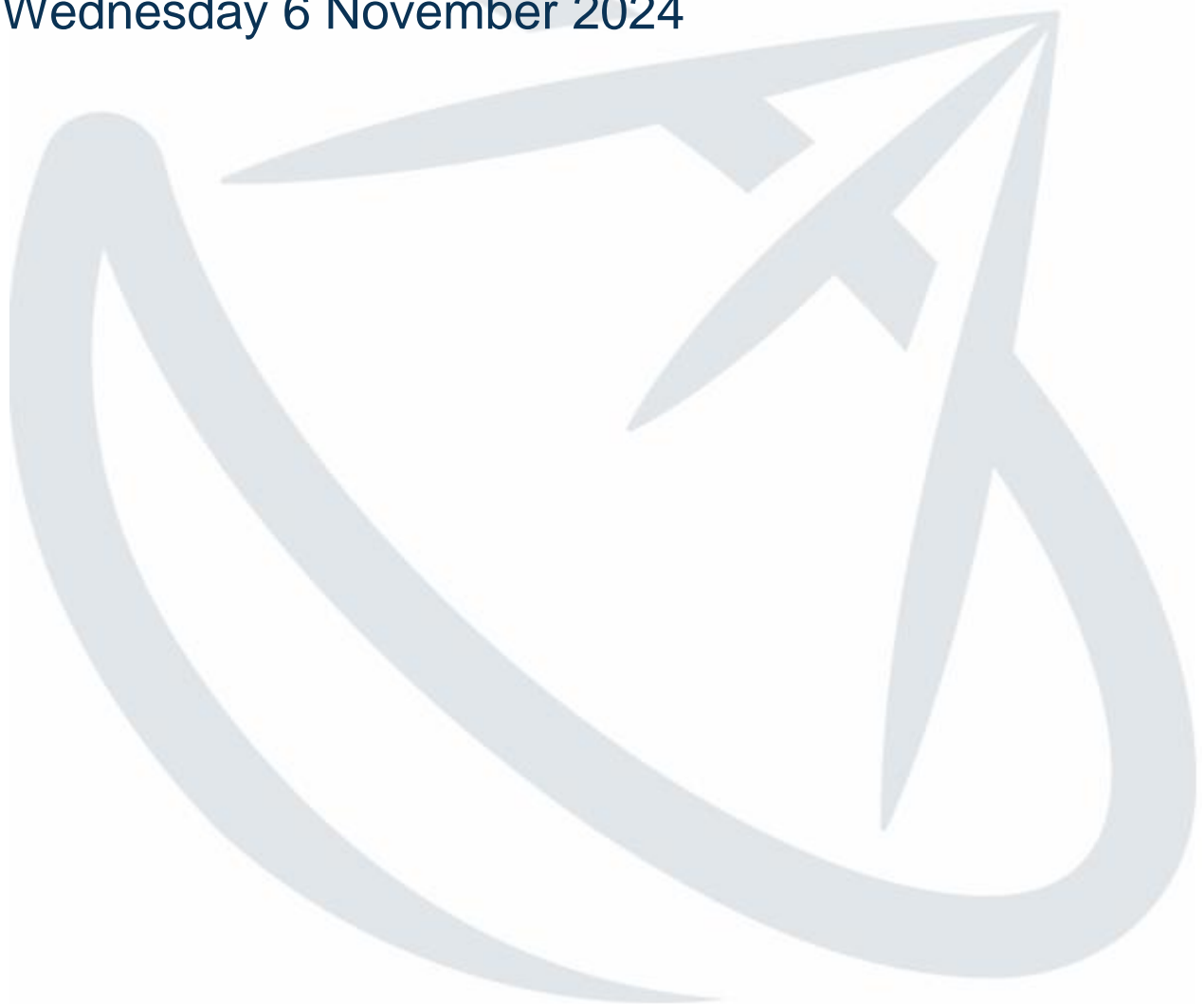


Local Traffic Committee Meeting

Minutes

Wednesday 6 November 2024



Minutes of the Local Traffic Committee Meeting
Held on Wednesday, 6 November 2024 at the
Parkes Council Chamber, 2 Cecile Street, Parkes

Present:

Cr Geroge Pratt	Councillor (Chair)
Mr Josh Tolley	Acting Lachlan Area Command Highway Patrol
Mr Jason Nicholson	Transport for NSW

Council Officers in Attendance:

Mr Jaymes Rath	Executive Manager Technical Services
Mrs Melanie Sutor	Road Safety & Injury Prevention Officer
Mr Ben Coultas	Senior Design Engineer
Megan Morrison	Events Officer
Carolina Cruz	Events and Festivals Specialist
Miss Sue McGrath	Business Support Coordinator

Representatives (Formal Members):

Cr Geroge Pratt	Council
Mr Josh Tolley	NSW Police
Mr Jason Nicholson	Transport for NSW
Chris McQuie	Local State Member of Parliament (MP) or their nominee

NOTES

The meeting commenced at 9:05am and concluded at 9:47am.

