

# Ordinary Council Meeting

## Minutes

Tuesday 17 June 2025



**Minutes of the Ordinary Council Meeting**  
**Held on Tuesday, 17 June 2025 at the**  
**Parkes Council Chamber, 2 Cecile Street, Parkes**

**Present:**

Cr Neil Westcott	Councillor (Chairperson)
Cr Marg Applebee	Councillor (Deputy Chair)
Cr William Jayet	Councillor
Cr Ken McGrath	Councillor
Cr Louise O'Leary	Councillor
Cr Joy Paddison	Councillor
Cr Doug Pout	Councillor
Cr George Pratt	Councillor
Cr Matthew Scherer	Councillor
Cr Glenn Wilson	Councillor

**Council Officers in Attendance:**

Mr Kent Boyd PSM	General Manager
Mr Jaco Barnard	Chief Financial Officer
Mr Andrew Francis	Director Infrastructure and Sustainability
Mrs Annalise Teale	Acting Director Planning and Community Services
Mr Logan Hignett	Director Operations
Mrs Veronica Shaw	Manager Governance, Risk and Corporate Performance
Mrs Toni Lennane	Executive and Councillor Support Coordinator (Minute Secretary)

**NOTES**

Cr Marg Applebee attended via audio-visual link.

The meeting commenced at 3:01 pm and concluded at 5:51 pm.

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## 1 OPENING OF MEETING

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The Mayor declared the Ordinary Council Meeting of Tuesday 17 June 2025 open and welcomed Councillors, Council Officers and members of the public attending and listening to the meeting.

The Mayor advised attendees that the meeting was being recorded and streamed live on the internet, to enhance the accessibility of Council meetings to the broader Parkes Shire community, and that the recording will be archived and made available on Council's website.

The Mayor asked that attendees ensure that mobile phones and other electronic devices were turned off or in silent mode for the duration of the meeting.

The Mayor further advised that all care would be taken to maintain privacy, however, as a visitor in the public gallery, members of the public should be aware that their presence may be recorded.

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## 2 ACKNOWLEDGEMENT OF COUNTRY

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The Mayor read the following Acknowledgement of Country:

*Parkes Shire Council acknowledges the Traditional Custodians of the Wiradjuri Country and recognises and respects their cultural heritage, beliefs and continuing connection with the lands and rivers of the Parkes Shire.*

*Council pays its respects to Elders past, present and emerging and extends this respect to all First Nations peoples in the Parkes Shire.*

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## 3 PRAYER

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The General Manager read the Prayer:

O God,  
Inspire Council to make wise decisions,  
Grant Integrity to face the truth,  
Courage to make difficult choices,  
And compassion for the needs of others,  
We pray through Jesus Christ, Our Lord.

AMEN

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## 4 APOLOGIES AND APPLICATIONS FOR A LEAVE OF ABSENCE

Nil

## 5 APPLICATIONS TO ATTEND BY AUDIO-VISUAL LINK

An application to attend by audio-visual link was received from Councillor Marg Applebee.

At 3:04 pm, Director Operations Logan Hignett arrived in the meeting.

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## 6 CONFIRMATION OF MINUTES

### 6.1 MINUTES OF THE ORDINARY COUNCIL MEETING HELD ON 20 MAY 2025

#### RESOLVED OCM 180/25

Moved: Cr Doug Pout

Seconded: Cr William Jayet

That Ordinary Council Meeting receive and confirm the Minutes of the Ordinary Council Meeting held on Tuesday 20 May 2025 appended at *Annexure A*.

**CARRIED**

## 7 DISCLOSURES OF INTERESTS

The Mayor reminded Councillors and Council Officers of their obligation under Council's Code of Conduct to disclose and manage any conflicts of interest they may have in matters being considered at the meeting, and invited Councillors and Council Officers to disclose any such interests.

Cr Marg Applebee disclosed a significant non-pecuniary interest in relation to item 14.1 Request for Financial Assistance under Events Financial Assistance Program Round 1 - 2025/2026 and chose to leave the meeting and not participate in the debate and discussion on the matter, and not vote on the matter. The reason provided was:

*"Homegrown Parkes events."*

## 8 LATE BUSINESS

The Mayor advised that the following late items of business had been submitted by Council Officers, and invited a motion to enable the addition of the late items to the meeting agenda.

1. 19.3: *Rose Street Subdivision – Retainer Wall*
2. 19.4: *CNSWJO Supply and Delivery of Bulk Fuel (S1\_2025)*

## 9 ADOPTION OF MULTIPLE ITEMS OF BUSINESS

The Council may, at any time, resolve to adopt multiple items of business, as recommended in the report, byway of a single resolution. The Chairperson must list the items of business to be adopted and ask Councillors to identify any individual items of business listed by the Chairperson that they intend to vote against the recommendation made in the Business Paper, or that they wish to speak on (13.2).

