

Ordinary Council Meeting

Business Paper

Pursuant to section 9 of the *Local Government Act 1993*, notice is hereby given that an Ordinary Council Meeting of Parkes Shire Council will be held in the Parkes Council Chambers, 2 Cecile Street, Parkes on Tuesday 20 January 2026 at 3:00 PM.



Kent Boyd PSM
GENERAL MANAGER

Governing Body

Composition:	Ten (10) Councillors
Membership:	Councillor WP Jayet, Councillor KM McGrath, Councillor LA O'Leary, Councillor J Paddison, Councillor DJA Pout, Councillor GW Pratt, Councillor MK Scherer, Councillor GS Wilson
Quorum:	6 Councillors
Chairperson:	Chairperson, Councillor NC Westcott
Deputy Chairperson:	Deputy Chair, Councillor MA Applebee

Pursuant to section 223 of the *Local Government Act 1993*, the role of Parkes Shire Council's governing body is:

- To direct and control the affairs of Parkes Shire Council in accordance with the *Local Government Act 1993*, in consultation with the General Manager.
- To provide effective civic leadership to the local community.
- To ensure as far as practicable the financial sustainability of the Council.
- To ensure as far as practicable that the Council acts in accordance with the principles set out in Chapter 3 of the *Local Government Act 1993* and other strategic plans, programs, strategies and policies of the Council.
- To determine and adopt a rating and revenue policy and Operational Plans that support the optimal allocation of the Council's resources to implement the strategic plans (including the Community Strategic Plan) of the Council and for the benefit of the local area.
- To keep under review the performance of the Council, including service delivery.
- To make decisions necessary for the proper exercise of the Council's regulatory functions.
- To determine the process for appointment of the General Manager by the Council and to monitor the General Manager's performance.
- To determine the senior staff positions within the organisation structure of the Council, following consultation with the General Manager.
- To consult regularly with community organisations and other key stakeholders and keep them informed of the Council's decisions and activities.
- To be responsible for ensuring that the Council acts honestly, efficiently and appropriately.

Matters determined by meetings of Parkes Shire Council's governing body will include all those non-delegable functions identified in section 377 of the *Local Government Act 1993*.

Council Chambers

Seating Plan



Guiding Principles

In accordance with section 8A of the *Local Government Act 1993*, Councillors are reminded of the guiding principles applicable to decision-making by local councils:

Councils should recognise diverse local community needs and interests.

Councils should consider social justice principles.

Councils should consider the long-term and cumulative effects of actions on future generations.

Councils should consider the principles of ecologically sustainable development.

Council decision-making should be transparent and decision-makers are to be accountable for decisions and omissions.

Statement of Ethical Obligations

In accordance with clause 3.22 of Council's Code of Meeting Practice, Councillors are reminded of their Oath or Affirmation of Office made under section 233A of the Act and their obligations under Council's Code of Conduct to disclose and appropriately manage conflicts of interest.

Oath or Affirmation of Office

The Oath or Affirmation is taken by each Councillor whereby they swear or declare to undertake the duties of the office of Councillor in the best interests of the people of the Parkes Shire and Parkes Shire Council and that they will faithfully and impartially carry out the functions, powers, authorities and discretions vested in them under the *Local Government Act 1993* or any other Act to the best of their ability and judgment.

Conflicts of Interest

All Councillors must declare and manage any conflicts of interest they may have in matters being considered at Council meetings in accordance with the Council's Code of Conduct. All declarations of conflicts of interest and how the conflict of interest was managed will be recorded in the minutes of the meeting at which the declaration was made.

Councillors attending a meeting by audio-visual link must declare and manage any conflicts of interest they may have in matters being considered at the meeting in accordance with Council's Code of Conduct. Where a Councillor has declared a pecuniary or significant non-pecuniary conflict of interest in a matter being discussed at the meeting, the Councillor's audio-visual link to the meeting will be suspended or terminated for the time during which the matter is being considered or discussed by Council, or at any time during which Council is voting on the matter.

Councillors should ensure that they are familiar with Parts 4 and 5 of Council's Code of Conduct in relation to their obligations to declare and manage conflicts of interests.

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1 OPENING OF MEETING

In the spirit of open, accessible and transparent government, meetings of Parkes Shire Council are video recorded and webcast, consistent with Council's Code of Meeting Practice and the *Local Government Act 1993*.

Council accepts no liability for any defamatory, discriminatory or offensive remarks or gestures made during the course of meetings. Opinions expressed or statements made by individual participants are the opinions or statements of those individuals, and do not imply any form of endorsement by Council.

Closed sessions of Council meetings are not video recorded or webcast.

Recordings and webcasts are protected by copyright and owned by Council, and published to Council's website. No part may be copied, recorded, reproduced or transmitted without the prior written consent of the General Manager. Any recording or webcast is not, and shall not, be taken to be an official record of Council or discussion depicted therein. Only the official minutes may be relied upon as an official record of the meeting.

Authorised media representatives are permitted to record meetings provided written notice has been lodged. A person may be expelled from a meeting for recording without notice. Recordings may only be used for the purpose of accuracy of reporting and are not for broadcast, or to be shared publicly. No recordings of any private third-party conversations or comments of anyone within the Chamber are permitted.

Please ensure that mobile phones and other electronic devices are turned off or are in silent mode for the duration of the meeting.

Under Council's Code of Meeting Practice, individuals acting in a disorderly manner can be asked by the Chairperson to leave the meeting.

2 ACKNOWLEDGEMENT OF COUNTRY

Parkes Shire Council acknowledges the Wiradjuri People who are the Traditional Custodians of the Land. We would also like to pay respect to the Elders past, present and emerging of the Wiradjuri Nation and extend that respect to other Aboriginal peoples from other nations who are present.

3 PRAYER

4 APOLOGIES AND APPLICATIONS FOR A LEAVE OF ABSENCE

In accordance with clauses 5.3, 5.5 and 5.7 of Council's Code of Meeting Practice, apologies must be received and accepted from absent Councillors and a leave of absence from the Council Meeting may be granted.

5 APPLICATIONS TO ATTEND BY AUDIO-VISUAL LINK

In accordance with clauses 5.19 of Council's Code of Meeting Practice, Councillors may attend and participate in meetings by audio-visual link with the approval of the Council where they are prevented from attending the meeting in person because of ill-health or other medical reasons or because of unforeseen caring responsibilities.

Requests by Councillors for approval to attend a meeting by audio-visual link must be made in writing to the General Manager prior to the meeting in question and provide reasons why the Councillor will be prevented from attending the meeting in person.

Councillors attending a meeting by audio-visual link are reminded that they must ensure that no other person is within sight or hearing of the meeting at any time that the meeting is closed to the public under section 10A of the *Local Government Act 1993*.

Note: Consistent with clause 5.45 of Council's Code of Meeting Practice, attendance by Council staff at meetings of the Council by audio-visual link shall be with the approval of the General Manager.

Councillor Louise O'Leary has requested to attend via Audio-Visual Link. This request reflects the 2025 Model Code approach of case-by-case approvals and recording of grounds, while safeguarding quorum and meeting integrity.

That Council:

1. Approves the attendance of Cr Louise O'Leary at the 20 January 2026 Ordinary Council Meeting by audio-visual link due to **unforeseen caring responsibilities involving her immediate family**; and
 2. Notes that this approval applies only to the 20 January 2026 Ordinary Council Meeting and that Cr Louise O'Leary will be deemed present for quorum, debate and voting, subject to compliance with Clause 5.3 within Section 5 – "Coming together" of the Code of Meeting Practice.
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6 CONFIRMATION OF MINUTES**6.1 MINUTES OF THE ORDINARY ORDINARY COUNCIL MEETING MEETING HELD ON 16 DECEMBER 2025****IP&R Linkage:** Pillar: Leadership**Goal:** Our local government is open, accountable and transparent.**Strategy:** Provide open and transparent decision-making and undertake the civic duties of Council with professionalism and integrity.**Annexures:** A. **Ordinary Ordinary Council Meeting Meeting Minutes - 16 December 2025****RECOMMENDATION**

That Ordinary Council Meeting:

1. Receive and confirm the Minutes of the Ordinary Ordinary Council Meeting Meeting held on Tuesday 16 December 2025 appended at *Annexure A*.

Ordinary Council Meeting

Minutes

Tuesday 16 December 2025



Minutes of the Ordinary Council Meeting
Held on Tuesday, 16 December 2025 at the
Parkes Council Chamber, 2 Cecile Street, Parkes

Present:

Cr Neil Westcott	Councillor (Chairperson)
Cr Marg Applebee	Councillor (Deputy Chair)
Cr William Jayet	Councillor
Cr Ken McGrath	Councillor
Cr Joy Paddison	Councillor
Cr Doug Pout	Councillor
Cr George Pratt	Councillor
Cr Matthew Scherer	Councillor
Cr Glenn Wilson	Councillor

Council Officers in Attendance:

Mr Kent Boyd PSM	General Manager
Mr Andrew Francis	Director Infrastructure and Sustainability
Mrs Marisa Malherbe	Acting Director Operations
Mr Anthony McGrath	Director Customer, Corporate Services and Economy
Mrs Annalise Teale	Director Planning and Community Services
Mr Jaco Barnard	Chief Financial Officer
Mrs Veronica Shaw	Manager Governance, Risk and Corporate Performance
Mrs Toni Lennane	Executive and Councillor Support Coordinator (Minute Secretary)

NOTES

The meeting commenced at 2:59 pm and concluded at 5:39 pm.

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1 OPENING OF MEETING

The Mayor declared the Ordinary Council Meeting of Tuesday 16 December 2025 open and welcomed Councillors, Council Officers and members of the public attending and listening to the meeting.

The Mayor advised attendees that the meeting was being recorded and streamed live on the internet, to enhance the accessibility of Council meetings to the broader Parkes Shire community, and that the recording will be archived and made available on Council's website.

The Mayor asked that attendees ensure that mobile phones and other electronic devices were turned off or in silent mode for the duration of the meeting.

The Mayor further advised that all care would be taken to maintain privacy, however, as a visitor in the public gallery, members of the public should be aware that their presence may be recorded.

Today, we pause as a community to reflect on the tragic events that have touched so many lives in Bondi. In moments like these, words often fall short, but silence can speak volumes. It reminds us of the fragility of life and the strength we find in unity.

We live in a world that can feel divided and harsh, yet here in the heart of the bush, we know the value of looking out for one another. Let this silence be more than a gesture, it is a promise that we will not let hate or violence define us. We choose peace. We choose respect. We choose to stand together as Australians, as neighbours, and as fellow human beings.

May this moment renew our commitment to kindness, to compassion, and to the simple truth that every life matters. In the face of darkness, let us be the light for each other. Councillors please be upstanding as we observe 1 minute's silence.

2 ACKNOWLEDGEMENT OF COUNTRY

The Mayor read the following Acknowledgement of Country:

Parkes Shire Council acknowledges the Traditional Custodians of the Wiradjuri Country and recognises and respects their cultural heritage, beliefs and continuing connection with the lands and rivers of the Parkes Shire.

Council pays its respects to Elders past, present and emerging and extends this respect to all First Nations peoples in the Parkes Shire.

3 PRAYER

The General Manager read the Prayer:

Almighty God,
We ask for your blessing upon this Council,
Direct and prosper our deliberations,
For the true welfare of the people of the Parkes Shire and beyond.

AMEN

4 APOLOGIES AND APPLICATIONS FOR A LEAVE OF ABSENCE

Cr Louise O'Leary (on approved Extended Leave)

5 APPLICATIONS TO ATTEND BY AUDIO-VISUAL LINK

Nil

6 CONFIRMATION OF MINUTES

6.1 MINUTES OF THE ORDINARY COUNCIL MEETING HELD ON 18 NOVEMBER 2025

RESOLVED OCM 423/25

Moved: Cr Marg Applebee

Seconded: Cr Doug Pout

That Ordinary Council Meeting receive and confirm the Minutes of the Ordinary Council Meeting held on Tuesday 18 November 2025 appended at *Annexure A*.

CARRIED

7 DISCLOSURES OF INTERESTS

The Mayor reminded Councillors and Council Officers of their obligation under Council's Code of Conduct to disclose and manage any conflicts of interest they may have in matters being considered at the meeting, and invited Councillors and Council Officers to disclose any such interests.

Cr Marg Applebee disclosed a less than significant non-pecuniary interest in relation to item 10.3 Georgie's Pantry - Urgent Need for new Premises and chose to remain in the meeting, participate in debate and discussion on the matter, and vote on the matter. The reason provided was:

"Association."

Cr Neil Westcott disclosed a less than significant non-pecuniary interest in relation to item 16.2 Fire Response Restoration (Kadina Road, Alectown) - Community Request and chose to leave the meeting, and not vote on the matter. The reason provided was:

"He attended and assisted at the fire and given the fire was in Alectown."

8 LATE BUSINESS

The Mayor advised that the following late items of business had been submitted by Council Officers, and invited a motion to enable the addition of the late items to the meeting agenda.

1. *Report by the General Manager: 13.5 – Parkes Water Supply – Augmentation Budget*

9 ADOPTION OF MULTIPLE ITEMS OF BUSINESS

The Council may, at any time, resolve to adopt multiple items of business, as recommended in the report, byway of a single resolution. The Chairperson must list the items of business to be adopted and ask Councillors to identify any individual items of business listed by the Chairperson that they intend to vote against the recommendation made in the Business Paper, or that they wish to speak on (13.2).

9.1 ADOPTION OF MULTIPLE ITEMS OF BUSINESS

RESOLVED OCM 424/25

Moved: Cr Doug Pout
Seconded: Cr William Jayet

That Council adopt the recommendations as listed in the Agenda for the following items and that the order of business be adjusted accordingly.

- 10.1 Meetings, Functions and Events Attended by Mayor and Councillors
- 10.4 Parkes Elvis Festival - Media Events, Bob and Anne Steel and Priscilla Presley
- 11.1 SWITCH Library Conference 2025
- 11.3 Country Mayors Association AGM & Meeting
- 11.4 Country Mayors Association Special Dinner at Government House - 13 November 2025
- 11.5 Newell Highway Taskforce Meeting (NHTF) in Sydney on 2 December 2025
- 12.1 Minutes of the Floodplain Management Committee Meeting held on 13 November 2025
- 12.2 Minutes of the Audit, Risk and Improvement Committee Meeting held on 26 November
- 12.3 Minutes of the Parkes Sports Council Meeting held on 9 December 2025
- 13.2 Presentation and Adoption of the Audited 2024-25 Financial Statements
- 13.3 Investments and Borrowings Report as at 30 November 2025
- 14.3 Adoption of Council Policies - Conflict of Interest Policy and Privacy Management Plan
- 14.7 Request to Use Cookamidgera Town Improvement Reserve to reimburse electricity costs at the Cookamidgera Hall
- 14.9 Council Service Provision - Christmas New Year Closures 2025-2026
- 15.2 Adoption of Trundle Flood Mitigation Feasibility Study
- 15.3 Garage Sale Trail 2025
- 16.4 Transfer of Crown Roads to Council
- 16.5 Road Closure and Sale to Adjoining Owner - Council Road off Miles Road
- 17.1 The Dish 25th Anniversary Screening
- 17.2 November 2025 Building Statistics Update

CARRIED

10 MAYORAL MINUTE(S)**10.1 MEETINGS, FUNCTIONS AND EVENTS ATTENDED BY MAYOR AND COUNCILLORS****RESOLVED OCM 425/25**

Moved: Cr Doug Pout
Seconded: Cr William Jayet

That Council:

1. Note the report on the Meetings functions and events attended in an official capacity, by the Mayor and Councillors during the period 15 November 2025 through to 12 December 2025.

