

# Ordinary Council Meeting

## Business Paper

Pursuant to section 9 of the *Local Government Act 1993*, notice is hereby given that an Ordinary Council Meeting of Parkes Shire Council will be held in the Parkes Council Chamber, 2 Cecile Street, Parkes, on Tuesday 23 July 2024 at 2:00pm.



Kent Boyd PSM  
**GENERAL MANAGER**

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## Governing Body

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<b>Composition:</b>	Ten (10) Councillors
<b>Membership:</b>	Councillor K Keith OAM, Councillor WP Jayet, Councillor JP Cass, Councillor KM McGrath, Councillor LA O'Leary, Councillor GW Pratt, Councillor DR Weber and Councillor GS Wilson
<b>Quorum:</b>	6 Councillors
<b>Chairperson:</b>	Chairperson, Councillor NC Westcott
<b>Deputy Chairperson:</b>	Deputy Chairperson, Councillor MA Applebee

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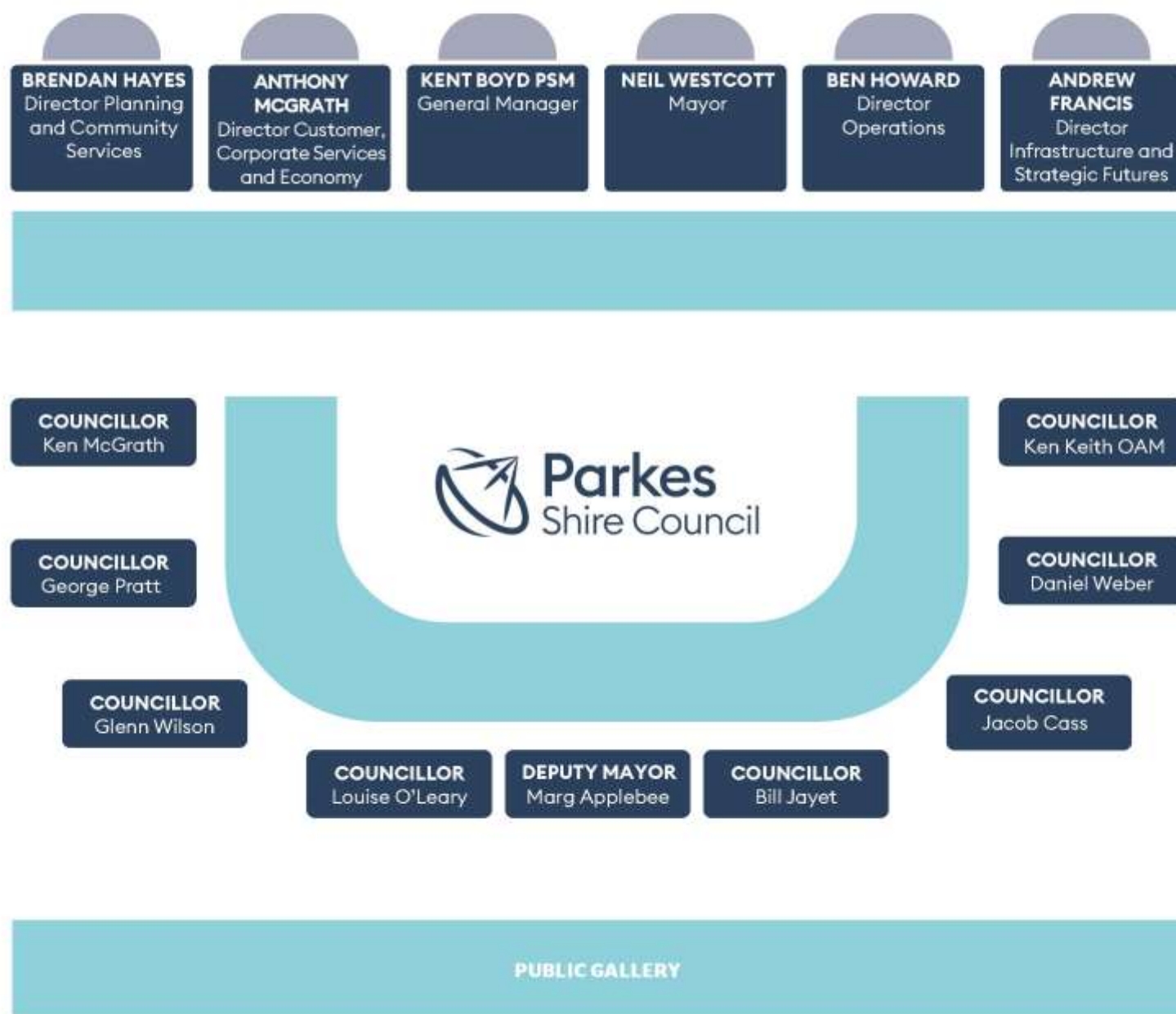
Pursuant to section 223 of the *Local Government Act 1993*, the role of Parkes Shire Council's governing body is:

- To direct and control the affairs of Parkes Shire Council in accordance with the *Local Government Act 1993*, in consultation with the General Manager.
- To provide effective civic leadership to the local community.
- To ensure as far as practicable the financial sustainability of the Council.
- To ensure as far as practicable that the Council acts in accordance with the principles set out in Chapter 3 of the *Local Government Act 1993* and other strategic plans, programs, strategies and policies of the Council.
- To determine and adopt a rating and revenue policy and Operational Plans that support the optimal allocation of the Council's resources to implement the strategic plans (including the Community Strategic Plan) of the Council and for the benefit of the local area.
- To keep under review the performance of the Council, including service delivery.
- To make decisions necessary for the proper exercise of the Council's regulatory functions.
- To determine the process for appointment of the General Manager by the Council and to monitor the General Manager's performance.
- To determine the senior staff positions within the organisation structure of the Council, following consultation with the General Manager.
- To consult regularly with community organisations and other key stakeholders and keep them informed of the Council's decisions and activities.
- To be responsible for ensuring that the Council acts honestly, efficiently and appropriately.

Matters determined by meetings of Parkes Shire Council's governing body will include all those non-delegable functions identified in section 377 of the *Local Government Act 1993*.

# Council Chambers

## Seating Plan



## Guiding Principles

In accordance with section 8A of the *Local Government Act 1993*, Councillors are reminded of the guiding principles applicable to decision-making by local councils:

Councils should recognise diverse local community needs and interests.

Councils should consider social justice principles.

Councils should consider the long-term and cumulative effects of actions on future generations.

Councils should consider the principles of ecologically sustainable development.

Council decision-making should be transparent and decision-makers are to be accountable for decisions and omissions.

## Statement of Ethical Obligations

In accordance with clause 3.22 of Council's Code of Meeting Practice, Councillors are reminded of their Oath or Affirmation of Office made under section 233A of the Act and their obligations under Council's Code of Conduct to disclose and appropriately manage conflicts of interest.

### Oath or Affirmation of Office

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The Oath or Affirmation is taken by each Councillor whereby they swear or declare to undertake the duties of the office of Councillor in the best interests of the people of the Parkes Shire and Parkes Shire Council and that they will faithfully and impartially carry out the functions, powers, authorities and discretions vested in them under the *Local Government Act 1993* or any other Act to the best of their ability and judgment.

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### Conflicts of Interest

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All Councillors must declare and manage any conflicts of interest they may have in matters being considered at Council meetings in accordance with the Council's Code of Conduct. All declarations of conflicts of interest and how the conflict of interest was managed will be recorded in the minutes of the meeting at which the declaration was made.

Councillors attending a meeting by audio-visual link must declare and manage any conflicts of interest they may have in matters being considered at the meeting in accordance with Council's Code of Conduct. Where a Councillor has declared a pecuniary or significant non-pecuniary conflict of interest in a matter being discussed at the meeting, the Councillor's audio-visual link to the meeting will be suspended or terminated for the time during which the matter is being considered or discussed by Council, or at any time during which Council is voting on the matter.

Councillors should ensure that they are familiar with Parts 4 and 5 of Council's Code of Conduct in relation to their obligations to declare and manage conflicts of interests.

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## 1 OPENING OF MEETING

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In the spirit of open, accessible and transparent government, meetings of Parkes Shire Council are video recorded and webcast, consistent with Council's Code of Meeting Practice and the *Local Government Act 1993*.

Council accepts no liability for any defamatory, discriminatory or offensive remarks or gestures made during the course of meetings. Opinions expressed or statements made by individual participants are the opinions or statements of those individuals, and do not imply any form of endorsement by Council.

Closed sessions of Council meetings are not video recorded or webcast.

Recordings and webcasts are protected by copyright and owned by Council, and published to Council's website. No part may be copied, recorded, reproduced or transmitted without the prior written consent of the General Manager. Any recording or webcast is not, and shall not, be taken to be an official record of Council or discussion depicted therein. Only the official minutes may be relied upon as an official record of the meeting.

Authorised media representatives are permitted to record meetings provided written notice has been lodged. A person may be expelled from a meeting for recording without notice. Recordings may only be used for the purpose of accuracy of reporting and are not for broadcast, or to be shared publicly. No recordings of any private third-party conversations or comments of anyone within the Chamber are permitted.

Please ensure that mobile phones and other electronic devices are turned off or are in silent mode for the duration of the meeting.

Under Council's Code of Meeting Practice, individuals acting in a disorderly manner can be asked by the Chairperson to leave the meeting.

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## 2 ACKNOWLEDGEMENT OF COUNTRY

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Parkes Shire Council acknowledges the Wiradjuri People who are the Traditional Custodians of the Land. We would also like to pay respect to the Elders past, present and emerging of the Wiradjuri Nation and extend that respect to other Aboriginal peoples from other nations who are present.

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### 3 PRAYER

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### 4 APOLOGIES AND APPLICATIONS FOR A LEAVE OF ABSENCE

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In accordance with clauses 5.3, 5.4 and 5.5 of Council's Code of Meeting Practice, apologies must be received and accepted from absent Councillors and a leave of absence from the Council Meeting may be granted.

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### 5 APPLICATIONS TO ATTEND BY AUDIO-VISUAL LINK

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In accordance with clauses 5.18 and 5.19 of Council's Code of Meeting Practice, Councillors may attend and participate in meetings by audio-visual link with the approval of the Council.

Requests by Councillors for approval to attend a meeting by audio-visual link must be made in writing to the General Manager prior to the meeting in question and provide reasons why the Councillor will be presented from attending the meeting in person.

Councillors attending a meeting by audio-visual link are reminded that they must ensure that no other person is within sight or hearing of the meeting at any time that the meeting is closed to the public under section 10A of the *Local Government Act 1993*.

**Note:** Consistent with clause 5.43 of Council's Code of Meeting Practice, attendance by Council staff at meetings of the Council by audio-visual link shall be with the approval of the General Manager.

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**6 CONFIRMATION OF MINUTES****6.1 MINUTES OF THE ORDINARY COUNCIL MEETING HELD ON 18 JUNE 2024****IP&R Linkage:** **Pillar:** Leadership**Goal:** Our local government is open, accountable and transparent.**Strategy:** Provide open and transparent decision-making and undertake the civic duties of Council with professionalism and integrity.**Annexures:** **A. Ordinary Council Meeting Minutes - 18 June 2024****RECOMMENDATION**

That Ordinary Council Meeting:

1. Receive and confirm the Minutes of the Ordinary Council Meeting held on Tuesday 18 June 2024 appended at *Annexure A*.

# Ordinary Council Meeting

## Minutes

Tuesday 18 June 2024





**Minutes of the Ordinary Council Meeting**  
**Held on Tuesday, 18 June 2024 at the**  
**Parkes Council Chamber, 2 Cecile Street, Parkes**

**Present:**

Cr Neil Westcott	Councillor (Chairperson)
Cr Marg Applebee	Councillor (Deputy Chairperson)
Cr Ken Keith OAM	Councillor
Cr William Jayet	Councillor
Cr Jacob Cass	Councillor
Cr Louise O'Leary	Councillor
Cr George Pratt	Councillor
Cr Daniel Weber	Councillor
Cr Glenn Wilson	Councillor

**Council Officers in Attendance:**

Mr Kent Boyd PSM	General Manager
Mr Andrew Francis	Director Infrastructure and Strategic Futures
Mr Logan Hignett	Acting Director Operations
Mr Brendan Hayes	Director Planning and Community Services
Mr Anthony McGrath	Director Customer, Corporate Services and Economy
Mr Luke Nash	Executive Manager Finance
Mrs Carrie Olsen	Executive Manager Economy and Engagement
Mrs Nikki Bevan	Acting Manager Governance, Risk and Corporate Performance
Mrs Toni Lennane	Executive and Councillor Support Officer (Minute Secretary)

**NOTES**

The meeting commenced at 2:03 pm and concluded at 4:23 pm.

## Order Of Business

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## 1 OPENING OF MEETING

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The Mayor declared the Ordinary Council Meeting of Tuesday 18 June 2024 open and welcomed Councillors, Council Officers and members of the public attending and listening to the meeting.

The Mayor advised attendees that the meeting was being recorded and streamed live on the internet, to enhance the accessibility of Council meetings to the broader Parkes Shire community, and that the recording will be archived and made available on Council's website.

The Mayor asked that attendees ensure that mobile phones and other electronic devices were turned off or in silent mode for the duration of the meeting.

The Mayor further advised that all care would be taken to maintain privacy, however, as a visitor in the public gallery, members of the public should be aware that their presence may be recorded.

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## 2 ACKNOWLEDGEMENT OF COUNTRY

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The Mayor read the following Acknowledgement of Country:

*Parkes Shire Council acknowledges the Traditional Custodians of the Wiradjuri Country and recognises and respects their cultural heritage, beliefs and continuing connection with the lands and rivers of the Parkes Shire.*

*Council pays its respects to Elders past, present and emerging and extends this respect to all First Nations peoples in the Parkes Shire.*

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## 3 PRAYER

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The General Manager read the Prayer:

O God,  
Inspire Council to make wise decisions,  
Grant Integrity to face the truth,  
Courage to make difficult choices,  
And compassion for the needs of others,  
We pray through Jesus Christ, Our Lord.

AMEN

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## 4 APOLOGIES AND APPLICATIONS FOR A LEAVE OF ABSENCE

Cr Kenny McGrath

## 5 APPLICATIONS TO ATTEND BY AUDIO-VISUAL LINK

Nil

## 6 CONFIRMATION OF MINUTES

### 6.1 MINUTES OF THE ORDINARY COUNCIL MEETING HELD ON 21 MAY 2024

#### **RESOLVED OCM 157/24**

Moved: Cr Marg Applebee

Seconded: Cr George Pratt

That Ordinary Council Meeting receive and confirm the Minutes of the Ordinary Council Meeting held on Tuesday 21 May 2024 appended at *Annexure A*.

**CARRIED**

## 7 DISCLOSURES OF INTERESTS

The Mayor reminded Councillors and Council Officers of their obligation under Council's Code of Conduct to disclose and manage any conflicts of interest they may have in matters being considered at the meeting, and invited Councillors and Council Officers to disclose any such interests.

Nil interests were disclosed.

## 8 LATE BUSINESS

The Mayor advised that no late items of business had been submitted to the meeting.

## 9 ADOPTION OF MULTIPLE ITEMS OF BUSINESS

The Council may, at any time, resolve to adopt multiple items of business, as recommended in the report, byway of a single resolution. The Chairperson must list the items of business to be adopted and ask Councillors to identify any individual items of business listed by the Chairperson that they intend to vote against the recommendation made in the Business Paper, or that they wish to speak on (13.2).

### 9.1 ADOPTION OF MULTIPLE ITEMS OF BUSINESS

#### **RESOLVED OCM 158/24**

Moved: Cr Louise O'Leary

Seconded: Cr Daniel Weber

That Council:

1. Adopt the following items in the Agenda as recommended in the report:
  - 10.3 - Unveiling Plaque - Apology to survivors of the Stolen Generation.
  - 10.4 - Central NSW Joint Organisation Board Meeting held 23 May 2024.
  - 10.5 - Meetings, Functions and Events Attended by Mayor and Councillors.
  - 10.6 - Coming Known Events for Mayor and Councillors.
  - 11.2 - Governance and Risk Management Forum.

- 12.1 - Minutes of the Business and Investment Advisory Committee Meeting held on 4 June 2024.
- 12.2 - Minutes of the Destination and Major Events Advisory Committee Meeting held on 4 June 2024.
- 12.3 - Minutes of the Parkes Sports Council Meeting held on 11 June 2024.
- 14.5 - Request to use Peak Hill TI Fund to develop a Masterplan for the Peak Hill Flora and Fauna Reserve.
- 16.1 - Transfer of Management of Crown Reserve - Tullamore Cemetery.
- 17.3 - May 2024 Building Statistics Update.

**CARRIED****10 MAYORAL MINUTE(S)****10.1 MAYORAL MEETINGS WITH NSW GOVERNMENT MINISTERS****RESOLVED OCM 159/24**

Moved: Cr Jacob Cass  
Seconded: Cr George Pratt

That Council:

1. That the information be noted.
2. That Lobbying continue in relation to key issues for the Shire.

**CARRIED****10.2 PASSING OF LONG SERVING EMPLOYEE MR PETER FRANCIS****RESOLVED OCM 160/24**

Moved: Cr Ken Keith OAM  
Seconded: Cr Jacob Cass

That Council:

1. Acknowledges the passing of long serving employee Mr Peter Francis.

**CARRIED**



**10.3 UNVEILING PLAQUE - APOLOGY TO SURVIVORS OF THE STOLEN GENERATION****RESOLVED OCM 161/24**

Moved: Cr Louise O'Leary

Seconded: Cr Daniel Weber

That Council:

1. Receive and note the information provided.

**CARRIED****10.4 CENTRAL NSW JOINT ORGANISATION BOARD MEETING HELD 23 MAY 2024****RESOLVED OCM 162/24**

Moved: Cr Louise O'Leary

Seconded: Cr Daniel Weber

That Council:

1. Note the information provided.

**CARRIED****10.5 MEETINGS, FUNCTIONS AND EVENTS ATTENDED BY MAYOR AND COUNCILLORS****RESOLVED OCM 163/24**

Moved: Cr Louise O'Leary

Seconded: Cr Daniel Weber

That Council:

1. Note the report on the Meetings functions and events attended in an official capacity, by the Mayor and Councillors during the period 18 May 2024 through to 13 June 2024.

**CARRIED****10.6 COMING KNOWN EVENTS FOR MAYOR AND COUNCILLORS****RESOLVED OCM 164/24**

Moved: Cr Louise O'Leary

Seconded: Cr Daniel Weber

That Council:

1. Note the known upcoming meetings, functions and events for the Mayor and Councillors for the period 13 June 2024 through to 18 July 2024.

**CARRIED**

**11 COUNCILLOR REPORT(S)****11.1 COUNTRY MAYORS ASSOCIATION 10 MAY 2024****RESOLVED OCM 165/24**

Moved: Cr Ken Keith OAM

Seconded: Cr Marg Applebee

That:

1. Note the information in the report.

**CARRIED****11.2 GOVERNANCE AND RISK MANAGEMENT FORUM****RESOLVED OCM 166/24**

Moved: Cr Louise O'Leary

Seconded: Cr Daniel Weber

That Council:

1. Note the information in the report.

**CARRIED****11.3 2024 LOCAL ROAD CONGRESS - 3 JUNE 2024****RESOLVED OCM 167/24**

Moved: Cr Jacob Cass

Seconded: Cr Ken Keith OAM

That:

1. Receive and note the information about the Local Road Congress.

**CARRIED**

## 12 REPORTS OF COMMITTEES

### 12.1 MINUTES OF THE BUSINESS AND INVESTMENT ADVISORY COMMITTEE MEETING HELD ON 4 JUNE 2024

#### **RESOLVED OCM 168/24**

Moved: Cr Louise O'Leary

Seconded: Cr Daniel Weber

That Council:

1. Receive and confirm the Minutes of the Business and Investment Advisory Committee Meeting held on Tuesday 4 June 2024 appended at *Annexure A*.

**CARRIED**

### 12.2 MINUTES OF THE DESTINATION AND MAJOR EVENTS ADVISORY COMMITTEE MEETING HELD ON 4 JUNE 2024

#### **RESOLVED OCM 169/24**

Moved: Cr Louise O'Leary

Seconded: Cr Daniel Weber

That Council:

1. Receive and confirm the Minutes of the Destination and Major Events Advisory Committee Meeting held on Tuesday 4 June 2024 appended at *Annexure A*.

**CARRIED**

### 12.3 MINUTES OF THE PARKES SPORTS COUNCIL MEETING HELD ON 11 JUNE 2024

#### **RESOLVED OCM 170/24**

Moved: Cr Louise O'Leary

Seconded: Cr Daniel Weber

That Council:

1. Receive and confirm the Minutes of the Parkes Sports Council Meeting held on Tuesday 11 June 2024 appended at *Annexure A*.

**CARRIED**

## 13 REPORTS OF THE GENERAL MANAGER

### 13.1 MAKING OF THE RATES AND FIXING OF CHARGES 2024-2025

#### RESOLVED OCM 171/24

Moved: Cr William Jayet

Seconded: Cr George Pratt

That Council:

1. In accordance with Chapter 15, Parts 4 and 5 of the *Local Government Act 1993*, make and levy the following rates and annual charges for the 2024-2025 financial year:
  - (a) In relation to the Ordinary Rates, Council applies the increase of 4.5 per cent, inclusive of the rate peg, as determined by the Independent Pricing and Regulatory Tribunal.
  - (b) In relation to Ordinary Rates and pursuant to section 494 of the *Local Government Act 1993*, make and levy the following Ordinary Rates for the year 01 July 2024 to 30 June 2025:

Category and Sub-Category	Minimum Rate	Cents in Dollar (Ad Valorem)
Ordinary - Business Industrial	\$607.00	1.6395440
Ordinary - Business Parkes CBD	\$607.00	6.7207630
Ordinary - Business Rate	\$607.00	1.5676910
Ordinary - Business Villages	\$607.00	2.3431450
Ordinary - Farmland Rate	\$607.00	0.2976210
Ordinary - Mining Copper Producing	\$607.00	3.5779880
Ordinary - Mining Rate	\$607.00	17.6424000
Ordinary - Residential Parkes	\$607.00	1.1668375
Ordinary - Rural Residential Rate	\$607.00	0.5852500
Ordinary - Residential Rate	\$607.00	0.4224035
Ordinary - Special Activation Precinct Developed	\$607.00	1.9299030
Ordinary - Special Activation Precinct Undeveloped	\$607.00	27.5826030

- (c) In relation to waste management charges and pursuant to sections 496 and 501 of the *Local Government Act 1993*, make and levy the following annual charges on all

consumers accessing the Parkes Shire waste management services for the year 01 July 2024 to 30 June 2025:

Waste Group	Charge
Domestic Waste Management Service Charge	\$510.00
Domestic Waste Management Service Charge (Vacant Land)	\$96.00
Non-Domestic Waste Management Service Charge	\$512.00
Non-Domestic Waste Management Service Charge (Vacant Land)	\$107.00

In addition to the maximum \$250 pensioner rebate jointly funded by the Council (45%) and the State Government (55%) in respect of general rates and domestic waste charges, in accordance with the Council's Pensioner Rate Rebate and Hardship Policy, Council will provide an additional pensioner rebate of \$105.00 per eligible property from 1 July 2024 for the 2024/25 rating year. This voluntary rebate will be paid pursuant to Section 582 of the Local Government Act, 1993 and only pensioners that received the rebate in 2016/17 will continue to be eligible to do so

- (d) In relation to water supply service charges and pursuant to sections 501, 502 and 552 of the *Local Government Act 1993*, make and levy the following charges on all consumers connected to, or capable of being connected to, the Parkes Shire water supply systems and water supply for the year 01 July 2024 to 30 June 2025:

Water Access Charge Type	Charge
Residential - Standard Charge	\$304.50
Non-Residential - 20mm	\$304.50
Non-Residential - 25mm	\$472.50
Non-Residential - 32mm	\$787.50
Non-Residential - 40mm	\$1,228.50
Non-Residential - 50mm	\$1,921.50
Non-Residential - 80mm	\$4,898.30
Non-Residential - 100mm	\$7,659.80
Non-Residential - Northparkes Mines	\$4,095,000.00
Un-Metered - Strata Title Units	\$304.50
Un-Metered - CBD	\$1,055.30
Un-Metered - Non-Rateable	\$304.50

Water Usage Charge	Rate per kl
Residential Rate (all consumption)	\$2.10
Business Rate (all consumption)	\$2.10
Commercial Rate (all consumption)	\$2.10
Northparkes Mines Rate	\$1.30
Trundle School - Raw Water (all consumption)	\$1.60
Raw Water - Rising Main from Dam (all consumption)	\$1.60
Standpipe Charges	\$5.30

- (e) In relation to sewerage service charges and pursuant to sections 501, 502 and 552 of the *Local Government Act 1993*, make and levy the following annual charge on all consumers connected to, or capable of being connected to, the Parkes Shire sewer systems and sewer charges for the year 01 July 2024 to 30 June 2025:

Sewer Access Charge Type	Charge
Residential - Standard Charge	\$775.00
Non-Residential - 20mm	\$436.00
Non-Residential - 25mm	\$684.00
Non-Residential - 32mm	\$1,113.00
Non-Residential - 40mm	\$1,749.00
Non-Residential - 50mm	\$2,729.00
Non-Residential - 80mm	\$6,982.00
Non-Residential - 100mm	\$10,909.00
Unmetered - Strata Title Units	\$775.00
Unmetered - CBD	\$1,077.00
Unmetered Non-Rateable	\$775.00

Trade Waste Charge Type	Fee Description	Charge
Service Fee - Category 1	Annual Trade Service & Inspection	\$303.00
Service Fee - Category 2	Annual Trade Service & Inspection	\$303.00
Service Fee - Category 3	Annual Trade Service & Inspection	\$1,071.00
Usage Fee - Category 1 & 2	Trade Waste Usage	\$2.60 per kl
Usage Fee - Category 3	Trade Waste Usage	\$19.30 per kl



- (f) In accordance with clauses 125A and 125AA of the Local Government General Regulation 2005 the following annual charges are set for stormwater management services for the 12 months commencing 1 July 2024:

Category	Charge
Residential (Not Vacant)	\$25.00
Non-Residential	
0-1199 sqms	\$25.00
1200-4999 sqms	\$100.00
=> 5000 sqms	\$375.00

2. Pursuant to section 566(3) of the *Local Government Act 1993*, adopts the overdue rates and charges maximum interest rate of 10.5 per cent for the period 01 July 2024 to 30 June 2025 (inclusive) in accordance with the determination made by the Minister for Local Government as published in the *NSW Government Gazette*.

**CARRIED**

### **13.2 INVESTMENTS & BORROWINGS REPORT AS AT 31 MAY 2024**

#### **RESOLVED OCM 172/24**

Moved: Cr Jacob Cass  
Seconded: Cr Marg Applebee

That:

Receive and note the Statement of Investments and Borrowings as on 31 May 2024

**CARRIED**

### **13.3 MONTHLY FINANCIAL REPORT AS AT 31 MAY 2024**

#### **RESOLVED OCM 173/24**

Moved: Cr William Jayet  
Seconded: Cr Ken Keith OAM

That Council:

1. Receive and note the year-to-date financial reports for the period up to 31 May 2024.

**CARRIED**

**13.4 PROPOSED COMMONWEALTH ELECTORAL REDISTRIBUTION****RESOLVED OCM 174/24**

Moved with addition of Item 2: Cr William Jayet

Seconded: Cr Jacob Cass

That:

1. That Council lodge an objection to the proposed redistribution.
2. Write to the Hon. Mr Michael McCormack and thank him for his representation whilst Parkes Shire have been in his Electorate.

**CARRIED****14 REPORTS OF THE DIRECTOR CUSTOMER, CORPORATE SERVICES AND ECONOMY****14.1 PUBLIC EXHIBITION OF DRAFT PARKES SHIRE DESTINATION MANAGEMENT PLAN****RESOLVED OCM 175/24**

Moved: Cr Jacob Cass

Seconded: Cr William Jayet

That Council:

1. Endorse the public exhibition of the draft Parkes Shire Destination Management Plan, appended at *Annexure A*, for a period of 28 days.
2. Receive a further report concerning the adoption of the draft Parkes Shire Destination Management Plan following conclusion of the public exhibition period.

**CARRIED****14.2 ADOPTION OF THE DRAFT OPERATIONAL PLAN AND BUDGET 2024-25****RESOLVED OCM 176/24**

Moved: Cr William Jayet

Seconded: Cr Ken Keith OAM

That Council:

1. Receive and consider the six submissions received on the draft Operational Plan and Budget 2024-25, appended at *Annexure A*, and request the General Manager respond to the external submissions received.
2. Pursuant to section 405 of the *Local Government Act 1993*, adopt the draft Operational Plan 2024-25, including the 2024-25 Statement of Revenue Policy incorporating the annual budget and Schedule of Fees and Charges, appended at *Annexure A*.
3. Pursuant to clause 211(2) of the *Local Government General Regulation 2021*, approve expenditure and vote funds as detailed in the Operational Plan and Budget 2024-25.

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**CARRIED**

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**14.3 ADOPTION OF AMENDED FINANCIAL ASSISTANCE POLICY****RESOLVED OCM 177/24**

Moved: Cr Jacob Cass

Seconded: Cr Marg Applebee

That Council:

1. Adopt the amended Financial Assistance Policy for inclusion in Council's Policy Register and publication on Council's website.

**CARRIED****14.4 EVENTS FINANCIAL ASSISTANCE PROGRAM****RESOLVED OCM 178/24**

Moved: Cr Jacob Cass

Seconded: Cr Marg Applebee

That:

1. Council endorses the Events Financial Assistance Program, incorporating the Guidelines appended at Annexure A, for implementation from 1 July 2024.

**CARRIED****14.5 REQUEST TO USE PEAK HILL TI FUND TO DEVELOP A MASERPLAN FOR THE PEAK HILL FLORA AND FAUNA RESERVE.****RESOLVED OCM 179/24**

Moved: Cr Louise O'Leary

Seconded: Cr Daniel Weber

That Council:

1. Approve the transfer of up to \$20,000 from the Peak Hill Town Improvement Reserve to fund the development of a Masterplan for the Peak Hill Flora and Fauna Reserve, to be expended the 2024/2025 Financial Year.

**CARRIED**

**14.6 LOCAL GOVERNMENT REMUNERATION TRIBUNAL DETERMINATION OF COUNCILLOR ANNUAL FEES FOR 2024/25****RESOLVED OCM 180/24**

Moved: Cr William Jayet

Seconded: Cr Marg Applebee

That Council:

1. Receive and note Circular 24-08 advising of the Local Government Remuneration Tribunal 2024 Determination appended at *Annexure A*.
2. Receive and note the Local Government Remuneration Tribunal Annual Determination Report appended at *Annexure B*.
3. Pursuant to section 248 of the *Local Government 1993*, fix and determine the annual fee payable to the Councillors of Parkes Shire Council for the 2024/25 financial year effective from 01 July 2024, at the upper limit for a Rural Large Council.
4. Pursuant to section 249 of the *Local Government Act 1993*, fix and determine the annual fee payable to the Mayor of Parkes Shire Council for the 2024/05 financial year effective from 01 July 2024, at the upper limit for a Rural Large Council.

**CARRIED****15 REPORTS OF THE DIRECTOR INFRASTRUCTURE AND SUSTAINABILITY****15.1 MAJOR PROJECTS AND CURRENT WORKS REPORT - INFRASTRUCTURE AND SUSTAINABILITY****RESOLVED OCM 181/24**

Moved: Cr William Jayet

Seconded: Cr George Pratt

That Council:

1. Receive and note the Infrastructure and Strategic Futures Major Projects and Current Works Report for June 2024, appended at *Annexure A*.

**CARRIED**

**16 REPORTS OF THE DIRECTOR OPERATIONS****16.1 TRANSFER OF MANAGEMENT OF CROWN RESERVE - TULLAMORE CEMETERY****RESOLVED OCM 182/24**

Moved: Cr Louise O'Leary

Seconded: Cr Daniel Weber

That:

1. Council agree to the transfer of Crown Reserve 49261 known as Tullamore Cemetery from Lachlan Shire Management to Parkes Shire Council Management.
2. That the seal of Council be affixed if required to facilitate the transfer.

**CARRIED**

At 2:49 pm, Cr Jacob Cass left the meeting.

At 2:50 pm, Cr Jacob Cass rejoined the meeting.

**16.2 DRAFT PLANS OF MANAGEMENT FOR COMMUNITY LAND****RESOLVED OCM 183/24**

Moved: Cr Marg Applebee

Seconded: Cr Louise O'Leary

That:

1. Endorse the Draft Plans of Management and place on public exhibition for 28 days.
2. Consult directly with appropriate local stakeholders.
3. Following exhibition of the plans, necessary amendments will be made to the document which will be subsequently reported back to Council for final adoption.

**CARRIED****16.3 MAJOR PROJECTS AND CURRENT WORKS - OPERATIONS****RESOLVED OCM 184/24**

Moved: Cr Marg Applebee

Seconded: Cr William Jayet

That Council:

1. Receive and note the Operations Major Projects and Current Works Report for June 2024, appended at *Annexure A*.

**CARRIED**

**17 REPORTS OF THE DIRECTOR PLANNING AND COMMUNITY SERVICES****17.1 INTERNMENT SERVICES LEVY - CEMETERIES AND CREMATORIA NSW****RESOLVED OCM 185/24**

Moved: Cr Marg Applebee

Seconded: Cr Ken Keith OAM

That:

1. Council receive and note the information.

**CARRIED**

At 3:08 pm, Andrew Francis left the meeting.

