Exhibition.
3. Continue to consult with the NSW Department of Planning, Housing and Infrastructure on the terms of the amendment to *Parkes Local Environmental Plan 2012*, to ensure its consistency with the objectives, outcomes and provisions of Planning Proposal PP-2024-1667 (3577 Henry Parkes Way, Bogan Gate) – Post Exhibition.
4. Inform parties who made a submission to the Public Exhibition of Planning Proposal PP-2024-1667 (3577 Henry Parkes Way, Bogan Gate), the proponent and landowners of the subject land (and their consultant), of Council's resolutions.

In Favour: Crs Neil Westcott, Marg Applebee, William Jayet, Doug Pout and George PrattAgainst: Crs Ken McGrath, Louise O'Leary, Joy Paddison, Matthew Scherer and Glenn Wilson

The vote being EQUAL the Chair exercised his Casting Vote in favour of the Motion.

**EQUAL 5/5****17.2 JULY 2025 BUILDING STATISTICS UPDATE****RESOLVED OCM 292/25**

Moved: Cr William Jayet

Seconded: Cr Marg Applebee

That:

1. Receive and note the July 2025 Building Statistics Report.

**CARRIED**

At 4:51 pm, Cr George Pratt left the meeting.

**18 QUESTIONS WITH NOTICE****18.1 USE OF SNAP SEND SOLVE****RESOLVED OCM 293/25**

Moved: Cr Neil Westcott

Seconded: Cr Matthew Scherer

That Council:

1. Receive and note the response to the Question with Notice submitted by Cr Scherer, as detailed in this report.

**CARRIED****18.2 NAMING OF UNNAMED WALKWAYS AND WALKING TRACKS****RESOLVED OCM 294/25**

Moved: Cr Neil Westcott

Seconded: Cr Ken McGrath

That Council:

1. Receive and note the response to the Question with Notice submitted by Cr McGrath, as detailed in this report.

**CARRIED**

At 4:53 pm, the Council in Open Session go into Closed Session.

**19 CONFIDENTIAL MATTERS****RESOLVED OCM 295/25**

Moved: Cr Marg Applebee

Seconded: Cr Joy Paddison

That Ordinary Council Meeting:

1. Moves into Closed Session to deal with the matters below, which are classified as confidential under section 10A(2) of *the Local Government Act 1993* for the reasons specified:

**19.1 PSC2025/016 - CONSTRUCTION OF CROAKER BASIN**

This matter is considered to be confidential under Section 10A(2) - a of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with personnel matters concerning particular individuals (other than councillors).

Further it is considered that discussions of this matter in open Council would, on balance, be contrary to the public interest as it would prejudice Council's ability to secure the optimum outcome for the community.

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**19.2 PSC2025/054 - DESIGN AND CONSTRUCTION OF LED FIELD LIGHTING  
CHENEY PARK**

This matter is considered to be confidential under Section 10A(2) - d(i) of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

Further it is considered that discussions of this matter in open Council would, on balance, be contrary to the public interest as it would prejudice Council's ability to secure the optimum outcome for the community.

**19.3 THE WELCOME INDUSTRIAL ESTATE - EXPRESSION OF INTERESTS**

This matter is considered to be confidential under Section 10A(2) - d(i) of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

Further it is considered that discussions of this matter in open Council would, on balance, be contrary to the public interest as it would prejudice Council's ability to secure the optimum outcome for the community.

**19.4 PSC2025/020 - DESIGN AND CONSTRUCTION OF TWO PEDESTRIAN  
BRIDGES PAC PARK**

This matter is considered to be confidential under Section 10A(2) - d(i) of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

Further it is considered that discussions of this matter in open Council would, on balance, be contrary to the public interest as it would prejudice Council's ability to secure the optimum outcome for the community.

**19.5 PSC2025/002 – FACILITY MANAGEMENT PARKES AQUATIC FACILITIES  
REQUEST FOR VARIATION – V003 STARTUP SERVICES**

This matter is considered to be confidential under Section 10A(2) - d(i) of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

Further it is considered that discussions of this matter in open Council would, on balance, be contrary to the public interest as it would prejudice Council's ability to secure the optimum outcome for the community.