### 9.1 ADOPTION OF MULTIPLE ITEMS OF BUSINESS

#### **RESOLVED OCM 181/25**

Moved: Cr George Pratt

Seconded: Cr Doug Pout

That:

#### Open Business:

10.1 – Meetings, Functions and Events attended by Mayor and Councillors.

10.3 – National Simultaneous Storytime 2025.

10.4 – Central NSW Joint Organisation (CNSWJO) Board meeting – Orange on 29 May 2025.

10.6 – 2025 Local Roads Congress – 2 June 2025.

11.1 – 2025 Local Government NSW Destination and Visitor Economy Conference held on 26 – 28 May 2025.

11.2 – Meals on Wheels Conference – Parkes 28 & 29 May 2025.

12.1 – Minutes of the Arts Advisory Council Meeting held on 20 May 2025.

12.2 – Minutes of the Airport Development Advisory Committee Meeting held on 4 June 2025.

12.3 – Minutes of the Wiradjuri Elders Advisory Committee Meeting held on 4 June 2025.

12.4 – Minutes of the Parkes Sports Council Meeting held on 10 June 2025.

13.2 – Adoption of Council Investment & Borrowing Policies.

14.7 – Adoption of Council Policies.

15.2 – Drinking Water Policy Update.

17.3 – Re-establishment of Alcohol Free Zones in CBD of Parkes and Peak Hill.

17.4 – May 2025 Building Statistics Update.

#### Closed Business:

19.2 – Electricity Procurement for Small Market Sites.

**CARRIED**

**10 MAYORAL MINUTE(S)****10.1 MEETINGS, FUNCTIONS AND EVENTS ATTENDED BY MAYOR AND COUNCILLORS****RESOLVED OCM 182/25**

Moved: Cr George Pratt

Seconded: Cr Doug Pout

That Council:

1. Note the report on the Meetings functions and events attended in an official capacity, by the Mayor and Councillors during the period 16 May 2025 through to 13 June 2025.

**CARRIED**

At 3:09 pm, Cr Ken McGrath arrived in the meeting.

**10.2 COMING KNOWN EVENTS FOR MAYOR AND COUNCILLORS****RESOLVED OCM 183/25**

Moved: Cr Louise O'Leary

Seconded: Cr Doug Pout

That Council:

1. Note the known upcoming meetings, functions and events for the Mayor and Councillors for the period 14 June 2025 to 12 July 2025.

**CARRIED****10.3 NATIONAL SIMULTANEOUS STORYTIME 2025****RESOLVED OCM 184/25**

Moved: Cr George Pratt

Seconded: Cr Doug Pout

That Council:

1. Accept and note this Mayoral Minute

**CARRIED**



**10.4 CENTRAL NSW JOINT ORGANISATION (CNSWJO) BOARD MEETING - ORANGE  
ON 29 MAY 2025****RESOLVED OCM 185/25**

Moved: Cr George Pratt

Seconded: Cr Doug Pout

That Council:

1. Receive and note the information about the CNSWJO Board meeting.

**CARRIED****10.5 CENTRAL NSW JOINT ORGANISATION - FAREWELL TO EXECUTIVE OFFICER  
JENNY BENNETT****RESOLVED OCM 186/25**

Moved: Cr Neil Westcott

Seconded: Cr William Jayet

That Council:

- 1) Note the Mayoral Minute.
- 2) Thank Ms Jenny Bennett for her significant contribution to the Central West including CENTROC and CNSWJO.
- 3) Endorse a letter to Ms Jenny Bennett signed by all Councillors to thank her and wishing her well in retirement.

**CARRIED****10.6 2025 LOCAL ROADS CONGRESS - 2 JUNE 2025****RESOLVED OCM 187/25**

Moved: Cr George Pratt

Seconded: Cr Doug Pout

That Council:

1. Receive and note the information about the Local Road Congress on 2 June 2025.

**CARRIED**

## 11 COUNCILLOR REPORT(S)

### 11.1 2025 LOCAL GOVERNMENT NSW DESTINATION AND VISITOR ECONOMY CONFERENCE HELD ON 26 - 28 MAY 2025

#### **RESOLVED OCM 188/25**

Moved: Cr George Pratt

Seconded: Cr Doug Pout

That:

1. The Councillors note the contents of the report.

**CARRIED**

### 11.2 MEALS ON WHEELS CONFERENCE - PARKES 28 & 29 MAY 2025

#### **RESOLVED OCM 189/25**

Moved: Cr George Pratt

Seconded: Cr Doug Pout

That:

1. Note the contents of the Councillor Report.

**CARRIED**

## 12 REPORTS OF COMMITTEES

### 12.1 MINUTES OF THE ARTS ADVISORY COUNCIL MEETING HELD ON 20 MAY 2025

#### **RESOLVED OCM 190/25**

Moved: Cr George Pratt

Seconded: Cr Doug Pout

That Council:

1. Receive and confirm the Minutes of the Arts Advisory Council Meeting held on Tuesday 20 May 2025 appended at *Annexure A*.