**17.2 2024 PARKES SHIRE COUNCIL CULTURAL GRANTS****RESOLVED OCM 186/24**

Moved: Cr Marg Applebee

Seconded: Cr William Jayet

That:

1. Council approves the following allocation of the PSC Cultural Grants recommended by the Community, Liveability and Access Committee:
  - Parkes Wiradjuri Language Group Inc (auspicing the Parkes NAIDOC Committee) receive \$3000 to support the 2024 Parkes Community NAIDOC Day
  - Parkes Pottery Group Inc receive \$2,100 for the delivery of children's pottery workshops
  - The Suburban Review Inc receive \$2,000 for the delivery of a Cuplet Poetry Night
  - Trundle Bush Tucker Day Inc receive \$1,500 for the Ranger Nick cultural performance at the 2024 Trundle Bush Tucker Day
  - Currajong Disability Services receive \$1,400 to support the Learn Country & Culture project.

**CARRIED****17.3 MAY 2024 BUILDING STATISTICS UPDATE****RESOLVED OCM 187/24**

Moved: Cr Louise O'Leary

Seconded: Cr Daniel Weber

That:

1. Receive and note the May 2024 Building Statistics Report.

**CARRIED**



**18 NOTICES OF MOTION/QUESTIONS WITH NOTICE**

Nil

**19 CONFIDENTIAL MATTERS****RESOLVED OCM 188/24**

Moved: Cr Marg Applebee

Seconded: Cr Jacob Cass

That Ordinary Council Meeting:

1. Moves into Closed Session to deal with the matters below, which are classified as confidential under section 10A(2) of *the Local Government Act 1993* for the reasons specified:

**19.1 CONSTRUCTION OF CAUSEWAYS AND CULVERT (PSC2024/020)**

This matter is considered to be confidential under Section 10A(2) - a of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with personnel matters concerning particular individuals (other than councillors).

Further it is considered that discussions of this matter in open Council would, on balance, be contrary to the public interest as it would prejudice Council's ability to secure the optimum outcome for the community.

**19.2 HIRE OF PLANT AND EQUIPMENT (PSC2024/072)**

This matter is considered to be confidential under Section 10A(2) - a of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with personnel matters concerning particular individuals (other than councillors).

Further it is considered that discussions of this matter in open Council would, on balance, be contrary to the public interest as it would prejudice Council's ability to secure the optimum outcome for the community.

**19.3 CRUSHING OF GRAVEL (PSC2024/073)**

This matter is considered to be confidential under Section 10A(2) - d(i) of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

Further it is considered that discussions of this matter in open Council would, on balance, be contrary to the public interest as it would prejudice Council's ability to secure the optimum outcome for the community.

**19.4 SUPPLY AND DELIVERY OF READY MIX CONCRETE (2024/084)**

This matter is considered to be confidential under Section 10A(2) - a of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with personnel matters concerning particular individuals (other than councillors).

Further it is considered that discussions of this matter in open Council would, on balance, be contrary to the public interest as it would prejudice Council's ability to secure the optimum outcome for the community.

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**19.5 PSC2024 088 BUILDING BETTER REGIONS - BORE 9 CASING, PROCUREMENT AND DRILLING**

This matter is considered to be confidential under Section 10A(2) - d(i) of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

Further it is considered that discussions of this matter in open Council would, on balance, be contrary to the public interest as it would prejudice Council's ability to secure the optimum outcome for the community.

**19.6 2024 COMMUNITY FINANCIAL ASSISTANCE GRANTS - LEASING AND LICENSING**

This matter is considered to be confidential under Section 10A(2) - d(ii) of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if disclosed, confer a commercial advantage on a competitor of the council.

Further it is considered that discussions of this matter in open Council would, on balance, be contrary to the public interest as it would prejudice Council's ability to secure the optimum outcome for the community.

**19.7 BUILDING BETTER REGIONS FUND SURFACE WATER MODELLING TECHNICAL SUPPORT SERVICES**

This matter is considered to be confidential under Section 10A(2) - d(i) of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

Further it is considered that discussions of this matter in open Council would, on balance, be contrary to the public interest as it would prejudice Council's ability to secure the optimum outcome for the community.

2. Exclude the media and public from the meeting on the basis that the business to be considered is classified as confidential, pursuant to 10A(1), 10(2) and 10A(3) of the *Local Government Act 1993*.
3. Withhold reports and correspondence relevant to the subject business be withheld from the media and public as provided by section 11(2) of the *Local Government Act 1993*.
4. Make public resolutions made by the Council in Closed Session after the conclusion of the Closed Session, and record such resolutions in the minutes of the Council meeting.

**CARRIED**

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At 3:10 pm, the Mayor adjourned the meeting for afternoon tea.

At 3:26 pm, Andrew Francis rejoined the meeting.

At 3:26 pm, the Meeting went into Closed Session.

**RESOLVED OCM 189/24**

Moved: Cr Marg Applebee

Seconded: Cr William Jayet

That Ordinary Council Meeting:

1. Resume in Open Session and note the Mayor's report on Confidential Resolutions.

**CARRIED**

At 4:21 pm, the Council in Closed Session returned to Open Session.

**19.1 CONSTRUCTION OF CAUSEWAYS AND CULVERT (PSC2024/020)****RESOLVED OCM 190/24**

Moved: Cr Jacob Cass

Seconded: Cr Louise O'Leary

That:

1. Council award the contract PSC2024/020 to Dearnu Constructions Pty Ltd.

**CARRIED****19.2 HIRE OF PLANT AND EQUIPMENT (PSC2024/072)****RESOLVED OCM 191/24**

Moved: Cr George Pratt

Seconded: Cr Jacob Cass

That:

1. The Panel recommend that Council accept and adopt the selective panel of plant equipment suppliers PSC2024/072.
2. Council accepts the proposal that the Contract period was advertised as a One (1) year term with additional Two (2) terms of Twelve (12) months each if Contract performance was met up to a maximum three (3) year Contract term.

**CARRIED**

At 3:30 pm, Cr Jacob Cass left the meeting.

At 3:33 pm, Cr Jacob Cass rejoined the meeting.

**19.3 CRUSHING OF GRAVEL (PSC2024/073)****RESOLVED OCM 192/24**

Moved: Cr William Jayet

Seconded: Cr Jacob Cass

That:

1. The Panel recommend that Council accept the proposal from Denrith Pty Ltd to provide the services outlined in the Contract PSC2024/073 - Crushing of Gravel.
2. The assessment found that the best economical value and minimised risk due to ISO Accreditation for Safety AS/NZS 45001 for council is the proposal provided by Denrith Pty Ltd
3. Council accept the proposal of One (1) year term with additional Two (2) terms of Twelve (12) months each if Contract performance was met up to a maximum three (3) year Contract term.

**CARRIED****19.4 SUPPLY AND DELIVERY OF READYMIX CONCRETE (2024/084)****RESOLVED OCM 193/24**

Moved: Cr Ken Keith OAM

Seconded: Cr George Pratt

That:

1. Council accept the proposal from Parkes Ready Mixed Concrete PTY LTD for the Contract PSC2024/084 - Supply and Delivery of Ready-mix Concrete.
2. Council accepts the proposal that the Contract period was advertised as a One (1) year term with additional Two (2) terms of Twelve (12) months each if Contract performance was met up to a maximum three (3) year Contract term.

**CARRIED**

**19.5 PSC2024 088 BUILDING BETTER REGIONS - BORE 9 CASING, PROCUREMENT AND DRILLING****RESOLVED OCM 194/24**

Moved with changes to Item 2: Cr Jacob Cass  
Seconded: Cr Glenn Wilson

That:

1. Endorses the RFT Evaluation and endorses that Paul Milne Drilling are nominated as the preferred tenderer for PSC2024/088 Building Better Regions Funding - Bore 9 Casing, Procurement and Drilling scope of works.
2. Endorses the awarding of the contract to Paul Milne Drilling pending contract execution subject to regulatory approval for the Bore to proceed.

**CARRIED****19.6 2024 COMMUNITY FINANCIAL ASSISTANCE GRANTS - LEASING AND LICENSING****RESOLVED OCM 195/24**

Moved with changes to Item 2: Cr Neil Westcott  
Seconded: Cr Ken Keith OAM

That:

1. The M&D Society be charged the original 2021 subsidy and rental payment be \$1,304 and increased by CPI annually.
2. The Generocity Church be charged rental payments of \$15,541 and increased by CPI annually.
3. The Parkes Aero Club be charged rental payments of \$7,425 for the Hangar and the rent be increased by CPI annually.
4. The Parkes Potters Group be charged the current rental payments of \$2,956 and increased by CPI annually.
5. Parkes Aviation be advised that they are not eligible for a Subsidy.

**CARRIED**

At 4:14 pm, Logan Hignett left the meeting.

At 4:17 pm, Logan Hignett rejoined the meeting.

**19.7 BUILDING BETTER REGIONS FUND SURFACE WATER MODELLING TECHNICAL SUPPORT SERVICES****RESOLVED OCM 196/24**

Moved: Cr Jacob Cass

Seconded: Cr Ken Keith OAM

That:

1. Council endorses continued engagement of BG&E Pty Ltd to progress Surface Water Modelling Technical Support Services through 2024 noting the engagement value.

**CARRIED****20 REPORT OF CONFIDENTIAL RESOLUTIONS**

In accordance with clauses 14.22 and 14.23 of Council's Code of Meeting Practice, resolutions passed during a meeting, or a part of a meeting that is closed to the public must be made public by the Chairperson as soon as practicable. Such resolutions must be recorded in the publicly available minutes of the meeting.

**21 CONCLUSION OF MEETING**

The meeting concluded at 4:23 pm.

This is the final page of the minutes comprising 25 pages numbered 1 to 25 of the Ordinary Council Meeting held on Tuesday, 18 June 2024 and confirmed on Tuesday, 23 July 2024.



MAYOR

## 7 DISCLOSURES OF INTERESTS

In accordance with Part 16 of Council's Code of Meeting Practice, all Councillors must disclose and manage any conflicts of interest they may have in matters being considered at the meeting.

Council's Code of Conduct deals with pecuniary and non-pecuniary conflicts of interest and political donations, and provides guidance on how these issues should be managed.

Councillors, and where applicable, other Council Officials, must be familiar with Council's Code of Conduct and their obligations to disclose and manage any conflicts of interest that they may have in matters being considered at this Council Meeting.

**Note:** Councillors and staff who declare an Interest at the Council Meeting are also required to complete a Declaration of Interest form.

Obligations	
Pecuniary Interests	<p>A Councillor who has a pecuniary interest in any matter with which the Council is concerned, and who is present at a meeting of the Council at which the matter is being considered, must disclose the nature of the interest to the meeting.</p> <p>The Councillor must not be present at, or in sight of, the meeting:</p> <ul style="list-style-type: none"> <li>(a) At any time during which the matter is being considered or discussed, or</li> <li>(b) At any time during which the Council is voting on any question in relation to the matter.</li> </ul>
Non-Pecuniary Conflicts of Interest	<p>A Councillor who has a non-pecuniary conflict of interest in a matter, must disclose the relevant private interest in relation to the matter fully and on each occasion on which the non-pecuniary conflict of interest arises in relation to the matter.</p>
Significant Non-Pecuniary Conflicts of Interest	<p>A Councillor who has a significant non-pecuniary conflict of interest in relation to a matter under consideration at a Council meeting, must manage the conflict of interest as if they had a pecuniary interest in the matter.</p>
Less than Significant Non-Pecuniary Interests	<p>A Councillor who determines that they have a non-pecuniary conflict of interest in a matter that is not significant and does not require further action, when disclosing the interest must also explain why conflict of interest is not significant and does not require further action in the circumstances.</p>

**8 LATE BUSINESS****9 ADOPTION OF MULTIPLE ITEMS OF BUSINESS**

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The Council may, at any time, resolve to adopt multiple items of business, as recommended in the report, byway of a single resolution. The Chairperson must list the items of business to be adopted and ask Councillors to identify any individual items of business listed by the Chairperson that they intend to vote against the recommendation made in the Business Paper, or that they wish to speak on (13.2).

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## 10 MAYORAL MINUTE(S)

### 10.1 COMING KNOWN EVENTS FOR MAYOR AND COUNCILLORS

**IP&R Linkage:** Pillar: Leadership

**Goal:** Our local government is open, accountable, and representative.

**Strategy:** Advocate and provide strong representation for our community at the regional, state, and federal levels.

**Author:** Cr Neil Westcott

**Annexures:** Nil

#### MOTION

That Council:

- Note the known upcoming meetings, functions and events for the Mayor and Councillors for the period 18 July 2024 through to 14 August 2024.

#### REPORT

Table 1. below, lists the upcoming meetings, functions and events requiring the attendance of the Mayor or Councillors in relation to community or civic matters during the period 18 July 2024 through to 14 August 2024:

**Table 1: Known upcoming Meetings, Functions and Events for Mayor and Councillors**

Date	Function
Monday 22 July 2024	Peak Hill Community Consultative Committee meeting <b>Deputy Mayor ME Applebee and General Public</b>
Tuesday 23 July 2024	Ordinary Council Meeting <b>All Councillors, Executive Staff and General Public</b>
Wednesday 24 July 2024	Audit, Risk and Improvement Committee (ARIC) Meeting <b>Deputy Mayor ME Applebee and Councillors JP Cass Executive &amp; other staff and external committee members</b>
Thursday 25 July 2024	Regional Leaders Network Meeting <b>Mayor NC Westcott</b>
Thursday 25 July 2024	Local Candidate Information Session <b>All Councillors, Executive Staff and General Public</b>
Thursday 25 July 2024	Trundle Community Consultative Committee meeting <b>All Councillors, Executive Staff and General Public</b>
Tuesday 30 July 2024	Newell Highway Taskforce Meeting <b>Councillor KJ Keith</b>
Tuesday	CSU Productive Water Policy Lab in Orange

30 July 2024	<b>Mayor NC Westcott, Deputy Mayor ME Applebee and General Manager Kent Boyd</b>
Wednesday 31 July 2024	CSU Productive Water Policy Lab in Orange <b>Mayor NC Westcott, Deputy Mayor ME Applebee and General Manager Kent Boyd</b>
Thursday 1 August 2024	Central NSW Joint Organisation - Portfolio Mayors for Health Meeting <b>Mayor NC Westcott</b>
Monday 5 August 2024	Community Safety Precinct Meeting in Condobolin <b>Mayor NC Westcott and General Manager Kent Boyd</b>
Monday 5 August 2024	CNSW-ITG - Central NSW Integrated Transport Group <b>Mayor NC Westcott and Logan Hignett</b>
Monday 5 August 2024	Parkes and Forbes Lachlan River Catch Up Meeting in Forbes <b>All Councillors and General Manager Kent Boyd along with Forbes Shire Councillors and General Manager Steve Loane</b>
Tuesday 6 August 2024	Community, Liveability and Access Advisory Committee Meeting <b>Mayor NC Westcott, Deputy Mayor ME Applebee, Councillors GW Pratt, LA O'Leary, KJ Keith and WP Jayet</b>
Tuesday 6 August 2024	Councillor Workshop <b>All Councillors and Executive Staff</b>
Wednesday 7 August 2024	Local Traffic Committee Meeting <b>Councillors GW Pratt, KM McGrath and KJ Keith</b>
Thursday 8 August 2024	Craft Corner Celebrating 50 Years <b>All Councillors, Executive Staff and General Public</b>
Thursday 8 August 2024	Trundle Community Engagement Meeting <b>All Councillors, Executive Staff and General Public</b>
Friday 9 August 2024	Country Mayors Association (CMA) Health Meeting at Parliament House in Sydney <b>Councillor KJ Keith</b> <b>Apology: Mayor NC Westcott</b>
Saturday 10 August 2024	Opening of Waste 2 Art Regional Competition <b>Official Opening: Mayor NC Westcott</b> <b>All Councillors and General Public</b>
Saturday 10 August 2024	Opening of Tullamore Show <b>Official Opening: Mayor NC Westcott</b> <b>All Councillors and General Public</b>

Monday 12 August 2024	Mock Crash <b>All Councillors</b>
Monday 12 August 2024	Bogan Gate Community Memorial Hall Inc. Committee meeting <b>Councillor GW Pratt and General Public</b>
Tuesday 13 August 2024	Ordinary Council Meeting <b>All Councillors and Executive Staff and General Public</b>
Wednesday 14 August 2024	Tullamore Community Engagement <b>All Councillors, Executive Staff and General Public</b>
Wednesday 14 August 2024	Tullamore Community Consultative Committee meeting <b>Councillor GW Pratt and General Public</b>

**Cr Neil Westcott**

MAYOR

## 10.2 MEETINGS, FUNCTIONS AND EVENTS ATTENDED BY MAYOR AND COUNCILLORS

**IP&R Linkage:** **Pillar:** Leadership

**Goal:** Our local government is open, accountable, and representative.

**Strategy:** Advocate and provide strong representation for our community at the regional, state, and federal levels.

**Author:** **Cr Neil Westcott**

**Annexures:** **Nil**

### MOTION

That Council:

- Note the report on the Meetings functions and events attended in an official capacity, by the Mayor and Councillors during the period 13 June 2024 through to 18 July 2024.

### REPORT

Table 1: lists the Meetings, functions and events attended by the Mayor and Councillors during the period 13 June 2024 through to 18 July 2024:

Table 1: Meetings, Functions and Events attended by Mayor and Councillors	
Date	Function
Saturday 15 June 2024	Getting Women Elected Forum - targeting prospective female candidates for this year's Council election <b>All Councillors and the general public</b>
Monday 17 June 2024	Bogan Gate Community Memorial Hall Inc. Committee Meeting <b>Councillor GW Pratt</b>
Tuesday 18 June 2024	Ordinary Council Meeting Council Chambers Parkes Shire Administration Centre <b>All Councillors and Executive Staff</b>
Wednesday 19 June 2024	Lachlan Airspace Reference Panel (LARP) Meeting & Presentation <b>Councillor KJ Keith</b>
Wednesday 19 June 2024	Dinner with the Hon Michael McCormack MP <b>Mayor NC Westcott, Deputy Mayor Marg Applebee, Councillor KJ Keith, General Manager Kent Boyd</b> <b>Other invited guests Mayor Phyllis Miller, General Manager Steve Loane &amp; extended guests from Forbes and Parkes</b>
Thursday 20 June 2024	Floodplain Risk Management Committee Meeting <b>Deputy Mayor ME Applebee and Councillor GW Pratt</b>

Monday 24 June 2024	Sunrise Energy Metals Community Consultative Committee Meeting <b>Councillors KJ Keith &amp; WP Jayet</b>
Monday 24 June 2024	Peak Hill Community Consultative Committee Meeting (including the Community Engagement Session)  <b>Deputy Mayor ME Applebee and Councillor LA O'Leary and General Public</b>
Monday 24 June 2024	Rotary Changeover Dinner <b>Mayor NC Westcott and Councillor KJ Keith</b>
Wednesday 26 June 2024	Hidden Treasures Certificate Presentation with Mr Phil Donato MP at Forbes Shire Council  <b>Mayor NC Westcott and Deputy Mayor ME Applebee</b>
Wednesday 26 June 2024	Central NSW Joint Organisation - Disaster Risk Reduction Fund Project Showcase  <b>Mayor NC Westcott and General Manager Kent Boyd</b>
Wednesday 26 June 2024	Lachlan Airspace Reference Panel (LARP) Meeting  <b>Councillor KJ Keith</b>
Wednesday 26 June 2024	Local Candidate Information Session  <b>All Councillors, Executive Staff and General Public</b>
Thursday 27 June 2024	Renewable Energy Transition Meeting with Leaders  <b>Mayor NC Westcott</b>
Thursday 27 June 2024	Trundle Community Consultative Committee Meeting (including the Community Engagement Session)  <b>Deputy Mayor ME Applebee and General Public</b>
Monday 1 July 2024	Parkes Shire Australia Day AGM  <b>Deputy Mayor ME Applebee, Councillors KJ Keith &amp; LA O'Leary</b> <b>Apology: Mayor NC Westcott</b>
Tuesday 2 July 2024	National General Assembly (NGA) Conference in Canberra  <b>Deputy Mayor ME Applebee &amp; Councillor WP Jayet</b>
Wednesday 3 July 2024	NGA Conference & Dinner in Canberra  <b>Deputy Mayor ME Applebee &amp; Councillor WP Jayet</b>
Wednesday 3 July 2024	CNSWJO Meeting of Water Security and Productive Water Portfolio Mayors & GMs  <b>General Manager Kent Boyd</b> <b>Apology: Mayor NC Westcott</b>
Thursday 4 July 2024	NGA Conference in Canberra  <b>Deputy Mayor ME Applebee &amp; Councillor WP Jayet</b>
Thursday 4 July 2024	Bishop's 10-year Celebration Mass & Dinner in Forbes  <b>Councillor LA O'Leary</b> <b>Apology: Mayor NC Westcott</b>

Friday 5 July 2024	Australian Council of Local Government (ACLG) Forum in Canberra  <b>Deputy Mayor ME Applebee</b>
Friday 5 July 2024	Parkes High School Recognition Assembly  <b>Councillor JP Cass</b>
Tuesday 9 July 2024	Councillor Workshop  <b>All Councillors and Executive Staff</b>
Tuesday 9 July 2024	Cultural Grants Presentations  <b>All Councillors and Executive Staff including Mr Phil Donato MP and Kerry Jones</b>
Wednesday 10 July 2024	Tullamore Community Consultative Committee meeting (including the Community Engagement Session)  <b>Councillor GW Pratt and General Public</b>
Friday 12 July 2024	Panel for interview of medical staff - Western NSW Lachlan Health  <b>Mayor ME Applebee</b>
Saturday 13 July 2024	MEAO National Commemorative Day  <b>Deputy Mayor ME Applebee</b> <b>Apology: Mayor NC Westcott</b>
Saturday 13 July 2024	Ronald McDonald House Charities Central West NSW Winter Ball in Orange  <b>Deputy Mayor ME Applebee</b> <b>Apology: Mayor NC Westcott</b>
Tuesday 16 July 2024	Western Regional Planning Panel Determination Meeting - Pioneer Grandstand  <b>Deputy Mayor ME Applebee and Councillor KJ Keith</b> <b>Brendan Hayes Director of Planning and Community Services and Grahame Fry</b>

***Rotary Changeover Dinner - 24 June 2024***  
***Attended by Mayor Neil Westcott and Councillor Ken Keith OAM***



**New President: Graeme Hunter**

***Hidden Treasure Certificate Presentation at Forbes Shire Council - 26 June 2024***  
***Attended by Mayor Neil Westcott and Deputy Mayor Marg Applebee including Mr Phil Donato MP***



**L to R: Mayor Neil Westcott, Mr Phil Donato MP, Carly Fisher, Helen Westwood, Deputy Mayor Marg Applebee and Mayor Phyllis Miller (Forbes Shire Council)**

***Bishop's 10-Year Celebration Mass and Dinner in Forbes - 4 July 2024***  
***Attended by Councillor Louise O'Leary***



**Danny O'Leary, Bishop Columba Macbeth-Green and Councillor Louise O'Leary**



**Cultural Grants Presentations - 9 July 2024**  
**All Councillors and Executive Staff including Mr Phil Donato MP and Kerryn Jones**



**Back (L to R):** Geoff Anderson (Parkes Wiradjuri Group), Douglas Pout (Currajong Disability Services), Cr Glenn Wilson, Mr Phil Donato MP.

**Middle (L to R):** Cr Ken Keith OAM, Deputy Mayor Marg Applebee, Tracey Burns (Parkes Potters Group), *Tamilla Bolam (Trundle Bush Tucker Day)*, Cr Bill Jayet

**Front:** *Iesha Charlton (Parkes Wiradjuri Language Group)*, Janelle Faunt (Parkes Potters Group), Claire Albrecht (*The Suburban Review*), Charlica Schnitger (*Trundle Bush Tucker Day*), Cr Daniel Weber

**MEAO National Commemorative Day - 13 July 2024**  
**Deputy Mayor Marg Applebee**



**Acting Mayor Marg Applebee and attendees.**



***Ronald McDonald House Charities Central West NSW Winter Ball in Orange - 13 July 2024***  
***Deputy Mayor Marg Applebee***



**Acting Mayor Marg Applebee and Luke Clyne**



**Cr Neil Westcott**

MAYOR

**10.3 POOR STATE OF THE POLICE RESIDENCE AND STATION AT TRUNDLE****IP&R Linkage:** **Pillar:** Community**Goal:** Our community is liveable, growing and connected.**Strategy:** Provide vibrant and welcoming town centres, streetscapes, public spaces and meeting places.**Author:** **Cr Marg Applebee****Annexures:** **Nil**

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**MOTION**

That Council note the correspondence below:

1. A letter to the Police Minister The Hon. Yasmin Catley, MP, the Police Commissioner Karen Webb APM and the Minister for Housing Rose Jackson MP to seek a solution to the apparent situation where the responsibility for the maintenance of housing and buildings, such as those used by NSW Police in Trundle, are either not given sufficient priority or not allocated the necessary funding to keep the buildings maintained to an acceptable standard.
2. A letter the Superintendent, Central West Police District, Mr Brendan Gorman, to seek assurances that the Lachlan Area Command remains committed to ensuring a police presence in Trundle and that officers are provided appropriate and suitable housing and police facilities in Trundle to effectively perform their duties.
3. A letter to the Member for Orange, Mr Phil Donato MP, requesting that he make representations to relevant government departments on behalf of the Trundle Community, seeking assurances that suitable housing for a police officer in Trundle remains a priority and that a solution is found to the current issues with the lack of timely building maintenance.

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**BACKGROUND**

I attended the monthly Trundle Community Consultative Committee (Trundle CCC) meeting on 27 June 2024.

The meeting was addressed by the local Police Constable who informed the Trundle CCC of the condition of the Police housing in Trundle and associated Police Station.

I understand that after 16 years of reporting issues with both buildings, the most recent occurrence has been termites in the kitchen of the residence, which it is believed has resulted from leaking through the roof, another issue that has been reported and not resulted in repairs.

I understand that the property is owned and maintained by Property NSW and many reports have been logged for repairs, quotes are obtained from people to provide repairs and no repairs have ever resulted.

I am advised that a recent inspection of the property, found it to be uninhabitable, and as a consequence an eviction notice was required to be served.

The concern from the Snr Constable, the community and I is that once the residence is vacated, no further repairs will occur, and the residence will fall into further disrepair and not be habitable in the long term.

Policing in Trundle is crucial, not only for the Trundle community, but for surrounding smaller townships including Tullamore and Peak Hill and takes pressure off services half an hour away at Parkes.

When the current Officer has finished in her role at Trundle, we need to ensure that the residence and the station are both in a condition that is appealing for a new person and potentially a family to move in comfortably.

Minister Yasmin Catley and Commissioner Karen Webb APM both attended the Trundle Police residence during their visit to Parkes Shire for the Police Awards in May and both saw the impact of the termite damage and followed up to make sure that measures were undertaken to provide appropriate accommodation for Judith, but may not be aware of the concern amongst the community now that the residence will be left vacant and may fall into further disrepair.

I understand that members of the community have representations to the Minister and our Local Member Phil Donato. Following these letters, the Area Commander and the Property Manager rang Mr Peter Kelly and gave assurances that the existing residence would be fixed.

However, despite these assurances, the community will be submitting an online petition and are supportive for Council to continue to advocate on their behalf.

In response to the above matter, I have undertaken the lobbying on behalf of the Trundle community as follows:

1. A letter to the Police Minister The Hon. Yasmin Catley, MP, the Police Commissioner Karen Webb APM and the Minister for Housing Rose Jackson MP to seek a solution to the apparent situation where the responsibility for the maintenance of housing and buildings, such as those used by NSW Police in Trundle, are either not given sufficient priority or not allocated the necessary funding to keep the buildings maintained to an acceptable standard.
2. A letter to the Superintendent, Central West Police District, Mr Brendan Gorman, to seek assurances that the Lachlan Area Command remains committed to ensuring a police presence in Trundle and that officers are provided appropriate and suitable housing and police facilities in Trundle to effectively perform their duties.
3. A letter to the Member for Orange, Mr Phil Donato MP, requesting that he make representations to relevant government departments on behalf of the Trundle Community, seeking assurances that suitable housing for a police officer in Trundle remains a priority and that a solution is found to the current issues with the lack of timely building maintenance.

## **OFFICER'S COMMENT**

Author: **Kent Boyd PSM, General Manager**

### **Commentary:**

Superintendent, Central West Police District, Mr Brendan Gorman has made direct contact with me and has provided assurances that the Trundle Police residence will be repaired and that a Police presence in Trundle is an essential part of the Central West Police Districts operations.



**Cr Marg Applebee**  
ACTING MAYOR

**10.4 MARIAH WILLIAMS SELECTED IN THE AUSTRALIAN HOCKEYROOS SQUAD FOR THE PARIS OLYMPICS.**

**IP&R Linkage:** Pillar: Community

**Goal:** Our community is safe, active and healthy.

**Strategy:** Provide sport, recreation and play space facilities that encourage participation and support healthy lifestyles.

**Author:** Cr Neil Westcott

**Annexures:** Nil

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**MOTION**

That Council:

1. Congratulate Mariah Williams on her selection in the Australian Hockeyroos squad to compete at the Paris 2024 Olympics.

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**REPORT**

It is with great pride that I acknowledge that Parkes Shire will have a connection to the Paris 2024 Olympics following the selection of former local sportsperson, Mariah Williams. Mariah has been selected in the Australian Hockeyroos squad, which will be competing between 27 July and 9 August 2024.

Mariah is a three-time winner of the Parkes Shire Sportsperson of the Year and is now a three-time Olympian having previously attended the Rio 2016 and Tokyo 2020 Olympics. She has been selected as a forward in a squad of sixteen players travelling to Paris.

The Hockeyroos were eliminated in the quarterfinals at Tokyo 2020 but have had impressive wins over Tokyo medallists Argentina and Great Britain already this season. They have been drawn in Pool B for Paris 2024 with Argentina, Great Britain, Spain, the USA and South Africa.



*Photo 1: The Australian Hockeyroos Squad - Mariah is in front, four from the left. (Getty Images).*

Mariah recently posted the following statement on her Facebook page.



*"The love and passion for the game of hockey all started at the age of 3 in my home town Parkes.*

*The Parkes hockey community enabled me to have aspirations to play for my country like "The great Stephen Davies".*

*From early mornings in the freezing cold running around on the grass fields, to representing my country at an Olympic Games 🧡💚*

*I'm forever grateful for my home town hockey community @rovershockeyclubparkes and @parkeshockeyincorporated for always supporting me throughout my career."*



Photo 2, 3 & 4: Mariah at Cheney Park grass fields (left), playing for local Rovers Hockey Club (centre) and with teammates Kaitlin Nobbs and Stephanie Kershaw). (Mariah Williams Facebook Page).



Photo 5: Opening of McGlynn Park Mariah Williams hockey field with the Hon Paul Toole MP (left), Mariah Williams (Centre) and Mayor Ken Keith and other representatives of Parkes Hockey.

I ask Councillors to join me in congratulating Mariah on her selection to play with the Hockeyroos at the Paris 2024 Olympics.



**Cr Neil Westcott**  
MAYOR

**10.5 NATIONAL GENERAL ASSEMBLY (NGA) CONFERENCE IN CANBERRA****IP&R Linkage:** **Pillar:** Leadership**Goal:** Our local government is open, accountable, and representative.**Strategy:** Advocate and provide strong representation for our community at the regional, state, and federal levels.**Author:** **Cr Marg Applebee****Annexures:** **Nil**

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**MOTION**

That Council:

1. Note the information in the report.
- 

**REPORT**

From 2-4 July 2024 I, along with Councillor Bill Jayet, were among more than 1,200 Local Government leaders from across Australia that gathered in Canberra for the 30th National General Assembly of Local Government.

We were welcomed to country by Ngunnawal, Kambri and Ngambri custodian Paul Girrawah House.

Opening the NGA, and speaking in her first major public address, Her Excellency the Honourable Ms Sam Mostyn AC, Governor General of the Commonwealth of Australia, spoke about increasing civic engagement with our future leaders and the importance of kindness and care in our leadership. We welcomed and thanked the many federal members of parliament who attended and spoke at the NGA or associated events, including the Hon Catherine King, the Hon Kristy McBain, Senator the Hon Bridget McKenzie, the Hon Darren Chester, and Luke Gosling OAM MP.

Delegates received a presentation on new local government financial sustainability research, which highlighted that sustainable federal funding to councils would deliver a \$7 billion increase to Australia's GDP. The 2024 National State of the Assets report was also launched, outlining the condition of one third of Australia's public infrastructure, which is part of the \$643 billion worth of assets councils manage. This new research reinforces the urgent need for federal Financial Assistance Grants to local government to be restored to at least one percent of Commonwealth taxation revenue.

Across two days, numerous presenters spoke on the theme of building community trust, and how local government is integral to holding and building this trust.

This year's NGA included new listening sessions on housing and community infrastructure, emergency management, roads and transport and energy transition, that provided a free-flowing exchange of ideas between councils, the federal public service, and other stakeholders.

This year's Assembly program included consideration of 160 motions submitted by councils, outlining opportunities for the Federal Government to better support councils and Australian communities.

These motions included solutions to address the financial sustainability of councils, support councils to deliver cost of living relief, facilitate more affordable housing, maintain safe and productive local

roads, cycleways and footpaths, better prepare for and recover from natural disasters, and Close the Gap between Indigenous and non-Indigenous Australians.

In the lead up to the next federal election, the Australian Local Government Association (ALGA) will work with our state and territory member associations, and Australia's 537 local governments, to advocate for critical Financial Assistance Grants to be restored to at least one percent of Commonwealth taxation revenue, and for local government to be restored as a full voting member of National Cabinet.

These are critical to ensuring that local government continues to play a role in the ongoing sustainability and liveability of every community.

Highlights included hearing from Her Excellency the Honourable Ms Sam Mostyn AC, Governor General of the Commonwealth of Australia in her first public address in her new role and hearing from Demographer Simon Kuestemacher speaking on intergenerational equity and fairness and looking at ways that we can better plan for intergenerational change in our communities.

