

# **Local Traffic Committee Meeting**

## **Minutes**

Wednesday 6 August 2025



**Minutes of the Local Traffic Committee Meeting**  
**Held on Wednesday, 6 August 2025 at the**  
**Parkes Council Chamber, 2 Cecile Street, Parkes**

**Present:**

Cr Ken McGrath	Councillor
Mr Jason Nicholson	Transport for NSW
Mr Joshua Tolley	NSW Police

**Council Officers in Attendance:**

Mr Ben Coultas	Senior Design Engineer
Mr Brendan Shipley	Manager Events and Tourism
Miss Kristine Thacker	Business Support Officer

**NOTES**

The meeting commenced at 9:02 am and concluded at 9:47 am.

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## 1 OPENING OF MEETING

The Chairperson declared the Local Traffic Committee Meeting of Wednesday, 6 August 2025 open and welcomed Council Officials in attendance.

## 2 ACKNOWLEDGEMENT OF COUNTRY

The Chairperson read the following Acknowledgement of Country:

*Parkes Shire Council acknowledges the Traditional Custodians of the Wiradjuri Country and recognises and respects their cultural heritage, beliefs and continuing connection with the lands and rivers of the Parkes Shire.*

*Council pays its respects to Elders past, present and emerging and extends this respect to all First Nations peoples in the Parkes Shire.*

## 3 APOLOGIES

Mr Kent Boyd	General Manager
Mrs Melanie Sutor	Road Safety and Injury Prevention Officer
Mr Logan Hignett	Director Operations
Mr Chris McQuie	Western Road Liners

## 4 CONFIRMATION OF MINUTES

### 4.1 MINUTES OF THE LOCAL TRAFFIC COMMITTEE MEETING HELD ON 7 MAY 2025

#### RESOLVED LTC 007/25

That the committee receive and confirm the Minutes of the meeting held on Wednesday 7 May 2025.

**UNANIMOUS**

## 5 DISCLOSURES OF INTERESTS

The Chairperson reminded Council Officials of their obligation under Council's Code of Conduct to disclose and manage any conflicts of interest they may have in matters being considered at the meeting, and invited Council Officials present to disclose any such interests.

Nil interests were disclosed.

## 6 LATE BUSINESS

The Chairperson advised that no late items of business had been submitted to the meeting.

**7 OFFICERS' REPORTS****7.1 2026 PARKES ELVIS FESTIVAL****RESOLVED LTC 008/25**

That:

1. The proposed 2026 Elvis Festival be approved based on the provided report.
2. Approval is subject to the following conditions:
  - (a) Notify Emergency services of and proposed road closure or detours.
  - (b) Allow for emergency vehicle access.
  - (c) Council reserves the right to cancel the approval at any time.
  - (d) This recommendation does not commit Council to providing further assistance or provision of equipment for the event.
  - (e) Confirmation of event times and traffic control times.

**Events Responsibilities:**

That:

3. Approval is subject to the applicants complying with the following conditions:
  - (a) Provide Council with evidence of Current Public Liability Insurance.
  - (b) Allow for emergency vehicle access.
  - (c) Control noise as required under the Protection of the Environment Operations (Noise Control) Regulation 2008.
  - (d) The organiser of the event to be responsible for and reimburse Council for cost of damage repairs, cleaning etc of the street if required.
  - (e) Comply with Council Officer's reasonable directives.
  - (f) The organiser is to maintain the area in clean and tidy condition.
  - (g) That the organisers receive approval from the Police for holding a Public Assembly and relevant road closures.
  - (h) Confirmation of event times and traffic control times.
  - (i) The organisers secure police escort to be used in conjunction with submitted traffic control plan.
  - (j) For state and regional roads that the organisers seek approval from Transport for NSW for the traffic control on Short Street.
  - (k) This recommendation does not commit Council to providing further assistance or provision of equipment for the event.