**CARRIED**

**12.2 MINUTES OF THE AIRPORT DEVELOPMENT ADVISORY COMMITTEE MEETING  
HELD ON 20 MAY 2025****RESOLVED OCM 191/25**

Moved: Cr George Pratt

Seconded: Cr Doug Pout

That Council:

1. Receive and confirm the Minutes of the Airport Development Advisory Committee Meeting held on Tuesday 20 May 2025 appended at *Annexure A*.

**CARRIED****12.3 MINUTES OF THE WIRADJURI ELDERS ADVISORY COMMITTEE MEETING HELD  
ON 4 JUNE 2025****RESOLVED OCM 192/25**

Moved: Cr George Pratt

Seconded: Cr Doug Pout

That Council:

1. Receive and confirm the Minutes of the Wiradjuri Elders Advisory Committee Meeting held on Wednesday 4 June 2025 appended at *Annexure A*.

**CARRIED****12.4 MINUTES OF THE PARKES SPORTS COUNCIL MEETING HELD ON 10 JUNE 2025****RESOLVED OCM 193/25**

Moved: Cr George Pratt

Seconded: Cr Doug Pout

That Council:

1. Receive and confirm the Minutes of the Parkes Sports Council Meeting held on Tuesday 10 June 2025 appended at *Annexure A*.

**CARRIED**

## 13 REPORTS OF THE GENERAL MANAGER

### 13.1 MAKING OF THE RATES AND FIXING OF CHARGES 2025-2026

#### RESOLVED OCM 194/25

Moved: Cr William Jayet

Seconded: Cr George Pratt

That Council:

1. In accordance with Chapter 15, Parts 4 and 5 of the *Local Government Act 1993*, make and levy the following rates and annual charges for the 2025-2026 financial year:
  - (a) In relation to the Ordinary Rates, Council applies the increase of 4.0 per cent, inclusive of the rate peg, as determined by the Independent Pricing and Regulatory Tribunal.
  - (b) In relation to Ordinary Rates and pursuant to section 494 of the *Local Government Act 1993*, make and levy the following Ordinary Rates for the year 01 July 2025 to 30 June 2026:

Category and Sub-Category	Minimum Rate	Cents in Dollar (Ad Valorem)
Ordinary - Business Industrial	\$617.00	1.7237910
Ordinary - Business Parkes CBD	\$617.00	7.0659630
Ordinary - Business Rate	\$617.00	1.6545690
Ordinary - Business Villages	\$617.00	2.5419330
Ordinary - Farmland Rate	\$617.00	0.3130440
Ordinary - Mining Copper Producing	\$617.00	3.7617130
Ordinary - Mining Rate	\$617.00	18.5483330
Ordinary - Residential Parkes	\$617.00	1.2271500
Ordinary - Rural Residential Rate	\$617.00	0.6201530
Ordinary - Residential Rate	\$617.00	0.4554600
Ordinary - Special Activation Precinct Developed	\$617.00	2.0290000
Ordinary - Special Activation Precinct Undeveloped	\$617.00	28.9990910

- (c) In relation to waste management charges and pursuant to sections 496 and 501 of the *Local Government Act 1993*, make and levy the following annual charges on all consumers accessing the Parkes Shire waste management services for the year 01 July 2025 to 30 June 2026:

Waste Group	Charge
Domestic Waste Management Service Charge	\$536.00
Domestic Waste Management Service Charge (Vacant Land)	\$101.00
Non-Domestic Waste Management Service Charge	\$538.00
Non-Domestic Waste Management Service Charge (Vacant Land)	\$112.00

In addition to the maximum \$250 pensioner rebate jointly funded by the Council (45%) and the State Government (55%) in respect of general rates and domestic waste charges, in accordance with the Council's Pensioner Rate Rebate and Hardship Policy, Council will provide an additional pensioner rebate of \$105.00 per eligible property from 1 July 2025 for the 2025/26 rating year. This voluntary rebate will be paid pursuant to Section 582 of the Local Government Act, 1993 and only pensioners that received the rebate in 2016/17 will continue to be eligible to do so