We also would like to acknowledge the commitment and dedication of outgoing ALGA President Cr Linda Scott, who we had the opportunity to personally thank on behalf of Parkes Shire Council.

*References: Communique for the National General Assembly 2024 Conference [2 - 4 July 2024 preceding the ACLG on 5 July 2024 held at the National Convention Centre Canberra].*







*Keynote address: Samuel Johnson OAM*



*Acting Mayor Marg Applebee*



*Councillor Bill Jayet and Acting Mayor Marg Applebee*



*Councillor Bill Jayet, ALGA President  
Cr Linda Scott and Acting Mayor  
Marg Applebee*



*Paul Girrawah House - Welcome to Country*



*Her Excellency the Hon Sam Mostyn AC,  
Governor-General*



**Cr Marg Applebee**  
ACTING MAYOR

**11 COUNCILLOR REPORT(S)****11.1 COUNTRY MAYORS ASSOCIATION OF NSW HELD ON 12 - 14 JUNE 2024****IP&R Linkage:** **Pillar:** Leadership**Goal:** Our local government is open, accountable, and representative.**Strategy:** Advocate and provide strong representation for our community at the regional, state, and federal levels.**Author:** **Ken Keith OAM, Councillor****Authoriser:** **Kent Boyd PSM, General Manager****Annexures:** **A. Country Mayors Association of NSW held on 12 - 14 June 2024** [↓](#)

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**RECOMMENDATION**

That Council:

1. Note the information in the report.

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**ISSUES AND COMMENTARY**

The Country Mayors Association of NSW (CMA) held their Roads and Transport Conference from Wednesday 12 to Friday 14 June 2024 in Kempsey.

Although no one from Parkes Shire Council was able to attend due to numerous conflicting meetings, the Communique for the Conference is attached.

Ken Keith OAM

**COUNCILLOR**



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### COMMUNIQUÉ

#### **Country Mayors Association of NSW Roads and Transport conference Kempsey 12-14 June, 2024**

The Country Mayors Association of NSW (CMA) held our Roads and Transports conference from Wednesday 12 to Friday 14 June and Kempsey Shire Councillors and staff were professional and hospitable hosts.

8-9 April 2024. Attendance was under 50, due to numerous conflicting meetings across regional NSW. The conference was held at the Slim Dusty Centre, a facility that the Kempsey Shire is justifiably proud of, having been born from many donations before becoming a Council responsibility.

Kempsey Shire Mayor made us feel welcome at a special function at the Slim Dusty Centre on the Wednesday evening complete with local food and beverages, which included a guided tour of the museum that showcases the life and music of the iconic Aussie, Slim Dusty. Kempsey Shire Mayor, Cr Leo Hauville (below) conducted the welcome and CMA Deputy Chair and Temora Shire Mayor Rick

Firman (bottom right) thanked Kempsey on behalf of the CMA.



For further information, contact Cr Jamie Chaffey on 0467 402 412

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### COMMUNIQUE

The first speaker on the Thursday morning was the Hon Jenny Aitchison, Minister for Regional Transport and Roads and Member for Maitland. The Minister is a friend of the CMA, having fronted up to the past two consecutive CMA meetings. She is pictured bottom right with CMA Executive Member and Narromine Mayor Cr Craig Davies.



Disaster relief was the first topic that the Minister spoke on. She has read the CMA's disaster funding report, so is well aware of the frustrations of Country Councils. The Minister expressed understanding of the stress Councils are under with the cost of disaster recovery, as

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### COMMUNIQUE

well as the speed and complexity of funding claims.

"We are trying to get projects started with payment instalments."

"We need to work together with trust, beyond politics. We are focusing on doing the job right. You will see a significant improvement in processing of funding claims in coming months."

Minister Aitchison touch on a pre-budget announcement regarding funding for transport corridors from Port to REZ projects, with over \$120mil. earmarked. REZ road network funding involves State and Federal Government collaboration.

In Q&A, Minister Aitchison was asked how untied money for potholes could be attained. She responded that the focus needs to be on disaster relief now and for quite some time to come. Mayor of Gwydir Shire John Coulton and Mayor of Forbes Shire Phyllis Miller thanked the Minister for her responsiveness.

Bellingen Shire Mayor Steve Allan told the Minister of the \$6mil investment into the Bellingen Environment Centre but road infrastructure to it still needs funding. Minister Aitchison said "that is a good example of why we need Integrated Transport Plans, incorporating a range of community stakeholders, with consultation. Toolkits are online for Strategic Regional Transport Plans."

Narrabri Shire Mayor Cr. Darrell Tiemens asked if there has been any progress with the reclassification of roads. The Minister explained "We need to look at these requests on individual merit-based terms. The work on the (reclassification matter) from the previous Government remains sealed.

Member for Oxley, Michael Kemp MP spoke as a proud local and was thanked by CMA Executive Mmember and Singleton Mayor Cr. Sue Moore (pictured bottom right). The newest politician in the NSW Parliament, the Nationals MP said that Country Mayors are more than roads, rates and rubbish – they are the heart of regional NSW. We need to be open and communicating to work together. The CMA has lobbied so well on many issues from roads to regional crime. The regional crime inquiry and the funding that began in Moree started with the CMA movement. He listed



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### COMMUNIQUE



rising figures in juvenile and DV crime in the Mid-North Coast. Cost-shifting and the Red Fleet is another area that he supports the removal of, describing it as ludicrous.

CMA Executive Member and Narromine Mayor Cr Craig Davis said that "the Biodiversity Offset Scheme is designed by city people and does not work in our regions. There needs to be more push back by the Nationals. What more can be done to get our message across, where our regional issues are not being heard in the city?"

Mr. Kemp was receptive and advised to take any opportunity to talk to the National Party and make them aware of your concerns.

CMA Executive Member and Armidale Regional Council Mayor Cr Sam Coupland said "We need to change the model for Local Government. We have had to go for 50% SRV. Can we review the system?" "I am happy to be tied to a position and we need to make it easier for Councils to do their job but I am not aware of a holistic model change on the agenda," responded Mr Kemp.

Shadow Minister for Regional Transport and Roads and Member for Upper Hunter, the Hon. David Layzell had a prior commitment and spoke remotely.

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### COMMUNIQUÉ

The regionally based Shadow Minister said that the Country Mayors Association is a fantastic organisation that brings people together and does important work. He described how he built a road in Ghana early in his construction career that mainly involved constructing buildings.

"Roads are so important. Road funding and investment programs such as Fixing Country Roads and the potholes programs have been vital," he said.

Shadow Minister Layzell said "We need to look at improving infrastructure, not just putting things back the same way." He cited examples in the Dungog Shire.



"We have to acknowledge that there are fiscal and inflationary pressures. Managing contractors will never be more important than now. Understand their pressures because we can't lose them."

Mayor of Uralla Shire Council Cr Robert Bell said "Truck drivers pay so many levies and we do not see that money coming out to be spent on our roads."

Shadow Minister Layzell emphasised the importance of trucking freight and roads infrastructure to regional economies.

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### COMMUNIQUÉ

Morning tea was a special occasion, with Slim Dusty's daughter Anne Kirkpatrick (a singer-songwriter in her own right) unveiling new museum displays and cutting a 97<sup>th</sup> birthday cake for Slim.



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### COMMUNIQUE

*Celebrating Country Music history with Anne Kirkpatrick was icing on the cake for CMA Members who enjoyed a very worthwhile event in Kempsey.*

*Official duties done, Anne posed with CMA members for a group shot.*



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## COMMUNIQUÉ

Acting CEO of the NSW Reconstruction Authority Mal Lanyon APM and Deputy Secretary – Regional and Outer Metropolitan, Transport for NSW Matt Fuller conducted a panel discussion from the stage after morning tea.

The discussion was open and frank, getting a big thumbs up from the attendees.

"It is important for the Reconstruction Authority to listen. It started December 2022, so it is new and evolving to meet needs. Looking at the transition from emergency to recovery, reconstruction is about the latter," Mal said.

Mal and Matt agreed that the RA and TfNSW need to work better together and assured the CMA that they are working to get things done faster for Councils.

Kempsey Shire Mayor Cr Leo Hauville said "Build back better, like our 56 new bridges. That's the way to go."

Matt: "We are building back better, where necessary, such as the land slip case we saw in Kempsey Shire."

Mal: "We are looking at prioritising investment to high risk areas."

Shoalhaven City Council Mayor Amanda Finlay: We've just had our fifth disaster in four years. We appreciate the collaboration we have but we are still waiting for \$15mil and if that does not come in by the end of the financial year, we will be in trouble.

Mal: We accept we need to improve the processing times. We need to shift how we get the money from the Federal Government, so we can release it to Councils faster.

Amanda: Can the Adaption Plans be funded by the Commonwealth?

Mal: The RA will help with them.

Matt: We need open communication to improve our processes.

Ballina Mayor Sharon Cadwallader: We are not cutting down on the red tape. If anything, it has been getting worse. Does the CMA need to advocate more on this politically?

Mal: There is no lack of advocacy. We need to improve and we know that. There will be faster processing in the next month.

Matt: Change is a cultural thing. We acknowledge and that it is needed but it takes time.

Wollondilly Mayor Matt Gould said his council is not disaster declared right now and every council around them has been. Mal said he would look into that.

Gwydir Mayor John Coulton: Councils are ideally placed for determining the cost-effectiveness of betterment versus like for like funding.

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### COMMUNIQUÉ

Tenterfield Shire Mayor Bronwyn Petrie: Betterment was the reason for funding refusals from our bushfire damage, including a bridge that was damaged on an important transport road. Re-building what failed is a waste of money.

Mal agreed: We are wasting money.

Matt: We can engage with NEMA and bring diligence and practicality close together.

A southern Council representative offered a road tour to Matt. We (Local Government) are not the enemy.

Matt: We see Councils as partners.

Caption:

CMA Deputy  
Chairman and  
Temora Mayor  
Cr Rick Firman  
and CMA  
Executive  
Member and  
Forbes Shire  
Mayor Phyllis  
Miller are  
Acting CEO of  
the NSW  
Reconstruction  
Authority Mal  
Lanyon APM  
and Deputy  
Secretary –  
Regional and  
Outer  
Metropolitan,  
Transport for  
NSW Matt  
Fuller



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## COMMUNIQUE

The Thursday concluded with a bus tour of the new bridges of Kempsey Shire. The most recently completed bridge replacement was officially opened by Minister Jenny Aitchison. Simon Fergusson, a rural-based Kempsey Councillor described the impact of being cut off during recent disasters and the value of the bridge investments. He is pictured below with Member for Oxley Michael Kemp, Kempsey Shire Mayor Cr Leo Hauville and NSW Roads Minister the Hon. Jenny Aitchison. Kempsey Shire's Engineering team look young but have many successful grant applications under their belt but are apparently not available to consult. Their bus replacement tour program is attached.



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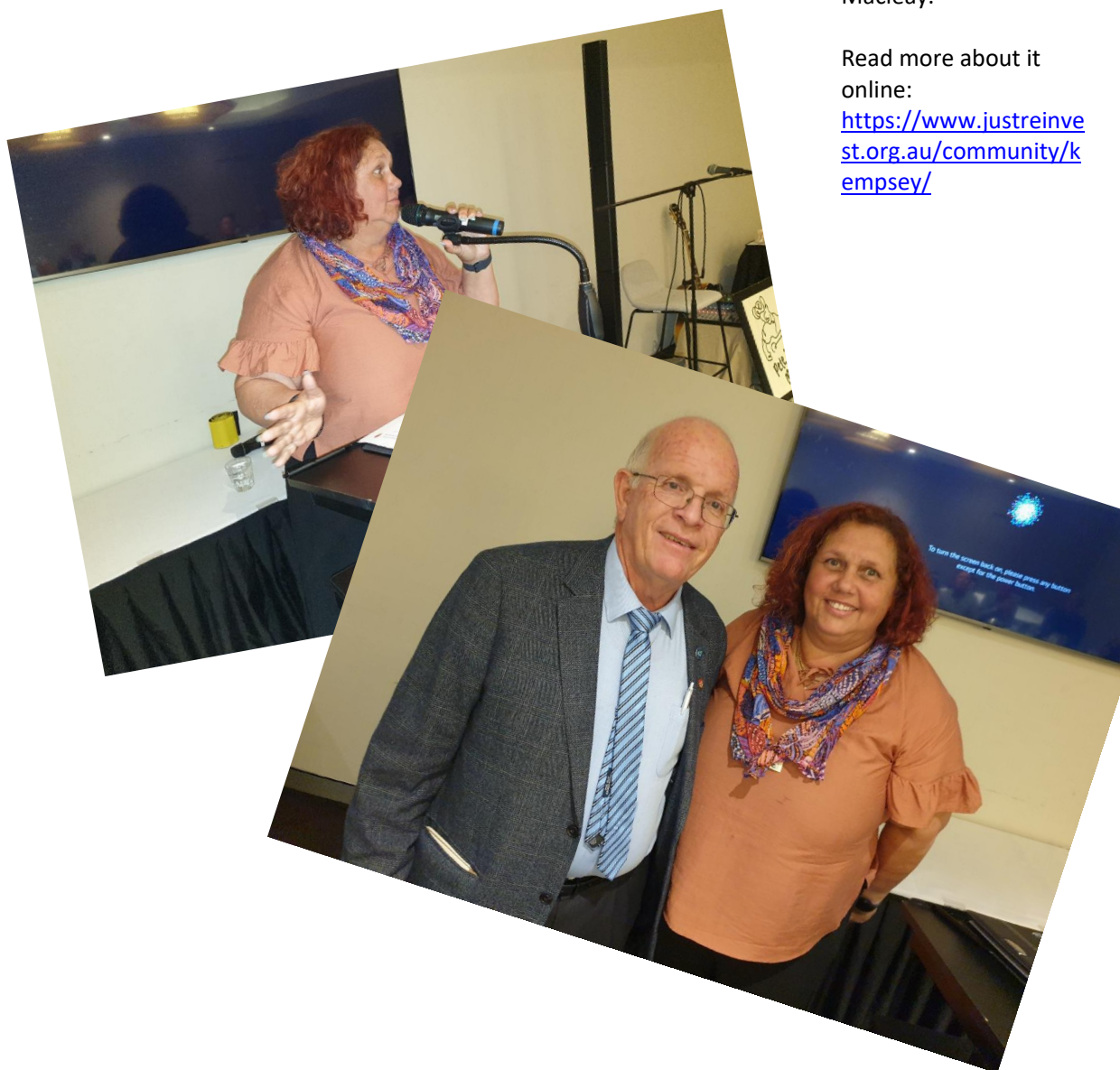
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### COMMUNIQUÉ

Kempsey Shire hosted a great conference dinner at the RSL Club, with an inspiring talk by local Aboriginal educator Jo Kelly about the programs she is steering for Aboriginal youth, with Learning the Macleay.

Read more about it  
online:

<https://www.justreinvest.org.au/community/kempsey/>



For further information, contact Cr Jamie Chaffey on 0467 402 412

[www.nswcountrymayors.com.au](http://www.nswcountrymayors.com.au)



## THE COUNTRY MAYORS ASSOCIATION OF NSW INC

*"What we want is nothing more than equity"*

### COMMUNIQUE

NRMA Policy Advisor, Jonathan Malota was first at the lectern on the Friday morning. He spoke of the NRMA's enthusiasm to work with Country Mayors, to achieve the best possible outcomes with regional roads for road users and local communities.

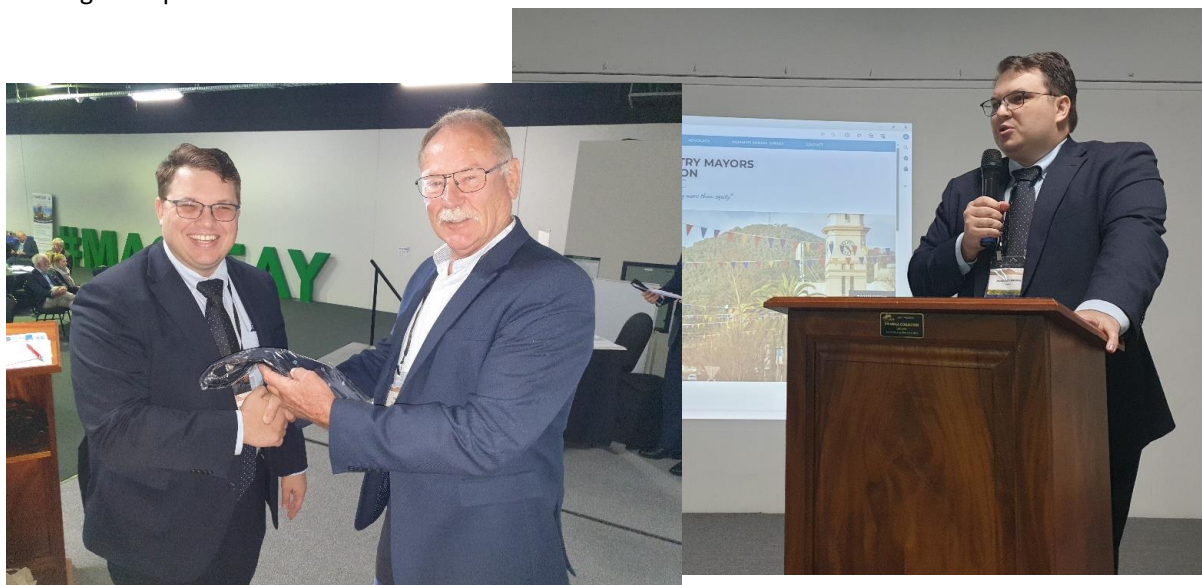
Mr. Malota condemned the standard of regional roads. He said NRMA members are calling for improvements, adding that there is a \$2.35billion backlog in road funding for regional roads p.a. compared to \$468mil. in metro areas. "The fact is road funding is not enough," he said. He detailed the road toll figures and the importance of road safety and road quality.

The NRMA's current and emerging data collection resources was described and he offered to share the data with the CMA and regional Councils, within a formalised relationship. "We want to work with Councils."

Mr. Malota explained that since 2000, all new cars have had a sim card that sends data back to the vehicle manufacturer and NRMA pays a lot of money for that data.

Uralla Mayor Robert Bell asked "can we get this data before it goes to the press, so we can be across it?"

Mr. Malota said Government inefficiencies should be redressed, not tolerated. "Government Departments need KPIs, such as a maximum 30 days to provide an outcome from an application for funding or request further details."



For further information, contact Cr Jamie Chaffey on 0467 402 412

[www.nswcountrymayors.com.au](http://www.nswcountrymayors.com.au)



## THE COUNTRY MAYORS ASSOCIATION OF NSW INC

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### COMMUNIQUE

BusNSW Industry Development Manager Philip Whipp, spoke next and like the industry he represents, he covered a lot of ground. BusNSW is the peak body representing the bus and coach industry in New South Wales and Philip Whipp has been with the organisation since 2016. Prior to that, he held coach company management roles since 2004.

Mr Whipp provided a comprehensive overview of the NSW bus industry, such as the 26,000 accredited bus drivers in NSW – a drop of 11% since Covid. There is a concerning shortage.

There are 660 contracts in regional NSW, which expire in 2026. TfNSW will negotiate with BusNSW regarding the new contracts.

A Bus Industry Taskforce was established in May 2023. Four reports and 58 recommendations resulted. Major reforms expected, including bus driver training. There were recommendations pertaining to Local Traffic Committees in Councils.

Rural and Regional bus contracts - \$500mil p.a. funded by the NSW Government.

Cashless, tap and go ticketing system has been trialled in Bathurst and Dubbo but further rollout timeframe is not known.

3,000 zero emission buses are being introduced but the transition will be slow (not likely to be completely rolled out until the 2040s). With a bus expected to have a life of 26-28 years, road maintenance funding is vital to bus operators.

The location of temporary or informal bus stops, such near a farm gate, should involve consultation with Local Councils, according to TfNSW.



Questions related to zero emissions transition and Philip said that it could happen quicker than 2047 in regional areas but did not know if electric buses would impact routes.

Philip Whipp from BusNSW was thanked for his presentation by CMA Executive Member and Tamworth Regional Council Mayor Cr Russell Webb.

For further information, contact Cr Jamie Chaffey on 0467 402 412

[www.nswcountrymayors.com.au](http://www.nswcountrymayors.com.au)





## THE COUNTRY MAYORS ASSOCIATION OF NSW INC

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### COMMUNIQUÉ

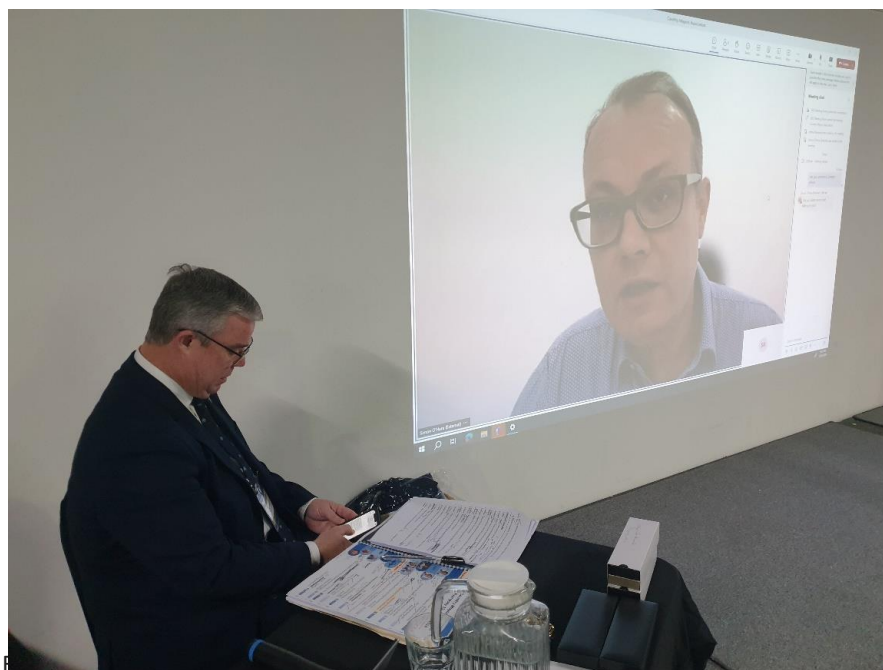
CEO of Road Freight NSW Simon O'Hara spoke next and had to address the conference remotely. Simon O'Hara is the current CEO of Road Freight NSW, an arm of the Australian Trucking Association. He has years of experience in transport and is admitted as a solicitor in NSW and the High Court of Australia. He has been steering the State's peak trucking industry body since May 2016. Previously, Simon has held leadership roles in a range of corporations and union type organisations. He has developed strong relationships with Transport for NSW .

Mr. O'Hara said that road transport has faced interesting times, particularly through and post Covid. He described the companies that have a strong relationship with Road Freight NSW, such as Blue Scope Steel. RF NSW has advocated for greater respect for truckies and what they do. There's a complete lack of rest areas in metropolitan NSW.

Inflation rates are coming down but interest rates are not. The demand on the industry has dropped since Covid, especially in the past six months. The demand of agricultural commodities remains strong and road freight is vital to meeting that.

There are drivers leaving the industry and the shortage of drivers is a challenge. Country roads need to be upgraded. They are an issue for truckies. As are the fees and surcharges at ports.  
We are seeing a lot of cost increases and country drivers need to make a living.

"I grew up on a farm near Nullamanna (North of Uralla) for a time during the 70's and early 80's during drought and lived in country towns as well as the city so I understand how, in NSW there is a great deal of focus on metropolitan Sydney. Country Mayors are an important voice and I welcome working with you all!"



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## THE COUNTRY MAYORS ASSOCIATION OF NSW INC

*"What we want is nothing more than equity"*

### COMMUNIQUÉ

Business Development Manager for Newpave Asphalt, Peter Gellert was a sponsor of the conference. Mr Gellert is proud of the electrical engineering advances he has contributed to the Australian-owned and operated. Established in 2013 in the Hunter region, Newpave has become experts in asphalt manufacturing, construction, testing, haulage, traffic management, profiling, stabilisation and spray seal. Peter has developed a high-tech National Association of Australian State Road Authorities accredited 'roughness' assessing vehicle, an efficient road condition evidence gathering tool.



Mr. Gellert expressed his appreciation for the work of country Mayors and the genuine passion they have for their respective patches.



Mr. Gellert described his electronics background, which led to the road testing and monitoring equipment he has developed. He then detailed what exactly goes into the asphalt and spray seal that his company produces and the processes involved.

His presentation is attached.

Peter Gellert was thanked for his contribution by Kempsey Shire Mayor Cr. Leo Hauville.

For further information, contact Cr Jamie Chaffey on 0467 402 412

[www.nswcountrymayors.com.au](http://www.nswcountrymayors.com.au)



## THE COUNTRY MAYORS ASSOCIATION OF NSW INC

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### COMMUNIQUÉ

The final speaker at the conference was UGL Regional Linx Network Operations Manager, Mitch Scealy. UGL Regional Linx manages all infrastructure and maintenance on the Country Regional (rail) Network in NSW. This network ensures the safe movement of people and goods throughout the regions of NSW, and links Sydney with many important regional centres.

Based in the Central West, Mr Scealy has rail tracks in his blood. His father has been working in the railways for 50 years. The rail infrastructure that UGL Regional Linx is responsible for includes the historic landmark train stations in our regional centres. It also faces challenges with infrastructure that is no longer used, such as the Sunnyside timber rail bridge in the Tenterfield Shire, which Mayor Bronwyn Petrie asked about.



Unfortunately, Mr. Scealy said that the heritage listing of the Sunnyside bridge and other such structures can mean it is difficult to address concerns, regardless of how dilapidated they may be.

Mr Scealy said that UGL Regional Linx looks forward to building its relationship with the Country Mayors Association of NSW into the future.

His presentation is attached.

He was thanked by CMA Deputy Chairman and Temora Shire Mayor Cr Rick Firman, who was MC for the conference.



For further information, contact Cr Jamie Chaffey on 0467 402 412

[www.nswcountrymayors.com.au](http://www.nswcountrymayors.com.au)





# THE COUNTRY MAYORS ASSOCIATION OF NSW INC

*"What we want is nothing more than equity"*

## COMMUNIQUE

The CMA Executive looks forward to our 9 Aug. 2024 meeting at NSW Parliament.



For further information, contact Cr Jamie Chaffey on 0467 402 412

[www.nswcountrymayors.com.au](http://www.nswcountrymayors.com.au)

**11.2 SUNRISE ENERGY METALS COMMUNITY CONSULTATIVE COMMITTEE****IP&R Linkage:** **Pillar:** Environment**Goal:** Our utilities are well-planned and efficiently managed.**Strategy:** Provide essential water and sewer infrastructure to meet the needs of our growing community.**Author:** **Ken Keith OAM, Councillor****Authoriser:** **Kent Boyd PSM, General Manager****Annexures:** **Nil**

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**RECOMMENDATION**

That Council:

1. Note the information in the report.
- 

**ISSUES AND COMMENTARY**

On Monday, 24 June 2024 I, along with Councillor Bill Jayet attended the latest CCC meeting held in the Lachlan Shire Council Chambers in Condobolin.

An update on the progress of the project was provided by Mike Wood and Bronwyn Flynn.

Bore water for the project is secured with three new bores; two on private land they have purchase and one on Crown land. Testing will take place in the near future, which will confirm the extraction allowed for the mine.

The electricity transmission line from 10kms west of Parkes is continuing through the planning and acquisition stages. Other works completed including new fencing along the Trundle and Fifield Road. Planning for the water pipeline through Forbes and Lachlan Shire continues.

The new meeting chairman, David Ross then invited Sunrise's Sam Riggall to outline his endeavours and the current world markets. China has developed some major cobalt mines in Indonesia in a short space of time. They are not constrained by environmental processes required in most developed countries in the world.

They are thus able to provide cobalt and nickel to the world at a reduced price. The price of nickel in particular has fallen considerably. Car manufacturers are starting to assess their ethical requirements in sourcing batteries from this Indonesian source. Negotiations with financial institutions etc is ongoing.

Guided tours of the site will be planned following the next Local Government elections as well as Federal elections as the site will fall into the new seat of Parkes with a new Federal Member.

Ken Keith OAM

**COUNCILLOR**

---

**12      REPORTS OF COMMITTEES**

<b>12.1      MINUTES OF THE FLOODPLAIN MANAGEMENT COMMITTEE MEETING HELD ON 14 MARCH 2024</b>
---

**IP&R Linkage:**      **Pillar:** Leadership

**Goal:** Our local government is open, accountable and transparent.

**Strategy:** Provide open and transparent decision-making and undertake the civic duties of Council with professionalism and integrity.

**Author:**              **Taylah Burt, Business Support Officer**

**Authoriser:**        **Andrew Francis, Director Infrastructure and Sustainability**

**Annexures:**        **A.      Floodplain Risk Mangament Committee Meeting - 14 March 2024** [↓](#)

---

**RECOMMENDATION**

That Council:

1.      Receive and confirm the Minutes of the Floodplain Management Committee Meeting held on Thursday 14 March 2024 appended at *Annexure A*.



**PARKES SHIRE FLOODPLAIN RISK MANAGEMENT COMMITTEE**

**Minutes of the Parkes Shire Floodplain Risk Management Meeting held on Thursday 14 March 2024 at 2:00pm, at 2 Cecile Street, Parkes.**

---

**PRESENT**

Andrew Francis  
Brendan Hayes  
Cr Marg Applebee  
Julie Power  
Kathryn Read  
Peter Kelly  
Robert Haddin  
Taylah Burt  
Joshua Stanbury  
Ivan Acosta  
James Buchanan  
Deepak Jagan

**Meeting commenced at 2:02pm.**

**1 APOLOGIES****2 CONFIRMATIONS OF MINUTES OF PREVIOUS MEETING**

That the Minutes of the Parkes Shire Floodplain Risk Management Committee Meeting held on Thursday 7 December 2023 copies of which have been forwarded to Committee members, be confirmed.

Confirmed.

Support for recommendation: Unanimous

Moved: Peter Kelly Second: Kathryn Read

**3 BUSINESS ARISING**

No outstanding Actions

**4 DECLARATIONS OF INTERESTS**

Councillor Applebee - Interest due to family members within the flood zone.



## **5 ITEMS OF BUSINESS**

### **• 5.1 Cookamidgera Flood Study**

- Deliverables are due monthly - Out put maps.
- Mid to late April - Review meeting end of April
- 50% of the project budget had been spent -\$179,220.80
- EOT to be submitted after April meeting.

### **• 5.2 Bogan Gate Flood Study.**

- Received rainfall maps from James Buchanan
- Teams meeting to be scheduled to review mapping.
- EOT processed, and due for late May.

### **• 5.3 Trundle Flood Study Update and Options Feasibility Study.**

- Extension to the 30 June - Modelling will not be completed at this stage.
- RFQ for Survey services
- Migration model
- Internal Design of catchment - Parkes to Trundle

### **• 5.4 Parkes East Catchment Flood Study.**

- Engage Survey for Goobang Creek to Tichborne – application to UGL Rail for access to rail reserve
- Standard 4-month delay
- Rhelm engaged by NSW Reconstruction Authority to complete Goobang Creek modelling for the Central West Housing project to determine high-risk flood zones.
- Mapping within the next month (end of April) Catchment study/ Catchment planning housing program
- Regional housing fund application successful

### **• 5.5 Parkes Urban Flood Study.**

- East Street Bridge opening 30 April 2024
- Rhelm engaged for urban flood study.
- Rhelm getting back to us with any gaps in the data for Pac Park



## **6. GENERAL BUSINESS**

Julie Power:

- New grant will open 4 April 2024
- Circulate handbook with minutes.

Kathlyn Read:

- Craig Western Zone only
- Josh Southern Zone
- CMG to be circulated each quarter - From LEMC
- Flood warning study - renamed?

Deepak Jagan:

- follow up on information from Matt regarding ARTC.
- Key culverts in trundle different than what is in the asset database - Deepak to confirm with the data online.

## **7. NEXT MEETING DATE**

13 June 2024.

**Meeting closed at 2:50pm**

**12.2 MINUTES OF THE WIRADJURI ELDERS ADVISORY COMMITTEE MEETING HELD  
ON 30 APRIL 2024****IP&R Linkage:** **Pillar:** Leadership**Goal:** Our local government is open, accountable and transparent.**Strategy:** Provide open and transparent decision-making and undertake the civic duties of Council with professionalism and integrity.**Author:** **Georgia Smith, Administration Officer****Authoriser:** **Brendan Hayes, Director Planning and Community Services****Annexures:** **A. Wiradjuri Elders Advisory Committee Meeting Minutes - 30 April 2024**

---

**RECOMMENDATION**

That Council:

1. Receive and confirm the Minutes of the Wiradjuri Elders Advisory Committee Meeting held on Tuesday 30 April 2024 appended at *Annexure A*.
-

# **Wiradjuri Elders Advisory Committee**

Minutes

Tuesday 30 April 2024



**Minutes of the Wiradjuri Elders Advisory Committee**  
**Held on Tuesday, 30 April 2024 at the**  
**Parkes Council Chamber, 2 Cecile Street, Parkes**

**Present:**

Cr Marg Applebee	Deputy Chairperson
Mr Michael Anderson	Aboriginal Project Officer
Mr Geoff Anderson	Community Member
Mrs Gail Smith	Community Member
Anthony Ruley	Three Rivers Association

**Council Officers in Attendance:**

Mr Brendan Hayes	Director Planning & Community Services
Ms Kerryn Jones	Manager Culture, Education and Library Services

**NOTES**

The meeting commenced at 10.30am and concluded at 12 noon.



