

# Ordinary Council Meeting

## Business Paper

Pursuant to section 9 of the *Local Government Act 1993*, notice is hereby given that an Ordinary Council Meeting of Parkes Shire Council will be held in the Parkes Council Chamber, 2 Cecile Street, Parkes, on Tuesday 21 January 2025 at 3:00 PM.



Kent Boyd PSM  
**GENERAL MANAGER**

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## Governing Body

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<b>Composition:</b>	Ten (10) Councillors
<b>Membership:</b>	Councillor WP Jayet, Councillor KM McGrath, Councillor LA O'Leary, Councillor J Paddison, Councillor DJA Pout, Councillor GW Pratt, Councillor MK Scherer, Councillor GS Wilson
<b>Quorum:</b>	6 Councillors
<b>Chairperson:</b>	Chairperson, Councillor NC Westcott
<b>Deputy Chairperson:</b>	Deputy Chair, Councillor MA Applebee

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Pursuant to section 223 of the *Local Government Act 1993*, the role of Parkes Shire Council's governing body is:

- To direct and control the affairs of Parkes Shire Council in accordance with the *Local Government Act 1993*, in consultation with the General Manager.
- To provide effective civic leadership to the local community.
- To ensure as far as practicable the financial sustainability of the Council.
- To ensure as far as practicable that the Council acts in accordance with the principles set out in Chapter 3 of the *Local Government Act 1993* and other strategic plans, programs, strategies and policies of the Council.
- To determine and adopt a rating and revenue policy and Operational Plans that support the optimal allocation of the Council's resources to implement the strategic plans (including the Community Strategic Plan) of the Council and for the benefit of the local area.
- To keep under review the performance of the Council, including service delivery.
- To make decisions necessary for the proper exercise of the Council's regulatory functions.
- To determine the process for appointment of the General Manager by the Council and to monitor the General Manager's performance.
- To determine the senior staff positions within the organisation structure of the Council, following consultation with the General Manager.
- To consult regularly with community organisations and other key stakeholders and keep them informed of the Council's decisions and activities.
- To be responsible for ensuring that the Council acts honestly, efficiently and appropriately.

Matters determined by meetings of Parkes Shire Council's governing body will include all those non-delegable functions identified in section 377 of the *Local Government Act 1993*.

# Council Chambers

## Seating Plan



**PUBLIC GALLERY**

## Guiding Principles

In accordance with section 8A of the *Local Government Act 1993*, Councillors are reminded of the guiding principles applicable to decision-making by local councils:

Councils should recognise diverse local community needs and interests.

Councils should consider social justice principles.

Councils should consider the long-term and cumulative effects of actions on future generations.

Councils should consider the principles of ecologically sustainable development.

Council decision-making should be transparent and decision-makers are to be accountable for decisions and omissions.

## Statement of Ethical Obligations

In accordance with clause 3.22 of Council's Code of Meeting Practice, Councillors are reminded of their Oath or Affirmation of Office made under section 233A of the Act and their obligations under Council's Code of Conduct to disclose and appropriately manage conflicts of interest.

### Oath or Affirmation of Office

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The Oath or Affirmation is taken by each Councillor whereby they swear or declare to undertake the duties of the office of Councillor in the best interests of the people of the Parkes Shire and Parkes Shire Council and that they will faithfully and impartially carry out the functions, powers, authorities and discretions vested in them under the *Local Government Act 1993* or any other Act to the best of their ability and judgment.

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### Conflicts of Interest

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All Councillors must declare and manage any conflicts of interest they may have in matters being considered at Council meetings in accordance with the Council's Code of Conduct. All declarations of conflicts of interest and how the conflict of interest was managed will be recorded in the minutes of the meeting at which the declaration was made.

Councillors attending a meeting by audio-visual link must declare and manage any conflicts of interest they may have in matters being considered at the meeting in accordance with Council's Code of Conduct. Where a Councillor has declared a pecuniary or significant non-pecuniary conflict of interest in a matter being discussed at the meeting, the Councillor's audio-visual link to the meeting will be suspended or terminated for the time during which the matter is being considered or discussed by Council, or at any time during which Council is voting on the matter.

Councillors should ensure that they are familiar with Parts 4 and 5 of Council's Code of Conduct in relation to their obligations to declare and manage conflicts of interests.

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## **1 OPENING OF MEETING**

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In the spirit of open, accessible and transparent government, meetings of Parkes Shire Council are video recorded and webcast, consistent with Council's Code of Meeting Practice and the *Local Government Act 1993*.

Council accepts no liability for any defamatory, discriminatory or offensive remarks or gestures made during the course of meetings. Opinions expressed or statements made by individual participants are the opinions or statements of those individuals, and do not imply any form of endorsement by Council.

Closed sessions of Council meetings are not video recorded or webcast.

Recordings and webcasts are protected by copyright and owned by Council, and published to Council's website. No part may be copied, recorded, reproduced or transmitted without the prior written consent of the General Manager. Any recording or webcast is not, and shall not, be taken to be an official record of Council or discussion depicted therein. Only the official minutes may be relied upon as an official record of the meeting.

Authorised media representatives are permitted to record meetings provided written notice has been lodged. A person may be expelled from a meeting for recording without notice. Recordings may only be used for the purpose of accuracy of reporting and are not for broadcast, or to be shared publicly. No recordings of any private third-party conversations or comments of anyone within the Chamber are permitted.

Please ensure that mobile phones and other electronic devices are turned off or are in silent mode for the duration of the meeting.

Under Council's Code of Meeting Practice, individuals acting in a disorderly manner can be asked by the Chairperson to leave the meeting.

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## **2 ACKNOWLEDGEMENT OF COUNTRY**

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Parkes Shire Council acknowledges the Wiradjuri People who are the Traditional Custodians of the Land. We would also like to pay respect to the Elders past, present and emerging of the Wiradjuri Nation and extend that respect to other Aboriginal peoples from other nations who are present.

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### 3 PRAYER

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### 4 APOLOGIES AND APPLICATIONS FOR A LEAVE OF ABSENCE

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In accordance with clauses 5.3, 5.4 and 5.5 of Council's Code of Meeting Practice, apologies must be received and accepted from absent Councillors and a leave of absence from the Council Meeting may be granted.

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### 5 APPLICATIONS TO ATTEND BY AUDIO-VISUAL LINK

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In accordance with clauses 5.18 and 5.19 of Council's Code of Meeting Practice, Councillors may attend and participate in meetings by audio-visual link with the approval of the Council.

Requests by Councillors for approval to attend a meeting by audio-visual link must be made in writing to the General Manager prior to the meeting in question and provide reasons why the Councillor will be presented from attending the meeting in person.

Councillors attending a meeting by audio-visual link are reminded that they must ensure that no other person is within sight or hearing of the meeting at any time that the meeting is closed to the public under section 10A of the *Local Government Act 1993*.

**Note:** Consistent with clause 5.43 of Council's Code of Meeting Practice, attendance by Council staff at meetings of the Council by audio-visual link shall be with the approval of the General Manager.

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**6 CONFIRMATION OF MINUTES****6.1 MINUTES OF THE ORDINARY COUNCIL MEETING HELD ON 17 DECEMBER 2024****IP&R Linkage:** **Pillar:** Leadership**Goal:** Our local government is open, accountable and transparent.**Strategy:** Provide open and transparent decision-making and undertake the civic duties of Council with professionalism and integrity.**Annexures:** **A. Ordinary Council Meeting Minutes - 17 December 2024****RECOMMENDATION**

That Ordinary Council Meeting:

1. Receive and confirm the Minutes of the Ordinary Council Meeting held on Tuesday 17 December 2024 appended at *Annexure A*.

# Ordinary Council Meeting

Minutes

Tuesday 17 December 2024



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**Minutes of the Ordinary Council Meeting**  
**Held on Tuesday, 17 December 2024 at the**  
**Parkes Council Chamber, 2 Cecile Street, Parkes**

**Present:**

Cr Neil Westcott	Councillor (Chairperson)
Cr Marg Applebee	Councillor (Deputy Chair)
Cr William Jayet	Councillor
Cr Ken McGrath	Councillor
Cr Louise O'Leary	Councillor
Cr Joy Paddison	Councillor
Cr Doug Pout	Councillor
Cr George Pratt	Councillor
Cr Matthew Scherer	Councillor
Cr Glenn Wilson	Councillor

**Council Officers in Attendance:**

Mr Kent Boyd PSM	General Manager
Mr Jaco Barnard	Chief Financial Officer
Mr Andrew Francis	Director Infrastructure and Sustainability
Mr Brendan Hayes	Director Planning and Community Services
Mr Logan Hignett	Director Operations
Mr Anthony McGrath	Director Customer, Corporate Services and Economy
Mrs Veronica Shaw	Manager Governance, Risk and Corporate Performance
Miss Bronte Thompson	Business Services Trainee

**NOTES**

The meeting commenced at 2:01pm and concluded at 4:11pm.

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## **1 OPENING OF MEETING**

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The Mayor declared the Ordinary Council Meeting of Tuesday 17 December 2024 open and welcomed Councillors, Council Officers and members of the public attending and listening to the meeting.

The Mayor advised attendees that the meeting was being recorded and streamed live on the internet, to enhance the accessibility of Council meetings to the broader Parkes Shire community, and that the recording will be archived and made available on Council's website.

The Mayor asked that attendees ensure that mobile phones and other electronic devices were turned off or in silent mode for the duration of the meeting.

The Mayor further advised that all care would be taken to maintain privacy, however, as a visitor in the public gallery, members of the public should be aware that their presence may be recorded.

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At 2:02pm, Director Operations, Logan Hignett, joined the meeting.

## **2 ACKNOWLEDGEMENT OF COUNTRY**

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The Mayor read the following Acknowledgement of Country:

*Parkes Shire Council acknowledges the Traditional Custodians of the Wiradjuri Country and recognises and respects their cultural heritage, beliefs and continuing connection with the lands and rivers of the Parkes Shire.*

*Council pays its respects to Elders past, present and emerging and extends this respect to all First Nations peoples in the Parkes Shire.*

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## **3 PRAYER**

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The General Manager read the Prayer:

Almighty God,  
We ask for your blessing upon this Council,  
Direct and prosper our deliberations,  
For the true welfare of the people of the Parkes Shire and the region,  
We pray through Jesus Christ our Lord.

AMEN

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## **4 APOLOGIES AND APPLICATIONS FOR A LEAVE OF ABSENCE**

Nil

## **5 APPLICATIONS TO ATTEND BY AUDIO-VISUAL LINK**

Nil

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## 6 CONFIRMATION OF MINUTES

### 6.1 MINUTES OF THE ORDINARY COUNCIL MEETING HELD ON 26 NOVEMBER 2024

#### **RESOLVED OCM 374/24**

Moved: Cr Marg Applebee

Seconded: Cr Doug Pout

That Ordinary Council Meeting receive and confirm the Minutes of the Ordinary Council Meeting held on Tuesday 26 November 2024 appended at *Annexure A*.

**CARRIED**

## 7 DISCLOSURES OF INTERESTS

The Mayor reminded Councillors and Council Officers of their obligation under Council's Code of Conduct to disclose and manage any conflicts of interest they may have in matters being considered at the meeting, and invited Councillors and Council Officers to disclose any such interests.

Cr Bill Jayet disclosed a non-pecuniary interest at item 16.3 Rose Street Subdivision Update and chose to remain in the meeting. The reason provided was:

*"Due to my location."*

## 8 LATE BUSINESS

The Mayor advised that the following late items of business had been submitted by Council Officers, and invited a motion to enable the addition of the late items to the meeting agenda.

1. 12.3 - *Minutes of the Road and Place Naming Committee Meeting held on 17 December 2024.*
2. 16.4 - *Major Projects and Current Works - Operations*

## 9 ADOPTION OF MULTIPLE ITEMS OF BUSINESS

The Council may, at any time, resolve to adopt multiple items of business, as recommended in the report, by way of a single resolution. The Chairperson must list the items of business to be adopted and ask Councillors to identify any individual items of business listed by the Chairperson that they intend to vote against the recommendation made in the Business Paper, or that they wish to speak on (13.2).

### 9.1 ADOPTION OF MULTIPLE ITEMS OF BUSINESS

#### **RESOLVED OCM 375/24**

Moved: Cr Marg Applebee

Seconded: Cr William Jayet

That Council:

1. Adopt the following items in the Agenda as recommended in the report:

- 
- 10.1 - Meetings, Functions and Events Attended by Mayor and Councillors
  - 10.2 - Coming Known Events for Mayor and Councillors
  - 12.1 - Minutes of the Parkes Sports Council Meeting held on 10 December
  - 12.2 - Minutes of the Destination and Major Events Advisory Committee Meeting held on 11 September 2024
  - 14.1 - Community Engagement Strategy 2025-2027
  - 17.1 - November 2024 Building Statistics Update

**CARRIED**

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## **10 MAYORAL MINUTE(S)**

<b>10.1 MEETINGS, FUNCTIONS AND EVENTS ATTENDED BY MAYOR AND COUNCILLORS</b>
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**RESOLVED OCM 376/24**

Moved: Cr Marg Applebee

Seconded: Cr William Jayet

That Council:

1. Note the report on the Meetings functions and events attended in an official capacity, by the Mayor and Councillors during the period 22 November 2024 through to 12 December 2024.

**CARRIED**

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<b>10.2 COMING KNOWN EVENTS FOR MAYOR AND COUNCILLORS</b>
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**RESOLVED OCM 377/24**

Moved: Cr Marg Applebee

Seconded: Cr William Jayet

That Council:

1. Note the known upcoming meetings, functions and events for the Mayor and Councillors for the period 13 December 2024 through to 17 January 2025.

**CARRIED**

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**10.3 PRESENTATION OF STATEMENT OF APPRECIATION TO THE FORMER MEMBERS OF THE PARKES FIRE BRIGADE FOR RESPONSE TO MOBIL DEPOT FIRE AT PARKES ON 23 MAY 1983****RESOLVED OCM 378/24**

Moved: Cr William Jayet

Seconded: Cr George Pratt

That Council:

1. Note the information in the report about the presentation recognising the heroism and extraordinary service of these men on 23 May 1983 in Parkes.

**CARRIED****11 COUNCILLOR REPORT(S)**

Nil

**12 REPORTS OF COMMITTEES****12.1 MINUTES OF THE PARKES SPORTS COUNCIL MEETING HELD ON 10 DECEMBER 2024****RESOLVED OCM 379/24**

Moved: Cr Marg Applebee

Seconded: Cr William Jayet

That Council:

1. Receive and confirm the Minutes of the Parkes Sports Council Meeting held on Tuesday 10 December 2024 appended at *Annexure A*.

**CARRIED****12.2 MINUTES OF THE DESTINATION AND MAJOR EVENTS ADVISORY COMMITTEE MEETING HELD ON 11 SEPTEMBER 2024****RESOLVED OCM 380/24**

Moved: Cr Marg Applebee

Seconded: Cr William Jayet

That Council:

1. Receive and confirm the Minutes of the Destination and Major Events Advisory Committee Meeting held on Wednesday 11 September 2024 appended at *Annexure A*.

**CARRIED**

**12.3 MINUTES OF THE ROAD AND PLACE NAMING COMMITTEE MEETING HELD ON 17 DECEMBER 2024****RESOLVED OCM 381/24**

Moved: Cr Neil Westcott

Seconded: Cr Doug Pout

That Council:

1. Receive and confirm the Minutes of the Road and Place Naming Committee Meeting held on Tuesday 17 December 2024 appended at *Annexure A*.