- (d) In relation to water supply service charges and pursuant to sections 501, 502 and 552 of the *Local Government Act 1993*, make and levy the following charges on all consumers connected to, or capable of being connected to, the Parkes Shire water supply systems and water supply for the year 01 July 2025 to 30 June 2026:

Water Access Charge Type	Charge
Residential - Standard Charge	\$317.00
Non-Residential - 20mm	\$317.00
Non-Residential - 25mm	\$492.00
Non-Residential - 32mm	\$819.00
Non-Residential - 40mm	\$1,279.00
Non-Residential - 50mm	\$2,000.00
Non-Residential - 80mm	\$5,094.00
Non-Residential - 100mm	\$7,968.00
Non-Residential - Northparkes Mines	\$4,258,800.00
Un-Metered - Strata Title Units	\$317.00
Un-Metered - CBD	\$1,098.00
Un-Metered - Non-Rateable	\$317.00

Water Usage Charge	Rate per kl
Residential Rate (all consumption)	\$2.18
Business Rate (all consumption)	\$2.18
Commercial Rate (all consumption)	\$2.18
Northparkes Mines Rate	\$1.35
Trundle School - Raw Water (all consumption)	\$1.66
Raw Water - Rising Main from Dam (all consumption)	\$1.66
Standpipe Charges	\$5.60

- (e) In relation to sewerage service charges and pursuant to sections 501, 502 and 552 of the *Local Government Act 1993*, make and levy the following annual charge on all consumers connected to, or capable of being connected to, the Parkes Shire sewer systems and sewer charges for the year 01 July 2025 to 30 June 2026:

Sewer Access Charge Type	Charge
Residential - Standard Charge	\$806.00
Non-Residential - 20mm	\$453.00
Non-Residential - 25mm	\$711.00
Non-Residential - 32mm	\$1,158.00
Non-Residential - 40mm	\$1,819.00
Non-Residential - 50mm	\$2,838.00
Non-Residential - 80mm	\$7,261.00
Non-Residential - 100mm	\$11,345.00
Unmetered - Strata Title Units	\$806.00
Unmetered - CBD	\$1,120.00
Unmetered Non-Rateable	\$806.00

Trade Waste Charge Type	Fee Description	Charge
Service Fee - Category 1	Annual Trade Service & Inspection	\$315.00
Service Fee - Category 2	Annual Trade Service & Inspection	\$315.00
Service Fee - Category 3	Annual Trade Service & Inspection	\$1,114.00
Usage Fee - Category 1 & 2	Trade Waste Usage	\$3.02 per kl
Usage Fee - Category 3	Trade Waste Usage	\$22.05 per kl

- (f) In accordance with clauses 125A and 125AA of the Local Government General Regulation 2005 the following annual charges are set for stormwater management services for the 12 months commencing 1 July 2025:

Category	Charge
Residential (Not Vacant)	\$25.00
Residential strata units	\$12.50
Business non-strata properties	
0-1199 sqms	\$25.00
1200-4999 sqms	\$100.00
=> 5000 sqms	\$375.00

2. Pursuant to section 566(3) of the *Local Government Act 1993*, adopts the overdue rates and charges maximum interest rate of 10.5 per cent for the period 01 July 2025 to 30 June 2026 (inclusive) in accordance with the determination made by the Minister for Local Government as published in the *NSW Government Gazette*.

**CARRIED**

### 13.2 ADOPTION OF COUNCIL INVESTMENT & BORROWING POLICIES

#### RESOLVED OCM 195/25

Moved: Cr George Pratt

Seconded: Cr Doug Pout

That:

1. Adopt the Investments and Borrowing policies included as *Annexures A-B* to this report.
2. Publish the adopted policies on Council's Website and intranet.

**CARRIED**

### 13.3 INVESTMENTS AND BORROWINGS REPORT AS AT 31 MAY 2025

#### RESOLVED OCM 196/25

Moved: Cr William Jayet

Seconded: Cr Doug Pout

That:

1. Receive and note the Statement of Investments and Borrowings as on 31 May 2025

**CARRIED**

**13.4 MONTHLY FINANCIAL REPORTS AS AT 31 MAY 2025****RESOLVED OCM 197/25**

Moved: Cr Louise O'Leary

Seconded: Cr William Jayet

That Council:

1. Receive and note the year-to-date financial reports for the period up to 31 May 2025.

**CARRIED**

At 3:23 pm, Director Operations Logan Hignett left the meeting.

At 3:24 pm, Director Operations Logan Hignett returned to the meeting.