2. Exclude the media and public from the meeting on the basis that the business to be considered is classified as confidential, pursuant to 10A(1), 10(2) and 10A(3) of the *Local Government Act 1993*.
3. Withhold reports and correspondence relevant to the subject business be withheld from the media and public as provided by section 11(2) of the *Local Government Act 1993*.
4. Make public resolutions made by the Council in Closed Session after the conclusion of the Closed Session, and record such resolutions in the minutes of the Council meeting.

**CARRIED**

At 5:30 pm, the Council in Closed Session returned to Open Session.

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**MOTION**

That Ordinary Council Meeting:

1. Resume in Open Session and note the Mayor's report on Confidential Resolutions.
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**19.1 PSC2025/016 - CONSTRUCTION OF CROAKER BASIN****RESOLVED OCM 296/25**

Moved: Cr Louise O'Leary

Seconded: Cr Marg Applebee

That:

1. Council award the contract for the Construction of Croaker Basin – PSC2025/016 to Force Enterprises Pty Ltd, for the lump sum of \$385,940.45 Excl GST.

In Favour: Crs Neil Westcott, Marg Applebee, William Jayet, Louise O'Leary and Doug Pout

Against: Crs Ken McGrath, Joy Paddison, Matthew Scherer and Glenn Wilson

**CARRIED 5/4**

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At 5:09 pm, Director Infrastructure and Sustainability Andrew Francis left the meeting.

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**19.2 PSC2025/054 - DESIGN AND CONSTRUCTION OF LED FIELD LIGHTING CHENEY PARK****RESOLVED OCM 297/25**

Moved: Cr Doug Pout

Seconded: Cr Marg Applebee

That:

1. That Council award the contract Design & Construction of LED Field Lighting Cheney Park - PSC2025/054 to Rees Sports Lighting for the lump sum of \$207,180.00

**CARRIED**

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**19.3 THE WELCOME INDUSTRIAL ESTATE - EXPRESSION OF INTERESTS****RESOLVED OCM 298/25**

Moved: Cr Louise O'Leary

Seconded: Cr Marg Applebee

That:

1. That the Mayor and General Manager be delegated to negotiate agreements with the two (2) preferred proponents, generally in accordance with their Expression of Interest submissions and as proposed in this report.
2. That Council agrees for the two (2) proponents to progress immediately to due diligence.
3. That the final agreements be referred to Council for ratification.

**CARRIED****19.4 PSC2025/020 - DESIGN AND CONSTRUCTION OF TWO PEDESTRIAN BRIDGES  
PAC PARK****RESOLVED OCM 299/25**

Moved: Cr William Jayet

Seconded: Cr Marg Applebee

That Council:

1. Award Contract PSC2025/020 – Design and Construction of Two Pedestrian Bridges at PAC Park, Parkes, to Xinc Engineering Pty Ltd for the lump sum of \$282,000.00 (ex GST).
2. Authorise the General Manager and Director Operations, to execute the Contract and any variations within the approved project budget.

**CARRIED**

**19.5 PSC2025/002 - FACILITY MANAGEMENT PARKES AQUATIC FACILITIES  
REQUEST FOR VARIATION - V003 STARTUP SERVICES****RESOLVED OCM 300/25**

Moved Motion by: Cr Ken McGrath  
Seconded Motion: Cr Matthew Scherer

For the Decision of Council.

1. To agree to the Contract Variation by Fitmann Pty Ltd to pay the sum of \$24,320.00 plus GST to be paid to them for the startup and recommissioning activities.

In Favour: Crs Ken McGrath, Matthew Scherer and Glenn Wilson

Against: Crs Neil Westcott, Marg Applebee, William Jayet, Louise O'Leary, Joy Paddison and Doug Pout

**LOST 3/6**

**THAT THE MOTION BY CR MCGRATH AND SECONDED BY CR SCHERER HAS BEEN LOST. THEREFORE THE VARIATION TO THE CONTRACT WILL NOT BE PAID.**

**20 REPORT OF CONFIDENTIAL RESOLUTIONS**

In accordance with clauses 14.22 and 14.23 of Council's Code of Meeting Practice, resolutions passed during a meeting, or a part of a meeting that is closed to the public must be made public by the Chairperson as soon as practicable. Such resolutions must be recorded in the publicly available minutes of the meeting.

**21 CONCLUSION OF MEETING**

The meeting concluded at 5:33 pm.

This is the final page of the minutes comprising 22 pages numbered 1 to 22 of the Ordinary Council Meeting held on Tuesday, 19 August 2025 and confirmed on Tuesday, 16 September 2025.



MAYOR