**CARRIED****13 REPORTS OF THE GENERAL MANAGER****13.1 MONTHLY FINANCIAL REPORTS AS AT 30 NOVEMBER 2024****RESOLVED OCM 382/24**

Moved: Cr Marg Applebee

Seconded: Cr Louise O'Leary

That Council:

1. Receive and note the year-to-date financial reports for the period up to 30 November 2024 and initiate discussions around the prioritisation of non-essential services in order to reduce the anticipated loss.

**CARRIED****13.2 INVESTMENTS & BORROWINGS REPORT AS AT 30 NOVEMBER 2024****RESOLVED OCM 383/24**

Moved: Cr Neil Westcott

Seconded: Cr Joy Paddison

That:

1. Receive and note the Statement of Investments and Borrowings as on 30 November 2024

**CARRIED**

## 14 REPORTS OF THE DIRECTOR CUSTOMER, CORPORATE SERVICES AND ECONOMY

### 14.1 COMMUNITY ENGAGEMENT STRATEGY 2025-2027

#### **RESOLVED OCM 384/24**

Moved: Cr Marg Applebee

Seconded: Cr William Jayet

That Council:

1. Endorse the Draft Community Engagement Strategy 2025-2027, noting the Participation Plan, appended at *Annexure A*, pursuant to section 4.9 of the Integrated Planning and Reporting Guidelines.
2. Place the Draft Community Engagement Strategy 2025-2027 appended at *Annexure A*, on public exhibition for 28-days and that a further report be brought back to Council for final adoption.

**CARRIED**

### 14.2 REQUEST FOR FINANCIAL ASSISTANCE - NSW CORVETTE CAR CLUB - SUPPORT FOR CORVETTE NATIONAL CONVENTION

#### **RESOLVED OCM 385/24**

Moved: Cr Marg Applebee

Seconded: Cr Ken McGrath

That Council:

1. Receive and note the information from the NSW Corvette Car Club included in the report.
2. Council provides public notice of its intention to provide up to \$5,000 in financial assistance from the Parkes Town Improvement (TI) Reserve to the NSW Corvette Car Club to stage the Corvette National Convention at Parkes on 28-30 March 2025.
3. Approve the provision of \$5,000.00 from the Parkes Town Improvement fund to support the Corvette National Convention, subject to no formal submissions being received that do not support the allocation.

**CARRIED**

**14.3 EXTERNAL AND INTERNAL COMMITTEE UPDATES****RESOLVED OCM 386/24**

Moved: Cr William Jayet

Seconded: Cr Doug Pout

That Council:

1. Adopt the External and Internal Committee Council amendments at *Annexure A and B*.
2. Endorse that the three (3) Council members of the Community Assistance Program Evaluation Panel to be updated in *Annexure A* as Cr Jayet, Cr Pout and Cr McGrath with alternate Cr Applebee.
3. Place information about the various Council Committees on to its Website.
4. Communicate the External and Internal Committee changes to relevant parties.
5. Congratulate Alan Ward on his re-election to the Skillset Board of Directors.

**CARRIED****15 REPORTS OF THE DIRECTOR INFRASTRUCTURE AND SUSTAINABILITY****15.1 COOKAMIDGERA FLOOD STUDY REPORT****RESOLVED OCM 387/24**

Moved: Cr Doug Pout

Seconded: Cr Marg Applebee

That:

1. Council adopt the Cookamidgera Flood Study Report

**CARRIED****15.2 BOGAN GATE / GUNNINGBLAND FLOOD STUDY REPORT****RESOLVED OCM 388/24**

Moved: Cr Marg Applebee

Seconded: Cr Joy Paddison

That:

1. Council adopt the Bogan Gate / Gunningbland Flood Study, currently in Draft Status.

**CARRIED**

**15.3 MAJOR PROJECTS AND CURRENT WORKS - INFRASTRUCTURE AND SUSTAINABILITY****RESOLVED OCM 389/24**

Moved: Cr William Jayet

Seconded: Cr George Pratt

That Council:

1. Receive and note the Infrastructure and Sustainability Major Projects and Current Works Report for November 2024, appended at *Annexure A*.

**CARRIED****15.4 KEEP AUSTRALIA BEAUTIFUL TIDY TOWNS EVENT 2025****RESOLVED OCM 390/24**

Moved: Cr Marg Applebee

Seconded: Cr William Jayet

That Council:

1. Council commends the teams involved in delivering the awarded projects.
2. Commit a budget of up to \$15,000 in the 2025-2026 Operational Plan to host the event in October 2025, noting that sponsorships will be sort to make up the additional amount to \$25,000.
3. Amend the Promotional Signage Proposal previously adopted by Council to include relevant signage for the event and commit an additional budget of \$5,000 in the 2025-2026 Operational Plan for a set of banners.

**CARRIED****15.5 LOCAL GOVERNMENT NSW EXCELLENCE IN THE ENVIRONMENT AWARDS****RESOLVED OCM 391/24**

Moved: Cr William Jayet

Seconded: Cr George Pratt

That Council:

1. Receive and note the report.

**CARRIED**

**16 REPORTS OF THE DIRECTOR OPERATIONS****16.1 ADOPTION OF PLANS OF MANAGEMENT FOR COMMUNITY LAND****RESOLVED OCM 392/24**

Moved: Cr Doug Pout  
Seconded: Cr Marg Applebee

That:

1. Council adopt the Generic Suite of Plans of Management for Community Land
2. Council adopt the Plan of Management for Spicer Caravan Park
3. Council adopt the Plan of Management for Memorial Hill Shrine of Remembrance

**CARRIED**

At 2:56pm, Director Infrastructure and Sustainability, Andrew Franics, left the meeting.  
At 2:57pm, Director Infrastructure and Sustainability, Andrew Franics, rejoined the meeting.

**16.2 BUSINESS DEVELOPMENT STRATEGY AND MASTER PLAN FOR SPICER CARAVAN PARK****RESOLVED OCM 393/24**

Moved: Cr William Jayet  
Seconded: Cr Joy Paddison

That:

1. Council endorses the Business Development Strategy and Master Plan for Spicer Caravan Park.
2. Council notes the Redevelopment Options for Spicer Caravan Park - Issues and Opportunities.

**CARRIED**

At 3:05pm, Councillor George Pratt left the meeting.  
At 3:08pm, Councillor George Pratt rejoined the meeting.

**16.3 ROSE STREET SUBDIVISION UPDATE****RESOLVED OCM 394/24**

Moved: Cr William Jayet  
Seconded: Cr Joy Paddison

That:

1. Council notes and receives the report.

**CARRIED**

**16.4 MAJOR PROJECTS AND CURRENT WORKS - OPERATIONS****RESOLVED OCM 395/24**

Moved: Cr Neil Westcott  
Seconded: Cr Marg Applebee

That Council:

1. Receive and note the Operations Major Projects and Current Works Report for November 2024, appended at *Annexure A*.

**CARRIED**

At 3:27pm, Director Infrastructure and Sustainability, Andrew Franics, left the meeting.  
At 3:29pm, Director Infrastructure and Sustainability, Andrew Franics, rejoined the meeting.

**17 REPORTS OF THE DIRECTOR PLANNING AND COMMUNITY SERVICES****17.1 NOVEMBER 2024 BUILDING STATISTICS UPDATE****RESOLVED OCM 396/24**

Moved: Cr Marg Applebee  
Seconded: Cr William Jayet

That:

1. Receive and note the November 2024 Building Statistics Report.

**CARRIED****17.2 DEVELOPMENT APPLICATION 2024/0086 - 135 CLARINDA STREET PARKES****RESOLVED OCM 397/24**

Moved: Cr Neil Westcott  
Seconded: Cr William Jayet

That Council refuse Development Application DA2024/0086 for the following reasons:

1. The application was not accompanied by satisfactory information to allow Council to properly consider the likely social impacts of the development in the locality and therefore is contrary to section 4.15(1)(b) of the Environmental Planning and Assessment Act 1979.
2. Having regard to comments received from the NSW Western Local Health District Public Health Unit, the application is not considered to be in the public interest and is therefore contrary to section 4.15(1)(e) of the Environmental Planning and Assessment Act 1979.
3. The proposed advertising signage is not considered to be complementary to the public domain and does not provide an attractive street elevation that feature customer service areas, merchandise displays and advertising towards the primary street frontage, as required by Part E Commercial Development of the Parkes Development Control Plan 2021.

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In Favour: Crs Neil Westcott, Marg Applebee, William Jayet, Ken McGrath, Louise O'Leary, Joy Paddison, Doug Pout, George Pratt, Matthew Scherer and Glenn Wilson

Against: Nil

**CARRIED 10/0**

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## 18 NOTICES OF MOTION/QUESTIONS WITH NOTICE

<b>18.1 NOTICE TO ALTER OR RESCIND RESOLUTION OCM 333/24 - ENDORSE THE MINUTES OF THE TRAFFIC COMMITTEE MEETING HELD ON 6 NOVEMBER 2024</b>
---

### RESOLVED OCM 398/24

Moved: Cr Marg Applebee

Seconded: Cr Doug Pout

That Council:

1. Rescind resolution [**OCM 333/24**] from the Ordinary Council meeting held on 26 November 2024, which was "That Council receive and confirm the Minutes of the Local Traffic Committee Meeting held on Wednesday 6 November 2024 appended at *Annexure A*".
2. Receive and confirm the minutes of the Local Traffic Committee meeting held on Wednesday 6 November 2024, *except for Item 7.4 McGees Lane - One Way Between Church and Court Street, Parkes. [Res LTC 024/24]*
3. Undertake consultation with the adjacent businesses in relation to the traffic issues raised, including suggested treatments.
4. Then refer the matter to the Local Traffic Committee for further consideration.

**CARRIED**

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## 19 CONFIDENTIAL MATTERS

### RESOLVED OCM 399/24

Moved: Cr Marg Applebee

Seconded: Cr William Jayet

That Ordinary Council Meeting:

1. Moves into Closed Session to deal with the matters below, which are classified as confidential under section 10A(2) of *the Local Government Act 1993* for the reasons specified:

#### **19.1 CNSWJO ASSET MANAGEMENT OF SEWER PIPES [W3\_2024]**

This matter is considered to be confidential under Section 10A(2) - a of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with personnel matters concerning particular individuals (other than councillors).

Further it is considered that discussions of this matter in open Council would, on balance, be contrary to the public interest as it would prejudice Council's ability to secure the optimum outcome for the community.

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**19.2 2025 AUSTRALIA DAY - COMMUNITY, CULTURAL AND SPORTING AWARDS**

This matter is considered to be confidential under Section 10A(2) - a of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with personnel matters concerning particular individuals (other than councillors).

Further it is considered that discussions of this matter in open Council would, on balance, be contrary to the public interest as it would prejudice Council's ability to secure the optimum outcome for the community.

2. Exclude the media and public from the meeting on the basis that the business to be considered is classified as confidential, pursuant to 10A(1), 10(2) and 10A(3) of the *Local Government Act 1993*.
3. Withhold reports and correspondence relevant to the subject business be withheld from the media and public as provided by section 11(2) of the *Local Government Act 1993*.
4. Make public resolutions made by the Council in Closed Session after the conclusion of the Closed Session, and record such resolutions in the minutes of the Council meeting.

**CARRIED**

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At 3:38, the Meeting went into Closed Session.

At 3:40pm, Chief Financial Officer, Jaco Barnard, left the meeting.

At 3:45pm, Chief Financial Officer, Jaco Barnard, rejoined the meeting.

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**RESOLVED OCM 400/24**

Moved: Cr Marg Applebee

Seconded: Cr William Jayet

That Ordinary Council Meeting:

1. Resume in Open Session and note the Mayor's report on Confidential Resolutions.

**CARRIED**

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At 4:10, the Council in Closed Session returned to Open Session.

<b>19.1 CNSWJO ASSET MANAGEMENT OF SEWER PIPES [W3_2024]</b>
--

**RESOLVED OCM 401/24**

Moved: Cr Joy Paddison

Seconded: Cr George Pratt

That:

1. Council accept and sign a contract with Interflow Pty Limited for the Asset Management of Sewer Pipes from 1 December 2024 for a period of 2 years.

**CARRIED**

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**19.2 2025 AUSTRALIA DAY - COMMUNITY, CULTURAL AND SPORTING AWARDS**

**RESOLVED OCM 402/24**

Moved: Cr Neil Westcott

Seconded: Cr Louise O'Leary

That Council:

1. Endorse the recommended recipients of the 2025 Community, Cultural and Sporting Australia Day awards as recommended by the appropriate Committee.

**CARRIED**

**20 REPORT OF CONFIDENTIAL RESOLUTIONS**

In accordance with clauses 14.22 and 14.23 of Council's Code of Meeting Practice, resolutions passed during a meeting, or a part of a meeting that is closed to the public must be made public by the Chairperson as soon as practicable. Such resolutions must be recorded in the publicly available minutes of the meeting.

**21 CONCLUSION OF MEETING**

The meeting concluded at 4:11pm.

This is the final page of the minutes comprising 17 pages numbered 1 to 17 of the Ordinary Council Meeting held on Tuesday, 17 December 2024 and confirmed on Tuesday, 21 January 2025.



MAYOR

## 7 DISCLOSURES OF INTERESTS

In accordance with Part 16 of Council's Code of Meeting Practice, all Councillors must disclose and manage any conflicts of interest they may have in matters being considered at the meeting.

Council's Code of Conduct deals with pecuniary and non-pecuniary conflicts of interest and political donations, and provides guidance on how these issues should be managed.

Councillors, and where applicable, other Council Officials, must be familiar with Council's Code of Conduct and their obligations to disclose and manage any conflicts of interest that they may have in matters being considered at this Council Meeting.

**Note:** Councillors and staff who declare an Interest at the Council Meeting are also required to complete a Declaration of Interest form.

Obligations	
Pecuniary Interests	<p>A Councillor who has a pecuniary interest in any matter with which the Council is concerned, and who is present at a meeting of the Council at which the matter is being considered, must disclose the nature of the interest to the meeting.</p> <p>The Councillor must not be present at, or in sight of, the meeting:</p> <ul style="list-style-type: none"> <li>(a) At any time during which the matter is being considered or discussed, or</li> <li>(b) At any time during which the Council is voting on any question in relation to the matter.</li> </ul>
Non-Pecuniary Conflicts of Interest	<p>A Councillor who has a non-pecuniary conflict of interest in a matter, must disclose the relevant private interest in relation to the matter fully and on each occasion on which the non-pecuniary conflict of interest arises in relation to the matter.</p>
Significant Non-Pecuniary Conflicts of Interest	<p>A Councillor who has a significant non-pecuniary conflict of interest in relation to a matter under consideration at a Council meeting, must manage the conflict of interest as if they had a pecuniary interest in the matter.</p>
Less than Significant Non-Pecuniary Interests	<p>A Councillor who determines that they have a non-pecuniary conflict of interest in a matter that is not significant and does not require further action, when disclosing the interest must also explain why conflict of interest is not significant and does not require further action in the circumstances.</p>

**8 LATE BUSINESS****9 ADOPTION OF MULTIPLE ITEMS OF BUSINESS**

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The Council may, at any time, resolve to adopt multiple items of business, as recommended in the report, byway of a single resolution. The Chairperson must list the items of business to be adopted and ask Councillors to identify any individual items of business listed by the Chairperson that they intend to vote against the recommendation made in the Business Paper, or that they wish to speak on (13.2).