CARRIED**10.2 COMING KNOWN EVENTS FOR MAYOR AND COUNCILLORS****RESOLVED OCM 426/25**

Moved: Cr Marg Applebee
Seconded: Cr William Jayet

That Council:

1. Note the known upcoming meetings, functions and events for the Mayor and Councillors for the period 13 December 2025 through to 20 January 2026:

CARRIED**10.3 GEORGIE'S PANTRY - URGENT NEED FOR NEW PREMISES****RESOLVED OCM 427/25**

Moved: Cr William Jayet
Seconded: Cr Joy Paddison

That Council:

1. Acknowledge the critical role Georgie's Pantry plays in supporting food security and community wellbeing in Parkes.
2. Provide advice and support to re-establish the service at a new premises.
3. Provide public notice of its intention to provide up to \$10,000 in financial assistance to the Georgie's Pantry Committee to secure and establish the service in a new premises.
4. Approve the allocation of up to \$10,000 from the Parkes Town Improvement Fund Reserve to Georgie's Pantry to relocate its service to another premises provided that no objections are received.

CARRIED

10.4 PARKES ELVIS FESTIVAL - MEDIA EVENTS, BOB AND ANNE STEEL AND PRISCILLA PRESELY**RESOLVED OCM 428/25**

Moved: Cr Doug Pout
Seconded: Cr William Jayet

That Council:

1. Receive and note the information about Bob and Anne Steel's meeting with Priscilla Presley and the recent national morning television promotions.

CARRIED**11 COUNCILLOR REPORT(S)****11.1 SWITCH LIBRARY CONFERENCE 2025****RESOLVED OCM 429/25**

Moved: Cr Doug Pout
Seconded: Cr William Jayet

That Council:

1. Receive and note Cr Jayet's report on the SWITCH Library Conference.

CARRIED**11.2 CENTRAL NSW JOINT ORGANISATION (CNSWJO) BOARD MEETING IN SYDNEY ON 12 NOVEMBER 2025****RESOLVED OCM 430/25**

Moved: Cr Marg Applebee
Seconded: Cr William Jayet

That Council:

1. Receive and note the information about the CNSWJO Board meeting.

CARRIED

At 3:20 pm, Cr George Pratt left the meeting.

At 3:22 pm, Cr George Pratt rejoined the meeting.

11.3 COUNTRY MAYORS ASSOCIATION AGM & MEETING**RESOLVED OCM 431/25**

Moved: Cr Doug Pout
Seconded: Cr William Jayet

That Council:

1. Receive and note the information regarding the Country Mayor's Association Meeting held in Sydney on 14 November 2025.

CARRIED

**11.4 COUNTRY MAYORS ASSOCIATION SPECIAL DINNER AT GOVERNMENT HOUSE
- 13 NOVEMBER 2025****RESOLVED OCM 432/25**

Moved: Cr Doug Pout
Seconded: Cr William Jayet

That:

1. Receive and note the report regarding the invitation from the Governor General to attend a special event at Government House where Deputy Mayor Marg Applebee accompanied Mayor Neil Westcott and former Mayor Ken Keith OAM on 13 November 2025.

CARRIED

**11.5 NEWELL HIGHWAY TASKFORCE MEETING (NHTF) IN SYDNEY ON 2 DECEMBER
2025****RESOLVED OCM 433/25**

Moved: Cr Doug Pout
Seconded: Cr William Jayet

That Council:

1. Receive and note the information about the Newell Highway Taskforce (NHTF) meeting held in Jerilderie that was attended by Cr McGrath via teams on 2 December 2025.

CARRIED

12 REPORTS OF COMMITTEES**12.1 MINUTES OF THE FLOODPLAIN MANAGEMENT COMMITTEE MEETING HELD ON 13 NOVEMBER 2025****RESOLVED OCM 434/25**

Moved: Cr Doug Pout
Seconded: Cr William Jayet

That Council:

1. Receive and confirm the Minutes of the Floodplain Management Committee Meeting held on Thursday 13 November 2025 appended at *Annexure A*.

CARRIED**12.2 MINUTES OF THE AUDIT, RISK AND IMPROVEMENT COMMITTEE MEETING HELD ON 26 NOVEMBER 2025****RESOLVED OCM 435/25**

Moved: Cr Doug Pout
Seconded: Cr William Jayet

That Council:

1. Receive and confirm the Minutes of the Audit, Risk and Improvement Committee Meeting held on Wednesday 26 November 2025 appended at *Annexure A*.

CARRIED**12.3 MINUTES OF THE PARKES SPORTS COUNCIL MEETING HELD ON 9 DECEMBER 2025****RESOLVED OCM 436/25**

Moved: Cr Doug Pout
Seconded: Cr William Jayet

That Council:

1. Receive and confirm the Minutes of the Parkes Sports Council Meeting held on Tuesday 9 December 2025 appended at *Annexure A*.
2. Ensures that sporting fields have clearer signage and that appropriate fines be investigated before being introduced and issued for dogs off leash and defecating on sports fields.

CARRIED

13 REPORTS OF THE GENERAL MANAGER**13.1 PROPOSED DEMOLITION OF 60 CURRAJONG STREET****RESOLVED OCM 437/25**

Moved: Cr William Jayet

Seconded: Cr Doug Pout

That:

1. Council agrees to proceed with the demolition of the building at 60 Currajong Street and development of a car park.
2. That the project be funded from the developer-contribution reserve.

CARRIED**13.2 PRESENTATION AND ADOPTION OF THE AUDITED 2024-25 FINANCIAL STATEMENTS****RESOLVED OCM 438/25**

Moved: Cr Doug Pout

Seconded: Cr William Jayet

That Council:

1. Receive and adopt the Audited Financial Statements and Auditor's Reports for the Year Ended 30 June 2025, incorporating the General Purpose Financial Statements, Special Purpose Financial Statements and Special Schedules, as tabled in Annexure A.

CARRIED**13.3 INVESTMENTS AND BORROWINGS REPORT AS AT 30 NOVEMBER 2025****RESOLVED OCM 439/25**

Moved: Cr Doug Pout

Seconded: Cr William Jayet

That Council:

1. Receive and note the Statement of Investments and Borrowings as on 30 November 2025

CARRIED

13.4 MONTHLY FINANCIAL REPORTS AS AT 30 NOVEMBER 2025**RESOLVED OCM 440/25**

Moved: Cr Marg Applebee

Seconded: Cr George Pratt

That Council:

1. Receive and note the year-to-date financial reports for the period up to 30 November 2025.

CARRIED**13.5 PARKES WATER SUPPLY - AUGMENTATION BUDGET****RESOLVED OCM 441/25**

Moved: Cr George Pratt

Seconded: Cr Marg Applebee

That:

1. Council receive and note the report.
2. Council note that the two (2) new pump-stations will be built ahead of funding certainty on the total project.
3. Council notes the proposed funding arrangements and constraints.

CARRIED**14 REPORTS OF THE DIRECTOR CUSTOMER, CORPORATE SERVICES AND ECONOMY****14.1 MAJOR PROJECTS AND CURRENT WORKS - CUSTOMER, CORPORATE SERVICES & ECONOMY - DECEMBER 2025****RESOLVED OCM 442/25**

Moved: Cr Marg Applebee

Seconded: Cr Doug Pout

That Council:

1. Receive and note the status report of Major Projects within Parkes Shire Council's Customer, Corporate Services and Economy Directorate.

CARRIED

14.2 ADOPTION OF THE CODE OF MEETING PRACTICE - 2025 UPDATE**RESOLVED OCM 443/25**

Moved: Cr Marg Applebee

Seconded: Cr George Pratt

That Council:

1. Receive and note the comments received during the public exhibition period for the Draft Code of Meeting Practice, included as *Annexure A*.
2. Endorse the responses to the feedback received and the updates to the draft code as outlined in this report.
3. Adopt the Code of Meeting Practice (*Annexure B*) and place it on to Council's web site.

CARRIED**14.3 ADOPTION OF COUNCIL POLICIES - CONFLICT OF INTEREST POLICY AND PRIVACY MANAGEMENT PLAN****RESOLVED OCM 444/25**

Moved: Cr Doug Pout

Seconded: Cr William Jayet

That Council:

1. Adopt the Conflict of Interest and Privacy Management Plan included as *Annexure A* and *B* to this report.
2. Publish the adopted policies on Council's Website and intranet.

CARRIED**14.4 SCHEDULE OF ORDINARY COUNCIL MEETINGS, WORKSHOPS AND COMMUNITY ENGAGEMENT SESSIONS FOR 2026****RESOLVED OCM 445/25**

Moved: Cr Doug Pout

Seconded: Cr William Jayet

That Council:

1. Adopt the draft Schedule of Ordinary Meetings for 2026, pursuant to section 365 of the Local Government Act 1993 and clause 3.1 of the Code of Meeting Practice.
2. Note that the General Manager will provide public notice of the time, date and location of each scheduled Ordinary Meeting to be held in 2026, pursuant to section 9 of the Local Government Act 1993 and clause 3.4 of the Code of Meeting Practice.

CARRIED

14.5 DRAFT PARKES CBD VIBRANCY STRATEGY 2026**RESOLVED OCM 446/25**

Moved: Cr Marg Applebee

Seconded: Cr George Pratt

That Council:

1. Endorse the draft CBD Vibrancy Strategy 2026 attached at Annexure A
2. Place the draft CBD Vibrancy Strategy 2026 on display for public feedback for **at least 28 days**, with allowance for the Christmas/New Year period and the Parkes Elvis Festival, concluding at the end of January 2026.
3. Receive a report back to a future meeting to consider any submissions received before final adoption of the CBD Vibrancy Strategy 2026.

CARRIED**14.6 ADOPTION OF INTERNAL COMMITTEE DELEGATES****RESOLVED OCM 447/25**

Moved: Cr William Jayet

Seconded: Cr Doug Pout

That Council:

1. Adopt the Internal Committee delegates and amendments in the Internal Committee Details document attached at Annexure A.
2. Communicate the Internal Committee changes to relevant parties.
3. Advertise to seek community representatives for appointment to the various advisory committees as required.

CARRIED**14.7 REQUEST TO USE COOKAMIDGERA TOWN IMPROVEMENT RESERVE TO REIMBURSE ELECTRICITY COSTS AT THE COOKAMIDGERA HALL****RESOLVED OCM 448/25**

Moved: Cr Doug Pout

Seconded: Cr William Jayet

That Council:

1. Allocate \$191.79 from the Cookamidgera Town Improvement Reserve to reimburse the Cookamidgera Hall Committee for the cost of electricity to the Hall for the period from August to November 2025.

CARRIED

At 4:07 pm, Cr Doug Pout left the meeting.

At 4:10 pm, Cr Doug Pout rejoined the meeting.

14.8 REQUEST TO USE BOGAN GATE TOWN IMPROVEMENT RESERVE TO SUPPORT A GRANT FOR A TOILET BLOCK IN BURRAWANG PARK**RESOLVED OCM 449/25**

Moved: Cr Marg Applebee

Seconded: Cr William Jayet

That Council:

1. Set aside \$60,000 in the Bogan Gate Town Improvement Fund Reserve to support a grant to install a toilet block in Burrawang Park.
2. Note that the 2026-2027 TIF budget allocation will also be fully committed to meet the short fall in the 2025-2026 balance should the grant be successful.

CARRIED**14.9 COUNCIL SERVICE PROVISION - CHRISTMAS NEW YEAR CLOSURES 2025-2026****RESOLVED OCM 450/25**

Moved: Cr Doug Pout

Seconded: Cr William Jayet

That Council:

1. Note the Christmas-New Year closedown arrangements in place for Council's Services and Facilities, as detailed in this report.

CARRIED**15 REPORTS OF THE DIRECTOR INFRASTRUCTURE AND SUSTAINABILITY****15.1 MAJOR PROJECTS AND CURRENT WORKS - INFRASTRUCTURE AND SUSTAINABILITY - DECEMBER 2025****RESOLVED OCM 451/25**

Moved: Cr Ken McGrath

Seconded: Cr William Jayet

That Council:

1. Receive and note the Infrastructure and Sustainability Major Projects and Current Works Report for November 2025, appended at *Annexure A*.

CARRIED

15.2 ADOPTION OF TRUNDLE FLOOD MITIGATION FEASIBILITY STUDY**RESOLVED OCM 452/25**

Moved: Cr Doug Pout
Seconded: Cr William Jayet

That Council:

1. Adopt the Trundle Flood Feasibility Study and place it on Council's website.

CARRIED**15.3 GARAGE SALE TRAIL 2025****RESOLVED OCM 453/25**

Moved: Cr Doug Pout
Seconded: Cr William Jayet

That:

1. The information be noted.

CARRIED**16 REPORTS OF THE DIRECTOR OPERATIONS****16.1 MAJOR PROJECTS AND CURRENT WORKS - OPERATIONS - DECEMBER 2025****RESOLVED OCM 454/25**

Moved: Cr William Jayet
Seconded: Cr Marg Applebee

That Council:

1. Receive and note the Operations Major Projects and Current Works Report for November 2025, appended at *Annexure A*.

CARRIED

At 4:24 pm, Cr George Pratt left the meeting.

At 4:25 pm, Cr Neil Westcott left the meeting due to a declared interest in Item 16.2. Deputy Mayor Marg Applebee commenced as Chair of the meeting.

At 4:26 pm, Cr George Pratt rejoined the meeting.

16.2 FIRE RESPONSE RESTORATION (KADINA ROAD, ALECTOWN) - COMMUNITY REQUEST**RESOLVED OCM 455/25**

Moved: Cr Doug Pout
Seconded: Cr William Jayet

That:

1. Council make further inquiry with the Rural Fire Service regarding the potential for funding post fire works.

CARRIED

At 4:30 pm, Cr Neil Westcott rejoined the meeting and recommenced as Chair of the meeting.

16.3 2024 COMMUNITY ASSETS GRANT PROGRAM - FLOOD REPAIR - BUSHMAN'S DAM RESTORATION**RESOLVED OCM 456/25**

Moved: Cr William Jayet
Seconded: Cr Doug Pout

That Council:

1. Receive and note the information about the restoration works planned for Bushman's Dam under the Community Assets Grant Program.

CARRIED

At 4:35 pm, Jaco Barnard left the meeting.