**14 REPORTS OF THE DIRECTOR CUSTOMER, CORPORATE SERVICES AND ECONOMY****14.1 REQUEST FOR FINANCIAL ASSISTANCE UNDER EVENTS FINANCIAL ASSISTANCE PROGRAM ROUND 1 - 2025/2026****RESOLVED OCM 198/25**

Moved: Cr William Jayet

Seconded: Cr Doug Pout

That Council:

1. Receive and note the internal assessment of applications for EFAP Round 1 2025/2026, appended at *Annexure A* and *B*.
2. Endorse the provision of up to \$57,500 in financial and in-kind assistance to support the delivery of the events proposed by the successful applicants of EFAP Round 1 – 2025/2026 as outlined in the report.

**CARRIED****14.2 REQUEST TO USE PEAK HILL TOWN IMPROVEMENT FUNDS TO SUPPORT THE PEAK HILL COUNTRY CRAFTS AND VISITOR INFORMATION OFFICE****RESOLVED OCM 199/25**

Moved: Cr Louise O'Leary

Seconded: Cr Joy Paddison

That Council:

1. Approve the allocation of up to \$10,000 from the Peak Hill Town Improvement Fund Reserve to support the Peak Hill Country Crafts and Tourist Information Office.

**CARRIED**



**14.3 ADOPTION OF THE OPERATIONAL PLAN AND BUDGET 2025-26****RESOLVED OCM 200/25**

Moved: Cr Doug Pout

Seconded: Cr William Jayet

That Council:

1. Note the draft Operational Plan and Budget 2025-26 was placed on public exhibition for 28-days between 7 May to 3 June 2025.
2. Receive and consider the five (5) submissions received in relation to the draft Operational Plan and Budget 2025-26, attached at *Annexure B-E*, and request the General Manager respond to the external submissions received as recommended in this report.
3. Adopt the Operational Plan and Budget 2025-26 attached at Annexure A, pursuant to section 405 of the *Local Government Act 1993*, including the 2025-26 Statement of Revenue Policy incorporating the annual Budget and Schedule of Fees and Charges and the recommended amendments provided in this report.
4. Approve expenditure and vote funds as detailed in the Operational Plan and Budget 2025-26, pursuant to clause 211(2) of the *Local Government General Regulation 2021*.
5. Publish the Operational Plan and Budget 2025-26 on Council's website.

**CARRIED****14.4 ENDORSEMENT OF THE WORKFORCE MANAGEMENT PLAN 2025-26****RESOLVED OCM 201/25**

Moved: Cr Louise O'Leary

Seconded: Cr William Jayet

That Council:

1. Endorse the Workforce Management Plan 2025-26 attached at *Annexure A*, pursuant to section 403 of the *Local Government Act 1993* and 3.11 of the Integrated Planning and Reporting Guidelines, including the recommended amendments provided in this report.
2. Publish the Workforce Management Plan 2025-26 on Council's website.

**CARRIED**

**14.5 ADOPTION OF THE DELIVERY PROGRAM 2025-2029****RESOLVED OCM 202/25**

Moved: Cr George Pratt

Seconded: Cr William Jayet

That Council:

1. Note the draft Delivery Program 2025-2029 was placed on public exhibition for 28-days between 7 May to 3 June 2025.
2. Receive and consider the five (5) submissions received in relation to the draft Delivery Program 2025-2029, attached at *Annexure B-E*, and request the General Manager respond to the external submissions received as recommended in this report.
3. Adopt the Delivery Program 2025-2029 attached at *Annexure A*, pursuant to section 404 of the *Local Government Act 1993*, including the recommended amendments provided in this report.
4. Publish the Delivery Program 2025-2029 on Council's website.

**CARRIED****14.6 ADOPTION OF THE LONG-TERM FINANCIAL PLAN 2025-2035****RESOLVED OCM 203/25**

Moved: Cr Louise O'Leary

Seconded: Cr William Jayet

That Council:

1. Note the Long-Term Financial Plan 2025-2035 was placed on public exhibition for 28-days between 7 May to 3 June 2025.
2. Receive and consider the four (4) submissions received in relation to the draft Long-Term Financial Plan 2025-2035, attached at *Annexure B-D*, and request the General Manager respond to the external submissions received as recommended in this report.
3. Adopt the Long-Term Financial Plan 2025-2035 attached at *Annexure A*, pursuant to section 403 of the *Local Government Act 1993* and 3.3 of the Integrated Planning and Reporting Guidelines, including the recommended amendments provided in this report.
4. Publish the Long-Term Financial Plan 2025-2035 on Council's website.