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**10 MAYORAL MINUTE(S)****10.1 PARKES ELVIS FESTIVAL 2025****IP&R Linkage:** **Pillar:** Economy**Goal:** Our Shire is an attractive destination to live, work, visit and invest.**Strategy:** Promote Parkes Shire as a tourist destination and support the continued growth of our visitor economy.**Author:** **Cr Neil Westcott****Annexures:** **Nil****MOTION**

That Council:

1. Receive and note the information about the 2025 Parkes Elvis Festival.

**REPORT**

The Parkes Elvis Festival has wrapped up its 32nd annual celebration, with five days of Elvis-inspired excitement from January 8-12, 2025. Themed *Easy Come, Easy Go* in honour of Elvis Presley's 1967 musical comedy, the festival transformed Parkes, NSW, into a vibrant hub of music, dancing, and joy, drawing thousands of Elvis fans from across Australia and beyond.

This year's festival featured over 200 events, including crowd favourites such as the Evolution Mining Northparkes Operations Street Parade, the Renewal of Vows ceremony, bustling Festival Markets, and unforgettable performances on the Cooke Park Main Stage and Memphis Stage. The streets of Parkes came alive on Saturday with the Street Parade, showcasing a dazzling array of 133 Elvis-themed floats, vintage cars, motorcycles, and marching bands, as thousands of spectators lined the streets to cheer on.

A major highlight of the festival was the unveiling of the Gates of Graceland, a full-sized replica of Elvis' iconic Graceland gates, located at the Parkes Visitor Information Centre. This stunning installation is a new permanent attraction for the town and honours key contributors to the festival, with Bob and Anne Steel, the festival's founders, recognised as the first inductees.

The Parkes Leagues Club once again hosted the preliminary round of the 2025 Ultimate Elvis Tribute Artist Contest, which saw 20 talented tribute artists from across the globe competing for the top spot. **Malta's Josuel Grech** took out the win, with **Brendon Chase** from **Queensland** placing second and **South Australia's Matt Birse** finishing third. Josuel will now represent Parkes at the semi-final round in Memphis, USA, during Elvis Week in August.

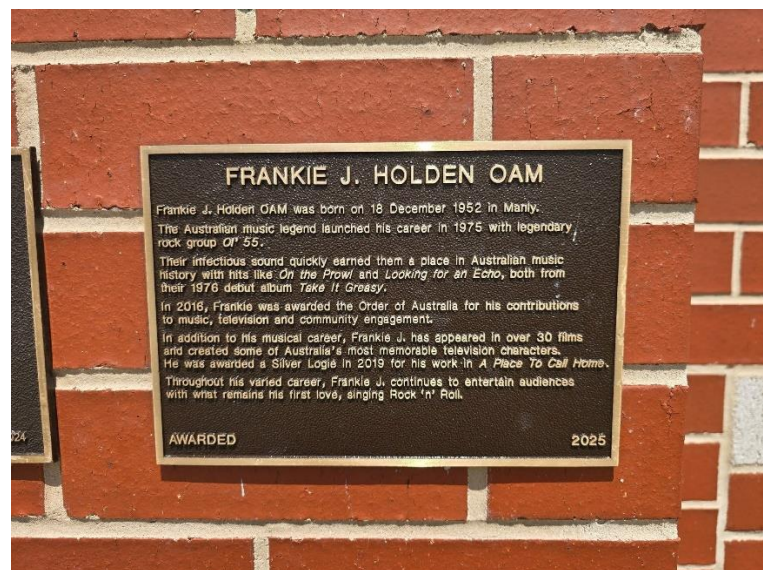
The festival also welcomed a new Miss Priscilla, with Parkes local **Gracey Denham-Jones** crowned as the 2025 Face of the Festival at a glamorous dinner on Thursday evening. Gracey will represent the festival over the next 12 months, embodying the timeless style and grace of Elvis' beloved Priscilla Presley.

The Parkes Elvis Festival was certainly a celebration of Elvis' magic, but even more so, a wonderfully friendly and safe festival with something for everyone.

A full report including financial data and key performance indicators will be presented in the coming months, once all income and expenditure is realised, and survey and other report data is collected and collated.

As the largest Elvis celebration in the Southern Hemisphere, the Parkes Elvis Festival continues to draw visitors from far and wide, cementing its place as a cultural and economic highlight for the region.

Next year's event will run from **7-11 January 2026**, with the new theme being **"Love Me Tender"**.



*Picture 1: Bob & Anne Steel. Picture 2: The opening of the Gates of Graceland cutting the ribbon at the Official Opening - Deputy Mayor Marg Applebee, Bob Steel, Anne Steel, Kelly Hendry and Mayor Neil Westcott.*

*Picture 3: Deputy Mayor Marg Applebee and Frankie J Holden.*

*Picture 4: Frankie J. Holden OAM - 2025 unveiled on the Wall of Fame*



*Picture 1: Mayor & Mrs Alison Westcott at Central Station. Picture 2: Mayor Neil Westcott at Central Station meeting the Elvis Express. Picture 3: Central Station. Picture 4: Elvis Express Train with Deputy Mayor Marg Applebee*



**Picture 1:** Anthony McGrath & Deputy Mayor Marg Applebee. **Picture 2:** Cr Louise O'Leary, Mayor Neil Westcott & Deputy Mayor Marg Applebee. **Picture 3:** Forbes Elvis Breakfast: Cr Steve Karaitiana, Cr Michele Herbert, Deputy Mayor Marg Applebee, Mayor Neil Westcott, Mayor Phyllis Miller and Cr Marg Duggan. **Picture 4:** Forbes Elvis Breakfast: Mayor Neil Westcott, Deputy Mayor Marg Applebee, Mayor Phyllis Miller and the Hon. Michael McCormack MP. **Picture 5:** Mayor Neil Westcott, Miss Priscilla 2025 - Gracey Denham-Jones & Deputy Mayor Marg Applebee. **Picture 6:** Deputy Mayor Marg Applebee, Luke Clyne, Ken Keith, Mal Westcott & Hilda Brophy.



*Picture 1: Mayor Neil Westcott, Ken Keith & the Hon. Michael McCormack MP. Picture 2: Mrs Alison Westcott, Mayor Neil Westcott, Deputy Mayor Marg Applebee and Luke Clyne. Picture 3: Mr Jamie Chaffey, the Hon. Michael McCormack MP, Deputy Mayor Marg Applebee, Mayor Neil Westcott and Ken Keith. Picture 4: Mayor John Medcalf OAM (Lachlan Shire Council), Ken Keith, Mayor Josh Black (Dubbo Regional Council), Deputy Mayor Marg Applebee, Mayor Neil Westcott, Mayor Phyllis Miller (Forbes Shire Council) and Mayor Tony Mileto (Orange City Council)*



*Picture 1: Elvis Parade - Ken Keith & Anthony McGrath. Picture 2: Miss Priscilla 2025 - Gracey Denham-Jones*



**Cr Neil Westcott**  
MAYOR

**10.2 MEETINGS, FUNCTIONS AND EVENTS ATTENDED BY MAYOR AND COUNCILLORS**

**IP&R Linkage:** Pillar: Leadership

**Goal:** Our local government is open, accountable, and representative.

**Strategy:** Advocate and provide strong representation for our community at the regional, state, and federal levels.

**Author:** Cr Neil Westcott

**Annexures:** Nil

**MOTION**

That Council:

- Note the report on the Meetings functions and events attended in an official capacity, by the Mayor and Councillors during the period 13 December 2024 through to 17 January 2025.

**REPORT**

Table 1: lists the Meetings, functions and events attended by the Mayor and Councillors during the period 13 December 2024 through to 17 January 2025:

**Table 1: Meetings, Functions and Events attended by Mayor and Councillors**

<b>Date</b>	<b>Function</b>
Friday 13 December	NSW Parliament Hearing on Remote, Rural and Regional Health <b>Mayor Neil Westcott, Deputy Mayor Marg Applebee and Cr Louise O'Leary</b>  Mayoral Christmas Party - Lachlan Shire Council <b>Mayor Neil Westcott &amp; Mrs Alison Westcott</b> <b>Deputy Mayor Marg Applebee &amp; Mr Luke Clyne</b>
Monday 16 December	2024 Parkes High School Awards Day - End of Year Assembly <b>Cr Bill Jayet and Cr Doug Pout</b> <b>Apology: Mayor Neil Westcott &amp; Cr Joy Paddison</b>
Tuesday 17 December	Road Naming Committee Meeting <b>Mayor Neil Westcott, Cr Bill Jayet, Cr Kenny McGrath, Cr Louise O'Leary, Cr Joy Paddison and Cr Doug Pout</b>
Tuesday 17 December	Community, Liveability and Access Advisory Committee Meeting Committee Room, Parkes Shire Council <b>Mayor Neil Westcott, Deputy Mayor Marg Applebee, Cr Louise O'Leary and Cr Bill Jayet</b>

Tuesday 17 December	Ordinary Council Meeting Council Chambers, Parkes <b>All Councillors and Executive Staff</b>
Tuesday 17 December	Australia Day Community Awards - Award Assessment Committee <b>Deputy Mayor Marg Applebee, Cr Joy Paddison, Cr Louise O'Leary, Cr Bill Jayet, Cr Kenny McGrath and Cr Doug Pout</b>
Wednesday 18 December	Central West Recovery and Resilience Package <b>Mayor Neil Westcott &amp; General Manager Kent Boyd</b>
Thursday 19 December	Mayoral Christmas Party - Forbes Shire Council <b>Mayor Neil Westcott &amp; Mrs Alison Westcott</b>
Sunday 22 December	CTFD Christmas Fundraiser Event <b>Mayor Neil Westcott &amp; General Manager Kent Boyd</b>
Tuesday 7 January	Bogan Gate Community Memorial Hall Committee Meeting Bogan Gate Memorial Hall <b>Cr George Pratt</b>
Wednesday 8 January	Tullamore Community Consultative Committee Meeting Tullamore Bowling Club <b>Cr George Pratt</b>
Wednesday 8 January to Sunday 12 January	<p>Parkes Elvis Festival - "Easy Come Easy Go"</p> <p>Official Opening: Gates of Graceland &amp; Unveiling the 2025 Elvis Wall of Fame (a feature of this landmark attraction that celebrates the legacy of Elvis Presley and honours music greats).</p> <p>Feature Concert Series: Let's have a party          Departure of Elvis Express in Sydney          Poet's Breakfast          Elvis Express arrival in Orange &amp; Parkes          Hound Dog Express arrival in Parkes          Feature Concert Series: Form Memphis to Parkes #1 &amp; #2          Miss Priscilla Dinner          Elvis - Amazing Forbes Breakfast          UETA Heat          Elvis Storytime          Photography Competition          Feature Concert Series: All Out 50s #1 and #2          Street Parade &amp; Official Opening Ceremony          VIP Luncheon          UETA Finals          Feature Concert Series: Nothing But 70's #1 &amp; #2          Elvis Gospel Service          Busking Winners          Feature Concert Series: Intimate &amp; Rare          Thank you, Elvis Festival Volunteers Event          Festival Finale</p> <p><b>Attended by Mayor NC Westcott, Deputy Mayor ME Applebee and the Councillors</b></p>

	<p><b>Apologies: Cr Bill Jayet &amp; Cr Matthew Scherer</b></p> <p><b>Including Mayor Neil Westcott</b> - Media Interviews throughout the festival including at Central Station in Sydney (Elvis Express) with varying News Teams. Interviews also conducted in Parkes with News teams such as: SkyNews, Channel 7, Pecky - 2BS 95.1 Bathurst, 2LVR, 2GB, 2PK, Today Show, ABC Radio, ABC Breakfast Radio, SCA Radio, ABC Central West &amp; ABC Western Plains, ABC Radio Live - Statewide, NRMA's Open Magazine journalist, ABC Radio - Australia All Over - Elvis Cross, Tasmania channel etc.</p>
<p>Monday 13 January</p>	<p>Australia Day Committee</p> <p><b>Mayor Neil Westcott, Deputy Mayor Marg Applebee and Cr Louise O'Leary</b></p>



**Cr Neil Westcott**

MAYOR

**10.3 COMING KNOWN EVENTS FOR MAYOR AND COUNCILLORS**

**IP&R Linkage:** **Pillar:** Leadership

**Goal:** Our local government is open, accountable, and representative.

**Strategy:** Advocate and provide strong representation for our community at the regional, state, and federal levels.

**Author:** **Cr Neil Westcott**

**Annexures:** **Nil**

**MOTION**

That Council:

- Note the known upcoming meetings, functions and events for the Mayor and Councillors for the period 17 January 2025 through to 14 February 2025.

**REPORT**

Table 1. below, lists the upcoming meetings, functions and events requiring the attendance of the Mayor or Councillors in relation to community or civic matters during the period 17 January 2025 through to 14 February 2025:

**Table 1: Known upcoming Meetings, Functions and Events for Mayor and Councillors**

<b>Date</b>	<b>Function</b>
Tuesday 21 January	Airport Development Committee Meeting <b>Mayor Neil Westcott, Deputy Mayor Marg Applebee, Cr Joy Paddison, Cr Doug Pout, Cr Glenn Wilson</b> <b>Apology: Cr Bill Jayet</b>
Tuesday 21 January	Council Meeting commencing at 3:00 pm <b>All Councillors &amp; Directors</b>
Wednesday 22 January	CNSWJO Meeting - "Transition to a sustainable, secure and affordable energy future" <b>Mayor Neil Westcott</b>
Wednesday 22 January	Live Interview with John Daskey, 2PK <b>Mayor Neil Westcott</b>
Thursday 23 January	Meals on Wheels Board meeting <b>Cr Doug Pout</b>
Thursday 23 January	Trundle Community Consultative Committee <b>Deputy Mayor Marg Applebee &amp; Cr Joy Paddison</b>

Sunday 26 January	Trundle Opening Event for the Main Street Project <b>All Councillors &amp; Directors</b> <b>Apology: Cr Bill Jayet</b>
Sunday 26 January	Australia Day Celebrations <b>All Councillors</b>
Thursday 30 January	Orange Electorate Community Recognition Presentation Day <b>Mayor Neil Westcott &amp; Deputy Mayor Marg Applebee</b> <b>Apology: General Manager Kent Boyd</b>
Tuesday 4 February	Councillor Workshop including Presentations and Training <b>All Councillors &amp; Directors</b>
Wednesday 5 February	Local Traffic Committee Meeting <b>Cr Kenny McGrath</b>
Wednesday 5 February	Keep Australia Beautiful Committee Meeting <b>Mayor Neil Westcott &amp; Deputy Mayor Marg Applebee</b> <b>Apology: Cr Bill Jayet</b>
Monday 10 February	Central NSW Integrated Transport Group Meeting <b>Mayor Neil Westcott</b>
Tuesday 11 February	CNSWJO Advocacy Subcommittee <b>Mayor Neil Westcott</b>
Wednesday 12 February	Tullamore CCC Meeting <b>Cr George Pratt</b>
Friday 14 February	Central West Recovery & Resilience Package Meeting <b>Mayor Neil Westcott</b>



**Cr Neil Westcott**

MAYOR

**11 COUNCILLOR REPORT(S)**

Nil

**12 REPORTS OF COMMITTEES****12.1 MINUTES OF THE COMMUNITY, LIVEABILITY AND ACCESS ADVISORY COMMITTEE MEETING HELD ON 17 DECEMBER 2024****IP&R Linkage:** **Pillar:** Leadership**Goal:** Our local government is open, accountable and transparent.**Strategy:** Provide open and transparent decision-making and undertake the civic duties of Council with professionalism and integrity.**Author:** **Georgia Smith, Administration Officer****Authoriser:** **Brendan Hayes, Director Planning and Community Services****Annexures:** **A. Community, Liveability and Access Advisory Committee Meeting Minutes - 17 December 2024**

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**RECOMMENDATION**

That Council:

1. Receive and confirm the Minutes of the Community, Liveability and Access Advisory Committee Meeting held on Tuesday 17 December 2024 appended at *Annexure A*.
-

# **Community, Liveability and Access Advisory Committee Meeting**

Minutes

Tuesday 17 December 2024



**Minutes of the Community, Liveability and Access Advisory Committee Meeting**

**Held on Tuesday, 17 December 2024 at the  
Parkes Council Chamber, 2 Cecile Street, Parkes**

**Present:**

Cr Marg Applebee	Councillor (Chair)
Cr Louise O'Leary	Councillor
Cr Neil Westcott	Mayor
Cr Bill Jayet	Councillor
Cr George Pratt	Councillor
Cr Douglas Pout	Councillor
Mr Jeff Evans	CEO, Currajong Disability Services
Ms Lyn McLeod	Community Member

**Council Officers in Attendance:**

Mr Brendan Hayes	Director Planning and Community Services
Ms Kerryn Jones	Cultural, Education and Library Services Manager
Ms Ann-Marie Winter	Central West Childcare Services Manager
Ms Annalise Teale	Strategic Planning Specialist
Ms Georgia Smith	Minutes Secretary

**NOTES**

The meeting commenced at 10.30am and concluded at 11.53am.