## Order Of Business

<b>1</b>	<b>OPENING OF MEETING .....</b>	<b>4</b>
<b>2</b>	<b>ACKNOWLEDGEMENT OF COUNTRY.....</b>	<b>4</b>
<b>3</b>	<b>APOLOGIES .....</b>	<b>4</b>
<b>4</b>	<b>CONFIRMATION OF MINUTES .....</b>	<b>4</b>
4.1	Minutes of the Wiradjuri Elders Advisory Committee held on 5 September 2023.....	4
<b>5</b>	<b>DISCLOSURES OF INTERESTS .....</b>	<b>5</b>
<b>6</b>	<b>LATE BUSINESS .....</b>	<b>5</b>
<b>7</b>	<b>OFFICERS' REPORTS.....</b>	<b>5</b>
7.1	Bushmas Hill Master Plan Review.....	5
7.2	Draft Aboriginal Participation Plan .....	6
7.3	Aboriginal Project Officer Report .....	6
<b>8</b>	<b>REPORT OF CONFIDENTIAL RESOLUTIONS .....</b>	<b>6</b>
<b>9</b>	<b>CONCLUSION OF MEETING.....</b>	<b>7</b>

## 1 OPENING OF MEETING

The Chairperson, Cr Applebee, declared the Wiradjuri Elders Advisory Committee of Tuesday, 30 April 2024 open and welcomed Council Officials in attendance.

## 2 ACKNOWLEDGEMENT OF COUNTRY

Mr Geoff Anderson, Community Member, read the following Acknowledgement of Country:

*Parkes Shire Council acknowledges the Traditional Custodians of the Wiradjuri Country and recognises and respects their cultural heritage, beliefs and continuing connection with the lands and rivers of the Parkes Shire.*

*Council pays its respects to Elders past, present and emerging and extends this respect to all First Nations peoples in the Parkes Shire.*

## 3 APOLOGIES

Cr Louise O'Leary

Mrs Pat Oliver

Ms Kim Oliver

Ms Belinda Stevens

Mr Robert Clegg

## 4 CONFIRMATION OF MINUTES

### 4.1 MINUTES OF THE WIRADJURI ELDERS ADVISORY COMMITTEE HELD ON 5 SEPTEMBER 2023

#### RECOMMENDATION

That the receive and confirm the Minutes of the meeting held on Tuesday 5 September 2023 appended at *Annexure A*.

#### RESOLVED WEA 001/24

Moved: Mrs Gail Smith

Seconded: Mr Geoff Anderson

**CARRIED**

## 5 DISCLOSURES OF INTERESTS

The Chairperson reminded Council Officials of their obligation under Council's Code of Conduct to disclose and manage any conflicts of interest they may have in matters being considered at the meeting, and invited Council Officials present to disclose any such interests.

Nil interests were disclosed.

## **6 LATE BUSINESS**

The Chairperson advised that the following late items of business had been submitted by Council Officers, and invited a motion to enable the addition of the late items to the meeting agenda.

2. *Council to contact Peak Hill Aboriginal Land Council to determine and discuss additional signage for Entry to town and the need to maintain existing signs*
3. *Note that any entry/all signs to have indigenous input.*
4. *Consideration of indigenous priorities in IP&R development.*
5. *Community Cabinet - Michael Anderson to attend.*

## **7 OFFICERS' REPORTS**

### **7.1 BUSHMANS HILL MASTER PLAN REVIEW**

Council staff gave an overview of plan and reported a successful inspection to confirm the strength of the structure of the plan and works.

The following requests were made:

- a) Consideration that a BBQ be reinstated
- b) Signage be investigated for all significant aspects
- c) Interpretation of artwork on water tower for both indigenous and european history recognition
- d) Engage with Landcare involvement in revegetation
- e) Invitation be developed for connection to country at Bushman's Hill by Geoff Anderson for Councillors

### **7.1 BUSHMAS HILL MASTER PLAN REVIEW**

#### **RESOLVED WEA 002/24**

Moved: Mr Michael Anderson

Seconded: Mrs Gail Smith

That:

1. Council receive and note the report regarding Bushman's Hill Master Plan

**CARRIED**

### **7.2 DRAFT ABORIGINAL PARTICIPATION PLAN**

The Committee heard from Geoff Anderson that the document was very good. Very positive for Council to develop and adopt this document and enhances what Council does already.

**7.2 DRAFT ABORIGINAL PARTICIPATION PLAN****RESOLVED WEA 003/24**

Moved: Mr Geoff Anderson  
Seconded: Mr Michael Anderson

That:

1. The committee endorse the development of the Parkes Shire Council Draft Aboriginal Plan

**CARRIED****7.3 ABORIGINAL PROJECT OFFICER REPORT**

The Committee heard an overview of recent activities:

- a) PACWP Meetings
- b) Three Rivers Regional Assembly
- c) Early Childhood Services - Sprouts Screening
- d) Health Services - eye clinics, schools into Neighbourhood Central
- e) Mother Tongues Day Central Celebration
- f) Development of 5 songs for Spotify
- g) Boori Christmas, Peak Hill
- h) Indigenous assistance for birth certificates for unregistered births - Pathfinder

Introduction and presentation from Mr Anthony Ruley from Three Rivers Association regarding their the Strategic Plan and its association with councils APO Mr Michael Anderson. Michael indicated that input will be provided and submitted as a priority listing to working party for strategic direction.

**7.3 ABORIGINAL PROJECT OFFICER REPORT****RESOLVED WEA 004/24**

Moved: Mrs Gail Smith  
Seconded: Mr Michael Anderson

That:

1. The committee note and receive the Aboriginal Officers Report

**CARRIED****8 REPORT OF CONFIDENTIAL RESOLUTIONS**

In accordance with clauses 14.22 and 14.23 of Council's Code of Meeting Practice, resolutions passed during a meeting, or a part of a meeting that is closed to the public must be made public by the Chairperson as soon as practicable. Such resolutions must be recorded in the publicly available minutes of the meeting.

## **9 CONCLUSION OF MEETING**

The meeting concluded at 12 noon.

This is the final page of the minutes comprising 7 pages numbered 1 to 7 of the Wiradjuri Elders Advisory Committee held on Tuesday, 30 April 2024 and confirmed on Friday, 17 May 2024.

---

CHAIRPERSON

**12.3 MINUTES OF THE WIRADJURI ELDERS ADVISORY COMMITTEE MEETING HELD  
ON 17 MAY 2024****IP&R Linkage:** **Pillar:** Leadership**Goal:** Our local government is open, accountable and transparent.**Strategy:** Provide open and transparent decision-making and undertake the civic duties of Council with professionalism and integrity.**Author:** **Georgia Smith, Administration Officer****Authoriser:** **Brendan Hayes, Director Planning and Community Services****Annexures:** **A. Wiradjuri Elders Advisory Committee Meeting Minutes - 17 May 2024**

---

**RECOMMENDATION**

That Council:

1. Receive and confirm the Minutes of the Wiradjuri Elders Advisory Committee Meeting held on Friday 17 May 2024 appended at *Annexure A*.
-



# **Wiradjuri Elders Advisory Committee**

Minutes

Friday 17 May 2024



**Minutes of the Wiradjuri Elders Advisory Committee**  
**Held on Friday, 17 May 2024 at the**  
**Carrington Hotel, Peak Hill**

**Present:**

Toni Bell

**Council Officers in Attendance:**

Ms Kerry Jones	Manager Culture, Education and Library Services
Cr Brendan Hayes	Director Planning and Community Services

**NOTES**

It was acknowledged that a quorum was not in attendance to conduct the meeting. A meeting of the Wiradjuri Elders Advisory Committee will be scheduled for November 2024. Toni will distribute the Business Paper to members. Brendan Hayes asked that prior notice is given of any questions or points of discussion for that meeting to ensure they can be fully addressed at the meeting.

## Order Of Business

<b>1</b>	<b>OPENING OF MEETING .....</b>	<b>4</b>
<b>2</b>	<b>ACKNOWLEDGEMENT OF COUNTRY.....</b>	<b>4</b>
<b>3</b>	<b>APOLOGIES .....</b>	<b>4</b>
<b>4</b>	<b>CONFIRMATION OF MINUTES .....</b>	<b>4</b>
	4.1 Minutes of the Wiradjuri Elders Advisory Committee held on 30 April 2024 .....	4
<b>5</b>	<b>DISCLOSURES OF INTERESTS .....</b>	<b>4</b>
<b>6</b>	<b>LATE BUSINESS .....</b>	<b>4</b>
<b>7</b>	<b>OFFICERS' REPORTS.....</b>	<b>5</b>
	7.1 Draft Aboriginal Participation Plan .....	5
	7.2 Aboriginal Project Officer Report .....	5
	7.3 Peak Hill - Points of Discussion .....	5
<b>8</b>	<b>REPORT OF CONFIDENTIAL RESOLUTIONS .....</b>	<b>5</b>
<b>9</b>	<b>CONCLUSION OF MEETING.....</b>	<b>5</b>

---

## 1 OPENING OF MEETING

---

The Chairperson declared the Wiradjuri Elders Advisory Committee of Friday, 17 May 2024 open and welcomed Council Officials in attendance.

---

## 2 ACKNOWLEDGEMENT OF COUNTRY

---

The Chairperson read the following Acknowledgement of Country:

*Parkes Shire Council acknowledges the Traditional Custodians of the Wiradjuri Country and recognises and respects their cultural heritage, beliefs and continuing connection with the lands and rivers of the Parkes Shire.*

*Council pays its respects to Elders past, present and emerging and extends this respect to all First Nations peoples in the Parkes Shire.*

---

## 3 APOLOGIES

Cr Marg Applebee	Deputy Chairperson
Cr Jacob Cass	Councillor
Cr Ken McGrath	Councillor
Cr Louise O'Leary	Councillor
Frances Robinson	

## 4 CONFIRMATION OF MINUTES

<b>4.1 MINUTES OF THE WIRADJURI ELDERS ADVISORY COMMITTEE HELD ON 30 APRIL 2024</b>
---

### RECOMMENDATION

That the receive and confirm the Minutes of the meeting held on Tuesday 30 April 2024 appended at *Annexure A*.

---

## 5 DISCLOSURES OF INTERESTS

The Chairperson reminded Council Officials of their obligation under Council's Code of Conduct to disclose and manage any conflicts of interest they may have in matters being considered at the meeting, and invited Council Officials present to disclose any such interests.

Nil interests were disclosed.

## 6 LATE BUSINESS

The Chairperson advised that no late items of business had been submitted to the meeting.

---

## **7 OFFICERS' REPORTS**

### **7.1 DRAFT ABORIGINAL PARTICIPATION PLAN**

#### **RECOMMENDATION**

That:

1. The committee endorse the development of the Parkes Shire Council Draft Aboriginal Plan

### **7.2 ABORIGINAL PROJECT OFFICER REPORT**

#### **RECOMMENDATION**

That:

1. The committee note and receive the Aboriginal Officers Report

### **7.3 PEAK HILL - POINTS OF DISCUSSION**

#### **RECOMMENDATION**

That:

1. Council receive and note the information provided.

## **8 REPORT OF CONFIDENTIAL RESOLUTIONS**

In accordance with clauses 14.22 and 14.23 of Council's Code of Meeting Practice, resolutions passed during a meeting, or a part of a meeting that is closed to the public must be made public by the Chairperson as soon as practicable. Such resolutions must be recorded in the publicly available minutes of the meeting.

## **9 CONCLUSION OF MEETING**

This is the final page of the minutes comprising 6 pages numbered 1 to 6 of the Wiradjuri Elders Advisory Committee held on Friday, 17 May 2024.

---

CHAIRPERSON



**12.4 MINUTES OF THE RURAL ROADS ADVISORY COMMITTEE MEETING HELD ON 13 JUNE 2024****IP&R Linkage:** **Pillar:** Leadership**Goal:** Our local government is open, accountable and transparent.**Strategy:** Provide open and transparent decision-making and undertake the civic duties of Council with professionalism and integrity.**Author:** **Sue McGrath, Business Support Coordinator****Authoriser:** **Logan Hignett, Acting Director Operations****Annexures:** **A. Rural Roads Advisory Committee Meeting Minutes - 13 June 2024**

---

**RECOMMENDATION**

That Council:

1. Receive and confirm the Minutes of the Rural Roads Advisory Committee Meeting held on Thursday 13 June 2024 appended at *Annexure A*.
-

# **Rural Roads Advisory Committee**

## **Minutes**

Thursday 13 June 2024



**Minutes of the Rural Roads Advisory Committee**  
**Held on Thursday, 13 June 2024 at the**  
**Parkes Council Chamber, 2 Cecile Street, Parkes**

**Present:**

Mayor Neil Westcott	Councillor (Chairperson)
Cr Daniel Weber	Councillor
Mr Gary Langley	
Mr Gavin Tom	
Mr Graeme Hunter	
Mr Peter Kelly	
Mr Garry Parker	
Mr Andrew Field	
Mr Robert Mortimer	
Mr Robert Watt	

**Council Officers in Attendance:**

Login Hignett - Acting Director Operations

**NOTES**

The meeting commenced at 6:00pm and concluded at 7:29pm.

## Order Of Business

<b>1</b>	<b>OPENING OF MEETING .....</b>	<b>4</b>
<b>2</b>	<b>ACKNOWLEDGEMENT OF COUNTRY.....</b>	<b>4</b>
<b>3</b>	<b>APOLOGIES .....</b>	<b>4</b>
<b>4</b>	<b>CONFIRMATION OF MINUTES .....</b>	<b>4</b>
<b>5</b>	<b>DISCLOSURES OF INTERESTS .....</b>	<b>4</b>
<b>6</b>	<b>LATE BUSINESS .....</b>	<b>4</b>
<b>7</b>	<b>OFFICERS' REPORTS.....</b>	<b>4</b>
7.1	Transport Asset Management Plans .....	4
7.2	2023/2024 Roads Program Update Item .....	5
7.3	2024/2025 Roads Program .....	5
<b>8</b>	<b>GENERAL BUSINESS .....</b>	<b>5</b>
8.1	Current Works Completed and Upcoming Works Program.....	5
8.2	Overruns in Works Program - Cr Daniel Webber.....	5
8.3	Burril Creek - Robert Watt .....	5
8.4	Intersection of Bogan Road (MR57) and The McGrane Way (MR354) - Robert Mortimer.....	6
8.5	Roadside Spraying Recommencement - Peter Kelly .....	6
8.6	Around the Table Items - Andrew field .....	6
8.7	Around the Table Items - Garry Parker.....	7
8.8	Around the Table Items - Robert Mortimer .....	7
8.9	Around the Table Items - Gavin Tom.....	7
8.10	Around the Table Items - Graeme Hunter.....	8
8.11	Around the Table Items - Robert Watt .....	8
8.12	Around the Table Items - Mayor Neil Westcott .....	9
8.13	Next Meeting Dates & Locations .....	9
<b>9</b>	<b>CONCLUSION OF MEETING.....</b>	<b>9</b>

---

## **1 OPENING OF MEETING**

The Chairperson declared the Rural Roads Advisory Committee of Thursday, 13 June 2024 open and welcomed Council Officials in attendance.

---

## **2 ACKNOWLEDGEMENT OF COUNTRY**

The Chairperson read the following Acknowledgement of Country:

*Parkes Shire Council acknowledges the Traditional Custodians of the Wiradjuri Country and recognises and respects their cultural heritage, beliefs and continuing connection with the lands and rivers of the Parkes Shire.*

*Council pays its respects to Elders past, present and emerging and extends this respect to all First Nations peoples in the Parkes Shire.*

---

## **3 APOLOGIES**

Garry Langley, Cr Louise O'Leary, Ron Umbers, Andrew Rawsthorne, Owen Miller, Viv Bolam, Rhonda Horsburgh, Cr Glenn Wilson

## **4 CONFIRMATION OF MINUTES**

## **5 DISCLOSURES OF INTERESTS**

The Chairperson reminded Council Officials of their obligation under Council's Code of Conduct to disclose and manage any conflicts of interest they may have in matters being considered at the meeting, and invited Council Officials present to disclose any such interests.

Nil interests were disclosed.

## **6 LATE BUSINESS**

The Chairperson advised that no late items of business had been submitted to the meeting.

## **7 OFFICERS' REPORTS**

<b>7.1 TRANSPORT ASSET MANAGEMENT PLANS</b>
---

### **RECOMMENDATION**

That:

1. The information presented at the committee meeting be received and noted.
-

**7.2 2023/2024 ROADS PROGRAM UPDATE ITEM****RECOMMENDATION**

That:

1. That the report be received and noted.

**7.3 2024/2025 ROADS PROGRAM****RECOMMENDATION**

That:

1. The information within the report be received and noted.

**8 GENERAL BUSINESS****8.1 CURRENT WORKS COMPLETED AND UPCOMING WORKS PROGRAM**

Acting DO provided a verbal update to the group, which was received and noted.

**8.2 OVERRUNS IN WORKS PROGRAM - CR DANIEL WEBBER****DISCUSSION:**

Raised a question regarding the cost overruns in the 2023/24 works program being covered by other grant funding, not Council Reserves.

**8.3 BURRIL CREEK - ROBERT WATT****DISCUSSION**

Raised a discussion regarding causeway repairs on Burril Creek (two separate locations).

**COUNCIL RESPONSE**

This was acknowledged and advised that these works are under review by TfNSW for approval and inclusion in the storm damage restorative works claim.



**8.4 INTERSECTION OF BOGAN ROAD (MR57) AND THE MCGRANE WAY (MR354) - ROBERT MORTIMER****DISCUSSION**

MR57/354 Intersection with concrete islands still appears to be underperforming with road trains mounting the concrete island when turning right (from Tullamore) heading to Narromine.

**COUNCIL RESPONSE**

The McGrane Way intersection is performing as designed, sheltering vehicles when turning right towards Narromine. Road trains mounting the concrete islands are doing so as a result of speed and if driven to the conditions can navigate the intersection appropriately. Council will continue to monitor the situation.

**8.5 ROADSIDE SPRAYING RECOMMENCEMENT - PETER KELLY****DISCUSSION**

Roadside spraying needs to recommence with a focus on saplings to prevent the need for extensive table drain maintenance.

**COUNCIL RESPONSE**

Review capacity of existing Bio Security team, invest money associated with vehicle mounted unit for roads crew.

**8.6 AROUND THE TABLE ITEMS - ANDREW FIELD****DISCUSSION**

- (a) Bindogundra Road needs grading maintenance, quite rough.
- (b) Pipe Clay Road from Newell Hwy intersection east needs attention.

**COUNCIL RESPONSE**

Customer Requests raised:

- (a) RD2024/0749
- (b) RD2024/0750

**8.7 AROUND THE TABLE ITEMS - GARRY PARKER****DISCUSSION**

- (a) SR97 - Mickibri Road needs attention North of the Railway line.
- (b) Mingerong Road needs attention, has been impacted by a dam construction which has resulted in water laying across the road

**COUNCIL RESPONSE**

Customer Requests raised:

- (a) RD2024/0758
- (b) RD2024/0759

**8.8 AROUND THE TABLE ITEMS - ROBERT MORTIMER****DISCUSSION**

- (a) Burra Road needs maintenance grading, and water cutting across the road causing rutting
- (b) MR57/354 intersection with concrete islands still appears to be underperforming with road trains mounting the concrete island when turning right (from Tullamore) heading to Narromine
- (c) Middlefield Road causeway on a slight bend in the road requires attention

**COUNCIL RESPONSE**

Customer Requests raised:

- (a) RD2024/0760
- (b) RD2024/0761
- (c) RD2024/0762

**8.9 AROUND THE TABLE ITEMS - GAVIN TOM****DISCUSSION**

- (a) Back Yamma Road edge break in a number of location requires maintenance.
- (b) Access track to underside of Amelia Field bridge needs attention.
- (c) Potential water leak at Don Field's residential property for further investigation.
- (d) Request for signage installation to address the risk of heavy vehicles entering the Eugowra Road causeway on the Billabong Creek at speed.

**COUNCIL RESPONSE**

Customer Requests raised:

- (a) RD2024/0763
- (b) RD2024/0764
- (c) WS2024/0533
- (d) SI2024/0080

**8.10 AROUND THE TABLE ITEMS - GRAEME HUNTER****DISCUSSION**

- (a) Mercadool Lane requires maintenance.
- (b) Blow Clear road requires maintenance (north of intersection with Middle Trundle Road).
- (c) Kingsford Avenue appears to be failing and requires maintenance.
- (d) May Street near Parkes Hotel failing, needs attention.

**COUNCIL RESPONSE**

- (a) RD2024/0766
- (b) RD2024/0767
- (c) RD2024/0768
- (d) RD2024/0769

**8.11 AROUND THE TABLE ITEMS - ROBERT WATT****DISCUSSION**

- (a) Dwyers Road and Wilds Lane at the crossing of Burrandong Creek require attention and more permanent solution.
- (b) New Park lane requires maintenance.

**COUNCIL RESPONSE**

Customer Requests raised:

- (a) RD2024/0770
- (b) RD2024/0771

**8.12 AROUND THE TABLE ITEMS - MAYOR NEIL WESTCOTT****DISCUSSION**

- (a) Review condition of Bulgandramine Road following use of it as a detour following the incident on the Newell Highway between Peak Hill and Narromine.
- (b) Reedy Lane requires attention due to pooling water in road reserve
- (c) Barbers Lane requires maintenance

**COUNCIL RESPONSE**

Customer Requests raised:

RD2024/0772  
RD2024/0773  
RD2024/0774

**8.13 NEXT MEETING DATES & LOCATIONS**

The next meeting for the Rural Roads Advisory Group will commence at 6:00on at the follow venues:

MEETING DATES	LOCATIONS
1 October 2024	Trundle Hotel
6 March 2025	Peak Hill Bowling Club
12 June 2025	Tullamore
30 October 2025	Parkes Shire Council

---

In accordance with clauses 14.22 and 14.23 of Council's Code of Meeting Practice, resolutions passed during a meeting, or a part of a meeting that is closed to the public must be made public by the Chairperson as soon as practicable. Such resolutions must be recorded in the publicly available minutes of the meeting.

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## **9 CONCLUSION OF MEETING**

The meeting concluded at 7:29pm.

This is the final page of the minutes comprising 9 pages numbered 1 to 9 of the Rural Roads Advisory Committee held on Thursday, 13 June 2024.

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**Mayor Neil Westcott**

CHAIRPERSON

**12.5 MINUTES OF THE FLOODPLAIN MANAGEMENT COMMITTEE MEETING HELD ON  
20 JUNE 2024****IP&R Linkage:** **Pillar:** Leadership**Goal:** Our local government is open, accountable and transparent.**Strategy:** Provide open and transparent decision-making and undertake the civic duties of Council with professionalism and integrity.**Author:** **Taylah Burt, Business Support Officer****Authoriser:** **Andrew Francis, Director Infrastructure and Sustainability****Annexures:** **A. Minutes - Floodplain Risk Managment - 20 June 2024** [↓](#)

---

**RECOMMENDATION**

That Council:

1. Receive and confirm the Minutes of the Floodplain Management Committee Meeting held on Thursday 20 June 2024 appended at *Annexure A*.
-



## Minutes

Floodplain Risk Management | Committee Meeting  
20 June 2024

Infrastructure



Date	20-06-2024
Time	1:00 PM - 3:00 PM
Location	Committee Room
Present	Cr Marg Applebee, Cr George Pratt, Andrew Francis, Brendan Hayes, Kylie Trueber, Taylah Burt, Robert Haddin, Ivan Rivas Acosta, Kathryn Read, Joshua Stanbury, Kate Browning, Peter Kelly
Absent	Deepak Jagan, Graeme Bayliss, Craig Ronan, James Buchanan, Sheree Chellas, Sally Chapman, Jaco Barnard, Ian Pibworth, Toni Lennane, Logan Hignett
Note Taker	Taylah Burt

---

**Agenda****1 - Acknowledgement of Country***Participated:* Cr Marg Applebee

Council respectfully acknowledges the traditional owners, the Wiradjuri people, as the custodians of this land. We pay respect to all Aboriginal community Elders, past and present, who have resided in the area and have been an integral part of the history of the region.

Meeting started – 1.02pm

**2 - Apologies***Participated:* Cr Marg Applebee

- Deepak Jagan – ARTC
- Craig Ronan – SES
- Jaco Barnard – PSC
- Logan Hignett – PSC

**3 - Confirmation of Minutes***Participated:* Cr Marg Applebee

Moved – Councillor George Pratt

Second – Robert Haddin

Carried

**4 - Business Arising***Participated:* Cr Marg Applebee

- Councillor Pratt – concern about the mess left behind after the recent installation of new pipelines in Bogan Gates.
- Councillor Pratt – the drain next to Graeme Davis is overgrown and may require attention. Andrew will discuss with Operations, Taylah to enter a CRM

**5 - Declarations of Interest**

*Participated:* Cr Marg Applebee

All community representatives on the committee have a vested interest in the Floodplain Management Committee.

**6 - Items of Business****6.1 - Cookamidgera Flood Study**

- Table report for the information of the committee
- Original milestone date for reports to be adopted was set for October 4th.
- Proposal to extend the milestone date to the end of November to accommodate delays.
- Milestone 3 not yet completed by consultant, once complete submit Milestone 3 to the FMC group for review.
- Aim to have milestone 3 ready for adoption in the July meeting, once adopted, it will be available for community input.
- Once modelling is adopted will be reviewed by OEH
- Robert Haddin asked in lament terms what do we have physically? Andrew explained we have hydraulic model to run catchment on paper. The model is as close to reality as possible which is the main purpose.

**6.2 - Bogan Gate and Gunningbland Flood Study**

- Table report for the information of the committee
- Milestone pushed out, due to the upcoming caretaker period
- Councillors met with CCC at Bogan Gate.

**6.3 - Trundle Flood Study Update and Options Feasibility Study.**

- Table report for the information of the committee
- Presentation from Rhelm given by Andrew on project update
- Potentially \$1 Million from the funding from Operations Bogan Way (MR350) project to focus on the entrance into Trundle.
- Asked consultations to model the comparison of 2 or 3 bridges instead culverts as a mitigation option.
- Councillor Pratt – asked if the creek from Tullamore runs close to Trundle; No, it runs further West.
- Upon completion of the assessment, Tanvir will reach out for review with EHG.
- Any issues arising will be reviewed and addressed.

**6.4 - Parkes Urban Flood Study.**

- Table report for the information of the committee
- Presentation provided by Rhelm presented by Andrew
- Parkes and Goobang models will work together.
- Needing WAE (Work-As-Executed) design drawings from internal sources.

**6.5 - Parkes East Catchment Flood Study.****Goobang**

- Table report for the information of the committee
- Reconstruction Authority own output until finalised.
- looking to do community consultation – early July on output modelling for Goobang.
- Evaluating properties for potential buyback or raising.
- Data collection is due but not yet received - a dispensation request has been made as Reconstruction Authority is pushing for their work to be done first.
- PWA project managing works.
- Councillor Pratt – Study where the bypass is going, water channelling has changed. Design files incorporated for future construction show issues at old highway where it joins.
- NSW Reconstruction and Council have a clear disconnect between the two set if studies
- 2 sets of community consultation.
- Discussion regarding land use.
- Parkes and Goobang models will work together.



#### 6.6 - SAP Flood modelling and community engagement.

- Report for the next meeting from the PCG on this project.
- RGDC is planning a future land release at the western end of Brolgan Road.
- RGDC is developing a progress model over the coming months.
- The model is being improved for the entire SAP area.
- PSC requires continuity beyond the SAP boundary in the modelling to assess the impact on downstream landowners.
- Consultants have been engaged and are formalising the scope over the coming months.

#### 7 - General Business

- James raised an issue regarding the Rural Assistance Authority, which is under scrutiny for grants; businesses have not been paid for work done in good faith. Action for Anthony to take this issue to the CCC for feedback.
- Check across the Shire to see if others are impacted (Recovery Grant) with specific details from the RAA.
- Date of the next meeting: The original date was set for September during caretaker mode, but Cr Pratt and Cr Applebee will not be able to attend. The meeting may be pushed back to October.
- Data on Eugowra has been received.

#### 8 - Next Meeting Date

To be determined.

To be determined

#### 9 - Meeting Closed - 1:58pm

#### All open tasks

Task	Assigned to	Due
Scheduling a date for the next Floodplain Meeting	Taylah Burt	01-10-2024
Rural Assistance Authority - Feedback across the Shire	Anthony McGrath, Councillor Marg Applebee, Councillor George Pratt	01-10-2024
Overgrown Drains, Bogan Gate	Taylah Burt, Andrew Francis	01-10-2024

**12.6 MINUTES OF THE EXTRAORDINARY LOCAL TRAFFIC COMMITTEE MEETING HELD ON 27 JUNE 2024****IP&R Linkage:** **Pillar:** Leadership**Goal:** Our local government is open, accountable and transparent.**Strategy:** Provide open and transparent decision-making and undertake the civic duties of Council with professionalism and integrity.**Author:** **Sue McGrath, Business Support Coordinator****Authoriser:** **Logan Hignett, Acting Director Operations****Annexures:** **A. Extraordinary Local Traffic Committee Meeting Minutes - 27 June 2024**

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**RECOMMENDATION**

That Council:

1. Receive and confirm the Minutes of the Extraordinary Local Traffic Committee Meeting held on Thursday 27 June 2024 appended at *Annexure A*.
-

# **Extraordinary Local Traffic Committee Meeting**

Minutes

Thursday 27 June 2024



**Minutes of the Extraordinary Local Traffic Committee Meeting****Held on Thursday, 27 June 2024 at the****Parkes Council Chamber, 2 Cecile Street, Parkes****Present:**

Cr Ken McGrath	Councillor
Mr Chris McQuie	Western Road Liners
Josh Tolley	NSW Police Representative
Mr Jason Nicholson	Transport for NSW

**Council Officers in Attendance:**

Mr Jaymes Rath	Executive Manager Technical Services
Mrs Melanie Sutor	Road Safety & Injury Prevention Officer
Ms Sue McGrath	Business Support Coordinator

**NOTES**

The meeting commenced via email Friday 28 June 2024 at 9:48am and concluded at 2:00pm Friday 5 June 2024.



## Order Of Business

<b>1</b>	<b>OPENING OF MEETING .....</b>	<b>4</b>
<b>2</b>	<b>ACKNOWLEDGEMENT OF COUNTRY.....</b>	<b>4</b>
<b>3</b>	<b>APOLOGIES .....</b>	<b>4</b>
<b>4</b>	<b>CONFIRMATION OF MINUTES .....</b>	<b>4</b>
	4.1 Minutes of the Local Traffic Committee Meeting held on 8 May 2024 .....	4
<b>5</b>	<b>DISCLOSURES OF INTERESTS .....</b>	<b>4</b>
<b>6</b>	<b>LATE BUSINESS .....</b>	<b>4</b>
<b>7</b>	<b>OFFICERS' REPORTS.....</b>	<b>5</b>
	7.1 2024 Parkes Show - Change of Parking and Taxi Rank .....	5
<b>8</b>	<b>REPORT OF CONFIDENTIAL RESOLUTIONS .....</b>	<b>5</b>
<b>9</b>	<b>CONCLUSION OF MEETING.....</b>	<b>6</b>

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## 1 OPENING OF MEETING

The Chairperson declared the Extraordinary Local Traffic Committee Meeting of Thursday, 27 June 2024 open and welcomed Council Officials in attendance.

---

## 2 ACKNOWLEDGEMENT OF COUNTRY

The Chairperson read the following Acknowledgement of Country:

*Parkes Shire Council acknowledges the Traditional Custodians of the Wiradjuri Country and recognises and respects their cultural heritage, beliefs and continuing connection with the lands and rivers of the Parkes Shire.*

*Council pays its respects to Elders past, present and emerging and extends this respect to all First Nations peoples in the Parkes Shire.*

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## 3 APOLOGIES

Nil

## 4 CONFIRMATION OF MINUTES

<b>4.1 MINUTES OF THE LOCAL TRAFFIC COMMITTEE MEETING HELD ON 8 MAY 2024</b>
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### RECOMMENDATION

These minutes have previously been confirmed at the Ordinary Council Meeting on held on Tuesday 21 May 2024. **RESOLVED OCM 013/24.**

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## 5 DISCLOSURES OF INTERESTS

The Chairperson reminded Council Officials of their obligation under Council's Code of Conduct to disclose and manage any conflicts of interest they may have in matters being considered at the meeting, and invited Council Officials present to disclose any such interests.

Nil interests were disclosed.

## 6 LATE BUSINESS

The Chairperson advised that no late items of business had been submitted to the meeting.

**7 OFFICERS' REPORTS****7.1 2024 PARKES SHOW - CHANGE OF PARKING AND TAXI RANK****STAFF RECOMMENDATION****Council Responsibilities:**

That:

1. Approval is subject to complying with the following conditions:
  - (a) Allow for emergency vehicle access.
  - (b) Police representative has requested for all future events that a separate event application be submitted to Police for approval.
  - (c) This recommendation does not commit Council to providing further assistance or provision of equipment for the event.

**Event Organisers/Applicant Responsibilities:**

That:

2. The approval is subject to complying with the following conditions:
  - (a) Provide Council a Traffic Management Plan for approval. (To be submitted prior to the event taking place).
  - (b) Control noise as required under the Protection of the Environment Operations (Noise Control) Regulation 2008.
  - (c) The organiser of the event to be responsible for and reimburse Council for cost of damage repairs, cleaning etc of the street if required.
  - (d) The organiser is to maintain the area in clean and tidy condition.
  - (e) That the organisers receive approval from the Police for holding a Public Assembly and relevant road closures.
  - (f) This recommendation does not commit Council to providing further assistance or provision of equipment for the event.

## **8 REPORT OF CONFIDENTIAL RESOLUTIONS**

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In accordance with clauses 14.22 and 14.23 of Council's Code of Meeting Practice, resolutions passed during a meeting, or a part of a meeting that is closed to the public must be made public by the Chairperson as soon as practicable. Such resolutions must be recorded in the publicly available minutes of the meeting.