At 4:37 pm, Jaco Barnard returned to the meeting.

16.4 TRANSFER OF CROWN ROADS TO COUNCIL**RESOLVED OCM 457/25**

Moved: Cr Doug Pout
Seconded: Cr William Jayet

That:

1. Council endorses transferring the Crown road section of Alkira Lane to Parkes Shire Council ownership and management, as identified by Crown Lands,
2. Council endorses transferring Crown Road located between Renshaw McGirr Way and Tanks Road, to Parkes Shire Council ownership and management to support the East Parkes Masterplan project.
3. The seal of Council be affixed to documentation if required.

CARRIED

16.5 ROAD CLOSURE AND SALE TO ADJOINING OWNER - COUNCIL ROAD OFF MILES ROAD**RESOLVED OCM 458/25**

Moved: Cr Doug Pout
Seconded: Cr William Jayet

That Council:

1. Close council road SR46A off Miles Road, Nelungaloo NSW 2876 as indicated in *Annexure A*.
2. The General Manager and/or Director Operations be authorised to negotiate the purchase price for the subject land based on a market assessment.
3. Sell the closed road known as RS46A to the adjoining owner.
4. Note that all costs, including survey, associated with the road closure and sale will be borne by the Applicant.
5. Affix the seal of Council to relevant documentation if required.

CARRIED

16.6 ADDITIONAL OPENING HOURS OF VILLAGE POOLS**RESOLVED OCM 459/25**

Moved: Cr Doug Pout
Seconded: Cr William Jayet

That:

1. Council approves the additional operational expenditure of \$8,874.60 (exclusive of GST) for extended opening hours at the Tullamore, Trundle and Peak Hill village pools during January and early February.
2. A contract variation be issued to Fittman's for the provision of extended hours, noting this is outside the current contract scope.
3. As the 2025/2026 Aquatics operational budget has been fully expended, Council resolve to allocate additional funding from the Town Improvement Reserves (exclusive of GST) to cover the above costs.
4. Take these suggestions to the CCCs for Tullamore, Trundle and Peak Hill for their consultation.

CARRIED

17 REPORTS OF THE DIRECTOR PLANNING AND COMMUNITY SERVICES**17.1 THE DISH 25TH ANNIVERSARY SCREENING****RESOLVED OCM 460/25**

Moved: Cr Doug Pout

Seconded: Cr William Jayet

That Council:

1. Receive and note the information about the Dish 25th Anniversary screening.

CARRIED**17.2 NOVEMBER 2025 BUILDING STATISTICS UPDATE****RESOLVED OCM 461/25**

Moved: Cr Doug Pout

Seconded: Cr William Jayet

That Council:

1. Receive and note the November 2025 Building Statistics Report.

CARRIED

18 NOTICES OF MOTION/QUESTIONS WITH NOTICE**18.1 TENDER DOCUMENTS TO BE PROVIDED TO COUNCILLORS****RESOLVED OCM 462/25**

Moved: Cr Matthew Scherer

Seconded: Cr Ken McGrath

That Council:

1. **Implement a procedure requiring that all tender documentation**—including Request for Tender (RFT) packs, addenda, evaluation criteria (where appropriate), and contract award summaries—**be uploaded to the Councillor Hub on the same day they are first published on Tenderlink.**
2. **Ensure this upload occurs automatically** as part of staff's standard procurement workflow, so councillors have timely access to tender materials in accordance with:
 - (a) Section 22, 23 and 232 of the *Local Government Act 1993* (access to information necessary to fulfil civic duties), and
 - (b) The Councillor Access to Information Policy.
3. **Record that some Councillors have previously indicated they do not wish to access tender documentation**, and that those Councillors may continue to opt out.
4. (Note that) this notation does not restrict access for Councillors who **do** require this information to perform their functions.

In Favour: Crs Ken McGrath, Matthew Scherer and Glenn WilsonAgainst: Crs Neil Westcott, Marg Applebee, William Jayet, Doug Pout and George PrattAbstained: Cr Joy Paddison**LOST 3/5****19 CONFIDENTIAL MATTERS****RESOLVED OCM 463/25**

Moved: Cr Marg Applebee

Seconded: Cr William Jayet

That Ordinary Council Meeting:

1. Moves into Closed Session to deal with the matters below, which are classified as confidential under section 10A(2) of the *Local Government Act 1993* for the reasons specified:

19.1 TENDER EVALUATION REPORT - AKUNA ROAD AND NEW EUGOWRA ROAD PUMP STATION PACKAGES

This matter is considered to be confidential under Section 10A(2) - d(i) of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with commercial

information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

Further it is considered that discussions of this matter in open Council would, on balance, be contrary to the public interest as it would prejudice Council's ability to secure the optimum outcome for the community.

19.2 PSC2025/147 - PARKES WETLANDS - BOARDWALKS AND BIRD HIDES

This matter is considered to be confidential under Section 10A(2) - d(i) of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

Further it is considered that discussions of this matter in open Council would, on balance, be contrary to the public interest as it would prejudice Council's ability to secure the optimum outcome for the community.

19.3 2026 AUSTRALIA DAY - COMMUNITY, CULTURAL AND SPORTING AWARDS

This matter is considered to be confidential under Section 10A(2) - a of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with personnel matters concerning particular individuals (other than councillors).

Further it is considered that discussions of this matter in open Council would, on balance, be contrary to the public interest as it would prejudice Council's ability to secure the optimum outcome for the community.

19.4 SALE OF LAND FOR UNPAID RATES & CHARGES

This matter is considered to be confidential under Section 10A(2) - b of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with discussion in relation to the personal hardship of a resident or ratepayer.

Further it is considered that discussions of this matter in open Council would, on balance, be contrary to the public interest as it would prejudice Council's ability to secure the optimum outcome for the community.

19.5 VISION FOR THE PARKES ELVIS FESTIVAL 2027

This matter is considered to be confidential under Section 10A(2) - c and d(i) of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business and commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

Further it is considered that discussions of this matter in open Council would, on balance, be contrary to the public interest as it would prejudice Council's ability to secure the optimum outcome for the community.

2. Exclude the media and public from the meeting on the basis that the business to be considered is classified as confidential, pursuant to 10A(1), 10(2) and 10A(3) of the *Local Government Act 1993*.
 3. Withhold reports and correspondence relevant to the subject business be withheld from the media and public as provided by section 11(2) of the *Local Government Act 1993*.
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4. Make public resolutions made by the Council in Closed Session after the conclusion of the Closed Session, and record such resolutions in the minutes of the Council meeting.

CARRIED

At 4:56 pm, the Meeting went into Closed Session.

19.1 TENDER EVALUATION REPORT - AKUNA ROAD AND NEW EUGOWRA ROAD PUMP STATION PACKAGES
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RESOLVED OCM 464/25

Moved: Cr Ken McGrath

Seconded: Cr George Pratt

That:

1. Council adopts the recommendation of the RFT Evaluation panel and appoints and awards the Contract to Chiverton Estate Pty Ltd T/as Thompsons Irrifab as the preferred tenderer for the Akuna Road Pump Station Package and the New Eugowra Road Pump Station Package.
2. Council authorises the General Manager to negotiate and enter into a single contract for the two packages of work with the preferred tenderer.
3. Council endorses the increase of the approved RRP Pump Station budget by \$5.18M to a total project budget of \$14.91M, in accordance with the revised water supply augmentation global budget considered elsewhere in this agenda.

CARRIED

19.2 PSC2025/147 - PARKES WETLANDS - BOARDWALKS AND BIRD HIDES

RESOLVED OCM 465/25

Moved: Cr Marg Applebee

Seconded: Cr William Jayet

That Council:

1. Accept the tender submitted by Carters General Engineering Pty Ltd for the design and construction of the Parkes Wetlands boardwalk and bird hides for the amount of \$875,050.70 (excluding GST), in accordance with clause 178(1)(a) of the Local Government (General) Regulation 2021, as it represents the most advantageous offer to Council based on the evaluation criteria.

CARRIED

19.3 2026 AUSTRALIA DAY - COMMUNITY, CULTURAL AND SPORTING AWARDS**RESOLVED OCM 466/25**

Moved: Cr Doug Pout
Seconded: Cr William Jayet

That Council:

1. Endorse the recommended recipients of the 2026 Community, Cultural and Sporting Australia Day awards as recommended by the appropriate Committee.

CARRIED

19.4 SALE OF LAND FOR UNPAID RATES & CHARGES**RESOLVED OCM 467/25**

Moved: Cr George Pratt
Seconded: Cr Marg Applebee

That:

1. Pursuant to Section 713 of the *Local Government Act 1993*, Council resolves to sell the parcels of land described in the attached "Schedule of Properties for Sale Pursuant to Section 713 of the *Local Government Act 1993*" (Annexure A), for the recovery of overdue rates and charges detailed therein
2. To authorise its Common Seal to be affixed to the Contracts for Sale and Purchase of Land and Transfer documents to complete the conveyancing of the properties listed in Schedule A to the successful purchasers, whether sold by auction or private treaty.
3. Council delegates authority to the General Manager to take all necessary actions to facilitate and finalise the sale of the properties listed in Annexure A, including:
 - a) Appointing a suitably qualified and licensed auctioneer and/or real estate agent and determining the method, date, time, venue, and conditions of the sale;
 - b) Appointing the specialist firm, The Centre for Sustainable Debt Recovery Pty Ltd, to manage the project;
 - c) Setting reserve prices for each property consistent with independent advice and the Council's duty to sell the land for its full value;
 - d) Withdrawing from sale any property where, before the commencement of the auction, all outstanding rates and charges are paid in full or a satisfactory payment arrangement is entered into, in accordance with Section 715(2) of the Act;
 - e) Withdrawing from sale any property where the General Manager considers such action to be in the best interests of the Council;
 - f) Negotiating a sale by private treaty if a property fails to sell at public auction, in accordance with s716(2) of the Act, and accepting an offer that the General Manager considers the best available price.

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- g) The signing or execution of any administrative documentation required to finalise each matter.
 - h) In accordance with Section 723(1) of the Act, writing off any residual rates, charges, and costs outstanding for an individual property where the proceeds of the sale are insufficient to cover the costs of the sale and the total debt amount.
 - i) To authorise the Common Seal of the Council to be affixed to the Contract for Sale of Land for the sale of each of the properties listed below, with the affixing of the seal to be attested in accordance with clause 400 of the Local Government (General) Regulation 2005.
4. That the General Manager be authorised to appoint a Council Officer to bid on the Council's behalf for selected properties in the upcoming Sale of Land for Unpaid Rates auction.

CARRIED

19.5 VISION FOR THE PARKES ELVIS FESTIVAL 2027

RESOLVED OCM 468/25

Moved with the amended changes to the recommendation by Cr Doug Pout: Cr Ken McGrath

Seconded with the amended changes to the recommendation by Cr Doug Pout: Cr Marg Applebee

That Council:

1. Receive and note the information provided on the vision for the Parkes Elvis Festival 2027.
2. Endorse in principle the theme and general vision for the programming, staging and delivery of the 2027 Parkes Elvis Festival.
3. Consult with stakeholders over the next period.
4. Bring a report back to the next Council meeting.

CARRIED

RESOLVED OCM 469/25

Moved: Cr Doug Pout

Seconded: Cr Marg Applebee

That Ordinary Council Meeting:

1. Resume in Open Session and note the Mayor's report on Confidential Resolutions.

CARRIED

At 5:33 pm, the Council in Closed Session returned to Open Session.

20 REPORT OF CONFIDENTIAL RESOLUTIONS

In accordance with clauses 14.22 and 14.23 of Council's Code of Meeting Practice, resolutions passed during a meeting, or a part of a meeting that is closed to the public must be made public by the Chairperson as soon as practicable. Such resolutions must be recorded in the publicly available minutes of the meeting.

21 CONCLUSION OF MEETING

The meeting concluded at 5:39 pm.

This is the final page of the minutes comprising 27 pages numbered 1 to 27 of the Ordinary Council Meeting held on Tuesday, 16 December 2025 and confirmed on Tuesday, 20 January 2026.



MAYOR

7 DISCLOSURES OF INTERESTS

In accordance with Part 16 of Council's Code of Meeting Practice, all Councillors must disclose and manage any conflicts of interest they may have in matters being considered at the meeting.

Council's Code of Conduct deals with pecuniary and non-pecuniary conflicts of interest and political donations, and provides guidance on how these issues should be managed.

Councillors, and where applicable, other Council Officials, must be familiar with Council's Code of Conduct and their obligations to disclose and manage any conflicts of interest that they may have in matters being considered at this Council Meeting.

Note: Councillors and staff who declare an Interest at the Council Meeting are also required to complete a Declaration of Interest form.

Obligations	
Pecuniary Interests	<p>A Councillor who has a pecuniary interest in any matter with which the Council is concerned, and who is present at a meeting of the Council at which the matter is being considered, must disclose the nature of the interest to the meeting.</p> <p>The Councillor must not be present at, or in sight of, the meeting:</p> <ul style="list-style-type: none"> (a) At any time during which the matter is being considered or discussed, or (b) At any time during which the Council is voting on any question in relation to the matter.
Non-Pecuniary Conflicts of Interest	<p>A Councillor who has a non-pecuniary conflict of interest in a matter, must disclose the relevant private interest in relation to the matter fully and on each occasion on which the non-pecuniary conflict of interest arises in relation to the matter.</p>
Significant Non-Pecuniary Conflicts of Interest	<p>A Councillor who has a significant non-pecuniary conflict of interest in relation to a matter under consideration at a Council meeting, must manage the conflict of interest as if they had a pecuniary interest in the matter.</p>
Less than Significant Non-Pecuniary Interests	<p>A Councillor who determines that they have a non-pecuniary conflict of interest in a matter that is not significant and does not require further action, when disclosing the interest must also explain why conflict of interest is not significant and does not require further action in the circumstances.</p>

8 URGENT BUSINESS**9 ADOPTION OF MULTIPLE ITEMS OF BUSINESS**

The Council may, at any time, resolve to adopt multiple items of business, as recommended in the report, byway of a single resolution. The Chairperson must list the items of business to be adopted and ask Councillors to identify any individual items of business listed by the Chairperson that they intend to vote against the recommendation made in the Business Paper, or that they wish to speak on (13.2).

10 MAYORAL MINUTE(S)**10.1 PARKES ELVIS FESTIVAL 2026****IP&R Linkage:** **Pillar:** Economy**Goal:** Our Shire is an attractive destination to live, work, visit and invest.**Strategy:** Support our visitor economy through promotion of our Shire, supporting and delivering local events, and enabling the continuation of the iconic Elvis Festival.**Author:** **Cr Neil Westcott****Annexures:** **Nil**

MOTION

That Council:

1. Receive and note the information about the 2026 Parkes Elvis Festival.

REPORT

The Parkes Elvis Festival has wrapped up its 33rd annual celebration, with five days of Elvis-inspired excitement from January 7-11, 2026. Themed **Love Me Tender** in honour of Elvis Presley's 1956 post-civil war western melodrama, the festival transformed Parkes, NSW, into a vibrant hub of music, dancing, and joy, drawing thousands of Elvis fans from across Australia and internationally.