**CARRIED**

**14.7 ADOPTION OF COUNCIL POLICIES****RESOLVED OCM 204/25**

Moved: Cr George Pratt

Seconded: Cr Doug Pout

That Council:

1. Adopt the Council policy – Records and Information Management included as *Annexure A* to this report.
2. Publish the adopted policy on Council's Website and intranet.

**CARRIED****14.8 ADOPTION OF THE STRATEGIC ASSET MANAGEMENT PLAN 2025-2029****RESOLVED OCM 205/25**

Moved: Cr William Jayet

Seconded: Cr George Pratt

That Council:

1. Adopt the Strategic Asset Management Plan 2025-2029 attached at *Annexure A*, pursuant to section 403 of the *Local Government Act 1993* and 3.15 of the Integrated Planning and Reporting Guidelines.
2. Publish the Strategic Asset Management Plan 2025-2029 on Council's website.

**CARRIED**

At 3:39 pm, Director Operations Logan Hignett left the meeting.

**15 REPORTS OF THE DIRECTOR INFRASTRUCTURE AND SUSTAINABILITY****15.1 MAJOR PROJECTS AND CURRENT WORKS - INFRASTRUCTURE AND SUSTAINABILITY****RESOLVED OCM 206/25**

Moved: Cr William Jayet

Seconded: Cr Doug Pout

That Council:

1. Receive and note the Infrastructure and Sustainability Major Projects and Current Works Report for May 2025, appended at *Annexure A*.

**CARRIED**

At 3:41 pm, Chief Financial Officer Jaco Barnard left the meeting.

At 3:42 pm, Director Operations Logan Hignett arrived in the meeting.

At 3:43 pm, Cr Glenn Wilson left the meeting.

At 3:44 pm, Cr Glenn Wilson returned to the meeting.

## **15.2 DRINKING WATER POLICY UPDATE**

### **RESOLVED OCM 207/25**

Moved: Cr George Pratt

Seconded: Cr Doug Pout

That:

1. Council endorse the updated Drinking Water Policy.

**CARRIED**

## **16 REPORTS OF THE DIRECTOR OPERATIONS**

### **16.1 MAJOR PROJECTS AND CURRENT WORKS - OPERATIONS**

#### **RESOLVED OCM 208/25**

Moved: Cr George Pratt

Seconded: Cr Doug Pout

That Council:

1. Receive and note the Operations Major Projects and Current Works Report for May 2025, appended at *Annexure A*.

**CARRIED**

At 3:50 pm, Chief Financial Officer Jaco Barnard returned to the meeting.

### **16.2 NATIONAL PARKS & WILDLIFE SERVICE REQUEST FOR ACCESS EASEMENT THROUGH LAKE METCALFE**

#### **RESOLVED OCM 209/25**

Moved: Cr Ken McGrath

Seconded: Cr Joy Paddison

That:

1. Council agree to National Parks & Wildlife Service acquiring an easement over Lot 1921 DP 1158720 for access purposes.
2. All costs associated with the transaction be borne by National Parks and Wildlife Service.
3. That the seal of Council be affixed to all necessary documentation.

**CARRIED**

**16.3 CLASSIFICATION OF BRICK PIT RESERVE AS OPERATIONAL LAND****RESOLVED OCM 210/25**

Moved: Cr William Jayet

Seconded: Cr Ken McGrath

That:

1. An application be made to the Minister for classifying the Brick Pit Reserve No 1041392 as Operational.

**CARRIED****16.4 RENTING OF 30 WELCOME STREET PARKES****RESOLVED OCM 211/25**

Moved: Cr Ken McGrath

Seconded: Cr William Jayet

That:

1. Endorse the leasing of the Council-owned premises at 30 Welcome Street, Parkes to Australian Unity, commencing 1 July 2025, for an initial term of three (3) years with two (2) further options of three (3) years each.

**CARRIED**

At 4:05 pm, Cr George Pratt left the meeting.

At 4:07 pm, Cr George Pratt returned to the meeting.

**17 REPORTS OF THE DIRECTOR PLANNING AND COMMUNITY SERVICES****17.1 2025 PARKES SHIRE COUNCIL CULTURAL GRANTS****RESOLVED OCM 212/25**

Moved: Cr Louise O'Leary

Seconded: Cr William Jayet

That:

1. Council approves the following allocation of the PSC Cultural Grants recommended by the Community, Liveability and Access Committee:
  - Parkes Community Arts receive \$6,000.00 to extend the 'Who is Parkes' photographic art trail project.
  - Peak Hill Pastoral Agricultural and Pastoral Association Inc receive \$4,000.00 for the delivery of 'Crafting Connections', Creative Workshops for the Peak Hill show.