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## **9 CONCLUSION OF MEETING**

The meeting concluded at 2:00pm.

This is the final page of the minutes comprising 6 pages numbered 1 to 6 of the Extraordinary Local Traffic Committee Meeting held on Thursday, 27 June 2024.

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**Cr Ken McGrath**  
CHAIRPERSON

## 13 REPORTS OF THE GENERAL MANAGER

### 13.1 INVESTMENTS & BORROWINGS REPORT AS AT 30 JUNE 2024

**IP&R Linkage:** Pillar: Leadership

**Goal:** Our local government is sustainable and plans for the future.

**Strategy:** Operate in a financially sustainable and responsible manner.

**Author:** Luke Nash, Financial Accountant

**Authoriser:** Jaco Barnard, Chief Financial Officer

**Annexures:** A. Investment Register - 30 June 2024 [↓](#)  
B. Loans Register - 30 June 2024 [↓](#)

### RECOMMENDATION

That:

Receive and note the Statement of Investments and Borrowings as on 30 June 2024

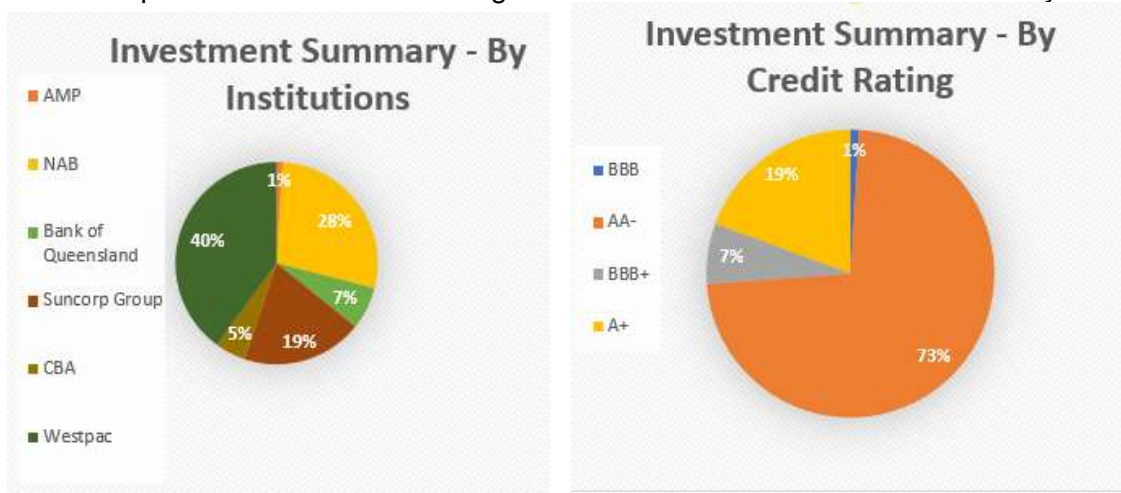
### BACKGROUND

In accordance with clause 212 of the Local Government (General) Regulation 2021 ("the Regulations"), the Responsible Accounting Officer must provide Parkes Shire Council ("Council") with a monthly written report setting out details of Council's investments under section 625 of the Local Government Act 1993 ("the Act"). The report must also include certification that these investments have been made in accordance with the Act, the Regulations and Council's Investment Policy.

### ISSUES AND COMMENTARY

The balance of Council's investments as of 30 June 2024 stands at \$51,741,520 and the principal outstanding on council's borrowings at \$20,763,532. Council's investments increased by \$9.26 million during June following the advanced payment of financial assistance grants, totalling \$7.26 million and a further \$2.5 million in natural disaster funding received through Transport for NSW.

On 30 June 2024, Council's investment portfolio was yielding 4.94 per cent per annum. Council's investments cover externally restricted cash reserves and internal restricted cash reserves. The following charts depict a summary of the investments held by Council based on the individual institutional exposure and credit rating of the institutions with which they are held.



## **LEGISLATIVE AND POLICY CONTEXT**

Council's investments are held in accordance with Council's Investment Policy which accords with the requirements of the:

- Local Government Act 1993 ("the Act") - Section 625
- Local Government Act 1993 - Order (of Minister) dated 16 November 2020
- The Trustee Amendment (Discretionary Investments) Act 1997 - Sections 14A(2), 14C(1) and (2); and
- Local Government (General) Regulation 2021 ("the Regulation") - Clauses 212 and 215.

## **FINANCIAL IMPLICATIONS**

All returns on investments are included in Council's Operating Budget. Any amendment to budgeted interest income is affected through the Quarterly Budget Review process. Both the average level of funds invested, and the rate of return determine returns. In accordance with the Australian equivalent of International Accounting Standards, securities that are classified as held for trading are required to be valued at market value at each balance date. Investments in the form of cash or cash equivalents and held to maturity investments are valued at cost. Floating Rate Notes acquired on the secondary market are valued at cost. Where the purchase consideration is different to face value, the resulting premium or discount are amortised on a straight-line basis over the life of the Note.

## **RISK IMPLICATIONS**

Council's investments are managed in accordance with Council's Investment Policy. As at the end of June, all counterparties were within the Policy limits. Overall, the portfolio is diversified amongst the investment grade spectrum with no exposure to unrated ADI's.

## **COMMUNITY CONSULTATION**

There are no community consultation requirements for Council associated with this report.

## **CONCLUSION**

The Chief Financial Officer has certified that the investments listed in the Investment Summary have been made in accordance with section 625 of the Act, clause 212 of the Regulation and Council's Investment Policy. Council's investments continue to focus on capital protection, as well as compliance with the Investment Policy, whilst actively seeking the best return allowable within these parameters. It is recommended that Council receive and note the Statement of Investments and Borrowings as on 30 June 2024.

Parkes Shire Council Investment Register as at 30 June 2024						
ADI/Issuer	Rating	Investment Type	Principal	Yield	Settlement Date	Maturity Date
NAB	AA-	Term Deposit	1,000,000	5.06	14/03/2024	15/07/2024
Suncorp Group	A+	Term Deposit	500,000	5.11	18/01/2024	18/07/2024
Bank of Queensland	BBB+	Term Deposit	1,000,000	0.79	30/07/2021	30/07/2024
NAB	AA-	Term Deposit	2,000,000	5.09	14/03/2024	14/08/2024
AMP	BBB	Term Deposit	500,000	5.35	18/08/2023	19/08/2024
NAB	AA-	Term Deposit	1,000,000	5.00	18/04/2024	19/08/2024
NAB	AA-	Term Deposit	1,000,000	5.00	18/04/2024	19/08/2024
Bank of Queensland	BBB+	Term Deposit	500,000	5.09	21/03/2024	23/09/2024
NAB	AA-	Term Deposit	1,000,000	5.05	30/05/2024	30/09/2024
NAB	AA-	Term Deposit	2,000,000	5.10	30/04/2024	30/09/2024
NAB	AA-	Term Deposit	1,000,000	5.15	6/05/2024	6/11/2024
Suncorp Group	A+	Term Deposit	1,500,000	5.16	23/05/2024	25/11/2024
Suncorp Group	A+	Term Deposit	1,000,000	5.16	23/05/2024	25/11/2024
NAB	AA-	Term Deposit	1,500,000	5.32	27/06/2024	27/11/2024
Suncorp Group	A+	Term Deposit	1,000,000	5.21	30/05/2024	29/11/2024
Suncorp Group	A+	Term Deposit	1,500,000	5.21	30/05/2024	29/11/2024
Suncorp Group	A+	Term Deposit	1,500,000	5.21	30/05/2024	29/11/2024
NAB	AA-	Term Deposit	1,500,000	5.15	15/05/2024	16/12/2024
NAB	AA-	Term Deposit	1,500,000	5.37	27/06/2024	27/12/2024
Suncorp Group	A+	Term Deposit	2,000,000	5.23	28/06/2024	30/12/2024
Suncorp Group	A+	Term Deposit	1,000,000	5.18	23/05/2024	23/01/2025
NAB	AA-	Term Deposit	1,000,000	5.43	27/06/2024	27/03/2025
CBA	AA-	Floating Rate Note (Fixed)	1,007,698	4.20	18/08/2022	18/08/2025
Bank of Queensland	BBB+	Floating Rate Note	2,027,780	4.48	21/04/2022	29/10/2025
CBA	AA-	Floating Rate Note	1,518,120	4.04	11/01/2022	14/01/2027
Westpac	AA-	Cash at Call - Main	10,612,922	At Call		
Westpac	AA-	Cash at Call - Maxi	10,075,000	At Call		
<b>Total</b>			<b>51,741,520</b>			

Investment Balances by Type		
Term Deposit	26,500,000	31,053,598
Floating Rate Note	4,553,598	
Cash at Call - Main	10,612,922	
Cash at Call - Maxi	10,075,000	
<b>Total Balance - 30/6/2024</b>	<b>51,741,520</b>	

I, Jaco Barnard, Parkes Shire Council Chief Financial Officer, certify as required under Section 212 of the Local Government Regulations 2021, that Council's investments have been made in accordance with the Local Government Act 1993 and Parkes Shire Council Investment Policy.

Signed: *Jaco Barnard*



Parkes Shire Council Loan Register as at 30 June 2024							
Borrower (by Purpose)	Lender	System Loan No.	Loan Term Years	Date of Maturity	Interest Rate	Original Amount Borrowed \$	Principal Outstanding as 30 June 2024
<b>General Fund</b>							
Airport Runway Rehabilitation	NAB	1	20	2030	8.21%	\$ 2,000,000	957,865.58
30 Welcome Street	NAB	3	20	2030	8.21%	\$ 500,000	239,466.39
Henry Parkes Centre	NAB	4	20	2030	8.01%	\$ 950,000	450,914.15
Community Infrastructure, Drainage Projects and IT	TCorp	10	10	2026	3.485%	\$ 2,220,000	2,220,000.00
Transport Infrastructure	TCorp	11	10	2028	3.670%	\$ 3,000,000	3,000,000.00
Land Development	TCorp	12	10	2044	5.730%	\$ 4,000,000	4,000,000.00
<b>Total General Fund</b>						<b>\$ 12,670,000</b>	<b>10,868,246.12</b>
<b>Sewer Fund</b>							
Parkes Sewer Treatment Plant	TCorp	7	10	2026	2.90	\$ 4,000,000	4,000,000.00
<b>Total Sewer Fund</b>						<b>\$ 4,000,000</b>	<b>4,000,000.00</b>
<b>Water Fund</b>							
Parkes Water Treatment Plant	TCorp	9	20	2036	3.045	\$ 8,500,000	5,895,285.84
<b>Total Water Fund</b>						<b>\$ 8,500,000</b>	<b>5,895,285.84</b>
<b>Total All Funds</b>						<b>\$ 25,170,000</b>	<b>20,763,531.96</b>

**13.2 MONTHLY FINANCIAL REPORTS AS AT 30 JUNE 2024****IP&R Linkage:** **Pillar:** Leadership**Goal:** Our local government is sustainable and plans for the future.**Strategy:** Operate in a financially sustainable and responsible manner.**Author:** **Luke Nash, Financial Accountant****Authoriser:** **Jaco Barnard, Chief Financial Officer****Annexures:** **A. Annexure 1 - June 24 vs. Budget** [↓](#)  
**B. Annexure 2 - June 24 vs. June 23** [↓](#)

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**RECOMMENDATION**

That Council:

1. Receive and note the year-to-date financial reports for the period up to 30 June 2024.
- 

**BACKGROUND**

The NSW Local Government Act section 8B establishes principles of sound financial management as follows:

- a) Council spending should be responsible and sustainable, aligning general revenue and expenses.
- b) Councils should invest in responsible and sustainable infrastructure for the benefit of the local community.
- c) Councils should have effective financial and asset management, including sound policies and processes for the following:
  - (i) performance management and reporting,
  - (ii) asset maintenance and enhancement,
  - (iii) funding decisions,
  - (iv) risk management practices.
- d) Councils should have regard to achieving intergenerational equity, including ensuring the following:
  - (i) policy decisions are made after considering their financial effects on future generations,
  - (ii) the current generation funds the cost of its services (which also means the current generation should not bear costs for benefit of future generations)

This report monitors the progress of the 2023-24 operational budget, which programs the plan to achieve the actions, and strategic objectives set within Council's delivery plan.

**ISSUES AND COMMENTARY**

Council has achieved a favourable consolidated net operating result of \$2.55m at the end of June. The general fund reflected a profit of \$1.5m, water fund reflected a profit of \$656k while the sewer fund reflected a profit of \$349k. These are the preliminary results and might change due to year-end adjustments and audit findings.

**Annexure 1** provides more detailed commentary into the financial performance of the organisation for the period ending 30 June 2024 compared to budget.

**Annexure 2** provides more detailed commentary into the financial performance of the organisation for the period ending 30 June 2024 compared to the period ending 30 June 2023.

**LEGISLATIVE AND POLICY CONTEXT**

Local Government Act (section 8B)

**FINANCIAL IMPLICATIONS**

The monthly finance report presented a comparison between actuals vs. budget for each fund to 30 June 2024 as well as a comparison between actuals vs. the previous year's actuals for each fund to 30 June 2023.

**RISK IMPLICATIONS**

Council's budgets are monitored in accordance with the adopted operational plan and long-term financial plan. It is essential for council to monitor programs against budget to avoid depending on savings from other programs and to utilise reserves that had been set aside for other specific purposes.

**COMMUNITY CONSULTATION**

There are no community consultation requirements for Council associated with this report.

**CONCLUSION**

Council continues to place a strong emphasis on cost reductions to ensure that favourable budget results can be maintained, internal management reporting and strengthened purchasing controls are assisting to deliver improved financial performance.

PSC Income Statement 2023/2024  
June Year to Date

	Consolidated			General Fund			Water Fund			Sewer Fund			Financial Commentary
	Act \$'000	Budget \$'000	Variance \$'000	Act \$'000	Budget \$'000	Variance \$'000	Act \$'000	Budget \$'000	Variance \$'000	Act \$'000	Budget \$'000	Variance \$'000	
Rates and annual charges	29,722	28,522	1,201	18,492	18,782	(290)	7,536	5,592	1,944	3,695	4,148	(453)	Domestic Waste (-\$266k). Higher water access charge than budgeted. NPM (+\$566k) Res (+\$1,335k). Sewer (-\$453k)
User charges and fees	19,996	12,726	7,270	13,818	5,026	8,792	5,537	7,216	(1,680)	642	484	158	RMCC (+\$8.2m) Private Work (+\$317k) ABBA (+\$174k) Planning (+\$156k) Tip fees (+\$123k) CWS (-\$130k) Airport (+\$118). Lower water usage and price than budgeted. NPM (-\$1.63m) Residential (-\$378k) Private Work (+\$168k) Sewer (+\$158k)
Interest and investment revenue	1,453	677	776	1,153	258	895	233	190	43	67	230	(162)	Higher cash balance due to grants and increase in interest rates.
Other revenues	1,638	787	851	1,510	787	723	58	0	58	70	0	70	Rent received (+\$178k), Elvis Sponsorship (+\$77k) Timing of Fuel Rebate (-\$99k) HPC Merch (+\$101k) Paid Parental Leave (+\$59k) W-Fund Rental, S-Fund - Rental
Grants and contributions provided for opex	26,520	17,087	9,433	26,098	17,087	9,011	422	0	422	0	0	0	Storm damage grant (-\$98k), TNSW Road repair (+\$5.546m) ARTC (+\$1.5m), RTR (+\$2926k), CSIRO (+\$150k) Water Loss Grant (+\$152k) FDCare (+\$106k) Drought Resilience (+\$160k) FAGS (+\$187k) Block Grant (+\$51k) Reg Housing (+\$150k) FAGS Roads (+\$101k)
<b>Income</b>	<b>79,330</b>	<b>59,800</b>	<b>19,530</b>	<b>61,071</b>	<b>41,939</b>	<b>19,131</b>	<b>13,785</b>	<b>12,999</b>	<b>786</b>	<b>4,474</b>	<b>4,862</b>	<b>(387)</b>	
Employee Cost	20,502	18,814	(1,688)	17,136	16,049	(1,087)	2,511	2,051	(460)	855	714	(141)	Works & Services road works (-\$1.7m) due to under capitalisation of salaries. Land & Buildings (-\$60k). Corporate Services (+\$475k) due to vacancies, Events (-\$202k) Planning (+\$251k) vacancies. WF - (-\$460k) under capitalisations. SF - (-\$141k)
Materials & Consumables	6,981	4,608	(2,373)	6,327	4,080	(2,247)	443	361	(82)	211	167	(43)	Road maintenance (-\$1,189k), Fleet & Depot (-\$515k) Land & Buildings (-\$223k) Events (-\$31k), WF (-\$82k) SF (-\$43k)
External Services	21,276	13,126	(8,150)	19,486	11,575	(7,911)	1,349	980	(369)	440	571	131	Road maintenance (-\$6.9m) Events (-\$640k) Waste (-\$289k), WF - (-\$369k), SF - (+\$212k)
Water, Electricity & Statutory	3,339	3,440	100	1,132	1,408	275	2,035	1,863	(172)	171	169	(2)	Electricity - General Fund (+\$270k), Water Fund (+\$135k) due to price. WF Access Charges (-\$296k)
IT & Communications	295	286	(9)	287	286	(1)	0	0	0	7	0	(7)	Sewer (\$-7k)
Insurance	880	825	(55)	880	825	(55)	0	0	0	0	0	0	
Administration	3,052	3,359	306	2,776	3,090	314	266	244	(22)	10	25	15	Software licences (+\$291k)
Travel & Entertainment	296	168	(128)	266	128	(137)	26	35	8	4	5	2	Events Travel Cost (-\$120k)
Financials	456	330	(126)	456	330	(126)	0	0	0	0	0	0	Unwinding of discount (-161k) Audit (+\$18k)
Internal Charges	(1,712)	(2,035)	(324)	(4,443)	(4,610)	(167)	1,917	1,826	(91)	814	749	(66)	
Interest Paid	655	645	(9)	354	341	(13)	185	188	4	116	116	0	
Cost of Assets Sold	4,303	3,158	(1,145)	4,163	3,158	(1,005)	67	0	(67)	73	0	(73)	
Sale Proceeds of Assets	(1,565)	(4,275)	(2,709)	(1,453)	(4,275)	(2,821)	(84)	0	84	(28)	0	28	Budget includes properties to sell. Disposal of Brogman Road.
<b>Expenses</b>	<b>58,758</b>	<b>42,449</b>	<b>(16,308)</b>	<b>47,367</b>	<b>32,386</b>	<b>(14,981)</b>	<b>8,716</b>	<b>7,548</b>	<b>(1,169)</b>	<b>2,673</b>	<b>2,516</b>	<b>(157)</b>	
<b>Cash profit for the year</b>	<b>20,572</b>	<b>17,350</b>	<b>3,222</b>	<b>13,704</b>	<b>9,554</b>	<b>4,150</b>	<b>5,068</b>	<b>5,451</b>	<b>(383)</b>	<b>1,801</b>	<b>2,345</b>	<b>(544)</b>	
<b>Depreciation</b>	<b>18,023</b>	<b>14,950</b>	<b>(3,073)</b>	<b>12,157</b>	<b>9,590</b>	<b>(2,567)</b>	<b>4,413</b>	<b>4,033</b>	<b>(380)</b>	<b>1,453</b>	<b>1,327</b>	<b>(126)</b>	Increase in depreciation due to indexation and revaluation of assets classes at YE 30 June 23.
<b>Net Operation result as at June</b>	<b>2,550</b>	<b>2,400</b>	<b>149</b>	<b>1,547</b>	<b>(36)</b>	<b>1,583</b>	<b>656</b>	<b>1,418</b>	<b>(763)</b>	<b>349</b>	<b>1,018</b>	<b>(670)</b>	

PSC Income Statement 2023/2024  
June Year to Date vs. Previous Year YTD

	Consolidated			General Fund			Water Fund			Sewer Fund			Financial Commentary
	Act \$'000	2023 \$'000	Variance \$'000	Act \$'000	2023 \$'000	Variance \$'000	Act \$'000	2023 \$'000	Variance \$'000	Act \$'000	2023 \$'000	Variance \$'000	
Rates and annual charges	29,722	23,526	6,196	18,492	17,906	585	7,536	1,739	5,797	3,695	3,881	(186)	NPM Water Access Charges (+\$3.9m) Residential Water Access Charges (+\$1.9m)
User charges and fees	19,996	15,587	4,410	13,818	7,513	6,305	5,537	7,568	(2,032)	642	505	136	RMCC (+\$6.3m) Events (+\$111k) Waste (+\$125k) Airport (-\$96k) NPM Water Consumption (-\$1.8m) Residential Water Consumption (-\$578k)
Interest and investment revenue	1,453	1,530	(77)	1,153	1,001	153	233	440	(207)	67	90	(23)	Higher cash balance due to grants and increase in interest rates.
Other revenues	1,638	2,386	(748)	1,510	2,275	(765)	58	91	(34)	70	19	51	Lehman Bros (-\$672k)
Grants and contributions provided for opex	26,520	32,418	(5,898)	26,098	32,333	(6,235)	422	85	337	0	0	0	Storm damage grant (-\$5.46m) TfNSW Flood rec (-\$2.5m) Pothole repair (-\$745k) Road repair (+\$1.6m) ARTC (+\$1.5m) FAGS (-\$2.4m) RTR (+\$2m) Block (+\$26k) CSIRO (-\$200k) Events (-\$243k) FDC (+\$425k)
<b>Income</b>	<b>79,330</b>	<b>75,446</b>	<b>3,884</b>	<b>61,071</b>	<b>61,028</b>	<b>43</b>	<b>13,785</b>	<b>9,923</b>	<b>3,861</b>	<b>4,474</b>	<b>4,495</b>	<b>(21)</b>	
Employee Cost	20,502	18,800	(1,701)	17,136	15,493	(1,642)	2,511	2,557	45	855	751	(104)	Works & Services (-\$332k) Corp Serv (-\$735k) Planning (-\$76k) , WF - (+\$45k), SF - (-\$104k)
Materials & Consumables	6,981	9,843	2,862	6,327	9,183	2,856	443	447	4	211	213	2	Road Maintenance (+\$2.1m)
External Services	21,276	21,808	532	19,486	20,593	1,106	1,349	740	(609)	440	475	35	Waste (-\$247) Events (-\$260k) Econ Dev (-\$161k) Water Fund (-\$609k)
Water, Electricity & Statutory	3,339	2,964	(375)	1,132	1,181	49	2,035	1,645	(391)	171	138	(33)	WF - Elect (-\$129k) Water access charges (-\$266k)
IT & Communications	295	354	60	287	348	61	0	2	2	7	5	(2)	
Insurance	880	792	(89)	880	792	(89)	0	0	0	0	0	0	
Administration	3,052	3,081	29	2,776	2,768	(8)	266	288	22	10	26	15	
Travel & Entertainment	296	300	4	266	272	6	26	28	2	4	0	(4)	
Financials	456	412	(43)	456	141	(315)	0	115	115	0	157	157	Audit (-\$39k)
Internal Charges	(1,712)	(701)	1,010	(4,443)	(3,939)	504	1,917	2,787	870	814	450	(364)	
Interest Paid	655	669	14	354	357	3	185	196	11	116	116	0	
Cost of Assets Sold	4,303	568	(3,735)	4,163	553	(3,610)	67	15	(52)	73	0	(73)	
Sale Proceeds of Assets	(1,565)	(901)	664	(1,453)	(857)	597	(84)	(44)	40	(28)	0	28	Disposal of Broglan Road
<b>Expenses</b>	<b>58,758</b>	<b>57,990</b>	<b>(768)</b>	<b>47,367</b>	<b>46,885</b>	<b>(482)</b>	<b>8,716</b>	<b>8,775</b>	<b>58</b>	<b>2,673</b>	<b>2,330</b>	<b>(343)</b>	
<b>Cash profit for the year</b>	<b>20,572</b>	<b>17,456</b>	<b>3,116</b>	<b>13,704</b>	<b>14,143</b>	<b>(439)</b>	<b>5,068</b>	<b>1,149</b>	<b>3,920</b>	<b>1,801</b>	<b>2,165</b>	<b>(364)</b>	
Depreciation	18,023	15,857	(2,166)	12,157	10,196	(1,961)	4,413	4,164	(249)	1,453	1,497	45	Increase in depreciation due to indexation and revaluation of assets classes.
<b>Net Operation result as at June</b>	<b>2,550</b>	<b>1,599</b>	<b>950</b>	<b>1,547</b>	<b>3,947</b>	<b>(2,400)</b>	<b>656</b>	<b>(3,015)</b>	<b>3,671</b>	<b>349</b>	<b>668</b>	<b>(319)</b>	

**14 REPORTS OF THE DIRECTOR CUSTOMER, CORPORATE SERVICES AND ECONOMY****14.1 COMMUNITY FINANCIAL ASSISTANCE GRANTS - GENERAL - ROUND 2 2023-2024****IP&R Linkage:** Pillar: Community**Goal:** Our community is creative, proud and has a strong sense of belonging.**Strategy:** Encourage, support and recognise volunteerism and community participation.**Author:** Nikki Bevan, Acting Manager Governance, Risk and Corporate Performance**Authoriser:** Anthony McGrath, Director Customer, Corporate Services and Economy**Annexures:** Nil**RECOMMENDATION**

1. That the recommendations of the Evaluation Panel for Sec.356 donations under Round 2 of the Community Financial Assistance Program 2023/2024 totalling \$8,300.00 be endorsed.

**BACKGROUND**

The Parkes Shire Community Financial Assistance Program (CFAP) was established to assist Council in providing a fair, equitable and transparent process for the distribution of public money, or in-kind assistance under Section 365 of the Local Government Act, 1993 to local community groups and organisation in the Parkes Shire.

This assistance is limited to not-for-profit organisations who demonstrate local membership or participation and/or are undertaking a project or provide a service demonstrating significant local benefits to the Parkes Shire Community.

**ISSUES AND COMMENTARY**

In accordance with Section 356 of the *Local Government Act 1993*, Council can provide financial assistance through a specific program, providing the details of the program have been included in Council's draft Operational Plan for the year in which the financial assistance is proposed to be given.

Applications for the Community Financial Assistance Grants - Generally occur twice within the Financial year - July and February. A call for applications is publicised in the local media and on Council's social media platforms. An online application form is available via Council's website.

Applications from the Community Groups are assessed against four (4) criteria and their financial position.

The criteria are:

- **Integrated Planning and Reporting Linkage** - Aligns with one of the following Community Objectives within the Community Strategic Plan.
  - Provide Sport, recreation and play space facilities that encourage participation and support healthy Lifestyle.
  - Advocate for improved medical, health and allied services,

- programs, and initiatives in Parkes Shire
  - Deliver and support events, festivals and celebrations that promote engaged citizenship and foster community pride.
  - Celebrate the History, heritage and Culture of the Wiradjuri people and their connection to country, and provide opportunities for reconciliation, interpretation and understanding.
- Amount of Resident Participation
- Level of Consultation and Collaboration with other local Groups
- Organisational Capacity to deliver the program or project

### Acquittal and Reporting

All successful applicants will be required to provide an acquittal report within two months of completion of the sponsored event. The Grant Acquittal form can be found on Council's website.

The report must include outcomes of the event or project funded by Parkes Shire Council.

Applicants will not be considered for future funding if the report is not completed and returned.

### Applications for Round 2:

Organisation/Group	Activity	Amount
Mr Perfect Incorporated	Monthly community men's BBQ	\$800.00
Central West Car Club Inc.	Combined retirement village local car run and morning tea.	\$1,000.00
Parkes Gun Club	Inaugural "Golden Dish" 2 event on 11th and 12th May.	\$500.00
Tullamore Inc.	Tullamore Ceilidh event 12th April.	\$1,000.00
Parkes PA&H Association Inc.	Support for the annual Parkes Agricultural Show.	\$1,000.00
Tichborne Reserve Land Manager	Repair of doors on Tichborne Hall.	\$1,000.00
Peak Hill Pastoral Agricultural and Horticultural Association	Support for the annual Peak Hill Agricultural Show.	\$1,000.00
Tullamore Show Committee	Support for the annual Tullamore Agricultural Show.	\$1,000.00
Trundle P&A Society Inc.	Support for the annual Trundle Agricultural Show.	\$1,000.00
<b>TOTAL</b>		<b>\$8,300.00</b>

Note: Parkes Jockey club submitted an application, however, was not successful as they did not meet the Financial criteria.

### LEGISLATIVE AND POLICY CONTEXT

Community Financial Assistance Policy

Section 356 of the Local Government Act 1993



**FINANCIAL IMPLICATIONS**

The cost to Council will Total \$8,300.00.

**RISK IMPLICATIONS**

To maintain a consistent, transparent, and equitable approach to the consideration and distribution of donations, applications will be considered based on their merits, considering the:

- Circumstances in each application.
- Availability of funds in Council's adopted budget.
- Criteria outlined in the Events Financial Assistance Policy.
- Section 6.5 of Council's Financial Assistance Policy.
- Provisions of the *Local Government Act 1993*.

**COMMUNITY CONSULTATION**

There are no community consultation requirements for Council associated with this report.

**14.2 REQUEST FOR FINANCIAL ASSISTANCE - TRUNDLE TOWN IMPROVEMENT FUNDS - MEMORIAL HALL GARDENS BBQ SHELTER.****IP&R Linkage:** Pillar: Community**Goal:** Our community is safe, active and healthy.**Strategy:** Provide sport, recreation and play space facilities that encourage participation and support healthy lifestyles.**Author:** Anthony McGrath, Director Customer, Corporate Services and Economy**Authoriser:** Kent Boyd PSM, General Manager**Annexures:** A. Letter from Trundle Progress Association requesting TI funds for their Memorial Hall Gardens BBQ project. [↓](#)

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**RECOMMENDATION**

That Council:

1. Receive and note the correspondence from the Trundle Progress Association appended as *Annexure A*
  2. Council provides public notice of its intention to provide up to \$35,000.00 in financial assistance from the Trundle Town Improvement Fund (TIF) to the Trundle and District Progress Association for costs associated with the installation of a BBQ shelter, seating and associated electrical work at the Memorial Hall Garden in Trundle.
  3. Approve the allocation of up to \$35,000 from the Trundle Town Improvement Fund to support the provision of a BBQ, shelter, seating and electrical works in the Memorial Hall gardens, subject to no formal submissions being received that do not support the allocation.
- 

**BACKGROUND**

Parkes Shire Council ("Council") is guided by the advice provided by the various Community Consultative Committees ("CCC") in determining the most appropriate projects to be included in their Town Improvement Allocations, however, the final decision concerning the expenditure of the funds remains with Council.

**ISSUES AND COMMENTARY**

Council has received a letter from the Trundle and District Progress Association ("TDPA") requesting that Council allocate funds from the Trundle Town Improvement Fund ("TIF") towards a project to install an electric BBQ, shelter, seating and associated electrical works at the Memorial Hall gardens in Trundle.

In his letter to Council, Chair of the TDPA Peter Kelly stated that:

*"This project will greatly enhance the gardens, be well utilised by locals (including attendees at the soon to be opened Trundle Community Gym) as well as passing travellers and is recognised as an integral part of the main street improvements".*

There are two key issues associated with this report:

1. The project involves providing funds to a third party to install facilities that will not be on council land and will not become council assets.

2. Council must vote to move funds from its town improvement reserves to this project as it was not included in the 2024-25 Operational Budget.

The Trundle Memorial Hall School of Arts is not a Council asset and is not maintained by Council staff. This task falls to the trustees of the Hall.

*Photo 1: Google Street View of the Trundle War Memorial Hall School of Arts building with the new public toilet block on the right. The BBQ and shelter would be installed in the vacant land to the right of the hall.*



This project was not specifically listed in the 2024-2025 Operational Plan although Council may recall that the project was discussed during a site visit to Trundle in 2023. The allocation of funds therefore falls under the Financial Assistance Policy as a general request.

The following table details the assessment of the project against the Financial Assistance Grants general assessment criteria.

Criteria	Assessment	Comment
Budget Compliance: Ensure the request falls within Council's budget.	Complies	There are sufficient TI funds available. Council will not responsible for the maintenance or any future running costs.
Community Accessibility: Verify that the facility, activity or event is open to the Parkes Shire community.	Complies	Open to all
Participation Costs: Assess whether the costs for patrons to use a facility, attend or participate are reasonable.	Complies	No cost to use the facility.

Criteria	Assessment	Comment
Local Government Area: Confirm that the activity or event takes place within the Parkes Shire Local Government Area.	Complies	Located in Trundle
Period: Ensure that the activity or event occurs, or the funds are spent, within 12 months of notification of approval.	Complies	Planned for 2024
Community Benefit: Evaluate how any excess proceeds or project outcome will benefit the Parkes Shire community, particularly if proceeds are for charity.	Complies	The Memorial Hall gardens are part of the Memorial Hall in Trundle. The BBQ facility will be available to the community.
Request-Outcome Alignment: Assess how the requested amount compares with the stated outcomes of the activity or event.	Complies	Financial investment by Council will see a new community facility being delivered.
Strategic Goal Alignment: Determine how the objectives or outcomes align with one or more of Council's strategic goals.	Complies	Council Goal: Provide sport, recreation and play space facilities that encourage participation and support healthy lifestyles.
Public Liability Insurance: Verify that public liability insurance is required and current for the activity or event.	Complies	The Trundle Progress Association has appropriate Public Liability insurance.

The assessment therefore is that this project would meet the guidelines for the provision of funds under the Financial Assistance Policy for general requests.

## LEGISLATIVE AND POLICY CONTEXT

Section 405 of the Local Government Act 1993 ("the Act") states that Council must have an Operational Plan, which includes a detailed annual budget, which details the activities to be engaged as part of the Delivery Program for that year.

Council must vote to allocate funds from its reserves for projects not listed in its Operational Plan.