Despite **soaring summer temperatures** throughout the festival, the Love Me Tender theme proved especially fitting for the 2026 Parkes Elvis Festival, as both the town and its visitors responded with patience, generosity and genuine warmth. In intense heat, kindness was on full display from people sharing water, shade and sunscreen, to volunteers, performers and locals looking out for one another across packed streets and venues. Families, fans and artists came together with smiles and good humour, turning challenging conditions into a powerful expression of community spirit. The love was felt not only through Elvis' music and performances, but in the way the people of Parkes Shire embraced everyone who arrived, proving that even on the hottest days, the heart of the festival connection, care and shared joy shone brighter than ever. The **dedication of our staff**, who numbered over 100 during the 5 days of the event, was also outstanding.

This year's festival featured **more than 200 individual events** across the five-day program with keen festival goers braving the heat to dance and sing the days away. Key highlights included the Evolution Mining Street Parade, bustling Festival Markets, the Ultimate Elvis Tribute Artist Contest rounds, major feature concerts, and the Miss Priscilla Dinner and competition. The festival also featured extensive free live music across the Cooke Park Main Stage, Memphis Stage and other hubs, family-friendly activities including the new Family Fun Zone, community events such as the renewal of vows ceremony, and the much-loved NSW TrainLink Elvis Express, which brought fans from Sydney to Parkes, creating a town-wide celebration of Elvis's legacy.

On the first day of the festival, it was our honour to induct Australian music royalty, **Marcia Hines AM**, into the **Parkes Elvis Festival Wall of Fame** in 2026. Across her career, Marcia has sold over 2.6 million albums, performed for audiences around the world, and remained a constant presence on stage and television. Her artistry has been recognised with numerous accolades, including being

inducted into the ARIA Hall of Fame in 2007. Marcia then performed her Disco Inferno show to a packed audience on Wednesday evening at the Parkes Leagues Club.

Our **overseas Tribute Artists**, **Louis Brown** from the UK and **Jay Dupuis** from the USA were outstanding over nine feature concert performances at the Leagues Club with the Tributes in Concert band and featuring a video wall, which enhanced the overall production value of each show. In addition, **Ted Torres** was featured at the Little “Vegas” Theatre.

On Saturday Clarinda Street came alive with western and love inspired outfits for this year’s *Love Me Tender* theme for the **Evolution Mining Street Parade**. An array of over 150 Elvis-themed floats, vintage cars, motorcycles, and marching bands participated this year, as thousands of spectators lined the streets to cheer on and enjoy the atmosphere. This year’s more temperature friendly start time of 9am was a well-received relief for parade attendees and participants alike sweltering in this year’s heatwave.

The Parkes Leagues Club once again hosted the preliminary round of the **2025 Ultimate Elvis Tribute Artist Contest**, which saw 20 talented tribute artists from across the globe competing for the top spot. New Zealand’s **Taurean Kenny Mill** took out the win with judges praising his performance for its authentic vocals, commanding stage presence and genuine embodiment of Elvis’s spirit. Anthony Fenech from Victoria placed second and Brendan Chase from Queensland finished third. Taurean will now represent Parkes at the semi-final round in Memphis, USA, during Elvis Week in August 2026.

The introduction of the **Family Fun Zone** was a standout addition to the 2026 Parkes Elvis Festival, strengthening its focus on families and younger audiences. Located within the main festival precinct, the Fun Zone offered a dedicated space for children and families to engage in interactive entertainment, including appearances by well-known children’s characters **Bluey, Bingo and Humphrey B. Bear**.

The festival also welcomed a new **Miss Priscilla**, with **Malta’s Luana Bugeja** crowned as the 2026 Face of the Festival at a glamorous dinner on Thursday evening. Luana, who is the fiancé of the 2025 Ultimate Elvis Tribute Artist winner, Josuel Grech, will represent the festival over the next 12 months, embodying the timeless style and grace of Elvis’s beloved Priscilla Presley. Her entry was notably last-minute, encouraged by family members within the Australian-Maltese community just 24 hours before the competition. Despite limited preparation time, she impressed judges with her presentation, confidence, and embodiment of Priscilla Presley’s style and grace.

A **full report** including financial data and key performance indicators will be presented in the coming months, once all income and expenditure are realised, and survey and other report data is collected and collated.

As the largest Elvis celebration in the Southern Hemisphere and as an NSW Foundation Event, the Parkes Elvis Festival continues to draw visitors from far and wide, cementing its place as a cultural and economic highlight for the region. Next year’s event will run from **6-10 January 2027**, with the new theme being **“Elvis On Tour”**. Already announced will be an appearance by world leading ETA **Dean Z** with the **Tributes in Concert band** and a 50-piece orchestra. The pre-sale wait list had already exceeded 3,000 tickets just four days after the announcement.

The exact venue for the Dean Z event is yet to be finalised, as all venues are currently being carefully assessed by the event Director for such things as access, cost to produce, power, etcetera.



Mayor Neil Westcott at Central Station



Mayor Phyllis Miller and Mayor Neil Westcott at the Elvis Street Breakfast in Forbes



Deputy Mayor Marg Applebee, Mayor Neil Westcott, Mr Jamie Chaffey MP (Federal Member for Parkes), The Hon. Stephen Lawrence MLC and Deputy Mayor Ben Fry (Bathurst Regional Council)



Deputy Mayor Marg Applebee and Mayor Neil Westcott at Parkes Railway Station



Members of the Parkes Shire Band before the Elvis Festival Street Parade



Wall of Fame Inductee Marcia Hines AM unveils her Plaque



2025 Miss Pricilla Gracey Denham-Jones, Anne Steel, Marcia Hines AM, Bob Steel and Deputy Mayor Marg Applebee at the Gates of Graceland during the Elvis Festival Wall of Fame ceremony.



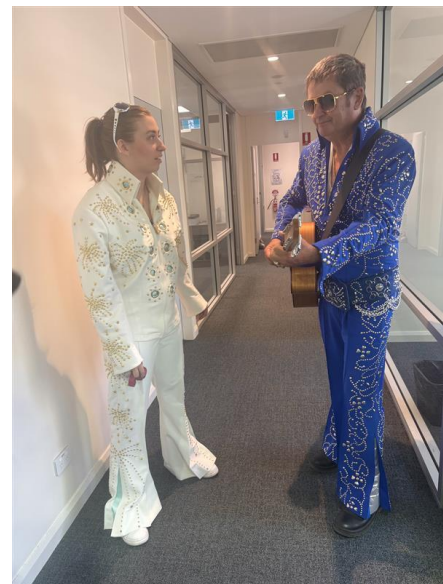
Cr Bill Jayet with Marcia Hines AM at Wall of Fame on 7 January



Marcia Hines AM at Disco Inferno Concert on 7 January



Mayor Neil Westcott, Cr Joy Paddison, Amy Butler and Rachael Westcott at Elvis Storytime on 9 January



Rachael Westcott & Mayor Neil Westcott practising before the event



Lucky participants at the Elvis Storytime Event on 9 January



Rachael Westcott reading a book at Elvis Storytime Event on 9 January



Cr Kenny McGrath, Cr Joy Paddison and Phillip Betts (An Elvis volunteer)



Mayor Neil Westcott, Paul Fenech and Louis Brown

Parkes Parade Photos:



*Evolution Mining Northparkes Operations –
Sponsors of the 2026 Parkes Elvis Festival Street
Parade, who have been sponsors of this Parade
for over 15 years*





Miss Priscilla Dinner



2025 Miss Priscilla – Gracey Denham-Jones with 2026 Miss Priscilla – Luana Bugeja



Parkes Elvis Festival 2026 Miss Priscilla presented to Malta's Luana Bugeja



Adele Hawke, Veronica Shaw and Deputy Mayor Marg Applebee



Josuel Grech & Miss Priscilla 2026



Mr Philip Donato MP (State Member for Orange), Mayor Neil Westcott and Mr Jamie Chaffey MP (Federal Member for Parkes)



Mayor Neil Westcott & the Hon. Scott Barrett MLC (Member of the Nationals)



The Sydney Swing Katz entertaining in Parkes and Forbes during the Elvis Festival



The Sydney Swing Katz entertaining in Parkes and Forbes during the Elvis Festival



Amitie from Parkes singing at the Festival



Gracey Denham-Jones from Parkes singing at the last show for the 2026 Festival "The Final Curtain"



Josuel Grech (former winner of the Parkes Ultimate Elvis Tribute Artist Contest), Miss Priscilla 2026 – Malta's Luana Bugeja (and partner of Josuel), Louis Brown and Jay Dupuis (both incredible feature artists at the 2026 Parkes Elvis Festival – visiting The Dish in Parkes



Cr Neil Westcott

MAYOR

10.2 MEETINGS, FUNCTIONS AND EVENTS ATTENDED BY MAYOR AND COUNCILLORS

IP&R Linkage: **Pillar:** Leadership

Goal: Our Local Government is open, accountable and representative.

Strategy: Advocate and provide strong representation for our community at the regional, state, and federal levels.

Author: **Cr Neil Westcott**

Annexures: **Nil**

MOTION

That Council:

- Note the report on the Meetings functions and events attended in an official capacity, by the Mayor and Councillors during the period 13 December 2025 through to 15 January 2026.

REPORT

Table 1: lists the Meetings, functions and events attended by the Mayor and Councillors during the period 13 December 2025 through to 15 January 2026:

Table 1: Meetings, Functions and Events attended by Mayor and Councillors	
Date	Function
Saturday 13 December	Tullamore Farewell for Rick & Barb Newton Mayor Neil Westcott, Deputy Mayor Marg Applebee, Cr Louise O’Leary and General Manager Kent Boyd
Sunday 14 December	Christmas Carols in the Park Mayor Neil Westcott and Cr Bill Jayet
Monday 15 December	PHS Annual Presentation Assembly Cr Joy Paddison
Tuesday 16 December	Thanksgiving Mass and Prize Giving Assembly at RBCC Cr Bill Jayet Ordinary Council Meeting, Council Chambers All Councillors and Directors Invited
Thursday 18 December	All of Council Employees End of Year Awards Mayor Neil Westcott and Deputy Mayor Marg Applebee

<p>Wednesday 7 January to Sunday 11 January</p>	<p>Parkes Elvis Festival - "Love Me Tender" including the following events which were attended:</p> <ul style="list-style-type: none"> • Departure of the NSW TrainLink Elvis Express from Sydney • Wall of Fame • 'Disco Inferno Show' 2026 - Wall of Fame Concert - Featuring Marcia Hines • NSW TrainLink Elvis Express arrival in Orange & Parkes • Feature Concert 'Pure Elvis' with 2026 Feature Artists Jay Dupuis and Louis Brown • Miss Priscilla Dinner • Feature Concert 'Down in the Jungle Room' with 2026 Feature Artists Jay Dupuis and Louis Brown • Amazing Forbes Street Breakfast • Elvis Poet's Breakfast • Elvis Storytime • Ultimate Elvis Tribute Artist (ETA) Contest Heats • Humphrey B. Bear • Photography Competition • Feature Concert 'Jukebox Heaven' Ft. Jay Dupuis and Louis Brown • Street Parade & Official Opening Ceremony • Junior Priscilla Look-a-Like Competition • Senior Elvis Look-a-Like Competition • VIP Luncheon • Ultimate Elvis Tribute Artist (ETA) Contest Finals • Feature Concert 'That 70's Show' Ft. Jay Dupuis and Louis Brown • 2026 Parkes Elvis Festival Sponsors Reception • Elvis Gospel Service • Busking Winners Announcement • Feature Concert 'The Lost Performances' Ft. Jay Dupuis and Louis Brown • Thank you, Parkes Elvis Festival Volunteers Event • Feature Concert 'The Final Curtain' Ft. Jay Dupuis and Louis Brown • Festival Finale • NSW TrainLink Elvis Express farewell <p>Attended by Mayor Neil Westcott, Deputy Mayor Marg Applebee and all available Councillors.</p> <p>Apologies: Cr Doug Pout and Cr Matthew Scherer who were unavailable for the Elvis Festival this year.</p> <p>Wall of Fame Deputy Mayor Marg Applebee, Cr Bill Jayet & Cr Kenny McGrath</p> <p>Including Mayor Neil Westcott - Media Interviews throughout the festival including at Central Station in Sydney (Elvis Express) with varying News Teams. Interviews also conducted in Parkes with News teams such as: Sunrise, ABC, SCA Radio, 2BS Bathurst, WIN News, 2CC Breakfast, Channel 7, SBS News and SkyNews.</p>
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Monday 13 January	Parkes Shire Australia Day Committee Meeting Deputy Mayor Marg Applebee Apologies: Mayor Neil Westcott and Cr Doug Pout
Wednesday 14 January	Tullamore Community Consultative Committee meeting Cr George Pratt




General Manager Kent Boyd, Dr Rick Newton, Cr Louise O'Leary, Mrs Barbara Newton (ex-Deputy Mayor), Mayor Neil Westcott, Deputy Mayor Marg Applebee and Ken Keith (ex-Mayor). Absent from the photo: Mrs Marie Wyatt who all attended the Farewell of Rick & Barb Newton



Pictured: Photos taken by Cr Bill Jayet at Carols in the Park on 14th December



Pictured: Cr Joy Paddison at PHS Presentation on 15th December


Cr Neil Westcott
MAYOR

10.3 COMING KNOWN EVENTS FOR MAYOR AND COUNCILLORS

IP&R Linkage: **Pillar:** Leadership

Goal: Our Local Government is open, accountable and representative.

Strategy: Advocate and provide strong representation for our community at the regional, state, and federal levels.

Author: **Cr Neil Westcott**

Annexures: **Nil**

MOTION

That Council:

- Note the known upcoming meetings, functions and events for the Mayor and Councillors for the period 18 January 2026 through to 17 February 2026:

REPORT

Table 1. below, lists the upcoming meetings, functions and events requiring the attendance of the Mayor or Councillors in relation to community or civic matters during the period 18 January 2026 through to 17 February 2026:

Table 1: Known upcoming Meetings, Functions and Events for Mayor and Councillors

Date	Function
Monday 19 January	Peak Hill Community Consultative Committee Meeting Cr Louise O’Leary and Mayor Neil Westcott (alternate)
Thursday 22 January	Trundle Community Consultative Committee Meeting Deputy Mayor Marg Applebee
Sunday 25 January	Australia Day Citizenship Event Invited: All Councillors
Monday 26 January	Australia Day Celebrations Invited: All Councillors
Tuesday 3 February	Councillor Workshop Invited: All Councillors and Directors
Monday 9 February	Bogan Gate Community Memorial Hall Inc. Committee Meeting Cr George Pratt
Tuesday 10 February	Parkes Shire Australia Day Committee Meeting Invited: Mayor Neil Westcott, Deputy Mayor Marg Applebee and Cr Doug Pout

Wednesday 11 February	Tullamore Community Consultative Committee meeting Cr George Pratt
Tuesday 17 February	Ordinary Council Meeting Invited: All Councillors and Directors



Cr Neil Westcott

MAYOR

11 NOTICES OF MOTION/QUESTIONS WITH NOTICE

Nil

12 COUNCILLOR REPORT(S)

Nil

13 REPORTS OF COMMITTEES

14 REPORTS OF THE GENERAL MANAGER

14.1 MONTHLY FINANCIAL REPORTS AS AT 31 DECEMBER 2025

IP&R Linkage: **Pillar:** Leadership

Goal: Our Local Government is sustainable and plans for the future.