## Order Of Business

<b>1</b>	<b>OPENING OF MEETING .....</b>	<b>4</b>
<b>2</b>	<b>ACKNOWLEDGEMENT OF COUNTRY.....</b>	<b>4</b>
<b>3</b>	<b>APOLOGIES .....</b>	<b>4</b>
<b>4</b>	<b>CONFIRMATION OF MINUTES .....</b>	<b>4</b>
4.1	Minutes of the Community, Liveability and Access Advisory Committee Meeting held on 6 August 2024.....	4
<b>5</b>	<b>DISCLOSURES OF INTERESTS .....</b>	<b>4</b>
<b>6</b>	<b>LATE BUSINESS .....</b>	<b>4</b>
<b>7</b>	<b>OFFICERS' REPORTS.....</b>	<b>5</b>
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7.7	Appointment of External Members & Review Terms of Reference - Community, Liveability & Access Advisory Committee .....	5
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7.4	Aboriginal Project Officers Report .....	6
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<b>8</b>	<b>REPORT OF CONFIDENTIAL RESOLUTIONS .....</b>	<b>6</b>
<b>9</b>	<b>CONCLUSION OF MEETING.....</b>	<b>6</b>

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## 1 OPENING OF MEETING

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The Chairperson declared the Community, Liveability and Access Advisory Committee Meeting of Tuesday, 17 December 2024 open and welcomed Council Officials in attendance.

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## 2 ACKNOWLEDGEMENT OF COUNTRY

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The Chairperson read the following Acknowledgement of Country:

*Parkes Shire Council acknowledges the Traditional Custodians of the Wiradjuri Country and recognises and respects their cultural heritage, beliefs and continuing connection with the lands and rivers of the Parkes Shire.*

*Council pays its respects to Elders past, present and emerging and extends this respect to all First Nations peoples in the Parkes Shire.*

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## 3 APOLOGIES

Nil

## 4 CONFIRMATION OF MINUTES

<b>4.1 MINUTES OF THE COMMUNITY, LIVEABILITY AND ACCESS ADVISORY COMMITTEE MEETING HELD ON 6 AUGUST 2024</b>
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### RECOMMENDATION

That the receive and confirm the Minutes of the meeting held on Tuesday 6 August 2024 appended at *Annexure A*.

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## 5 DISCLOSURES OF INTERESTS

The Chairperson reminded Council Officials of their obligation under Council's Code of Conduct to disclose and manage any conflicts of interest they may have in matters being considered at the meeting, and invited Council Officials present to disclose any such interests.

Nil interests were disclosed.

## 6 LATE BUSINESS

The Chairperson advised that the following late items of business had been submitted by Council Officers, and invited a motion to enable the addition of the late items to the meeting agenda.

2. 7.1 Culture Education & Library Services Report

## 7 OFFICERS' REPORTS

### 7.6 ELECTION OF CHAIRPERSON

#### DISCUSSION

The DPCS tabled report.

- The DPCS asked for any nominations to elect a Councillor as Chairperson, Cr Applebee nominated to re-elect, no further nominations received, Committee unanimously moved for Councillor Applebee to be re-elected as Chairperson for the next 2 years, concluding 31 December 2026.

#### RECOMMENDATION

That the Community, Liveability and Access Advisory Committee:

1. Elect Cr Applebee as Chairperson, pursuant to clause 6.1 of the Committee's Terms of Reference.

At this stage being 10.42am Jeff Evans joined the meeting.

### 7.7 APPOINTMENT OF EXTERNAL MEMBERS & REVIEW TERMS OF REFERENCE - COMMUNITY, LIVEABILITY & ACCESS ADVISORY COMMITTEE

#### DISCUSSION

The DPCS tabled report.

- The DPCS recommended to adopt the APO as an ongoing membership along with 3 external community representatives, re-electing the current community members and seeking advice as to the 3rd external member.
- Cr O'Leary recommended to seeking a representative from one of CCC members, to give the villages an opportunity to attend, and provides the CCC's with input, can attend via teams.
- Committee to review terms of reference and update membership, review and expand.
- Both Jeff Evans and Lyn McLeod were happy to accept re-appointment as external members.
- DPCS to liaise with the MCELS and CWCSM for an additional community representative.
- The Committee moved to change the terms of reference 4.1 to include sub section c for all CCC members invited to be appointed as a member of the Committee.

#### RECOMMENDATION

That the Committee:

1. Appoint three (3) External Members for a two-year term, concluding 31 December 2026.
2. Review the Community, Liveability & Access Advisory Terms of Reference.

**7.1 CULTURE EDUCATION & LIBRARY SERVICES REPORT****DISCUSSION**

The MCELS provided an update.

- MCELS mentioned that there is a widespread discussion on funding for library staff.
- Discussed library membership numbers have gone down due to a cull - such as families moving away, etc. 1/3 of the Shire are members but the Library is aiming to get at least 1/2 of the Shire to become members.
- The Committee moved for Cr Bill Jayet, Jeff Evans and Lyn McLeod to be on the panel for the Jack Scoble Scholarship panel.
- Jack Scoble's daughter is interested in being in Parkes to present to the recipients of the Jack Scoble Scholarships.

**RECOMMENDATION**

That:

1. This report is accepted and selection committees for both the Australia Day Cultural Awards and Jack Scoble Scholarship are nominated.

**7.1 CULTURE EDUCATION & LIBRARY SERVICES REPORT (LATE COVERING REPORT)****DISCUSSION**

- This report has been included in the confidential section of the Agenda.

**RECOMMENDATION**

That:

1. This report is accepted and the committee decide on a winner for the Australia Day Cultural Awards.

**7.2 BANGALA-LA PRESCHOOL AND CENTRAL WEST FAMILY DAY CARE****DISCUSSION**

The CWCSM provided an update.

- The CWCSM informed the Committee that Bangala-La is full next year. There is a high number of high support needs children with staff to assist their individual NDIS outcomes.
- Some of the children took an excursion to Southern Cross Retirement Village for Grandparents week and had a great turnout with residents of the facility.
- The DPCS commented on the fact that there is some positives that came out in the Service review, such as thoughts about Strategic planning and future planning for staffing levels.
- Councillor O'Leary expressed her concerns about the lack of care in our villages and the CWCSM confirmed that this is not just a Shire concern, but a nationwide concern.

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**RECOMMENDATION**

That:

1. Note and receive the information of the report.
- 

**7.3 STRATEGIC PLANNING UPDATE****DISCUSSION**

The DPCS provided an update.

- After the flooding in November 2022, there was an impact on housing plan in Parkes, Council is updating the flood study of the affected areas, with the concentration being on priority areas such as residential.
- Council is continuing its relationship with Housing NSW for the activation of Crown Land and provision of social & affordable housing.
- Cr Applebee asked DPCS to explain what Pocket Parks means.
- DPCS explained that Pocket Parks means community land that can be developed in the future, not so much the destination parks like Lions park or Kelly reserve, but the smaller parks.

**RECOMMENDATION**

That:

1. The information be received and noted
- 

**7.4 ABORIGINAL PROJECT OFFICERS REPORT****DISCUSSION**

The DPCS provided an update.

- DPCS informed the committee that the previous APO has resigned, Council has redeveloped the Position Description to bring in line with the reconciliation action plan.
- Support from Evolution Mining has come to an end, and the APO's position will report to DPCS and will be changed from a full time position to a part time position (0.6).
- Advertising of position will be online and to the Indigenous Councils in the Shire and surrounding areas.
- DPCS confirmed that the water tank murals at Bushmans Hill is still going ahead, designs will be provided at a meeting next year, grant funding has been provided.

**RECOMMENDATION**

That:

1. Information be received and noted
-

**7.5 ACCESS ADVISORY UPDATE****DISCUSSION**

The DPCS provided an update.

- DPCS explained that the Disability Inclusion Action Plan has been recognised as a corporate document, as it forms part of Council's Integrated, Planning & Reporting (IP&R).
- Teresa to come to a future meeting with an update.
- Ramps have been placed at Lake Endeavour for accessibility.
- Annalise has taken ownership of the Pedestrian access and Mobility Plan (PAMP) and redeveloping it, focusing on identifying priority areas.
- Grant funding has been provided for design and construction upgrade to Council's Admin build for the toilets and car parking.
- Priority has been focused on adult access change facilities, with lift hoists and adult change tables, particularly located at Woodward oval, for Western entry.
- DPCS acknowledged Annalise's work on the reconciliation action plan and disability action plan.
- Annalise to provide update at next meeting.

**RECOMMENDATION**

That:

1. Information be received and noted

**8 REPORT OF CONFIDENTIAL RESOLUTIONS**

In accordance with clauses 14.22 and 14.23 of Council's Code of Meeting Practice, resolutions passed during a meeting, or a part of a meeting that is closed to the public must be made public by the Chairperson as soon as practicable. Such resolutions must be recorded in the publicly available minutes of the meeting.

**9 CONCLUSION OF MEETING**

The meeting concluded at 11.53am.

This is the final page of the minutes comprising 9 pages numbered 1 to 9 of the Community, Liveability and Access Advisory Committee Meeting held on Tuesday, 17 December 2024.

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**Cr Marg Applebee**

CHAIRPERSON

## 13 REPORTS OF THE GENERAL MANAGER

### 13.1 MONTHLY FINANCIAL REPORTS AS AT 31 DECEMBER 2024

**IP&R Linkage:** **Pillar:** Leadership

**Goal:** Our local government is sustainable and plans for the future.

**Strategy:** Operate in a financially sustainable and responsible manner.

**Author:** **Luke Nash, Executive Manager Finance**

**Authoriser:** **Jaco Barnard, Chief Financial Officer**

**Annexures:**

- A. Annexure A - Actuals vs. Budget** [↓](#)
- B. Annexure B - Actuals vs. Budget (No Depreciation)** [↓](#)
- C. Annexure C - Actuals vs. QBR** [↓](#)
- D. Annexure D - Dec24 vs. Dec23** [↓](#)

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### RECOMMENDATION

That Council:

1. Receive and note the year-to-date financial reports for the period up to 31 December 2024 and initiate discussions around the prioritisation of non-essential services and events to reduce the anticipated loss.

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### BACKGROUND

The NSW Local Government Act section 8B establishes principles of sound financial management as follows:

- a) Council spending should be responsible and sustainable, aligning general revenue and expenses.
- b) Councils should invest in responsible and sustainable infrastructure for the benefit of the local community.
- c) Councils should have effective financial and asset management, including sound policies and processes for the following:
  - (i) performance management and reporting,
  - (ii) asset maintenance and enhancement,
  - (iii) funding decisions,
  - (iv) risk management practices.
- d) Councils should have regard to achieving intergenerational equity, including ensuring the following:
  - (i) policy decisions are made after considering their financial effects on future generations,
  - (ii) the current generation funds the cost of its services (which also means the current generation should not bear costs for benefit of future generations)

This report monitors the progress of the 2024-25 operational budget, which programs the plan to achieve the actions, and strategic objectives set within Council's delivery plan.

### ISSUES AND COMMENTARY

Council has achieved a favourable consolidated net operating result of \$643k at the end of December. The general fund reflected a loss of \$115k, water fund reflected a profit of \$685k while

the sewer fund reflected a profit of \$76k. The year-to-date income is \$961k more than budgeted, while the cash expenses are \$4.3m more than budgeted.

**Annexure 1** provides more detailed commentary into the financial performance of the organisation for the period ending 31 December 2024 compared to the adopted budget.

**Annexure 2** provides more detailed commentary into the financial performance of the organisation for the period ending 31 December 2024 compared to the adopted budget. This report excludes depreciation, which is replaced with capital grants and contributions received and capital spent for the period.

**Annexure 3** provides more detailed commentary into the financial performance of the organisation for the period ending 31 December 2024 compared to the adopted QBR. This report excludes depreciation, which is replaced with capital grants and contributions received and capital spent for the period.

**Annexure 4** provides more detailed commentary into the financial performance of the organisation for the period ending 31 December 2024 compared 31 December 2023.

## **LEGISLATIVE AND POLICY CONTEXT**

Local Government Act (section 8B)

## **FINANCIAL IMPLICATIONS**

The monthly financial report presented a comparison between actuals vs. budget for each fund to 31 December. 2024.

## **RISK IMPLICATIONS**

Council's budgets are monitored in accordance with the adopted operational plan and long-term financial plan. It is essential for council to monitor programs against budget to avoid depending on savings from other programs and to utilise reserves that had been set aside for other specific purposes.

## **COMMUNITY CONSULTATION**

There are no community consultation requirements for Council associated with this report.

## **CONCLUSION**

Council continues to place a strong emphasis on cost reductions to ensure that favourable budget results can be maintained, internal management reporting and strengthened purchasing controls are assisting to deliver improved financial performance.