Council can only approve financial assistance (cash or in-kind) in accordance with section 356 of *the Local Government Act 1993* ("the Act"). Where the proposed financial assistance has not been included in Council's adopted Operational Plan for the year; the proposed financial assistance must be publicly exhibited prior to being provided. Council must consider any public submissions received, prior to providing the assistance requested. (See the [Office of Local Government for more information relating to section 356](#)).

In November 2023, Council updated its [Financial Assistance Policy](#), incorporating a new General Assessment Criteria for evaluating requests for Financial Assistance. Under the General Assessment Criteria, where an assessment process is not indicated for an individual grant program or procedure, the assessment of requests for financial assistance should consider the general criteria in the policy where appropriate.

Any requests received that are not part of an existing grant program, must be assessed against the criteria and reported to an Ordinary Council meeting for final approval.

## FINANCIAL IMPLICATIONS

The Trundle TIF had an uncommitted balance of \$ 98,506.72 at the end of June 2024 and can support the allocation of up to \$35,000 to the electric BBQ, shelter and seating project. Note that a

further annual allocation into the reserve will be made in July under the 2024-2025 Operational Plan.

### **RISK IMPLICATIONS**

The provision of a BBQ with shelter and seating represents a positive civic risk opportunity to increase the facilities and compliment the recent main street upgrade works.

The adoption of the recommendations for the report will ensure that Council will comply with section 356 of the Act and allow the transfer of funds from its reserves to support the project in accord with its Financial Reserves Policy.

### **COMMUNITY CONSULTATION**

The TDPA is recognised by Council as the peak consultative body for the Trundle community and surrounding areas. The TPDA has met and agreed to formally request the allocation of funding from the Trundle TIF. Council must also provide a public notice of its intention to provide funding support to the TDPA for the project and seek submissions to ensure there are no objections.

### **CONCLUSION**

This report recommends that Council set aside \$35,000.00 from the Trundle TIF to support the erection of a BBQ, shelter and seating structure at the Memorial Hall in Trundle. However, Council must place its intention to provide funding support to the TPDA through a public notice.

Trundle & District Progress Association Inc  
Email: [trundleprogress@gmail.com](mailto:trundleprogress@gmail.com)

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30<sup>th</sup> June 2024

The General Manager  
Parkes Shire Council  
PO BOX 233  
PARKES NSW 2870

Dear Sir

At our monthly meeting held 27<sup>th</sup> June 2024 it was resolved to allocate \$35,000 towards the Memorial Hall garden, to build the shelter, install BBQ and seating and also run the electrical requirements.

This project will greatly enhance the gardens, be well utilised by locals (including attendees at the soon to be opened Trundle Community Gym) as well as passing travellers and is recognised as an integral part of the main street improvements.

Thank you



P Kelly  
Chair  
Trundle & District Progress Association.

**14.3 REQUEST FOR FINANCIAL ASSISTANCE: CHEERS TO 30 YEARS FESTIVAL -  
EVOLUTION MINING NORTHPARKES OPERATION****IP&R Linkage:** **Pillar:** Community**Goal:** Our community is creative, proud and has a strong sense of belonging.**Strategy:** Deliver and support events, festivals and celebrations that promote engaged citizenship and foster community pride.**Author:** **Megan Morrison, Events Officer****Authoriser:** **Anthony McGrath, Director Customer, Corporate Services and Economy****Annexures:** **A. Letter of Request - Destination Event Fund** [↓](#)  
**B. Risk Assessment - NPM** [↓](#)

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**RECOMMENDATION**

That:

1. Council receives and notes the correspondence from Evolution Mining Northparkes Operation appended at Annexure A.
  2. Council receives and notes the risk assessment from Evolution Mining Northparkes Operation appended at Annexure B.
  3. Approves the provision of \$11,000.00 in financial assistance under the Destination Events Fund of the Events Financial Assistance Program to support the delivery of the 'Cheers to 30 Years Festival' in October 2024.
- 

**BACKGROUND**

In June 2024, Parkes Shire Council ("Council") endorsed the new Events Financial Assistance Program ("EFAP") to support community and destination events in the Parkes Shire. While Council receives numerous event assistance requests, resources are limited, necessitating a consistent, transparent, and equitable allocation approach. Applications are assessed based on merit, budget availability, Financial Assistance Policy guidelines (Section 6.5), and the *Local Government Act 1993*. Under this program, Council has received a destination application to support the 'Cheers to 30 Years Festival' hosted by Evolution Mining Northparkes Operation ("NPM") at Cooke Park on Saturday 5 October 2024.

**ISSUES AND COMMENTARY**

This event celebrates NPM's 30th anniversary by giving back to the region with a special 'sounds event'. This free community event, ticketed through 123Tix, is expected to draw a crowd of over 8,000 attendees. Hosting a high-profile artist like Daryl Braithwaite presents a unique, once-in-a-lifetime opportunity for our regional town. If approved by Council, it will be a BYO event with the additional feature of wine and beer tastings. A separate application to lift the alcohol-free zone will be made prior to the event. The designated kids' zone will include multiple jumping castles, rides, and an animal nursery. The night will conclude with a fireworks display.

It is important to note that, due to the Carnival of Cups on Friday 20 September featuring The Living End, Shannon Noll, and Sara Berki, and the 'Cheers to 30 Years Festival' on Saturday 5 October, Council has decided to reschedule its own Sounds events. These events will now be held on Saturday 22 February 2025, and Saturday 5 April 2025.



## LEGISLATIVE AND POLICY CONTEXT

In accordance with section 356 of the *Local Government Act 1993*, Council can provide financial assistance through a specific program, providing the details of the program have been included in Council's draft Operational Plan for the year in which the financial assistance is proposed to be given. Council's EFAP includes two separate funds:

1. Community Events Fund
2. Destination Events Fund

Applications for the Destination Event Fund are accepted throughout the year with no set rounds in place. The maximum funding per application is \$10,000.00. However, if a funding request exceeds this amount and achieves over 90% compliance with the Destination Events Matrix, it will be considered but in accordance with the program guidelines, requires a Council resolution.

NPM has requested \$11,000.00 in assistance, and achieved over 90% compliance, making it eligible for consideration.

## FINANCIAL IMPLICATIONS

The new EFAP budget has \$25,000.00 available for destination events. Of this \$25,000.00, \$5,000.00 has been designated to the NSW Men's Golf Championships in November 2024, leaving \$20,000.00 remaining. NPM's financial assistance is valued at approximately \$11,000.00, leaving \$9,000.00 remaining in the funding bucket if this request is endorsed.

To ensure the successful staging of the event, NPM has requested the following support from Council:

- Install shade sails, including additional infills in Cooke Park, estimated at \$545.00;
- Install the stage extension, estimated at \$660.00;
- Develop Traffic Control Plans and provide equipment, including signs, bunting, and VMS for Work Control & PSC to set up as required for road closures (Welcome St, Short St, Cecile St, and partial closure of Clarinda St, as well as fireworks exclusion zone if applicable), estimated at \$4,000.00;
- Provide event staff to assist with the bump-in and bump-out of the event, estimated at \$2,800.00;
- Supply Council-owned assets, including 2 lighting towers, 4 portable toilets, a forklift, 2 VMS boards, 2 laybacks, white picket fencing, giant 'PARKES' letters for event activation, a 6x3 marquee, and 30 event bins, estimated at \$1,500.00;
- Have the Parks and Gardens crew assist with general cleanup, park maintenance during the event, and monitoring of bins, estimated at \$1,500.00.

In response to potential extreme heat conditions, a shade dome will be installed in Cooke Park, estimated at \$2,364.00.

The provision of the equipment and assistance is crucial in mitigating risks and ensuring the successful delivery of this event.

## RISK IMPLICATIONS

Due to the high-profile performance by Daryl Braithwaite, we anticipate a crowd of over 8,000 local and regional attendees, raising concerns about crowd control and safety management. Since fencing off the area is not feasible, Council will fund the closure of roads surrounding Cooke Park to facilitate effective crowd management. This initiative will also enable the extension of seating areas for attendees with chairs, if necessary. By closing the surrounding roads, we can allocate space for food vendors, especially those with large trucks, to set up on the streets, thereby freeing up space within Cooke Park. This is something that we have not implemented for any previous Council Sounds event, and by doing so, we can open the park and create additional space for up to 5,000 additional

attendees to sit comfortably. A punter barrier (crowd barrier) will also be installed at the front of the stage to assist with crowd control.

Brooke Plunkett from NPM is coordinating with the police to increase staffing for the event. Additionally, security personnel have been hired, and both NPM and Council staff will be on-site to assist. NPM will conduct a comprehensive risk assessment for the event on Tuesday 16 July. In the meantime, they have identified current risks, detailed in *Annexure B*, and have provided their public liability insurance.

## **COMMUNITY CONSULTATION**

There are no community consultation requirements for Council associated with this report.

## **CONCLUSION**

It is recommended that Council provide financial assistance from the Destination Events Fund of the EFAP to support the delivery of the 'Cheers to 30 Years Festival'. This event, proposed by NPM, promises to be a significant milestone for our community, celebrating their 30th anniversary with a diverse and engaging event. Featuring renowned artists and family-friendly activities, the festival will enrich our community and strengthen local support. By endorsing the financial assistance and providing necessary resources, Council shows its commitment to vibrant destination events in the Parkes Shire.

**Northparkes**

ABN 17 164 997 317

**Evolution Mining**  
(Northparkes) Pty Limited**Northparkes Operations**  
P +61 2 6861 3000  
PO Box 995  
Parkes NSW 2870**Registered Office**  
P +61 2 9696 2900  
F +61 2 9696 2901  
Level 24  
175 Liverpool Street  
Sydney NSW 2022

Dear Megan

**Re: Northparkes Operations Cheers to 30 Years Festival**[www.evolutionmining.com.au](http://www.evolutionmining.com.au)

I would like to thank the Parkes Shire Council team for their support so far in planning our Cheers to 30 Years Festival. As you are aware in 2024, Northparkes will celebrate 30 years of operations. To mark this significant milestone, we would like to host a free event to thank the local community for their support.

The festival will be held on Saturday 5 October in Cooke Park. There will be artists performing including Daryl Braithwaite as the headliner, free children's activities, food vans and wine/beer tasting available. We believe this will be a great opportunity to give back to our local community and bring people to Parkes for the weekend.

We are very appreciative of the support, as mentioned and if possible, we would like to request the following items from Parkes Shire Council as you partner us to make this event successful:

- 2x lighting towers
- 4x portable toilets + forklift (use this to get other toilets off truck from Coates).
- 2x VMS boards
- Parks and Gardens crew assist with cleaning and maintaining the Park during event, monitoring bins
- Eskies if required
- Provide 30 event bins
- White picket fencing
- Colourful Big Parkes Giant letters
- Mark out the irrigation in Cooke Park
- Utilise a 6x3 Marquee (Sound tent) • Install shade sails
- Install shade dome (weather permitted)
- Provide laybacks (use this to get into Cooke Park)
- Organise and pay for the road closure from Welcome St, Short St, Cecile St, and Clarinda St (from the corner of the commercial). Plus, the firework exclusion zone if proceeding with this element
- Provide event staff to assist with the delivery and pack-down of the event.

Once again, thank you for your ongoing support. If you have any questions or concerns, please contact me on 0427 205 734 or alternatively by email on [brooke.plunkett@evolutionmining.com](mailto:brooke.plunkett@evolutionmining.com)

Kind regards

Brooke Plunkett  
Communications and Engagement Superintendent  
Evolution Mining Northparkes Operations

## Northparkes Operations - Copy of PSC submission Level 2 Risk Assessment - Cheers to 30 Years.xls



IDENTIFY			HAZARD AND ACTIVITY DETAILS		RISK SCENARIO	CURRENT CONTROLS	INHERENT RISK RANKING <small>(prior to implementing additional local controls)</small>			CRITICALITY	ADDITIONAL CONTROLS AND [PREDICTED] RESIDUAL RISK <small>(after implementation of additional controls)</small>	
ID No.	Hazard Type	Hazard Sub-Type	Hazard	Current [Inherent] Controls <small>(include controls used to identified critical controls from below)</small>		Current Consequence	Current Likelihood	Current Risk Rating	Evolution Critical / Material Risk	Action Description	Action Owner (Role - Manager or Superintendent Level Only)	
R001	Vehicles / Transportation	Light/Medium Vehicles	Vehicles and people interaction	Working with Parkes Shire Council and will be closing Welcome Street, Clarinda St (part way) and Short St to ensure pedestrian and vehicle interactions is minimal.		3-Moderate	2-Unlikely	Moderate (10)			Brooke Plunkett	
R002	Personal / Behavioural	Aggressive Behaviour	Public behavioural issues (fighting, abuse, damage to property et)	Working closely with Parkes Police who are confident the event will be fine due to a start and finish time. Engaged PSC preferred security company to have more than the required number of security guards before, during and after the event		2-Minor	3-Possible	Moderate (8)				
	Personal / Behavioural	Violence / Crime	Public behavioural issues (fighting, abuse, damage to property et)	Working closely with Parkes Police who are confident the event will be fine due to a start and finish time. Engaged PSC preferred security company to have more than the required number of security guards before, during and after the event		2-Minor	2-Unlikely	Low (5)				
R004	Social / Cultural	Stakeholder Expectations	Damage to reputation if incidents occur	Working closely with Parkes Police who are confident the event will be fine due to a start and finish time. Engaged PSC preferred security company to have more than the required number of security guards before, during and after the event		2-Minor	2-Unlikely	Low (5)				
R005	Personal / Behavioural		Children become lost	Children's activity area will be fenced to help parents monitor their children. Rides will have dedicated staff and volunteers present to help There will be a first aid tent and lost children area MC will announce any children over the microphone and show will pause.		1-Very Minor	3-Possible	Low (3)				
R006												
R007	Climatic / Natural Events	Lightning	Risk to people	If there is lightning on the day of the event. It will be postponed. It will continue if there is rain, but not lightning		4-Major	1-Rare	Moderate (16)				
R008												
R009												
R010												
R011												
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## Evolution Mining Risk Assessment Matrix [RAM]



Likelihood		Consequence				
		1-Very Minor	2-Minor	3-Moderate	4-Major	5-Extreme
5-Almost certain	Has happened more than once per year at the Location	Moderate (7)	High (12)	High (15)	Very High (21)	Very High (25)
4-Likely	Has happened at the Location OR more than once per year in the organisation	Moderate (6)	Moderate (11)	High (14)	Very High (20)	Very High (24)
3-Possible	Has happened in the Organisation, OR occurs in similar industry more than once per year	Low (3)	Moderate (8)	Moderate (13)	High (19)	Very High (23)
2-Unlikely	Has not happened in the organisation but is heard of in similar Industry	Low (2)	Low (5)	Moderate (10)	Moderate (17)	High (22)
1-Rare	Rarely or never heard of in similar Industries	Low (1)	Low (4)	Low (9)	Moderate (16)	Moderate (18)

RAM Guidance
<p>The RAM is a visual tool used to define a risk rating based on the calculation of consequence and likelihood. It is used to prioritise risks and support decision making, focusing effort on higher order risks. It applies to both:</p> <p><b>Residual Risk:</b> the level of risk after controls have been identified &amp; implemented.</p> <p><b>Inherent Risk</b> (Sometimes referred to as Unmitigated Risk): is based on the level of risk prior to the business implementing additional local controls.</p> <p>This is also used when determining Material and Critical Risks.</p>

Residual Risk Score	Approval Required to Commence Work
Very High	General Manager with the relevant Leadership Team escalation
High	Department / Project Managers
Moderate	Superintendent / Supervisor
Low	Acceptable Risk
The Approval Table defines the level of approval required prior to commencing work / activities.	

## Evolution Mining Risk Assessment Matrix [RAM]



			Consequence			
			People (Physical & Psychological)	Environment	Asset Financial / Production	Reputational (Legal & LTO)
5	Material Risks (Inherent Risk)	Extreme	> 2 Fatalities <b>OR</b> permanent disabling injuries / illness	Permanent <b>OR</b> unrecoverable significant damage or effect	Over AUD \$200M impact	National public concern / prolonged media attention or NGO Action. Significant prosecution, loss of approvals, permits or licenses. Significant damage to cultural sites and / or loss of key partners
4	Critical Risk (Inherent Risk)	Major	1 - 2 Fatalities <b>OR</b> permanent disabling injuries / illness	Widespread and long-term (>3 year) damage or effect	AUD \$40M - < \$200M impact	Public concern with prolonged media attention (local or regional); NGO Involvement. Significant fines, infringements <b>OR</b> delays to approvals, permits or licenses
3		Moderate	Injury / Illness LTI >10 Days	Medium-term (<3 year) localised damage or effect	AUD \$1M - < \$40M impact <b>OR</b> 3 - 30 days of unplanned production outage	Local public concern, Fines, infringements <b>OR</b> impact to approvals, permits or licenses.
2		Minor	Recordable Injury Occupational Hygiene Exceedance with PPE control failures	Short-term (<1 year) damage or effect to a small area	AUD \$100K- \$1M impact <b>OR</b> 2 days unplanned production outage	Local media attention. Regulatory enforcement
1		Very Minor	Injuries / Illnesses requiring minor or no treatment	Minor event with no lasting environment damage of effect	AUD <\$100,000 <b>OR</b> 1 day unplanned production outage	Minor public awareness with little or no reputational impact
Material Risk & Critical Control Program			Material & Critical Risks are based on plausible risk scenarios using Inherent Consequence Ratings. These Risks are managed through the Critical Control Management Program		Material Risks All Extreme Consequences Categories Oversight sits with the Evolution Mining Board	Critical Risk Major Consequence Category (for the People Category Only ) Oversight sits with the Evolution Leadership Team

**14.4 REQUEST FOR FINANCIAL ASSISTANCE: PEAK HILL TOWN IMPROVEMENT FUNDS - WOODBRIDGE CUP GRAND FINAL****IP&R Linkage:** Pillar: Community**Goal:** Our community is creative, proud and has a strong sense of belonging.**Strategy:** Deliver and support events, festivals and celebrations that promote engaged citizenship and foster community pride.**Author:** Megan Morrison, Events Officer**Authoriser:** Anthony McGrath, Director Customer, Corporate Services and Economy**Annexures:** Nil

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**RECOMMENDATION**

That:

1. Council provides public notice of its intention to provide up to \$12,000.00 in financial assistance from the Peak Hill Town Improvement Fund ("TIF") to the Peak Hill Roosters Rugby League Club to support the delivery of the 2024 Woodbridge Cup Grand Final for costs associated with the installation of temporary fencing, waste management, and additional seating arrangements.
  2. Approve the allocation of up to \$12,000.00 from the Peak Hill TIF to the Peak Hill Roosters Rugby League Club to support the provision of temporary fencing, waste management, and additional seating for the 2024 Woodbridge Cup Grand Final, subject to no formal submissions being received that do not support the allocation.
- 

**BACKGROUND**

Parkes Shire Council ("Council") is guided by the advice provided by various Community Consultative Committees ("CCC") in determining the most appropriate projects to be included in their Town Improvement Allocations, however, the final decision concerning the expenditure of the funds remains with Council.

**ISSUES AND COMMENTARY**

Council has received a request from the Peak Hill CCC to support the Peak Hill Roosters Rugby League Club in their bid to host the 2024 Woodbridge Cup Grand Final at Lindner Oval in Peak Hill, scheduled for 24 August 2024.

This project was not specifically listed in the 2024-2025 Operational Plan. The event was not processed under the Event Financial Assistance Policy ("EFAP") as total request is outside the grant limit and an alternative funding source through the Peak Hill TI Reserve is available. Therefore, the allocation of funds for this event falls under the Financial Assistance Policy as a general request.



The following table details the assessment of the project against the Financial Assistance Grants general assessment criteria:

Criteria	Assessment	Comment
Budget Compliance: Ensure the request falls within Council's budget.	Complies	Sufficient TIF funds available
Community Accessibility: Verify that the facility, activity or event is open to the Parkes Shire community.	Complies	Open to all
Participation Costs: Assess whether the costs for patrons to use a facility, attend or participate are reasonable.	Complies	Participation costs are reasonable
Local Government Area: Confirm that the activity or event takes place within the Parkes Shire Local Government Area.	Complies	Located in Peak Hill
Period: Ensure that the activity or event occurs, or the funds are spent, within 12 months of notification of approval.	Complies	Planned for August 2024
Community Benefit: Evaluate how any excess proceeds or project outcome will benefit the Parkes Shire community, particularly if proceeds are for charity.	Complies	Enhances community engagement and supports local sporting events in the Parkes Shire
Request-Outcome Alignment: Assess how the requested amount compares with the stated outcomes of the activity or event.	Complies	Council's financial investment of \$12,000.00 aligns with the economic benefit expected from hosting the grand final
Strategic Goal Alignment: Determine how the objectives or outcomes align with one or more of Council's strategic goals.	Complies	Council Goal: Deliver and support events, festivals, and celebrations that promote engaged citizenship and foster community pride
Public Liability Insurance: Verify that public liability insurance is required and current for the activity or event.	TBC	In the process of obtaining Public Liability Insurance from the Peak Hill Roosters Rugby League Club.

The assessment therefore is that this project would meet the guidelines for the provision of funds under the Financial Assistance Policy for general requests.

## LEGISLATIVE AND POLICY CONTEXT

Section 405 of the Local Government Act 1993 ("the Act") states that Council must have an Operational Plan, which includes a detailed annual budget, outlining the activities to be part of the Delivery Program for that year.

Council must vote to allocate funds from its reserves for projects not listed in its Operational Plan.

Council can only approve financial assistance (cash or in-kind) in accordance with section 356 of *the Local Government Act 1993* ("the Act"). Where the proposed financial assistance has not been included in Council's adopted Operational Plan for the year; the proposed financial assistance must be publicly exhibited prior to being provided. Council must consider any public submissions received,

prior to providing the assistance requested. (See the [Office of Local Government for more information relating to section 356](#)).

In November 2023, Council updated its [Financial Assistance Policy](#), incorporating a new General Assessment Criteria for evaluating requests for Financial Assistance. Under the General Assessment Criteria, where an assessment process is not indicated for an individual grant program or procedure, the assessment of requests for financial assistance should consider the general criteria in the policy where appropriate.

Any requests received that are not part of an existing grant program, must be assessed against the criteria and reported to an Ordinary Council meeting for final approval.

### **FINANCIAL IMPLICATIONS**

To ensure the successful staging of the event, the Peak Hill Roosters Rugby Club has requested the following:

- \$10,010.00 in temporary fencing at Lindner Oval.
- \$1,990.00 in operational costs to assist with additional waste facilities and the transportation of grandstand seating to Lindner Oval.

The Peak Hill TIF was topped up in July under the 2024-2025 Operational Plan and has sufficient funds to support the allocation. Council has engaged with the Peak Hill CCC, which has supported allocating up to \$11,000.00 from the TI reserve, however the total cost to support the event is estimated at \$12,000. The final decision concerning the total expenditure of the funds and the funding source remains with Council.

The provision of the equipment and assistance is crucial in mitigating risks and ensuring the successful delivery of this event.

### **RISK IMPLICATIONS**

The support of this event presents a beneficial civic initiative to accommodate the anticipated increase in attendees at the Woodbridge Cup Grand Final and subsequent economic boost to the Peak Hill Community.

Adopting the recommendations in this report will ensure compliance with Section 356 of the Act, allowing the transfer of funds from reserves to support the project in accordance with the Financial Reserves Policy.

### **COMMUNITY CONSULTATION**

The Peak Hill CCC is recognised by Council as the peak consultative body for the Peak Hill community and surrounding areas. The CCC has met on 24 June 2024 and agreed to formally support the event through the Peak Hill TIF. Council must also provide a public notice of its intention to provide funding support to the event and seek submissions to ensure there are no objections.

### **CONCLUSION**

It is recommended that Council approves the provision of financial assistance to the Peak Hill Roosters Rugby League Club to deliver the 2024 Woodbridge Grand Final Cup. This event fully aligns with the criteria outlined in the Council's Financial Assistance Policy and can be supported through the use of Peak Hill TI reserve funds.

**14.5 MODERN SLAVERY ACT IMPLEMENTATION - PROJECT UPDATE****IP&R Linkage:** **Pillar:** Leadership**Goal:** Our local government is contemporary, effective and efficient.**Strategy:** Ensure compliance with statutory requirements and ensure Parkes Shire Council's operations are supported by good corporate governance and effective risk management.**Author:** **Anthony McGrath, Director Customer, Corporate Services and Economy****Authoriser:** **Kent Boyd PSM, General Manager****Annexures:** **Nil**

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**RECOMMENDATION**

That:

1. Council notes the Central NSW Joint Organisation Modern Slavery Report and participate in ongoing collaboration across the region to minimise duplication and reduce regulatory burden.

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**BACKGROUND**

Council will recall the Modern Slavery Risk Assessment Project is being progressed through the CNSWJO and participating members as outlined in a report to the Ordinary Council Meeting held on 19 December 2023 [**OCM 001/23**].

The NSW Modern Slavery Amendment Act, 2021 requires local government to take reasonable steps to ensure that goods and services procured by and for Council are not the product of modern slavery.

Guidance on reasonable steps was provided in December 2023 please find more detail in its regard in a table below. Arguably this Guidance is onerous and impractical.

CNSWJO is keen to provide as much support and advice as possible with a view to ensuring Council does not duplicate effort and is aware of the policy position of the CNSWJO Board regarding Modern Slavery.

**ISSUES AND COMMENTARY**

Where efforts to counteract slavery are laudable, they must be practical and achievable. The current guidance from the Office of the Anti-slavery Commissioner is neither practical nor achievable, rather it reflects a poor understanding of Councils and their suppliers.

Modern Slavery Legislation has not considered the resourcing impacts on local government and is yet another cost shift from a poorly resourced regulator.

The CNSWJO Board has been using the Case Study on Modern Slavery (below) for advocacy purposes where on the one hand both the NSW Government generates resource intensive cost shifts like compliance with this legislation, then rate caps and finally conducts an inquiry in local government financial sustainability – all in a less than six months.

***Case Study – Modern Slavery Legislation – how an under resourced State entity drives costs up for Local Government and their suppliers.***

*Everyone supports the idea of fighting modern slavery through better supply chains. How should this be implemented?*

*As it stands, councils must manage the modern slavery risks of their supply chains including international businesses. Every council, every supply chain. Councils must report their compliance in a formal Annual Report to the Auditor General, annually online with the Anti-Slavery Commission and as from 1 July 2025 Online Reporting to the Anti-Slavery Commission for all contracts arising from any high-risk procurement with a value of \$150K within 45 days from the date of contract.*

*Suppliers deemed high risk must be surveyed. Surveys alone are not enough; councils must also demonstrate due diligence and show what they are doing to reduce the risks including following up non respondents and offering them support in lowering their risks. All suppliers must be informed of their ratings. The total list of suppliers for Bathurst Regional Council is approximately 4,000, with over 100 currently rated as high risk. The estimate for the CNSWJO region's members is 14,600, with a lot of overlap.*

*Meanwhile the advice on the Federal Attorney General's website is that though they have a Register for Modern Slavery they do not check the veracity of the advice therein. Checking become councils' job. The Commissioner suggests that this could include contacting business directly – hopefully councils have staff fluent in the languages of those countries viewed as high risk.*

*To be compliant, legal advice directed there be 14 questions on Modern Slavery in every procurement activity the CNSWJO undertakes. Every supplier responding to Requests for Quotation and Tender must respond to these questions. The Commissioner's guidance is suggesting these questions should be weighted between 5-10%. This competes with other criteria like safety, capability, quality, environmental, pricing and supporting local providers.*

*CNSWJO is undertaking this work collaboratively to try and reduce duplication both for suppliers and councils and can report that suppliers are furious.*

**Operational Program support**

CNSWJO is of a view that the work it is undertaking drives a sensible pathway supporting the objectives of the modern slavery legislation.

A central database has been developed using information on suppliers provided by member councils. The database identifies medium and high-risk suppliers, who then receive a survey link requesting information about their modern slavery policies, reports, training and communication. In December, the survey was sent to over 300 suppliers who had until 29 February 2024 to respond with the requested information. Responses were received from 45 suppliers.

Work is now underway to collect information from Local Government Procurement (LGP) who has also conducted a similar risk assessment on many of the same suppliers. Prior to the survey being sent again, CNSWJO will ensure that any information already collected via LGP is incorporated into the database to avoid duplication.

CNSWJO staff are working closely with Ms Donna Eastburn from Bathurst Regional Council who has provided a great deal of guidance to the risk assessment project. Advice is also being sought from LGP through their Sustainable Choice program.

Further, in December 2023, the Office of the Anti-slavery Commissioner released [Guidance on Reasonable Steps to Manage Modern Slavery Risks in Operations and Supply Chains](#). While

CNSWJO staff are reviewing the guidance and determining how to best support member councils, the following table sets out the implementation milestones of the Guidance for Reasonable Steps:

<b>Date</b>	<b>Milestone</b>
<b>1 January 2024</b>	<i>Guidance takes effect</i>
<b>Contracts pre-dating 1 January 2024</b>	<p><b><i>Do contracts need to be renegotiated?</i></b></p> <p><i>There is no general expectation that contracts or agreements pre-dating this Guidance will be re-negotiated.</i></p> <ul style="list-style-type: none"> <li><i>Exceptionally, where modern slavery risks in an ongoing operational activity or procurement are Heightened, covered entities must not only use leverage but also develop it where they lack it. This is consistent with Australia's commitment to the UN Guiding Principles on Business and Human Rights and recent adherence to the OECD Council Recommendation on the Role of Government in Promoting Responsible Business Conduct. In some cases, especially where there is a salient risk of ongoing modern slavery in the performance of the contract, this could mean that entities do need to consider exploring contractual adjustments to develop this leverage.</i></li> </ul> <p><b><i>What steps are reasonable where earlier contracts are still on foot?</i></b></p> <p><i>Where a contract pre-dates 1 January 2024 but remains on foot, reasonable steps may be required – for example in relation to contract management. This may necessitate an assessment of the GRS due diligence level associated with a contract already entered into, and still on foot – see Part 4.</i></p> <ul style="list-style-type: none"> <li><i>Contract management may require using existing forms of leverage, such as contractual obligations to abide by workplace health and safety standards (locked accommodation, excessive working hours, abusive behaviour). Some procurement contracts or agreements may already include references to ISO 45001 Occupational Health and Safety Management Systems, ISO 26000 Social Responsibility, or ISO 20400 Sustainable Procurement.</i></li> <li><i>Ongoing contracts may also activate expectations under this Guidance relating to supplier capability development, grievance mechanisms and remediation.</i></li> </ul>
	<p><b><i>Do entities have to report on activities and procurement prior to 1 January 2024?</i></b></p> <p><i>Many covered entities had obligations to take reasonable steps that commenced on 1 July 2022. They must report on the reasonable steps they have taken since that time. (See Appendix K GRS Annual Reporting Template.) While the Guidance only takes effect from 1 January 2024, it may provide inspiration for reporting on earlier activity. Further clarifications about reporting expectations are set out below, with reference to when reporting takes place.</i></p>
<b>Reporting between 1 January 2024 and 30 June 2024</b>	<i>Entities reporting in 2024 on activity undertaken from 1 January 2023 to 31 December 2023 need only use the Guidance as inspiration. They are however still expected to report using the provided template and online form. In monitoring this reporting, the Commissioner will consider that the Guidance was not available until December 2023 and only takes effect on 1 January 2024.</i>
<b>1 July 2025</b>	<i>Transactional reporting obligations relating to heightened modern slavery due diligence (HMSDD) procurements commence. Entities should file an online report with</i>



Date	Milestone
	<p><i>the Office of the Anti-slavery Commissioner within 45 days of the entry into force of any contract:</i></p> <ul style="list-style-type: none"> <li><i>arising from a ‘Heightened’ modern slavery due diligence procurement process; and</i></li> <li><i>with a value of AU \$150,000 (including GST) or more. For more detail see Appendix L Heightened MSDD reporting.</i></li> </ul>
<b>Annual reporting occurring between 1 July 2024 and 31 December 2024</b>	<p><i>Entities reporting on activity undertaken from 1 July 2023 to 30 June 2024 should endeavour to report against the Guidance for the full year of activities – see Part 6. These entities may find it necessary to assess the GRS due diligence level associated with transactions that took place before 1 January 2024, to meet the annual reporting obligations, set out in this Guidance. In monitoring this reporting, the Commissioner will consider that the Guidance was not available until December 2023 and only takes effect on 1 January 2024.</i></p> <p><i>In reviewing this reporting, the Anti-slavery Commissioner will focus on:</i></p> <ol style="list-style-type: none"> <li><i>conformance with Part 1 of this Guidance.</i></li> <li><i>Heightened MSDD contexts.</i></li> <li><i>procurement related to</i> <ul style="list-style-type: none"> <li><b><i>— information and communication technologies (ICT)</i></b></li> <li><b><i>— cleaning services.</i></b></li> </ul> </li> </ol>
<b>Annual reporting occurring between 1 January 2025 and 31 December 2025</b>	<p><i>Guidance in effect. Covered entities expected to make best efforts to conform with all aspects of this Guidance. In reviewing this reporting in 2025, the Anti-slavery Commissioner will pay attention to:</i></p> <ol style="list-style-type: none"> <li><i>Heightened MSDD contexts.</i></li> <li><i>procurement related to</i> <ul style="list-style-type: none"> <li><i>— information and communication technologies (ICT)</i></li> <li><i>— cleaning services</i></li> <li><b><i>— renewable energy and</i></b></li> <li><b><i>— domestically produced food and agriculture</i></b></li> </ul> </li> </ol>
<b>Annual reporting between 1 January 2026 and 31 December 2026</b>	<p><i>Guidance in effect. Covered entities expected to make best efforts to conform with the Guidance. In reviewing this reporting in 2026, the Anti-slavery Commissioner will pay attention to:</i></p> <ul style="list-style-type: none"> <li><i>modern slavery risk management in Heightened MSDD contexts.</i></li> <li><i>procurement related to</i> <ul style="list-style-type: none"> <li><i>— information and communication technologies (ICT)</i></li> <li><i>— cleaning services</i></li> <li><i>— renewable energy</i></li> <li><i>— domestically produced food and agriculture and</i></li> <li><b><i>— construction.</i></b></li> </ul> </li> </ul>

Where the resourcing required by councils to demonstrate compliance with the requirements outlined above is burdensome, General Managers of the region have proposed that a meeting be coordinated to determine the progress each council is making as well as to determine what further support is required. This is being progressed.