Strategy: Operate in a financially sustainable and responsible manner.

Author: **Luke Nash, Executive Manager Finance**

Authoriser: **Jaco Barnard, Chief Financial Officer**

Annexures: **A. Directors Report - December 2025** [↓](#)

RECOMMENDATION

That Council:

1. Receive and note the year-to-date financial reports for the period up to 31 December 2025.

BACKGROUND

The NSW Local Government Act section 8B establishes principles of sound financial management as follows:

- a) Council spending should be responsible and sustainable, aligning general revenue and expenses.
- b) Councils should invest in responsible and sustainable infrastructure for the benefit of the local community.
- c) Councils should have effective financial and asset management, including sound policies and processes for the following:
 - (i) performance management and reporting,
 - (ii) asset maintenance and enhancement,
 - (iii) funding decisions,
 - (iv) risk management practices.
- d) Councils should have regard to achieving intergenerational equity, including ensuring the following:
 - (i) policy decisions are made after considering their financial effects on future generations,
 - (ii) the current generation funds the cost of its services (which also means the current generation should not bear costs for benefit of future generations)

This report monitors the progress of the 2025-26 operational budget, which programs the plan to achieve the actions, and strategic objectives set within Council's delivery plan.

ISSUES AND COMMENTARY

Council has achieved a favourable consolidated net operating result of \$2.1m at the end of December which is in line with the budget. The general fund reflected a profit of \$1.7m, the water fund reflected a profit of \$415k while the sewer fund reflected a profit of \$4k. The year-to-date income was \$3.4m more than budgeted, while the cash expenses were \$1.4m more than budgeted.

Depreciation was \$3.1m more than budget mainly due to the road assets revaluation which was done in the 2024/25 financial year.

Annexure A provides more detailed commentary into the financial performance of the organisation for the period ending 31 December 2025 compared to the adopted budget.

LEGISLATIVE AND POLICY CONTEXT

Local Government Act (section 8B)

FINANCIAL IMPLICATIONS

The monthly financial report presented a comparison between actuals vs. budget for the period ending 31 December 2025.

RISK IMPLICATIONS

Council's budgets are monitored in accordance with the adopted operational plan and long-term financial plan. It is essential for council to monitor programs against budget to avoid depending on savings from other programs and to utilise reserves that had been set aside for other specific purposes.

COMMUNITY CONSULTATION

There are no community consultation requirements for Council associated with this report.

CONCLUSION

Council continues to place a strong emphasis on cost reductions to ensure that favourable budget results can be maintained, internal management reporting and strengthened purchasing controls are assisting to deliver improved financial performance.

14.2 INVESTMENTS AND BORROWINGS REPORT AS AT 31 DECEMBER 2025

IP&R Linkage: Pillar: Leadership

Goal: Our Local Government is sustainable and plans for the future.

Strategy: Operate in a financially sustainable and responsible manner.

Author: Luke Nash, Executive Manager Finance

Authoriser: Jaco Barnard, Chief Financial Officer

Annexures: A. Investment Register - December 2025 [↓](#)
B. Loan Schedule - December 2025 [↓](#)

RECOMMENDATION

That Council:

1. Receive and note the Statement of Investments and Borrowings as on 31 December 2025.

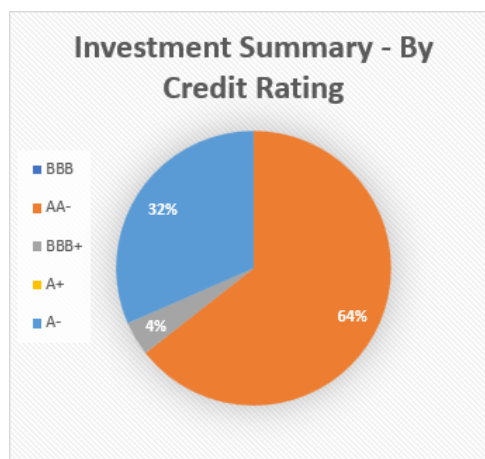
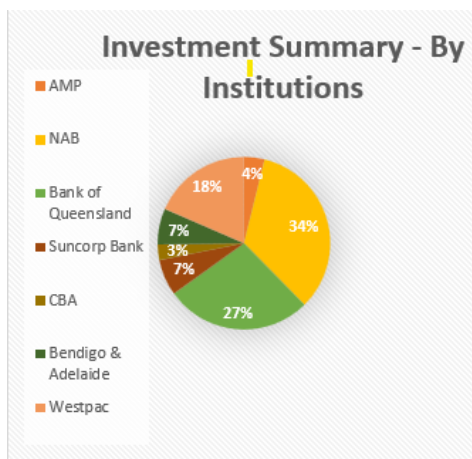
BACKGROUND

In accordance with clause 212 of the Local Government (General) Regulation 2021 ("the Regulations"), the Responsible Accounting Officer must provide Parkes Shire Council ("Council") with a monthly written report setting out details of Council's investments under section 625 of the Local Government Act 1993 ("the Act"). The report must also include certification that these investments have been made in accordance with the Act, the Regulations and Council's Investment Policy.

ISSUES AND COMMENTARY

The balance of Council's investments as of 31 December 2025 stands at \$51,812,187 and the principal outstanding on council's borrowings at \$19,657,570. Investment holdings decreased by \$955 thousand during December.

On 31 December 2025, Council's investment portfolio continued to yield 4.35 per cent per annum. The strong performance of the portfolio is supported by several longer-dated deposits originally invested beyond 9–12 months, along with the ongoing contribution of the floating rate note portfolio. Council's investments cover externally restricted cash reserves and internal restricted cash reserves. The following charts depict a summary of the investments held by Council based on the individual institutional exposure and credit rating of the institutions with which they are held.



LEGISLATIVE AND POLICY CONTEXT

Council's investments are held in accordance with Council's Investment Policy which accords with the requirements of the:

- Local Government Act 1993 ("the Act") - Section 625
- Local Government Act 1993 - Order (of Minister) dated 16 November 2020
- The Trustee Amendment (Discretionary Investments) Act 1997 - Sections 14A(2), 14C(1) and (2); and
- Local Government (General) Regulation 2021 ("the Regulation") - Clauses 212 and 215.

FINANCIAL IMPLICATIONS

All returns on investments are included in Council's Operating Budget. Any amendment to budgeted interest income is affected through the Quarterly Budget Review process. Both the average level of funds invested, and the rate of return determine returns. In accordance with the Australian equivalent of International Accounting Standards, securities that are classified as held for trading are required to be valued at market value at each balance date. Investments in the form of cash or cash equivalents and held to maturity investments are valued at cost. Floating Rate Notes acquired on the secondary market are valued at cost. Where the purchase consideration is different to face value, the resulting premium or discount are amortised on a straight-line basis over the life of the Note.

RISK IMPLICATIONS

Council's investments are managed in accordance with Council's Investment Policy. As at the end of November, all counterparties were within the Policy limits. Overall, the portfolio is diversified amongst the investment grade spectrum with no exposure to unrated ADI's.

COMMUNITY CONSULTATION

There are no community consultation requirements for Council associated with this report.

CONCLUSION

The Chief Financial Officer has certified that the investments listed in the Investment Summary have been made in accordance with section 625 of the Act, clause 212 of the Regulation and Council's Investment Policy. Council's investments continue to focus on capital protection, as well as compliance with the Investment Policy, whilst actively seeking the best return allowable within these parameters. It is recommended that Council receive and note the Statement of Investments and Borrowings as on 31 December 2025.

15 REPORTS OF THE DIRECTOR CUSTOMER, CORPORATE SERVICES AND ECONOMY

15.1 MAJOR PROJECTS AND CURRENT WORKS - CUSTOMER, CORPORATE SERVICES & ECONOMY - DECEMBER 2025

IP&R Linkage: Pillar: Leadership

Goal: Our Local Government is open, accountable and representative.

Strategy: Effectively collaborate, engage, and communicate with our community to inform decision making and promote services, projects and initiatives.

Author: Anthony McGrath, Director Customer, Corporate Services and Economy

Authoriser: Anthony McGrath, Director Customer, Corporate Services and Economy

Annexures: A. Major Projects Report - DCCSE - December 2025 [↓](#)

RECOMMENDATION

That Council:

1. Receive and note the status report of Major Projects within Parkes Shire Council's Customer, Corporate Services and Economy Directorate.

BACKGROUND

A monthly status report of Major Projects within Parkes Shire Council's Customer, Corporate Services and Economy Department is tabled to keep Council abreast of projects being undertaken across the Parkes Shire.

ISSUES AND COMMENTARY

This report presents an update on the current major projects within the Parkes Shire being managed or undertaken by Council's Customer, Corporate Services and Economy Directorate. The report outlines work that has been carried out over the past month, together with work to be done in the next month and is provided for the information of Councillors.

The Directorate Major Projects and Current Works Report is appended at *Annexure A*.

Projects listed include:

Project	Status	Comment
Parkes Elvis Festival (PEF) 2026		The 2026 festival has been held. Final pack down, review is underway.
The Community Improvement District (CID) Pilot Program		Engagement is low but project is on track
Fresh Start Program – New Cadets, Apprentices and Trainees		18 new positions approved, recruiting for 7 apprentices and cadet planner.
CiA Live Corporate Software System Upgrade.		Starting soon

LEGISLATIVE AND POLICY CONTEXT

There are no legislative or policy considerations for Council associated with this report.

FINANCIAL IMPLICATIONS

Projects have been allocated funding either from grants or Council funds as provided in the Operational Budget and indicated in the report.

RISK IMPLICATIONS

The Project risk status is indicated by the RAG (Red, Amber, Green) indicators as shown against each project in the report.

COMMUNITY CONSULTATION

Each project may have its own requirements for community consultation or notification in relation to the delivery of the project works.

15.2 REQUEST TO USE PEAK HILL TOWN IMPROVEMENT FUNDS TO PURCHASE A SHIPPING CONTAINER FOR STORAGE AT LINDNER OVAL.**IP&R Linkage:** Pillar: Leadership**Goal:** Our Local Government is open, accountable and representative.**Strategy:** Provide open and transparent decision-making and undertake the civic duties of Council with professionalism and integrity.**Author:** Anthony McGrath, Director Customer, Corporate Services and Economy**Authoriser:** Kent Boyd PSM, General Manager**Annexures:** A. Email from Peak Hill CCC requesting funds to purchase a storage container. [↓](#)

RECOMMENDATION

That Council:

1. Approve the allocation of up to \$5,000 from the Peak Hill Town Improvement Fund Reserve towards the cost to supply and installation of a storage container at Lindner Oval.
-

BACKGROUND

Parkes Shire Council ("Council") is guided by the advice provided by the various Community Consultative Committees ("CCC") in determining the most appropriate projects to be included in their Town Improvement Fund ("TIF") Allocations, however, the final decision concerning the expenditure of the funds remains with Council.

ISSUES AND COMMENTARY

The Peak Hill Community Consultative Committee Inc ("CCC") has met and discussed the following projects in relation to the Peak Hill community.

Lindner Oval Storage Container

At their meeting held on 22 December 2025, the CCC discussed a request from the Peak Hill Roosters Football Club ("the Club") to assist them to purchase and install a storage container at Lindner Oval. The CCC has now written to Council (*Annexure A*) to request that the storage container be funded through the Peak Hill Town Improvement Reserve. The Club had applied for a Sports Grant for the \$9,196 container and subsequently received a granted of \$4,500, leaving a \$4,696 shortfall. The club advised that it was a single use watertight 40' container and that they have been working with Council's operations team to find a suitable location at Lindner Oval. The container will be large enough for the other sporting groups to also use the container for storage.

LEGISLATIVE AND POLICY CONTEXT

Section 405 of the Local Government Act 1993 ("the Act") states that Council must have an Operational Plan, which includes a detailed annual budget, detailing the activities to be engaged as part of the Delivery Program for that year. In addition, that plan must be publicly exhibited.

Council must vote to allocate funds from its reserves for projects not listed in its Operational Plan in accord with the Financial Reserves Policy.

FINANCIAL IMPLICATIONS

When the club sort an updated quote from the supplier, the cost of supply and installation of a single use watertight storage container with an access door and window had increased to \$9,900, which

was double the original quote supplied with the sports grant application. The Club received \$4,500 in sports grants and have requested that the shortfall be met from the Peak Hill Town Improvement Reserve. The request to provide up to \$5,000 ensures that a contingency is available for any associated operational costs with the placing of the container at Lindner Oval. The Reserve currently has an uncommitted balance of \$145,121. The funds are to be paid direct to the supplier on invoice.

RISK IMPLICATIONS

Compliance: The adoption of the recommendations for the report will ensure that Council will comply with section 356 of the Act and allow the transfer of funds from its reserves to support the project in accord with its Financial Reserves Policy.

COMMUNITY CONSULTATION

The Peak Hill CCC is recognised by Council as the peak consultative body for the Peak Hill community and surrounding areas. The Peak Hill CCC has met and agreed to formally endorse the allocation of funding from the Peak Hill TIF.

15.3 PURPLE FLAG AND SPECIAL ENTERTAINMENT PRECINCT ACCREDITATION**IP&R Linkage:** **Pillar:** Community**Goal:** Our community is safe, active and healthy.**Strategy:** Deliver and support services, programs, and initiatives to promote community safety including safeguarding all children, reduce crime and anti-social behaviour.**Author:** **Hamish Ritchie, Economic Development Specialist****Authoriser:** **Anthony McGrath, Director Customer, Corporate Services and Economy****Annexures:** **Nil**

RECOMMENDATION

That Council:

1. Endorses the establishment of a **Special Entertainment Precinct (SEP)** within the Parkes CBD, covering the same boundary as the Community Improvement District (CID), focused on Clarinda Street and Cooke Park, bounded by Bogan Road (west), Mitchell Street (north), Jansen Lane (east), and southern streets including Grenfell, Lachlan, May, and Clarinda Streets near the railway station.
2. Commits to establishing a **Special Entertainment Precinct Working Group (PWG)**, comprising core Council staff from Economic Development and Events, overseen by the Director Customer, Corporate Services & Economy, with flexibility to include relevant stakeholders (e.g., hospitality, retail, community representatives) as required.
3. Commits to **investigating Purple Flag accreditation** for the same boundary as the SEP to embed principles of safety, diversity and excellence in night-time precinct management.