**PSC Income Statement 2024/2025**  
December Year to Date

	Consolidated			General Fund			Water Fund			Sewer Fund			Financial Commentary
	Act \$'000	Budget \$'000	Variance \$'000	Act \$'000	Budget \$'000	Variance \$'000	Act \$'000	Budget \$'000	Variance \$'000	Act \$'000	Budget \$'000	Variance \$'000	
Rates and annual charges	24,868	24,680	188	19,504	19,372	132	3,239	3,255	(16)	2,125	2,053	72	Rates (-\$185k), Waste (+\$324k), Sewer Access Charge (+\$72k).
User charges and fees	5,618	5,913	(295)	2,496	2,730	(234)	2,797	2,929	(132)	325	254	71	RMCC (-\$320k), Planning (-\$68k), Waste (+\$208k), Abba (-\$136k), Airport (+\$71k), Caravan Park (+\$42k), Residential Water (-\$85k), Sewer Usage (+\$69k).
Interest and investment revenue	1,125	540	585	667	469	199	338	43	295	120	28	91	Higher cash balance due to prepaid grants.
Other revenues	1,106	967	139	1,053	899	154	44	46	(2)	9	22	(13)	Merchandise (+\$31k), Fuel Rebate (-\$56k), Timing of Rent Received (+\$111k), Elec Recoveries Pool (+\$87k), GM-Stevens Group (-\$300k), Legal Fees (+\$150k).
Grants and contributions provided for opex	3,309	2,965	344	3,309	2,965	344	0	0	0	0	0	0	Family DC (+\$322k), NPM VPA (-\$100), FAGS (+\$217k) and the timing of various other grants.
<b>Income</b>	<b>36,026</b>	<b>35,065</b>	<b>961</b>	<b>27,029</b>	<b>26,435</b>	<b>594</b>	<b>6,417</b>	<b>6,273</b>	<b>144</b>	<b>2,579</b>	<b>2,357</b>	<b>222</b>	
Employee Cost	11,200	9,575	(1,624)	9,506	8,141	(1,366)	928	817	(111)	766	618	(148)	Events & EcDev (-\$135k), Training (+\$87k), W&S (-\$810k), Building Airport (-\$42k) GM (-\$109k).
Materials & Consumables	2,725	1,856	(869)	2,442	1,553	(889)	194	204	9	89	100	11	Fleet & Depot (-\$129k), Roads Maint (-\$795k), WF (+\$21k) SF (+\$12k).
External Services	7,186	6,341	(845)	6,577	5,709	(868)	367	452	85	242	180	(62)	Road maintenance (-\$1.6m), Waste (-\$118k), Land & Buildings (-\$62k), Events (+\$370k), WF (+\$85k) SF (-\$62k).
Water, Electricity & Statutory	1,503	2,007	504	727	917	190	722	1,003	280	54	87	33	Rates (+\$77k) Elec (+\$405k).
IT & Communications	153	147	(6)	147	147	0	0	0	0	3	0	(3)	
Insurance	902	869	(33)	902	869	(33)	0	0	0	0	0	0	
Administration	2,049	1,731	(318)	1,790	1,570	(220)	246	153	(92)	14	8	(6)	Timing of Licence & Rego (-\$136k) and Governance Software (-\$86k), Events Advertising (-\$40k).
Travel & Entertainment	93	150	57	90	135	45	2	13	11	1	2	1	
Financials	196	170	(26)	196	170	(26)	0	0	0	0	0	0	
Internal Charges	(931)	(1,376)	(445)	(2,156)	(2,596)	(440)	816	833	17	409	387	(22)	Under capitalisation of internal plant due to storm damage work.
Interest Paid	420	322	(98)	273	176	(97)	89	88	(0)	58	58	(0)	Harrowvale Loan.
Cost of Assets Sold	318	0	(318)	306	0	(306)	11	0	(11)	0	0	0	
Sale Proceeds of Assets	(503)	(750)	(247)	(450)	(750)	(300)	(31)	0	31	(22)	0	22	Stevens Group (-\$750k) and Sale of plant and equipment.
<b>Expenses</b>	<b>25,311</b>	<b>21,042</b>	<b>(4,269)</b>	<b>20,348</b>	<b>16,039</b>	<b>(4,309)</b>	<b>3,345</b>	<b>3,563</b>	<b>218</b>	<b>1,616</b>	<b>1,441</b>	<b>(175)</b>	
<b>Cash profit for the year</b>	<b>10,715</b>	<b>14,023</b>	<b>(3,308)</b>	<b>6,681</b>	<b>10,396</b>	<b>(3,715)</b>	<b>3,072</b>	<b>2,710</b>	<b>362</b>	<b>964</b>	<b>917</b>	<b>47</b>	
<b>Depreciation</b>	<b>10,072</b>	<b>9,176</b>	<b>(896)</b>	<b>6,797</b>	<b>6,099</b>	<b>(697)</b>	<b>2,387</b>	<b>2,316</b>	<b>(72)</b>	<b>888</b>	<b>761</b>	<b>(127)</b>	Due to indexation of assets.
<b>Net Operation result as at December</b>	<b>643</b>	<b>4,847</b>	<b>(4,204)</b>	<b>(115)</b>	<b>4,297</b>	<b>(4,413)</b>	<b>685</b>	<b>394</b>	<b>291</b>	<b>76</b>	<b>155</b>	<b>(80)</b>	

**PSC Income Statement 2024/2025**  
December Year to Date

	Consolidated			General Fund			Water Fund			Sewer Fund			Financial Commentary
	Act \$'000	Budget \$'000	Variance \$'000	Act \$'000	Budget \$'000	Variance \$'000	Act \$'000	Budget \$'000	Variance \$'000	Act \$'000	Budget \$'000	Variance \$'000	
Rates and annual charges	24,868	24,680	188	19,504	19,372	132	3,239	3,255	(16)	2,125	2,053	72	Rates (-\$185k), Waste (+\$324k), Sewer Access Charge (+\$72k).
User charges and fees	5,618	5,913	(295)	2,496	2,730	(234)	2,797	2,929	(132)	325	254	71	RMCC (-\$320k), Planning (-\$68k), Waste (+\$208k), Abba (-\$136k), Airport (+\$71k), Caravan Park (+\$42k), Residential Water (-\$85k), Sewer Usage (+\$69k).
Interest and investment revenue	1,125	540	585	667	469	199	338	43	295	120	28	91	Higher cash balance due to prepaid grants.
Other revenues	1,106	967	139	1,053	899	154	44	46	(2)	9	22	(13)	Merchandise (+\$31k), Fuel Rebate (-\$56k), Timing of Rent Received (+\$111k), Elec Recoveries Pool (+\$87k), GM-Stevens Group (-\$300k), Legal Fees (+\$150k).
Grants and contributions provided for opex	3,309	2,965	344	3,309	2,965	344	0	0	0	0	0	0	Family DC (+\$322k), NPM VPA (-\$100), FAGS (+\$217k) and the timing of various other grants.
<b>Income</b>	<b>36,026</b>	<b>35,065</b>	<b>961</b>	<b>27,029</b>	<b>26,435</b>	<b>594</b>	<b>6,417</b>	<b>6,273</b>	<b>144</b>	<b>2,579</b>	<b>2,357</b>	<b>222</b>	
Employee Cost	11,200	9,575	(1,624)	9,506	8,141	(1,366)	928	817	(111)	766	618	(148)	Events & EcDev (-\$135k), Training (+\$87k), W&S (-\$810k), Building Airport (-\$42k) GM (-\$109k).
Materials & Consumables	2,725	1,856	(869)	2,442	1,553	(889)	194	204	9	89	100	11	Fleet & Depot (-\$129k), Roads Maint (-\$795k), WF (+\$21k) SF (+\$12k).
External Services	7,186	6,341	(845)	6,577	5,709	(868)	367	452	85	242	180	(62)	Road maintenance (-\$1.6m), Waste (-\$118k), Land & Buildings (-\$62k), Events (+\$370k), WF (+\$85k) SF (-\$62k).
Water, Electricity & Statutory	1,503	2,007	504	727	917	190	722	1,003	280	54	87	33	Rates (+\$77k) Elec (+\$405k).
IT & Communications	153	147	(6)	147	147	0	0	0	0	3	0	(3)	
Insurance	902	869	(33)	902	869	(33)	0	0	0	0	0	0	
Administration	2,049	1,731	(318)	1,790	1,570	(220)	246	153	(92)	14	8	(6)	Timing of Licence & Rego (-\$136k) and Governance Software (-\$86k), Events Advertising (-\$40k).
Travel & Entertainment	93	150	57	90	135	45	2	13	11	1	2	1	
Financials	196	170	(26)	196	170	(26)	0	0	0	0	0	0	
Internal Charges	(931)	(1,376)	(445)	(2,156)	(2,596)	(440)	816	833	17	409	387	(22)	Under capitalisation of internal plant due to storm damage work.
Interest Paid	420	322	(98)	273	176	(97)	89	88	(0)	58	58	(0)	Harrowvale Loan.
Cost of Assets Sold	318	0	(318)	306	0	(306)	11	0	(11)	0	0	0	
Sale Proceeds of Assets	(503)	(750)	(247)	(450)	(750)	(300)	(31)	0	31	(22)	0	22	Stevens Group (-\$750k) and Sale of plant and equipment.
<b>Expenses</b>	<b>25,311</b>	<b>21,042</b>	<b>(4,269)</b>	<b>20,348</b>	<b>16,039</b>	<b>(4,309)</b>	<b>3,345</b>	<b>3,563</b>	<b>218</b>	<b>1,616</b>	<b>1,441</b>	<b>(175)</b>	
<b>Cash profit for the year</b>	<b>10,715</b>	<b>14,023</b>	<b>(3,308)</b>	<b>6,681</b>	<b>10,396</b>	<b>(3,715)</b>	<b>3,072</b>	<b>2,710</b>	<b>362</b>	<b>964</b>	<b>917</b>	<b>47</b>	
Capital Grants & Contributions	9,905			3,737			3,894			2,274			
Capital Expenses	22,344			14,118			6,795			1,431			
<b>Capital Cash Inflow / (Outflow)</b>	<b>(12,439)</b>			<b>(10,381)</b>			<b>(2,901)</b>			<b>843</b>			
<b>Net Cash Inflow / (Outflow)</b>	<b>(1,724)</b>			<b>(3,699)</b>			<b>171</b>			<b>1,807</b>			

PSC Income Statement 2024/2025  
December Year to Date

	Consolidated			General Fund			Water Fund			Sewer Fund			Financial Commentary
	Act \$'000	QBR \$'000	Variance \$'000	Act \$'000	QBR \$'000	Variance \$'000	Act \$'000	QBR \$'000	Variance \$'000	Act \$'000	QBR \$'000	Variance \$'000	
Rates and annual charges	24,868	25,003	(135)	19,504	19,695	(191)	3,239	3,255	(16)	2,125	2,053	72	Rates (-\$145k), Waste (+\$324k), Sewer Access Charge (+\$20k).
User charges and fees	5,618	5,859	(241)	2,496	2,676	(180)	2,797	2,929	(132)	325	254	71	RMCC (-\$332k) Planning (-\$68k), Waste (+\$108k) Abba (+\$24k) Airport (+\$71k) Caravan Park (+\$42k) Residential Water (-\$152k), Sewer Usage (+\$71k).
Interest and investment revenue	1,125	1,083	42	667	686	(19)	338	333	5	120	64	56	
Other revenues	1,106	967	139	1,053	899	154	44	46	(2)	9	22	(13)	Elvis Sponsorship (-\$46k) Merchandise (+\$28k) Fuel Rebate (+\$42k) Timing of Rent Received (+\$130k) GM Stevens Group (-\$250k) Recycled Waste (-\$51k) Legal Fees (+\$150k).
Grants and contributions provided for opex	3,309	4,915	(1,606)	3,309	4,915	(1,606)	0	0	0	0	0	0	NPM VPA (-\$100), Family DC (+\$322k) FAGS (+\$217k) Stormdamage (-\$1.8m), RTR (+\$460k)
<b>Income</b>	<b>36,026</b>	<b>37,827</b>	<b>(1,801)</b>	<b>27,029</b>	<b>28,872</b>	<b>(1,842)</b>	<b>6,417</b>	<b>6,563</b>	<b>(146)</b>	<b>2,579</b>	<b>2,393</b>	<b>186</b>	
Employee Cost	11,200	9,575	(1,624)	9,506	8,141	(1,366)	928	817	(111)	766	618	(148)	Events & EcDev (-\$104k) Training (+\$83k) W&S (-\$656k) Building Airport (-\$58k) GM (-\$136k)
Materials & Consumables	2,725	4,960	2,236	2,442	4,657	2,216	194	204	9	89	100	11	Fleet & Depot (-\$129k), Road Maintenance (+\$2.3m).
External Services	7,186	6,560	(626)	6,577	5,928	(649)	367	452	85	242	180	(62)	Road maintenance (-\$1.6m), Waste (+\$145k), Land & Buildings (-\$62k), Events (+\$360k), WF (+\$85k) SF (-\$62k).
Water, Electricity & Statutory	1,503	2,007	504	727	917	190	722	1,003	280	54	87	33	Rates (+\$77k) Water (+\$88k) Elec (+\$344k).
IT & Communications	153	147	(6)	147	147	0	0	0	0	3	0	(3)	
Insurance	902	899	(3)	902	899	(3)	0	0	0	0	0	0	
Administration	2,049	1,731	(318)	1,790	1,570	(220)	246	153	(92)	14	8	(6)	Timing of Licence & Rego (-\$136k) and Software (-\$125k).
Travel & Entertainment	93	150	57	90	135	45	2	13	11	1	2	1	
Financials	196	170	(26)	196	170	(26)	0	0	0	0	0	0	
Internal Charges	(931)	(1,376)	(445)	(2,156)	(2,596)	(440)	816	833	17	409	387	(22)	Under capitalisation of internal plant due to storm damage work.
Interest Paid	420	422	2	273	276	3	89	88	(0)	58	58	(0)	
Cost of Assets Sold	318	0	(318)	306	0	(306)	11	0	(11)	0	0	0	
Sale Proceeds of Assets	(503)	0	503	(450)	0	450	(31)	0	31	(22)	0	22	Sale of plant and equipment.
<b>Expenses</b>	<b>25,311</b>	<b>25,246</b>	<b>(65)</b>	<b>20,348</b>	<b>20,242</b>	<b>(106)</b>	<b>3,345</b>	<b>3,563</b>	<b>218</b>	<b>1,616</b>	<b>1,441</b>	<b>(175)</b>	
<b>Cash profit for the year</b>	<b>10,715</b>	<b>12,582</b>	<b>(1,867)</b>	<b>6,681</b>	<b>8,629</b>	<b>(1,948)</b>	<b>3,072</b>	<b>3,000</b>	<b>72</b>	<b>964</b>	<b>952</b>	<b>11</b>	



**13.2 INVESTMENTS & BORROWINGS REPORT AS AT 31 DECEMBER 2024**

**IP&R Linkage:** Pillar: Leadership  
**Goal:** Our local government is sustainable and plans for the future.  
**Strategy:** Operate in a financially sustainable and responsible manner.

**Author:** Luke Nash, Executive Manager Finance  
**Authoriser:** Jaco Barnard, Chief Financial Officer

**Annexures:** A. PSC - Investment Register - 31 December 2024 [↓](#)  
 B. PSC - Loans Register - 31 December 2024 [↓](#)

**RECOMMENDATION**

That:

1. Receive and note the Statement of Investments and Borrowings as on 31 December 2024

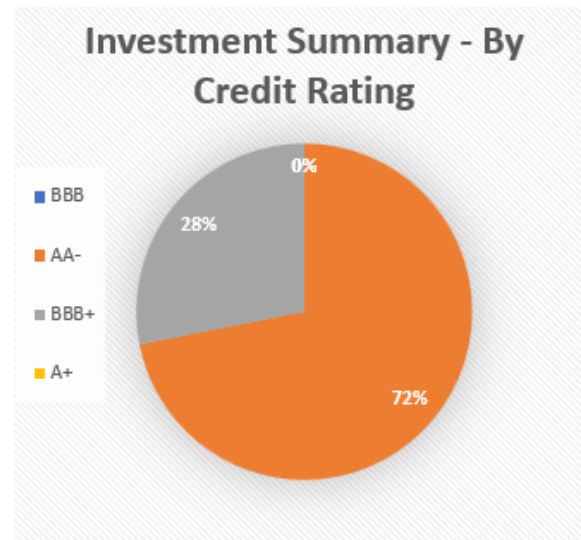
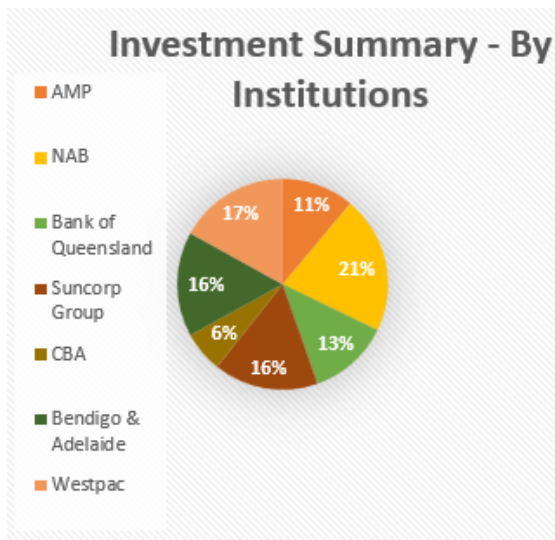
**BACKGROUND**

In accordance with clause 212 of the Local Government (General) Regulation 2021 ("the Regulations"), the Responsible Accounting Officer must provide Parkes Shire Council ("Council") with a monthly written report setting out details of Council's investments under section 625 of the Local Government Act 1993 ("the Act"). The report must also include certification that these investments have been made in accordance with the Act, the Regulations and Council's Investment Policy.