### **LEGISLATIVE AND POLICY CONTEXT**

The NSW Modern Slavery Amendment Act, 2021 requires all Local Government Sites to take reasonable steps to ensure that goods and services procured by and for Council are not the product of modern slavery.

### **FINANCIAL IMPLICATIONS**

The work on Modern Slavery being undertaken by the CNSWJO is part of the regional Best Practice in Aggregated Procurement Program. The Toolkit for this program was fully funded by the NSW Government and its implementation comes at no extra cost to Council outside membership fees to the JO.

The return on investment from the fees Council contributes to the JO for the 2022/2023 year was 9.4:1. This is primarily for cost savings on aggregated procurement and grant funding.

### **RISK IMPLICATIONS**

There could have been a reputational risk to Council if all councils in the region contacted suppliers individually to seek the same information relating to their supply chain. The arrangement with CWNSWJO mitigates this risk by seeking the information once on behalf of all councils.

However, the additional requirements needed to be added to Council's future requests for quotes and tenders will place a greater burden on suppliers to participate in Councils procurement processes.

In addition, the resourcing required by councils to demonstrate compliance with the requirements outlined above is also burdensome.

### **COMMUNITY CONSULTATION**

There were no consultation requirements for this report.



**14.6 CHANGE OF MEETING DATE FOR 20 AUGUST 2024 ORDINARY COUNCIL MEETING TO 13 AUGUST 2024.****IP&R Linkage:** Pillar: Leadership**Goal:** Our local government is open, accountable, and representative.**Strategy:** Provide open and transparent decision-making and undertake the civic duties of Council with professionalism and integrity.**Author:** Anthony McGrath, Director Customer, Corporate Services and Economy**Authoriser:** Kent Boyd PSM, General Manager**Annexures:** Nil

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**RECOMMENDATION**

That Council:

1. Adopt the change of meeting date for the 20 August 2024 meeting to now be held on Tuesday 13 August 2024, pursuant to section 365 of the Local Government Act 1993 and clause 3.1 of the Code of Meeting Practice.
  2. Note that the General Manager will provide public notice of the time, date and location of each scheduled Ordinary Meeting to be held in 2024, pursuant to section 9 of the Local Government Act 1993 and clause 3.3 of the Code of Meeting Practice.
- 

**BACKGROUND**

At the Ordinary Council meeting held on 19 December 2023, Council adopted the 2024 meeting schedule [OCM 001/23]. At that meeting the August meeting was listed as 20 August 2024, however this date falls after the caretaker period, which starts at midnight on 16 August 2024.

Council has also previously resolved to move the meeting to be held on 30 September to 1 October 2024.

**ISSUES AND COMMENTARY**

It is proposed that the Ordinary Council Meeting originally scheduled for 20 August 2024 be rescheduled one week earlier to Tuesday, 13 August 2024. This change is necessitated by the timing of the caretaker period, which starts at midnight on 16 August 2024. The primary issue is that if there are tender or contract arrangements that need Council endorsement, they cannot be tabled at the 20 August meeting because it falls during the caretaker period. This means that they would need to wait until the new Council meets on 1 October 2024.

**LEGISLATIVE AND POLICY CONTEXT**

Council meetings serve as the formal decision-making forum of Council's governing body. All decisions and resolutions of Council must be made at a Council meeting, in accordance with the requirements of the Act and Meeting Code.

As detailed above, section 365 of the Act provides that Council must meet at least 10 times each year, each time in a different month. Council may, however, hold additional Ordinary Meetings, or Extraordinary Meetings, if and as required.

Section 367 of the Act provides that Council's General Manager must send to each Councillor, at least three days prior to each meeting, a notice specifying the time and location of the meeting as

well as an agenda detailing the business proposed to be transacted at that meeting. A notice and agenda, including all business papers, may be given to Councillors in electronic form.

Additional requirements are imposed under the Meeting Code, which incorporates all mandatory provisions of the Model Code of Meeting Practice for Local Councils in NSW. As noted, the Meeting Code requires Council to set, by resolution, the dates, times and locations of its Ordinary Meetings and provide public notice of its Ordinary Meetings.

### **FINANCIAL IMPLICATIONS**

There are no financial implications for Council to consider regarding the report.

### **RISK IMPLICATIONS**

As detailed above, Council is required to determine, by resolution, the dates, times and locations of its Ordinary Meetings. Endorsement of the updated Schedule will ensure Council meets its statutory requirement to set the frequency of its Ordinary Meetings.

There is a reputational risk to Council if projects over the value of \$150k are delayed if Council approval cannot be given for tenders or contracts ready after the July meeting and prior to the caretaker period.

### **COMMUNITY CONSULTATION**

The General Manager will provide public notice of the time, date and location of each scheduled Ordinary Meeting to be held in 2024, pursuant to section 9 of the Local Government Act 1993 and clause 3.3 of the Code of Meeting Practice.

**15 REPORTS OF THE DIRECTOR INFRASTRUCTURE AND SUSTAINABILITY****15.1 MAJOR PROJECTS AND CURRENT WORKS REPORT - INFRASTRUCTURE AND SUSTAINABILITY****IP&R Linkage:** Pillar: Leadership**Goal:** Our local government is open, accountable, and representative.**Strategy:** Effectively collaborate, engage, and communicate with our community to inform decision making and promote services, projects and initiatives.**Author:** Sue McGrath, Business Support Coordinator**Authoriser:** Andrew Francis, Director Infrastructure and Sustainability**Annexures:** A. Infrastructure and Strategic Futures - Major Projects July 24 [↓](#)

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**RECOMMENDATION**

That Council:

1. Receive and note the Infrastructure and Strategic Futures Major Projects and Current Works Report for July 2024, appended at *Annexure A*.
- 

**BACKGROUND**

A monthly status report of Major Projects and Current Works within Parkes Shire Council's Infrastructure and Strategic Futures directorate is tabled to keep Council abreast of projects being undertaken across the Parkes Shire.

**ISSUES AND COMMENTARY**

This report presents an update on the current major projects within the Parkes Shire being managed or undertaken by Council's Infrastructure and Strategic Futures Department. The report outlines work that has been carried out over the past month and is provided for the information of Councillors.

The Major Projects and Current Works Report is appended at *Annexure A*.

**LEGISLATIVE AND POLICY CONTEXT**

There are no legislative or policy considerations for Council associated with this report.

**FINANCIAL IMPLICATIONS**

Projects have been allocated funding either from grants or Council funds as provided in the 2023/24 Operational Budget.

**RISK IMPLICATIONS**

There are no risk implications for Council associated with this report.

**COMMUNITY CONSULTATION**

There are no community consultation requirements for Council associated with this report.

**CONCLUSION**

The Major Projects and Current Works Report, appended at *Annexure A*, provides Council with a briefing on major projects and works underway within the organisation's Infrastructure and Strategic Futures directorate. It is recommended that Council formally resolve to receive and note the report.

**INFRASTRUCTURE & STRATEGIC FUTURES  
MAJOR PROJECTS & CURRENT WORKS - JULY 2024**
**Building Better Regions Fund (BBRF) - Water Security Project**

Due Date	Approved Budget	Expenditure this month	Total Expenditure to date	Outstanding Commitments	Estimated total when works complete
27/12/2024	\$14,402,487	\$743,397.87	\$6,267,072.60	\$3,685,604	\$12,949,855* Revised budget to be approved.

**Task Completed**

- The RWSL is advancing well. The civils are substantially progressed by Steve Magill Earthmoving
- Initial Structural Mechanical Pipework (SMP) has been completed by MCA Engineering
- Procurement for remaining SMP has been completed
- The LRPSA is advancing well, Killard are delivering the SMP package.
- The Bore 9 Electrical tender has been released on TenderLink as of 13 June 2024. - tender did not progress due to issues with approvals
- The Bore 9 SMP and Discharge Pipework tender has been released on TenderLink as of 13 June 24, going up to Council meeting in July
- Raw Water Storage Lagoon earthworks - Northern swale conditioning and compacting, Western swale bulk ripping and loading out.
- Development and procurement for the Lachlan River Pump Station, Existing Eugowra Road Pump Station and Solar Array packages fast tracked to ensure packages awarded prior to Council Care-taker period.
- Approval received from Council for direct negotiations with contractors for the Structural, Mechanical and Pipework package at the Raw Water Storage Lagoon and engagement started
- Engagement of contractor for the Bore 9 Casing, Procurement and Drilling - Bore 9 not approved - construction works not progressing until approvals obtained

**Tasks forecast to be completed (next steps: 1-3 months)**

- Ongoing preliminaries.
- Works progressing for the Lachlan River Pump Station Power (Electrical) Augmentation - deferred
- Works progressing for the Lachlan River Pump Station Augmentation.
- Ongoing procurement for the Raw Water Storage Lagoon and the Lachlan River Pump Station works packages.
- Works starting at Bore 9 - Access Roadway and Laydown Pad, Bore Drilling - deferred with Bore 9

**INFRASTRUCTURE & STRATEGIC FUTURES  
MAJOR PROJECTS & CURRENT WORKS - JULY 2024**
**Regional Recovery Project (RRP) - Water Security Project**

Due Date	Approved Budget	Expenditure this month	Total Expenditure to date	Outstanding Commitments	Estimated total when works complete
31/12/2026	\$9,063,012	\$12,419.84	\$433,333.30	\$312,950	\$14,870,593* Revised budget to be approved.

**Task Completed**

- EoT approved to December 2026.

**Tasks forecast to be completed (next steps: 1-3 months)**

- Value Engineering required to coordinate scope with budget.
- Budget increase required - linked with NWG Funding application.

**Safe & Secure - Water Security Project**

Due Date	Approved Budget	Expenditure this month	Total Expenditure to date	Outstanding Commitments	Estimated total when works complete
31/12/2026	\$38,269,979	\$40,880.52	\$1,967,579.22	\$392,941	\$61,266,245* Revised budget to be approved.

**Task Completed**

- EoT approved to December 2026.
- Initial survey has been completed from the Lachlan River Precinct to Akuna Road.
- Funding deed variation approved for additional \$900,000 and early Milestone payment of \$2M invoice has been raised

**Tasks forecast to be completed (next steps: 1-3 months)**

- Value Engineering required to coordinate scope with budget.
- Design review to ensure a fit for purpose solution is developed.

**INFRASTRUCTURE & STRATEGIC FUTURES  
MAJOR PROJECTS & CURRENT WORKS - JULY 2024**
**Department of Planning and Environment - Places to Swim Grant Program 2022-2023 - Activation of Lake Endeavour**

Due Date	Approved Budget	Expenditure this month	Total Expenditure to date	Outstanding Commitments	Estimated total when works complete
01/05/2024	\$1,146,000	\$201,283.33	\$506,716.13	\$342,460.47	\$1,146,000

**Task Completed**

- Installation of safety buoys near the dam wall and spillway
- Construction of toilet block.
- Procurement of safety equipment (defibrillator, float rings)
- Design of concrete pathway
- Geotech, design and construction of the floating walkway abutment
- Installation of floating walkway
- Boating signage is installed at the foreshore (nr buoys), and remote safety signs were installed at the floating walkway
- Delivery of beach sand

**Tasks forecast to be completed (next steps: 1-3 months)**

- Recommence procurement of CCTV
- Install telecommunications infrastructure (commencing 8 July)
- Commence construction of the concrete pathway & handrails (commencing 22 July)
- Commence concreting of car park (commencing 22 July)
- Procure additional fenders, floating rings and ladders for the floating walkway (progressing)
- Complete signage requirements (e.g. road signs to Lake Endeavour)
- Order and install buoys for the designated swimming area (progressing)
- Installation of shelter, outdoor furniture and defibrillator (August)
- Installation of bollards and gates (August)



## 16 REPORTS OF THE DIRECTOR OPERATIONS

### 16.1 MAJOR PROJECTS AND CURRENT WORKS - OPERATIONS

**IP&R Linkage:** Pillar: Leadership

**Goal:** Our local government is open, accountable, and representative.

**Strategy:** Effectively collaborate, engage, and communicate with our community to inform decision making and promote services, projects and initiatives.

**Author:** Sue McGrath, Business Support Coordinator

**Authoriser:** Logan Hignett, Acting Director Operations

**Annexures:** A. Operations - Major Projects and Current Works [↓](#)

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#### RECOMMENDATION

That Council:

1. Receive and note the Operations Major Projects and Current Works Report for July 2024, appended at *Annexure A*.
- 

#### BACKGROUND

A monthly status report of Major Projects and Current Works within Parkes Shire Council's Operations Department is tabled to keep Council abreast of projects being undertaken across the Parkes Shire.

#### ISSUES AND COMMENTARY

This report presents an update on the current major projects within the Parkes Shire being managed or undertaken by Council's Operations Department. The report outlines work that has been carried out over the past month and is provided for the information of Councillors.

The Major Projects and Current Works Report is appended at *Annexure A*.

#### LEGISLATIVE AND POLICY CONTEXT

There are no legislative or policy considerations for Council associated with this report.

#### FINANCIAL IMPLICATIONS

Projects have been allocated funding either from grants or Council funds as provided in the 2023/24 Operational Budget.

#### RISK IMPLICATIONS

There are no risk implications for Council associated with this report.

#### COMMUNITY CONSULTATION

There are no community consultation requirements for Council associated with this report.

#### CONCLUSION

The Major Projects and Current Works Report, appended at *Annexure A*, provides Council with a briefing on major projects and works underway within the organisation's Operations Department. It is recommended that Council formally resolve to receive and note the report.



**OPERATIONS  
MAJOR PROJECTS & CURRENT WORKS - JULY 2024**
**Complete Upgrade to Parkes Shire North South Freight Link (MR350)**

Due Date	Approved Budget	Expenditure this month	Total Expenditure to date	Outstanding Commitments	Estimated total when works complete
Dec 2024	15,087,380	52,473	12,964,810	567,724	15,087,380
<b>Task Completed</b>					
<b>Project 1</b> - Project complete (on track)					
<b>Project 2</b> - Stormwater pipes and fencing works to be completed to complete this stage. (on track)					
<b>Project 3</b> - Currently being designed, information provided to flood modellers to ensure no adverse impacts. (at risk)					
<b>Project 4</b> - Completed (on track)					
<b>Project 5</b> - Internal design and scheduling (at risk)					
<b>Project 6</b> - Construction has been completed with both intersections built. Seal and linemarking has been tentatively booked to complete this stage. (on track)					
<b>Project 7</b> - Completed (on track)					
<b>Tasks forecast to be completed (next steps: 1-3 months)</b>					
<ul style="list-style-type: none"> <li>Project 3 - feedback and design outcome from flood modelers</li> <li>Project 5 - design to be completed and construction started</li> <li>Project 6 - Seal and linemarking to be completed</li> </ul>					

**Design and Construction of East Bridge - Parkes**

Due Date	Approved Budget	Expenditure this month	Total Expenditure to date	Outstanding Commitments	Estimated total when works complete
Apr 2024	2,541,120	11,621	2,763,679	372,815	3,200,000
<b>Task Completed</b>					
<ul style="list-style-type: none"> <li>Footpaths along East Street</li> <li>Complete drainage work - creek line widening and rock armouring</li> <li>Majority of landscaping activities completed except for the western side of East Street, as stockpiled material requires removal during warmer months.</li> </ul>					
<b>Tasks forecast to be completed (next steps: 1-3 months)</b>					
<ul style="list-style-type: none"> <li>Asphalt surfacing of East Street within rail corridor, and the Pac Park carpark (scheduled 5/08/24)</li> <li>Re-shaping pac park carpark ready for surfacing.</li> <li>Minor finishing of guardrail components and defect walkthrough with bridge contractor</li> </ul>					

**OPERATIONS  
MAJOR PROJECTS & CURRENT WORKS - JULY 2024**
**Peak Hill Baldry Road**

Due Date	Approved Budget	Expenditure this month	Total Expenditure to date	Outstanding Commitments	Estimated total when works complete
Dec 2024	2,335,000	45,579	1,148,993	469,109	2,335,000

**Task Completed**

- 2/7 culverts have been completed along Baldry Road between Newell Highway and Kadina Road.
- Roadworks have commenced on the 2 July.
- Road Closure in place for the third box culvert construction, with detours in place. Expected to take 3 weeks pending weather.
- Reviewed 75% design plans for the remaining 8km of Baldry Road construction and provided feedback for design treatments to defend existing budget.
- ROSI application lodged with Federal Government awaiting approval.

**Tasks forecast to be completed (next steps: 1-3 months)**

- Complete the build of the culverts and extensions required
- Finalise design for remaining 8km.
- Commence REF for remaining 8km (consultant previously engaged via tender).
- Road works between Newell Highway Kadina Road.

**Realignment and New Bridge at Graddle Creek, The McGrane Way**

Due Date	Approved Budget	Expenditure this month	Total Expenditure to date	Outstanding Commitments	Estimated total when works complete
August 2026	8,143,655	0	17,255	35,800	8,142,655

**Task Completed**

- Concept alignment completed
- Engaged conveyancer for land valuation
- Letter of offer forwarded to landowner for purchase of land
- Land access request letter forwarded to landowners for initial survey
- Letter signed by landowners and returned
- Consent/negotiation with landowners for on proposed alignment and subsequent acquisition of land.
- Revised letter of offer/agreement forwarded to landowner for consent for purchase of land
- Surveyor engaged to commence survey of affected land for acquisition and drone survey for design

**Tasks forecast to be completed (next steps: 1-3 months)**

- Commence land acquisition process
- Signed letter of acceptance from Landowner for purchase of land
- Seek quotations and engage consultant for flood assessment
- Seek quotation for survey and design
- Engage consultant(s)
- Commence design

**OPERATIONS  
MAJOR PROJECTS & CURRENT WORKS - JULY 2024**
**Kelly Reserve – Splash Park & Ninja Course Upgrade**

Due Date	Approved Budget	Expenditure this month	Total Expenditure to date	Outstanding Commitments	Estimated total when works complete
May 2024	1,550,000	0	1,204,375	344,232	1,550,000

**Task Completed**

- Site fencing installed & compound secure.
- Existing play equipment has been removed and stored at the depot for reuse.
- Softfall mulch has been removed and stockpiled for reuse.

**Tasks forecast to be completed (next steps: 1-3 months)**

- Entry signage
- Moduplay to establish onsite 22 July 2024 to commence Ninja Park construction (approx. 6 weeks)
- Parkequip commission splash pad chemical dosing system and provide user training.
- Upgrade existing play space equipment (inclusive spinner & ninja course for higher age group)
- Plaque for acknowledgement of funding bodies State & NSW Gov, Nth Pks Mine, PSC and councillors

**Bogan Road Extension**

Due Date	Approved Budget	Expenditure this month	Total Expenditure to date	Outstanding Commitments	Estimated total when works complete
May 2025	3,986,000	430	163,994	23,882	3,986,000

**Task Completed**

- Survey completed with design under review due to alignment changes for seal extension
- Culverts have been ordered
- Tender for culvert & causeway construction awarded to a local contractor

**Tasks forecast to be completed (next steps: 1-3 months)**

- Site establishment and road construction to commence by PSC
- Construction of side tracks for culvert construction
- Contract execution with culvert contractor
- Culvert construction to commence.
- REF commenced and DPIE application to be submitted

**OPERATIONS  
MAJOR PROJECTS & CURRENT WORKS - JULY 2024**
**New Gracelands Gates at Henry Parkes Centre**

Due Date	Approved Budget	Expenditure this month	Total Expenditure to date	Outstanding Commitments	Estimated total when works complete
June 2024	431,707	29,093	319,210	85,979	431,707

**Task Completed**

- Concept design refined to include changes from project team comments, detail of gates added to design
- Final designs received
- RFQ's issued for major components of the works
- Awarded contract to all contractors
- Mural 100%
- Civil works and retaining walls 100%
- Construction works 95%
- Concrete 100%
- Electrical fit off 50%
- Landscaping 50%
- Graphic design and audio files 90%

**Tasks forecast to be completed (next steps: 1-3 months)**

- Complete graphic design and audio files for signage
- Top off and render brickwork pier tops
- Finalise irrigation system
- Install turf
- Install security camera
- Install accessible table
- Finalise electrical fit off
- Fabricate and install balustrade at high sections of retaining walls
- Installation of granite stars (8)

**16.2 TRANSFER OF CROWN ROADS TO COUNCIL****IP&R Linkage:** **Pillar:** Economy**Goal:** Our economy is supported by well-planned and safe transport infrastructure.**Strategy:** Ensure local and regional roads are safe, well-constructed and maintained.**Author:** **Sharon Ross, Manager Facilities****Authoriser:** **Logan Hignett, Acting Director Operations****Annexures:** **A. Location Map for Bleechmore Road** [↓](#)  
**B. Location Map for Austral Street** [↓](#)

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**RECOMMENDATION**

That:

1. Endorse the transfer of Bleechmore Road and Austral Street Parkes from Crown to Council ownership.
  2. That if required, the seal of Council be affixed to the documentation to facilitate the transfer.
- 

**BACKGROUND**

It has come to Council's attention, through the Crown Lands Department, that sections of Bleechmore Road and Austral Street are Crown Roads and should be transferred to Council.

Given that Council has been maintaining these roads and that the road reserve of Bleechmore Road and Austral Street. There are existing Council assets in both portions of land, and is advisable to transfer ownership from Crown Lands to Council to ensure access rights are maintained.

**ISSUES AND COMMENTARY**

There are no issues associated with the transfer of the road tenure from Crown Land to Council ownership, given it is currently being maintained within existing budgets.

**LEGISLATIVE AND POLICY CONTEXT**

Section 150 of the Roads Act 1993 applies specifically to the transfer of Crown Land to Councils.

**FINANCIAL IMPLICATIONS**

There are no financial implications for Council associated with this report.

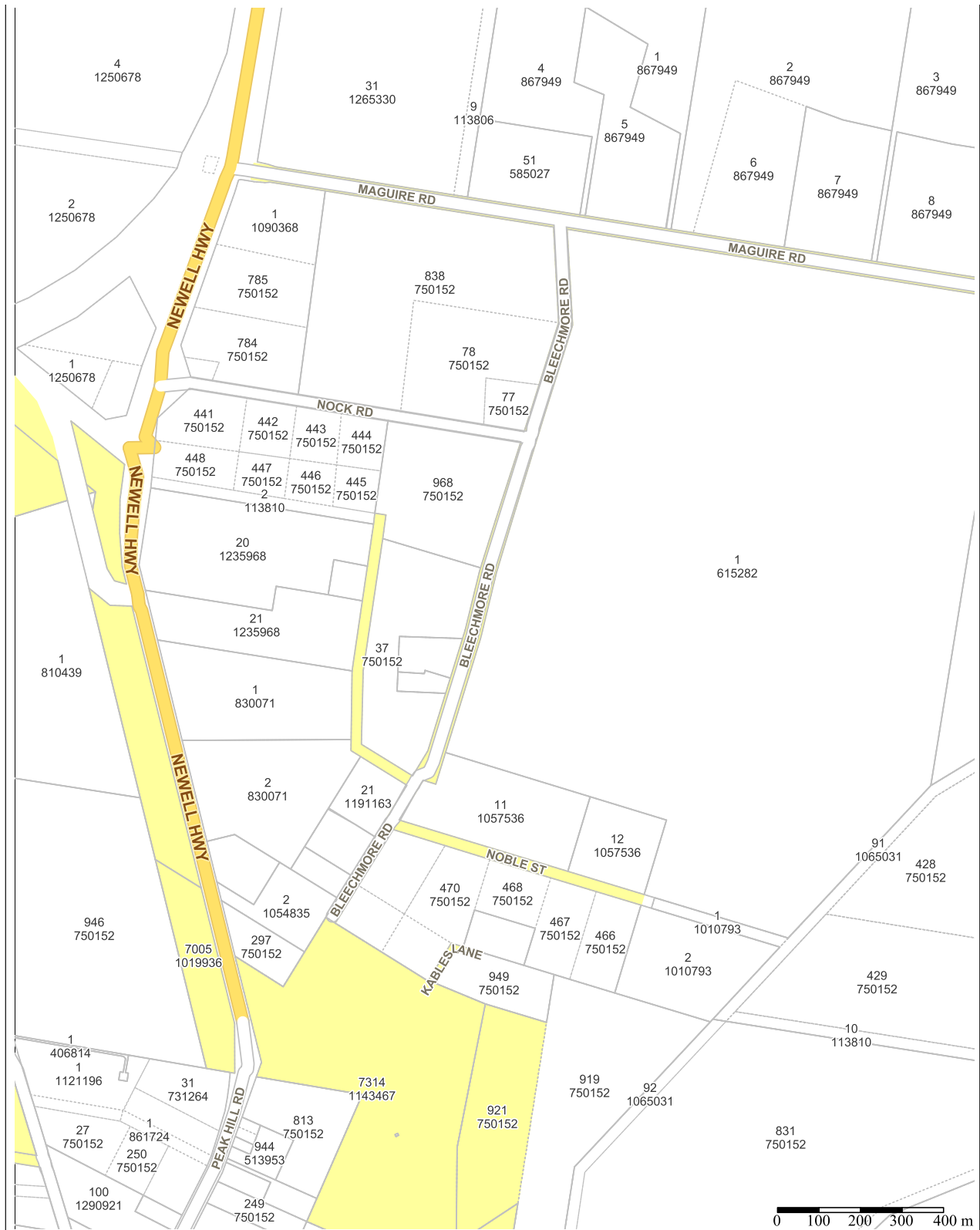
**RISK IMPLICATIONS**

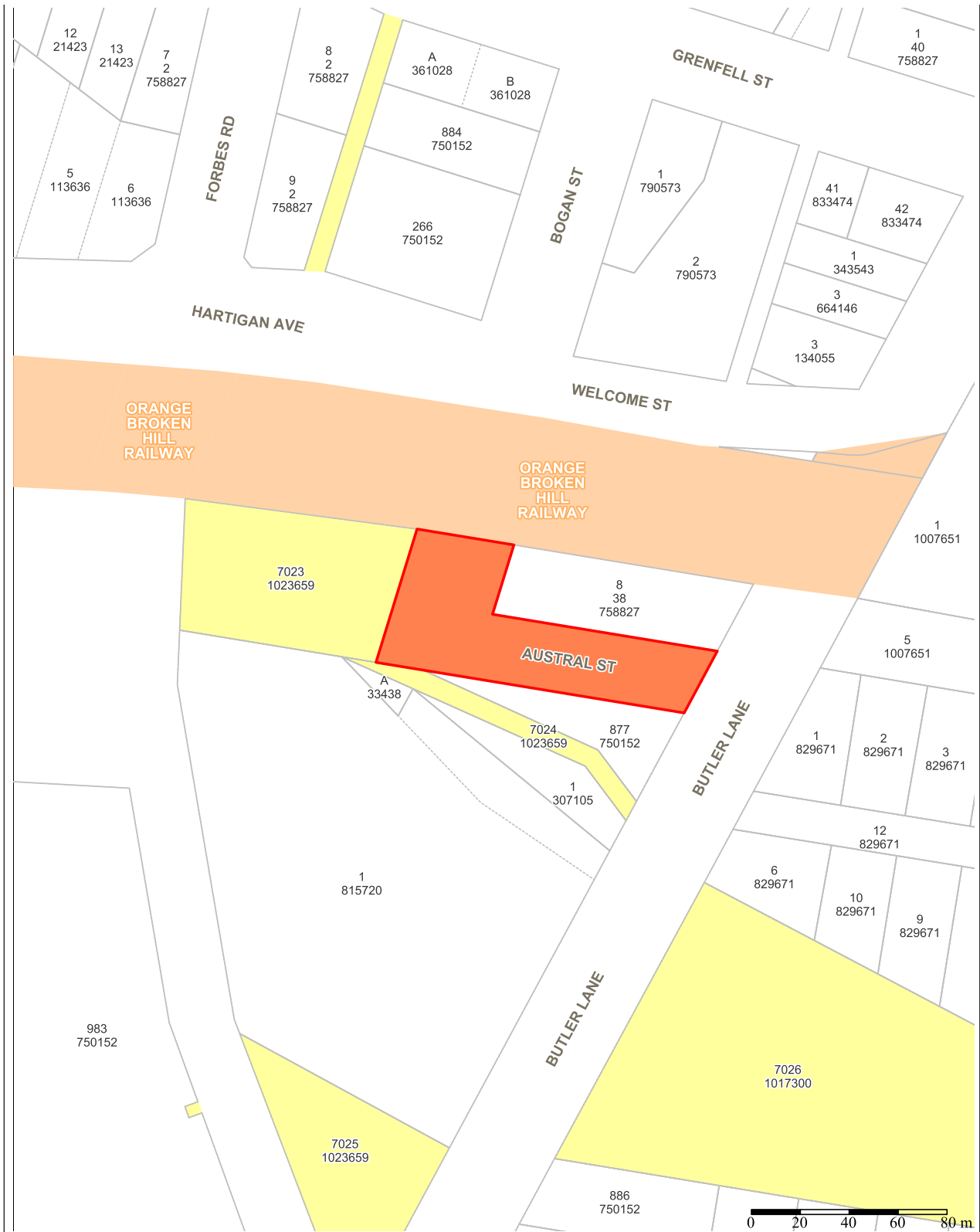
There are no risk implications associated with this report.

**COMMUNITY CONSULTATION**

There is no Community Consultation requirements for Council associated with this report.







**Parkes**  
Shire Council

Parkes Shire Council  
PO Box 337  
2 Cecil Street  
PARKES NSW 2870  
Telephone: 02 6861 2333  
Fax: 02 6862 3946

**Important Notice!**

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Drawn By: Sharon Ross

Projection: GDA2020 / MGA zone 55

Date: 24/06/2024 11:42 AM

**Austral Street**

Map Scale: 1:1883 at A4

**17 REPORTS OF THE DIRECTOR PLANNING AND COMMUNITY SERVICES****17.1 PLANNING MINISTERS STATEMENT OF EXPECTATIONS ORDER 2024- COUNCIL ACCOUNTABILITY FOR PLANNING PERFORMANCE****IP&R Linkage:** Pillar: Environment**Goal:** Our built environment is functional, sustainable and meets the needs of our growing community.**Strategy:** Manage our built environment in line with the Local Environmental Plan (LEP) and relevant legislation.**Author:** Brendan Hayes, Director Planning and Community Services**Authoriser:** Brendan Hayes, Director Planning and Community Services**Annexures:** A. Council League Table [↓](#)

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**RECOMMENDATION**

That:

1. The Information be received and noted
- 

**BACKGROUND**

The Statement of Expectations Order 2024 prepared by Minister for Planning sets new benchmarks for council performance on development assessment, planning proposals and strategic planning. The benchmarks are based on past performance and reasonable timeframes for each area.

The expectations set out in the updated order include:

- updated minimum performance standards for determining development applications
- a new standard for lodgement times
- a requirement for councils to complete the different stages of planning proposals within benchmark time frames set out in the Local Environmental Plan-Making Guideline
- a requirement for councils to complete and carry out local strategic planning statements and local planning strategies, with a focus on delivering housing targets within time frames that the department specifies
- two new heads of consideration that guide how the minister considers council performance against the expectations. These are that the minister considers council's individual circumstances and considers whether a council is meeting the expectations regarding housing.

**ISSUES AND COMMENTARY****New Expectations for Development Applications***Regionally significant development applications*

Council should prepare assessment reports for a regionally significant development application and refer to the relevant Sydney district or regional planning panel as soon as practical and within an average of 250 days from lodgement.

*Submission to lodgement*

Council should lodge DAs for which it is the consent authority as soon as practical and within an average of:

14 days of submission between 1 July 2024 to 30 June 2025

7 days of submission from 1 July 2025 onwards.

*Determination*

Council should determine DAs for which it is the consent authority (including DAs determined by a local planning panel) as soon as practical and whichever is the lesser of council's previous financial year average, or within an average of:

115 days of lodgement between 1 July 2024 to 30 June 2025

105 days of lodgement between 1 July 2025 to 30 June 2026

95 days of lodgement between 1 July 2026 to 30 June 2027

85 days of lodgement from 1 July 2027 onwards.

**LEGISLATIVE AND POLICY CONTEXT**

If council performance consistently does not meet the minister's expectations, is not improving and there are no mitigating circumstances, the council will be advised that the minister is considering intervention options unless performance improves. A performance improvement action plan will be developed with the council to ensure there are clear expectations and close monitoring (this could also be developed earlier linked to departmental support offered to councils).

If a council does not comply with its action plan and its performance does not improve, the minister can use powers under the EP&A Act to appoint a planning administrator or confer functions onto a Sydney district or regional planning panel.