BACKGROUND

The Parkes CBD Vibrancy Strategy 2026, currently on public exhibition, identifies a strong community desire for more activities, extended trading hours, and reasons to spend time in the CBD, including options for youth. Nightlife has been highlighted as a key opportunity to achieve these outcomes.

A Special Entertainment Precinct (SEP) provides a structured framework to support live entertainment, extended trading hours, and sound management, while reducing regulatory complexity for venues and businesses. It aligns with Council's strategic intent to create a vibrant, diverse CBD offering that attracts visitors and supports local economic growth.

Purple Flag accreditation complements this approach by providing an internationally recognised benchmark for safety, diversity and quality in night-time precincts, reinforcing Parkes as a welcoming and well-managed destination. All aspects we would be seeking to include in any area night attraction area in the Parkes Shire Council.

ISSUES AND COMMENTARY**Why We Are Proposing This**

We want to build a CBD that is vibrant, safe, and diverse. One that offers more activities, extended trading hours, and reasons for people to spend time in the heart of Parkes. Embedding the principles of a Special Entertainment Precinct (SEP) and Purple Flag early ensures that every improvement we make under the CBD Vibrancy Strategy moves us closer to best practice standards. Rather than

retrofitting later, this approach means our designs, activations, and governance will naturally align with what makes a successful night-time precinct. Purple Flag accreditation fits perfectly with these goals, providing a framework to guide our progress and help us achieve excellence. By working towards these objectives step by step, we position Parkes to be ready for formal recognition when the time comes because we will have designed for it from the start.

What This Involves

Council’s commitment at this stage is strategic. It includes endorsing the SEP boundary (aligned with the Community Improvement District, which in turn aligns to the current CBD and extended areas), establishing a Special Entertainment Precinct Working Group (SEPWG), and committing to investigate Purple Flag accreditation. The SEPWG will comprise core Council staff from Economic Development and Events, overseen by the Director Customer, Corporate Services & Economy, with flexibility to include relevant stakeholders, such as hospitality, retail, and community representatives, when specific initiatives are considered. Additional costs will be minimal because these objectives align directly with the CBD Vibrancy Strategy and other strategic priorities such as the Liveability Strategy. Purple Flag will act as a **best-practice framework**, helping ensure our work meets high standards without duplicating effort.

Benefits for Parkes

Embedding SEP and Purple Flag principles early will ensure the CBD evolves with safety, diversity, and vibrancy at its core. This proactive approach positions Parkes to achieve long-term objectives without costly retrofits. Benefits include greater certainty for businesses and residents, incentives for venues hosting live entertainment, activation of public spaces, and improved perceptions of safety. Using Purple Flag as a guiding framework ensures our planning and activation meet internationally recognised standards, boosting confidence among visitors and investors. Together, these initiatives support Council’s vision for a thriving CBD that attracts external spend, strengthens the local economy, and enhances community wellbeing.

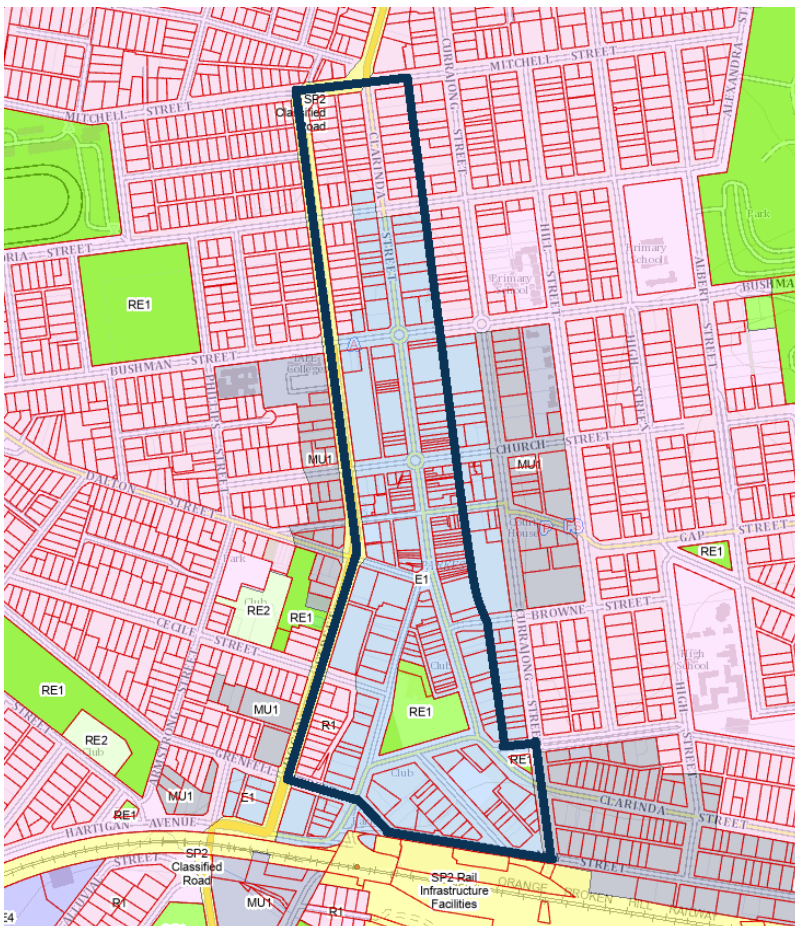


Figure 1. Proposed SEP Area

LEGISLATIVE AND POLICY CONTEXT

SEPs are established under **Section 202 of the Local Government Act 1993** and must comply with the NSW Special Entertainment Precinct Guidelines.

Purple Flag accreditation is an internationally recognised program administered by the Office of the 24-Hour Economy Commissioner.

FINANCIAL IMPLICATIONS

Funding for activities such as sound management frameworks and trading hour reviews will be considered as part of future budget allocations and prioritisation of initiatives under the CBD Vibrancy Strategy 2026.

Commitment to SEP and Purple Flag principles will have **minimal operational impact**, as these ambitions align with objectives Council is already pursuing through the CBD Vibrancy Strategy and complementary strategies. The primary additional requirement will be coordination through the Special Entertainment Precinct Working Group. This group is expected to meet for approximately **one hour per month** as a standard commitment, with flexibility to increase meeting time when specific initiatives are under consideration. This approach ensures effective oversight and collaboration without imposing significant new demands on staff resources.

RISK IMPLICATIONS

Governance

Long term, SEP's requires clear precinct management planning and compliance frameworks to ensure sound regulation of trading hours and entertainment activity.

Mitigation:

- Establish the Special Entertainment Precinct Working Group (SEPWG) for oversight and coordination.
- Use Purple Flag principles as a best-practice guide to strengthen governance and operational standards.

Community Expectations

Ongoing engagement will be essential to manage expectations around trading hours and activation.

Mitigation:

- Communicate that this is a staged approach focused on embedding principles early and working progressively toward long-term objectives.
- Decisions on specific initiatives, such as extending retail trading hours, will be made through **consultation and co-design with stakeholders**. The SEPWG will scale up to include relevant representatives (e.g. retail, hospitality, community) for each activation idea, ensuring changes reflect shared priorities and build confidence in Council's collaborative approach.

COMMUNITY CONSULTATION

Early engagement through the CBD Vibrancy Strategy has informed this proposal. No formal community consultation is required at this stage. Future decisions under the SEP framework will be made through **voluntary consultation and co-design with stakeholders** when specific initiatives are considered. For example, if Council explores extending retail trading hours, the Special Entertainment Precinct Working Group will scale up to include retail representatives and work collaboratively to agree on an approach that reflects shared priorities. This ensures transparency, flexibility, and strong community ownership of outcomes without imposing unnecessary consultation requirements upfront.

This proposal will adopt a staged consultation model to ensure engagement remains targeted and meaningful. Initial concept development will be led internally by Council to establish a clear foundation. As projects progress, consultation will expand through existing channels such as advisory committees and reference groups, enabling early input from community representatives. Further refinement will involve broader workshops and, where necessary, the formation of new industry-specific groups or outreach to sector stakeholders. This incremental approach balances efficiency with inclusivity, ensuring that consultation grows in proportion to project complexity and impact while maintaining a focus on quality, relevance, and shared ownership.

16 REPORTS OF THE DIRECTOR INFRASTRUCTURE AND SUSTAINABILITY**16.1 MAJOR PROJECTS AND CURRENT WORKS - INFRASTRUCTURE & SUSTAINABILITY - DECEMBER 2025****IP&R Linkage:** Pillar: Leadership**Goal:** Our Local Government is open, accountable and representative.**Strategy:** Effectively collaborate, engage, and communicate with our community to inform decision making and promote services, projects and initiatives.**Author:** Kristine Thacker, Business Support Officer**Authoriser:** Andrew Francis, Director Infrastructure and Sustainability**Annexures:** A. Infrastructure - Major Projects & Current Works [↓](#)

RECOMMENDATION

That Council:

1. Receive and note the Infrastructure and Sustainability Major Projects and Current Works Report for December 2025, appended at *Annexure A*.
-

BACKGROUND

A monthly status report of Major Projects and Current Works within Parkes Shire Council's Infrastructure and Strategic Futures directorate is tabled to keep Council abreast of projects being undertaken across the Parkes Shire.

ISSUES AND COMMENTARY

This report presents an update on the current major projects within the Parkes Shire being managed or undertaken by Council's Infrastructure and Strategic Futures Department. The report outlines work that has been carried out over the past month and is provided for the information of Councillors. The Major Projects and Current Works Report is appended at *Annexure A*.

LEGISLATIVE AND POLICY CONTEXT

There are no legislative or policy considerations for Council associated with this report.

FINANCIAL IMPLICATIONS

Projects have been allocated funding either from grants or Council funds as provided in the 2025/2026 Operational Budget.

RISK IMPLICATIONS

The Project risk status is indicated by the RAG (Red, Amber, Green) indicators as shown against each project in the report.

COMMUNITY CONSULTATION

Each project may have its own requirements for community consultation or notification in relation to the delivery of the project works.

CONCLUSION

The Major Projects and Current Works Report, appended at *Annexure A*, provides Council with a briefing on major projects and works underway within the organisation's Infrastructure and Strategic Futures directorate. It is recommended that Council formally resolve to receive and note the report.

17 REPORTS OF THE DIRECTOR OPERATIONS

17.1 MAJOR PROJECTS AND CURRENT WORKS - OPERATIONS - DECEMBER 2025

IP&R Linkage: **Pillar:** Leadership

Goal: Our Local Government is open, accountable and representative.

Strategy: Effectively collaborate, engage, and communicate with our community to inform decision making and promote services, projects and initiatives.

Author: **Kristine Thacker, Business Support Officer**

Authoriser: **Sharon Ross, Acting Director Operations**

Annexures: **A. Operations - Major Projects & Current Works - December 2025** [↓](#)

RECOMMENDATION

That Council:

1. Receive and note the Operations Major Projects and Current Works Report for December 2025, appended at *Annexure A*.

BACKGROUND

A monthly status report of Major Projects and Current Works within Parkes Shire Council's Operations Department is tabled to keep Council abreast of projects being undertaken across the Parkes Shire.

ISSUES AND COMMENTARY

This report presents an update on the current major projects within the Parkes Shire being managed or undertaken by Council's Operations Department. The report outlines work that has been carried out over the past month and is provided for the information of Councillors.

The Major Projects and Current Works Report is appended at *Annexure A*.

LEGISLATIVE AND POLICY CONTEXT

There are no legislative or policy considerations for Council associated with this report.

FINANCIAL IMPLICATIONS

Projects have been allocated funding either from grants or Council funds as provided in the 2025/2026 Operational Budget.

RISK IMPLICATIONS

The Project risk status is indicated by the RAG (Red, Amber, Green) indicators as shown against each project in the report.

COMMUNITY CONSULTATION

Each project may have its own requirements for community consultation or notification in relation to the delivery of the project works.

CONCLUSION

The Major Projects and Current Works Report, appended at *Annexure A*, provides Council with a briefing on major projects and works underway within the organisation's Operations Department. It is recommended that Council formally resolve to receive and note the report.

17.2 WAVING OF LANDING FEES FOR RA AUS EVENT AT PARKES REGIONAL AIRPORT 27-29 MARCH 2026**IP&R Linkage:** Pillar: Economy**Goal:** Our Shire is an attractive destination to live, work, visit and invest.**Strategy:** Support our visitor economy through promotion of our Shire, supporting and delivering local events, and enabling the continuation of the iconic Elvis Festival.**Author:** Sharon Ross, Manager Facilities**Authoriser:** Michael O'Shannessy, Acting Director Operations**Annexures:** A. Request from RA Aus for Landing Fees Exemption [↓](#)

RECOMMENDATION

That:

1. Council endorse the RA Aus Fly'n For Fun Weekend to be held on 27-29 March 2026 at Parkes Regional Airport subject to provision of appropriate insurances and approvals.
2. Council waive landing fees for all aircraft under 2 tonnes for the duration of the RA Aus Fly'n For Fun weekend of 27-29 March 2026.

BACKGROUND

Following the successful Recreation Aviation Australia (RA Aus) Fly-In hosted at Parkes Regional Airport during April 2024, RA Aus in partnership with HARS, are wishing to hold another Fly-In at Parkes during the weekend of 27-29 March 2026.

A request has been received asking for waiving of the landing fees for aircraft under two tonnes that are attending the event.

ISSUES AND COMMENTARY

Most aircraft participating in the event will be less than 2 tonnes.

LEGISLATIVE AND POLICY CONTEXT

The delegation of waiving the proposed income is with Council.

FINANCIAL IMPLICATIONS

The organisers of the event have requested minimal assistance from Council to contribute to the running of the event (the only request has been for assistance with supplying temporary fencing). They have partnered with HARS and will be conducting most of their activity's landside. Their members will be camping within the HARS landside leased area or staying in close proximity to Parkes.

The income generated by additional visitors to Parkes will exceed with revenue collected at approximately \$7.00 per tonne/aircraft.

RISK IMPLICATIONS

The impost of a fee to an event when previous events have provided free landing may deter aviators from attending the event and minimising the opportunity for additional visitor income.

COMMUNITY CONSULTATION

There are no community consultation requirements for Council associated with this report.

17.3 FIRE RESPONSE RESTORATION (KADINA ROAD, ALECTOWN) - COMMUNITY REQUEST**IP&R Linkage:** Pillar: Community**Goal:** Our community is safe, active and healthy.**Strategy:** Provide and support effective regulatory, compliance and enforcement services.**Author:** Marisa Malherbe, Executive Manager Operations**Authoriser:** Sharon Ross, Acting Director Operations**Annexures:** Nil**RECOMMENDATION**

That:

1. Council note advice from the NSW Rural Fire Service confirming that post-fire remedial (reinstatement works) works are not eligible for funding under Section 44 arrangements and, if undertaken, would need to be considered through Council's 2025/26 Roads Maintenance budget; and
2. Council determines if the requested reinstatement works be undertaken on an ex-gratia basis, subject to cost and potential precedent.