**ISSUES AND COMMENTARY**

The balance of Council's investments as of 31 December 2024 stands at \$40,411,673 and the principal outstanding on council's borrowings at \$20,403,931. Council's investments decreased by \$5.098 million during December following a significant outflow in capital expenditure.

On 31 December 2024, Council's investment portfolio was yielding 5.08 per cent per annum. Council's investments cover externally restricted cash reserves and internal restricted cash reserves. The following charts depict a summary of the investments held by Council based on the individual institutional exposure and credit rating of the institutions with which they are held.



## **LEGISLATIVE AND POLICY CONTEXT**

Council's investments are held in accordance with Council's Investment Policy which accords with the requirements of the:

- Local Government Act 1993 ("the Act") - Section 625
- Local Government Act 1993 - Order (of Minister) dated 16 November 2020
- The Trustee Amendment (Discretionary Investments) Act 1997 - Sections 14A(2), 14C(1) and (2); and
- Local Government (General) Regulation 2021 ("the Regulation") - Clauses 212 and 215.

## **FINANCIAL IMPLICATIONS**

All returns on investments are included in Council's Operating Budget. Any amendment to budgeted interest income is affected through the Quarterly Budget Review process. Both the average level of funds invested, and the rate of return determine returns. In accordance with the Australian equivalent of International Accounting Standards, securities that are classified as held for trading are required to be valued at market value at each balance date. Investments in the form of cash or cash equivalents and held to maturity investments are valued at cost. Floating Rate Notes acquired on the secondary market are valued at cost. Where the purchase consideration is different to face value, the resulting premium or discount are amortised on a straight-line basis over the life of the Note.

## **RISK IMPLICATIONS**

Council's investments are managed in accordance with Council's Investment Policy. As at the end of December, all counterparties were within the Policy limits. Overall, the portfolio is diversified amongst the investment grade spectrum with no exposure to unrated ADI's.

## **COMMUNITY CONSULTATION**

There are no community consultation requirements for Council associated with this report.

## **CONCLUSION**

The Chief Financial Officer has certified that the investments listed in the Investment Summary have been made in accordance with section 625 of the Act, clause 212 of the Regulation and Council's Investment Policy. Council's investments continue to focus on capital protection, as well as compliance with the Investment Policy, whilst actively seeking the best return allowable within these parameters. It is recommended that Council receive and note the Statement of Investments and Borrowings as on 31 December 2024.





**14      REPORTS OF THE DIRECTOR CUSTOMER, CORPORATE SERVICES AND  
         ECONOMY**

Nil

**15 REPORTS OF THE DIRECTOR INFRASTRUCTURE AND SUSTAINABILITY****15.1 PROPOSED ALCOHOL-FREE ZONE AT LAKE ENDEAVOUR****IP&R Linkage:** Pillar: Community**Goal:** Our community is safe, active and healthy.**Strategy:** Provide sport, recreation and play space facilities that encourage participation and support healthy lifestyles.**Author:** Hannah Farrant-Jayet, Environment and Sustainability Project Officer**Authoriser:** Michael Chambers, Environmental and Sustainability Coordinator**Annexures:** Nil

---

**RECOMMENDATION**

That:

1. Council adopts a proposal to establish an alcohol prohibited area at Lake Endeavour.
- 

**BACKGROUND**

In late 2023, Parkes Shire Council completed the Open Spaces Places to Swim project, transforming Lake Endeavour into a freshwater recreational space. As part of efforts to ensure the safety of visitors, Council commissioned Royal Lifesaving NSW to conduct an aquatic safety assessment. This assessment identified alcohol and drug consumption among the greatest inherent risks to human life and safety at this site. The consumption of alcohol impairs judgement, reaction times, and coordination, thereby increasing the likelihood of drowning and dangerous behaviour. To mitigate this risk, Council can prohibit alcohol consumption at Lake Endeavour under Section 632A(4) of the Local Government Act 1993.

**ISSUES AND COMMENTARY**

Establishing Lake Endeavour as an Alcohol Prohibited Area (APA) is essential to mitigating risks associated with alcohol consumption at the site. Data from Royal Lifesaving NSW highlights:

- From 2005 to 2015, 26% of boating-related drowning cases involved alcohol.
- 23% of annual drowning deaths recorded a blood alcohol level of >0.05%.
- 40% of drownings in inland waterways involved alcohol.
- Alcohol-related drownings are more frequent during public holidays and evenings.

Establishing an APA will directly address these risk factors, creating a safer environment for recreational activities.

**LEGISLATIVE AND POLICY CONTEXT**

The Local Government Act 1993 allows councils to establish alcohol-free zones (AFZs) and alcohol-prohibited areas (APAs) to prohibit alcohol consumption in public places. AFZs apply to road-related areas such as public roads, footpaths, and carparks, while APAs apply to non-road-related spaces such as parks. Lake Endeavour can be declared an APA, as Section 632A(4) permits councils to declare non-road-related public spaces as alcohol-prohibited, contingent on the approval of the Local Area Commander of Police.

Key considerations include:

- APAs can apply at all times or during specified periods.
- Signage must be erected to inform the public of restrictions, and a notice must appear in the local press. An APA operates only so long as signs are erected at the area's outer limits and at suitable intervals within the area.
- Enforcement powers enable police and council officers to confiscate and dispose of alcohol consumed within an APA. An enforcement officer is a council employee authorised in writing by the Commissioner of Police to be an enforcement officer for the purpose of section 632A of the Local Government Act.

This legislative framework ensures consistent enforcement and aligns with public health objectives.

## FINANCIAL IMPLICATIONS

There are no financial implications for Council associated with this report. Monetary penalties do not apply in relation to the consumption of alcohol in an APA. Instead, confiscation and 'tip out' powers apply.

## RISK IMPLICATIONS

### Public Safety Risks

- **Increased Drowning Incidents:** Alcohol impairs judgement and coordination, increasing the likelihood of accidents and fatalities, particularly in and around water.
- **Anti-Social Behaviour:** Alcohol consumption can lead to disruptive behaviour, fights, and vandalism, creating an unsafe and unwelcoming environment for families and visitors.
- **Injuries on Land:** Slips, trips, and falls caused by impaired individuals can occur, increasing the likelihood of first aid or emergency interventions.

### Reputational Risks

- **Negative Public Perception:** Permitting alcohol consumption could tarnish Council's reputation if incidents occur, potentially eroding trust in Council's ability to manage community spaces safely.
- **Media Attention:** Tragic or violent incidents linked to alcohol consumption may draw negative media coverage, impacting community and visitor confidence in the safety of Council-managed sites.

### Legal and Liability Risks

- **Potential Liability:** If an accident or injury is linked to alcohol consumption, Council may face legal claims alleging inadequate risk management or duty of care.
- **Non-Compliance with Safety Recommendations:** Ignoring Royal Lifesaving NSW's recommendations could expose Council to criticism or liability for failing to take appropriate action.

### Environmental Risks

- **Littering and Pollution:** Alcohol consumption often leads to discarded bottles, cans, and other waste, negatively impacting the natural environment and increasing cleanup costs.
- **Wildlife Harm:** Improper disposal of alcohol containers and related waste can harm local wildlife.

### Operational Risks

- **Increased Resource Allocation:** Managing alcohol-related issues requires additional policing and staff resources, diverting them from other community priorities.

- **Difficulty in Enforcement:** Without a clear alcohol prohibition policy, enforcement becomes challenging, leading to inconsistent application of rules.

Addressing these risks by declaring Lake Endeavour an Alcohol Prohibited Area is critical to fostering a safe, welcoming, and sustainable recreational environment.

### **COMMUNITY CONSULTATION**

In accordance with Section 632A (8) of the Local Government Act, the establishment of an APA requires approval from the Local Area Commander of Police. This process involves consultation with the Community Safety Precinct Committee or similar bodies to ensure transparency and alignment with community preferences.

**15.2 USE OF PARKES TOWN IMPROVEMENT RESERVE FOR COUNTRY SOUNDS 2025****IP&R Linkage:** Pillar: Community**Goal:** Our community is creative, proud and has a strong sense of belonging.**Strategy:** Deliver and support events, festivals and celebrations that promote engaged citizenship and foster community pride.**Author:** Megan Morrison, Events Officer**Authoriser:** Anthony McGrath, Director Customer, Corporate Services and Economy**Annexures:** Nil

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**RECOMMENDATION**

That Council:

1. Approve the upper-bound transfer of \$50,000.00 from the Parkes Town Improvement reserve to support the Country Sounds event.
2. That the scope & associated cost to run the event be critically reviewed given the current budget constraints.

---

**BACKGROUND**

The Saturday Sounds series began in the 2022-23 financial year as two free community events funded through the NSW Government's Reconnecting Regional NSW grant program, aimed at supporting COVID-19 recovery. Due to overwhelming success and strong community engagement, Parkes Shire Council ("Council") allocated funding in the 2023-24 budget to continue the event, with two events taking place during the financial year.

The events have grown in popularity, offering a vibrant mix of live music, a dedicated kids' area with face painting, jumping castles, and food vendors, culminating a fireworks display to conclude the night.

A recent survey of Major Events and Festivals in the Parkes Shire highlighted that 90% of the community were aware of the Saturday Sounds events, with 53% indicating these events fostered a stronger connection to their community. The Sounds series ranked third in fostering community connection, following the Parkes Elvis Festival and the Trundle ABBA Festival, with only a 1% difference in scores between the latter two. This demonstrates the significant community value and engagement generated by the Saturday Sounds series, which has established itself as a popular community event in just three years.

**ISSUES AND COMMENTARY**

Planning for the Country Sounds event scheduled for February 2025 commenced in July 2024, with 80% of the event components already confirmed under the assumption that a 'Sounds Event' would be held. Council staff have identified that while this project was referenced in the General Manager's introduction, it was inadvertently omitted from the 2024-2025 Operational Plan, and no budget was allocated. Consequently, as no funding was provided for the event in the budget, an alternate funding source needs to be identified to enable the event to proceed.

## LEGISLATIVE AND POLICY CONTEXT

Section 405 of the Local Government Act 1993 ("the Act") states that Council must have an Operational Plan, which includes a detailed annual budget, which details the activities to be engaged as part of the Delivery Program for that year.

Council must vote to allocate funds from its reserves for projects, either through the Operational Plan or through a Council meeting resolution, in accord with the Financial Reserves Policy.

## FINANCIAL IMPLICATIONS

The financial implications of proceeding or cancelling the event are significant:

- Proceeding with the event: Requires an expenditure of \$50,000.00, fully covered by the Parkes TI Reserve, with sponsorship proposals totalling \$8,000.00 distributed to local businesses, pending confirmation.
- Cancelling the event: Would result in financial obligations of approximately \$20,000.00 due to pre-existing commitments, without the community or economic benefits associated with event delivery.

Allocating funds to deliver the Country Sounds event represents a more effective use of resources, offering tangible cultural, social, and economic returns.

There are currently \$123,359.35 uncommitted funds available in the Parkes Town Improvement reserve.

## RISK IMPLICATIONS

Cancelling the event after its public announcement in November poses several risks:

- Financial Loss: Pre-event commitments will cost an estimated \$20,000.00 regardless of whether the event proceeds.
- Reputational Damage: Cancelling a publicly announced event undermines Council's credibility and may weaken community trust.
- Stakeholder Relationships: Cancelling could potentially strain relationships with various stakeholders, potentially impacted future collaborations.

## COMMUNITY CONSULTATION

A survey of Major Events and Festivals in the Parkes Shire highlighted that 90% of the community were aware of the Saturday Sounds events, with 53% indicating these events fostered a stronger connection to their community.

## CONCLUSION

The 2025 Country Sounds event aligns with Council's Strategic goals and Financial Assistance Policy criteria. It delivers significant community benefits, including social cohesion, cultural enrichment and economic stimulation. Given the availability of funds in the Parkes TI Reserve and the risks associated with cancellations, it is recommended that Council approve the allocation of up to \$50,000.00 to support the event.

**15.3 MAJOR PROJECTS AND CURRENT WORKS - INFRASTRUCTURE AND SUSTAINABILITY**

**IP&R Linkage:** Pillar: Leadership

**Goal:** Our local government is open, accountable, and representative.

**Strategy:** Effectively collaborate, engage, and communicate with our community to inform decision making and promote services, projects and initiatives.

**Author:** Sue McGrath, Business Support Coordinator

**Authoriser:** Andrew Francis, Director Infrastructure and Sustainability

**Annexures:** A. **Infrastructure Sustainability - Major Projects Current Works December** [↓](#)

---

**RECOMMENDATION**

That Council:

1. Receive and note the Infrastructure and Sustainability Major Projects and Current Works Report for December 2024, appended at *Annexure A*.

---

**BACKGROUND**

A monthly status report of Major Projects and Current Works within Parkes Shire Council's Infrastructure and Strategic Futures directorate is tabled to keep Council abreast of projects being undertaken across the Parkes Shire.

**ISSUES AND COMMENTARY**

This report presents an update on the current major projects within the Parkes Shire being managed or undertaken by Council's Infrastructure and Strategic Futures Department. The report outlines work that has been carried out over the past month and is provided for the information of Councillors.

The Major Projects and Current Works Report is appended at *Annexure A*.

**LEGISLATIVE AND POLICY CONTEXT**

There are no legislative or policy considerations for Council associated with this report.

**FINANCIAL IMPLICATIONS**

Projects have been allocated funding either from grants or Council funds as provided in the 2024/25 Operational Budget.

**RISK IMPLICATIONS**

There are no risk implications for Council associated with this report.

**COMMUNITY CONSULTATION**

There are no community consultation requirements for Council associated with this report.

**CONCLUSION**

The Major Projects and Current Works Report, appended at *Annexure A*, provides Council with a briefing on major projects and works underway within the organisation's Infrastructure and Strategic Futures directorate. It is recommended that Council formally resolve to receive and note the report.





















**16 REPORTS OF THE DIRECTOR OPERATIONS****16.1 THE CARRINGTON MANAGEMENT AND DEVELOPMENT PLAN****IP&R Linkage:** **Pillar:** Community**Goal:** Our community is liveable, growing and connected.**Strategy:** Provide vibrant and welcoming town centres, streetscapes, public spaces and meeting places.**Author:** **Sharon Ross, Manager Facilities****Authoriser:** **Jaymes Rath, Executive Manager Technical Services****Annexures:** **A. The Carrington Management and Development Plan** [↓](#)**RECOMMENDATION**

That:

1. Council endorse the Management and Development Plan for The Carrington at Peak Hill.

**BACKGROUND**

On 21 May 2024, a report was submitted to Council to place the strategy for the Management and Development Plan for The Carrington on Public Exhibition.