**CARRIED**

**17.2 DA2025/0003 - MOTEL ACCOMMODATION, 10-14 COURT STREET, PARKES****RESOLVED OCM 213/25**

Moved: Cr Doug Pout

Seconded: Cr William Jayet

That:

1. Council approve DA2025/0003 subject to the conditions of consent in this report.

In Favour: Crs Neil Westcott, Marg Applebee, William Jayet, Ken McGrath, Louise O'Leary, Joy Paddison, Doug Pout, George Pratt, Matthew Scherer and Glenn Wilson

Against: Nil

**CARRIED 10/0****17.3 RE-ESTABLISHMENT OF ALCOHOL FREE ZONES IN CBD OF PARKES AND PEAK HILL****RESOLVED OCM 214/25**

Moved: Cr George Pratt

Seconded: Cr Doug Pout

That Council:

1. That Council endorses the proposal to re-establish Alcohol Free Zones in Parkes and Peak Hill Central Business Districts (CBDs) for a period of 4 (four) years.

**CARRIED****17.4 MAY 2025 BUILDING STATISTICS UPDATE****RESOLVED OCM 215/25**

Moved: Cr George Pratt

Seconded: Cr Doug Pout

That:

1. Receive and note the May 2025 Building Statistics Report.

**CARRIED**

**18 NOTICES OF MOTION/QUESTIONS WITH NOTICE****18.1 BRICK PIT WATER LEVEL AND IMPACT ON CHENEY PARK****RESOLVED OCM 216/25**

Moved: Cr Louise O'Leary

Seconded: Cr William Jayet

That Council:

1. Receive and note the information submitted by Cr Louise O'Leary, as detailed in this report.
2. Urgently review the Cheney Park complex drainage system to identify if there are any issues.
3. Urgently review the pumping of water from the Parkes Brick Pit to reduce the pressure on the underground aquifer.
4. Monitor the level of the Brick Pit to identify the optimum water level to reduce impact on the underground aquifer.

**CARRIED****18.2 ODOUR COMPLAINT HANDLING****RESOLVED OCM 217/25**

Moved: Cr Ken McGrath

Seconded: Cr Glenn Wilson

That Council:

1. Receive and note the response to the Question with Notice submitted by Cr Kenny McGrath, as detailed in this report.

**CARRIED****18.3 NOTICE TO RESCIND RESOLUTION ECMCC 012/25 RELATING TO PSC2025/002 – FACILITY MANAGEMENT PARKES AQUATIC FACILITIES.****RESOLVED OCM 218/25**

Moved: Cr Neil Westcott

Seconded: Cr Doug Pout

That Council:

1. Rescind resolution **[ECMCC 012/25]** from the Extraordinary Council meeting held on 3 June 2025 relating to contract PSC2025/002 – Facility Management Parkes Aquatic Facilities.

**CARRIED**

**19 CONFIDENTIAL MATTERS****RESOLVED OCM 219/25**

Moved: Cr Doug Pout

Seconded: Cr Ken McGrath

That Ordinary Council Meeting:

1. Moves into Closed Session to deal with the matters below, which are classified as confidential under section 10A(2) of the *Local Government Act 1993* for the reasons specified:

**19.1 2025002 - FACILITY MANAGEMENT PARKES & VILLAGES AQUATIC FACILITIES**

This matter is considered to be confidential under Section 10A(2) - d(i) of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

Further it is considered that discussions of this matter in open Council would, on balance, be contrary to the public interest as it would prejudice Council's ability to secure the optimum outcome for the community.

**19.2 ELECTRICITY PROCUREMENT FOR SMALL MARKET SITES**

This matter is considered to be confidential under Section 10A(2) - d(i) of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

Further it is considered that discussions of this matter in open Council would, on balance, be contrary to the public interest as it would prejudice Council's ability to secure the optimum outcome for the community.

**19.3 ROSE STREET SUBDIVISION - RETAINER WALL**

This matter is considered to be confidential under Section 10A(2) - d(i) of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

Further it is considered that discussions of this matter in open Council would, on balance, be contrary to the public interest as it would prejudice Council's ability to secure the optimum outcome for the community.

**19.4 CNSWJO SUPPLY AND DELIVERY OF BULK FUEL (S1\_2025)**

This matter is considered to be confidential under Section 10A(2) - d(i) of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

Further it is considered that discussions of this matter in open Council would, on balance, be contrary to the public interest as it would prejudice Council's ability to secure the optimum outcome for the community.



2. Exclude the media and public from the meeting on the basis that the business to be considered is classified as confidential, pursuant to 10A(1), 10(2) and 10A(3) of the *Local Government Act 1993*.
3. Withhold reports and correspondence relevant to the subject business be withheld from the media and public as provided by section 11(2) of the *Local Government Act 1993*.
4. Make public resolutions made by the Council in Closed Session after the conclusion of the Closed Session, and record such resolutions in the minutes of the Council meeting.