**UNANIMOUS**

**7.2 2025 PARKES SHOW - CHANGES TO PARKING AND TAXI RANK****RESOLVED LTC 009/25****Council Responsibilities:**

That:

1. The proposed temporary change of parking be approved for Parkes Show.
2. Approval is subject to the following conditions:
  - (a) Notify Emergency services of and proposed road closure or detours.
  - (b) Allow for emergency vehicle access.
  - (c) Control noise as required under the Protection of the Environment Operations (Noise Control) Regulation 2008.
  - (d) Council reserves the right to cancel the approval at any time.
  - (e) Confirmation of event times and traffic control times.
  - (f) This recommendation does not commit Council to providing further assistance or provision of equipment for the event.

**Events Responsibilities:**

That:

3. The proposed temporary change of parking be approved for Parkes Show.
4. Approval is subject to the applicants complying with the following conditions:
  - (a) Allow for emergency vehicle access.
  - (b) Control noise as required under the Protection of the Environment Operations (Noise Control) Regulation 2008.
  - (c) The organiser of the event to be responsible for and reimburse Council for cost of damage repairs, cleaning etc of the street if required.
  - (d) Comply with Council Officer's reasonable directives.
  - (e) The organiser is to maintain the area in clean and tidy condition.
  - (f) That the organisers receive approval from the Police for holding a Public Assembly and relevant road closures.
  - (g) Confirmation of event times and traffic control times.

**UNANIMOUS**

**7.3 REMOVAL OF 'NO PARKING' - 24-28 CURRAJONG STREET & INSTALLATION OF LINE MARKING****RESOLVED LTC 010/25**

That:

1. The removal of the 'No Parking' restriction should only proceed if the former driveway is formally removed or appropriately blocked to ensure pedestrian safety.
2. The linemarking should not be approved at this stage. It can be reconsidered once the doctor's office is fully operational and serving the public.

**UNANIMOUS****7.4 PARKING - WOODWARD STREET, PARKES****RESOLVED LTC 011/25****Council Responsibilities:**

That:

1. The recommendation is that no permanent changes to occur in this area as this would have a major impact on community members accessing their homes.
2. Council to continue monitoring the situation and reassess should an incident occur.
3. Investigate the possibility of temporary 'No Stopping' signs being erected when Woodward Street is used as a detour.

**UNANIMOUS****7.5 MCGEES LANE - ONEWAY BETWEEN CHURCH AND COURT STREET, PARKES****RESOLVED LTC 012/25**

That:

1. Council recommends that no changes be made to the current layout.
2. Progress option to house skip bins on McGee's lane carpark under a lease arrangement with the Reject Shop.

**UNANIMOUS**

**7.6 INVESTIGATE A 'GIVEWAY' TO A 'STOP SIGN' AT THE INTERSECTION  
WOODWARD AND FISHER STREET, PARKES****RESOLVED LTC 013/25**

That:

1. The intersection of Woodward and Fisher Street is not recommended to be approved for GIVEWAY or STOP signs.
2. Installation on 'No Stopping' signage to be installed.
3. Trimming of existing vegetation and trees to allow for site distance to be increased
4. Council undertake a Community Consultation with affected properties with regards to parking changes.

**UNANIMOUS****8 GENERAL BUSINESS****8.1 COUNCIL TEMPORARY DELEGATION****RECOMMENDATION**

That:

1. The report detail is for the information of the Committee.

**8.2 REMOVAL OF NO STOPPING SIGNS ON FORBES ROAD****RECOMMENDATION**

That:

1. The report detail is for the information of the Committee.

**9 REPORT OF CONFIDENTIAL RESOLUTIONS**

In accordance with clauses 14.22 and 14.23 of Council's Code of Meeting Practice, resolutions passed during a meeting, or a part of a meeting that is closed to the public must be made public by the Chairperson as soon as practicable. Such resolutions must be recorded in the publicly available minutes of the meeting.



**10 CONCLUSION OF MEETING**

The meeting concluded at 9:47 am.

This is the final page of the minutes comprising 9 pages numbered 1 to 9 of the Local Traffic Committee Meeting held on Wednesday, 6 August 2025 and confirmed on Wednesday, 5 November 2025.

*Ken McGrath*

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CHAIRPERSON