BACKGROUND

On Wednesday, 26 November 2025, a bushfire occurred along Kadina Road, Alectown. The incident was declared under Section 44 of the *Rural Fires Act 1997*, with Parkes Shire Council providing operational support at the request of the NSW Rural Fire Service (RFS). Council resources deployed included three (3) graders, two (2) watercarts and staff to assist with fuel management, traffic control, road closures and general incident support.

In accordance with Section 44 arrangements, Council's costs associated with active firefighting support are eligible for reimbursement.

During firefighting operations, graders constructed firebreaks and associated windrows, which is a standard and necessary technique undertaken under the direction of the RFS. Following containment of the fire and revocation of the Section 44 declaration, several affected landholders requested that Council undertake reinstatement works to remove windrows and restore impacted areas along Kadina Road.

Council raised this matter with the NSW Rural Fire Service, who advised that once a Section 44 declaration has ceased, post-event remedial or restorative works are not eligible for RFS funding and are generally a matter for landholders and/or their insurers.

ISSUES AND COMMENTARY

The NSW Rural Fire Service has confirmed that the requested remedial (reinstatement works) works fall outside the scope of funded emergency response activities and are not eligible for post-event reimbursement now that the Section 44 declaration has concluded.

RFS further advised that reinstatement of firebreaks and impacts arising from firefighting operations are ordinarily the responsibility of individual landholders or their insurers. As a result, Council has no statutory or funding mechanism to recover costs associated with undertaking the works.

If Council were to proceed, the remedial works would need to be funded internally and funded from Council's 2025/26 Roads Maintenance budget. Alternatively, Council may decline the request or seek reimbursement from landholders, noting that those affected have already experienced significant impacts as a result of the fire event.

While undertaking the works would deliver a positive outcome for impacted landholders, there is a risk of establishing a precedent that Council will undertake post-event restoration works following emergency responses. In larger-scale events, such costs could be significant.

Council staff have assessed the scope of reinstatement required and estimate that approximately one week of plant time, involving one grader and one watercart, would be required. Completion of the works would be subject to the current works program.

LEGISLATIVE AND POLICY CONTEXT

The firefighting response was undertaken under Section 44 of the Rural Fires Act 1997. We are advised that following the cessation of the Section 44, reimbursement arrangements have concluded. There are no additional legislative or policy considerations for Council associated with this request.

FINANCIAL IMPLICATIONS

The estimated upper-bound cost to undertake the remedial works is approximately \$12,886 excluding GST, based on one grader and one watercart for a period of one week.

This cost would need to be funded from existing allocations within the 2025/26 Roads Maintenance budget.

RISK IMPLICATIONS

The primary risk relates to establishing a precedent where Council assumes responsibility for post-event reinstatement works following emergency responses, particularly in circumstances where funding arrangements under emergency declarations have ceased. In larger events the reinstatement costs could be substantial.

Should similar requests arise in the future, there may be an increased financial impact on Council if a consistent approach is expected. There are no identified safety or environmental risks associated with undertaking the works, provided standard operational controls are applied.

These risks may be mitigated through clearer expectations with the NSW Rural Fire Service during future events so that responsibilities for reinstatement can be considered while emergency funding arrangements remain active.

COMMUNITY CONSULTATION

Affected landholders have contacted Council directly seeking reinstatement. Broader consultation is not required.

17.4 PART ROAD CLOSURE AND SALE TO ADJOINING OWNER - LISTER LANE, BOGAN GATE**IP&R Linkage:** Pillar: Leadership**Goal:** Our Local Government is open, accountable and representative.**Strategy:** Effectively collaborate, engage, and communicate with our community to inform decision making and promote services, projects and initiatives.**Author:** Taylah Burt, Business Support Officer**Authoriser:** Michael O'Shannessy, Acting Director Operations**Annexures:**
A. **Summary of Submission - Proposed Closure of Lister Lane** [↓](#)
B. **Submission 1 – Proposed Partial Closure of Lister Lane** [↓](#)
C. **Submission 2 – Proposed Partial Closure of Lister Lane** [↓](#)
D. **Submission 3 – Proposed Partial Closure of Lister Lane** [↓](#)
E. **Submission 4 – Proposed Partial Closure of Lister Lane** [↓](#)
F. **Submission 5 – Proposed Partial Closure of Lister Lane** [↓](#)
G. **Submission 6 – Proposed Partial Closure of Lister Lane** [↓](#)
H. **Submission 7 – Proposed Partial Closure of Lister Lane** [↓](#)
I. **Submission 8 – Proposed Partial Closure of Lister Lane** [↓](#)
J. **Submission 9 – Proposed Partial Closure of Lister Lane** [↓](#)

RECOMMENDATION

That:

1. Council endorses the partial closure of council road, Lister Lane off Station Street, adjacent to Lot 2 DP 312345, Lot 1 DP 796911, and Lot 10 DP 667653.
 2. Council approves the sale of the land to the applicant and that the General Manager and Director Operations be authorised to negotiate purchase price for the subject land.
 3. All costs associated with the road closure and sale be borne by the Applicant.
 4. That the seal of Council be affixed to relevant documentation if required.
-

BACKGROUND

Council received an application in December 2024 requesting the closure and purchase of part of Lister Lane in accord with Section 34 of the Roads Act. Lister Lane was originally a Crown Road but was formally transferred to Council ownership in June 2025.

The applicant owns the land on either side of the lane, being the Bogan Gate Pub and a former Fuel Station. Council is advised that the intent of the closure is to form a contiguous land parcel that can be developed as part of the Pub.

ISSUES AND COMMENTARY

As part of the road closure process, notifications were issued to all adjacent landowners and relevant authorities. Public advertisements were also placed in the *Parkes Champion Post* and published on Council's website. The submission period closes on 11 December 2025.

The exhibition period for the proposed closure of part of Lister Lane has concluded. Council received both support and objections from Bogan Gate residents.

Support submissions highlighted benefits such as:

- Improved land use opportunities
- Economic benefits for the local area
- Enhanced recreational amenity
- Overall community benefit of the closure

Objections raised concerns regarding:

- Access for neighbouring properties
- Use of recycling bins and the dump point
- Overnight camping and ANZAC Day activities

Enquiries were also made with Western Road Liners and Bogan Gate School regarding the closure, with no concerns raised.

It must be noted the original advertisement showed the entire length of Lister Lane, which may prompt several objections to the proposed closure.

A summary of the submissions, together with Council's proposed response and a map of the area is included at *Annexure A*.

The applicant has indicated ambitious plans for the development of the site. The Pub is an important gathering point and social connector for the Bogan Gate Community. Reference to the attachments indicate most of the objections raised can be mitigated as outlined.

LEGISLATIVE AND POLICY CONTEXT

The permanent closure and subsequent sale of a public road are governed by the *Roads Act 1993* (NSW), specifically Sections **33–38**, which outline the process for proposing, consulting on, and effecting a road closure, and Sections **42–43**, which provide for the disposal of land following closure. Importantly, when a public road vested in Council is closed under Section 38 of the *Roads Act 1993*, the land remains vested in Council and is deemed to be **operational land** for the purposes of the *Local Government Act 1993*, without the need for a separate classification resolution. This position is confirmed by NSW Land Registry Services and legal commentary, ensuring that councils can lawfully dispose of the land once closure is completed.

FINANCIAL IMPLICATIONS

The applicant is responsible for all costs associated with the road closure and land purchase, including survey, legal, and administrative fees. Council will not incur any significant ongoing costs, and any existing infrastructure (e.g., signage, sealed surface) will form part of the land disposal.

RISK IMPLICATIONS

The main risks raised in submissions relate to potential impacts on property access and the use of local facilities, including recycling bins, the dump point, overnight camping, and ANZAC Day activities. The proposed closure is limited to the section of Council Road, Lister Lane, off Station Street, adjacent to Lot 2 DP 312345, Lot 1 DP 796911, and Lot 10 DP 667653. These risks are considered minimal and have been mitigated through the public consultation process and careful consideration of all submissions.

COMMUNITY CONSULTATION

Public consultation was carried out in accordance with the Local Government Act 1993. Notices were sent to adjoining landowners and relevant authorities, and advertisements were published in the *Parkes Champion Post* and on Council's website. The submission period closed on 11 December 2025.

During this period, Council received both support and objections from Bogan Gate residents, which have been reviewed and considered in preparing this report.

There are three letters of support for the proposal, and six letters of objection. These are attached to this report.

No objections from the notifiable authorities have been received.

18 REPORTS OF THE DIRECTOR PLANNING AND COMMUNITY SERVICES**18.1 (DCPS) QUARTERLY RANGERS REPORT OCTOBER TO DECEMBER 2025****IP&R Linkage:** **Pillar:** Community**Goal:** Our community is safe, active and healthy.**Strategy:** Provide and support effective regulatory, compliance and enforcement services.**Author:** **Tiffany Prout, Administration Officer****Authoriser:** **Scott Brakenridge, Executive Manager Planning and Certification****Annexures:** **Nil**

RECOMMENDATION

That:

1. The report be noted.
-

BACKGROUND

Council responsibilities carried out by Ranger staff have been discharged effectively during the quarter. An overview of the activities carried out by the Rangers is provided for Council's information.

ISSUES AND COMMENTARY

Council's obligations under the Companion Animals Act in relation to the rehoming of impounded animals continue to place pressure on available pound capacity. Due to advertising requirements and working with rehoming organisations, collection of impounded animals is often delayed resulting in increased impounding periods for the animals.

Drop off cages located at the front of the animal shelter have been permanently locked due to capacity issues with the surrendering of animals to now be arranged with Council's Rangers.

LEGISLATIVE AND POLICY CONTEXT

Ranger activities are undertaken in accordance with a range of legislative frameworks and Council adopted policies. These provide the legal authority for enforcement actions, compliance monitoring, and community education initiatives. Key legislation includes: Companions Animals Act, 1998, Local Government Act, 1993 and Public Spaces (Unattended Property) Act 2021.

FINANCIAL IMPLICATIONS

Nil

RISK IMPLICATIONS

Ranger services play a critical role in protecting public safety, maintaining amenity, and ensuring compliance with legislative requirements. The following risks should be considered in relation to this report: Public Safety, Environmental, Operational and Workforce, and Legal and Compliance.

COMMUNITY CONSULTATION
Companion Animals Act

The table provides a breakdown of the companion animal impounding activities over the quarter, noting that some animals seized in this quarter may be released in the following quarter.

DOGS								
	Parkes	Peak Hill	Tullamore	Trundle	Bogan Gate	Alectown	Cookamidgera	TOTAL
Seized	38	6						44
Dumped at Pound	13							13
Surrendered by owner								
Released to owner	13							13
Euthanised	15	6						21
Sold								
Released for rehoming	20							20
Died at Pound								
Stolen/escaped								
Holding pending Court								
Still in Pound	3							3

CATS								
	Parkes	Peak Hill	Tullamore	Trundle	Bogan Gate	Alectown	Cookamidgera	TOTAL
Seized	7							7
Dumped at Pound	24							24
Surrendered by owner								
Released to owner	4							4
Euthanised	1							1
Sold								
Released for rehoming	25							25
Died at Pound	1							1
Stolen/escaped								
Holding pending Court								
Still in Pound								

The table provides a breakdown of the large animal impounding activities over the quarter.

Public Spaces (Unattended Property) Act

Area Impounded								
	Parkes	Peak Hill	Tullamore	Trundle	Bogan Gate	Alectown	Cookamidgera	Disposal Method
Cattle								
Sheep								
Horses								
Trolleys	5							Tip

Shire Patrols Program

Small towns are regularly patrolled including both scheduled patrols and response to complaint actions.

The table provides a breakdown of small town patrols during the quarter.

Small Towns Patrolled								
	Yarrabandai	Peak Hill	Tullamore	Trundle	Bogan Gate	Alectown	Cookamidgera	Gunningbland
Number of Patrols	2	17	5	10	12	10	5	24
Approx. kms travelled	232	1972	1000	1660	1152	580	260	1560

Parking

Parking patrols focussing on safety issue such as no stopping and school zones have been conducted during the period.

The table provides an overview of the patrols and Penalty Infringement Notices issued during the quarter.

Parking Patrol Parkes	
Full Day Patrols CBD & Disabled	
Random Number of Patrols CBD & Disabled	20
Number of Patrols School Zones	15
Number of Penalty Infringement Notices Issued	
Number of Court Appeals	

Overgrown Untidy Block Program

The table provides an overview of the complaints received during the quarter.

Overgrown/Untidy Blocks Program								
	Parkes	Peak Hill	Tullamore	Trundle	Bogan Gate	Alectown	Cookamidgera	Gunningbland
Number of Complaints Received	30	6	1	1	1	1		
Number of Patrols and Monitoring of blocks (including previous complaints)	4							
Number of Blocks Mowed during quarter	17							

Attachments

Nil.

Responsible Dog Ownership Promotion

Council continues to utilise social media to promote responsible dog ownership. Permanent signage is maintained at parks and sporting fields to reinforce residents' obligations to clean up after their dogs.

Rangers have also increased and will continue to monitor these areas to enforce compliance with the Companion Animals Act.

18.2 DECEMBER 2025 BUILDING STATISTICS UPDATE**IP&R Linkage:** **Pillar:** Environment**Goal:** Our built environment is functional, sustainable and meets the needs of our growing community.**Strategy:** Manage our built environment in line with the Local Environmental Plan (LEP) and relevant legislation.**Author:** **Cordelia Moon, Development-Certificates Coordinator****Authoriser:** **Scott Brakenridge, Executive Manager Planning and Certification****Annexures:** **Nil**

RECOMMENDATION

That Council:

1. Receive and note the December 2025 Building Statistics Report.
-

BACKGROUND

The Building Statistics Report is furnished to Council on a monthly basis and provides a snapshot of development activity in the Shire during that period.

ISSUES AND COMMENTARY

During the month of December 2025 there were four (4) Development Applications received totalling \$4,417,582.50 and thirteen (13) consents were issued. There were two (2) Private Certifier Complying Development Certificate received totalling \$3,310,140.90. Three (3) Complying Development Certificate consents were issued, of which two (2) were issued by a Private Certifier.

The figures shown Table 1 below are for Development Applications received during December 2025 with respect to the specified building types and a comparison to the December 2024 figures.

Table 1: Development Applications				
Development Category	December 2025		December 2024	
	No.	Estimated Value	No.	Estimated Value
Commercial	-	-	1	\$9,130.00
Community Facilities	-	-	-	-
Industrial	-	-	-	-
Infrastructure	1	\$3,960,000.00	1	\$3,592,234.00
Tourist Development	-	-	-	-
Single Dwelling-house	1	\$346,995.00	1	\$565,029.00
Residential Alterations and Additions inc. ancillary / outbuildings	2	\$110,587.50	-	-
Residential Other	-	-	-	-
Multi-Residential	-	-	-	-
Seniors Living	-	-	-	-
Subdivision only	-	-	4	\$80,610.00
Secondary Dwelling	-	-	1	\$195,915.00
Other inc. demolition, earthworks, advertising structure	-	-	-	-
Mixed Development	-	-	-	-
Totals	4	\$4,417,582.50	8	\$4,442,918.00
FYTD Totals	53	\$15,387,334.00	52	\$11,535,485.30

Table 2, below, lists the Development Consents that were issued in the month of December 2025.