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1 OPENING OF MEETING

The Chairperson declared the Local Traffic Committee Meeting of Wednesday, 6 November 2024 open and welcomed Council Officials in attendance.

2 ACKNOWLEDGEMENT OF COUNTRY

The Chairperson read the following Acknowledgement of Country:

Parkes Shire Council acknowledges the Traditional Custodians of the Wiradjuri Country and recognises and respects their cultural heritage, beliefs and continuing connection with the lands and rivers of the Parkes Shire.

Council pays its respects to Elders past, present and emerging and extends this respect to all First Nations peoples in the Parkes Shire.

3 APOLOGIES

Cr Ken McGrath - Councillor, Chris McQuie - Western Roadliners (no apology received)

4 CONFIRMATION OF MINUTES

4.1 MINUTES OF THE EXTRAORDINARY LOCAL TRAFFIC COMMITTEE MEETING HELD ON 28 AUGUST 2024
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RESOLVED LTC 024/24

THAT THE EXTRAORDINARY LOCAL TRAFFIC COMMITTEE MEETING RECEIVE AND CONFIRM THE MINUTES OF THE MEETING HELD ON THURSDAY 28 AUGUST 2024.

UNANIMOUS SUPPORT

5 DISCLOSURES OF INTERESTS

The Chairperson reminded Council Officials of their obligation under Council's Code of Conduct to disclose and manage any conflicts of interest they may have in matters being considered at the meeting, and invited Council Officials present to disclose any such interests.

Nil interests were disclosed.

6 LATE BUSINESS

The Chairperson advised that no late items of business had been submitted to the meeting.

7 OFFICERS' REPORTS**7.1 2024 PARKES CHRISTMAS PARADE****RESOLVED LTC 025/24****Council Responsibilities:**

That:

1. Approval is subject to the applicants complying with the following conditions:
 - (a) Provide Council with evidence of Current Public Liability Insurance. Insurance is to note to interests of Parkes Shire Council, NSW Police, State Emergency Services and Transport for NSW (TfNSW) (*to be provided prior to the event taking place*).
 - (b) Notify Emergency services of and proposed road closure or detours.
 - (c) Allow for emergency vehicle access.
 - (d) Control noise as required under the Protection of the Environment Operations (Noise Control) Regulation 2008.
 - (e) The organiser of the event to be responsible for and reimburse Council for cost of damage repairs, cleaning etc of the street if required.
 - (f) Comply with Council Officer's reasonable directives.
 - (g) The organiser is to maintain the area in clean and tidy condition.
 - (h) Council reserves the right to cancel the approval at any time.
 - (i) That the organisers receive approval from the Police for holding a Public Assembly and relevant road closures.
 - (j) The road closures are implemented on Friday, 6 December 2024 from 5:00pm to 7:30pm
 - (k) A Road Occupancy License be obtained if required on state roads.
 - (l) The organisers secure police escort to be used in conjunction with submitted traffic control plan.
 - (m) Police representative has requested for all future events that a separate event application be submitted to Police for approval.
 - (n) For state and regional roads that Council seek approval from Transport for NSW for the traffic control on Short St, Grenfell St and Clarinda St through a Road Occupancy License.
 - (o) A letter drop and be distributed to all affected business owners well in advance of the event taking place.
 - (p) This recommendation does not commit Council to providing further assistance or provision of equipment for the event.
 - (q) All Road closures be conducted conformant with the Roads Regulation 2018 Clause 5 'Temporary closing of road' (1).

UNAMIOUS SUPPORT

7.2 2025 PARKES ELVIS FESTIVAL**RESOLVED LTC 026/24****That:**

- (1) The Committee recommend that approval be given to conduct the annual Parkes Elvis Festival, Boulevard and Street Parade road closures from **Wednesday 8 January 2025 to Sunday 12 January 2025**.

That:

2. The approval is subject to the applicants complying with the following conditions:
 - (a) Provide Council with evidence of Current Public Liability Insurance. (Minimum \$20Mil to be provided prior to the event taking place)
 - (b) That the organisers lodge with Council at least six (6) weeks prior to the event, a Schedule 1 form "Notice of Intention to Hold a Public Assembly" and submit to Council a duly completed form A1 "Special Event Transport Management Plan" and associated Traffic Management Plan for approval.
 - (c) A Road Occupancy License be obtained if required on state roads.
 - (d) Notify Emergency services of the proposed road closure.
 - (e) Allow for emergency vehicle access.
 - (f) Notify all local residents/businesses conformant with the Roads Regulation 2018 (5)(1).
 - (g) Control noise as required under the Protection of the Environment Operations (Noise Control) Regulation 2017.
 - (h) The organiser is to maintain the area in a clean and tidy condition.
 - (i) Council reserves the right to cancel the approval at any time.
 - (j) No confectionary or promotional items to be handed out by parade participants.