The Carrington is a landmark commercial building in the Main Street of Peak Hill. Following a fire that gutted the Hotel in 1997, Council and the local community have embarked on a restoration program that has rehabilitated most of the building to enable the space to be operational for meetings, events and community gatherings. The intent is to establish a strategic framework for The Carrington that:

- a) Establishes a clear Vision and Key Principles
- b) Outlines the strategic priorities
- c) Details the current and future development of the site.

**ISSUES AND COMMENTARY**

The draft document has been developed through an issues paper with extensive targeted consultation with stakeholders.

The flowing key strategic direction within the process recognises:

- a) The community and stakeholder support for the completed restoration works.
- b) Councils' significant contribution to the development, management, and operation of The Carrington.
- c) The significant historic nature of the building and its long-term importance as a critical public space.
- d) The approach to date to establish partnerships between Council, the community and external funding and operational bodies.
- e) The opportunity to leverage the works completed to date to continue to develop and maximise the utilisation of The Carrington.

The key strategic actions are.

- Priority 1: A Sense of Community
- Priority 2: Being a Sustainable Organisation
- Priority 3: Building Sustainable Partnerships
- Priority 4: Facility Development and Management

## **LEGISLATIVE AND POLICY CONTEXT**

There are no legislative or policy considerations for Council associated with this report.

## **FINANCIAL IMPLICATIONS**

The strategy includes a Capital Works Staging Plan includes a proposed future works listing, as detailed on Page 23 of the attachment associated with this report. Implementing these works will require a carefully considered and staged approach, with a strong focus on securing grant funding to support project progression. Strategic alignment with funding opportunities will be essential to achieve the objectives of the strategy and deliver the planned improvements in a financially sustainable manner.

## **RISK IMPLICATIONS**

The adoption of this strategy positions Council well to secure grant funding, as it demonstrates strategic planning and foresight - key factors that score highly in competitive grant applications.

## **COMMUNITY CONSULTATION**

The Public Exhibition of the Plan was undertaken in June/July 2024 by Council's Planning Directorate.













































































**16.2 MAJOR PROJECTS AND CURRENT WORKS - OPERATIONS**

**IP&R Linkage:** **Pillar:** Leadership

**Goal:** Our local government is open, accountable, and representative.

**Strategy:** Effectively collaborate, engage, and communicate with our community to inform decision making and promote services, projects and initiatives.

**Author:** **Sue McGrath, Business Support Coordinator**

**Authoriser:** **Jaymes Rath, Executive Manager Technical Services**

**Annexures:** **A. Operations - Major Projects & Current Works - December** [↓](#)

---

**RECOMMENDATION**

That Council:

1. Receive and note the Operations Major Projects and Current Works Report for December 2024, appended at *Annexure A*.

---

**BACKGROUND**

A monthly status report of Major Projects and Current Works within Parkes Shire Council's Operations Department is tabled to keep Council abreast of projects being undertaken across the Parkes Shire.

**ISSUES AND COMMENTARY**

This report presents an update on the current major projects within the Parkes Shire being managed or undertaken by Council's Operations Department. The report outlines work that has been carried out over the past month and is provided for the information of Councillors.

The Major Projects and Current Works Report is appended at *Annexure A*.

**LEGISLATIVE AND POLICY CONTEXT**

There are no legislative or policy considerations for Council associated with this report.

**FINANCIAL IMPLICATIONS**

Projects have been allocated funding either from grants or Council funds as provided in the 2024/25 Operational Budget.

**RISK IMPLICATIONS**

There are no risk implications for Council associated with this report.

**COMMUNITY CONSULTATION**

There are no community consultation requirements for Council associated with this report.

**CONCLUSION**

The Major Projects and Current Works Report, appended at *Annexure A*, provides Council with a briefing on major projects and works underway within the organisation's Operations Department. It is recommended that Council formally resolve to receive and note the report.









































**17 REPORTS OF THE DIRECTOR PLANNING AND COMMUNITY SERVICES****17.1 DECEMBER 2024 BUILDING STATISTICS UPDATE****IP&R Linkage:** **Pillar:** Environment**Goal:** Our built environment is functional, sustainable and meets the needs of our growing community.**Strategy:** Manage our built environment in line with the Local Environmental Plan (LEP) and relevant legislation.**Author:** **Nerida Brown, Development Certificates Coordinator****Authoriser:** **Brendan Hayes, Director Planning and Community Services****Annexures:** **Nil**

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**RECOMMENDATION**

That:

1. Receive and note the December 2024 Building Statistics Report.
- 

**BACKGROUND**

The Building Statistics Report is furnished to Council on a monthly basis and provides a snapshot of development activity in the Shire during that period.

**ISSUES AND COMMENTARY**

During the month of December 2024 there were eight (8) Development Applications received totalling \$4,442,918.00 and ten (10) consents were issued. There were no Complying Development Certificates received, and no consents were issued.

The figures shown *Table 1* below are for Development Applications received during December 2024 with respect to the specified building types and a comparison to the December 2023 figures.

<b>Table 1: Development Applications</b>				
Development Category	December 2024		December 2023	
	No.	Estimated Value	No.	Estimated Value
Commercial	1	\$9,130.00		
Community Facilities			1	\$20,000.00
Industrial				
Infrastructure	1	\$3,592,234.00		
Tourist Development				
Single Dwelling-house	1	\$565,029.00	3	\$999,411.00
Residential Alterations and Additions inc. ancillary / outbuildings			3	\$772,107.98
Residential Other				
Multi-Residential				
Seniors Living				
Subdivision only	4	\$80,610.00	1	\$0.00
Secondary Dwelling	1	\$195,915.00		
Other inc. demolition, earthworks, advertising structure				
Mixed Development				
<b>Totals</b>	<b>8</b>	<b>\$4,442,918.00</b>	<b>8</b>	<b>\$1,791,518.98</b>
<b>FYTD Totals</b>	<b>53</b>	<b>\$12,525,485.30</b>	<b>64</b>	<b>\$21,591,594.50</b>

Table 2, below, lists the Development Consents that were issued in the month of December 2024.

<b>Table 2: Development Consents</b>		
<b>Application No.</b>	<b>Address</b>	<b>Description</b>
DA2024/0041	11 Boyd Circuit, Parkes	Alterations & Additions - Installation of Diesel Fuel Storage Tanks and Retaining Walls
DA2024/0086	315 Clarinda Street, Parkes	Change of Use - (Food, Drink and Retail) and Signage <b>REFUSED</b>
DA2024/0087	2-4 Bushman Street, Parkes	Temporary Caravan Park (Parkes Elvis Festival) - Holy Family School
DA2024/0088	110 Dalton Street, Parkes	Home Occupation (Food Business)
DA2024/0091	Woolworths Pty Ltd, 307-313 Clarinda Street, Parkes	Alterations or Additions to Commercial Premises - External Pick-up Zone, Awning and Signage
DA2024/0092	1 Victoria Street, Parkes	Temporary Camping Ground (Parkes Elvis Festival)
DA2024/0093	76 Goldrush Road, Parkes	Dwelling - House and Shed
DA2024/0097	Rosewood, Back Yamma Road, Parkes	Subdivision (1 Lot into 2)
DA2024/0098	23 Dugga Street, Peak Hill	Demolition of Existing Shed and Erection of a New Structure - Shed
DA2024/0101	Benambra, Yarrabandai Road, Yarrabandai	Subdivision (1 Lot in 2 Lots)

The figures shown in *Table 3*, below, are for Complying Development Certificates received during December 2024 with respect to the specified building types and a comparison to the December 2023 figures.

<b>Table 3: Complying Development Certificates</b>				
Development Category	December 2024		December 2023	
	No.	Estimated Value	No.	Estimated Value
Commercial	-	-	-	-
Community Facilities	-	-	-	-
Industrial	-	-	-	-
Infrastructure	-	-	-	-
Tourist Development	-	-	-	-
Single Dwelling-house	-	-	-	-
Residential Alterations and Additions inc. ancillary / outbuildings	-	-	1	\$93,000.00
Residential Other	-	-	-	-
Multi-Residential	-	-	-	-
Seniors Living	-	-	-	-
Subdivision only	-	-	-	-
Secondary Dwelling	-	-	-	-
Other inc. demolition, earthworks, advertising structure	-	-	-	-
<b>Totals</b>	<b>0</b>	<b>\$0.00</b>	<b>1</b>	<b>\$93,000</b>
<b>FYTD Totals</b>	<b>2</b>	<b>\$97,031.09</b>	<b>21</b>	<b>\$8,199,635.00</b>

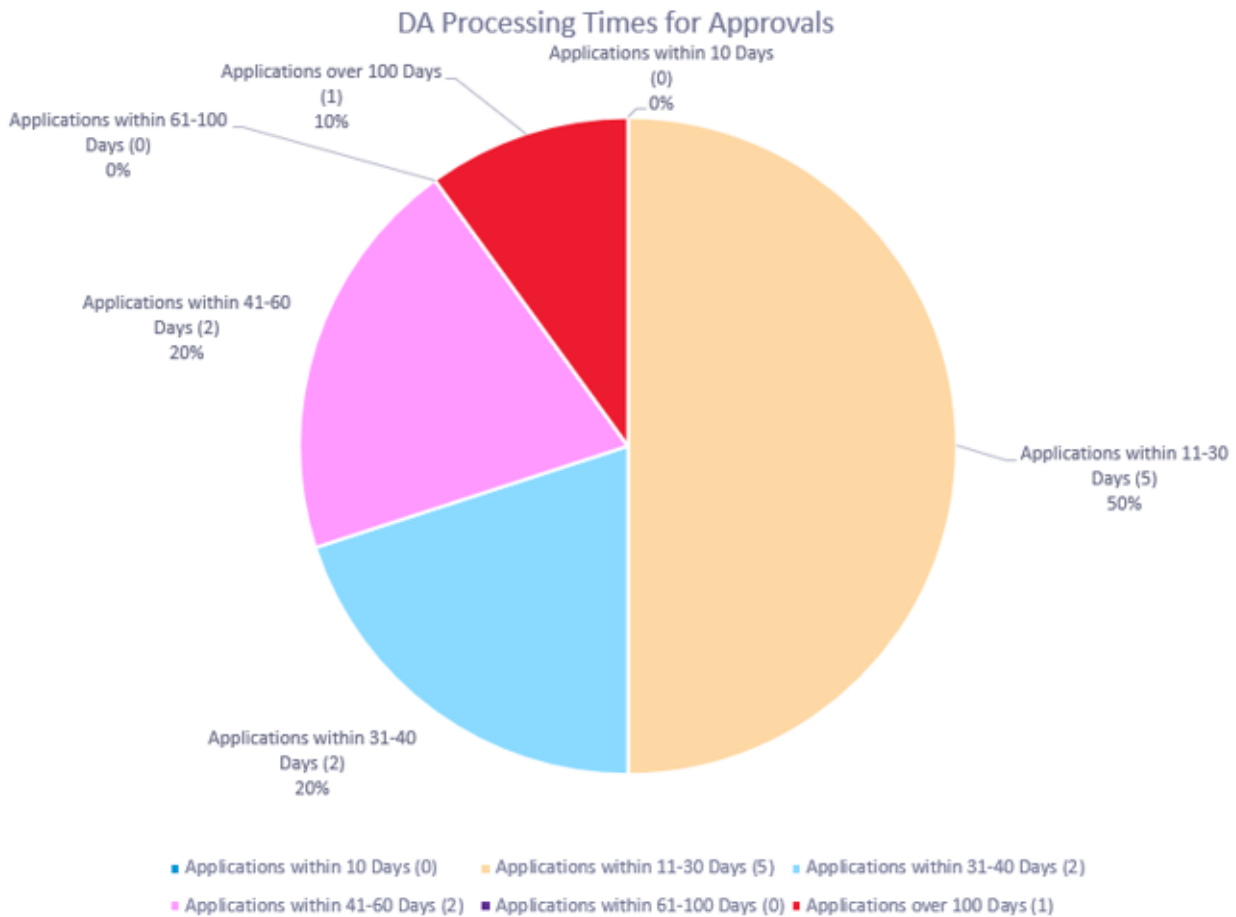
Table 4, below, provides a list of Complying Development Certificates which were issued in the month of December 2024.

<b>Table 4: Complying Development Certificates</b>			
Application No.	Address	Description	Certifying Authority
-	-	-	-

### DA Processing Times for Approvals

The information shown in the pie chart below is Development Application approvals issued for the period 1 December 2024 to 31 December 2024. It should be noted that a total ten (10) Development Applications have been approved with an average of 46.86 days.

The average timeframe in which the internal referrals to the Technical Services and/or Infrastructure Departments were completed was 34.91 days.



**Activation Precinct Certificate Determinations**

There were no new Activation Precinct Certificate determinations.

**LEGISLATIVE AND POLICY CONTEXT**

There are no legislative or policy considerations for Council associated with this report.

**FINANCIAL IMPLICATIONS**

There are no financial implications for Council associated with this report.

**RISK IMPLICATIONS**

There are no risk implications for Council associated with this report.

**COMMUNITY CONSULTATION**

Where a Development Application or Modification Development Application is required to be publicly exhibited, the application was made available for inspection at the Parkes Shire Council Administration Centre commencing from the date on which the public notice was placed in the local newspaper. The application was also included on the Parkes Shire Council website.

For Development Applications requiring neighbour notification, written notification of the proposed development was provided to the owner(s) of land immediately adjoining or adjacent to the subject land (as shown on Council's Property and Rating System at the time of notification) including land that is separated from the subject land by watercourse, road, pathway, driveway, railway or similar thoroughfare.

Where more than one person is listed as the owner, written notification to one of the owners, is taken to be a notice to all of the registered owners.

**CONCLUSION**

During the month of December 2024 there were eight (8) Development Applications received totalling \$4,442,918.00 and ten (10) consents were issued. There were no Complying Development Certificates received, and no consents were issued.

# Development Activity Report

December 2024

Development Applications and Complying Development Certificates lodged and approved in the Parkes Shire.