Table 2: Development Consents		
Application No.	Address	Description
DA2025/0069	5 Boyd Circuit, PARKES NSW 2870	Alterations and Additions to Existing Shed & Consolidations of Lots
DA2025/0070	Okeford, 301 Lake Metcalfe Road, PARKES NSW 2870	Alterations & Additions to Existing Dwelling
DA2025/0071	Bogan Street, PARKES NSW 2870	Alterations or additions to an existing building or structure
DA2025/0077	28 Ebelina Crescent, PARKES NSW 2870	Erection of a New Structure - Carport
DA2025/0078	34-36 Orange Street, PARKES NSW 2870	Change of Use - Garage to Secondary Dwelling
DA2025/0079	369-371 Clarinda Street, PARKES NSW 2870	Erection of a New Structure - Shed
DA2025/0082	School, 132-146 Caswell Street, PEAK HILL NSW 2869	Advertising and Signage
DA2025/0084	70 High Street, PARKES NSW 2870	Alterations & Additions to Existing Dwelling
DA2025/0085	10 Downes Crescent, PARKES NSW 2870	Erection of a New Structure - Shed
DA2025/0086	42 Bushman Street, PARKES NSW 2870	Alterations & Additions to Existing Dwelling
DA2025/0088	School, 243 Back Trundle Road, PARKES NSW 2870	Installation of Fire Hydrant System - Hard Stand Area
DA2025/0089	23 Gap Street, PARKES NSW 2870	Erection of Retaining Wall
DA2025/0092	227 Nash Street, PARKES NSW 2870	Erection of a New Structure - Shed

The figures shown in Table 3, below, are for Complying Development Certificates received during December 2025 with respect to the specified building types and a comparison to the December 2024 figures.

Table 3: Complying Development Certificates				
Development Category	December 2025		December 2024	
	No.	Estimated Value	No.	Estimated Value
Commercial	-	-	-	-
Community Facilities	-	-	-	-
Industrial	-	-	-	-
Infrastructure	1	\$3,310,140.90	-	-
Tourist Development	-	-	-	-
Single Dwelling-house	1	\$0.00	-	-
Residential Alterations and Additions inc. ancillary / outbuildings	-	-	-	-
Residential Other			-	-
Multi-Residential	-	-	-	-
Seniors Living	-	-	-	-
Subdivision only	-	-	-	-
Secondary Dwelling	-	-	-	-
Other inc. demolition, earthworks, advertising structure	-	-	-	-
Totals	2	\$3,310,140.90	0	\$0.00
FYTD Totals	12	\$8,973,196.90	2	\$97,031.09

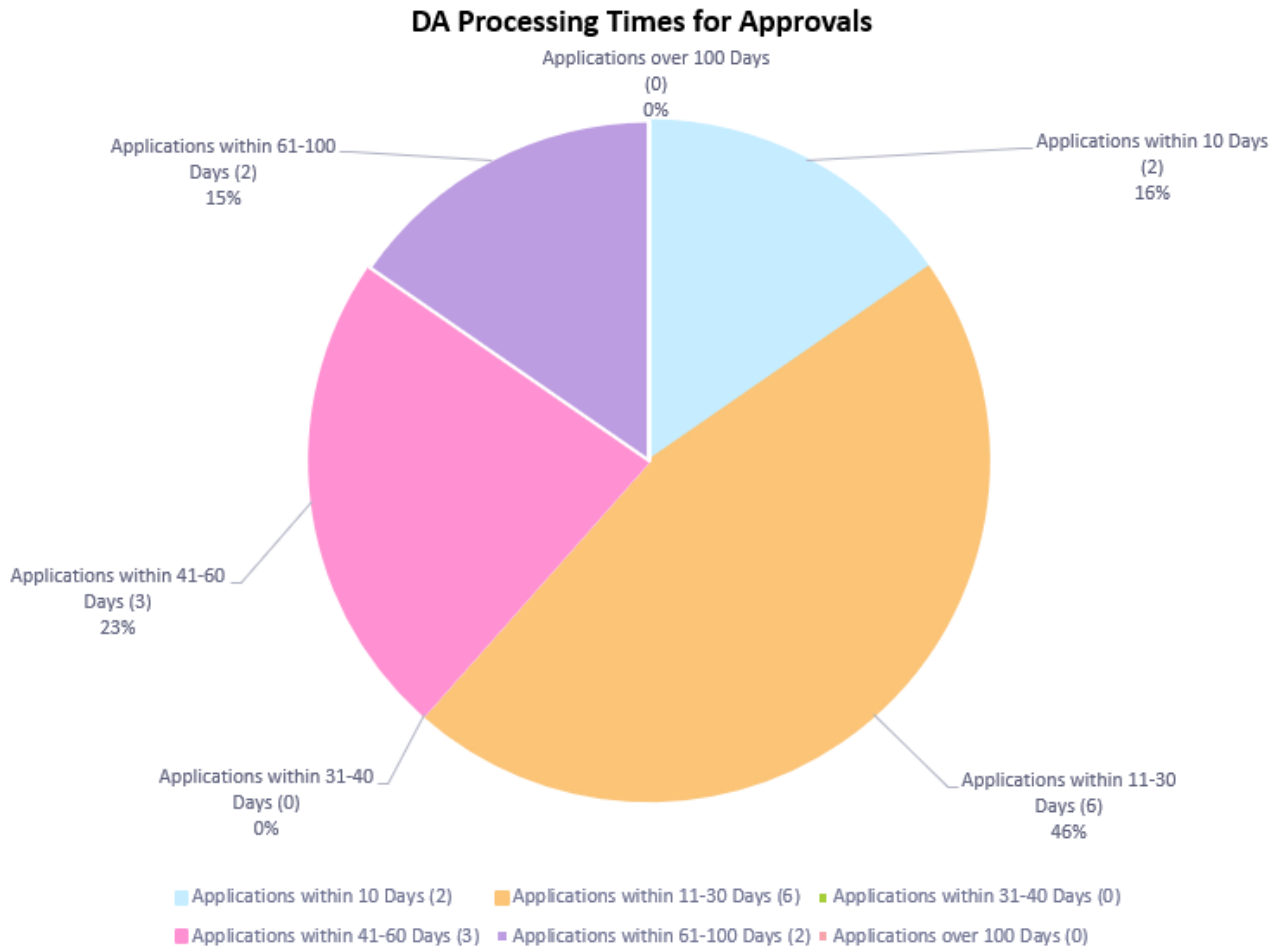
Table 4, below, provides a list of Complying Development Certificates which were issued in the month of December 2025.

Table 4: Complying Development Certificates			
Application No.	Address	Description	Certifying Authority
CDC2025/0021	6 Flinders Street, PARKES NSW 2870	Erection of a New Structure - Shed and Awning	Council
CDC2025/0024	32 Buchanan Place, PARKES NSW 2870	Dwelling house	Private
CDC2025/0025	Parkes East Public School, 1-3 Thornbury Street, PARKES NSW 2870	Educational Establishments - Early Childhood Centre	Private

DA Processing Times for Determinations

The information shown in the pie chart below is Development Application determinations issued for the period 1 December 2025 to 31 December 2025. It should be noted that a total of thirteen (13) Development Applications have been determined with an average of 33.97 days.

The average timeframe in which the internal referrals to the Technical Services and/or Infrastructure Departments were completed was 27.41 days.



Activation Precinct Certificate Determinations

There were no new Activation Precinct Certificate determinations.

LEGISLATIVE AND POLICY CONTEXT

There are no legislative or policy considerations for Council associated with this report.

FINANCIAL IMPLICATIONS

There are no financial implications for Council associated with this report.

RISK IMPLICATIONS

There are no risk implications for Council associated with this report.

COMMUNITY CONSULTATION

Where a Development Application or Modification Development Application is required to be publicly exhibited, the application was made available for inspection at the Parkes Shire Council Administration Centre commencing from the date on which the public notice was placed in the local newspaper. The application was also included on the Parkes Shire Council website.

For Development Applications requiring neighbour notification, written notification of the proposed development was provided to the owner(s) of land immediately adjoining or adjacent to the subject land (as shown on Council's Property and Rating System at the time of notification) including land that is separated from the subject land by watercourse, road, pathway, driveway, railway or similar thoroughfare.

Where more than one person is listed as the owner, written notification to one of the owners, is taken to be a notice to all of the registered owners.

CONCLUSION

During the month of December 2025 there were four (4) Development Applications received totalling \$4,417,582.50 and thirteen (13) consents were issued. There were two (2) Private Certifier Complying Development Certificates received totalling \$3,310,140.90 and three (3) Complying Development Certificates consents were issued, of which two (2) were issued by a Private Certifier.

Development Activity Report

December 2025

Development Applications and Complying Development Certificates lodged and approved in the Parkes Shire.



LODGED

- 4** Development Applications
- 2** Complying Development Certificates



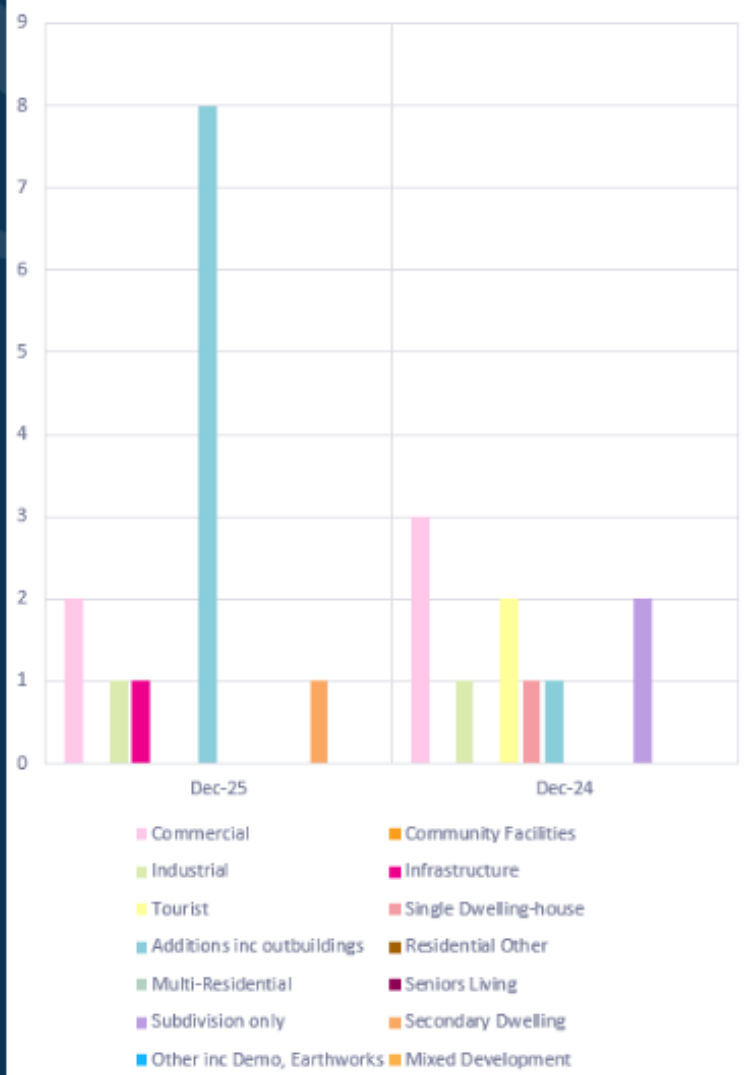
DETERMINED

- 13** Development Applications
- 1** Complying Development Certificates
- 2** Private Certifier Complying Development Certificates



AVERAGE DEVELOPMENT APPLICATION PROCESSING TIME THIS MONTH
33.97

Approved Development Applications



VALUE OF APPLICATIONS RECEIVED
\$7,727,723.40

19 CONFIDENTIAL MATTERS

RECOMMENDATION

That Ordinary Council Meeting:

1. Moves into Closed Session to deal with the matters below, which are classified as confidential under section 10A(2) of the *Local Government Act 1993* for the reasons specified:

19.1 PURCHASE OF GROUND WATER ACCESS LICENCE

This matter is considered to be confidential under Section 10A(2) - d(i) of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

Further it is considered that discussions of this matter in open Council would, on balance, be contrary to the public interest as it would prejudice Council's ability to secure the optimum outcome for the community.

2. Exclude the media and public from the meeting on the basis that the business to be considered is classified as confidential, pursuant to 10A(1), 10(2) and 10A(3) of the *Local Government Act 1993*.
3. Withhold reports and correspondence relevant to the subject business be withheld from the media and public as provided by section 11(2) of the *Local Government Act 1993*.
4. Make public resolutions made by the Council in Closed Session after the conclusion of the Closed Session, and record such resolutions in the minutes of the Council meeting.

BACKGROUND, ISSUES AND COMMENTARY

In accordance with section 10A(2) of the *Local Government Act 1993*, Council may close part of its meeting to deal with business of the following kind:

- (a) Personnel matters concerning particular individuals (other than councillors).
 - (b) Personal hardship of any resident or ratepayer.
 - (c) Information that would, if disclosed, confer a commercial advantage on a person with whom Council is conducting (or proposes to conduct) business.
 - (d) Commercial information of a confidential nature that would, if disclosed:
 - (i) Prejudice the commercial position of a person who supplied it: or
 - (ii) Confer a commercial advantage on a competitor of Council;
 - (iii) Reveal a trade secret.
 - (e) Information that would, if disclosed, prejudice the maintenance of law.
 - (f) Matters affecting the security of Council, Councillors, Council staff and Council property.
 - (g) Advice concerning litigation, or advice that would otherwise be privileged from production in legal proceedings on the grounds of legal professional privilege.
 - (h) Information concerning the nature and location of a place or an item of Aboriginal significance on community land.
-

- (i) Alleged contraventions of any Code of Conduct requirements applicable under section 440.

It is my opinion that the business listed in the recommendation is of a kind referred to in section 10A(2) of the *Local Government Act 1993* and, under the provisions of the Act and the *Local Government (General) Regulation 2021*, should be dealt with in a part of the meeting that is closed to members of the public and the media.

Pursuant to section 10A(4) of the Act and clauses 14.9–14.10 of Council's Code of Meeting Practice, members of the public may make representations to the meeting immediately after the motion to close part of the meeting is moved and seconded, as to whether that part of the meeting should be closed.

20 REPORT OF CONFIDENTIAL RESOLUTIONS

In accordance with clauses 14.22 and 14.23 of Council's Code of Meeting Practice, resolutions passed during a meeting, or a part of a meeting that is closed to the public must be made public by the Chairperson as soon as practicable. Such resolutions must be recorded in the publicly available minutes of the meeting.