UNANIMOUS SUPPORT

**7.3 FIREWORKS DISPLAY AT COUNTRY SOUNDS EVENT - SATURDAY 22
FEBRUARY 2025****RESOLVED LTC 027/24****Council Responsibilities:****That:**

1. Approval is subject to the applicants complying with the following conditions:
 - (a) Provide Council with evidence of Current Public Liability Insurance. Insurance is to note to interests of Parkes Shire Council, NSW Police, State Emergency Services and Transport for NSW (TfNSW) (*to be provided prior to the event taking place*).
 - (b) Notify emergency services of any road closures or detours and ensure emergency vehicle access.
 - (c) A Road Occupancy License be obtained if required on state roads.
 - (d) Adhere to noise control as required under the Protection of the Environment Operations (Noise Control) Regulation 2008.
 - (e) Maintain the event area in a clean and tidy condition, with organisers responsible for any revoke approval at any time.
 - (f) Obtain Police approval for holding a Public Assembly and related road closure, and submit a separate event application for Police review.
 - (g) The Road closure is installed on Saturday 22 February 2025, from 5pm - 9pm.
 - (h) Council Carpark 1 (Post Office Carpark) - Partial Closure of Cecile and Welcome Street Parking Closure from 12pm - 9:30pm on Saturday 22 February 2025
 - (i) Council Carpark 2 (Council Carpark) - Closure from 6am - 9:30pm on Saturday 22 February 2025

Contractor Responsibilities:

- (j) The pyrotechnic contractor must provide Council evidence of notification of pyrotechnic display from Safework NSW.

UNAMIOUS SUPPORT

7.4 MCGEES LANE - ONE WAY BETWEEN CHURCH AND COURT STREET, PARKES**RESOLVED LTC 028/24****That:**

1. The proposed reconfiguration of McGees Lane from two-way to one-way, with traffic flowing north from Court to Church Streets in Parkes be adopted as presented
2. The traffic changes be communicated to the public via social media for the communities benefit and information.

UNAMIOUS SUPPORT**7.5 GIVE WAY SIGN AT INTERSECTION OF ROYAL STREET AND CLARKE STREET****RESOLVED LTC 029/24****That:**

1. The proposal to install give way signage at the intersection of Clarke and Royal Streets be denied.

UNAMIOUS SUPPORT**7.6 TIMED PARKING AT PARKES REGIONAL AIRPORT****RESOLVED LTC 030/24****That:**

1. The proposed Taxi zone, Loading Zone and 5min parking be approved for installation at the Parkes Regional Airport as presented.
2. The updated signage be communicated to the public via social media for information.

UNAMIOUS SUPPORT**7.7 NO STOPPING SIGN AT LOT 1093 DP750152 BETWEEN MAY AND WOODWARD STREET, PARKES****RESOLVED LTC 031/24****Council Responsibilities:****That:**

1. The proposed signage arrangements be approved for East Street at Lot 1093 DP750152 between May and Woodward Street, Parkes as presented
2. The updated signage be communicated to the public via social media for information.

UNAMIOUS SUPPORT

7.8 REQUEST FOR NOSE IN PARKING ALONG STATION STREET**RESOLVED LTC 032/24****That:**

1. The proposed 45 degree nose in parking be approved for implementation along Station Street next to Cheney and McGlynn parks as presented.
2. The car park line marking request be considered at the February 2025 LTCM.
3. The updated signage be communicated to the public via social media for information.
4. If any safety concerns arise a report to be raised to the Local Traffic Committee for consideration.

UNANIMOUS SUPPORT**8 GENERAL BUSINESS****8.1 SSA CLARINDA STREET CROSSING****RECOMMENDATION****That:**

1. The report detail is for the information of the Committee.

8.2 2025 ROYAL FAR WEST COUNTRY KIDS RIDE**RECOMMENDATION****That:**

1. The report detail is for the information of the Committee.

8.3 UPCOMING EVENTS FOR 2024/2025**RECOMMENDATION****That:**

1. The report detail is for the information of the Committee.

7 REPORT OF CONFIDENTIAL RESOLUTIONS

In accordance with clauses 14.22 and 14.23 of Council's Code of Meeting Practice, resolutions passed during a meeting, or a part of a meeting that is closed to the public must be made public by the Chairperson as soon as practicable. Such resolutions must be recorded in the publicly available minutes of the meeting.

8 CONCLUSION OF MEETING

The meeting concluded at 9:47am.

This is the final page of the minutes comprising 10 pages numbered 1 to 10 of the Local Traffic Committee Meeting held on Wednesday, 6 November 2024.

George Pratt

CHAIRPERSON