The steps required for the minister to use these powers are set out in section 9.6 of the EP&A Act

**FINANCIAL IMPLICATIONS**

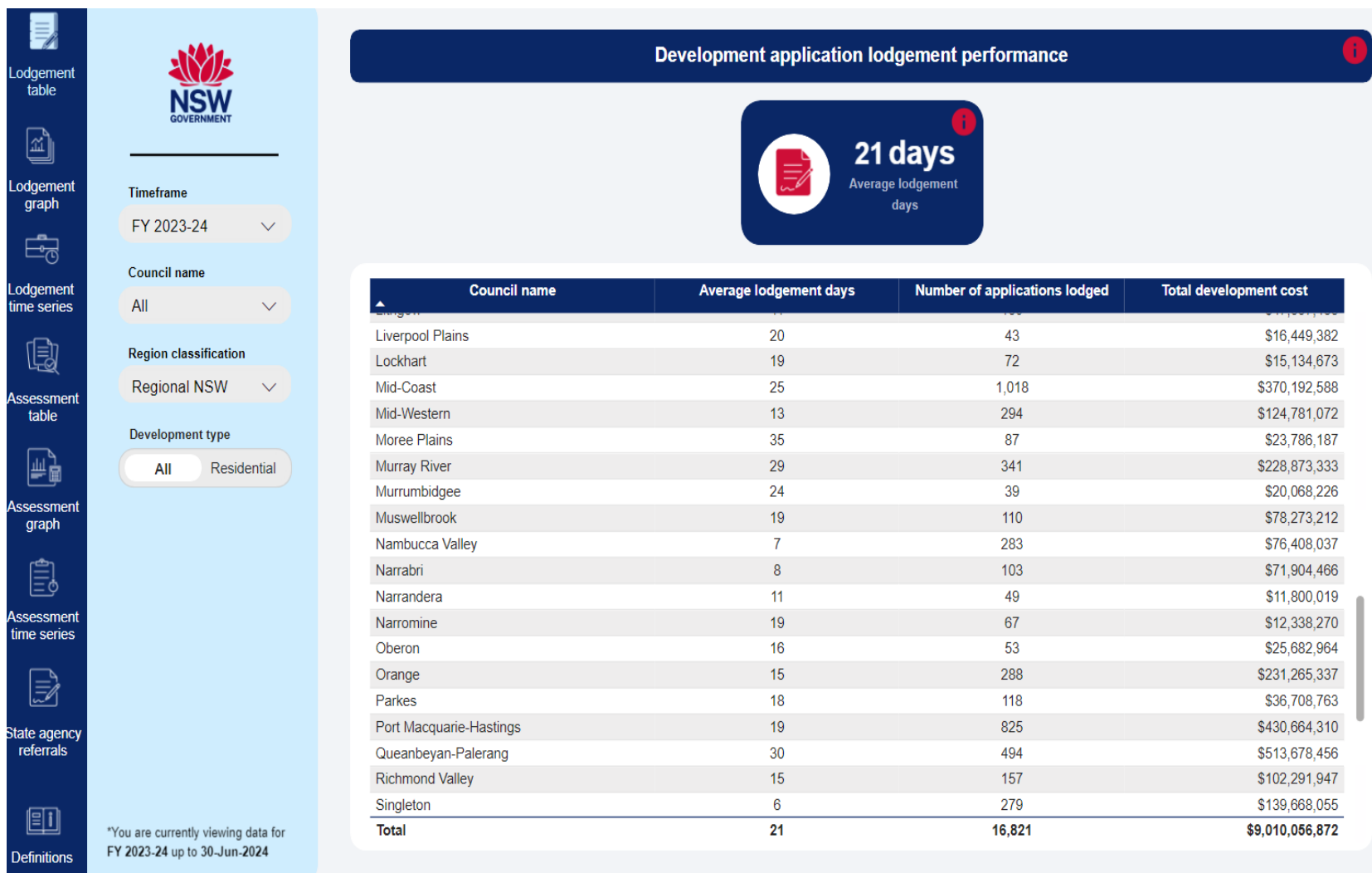
Nil

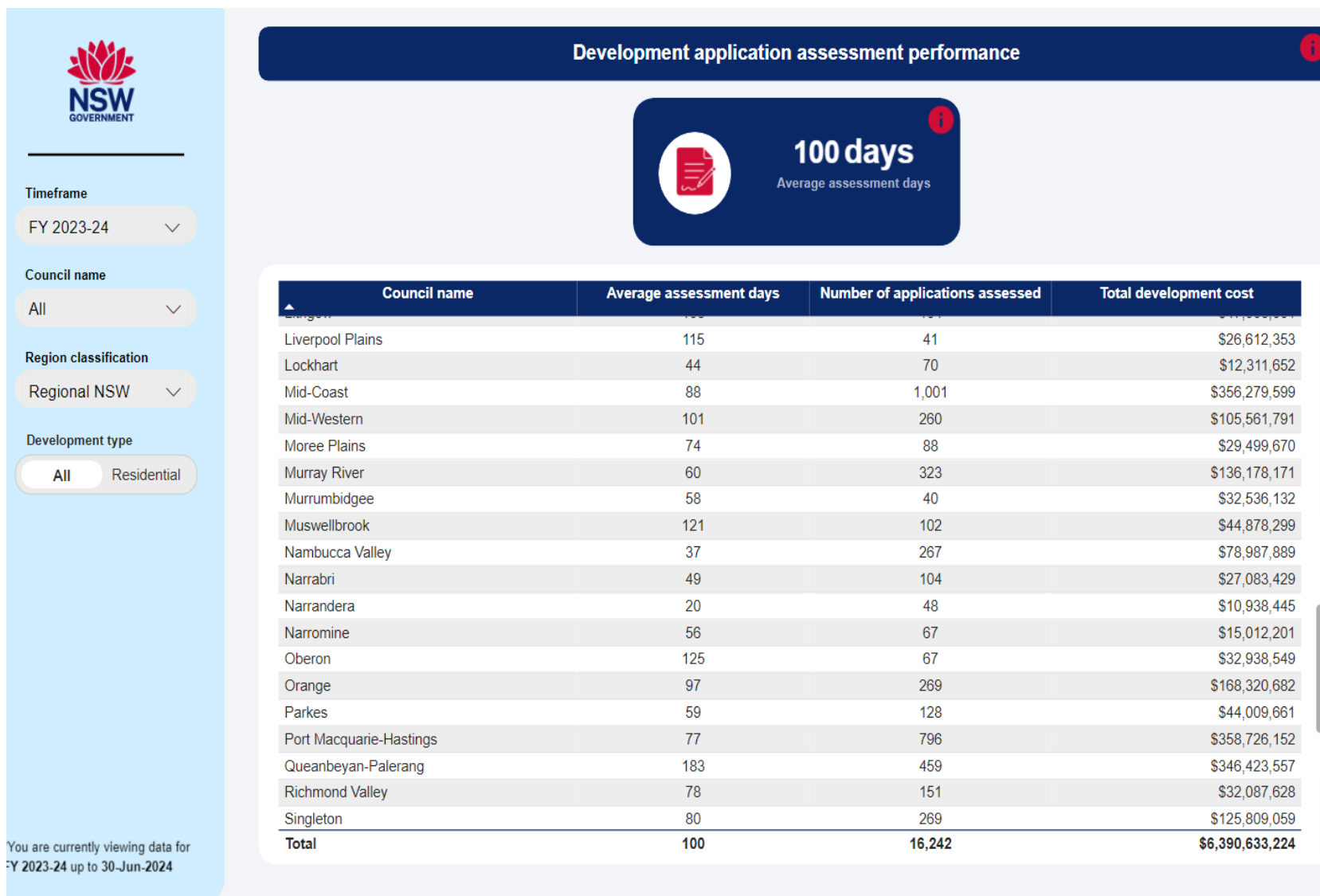
**RISK IMPLICATIONS**

Removal of planning powers, reputational and regulatory compliance

**COMMUNITY CONSULTATION**

There are no consultation requirements as part of the statement.









**17.2 REQUEST FOR TEMPORARY SUSPENSION OF ALCOHOL-FREE ZONE COOKE PARK: 2024/2025 EVENTS****IP&R Linkage:** Pillar: Community**Goal:** Our community is creative, proud and has a strong sense of belonging.**Strategy:** Deliver and support events, festivals and celebrations that promote engaged citizenship and foster community pride.**Author:** Megan Morrison, Events Officer**Authoriser:** Anthony McGrath, Director Customer, Corporate Services and Economy**Annexures:** A. Letter of Request to lift Alcohol-Free Zone: Cheers to 30 Years Festival [↓](#)

---

**RECOMMENDATION**

That Council:

1. Receive and note the correspondence from Evolution Northparkes Mines Operations, as appended in *Annexure A*.
  2. Receive the report by Director Customer, Corporate Services and Economy on the temporary suspension of the alcohol-free zone in Cooke Park for the events taking place in 2024/25.
  3. Suspend the alcohol-free zone from Cooke Park between 5:00pm to 9:15pm on the Saturday 5 October 2024, Saturday 22 February 2025 and Saturday 5 April 2025.
  4. Provide a public notice of the suspension of the alcohol-free zone in Cooke Park between 5:00pm to 9:15pm on the Saturday 5 October 2024, Saturday 22 February 2025 and Saturday 5 April 2025.
- 

**BACKGROUND**

Parkes Shire Council ("Council") has a successful track record of temporarily lifting the alcohol ban for its 'Saturday Sounds' events, overseen by on-site security personnel, and has consistently managed these events without any alcohol-related incidents.

**ISSUES AND COMMENTARY**

Council is asked to once again temporarily lift the alcohol-free zone in Cooke Park to facilitate two 'Saturday Sounds' events and Evolution Mining Northparkes Operations' ("NPM") 'Cheers to 30 Years Festival', which Council is supporting through the new Events Financial Assistance Program.

The scheduled dates for these events are:

- Saturday 5 October 2024 - Cheers to 30 Years Festival
- Saturday 22 February 2025 - Saturday Sounds
- Saturday 5 April 2025 - Saturday Sounds

The 'Cheers to 30 Years Festival' is expected to attract over 8,000 local and regional attendees and will include wine and beer tastings, a kids' zone with jumping castles and rides, and a fireworks display to conclude the night. NPM is collaborating with the Central West Police District, implementing a robust Risk and Safety Management Plan, and increasing security measures. Council will provide on-site support with staff and road closures to ensure a safe and successful event.

Previous 'Sounds' events have attracted an average of 3,000 attendees, all without alcohol-related incidents. Food will be available for purchase, and both staff and security guards will monitor crowd behaviour. Additionally, Council will coordinate with the Parkes Police Local Command to inform them of expected attendance and ensure adequate police presence.

## **LEGISLATIVE AND POLICY CONTEXT**

The suspension of the alcohol-free zone is permitted under section 645 of the *Local Government Act 1993*, as outlined below:

### *645 Suspension or cancellation*

1. The Council may, at the request of any person or body or of its own motion, suspend the operation of an alcohol-free zone by publishing notice of the suspension in a newspaper circulating in the area as a whole or in a part of the area that includes the zone concerned.
2. During the period indicated in such.
3. A notice as the period of suspension, the zone does not operate as an alcohol-free zone.
4. In like manner the Council may at any time cancel the operation of an alcohol-free zone.

## **FINANCIAL IMPLICATIONS**

Any advertising costs to publicise the temporary suspension of the alcohol-free zone is included within Council's existing Operational Budget.

## **RISK IMPLICATIONS**

While there is a risk of alcohol-related incidents, Section 645 of the *Local Government Act 1993* allows for the temporary suspension of an alcohol-free zone. All three events are held for the entertainment and benefit of the community, and Council and NPM will work to mitigate any associated risk factors for the event.

Event organisers and additional security personnel will monitor alcohol consumption to ensure it remains moderate and social. Security measures are being enhanced to support this effort, and a specific Risk and Safety Management Plan will be required as a part of the event approval process. Additionally, no glass will be permitted, to reduce the risk of injury.

## **COMMUNITY CONSULTATION**

Council must provide a public notice of the suspension of the alcohol-free zone in Cooke Park for the dates and times as outlined in this report. In addition, the event organisers will coordinate and cooperate with the Parkes Police Local Command.

## **CONCLUSION**

The 'Saturday Sounds' events are cherished by the Parkes community, welcoming people of all ages to listen to live music. Should alcohol be permitted during the events, strict monitoring will ensure the safety and enjoyment of all attendees. It is recommended that Council resolve to suspend the alcohol-free zone for the nominated location between 5:00pm to 9:15pm on Saturday 5 October 2024, and Saturday 22 February 2025 and Saturday 5 April 2025.

**Northparkes**

ABN 17 164 997 317

**Evolution Mining**  
(Northparkes) Pty Limited**Northparkes Operations**  
P +61 2 6861 3000  
PO Box 995  
Parkes NSW 2870**Registered Office**  
P +61 2 9696 2900  
F +61 2 9696 2901  
Level 24  
175 Liverpool Street  
Sydney NSW 2022[www.evolutionmining.com.au](http://www.evolutionmining.com.au)**Northparkes Operations 30 Year Celebrations Event**

On August 17 Northparkes Operations will mark 30 years of operations. This an extremely significant milestone for our operation. To mark this occasion Northparkes hopes to host our biggest ever community event to show our gratitude to the people of Parkes and the Central West.

A family friendly festival in Cooke Park known as the 'Cheers to 30 Years Festival' on Saturday 5 October. Headlining the family friendly festival will be Daryl Braithwaite as well as several other artists. Children's rides and food vans will also be on offer.

To increase the atmosphere, Northparkes would be extremely grateful to also have the alcohol ban lifted in Cooke Park during the event from 5pm – 9pm. This is so wine and beer tasting can also take place alongside the food van options, and similar to the Sounds Events run by Parkes Shire Council, people can bring eskies and enjoy the entertainment.

The Northparkes Communications and Engagement team has been consulting and working closely with the Parkes Shire Council Events team and will be partnering with the team to ensure the event is a success for Parkes.

If you have any questions or concerns, please contact Communications and Engagement Superintendent and event organiser, Brooke Plunkett on 0427 205 734 for further information.

Kind regards

Brooke Plunkett  
Communications and Engagement Superintendent  
Evolution Mining Northparkes Operations

**17.3 (DCPS) QUARTERLY RANGERS REPORT APRIL TO JUNE 2024****IP&R Linkage:** **Pillar:** Environment**Goal:** Our natural environment is preserved and enhanced for current and future generations.**Strategy:** Ensure compliance with environmental regulations and controls.**Author:** **Georgia Smith, Administration Officer****Authoriser:** **Brendan Hayes, Director Planning and Community Services****Annexures:** **Nil**

---

**RECOMMENDATION**

That:

1. The report be noted.
- 

**BACKGROUND**

Provide an overview of Ranger activities.

**ISSUES AND COMMENTARY**

Nil

**LEGISLATIVE AND POLICY CONTEXT**

Nil

**FINANCIAL IMPLICATIONS**

Nil

**RISK IMPLICATIONS**

Nil

**COMMUNITY CONSULTATION**

"A friendly reminder about our guidelines with your furry friends at Council's Cemetery, Parks and Sporting Grounds in the Shire.

Guidelines:

- Always remember to pick up after your dog, owners must pick up and appropriately dispose of dog droppings - dog litter bags are available at Council's Administration Office (2 Cecile Street).
- If your dog is being exercised in an approved off-leash area it must always be accompanied by a competent person and the dog must be under control.
- Your dog must be under effective control of a competent person by means of an adequate chain, cord or leash at all times, unless in an approved off-leash area.

Approved off-leash areas in the Shire

- Approved off-leash areas include Spicer oval and Kelly reserve dog park.

- Unapproved off-leash areas include Cemeteries, Parks, sporting fields, within 10 metres of any food preparation area with the exception of public footpaths, in this case dogs must remain on-leash, childcare centres, shopping complexes, etc.

Only dogs on an appropriate lead are permitted within the cemetery grounds

Please be respectful at all times by ensuring:

- Leads are no longer than 1.5 metres
- Extendable leads are not used
- Cemetery, Parks and sporting grounds are not used to exercise your dog

Dogs are permitted in the cemetery on the provision they are on-leash at all times



## REPORT

Council responsibilities carried out by Ranger staff have been discharged effectively during the quarter. An overview of the activities carried out by the Rangers is provided for Council's information.

### Companion Animals Act

The table provides a breakdown of the companion animal impounding activities over the quarter, noting that some animals seized in this quarter may be released in the following quarter.

<b>DOGS</b>								
	<b>Parkes</b>	<b>Peak Hill</b>	<b>Tullamore</b>	<b>Trundle</b>	<b>Bogan Gate</b>	<b>Alectown</b>	<b>Cookamidgera</b>	<b>TOTAL</b>
<b>Seized</b>	30	1				1		32
<b>Dumped at Pound</b>	48							48
<b>Surrendered by owner</b>	4							4
<b>Released to owner</b>	31					1		32
<b>Euthanised</b>	10							10
<b>Sold</b>	2							2
<b>Released for rehoming</b>	36	1						37
<b>Died at Pound</b>								
<b>Stolen/escaped</b>								
<b>Holding pending Court</b>								
<b>Still in Pound</b>	3							3

<b>CATS</b>								
	<b>Parkes</b>	<b>Peak Hill</b>	<b>Tullamore</b>	<b>Trundle</b>	<b>Bogan Gate</b>	<b>Alectown</b>	<b>Cookamidgera</b>	<b>TOTAL</b>
<b>Seized</b>	19							19
<b>Dumped at Pound</b>	59							59
<b>Surrendered by owner</b>								
<b>Released to owner</b>	3							3
<b>Euthanised</b>	31							31
<b>Sold</b>	3							3
<b>Released for rehoming</b>	33							33
<b>Died at Pound</b>								
<b>Stolen/escaped</b>	6							6
<b>Holding pending Court</b>								
<b>Still in Pound</b>	3							3

The table provides a breakdown of the large animal impounding activities over the quarter.

### Impounding Act

Area Impounded								
	Parkes	Peak Hill	Tullamore	Trundle	Bogan Gate	Alectown	Cookamidgera	Disposal Method
<b>Cattle</b>								
<b>Sheep</b>		1	2					
<b>Horses</b>								
<b>Trolleys</b>	17							TIP

### Shire Patrols Program

Small towns are regularly patrolled including both scheduled patrols and response to complaint actions.

The table provides a breakdown of small town patrols during the quarter.

Small Towns Patrolled								
	Yarrabandai	Peak Hill	Tullamore	Trundle	Bogan Gate	Alectown	Cookamidgera	Gunningbland
<b>Number of Patrols</b>		14	5	10	12	8	3	6
<b>Approx. kms travelled</b>		1624	1000	1660	1152	464	156	390

### Parking

Parking patrols focussing on safety issue such as no stopping and school zones have been conducted during the period.



The table provides an overview of the patrols and Penalty Infringement Notices issued during the quarter.

<b>Parking Patrol Parkes</b>	
Full Day Patrols CBD & Disabled	
Random Number of Patrols CBD & Disabled	10
Number of Patrols School Zones	24
Number of Penalty Infringement Notices Issued	
Number of Court Appeals	

### Overgrown Untidy Block Program

The table provides an overview of the complaints received during the quarter.

<b>Overgrown/Untidy Blocks Program</b>								
	<b>Parkes</b>	<b>Peak Hill</b>	<b>Tullamore</b>	<b>Trundle</b>	<b>Bogan Gate</b>	<b>Alectown</b>	<b>Cookamidgera</b>	<b>Gunningbland</b>
<b>Number of Complaints Received</b>	8		2					
<b>Number of Patrols and Monitoring of blocks (including previous complaints)</b>	24		6					
<b>Number of Blocks Mown during quarter</b>	3		1					

### Attachments

Nil.

**17.4 JUNE 2024 BUILDING STATISTICS UPDATE****IP&R Linkage:** **Pillar:** Environment**Goal:** Our built environment is functional, sustainable and meets the needs of our growing community.**Strategy:** Manage our built environment in line with the Local Environmental Plan (LEP) and relevant legislation.**Author:** **Nerida Brown, Development Certificates Coordinator****Authoriser:** **Brendan Hayes, Director Planning and Community Services****Annexures:** **A. Development Activity Report - June 2024** [↓](#)

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**RECOMMENDATION**

That:

1. Receive and note the June 2024 Building Statistics Report.
- 

**BACKGROUND**

The Building Statistics Report is furnished to Council on a monthly basis and provides a snapshot of development activity in the Shire during that period.

**ISSUES AND COMMENTARY**

During the month of June 2024 there were eight (8) Development Applications received totalling \$1,710,982.75 and six (6) consents were issued. There were no Complying Development Certificates received or issued.

The figures shown *Table 1* below are for Development Applications received during June 2024 with respect to the specified building types and a comparison to the June 2023 figures.

<b>Table 1: Development Applications</b>				
Development Category	June 2024		June 2023	
	No.	Estimated Value	No.	Estimated Value
Commercial	2	\$822,124.00	1	\$50,811.00
Community Facilities				
Industrial			2	\$40,500.00
Infrastructure			1	\$120,000.00
Tourist Development			1	\$100.00
Single Dwelling-house	1	\$726,000.00	3	\$369,871.00
Residential Alterations and Additions inc. ancillary / outbuildings	4	\$99,608.75	3	\$233,830.00
Residential Other				
Multi-Residential				
Seniors Living				
Subdivision only	1	\$63,250.00		
Secondary Dwelling			1	\$355,878.00
Other inc. demolition, earthworks, advertising structure				
Mixed Development				
Totals	8	\$1,710,982.75	12	\$1,170,990.00
FYTD Totals	**116	\$36,540,725.15	135	\$75,123,339.01

\*\* Note: One (1) Development Application was withdrawn prior to Council acceptance.

Table 2, below, lists the Development Consents that were issued in the month of June 2024.

<b>Table 2: Development Consents</b>		
Application No.	Address	Description
DA2024/0035	17 Moulden Street, Parkes	Alterations & Additions to Dwelling and Erection of New Structure - Shed
DA2024/0038	21 Page Street, Parkes	Manufactured Home (Secondary Dwelling)
DA2024/0032	3 Middleton Street, Parkes	Erection of a New Structure - Shed
DA2024/0042	3 Railway Parade, Parkes	Alterations & Additions to Dwelling and Erection of a New Structure - Outbuildings
DA2024/0040	Mingarra, 296 Welcome Road, Parkes	Erection of a New Structure - Shed
DA2024/0044	Whispering Pines, 209 Back Trundle Road, Parkes	Erection of a New Structure - Shed

The figures shown in *Table 3*, below, are for Complying Development Certificates received during June 2024 with respect to the specified building types and a comparison to the June 2023 figures.

<b>Table 3: Complying Development Certificates</b>				
Development Category	June 2024		June 2023	
	No.	Estimated Value	No.	Estimated Value
Commercial	-	-	-	-
Community Facilities	-	-	-	-
Industrial	-	-	-	-
Infrastructure	-	-	-	-
Tourist Development	-	-	-	-
Single Dwelling-house	-	-	4	\$1,449,601.00
Residential Alterations and Additions inc. ancillary / outbuildings	-	-	1	\$69,300.00
Residential Other	-	-	-	-
Multi-Residential	-	-	-	-
Seniors Living	-	-	-	-
Subdivision only	-	-	-	-
Secondary Dwelling	-	-	-	-
Other inc. demolition, earthworks, advertising structure	-	-	-	-
<b>Totals</b>	<b>0</b>	<b>\$0.00</b>	<b>5</b>	<b>\$1,518,901.00</b>
<b>FYTD Totals</b>	<b>31</b>	<b>\$21,893,361.45</b>	<b>35</b>	<b>\$11,207,178.00</b>

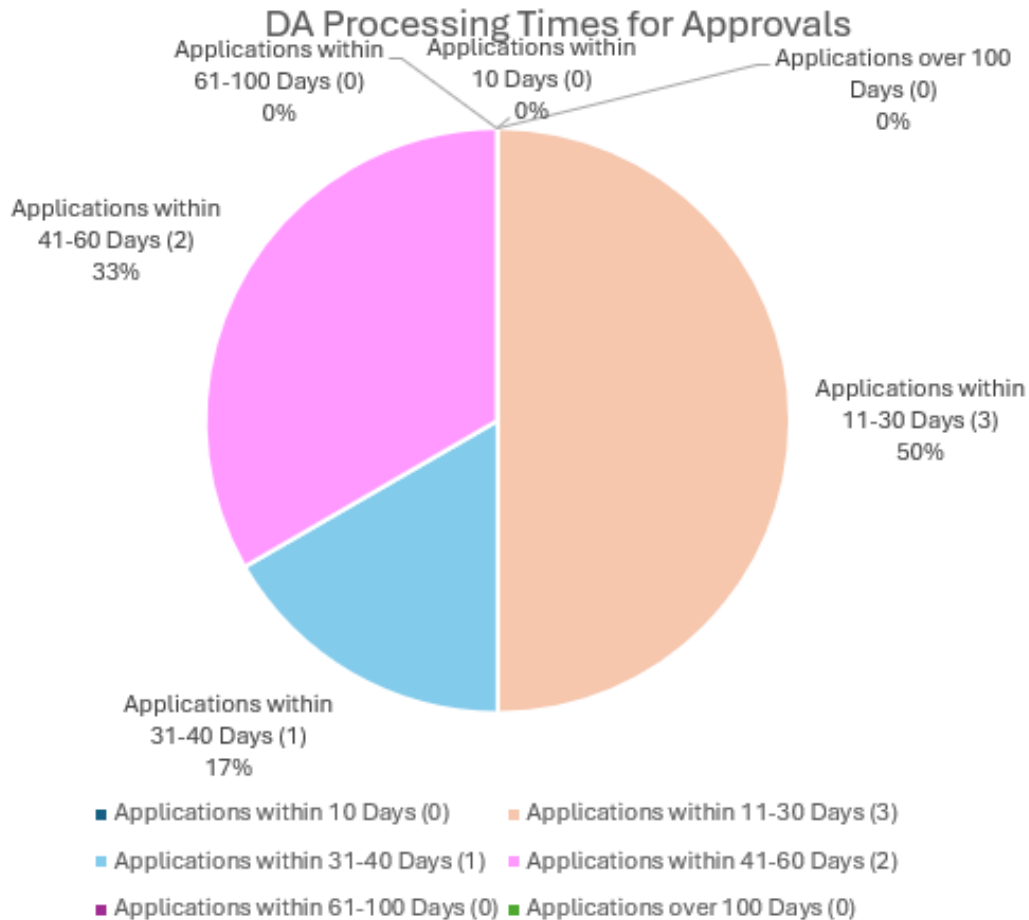
*Table 4*, below, provides a list of Complying Development Certificates which were issued in the month of June 2024.

<b>Table 4: Complying Development Certificates</b>			
Application No.	Address	Description	Certifying Authority
-	-	-	-

### DA Processing Times for Approvals

The information shown in the pie chart below is Development Application approvals issued for the period 1 June 2024 to 30 June 2024. It should be noted that a total of six (6) Development Applications have been approved with an average of 34.57 days.

The average timeframe in which the internal referrals to the Development Engineer were completed was 19.79 days.



### Activation Precinct Certificate Determinations

There are no new Activation Precinct Certificate determinations.

### LEGISLATIVE AND POLICY CONTEXT

There are no legislative or policy considerations for Council associated with this report.

### FINANCIAL IMPLICATIONS

There are no financial implications for Council associated with this report.

### RISK IMPLICATIONS

There are no risk implications for Council associated with this report.

### COMMUNITY CONSULTATION

Where a Development Application or Modification Development Application is required to be publicly exhibited, the application was made available for inspection at the Parkes Shire Council Administration Centre commencing from the date on which the public notice was placed in the local newspaper. The application was also included on the Parkes Shire Council website.

For Development Applications requiring neighbour notification, written notification of the proposed development was provided to the owner(s) of land immediately adjoining or adjacent to the subject land (as shown on Council's Property and Rating System at the time of notification) including land that is separated from the subject land by watercourse, road, pathway, driveway, railway or similar thoroughfare.

Where more than one person is listed as the owner, written notification to one of the owners, is taken to be a notice to all of the registered owners.

**CONCLUSION**

During the month of June 2024 there were eight (8) Development Applications received totalling \$1,710,982.75 and six (6) consents were issued. There were no Complying Development Certificates received or issued.

# Development Activity Report

June 2024

Development Applications and Complying Development Certificates lodged and approved in the Parkes Shire.

## **LODGED**

8

Development Applications

0

Complying Development Certificates

## **DETERMINED**

6

Development Applications

0

Complying Development Certificates

0

Private Certifier Complying Development Certificates



**AVERAGE  
DEVELOPMENT  
APPLICATION  
PROCESSING TIME**

THIS MONTH

31.57 DAYS

Approved Development Applications



\$

VALUE OF APPLICATIONS RECEIVED

**\$1,710,982.75**



**18      NOTICES OF MOTION/QUESTIONS WITH NOTICE**

Nil

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**19 CONFIDENTIAL MATTERS**

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**RECOMMENDATION**

That Ordinary Council Meeting:

1. Moves into Closed Session to deal with the matters below, which are classified as confidential under section 10A(2) of *the Local Government Act 1993* for the reasons specified:

**19.1 REHABILITATION OF CHENEY OVAL [PSC2024/013]**

This matter is considered to be confidential under Section 10A(2) - d(i) of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

Further it is considered that discussions of this matter in open Council would, on balance, be contrary to the public interest as it would prejudice Council's ability to secure the optimum outcome for the community.

**19.2 FEDERAL STREET - REHABILITATION WORKS [PSC2024/105]**

This matter is considered to be confidential under Section 10A(2) - d(i) of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

Further it is considered that discussions of this matter in open Council would, on balance, be contrary to the public interest as it would prejudice Council's ability to secure the optimum outcome for the community.

**19.3 UPDATE ON CURRENT STATUS OF RAW WATER STORAGE LAGOON PROJECT CONTRACTOR ENGAGEMENTS**

This matter is considered to be confidential under Section 10A(2) - d(i) of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

Further it is considered that discussions of this matter in open Council would, on balance, be contrary to the public interest as it would prejudice Council's ability to secure the optimum outcome for the community.

**19.4 PSC2024/101 BUILDING BETTER REGIONS BORE 9 STRUCTURAL MECHANICAL AND PIPEWORK (SMP) AND DISCHARGE PIPEWORK TO EUGOWRA ROAD PUMP STATION (ERPS) RES 1A**

This matter is considered to be confidential under Section 10A(2) - d(i) of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

Further it is considered that discussions of this matter in open Council would, on balance, be contrary to the public interest as it would prejudice Council's ability to secure the optimum outcome for the community.

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**19.5 PSC2024/103 BUILDING BETTER REGIONS EXISTING EUGOWRA ROAD PUMP STATION SOLAR PHOTOVOLTAIC (PV) SYSTEM**

This matter is considered to be confidential under Section 10A(2) - d(i) of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

Further it is considered that discussions of this matter in open Council would, on balance, be contrary to the public interest as it would prejudice Council's ability to secure the optimum outcome for the community.

**19.6 PSC2024/107 WESTERN SEWER AUGMENTATION**

This matter is considered to be confidential under Section 10A(2) - d(i) of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

Further it is considered that discussions of this matter in open Council would, on balance, be contrary to the public interest as it would prejudice Council's ability to secure the optimum outcome for the community.

**19.7 ADOPTION OF THE COUNCIL POLICY - CYBER SECURITY POLICY AND FRAMEWORK**

This matter is considered to be confidential under Section 10A(2) - f of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with details of systems and/or arrangements that have been implemented to protect council, councillors, staff and Council property.

Further it is considered that discussions of this matter in open Council would, on balance, be contrary to the public interest as it would prejudice Council's ability to secure the optimum outcome for the community.

**19.8 GENERAL MANAGER PERFORMANCE REVIEW FOR THE PERIOD 01.07.2023 TO 30.06.2024**

This matter is considered to be confidential under Section 10A(2) - a of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with personnel matters concerning particular individuals (other than councillors).

Further it is considered that discussions of this matter in open Council would, on balance, be contrary to the public interest as it would prejudice Council's ability to secure the optimum outcome for the community.

2. Exclude the media and public from the meeting on the basis that the business to be considered is classified as confidential, pursuant to 10A(1), 10(2) and 10A(3) of the *Local Government Act 1993*.
  3. Withhold reports and correspondence relevant to the subject business be withheld from the media and public as provided by section 11(2) of the *Local Government Act 1993*.
  4. Make public resolutions made by the Council in Closed Session after the conclusion of the Closed Session, and record such resolutions in the minutes of the Council meeting.
-

**BACKGROUND, ISSUES AND COMMENTARY**

In accordance with section 10A(2) of the *Local Government Act 1993*, Council may close part of its meeting to deal with business of the following kind:

- (a) Personnel matters concerning particular individuals (other than councillors).
- (b) Personal hardship of any resident or ratepayer.
- (c) Information that would, if disclosed, confer a commercial advantage on a person with whom Council is conducting (or proposes to conduct) business.
- (d) Commercial information of a confidential nature that would, if disclosed:
  - (i) Prejudice the commercial position of a person who supplied it: or
  - (ii) Confer a commercial advantage on a competitor of Council;
  - (iii) Reveal a trade secret.
- (e) Information that would, if disclosed, prejudice the maintenance of law.
- (f) Matters affecting the security of Council, Councillors, Council staff and Council property.
- (g) Advice concerning litigation, or advice that would otherwise be privileged from production in legal proceedings on the grounds of legal professional privilege.
- (h) Information concerning the nature and location of a place or an item of Aboriginal significance on community land.
- (i) Alleged contraventions of any Code of Conduct requirements applicable under section 440.

It is my opinion that the business listed in the recommendation is of a kind referred to in section 10A(2) of the *Local Government Act 1993* and, under the provisions of the Act and the *Local Government (General) Regulation 2021*, should be dealt with in a part of the meeting that is closed to members of the public and the media.

Pursuant to section 10A(4) of the Act and clauses 14.9–14.10 of Council's Code of Meeting Practice, members of the public may make representations to the meeting immediately after the motion to close part of the meeting is moved and seconded, as to whether that part of the meeting should be closed.

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**20      REPORT OF CONFIDENTIAL RESOLUTIONS**

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In accordance with clauses 14.22 and 14.23 of Council's Code of Meeting Practice, resolutions passed during a meeting, or a part of a meeting that is closed to the public must be made public by the Chairperson as soon as practicable. Such resolutions must be recorded in the publicly available minutes of the meeting.

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