## LODGED

8

Development Applications

0

Complying Development Certificates



## DETERMINED

10

Development Applications

0

Complying Development Certificates

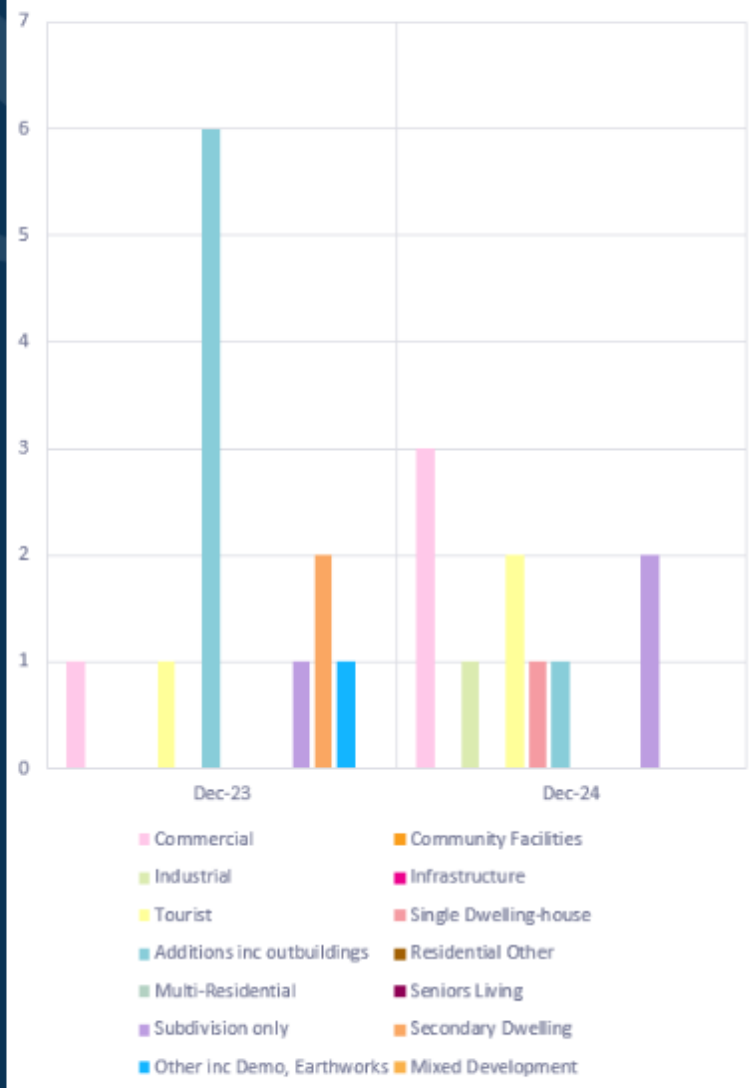
0

Private Certifier Complying Development Certificates



**AVERAGE DEVELOPMENT APPLICATION PROCESSING TIME THIS MONTH**  
**46.86 DAYS**

Approved Development Applications



**VALUE OF APPLICATIONS RECEIVED**  
**\$4,442,918.00**

## 18 NOTICES OF MOTION/QUESTIONS WITH NOTICE

### 18.1 CONVERSION OF OLD ELVIS FESTIVAL WALL OF FAME TO A MEMORIAL WALL

**Councillor:** Cr Ken McGrath

**Annexures:** Nil

#### MOTION

That Council:

1. Agree in principle to the repurposing of the former Elvis Festival Rock and Roll Wall of Fame (WoF) as a Memorial Wall.
2. Develop a set of draft guidelines to support the use of the WoF as a memorial.

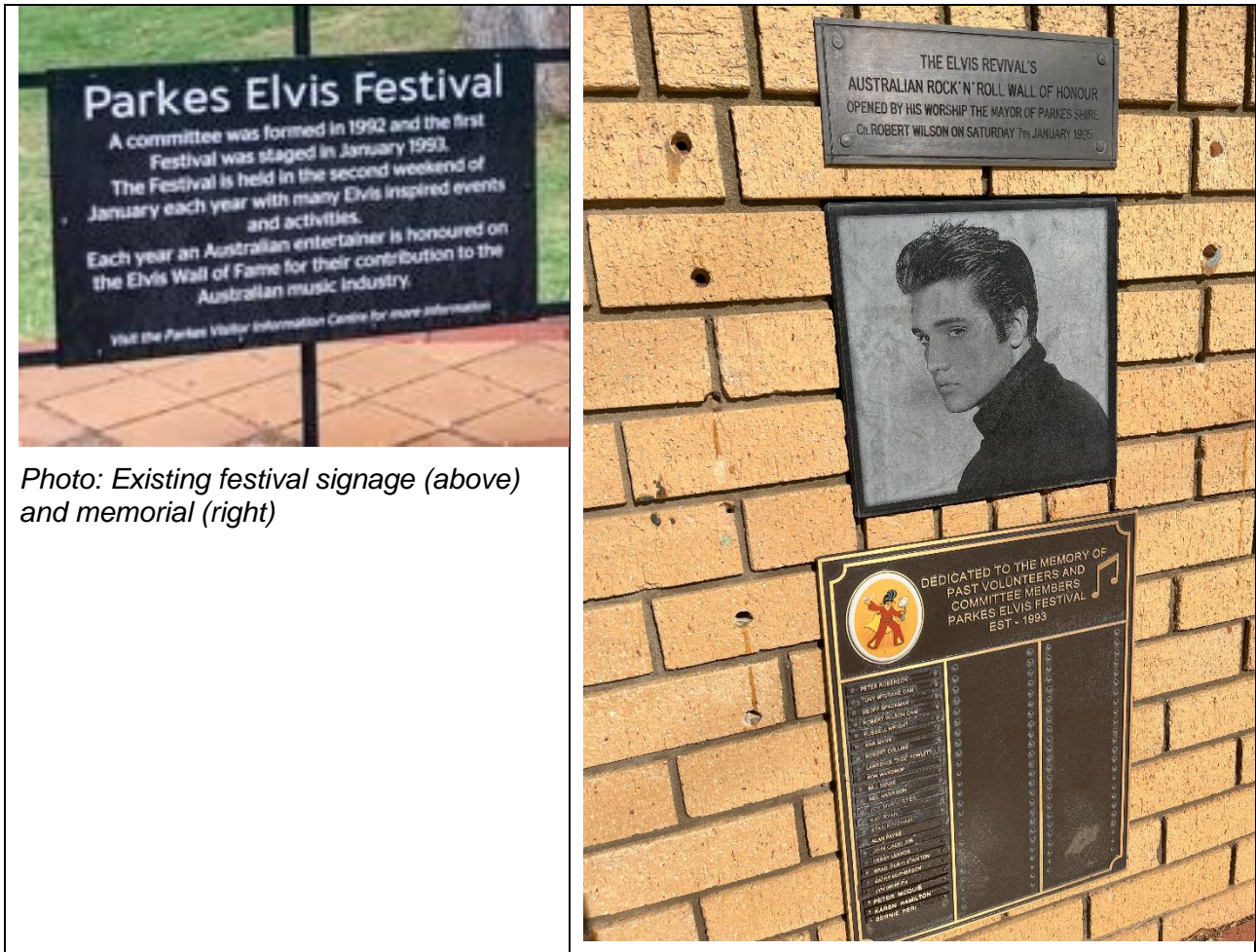
#### BACKGROUND

The old Elvis Festival Australian Rock and Roll Wall of Fame and Memorial to past members is located at Kelly Reserve as shown in the photo below.



*Photo: Elvis Festival Rock and Roll Wall of Fame showing its existing condition following the relocation of the plaques to the Gates of Gracelands.*

Now that the new Gates of Gracelands has been opened and the existing wall of fame plaques have been relocated to the gates, the old wall no longer has any real purpose, although the memorial to past committee members and volunteers is still located in the centre between the plaque walls.



*Photo: Existing festival signage (above) and memorial (right)*

The proposal is to replace the Parkes Elvis Festival signage with an appropriate sign and to put in place a set of procedures for the use of the other parts of the wall for plaques commemorating other festival fans who have also passed on.

## OFFICER'S COMMENT

**Author:** Kent Boyd PSM, General Manager

### Commentary:

Council has an existing policy regarding the use of public spaces for memorials. A copy of the policy is available on Council's website: <https://www.parkes.nsw.gov.au/files/assets/public/council/policies-and-codes/public-memorials-policy/public-memorials-policy-adopted-21-february-2023.pdf>

The policy applies to all applications and requests for commemorative naming and placement of memorials in Council-owned land.

The request by Councillor McGrath is to convert or reuse the existing wall as a memorial to those Elvis fans who participated in the Elvis Festival over several years. This would complement the existing memorial to those past committee members and volunteers who have died.

A set of guidelines will need to be developed and some signage would need to be installed to replace the existing sign. It is anticipated that any future costs for the installation of a memorial plaque on the wall would be met by the applicant.

**18.2 PARKES SWIM CLUB****Councillor:** Cr Joy Paddison**Annexures:** Nil

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**MOTION**

That Council:

1. Rescind motion OCM 329/23 and approve the return of the 6:00 pm start for Friday night Parkes Swim Club Meets.

---

**BACKGROUND**

I'm bringing forward this Motion to request the return of the 6:00 pm start time for Friday night Parkes Swim Club meets. This request is in response to concerns raised by Leanne Arndell, a long-standing parent and Committee member of the swim club, in her correspondence to Council. Her letter, along with feedback from other parents, highlights the impact of the current time slot on our young swimmers.

The swim club is not just about competition; it's about providing opportunities for children to develop confidence, discipline, and valuable life skills. Some of these young swimmers are as young as five years old, and the late start time of 7:00 pm means a finish time often stretching until after 8:30 pm and leaves them exhausted, affecting their energy, behaviour and experience.

We also need to look at the financial implications. Our swim club currently has approximately 109 members, (some of whom take the time to travel from our Shire villages including Trundle and Peak Hill to participate). This group of dedicated swimmers not only contribute to our community but also play a vital role in our local economy – injecting up to \$40,000.00 annually through the purchase of family season tickets. The new start time of 7:00 pm has led to a decline in participation and membership.

The swim club has also been active in training volunteers in areas such as refereeing, timekeeping, marshalling and check start, which enables the swim club nights to be classified as a qualified venue for Swimming NSW events. We even have Parkes Shire local children who have been assessed with disabilities competing as multi-class swimmers, including Matty Price – who recently represented Parkes Shire as a member of the NSW Team at The Australian Schools Swimming Championships – fantastic! By supporting this motion, we are reinforcing the importance of these programs and ensuring their continued success.

In addition, the later swim times present safety concerns. As the evenings grow later, the pool area becomes poorly lit – making it increasingly difficult for parents and coaches to monitor the swimmers. The current schedule also results in missed opportunities for social interaction.

As a parent of former swim club members, I empathise with the frustrations of families who struggle with late swim meet times. When events run too late, the experience moves from being positive to something that disrupts family life – leaving parents feeling like it's a chore and children too tired to fully enjoy the event. We should not be placing these young swimmers in a situation where their safety, development, and enjoyment are compromised.

The social aspect of the swim club, including family BBQs and the chance to gather and support our kids, is a big part of the program. By returning to the successful start time, we ensure that families can continue to come together, share in the success of our young athletes, and enjoy a sense of community that benefits everyone involved.

Looking at other Councils – such as those in Dubbo, Forbes, and Bathurst – who have successfully implemented earlier start times, we see that this change benefits the swimmers and families involved. It's time that Parkes follows suit and returns the 6:00 pm start time that's previously proven successful in the club, back to where it belongs.

I ask my fellow Councillors to support this Motion and take a step toward a more supportive future for our young swimmers and the Parkes Shire community.

## OFFICER'S COMMENT

**Author:** Kent Boyd PSM, General Manager

### Commentary:

Council considered a similar request at the 21 November 2023 Council meeting and resolved not to accede to the request. See below resolution OCM 329/23.

### 15.5 PARKES AQUATIC FACILITY - SWIM CLUB REQUEST FOR ASSISTANCE

#### RESOLVED OCM 329/23

Moved: Cr William Jayet

Seconded: Cr Marg Applebee

That Council:

1. Not accede to the request for alterations to the Swim Club access for Friday night usage from 6pm and that Council liaise with Belgravia to apply a variation to the existing contract to enable late night operations to cater for the Club trials to commence from 7pm.

**CARRIED**

The *Local Government Act* (at section 372(5)) and Councils Code of Meeting Practice (at clause 17.7), see below, prevent the rescission of a lost motion within 3 months of it having been considered. As the past consideration was more than 3 months ago, Council can consider the motion as proposed.

- 17.7 If a motion to alter or rescind a resolution has been lost, or if a motion which has the same effect as a previously lost motion is lost, no similar motion may be brought forward within three (3) months of the meeting at which it was lost. This clause may not be evaded by substituting a motion differently worded, but in principle the same.

**Note: Clause 17.7 reflects section 372(5) of the Act.**

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**19 CONFIDENTIAL MATTERS**

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**RECOMMENDATION**

That Ordinary Council Meeting:

1. Moves into Closed Session to deal with the matters below, which are classified as confidential under section 10A(2) of the *Local Government Act 1993* for the reasons specified:

**19.1 DIVERSION OF NORTHPARKES MINES ROAD CONTRIBUTION FUNDING**

This matter is considered to be confidential under Section 10A(2) - d(i) of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

Further it is considered that discussions of this matter in open Council would, on balance, be contrary to the public interest as it would prejudice Council's ability to secure the optimum outcome for the community.

**19.2 2025 AUSTRALIA DAY - COMMUNITY AWARDS - AWARD ASSESSMENT COMMITTEE MINUTES - 17 DECEMBER 2024**

This matter is considered to be confidential under Section 10A(2) - a of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with personnel matters concerning particular individuals (other than councillors).

Further it is considered that discussions of this matter in open Council would, on balance, be contrary to the public interest as it would prejudice Council's ability to secure the optimum outcome for the community.

**19.3 2025 AUSTRALIA DAY - CULTURAL AWARDS - 17 DECEMBER 2024**

This matter is considered to be confidential under Section 10A(2) - a of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with personnel matters concerning particular individuals (other than councillors).

Further it is considered that discussions of this matter in open Council would, on balance, be contrary to the public interest as it would prejudice Council's ability to secure the optimum outcome for the community.

2. Exclude the media and public from the meeting on the basis that the business to be considered is classified as confidential, pursuant to 10A(1), 10(2) and 10A(3) of the *Local Government Act 1993*.
3. Withhold reports and correspondence relevant to the subject business be withheld from the media and public as provided by section 11(2) of the *Local Government Act 1993*.
4. Make public resolutions made by the Council in Closed Session after the conclusion of the Closed Session, and record such resolutions in the minutes of the Council meeting.

**BACKGROUND, ISSUES AND COMMENTARY**

In accordance with section 10A(2) of the *Local Government Act 1993*, Council may close part of its meeting to deal with business of the following kind:

- (a) Personnel matters concerning particular individuals (other than councillors).

- (b) Personal hardship of any resident or ratepayer.
- (c) Information that would, if disclosed, confer a commercial advantage on a person with whom Council is conducting (or proposes to conduct) business.
- (d) Commercial information of a confidential nature that would, if disclosed:
  - (i) Prejudice the commercial position of a person who supplied it: or
  - (ii) Confer a commercial advantage on a competitor of Council;
  - (iii) Reveal a trade secret.
- (e) Information that would, if disclosed, prejudice the maintenance of law.
- (f) Matters affecting the security of Council, Councillors, Council staff and Council property.
- (g) Advice concerning litigation, or advice that would otherwise be privileged from production in legal proceedings on the grounds of legal professional privilege.
- (h) Information concerning the nature and location of a place or an item of Aboriginal significance on community land.
- (i) Alleged contraventions of any Code of Conduct requirements applicable under section 440.

It is my opinion that the business listed in the recommendation is of a kind referred to in section 10A(2) of the *Local Government Act 1993* and, under the provisions of the Act and the *Local Government (General) Regulation 2021*, should be dealt with in a part of the meeting that is closed to members of the public and the media.

Pursuant to section 10A(4) of the Act and clauses 14.9–14.10 of Council's Code of Meeting Practice, members of the public may make representations to the meeting immediately after the motion to close part of the meeting is moved and seconded, as to whether that part of the meeting should be closed.

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**20 REPORT OF CONFIDENTIAL RESOLUTIONS**

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In accordance with clauses 14.22 and 14.23 of Council's Code of Meeting Practice, resolutions passed during a meeting, or a part of a meeting that is closed to the public must be made public by the Chairperson as soon as practicable. Such resolutions must be recorded in the publicly available minutes of the meeting.

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