**CARRIED**

At 4:31 pm, the Meeting went into Closed Session and the Mayor adjourned the meeting for a short break.

At 4:45 pm, the Meeting resumed into Confidential section.

**19.1 2025002 - FACILITY MANAGEMENT PARKES & VILLAGES AQUATIC FACILITIES****MOTION**

Moved with the proposed Amended Motion: Cr Doug Pout  
Seconded with the proposed Amended Motion: Cr Glenn Wilson

That:

1. For the consideration of Council.

**AMENDED MOTION****RESOLVED OCM 220/25**

Moved: Cr Doug Pout  
Seconded: Cr Glenn Wilson

1. For the consideration of Council.
2. That Council, under Clause 178, sub-clause one, paragraph (a) of the Local Government (General) Regulation 2005, award the “Facility Management – Parkes & Villages Aquatic Facilities” contract to Fitmann Pty Ltd for a fixed sum of \$3,221,589, for a term of three (3) years, with an option to review and potentially extend for a further two (2) years.

Under Clause 178, subclause one, paragraph (a) of the *Local Government (General) Regulation 2005*, Council is permitted to accept the tender that, having regard to all the circumstances, appears to it to be the most advantageous.

The justification for departure from the Tender Committee recommendation includes, but is not limited to:

- a) **Financial Risk** – Council’s financial exposure is limited to monthly arrears; the financial capacity of the preferred proponent has been conservatively assessed.
- b) **Local Investment** – The proponent is a local business owner with strong community ties and a reputation at stake, offering likely higher personal investment than a remote corporate entity.
- c) **Unique Delivery Model** – The owner will directly manage the facility, ensuring accountability and commitment not guaranteed under a corporate staffing model.
- d) **Service Capability** – While the business itself has not held a prior aquatic contract, the personnel involved bring extensive and relevant pool management expertise.

**ADOPTED BY MAJORITY - CARRIED**

**19.2 ELECTRICITY PROCUREMENT FOR SMALL MARKET SITES****RESOLVED OCM 221/25**

Moved: Cr George Pratt

Seconded: Cr Doug Pout

That Council:

1. Receive and note the report

**CARRIED****19.3 ROSE STREET SUBDIVISION - RETAINER WALL****RESOLVED OCM 222/25**

Moved: Cr Louise O'Leary

Seconded: Cr Doug Pout

That:

1. Council approve the use of Section 171 of the Local Government Regulation 2021 to shorten the tender period for the procurement of the retaining wall system for the Rose Street Subdivision.
2. Delegate authority to the General Manager and Director Operations to proceed with the procurement process for the retaining wall system in line with the shortened tender period and the requirements outlined in the report.

**CARRIED**

At 5:39 pm, Director Planning and Community Services Annalise Teale left the meeting.

At 5:41 pm, Director Planning and Community Services Annalise Teale returned to the meeting.

**19.4 CNSWJO SUPPLY AND DELIVERY OF BULK FUEL (S1\_2025)****RESOLVED OCM 223/25**

Moved: Cr Doug Pout

Seconded: Cr Joy Paddison

That:

1. Council accept and sign a contract with the following organisations for the supply and delivery of bulk fuel:
  - (a) Castlyn Pty Ltd. T/A Inland Petroleum;
  - (b) Ocwen Energy Pty Ltd T/As Lowes Petroleum Service; and
  - (c) Petro National Pty Ltd T/A Oilsplus; and
2. Council advise the Central NSW Joint Organisation of its decision.

**CARRIED**

At 5:47 pm, the Council in Closed Session returned to Open Session.

**RESOLVED OCM 224/25**

Moved: Cr Doug Pout

Seconded: Cr William Jayet

That Ordinary Council Meeting:

1. Resume in Open Session and note the Mayor's report on Confidential Resolutions.

**CARRIED****20 REPORT OF CONFIDENTIAL RESOLUTIONS**

In accordance with clauses 14.22 and 14.23 of Council's Code of Meeting Practice, resolutions passed during a meeting, or a part of a meeting that is closed to the public must be made public by the Chairperson as soon as practicable. Such resolutions must be recorded in the publicly available minutes of the meeting.

**21 CONCLUSION OF MEETING**

The meeting concluded at 5:51 pm.

This is the final page of the minutes comprising 28 pages numbered 1 to 28 of the Ordinary Council Meeting held on Tuesday, 17 June 2025 and confirmed on Tuesday, 15 July 2025.



MAYOR