

Ordinary Council Meeting

Business Paper

Pursuant to section 9 of the *Local Government Act 1993*, notice is hereby given that an Ordinary Council Meeting of Parkes Shire Council will be held in the Parkes Council Chamber, 2 Cecile Street, Parkes, on Tuesday 19 March 2024 at 2:00pm.



Kent Boyd PSM
GENERAL MANAGER

Governing Body

Composition:	Ten (10) Councillors
Membership:	Councillor K Keith OAM, Councillor W Jayet, Councillor J Cass, Councillor KM McGrath, Councillor L O'Leary, Councillor G Pratt, Councillor D Weber, Councillor G Wilson
Quorum:	6 Councillors
Chairperson:	Chairperson - Councillor N Westcott
Deputy Chairperson:	Deputy Chairperson - Councillor MA Applebee

Pursuant to section 223 of the *Local Government Act 1993*, the role of Parkes Shire Council's governing body is:

- To direct and control the affairs of Parkes Shire Council in accordance with the *Local Government Act 1993*, in consultation with the General Manager.
- To provide effective civic leadership to the local community.
- To ensure as far as practicable the financial sustainability of the Council.
- To ensure as far as practicable that the Council acts in accordance with the principles set out in Chapter 3 of the *Local Government Act 1993* and other strategic plans, programs, strategies and policies of the Council.
- To determine and adopt a rating and revenue policy and Operational Plans that support the optimal allocation of the Council's resources to implement the strategic plans (including the Community Strategic Plan) of the Council and for the benefit of the local area.
- To keep under review the performance of the Council, including service delivery.
- To make decisions necessary for the proper exercise of the Council's regulatory functions.
- To determine the process for appointment of the General Manager by the Council and to monitor the General Manager's performance.
- To determine the senior staff positions within the organisation structure of the Council, following consultation with the General Manager.
- To consult regularly with community organisations and other key stakeholders and keep them informed of the Council's decisions and activities.
- To be responsible for ensuring that the Council acts honestly, efficiently and appropriately.

Matters determined by meetings of Parkes Shire Council's governing body will include all those non-delegable functions identified in section 377 of the *Local Government Act 1993*.

Council Chambers

Seating Plan



PUBLIC GALLERY

Guiding Principles

In accordance with section 8A of the *Local Government Act 1993*, Councillors are reminded of the guiding principles applicable to decision-making by local councils:

- Councils should recognise diverse local community needs and interests.
- Councils should consider social justice principles.
- Councils should consider the long-term and cumulative effects of actions on future generations.
- Councils should consider the principles of ecologically sustainable development.
- Council decision-making should be transparent and decision-makers are to be accountable for decisions and omissions.

Statement of Ethical Obligations

In accordance with clause 3.22 of Council's Code of Meeting Practice, Councillors are reminded of their Oath or Affirmation of Office made under section 233A of the Act and their obligations under Council's Code of Conduct to disclose and appropriately manage conflicts of interest.

Oath or Affirmation of Office

The Oath or Affirmation is taken by each Councillor whereby they swear or declare to undertake the duties of the office of Councillor in the best interests of the people of the Parkes Shire and Parkes Shire Council and that they will faithfully and impartially carry out the functions, powers, authorities and discretions vested in them under the *Local Government Act 1993* or any other Act to the best of their ability and judgment.

Conflicts of Interest

All Councillors must declare and manage any conflicts of interest they may have in matters being considered at Council meetings in accordance with the Council's Code of Conduct. All declarations of conflicts of interest and how the conflict of interest was managed will be recorded in the minutes of the meeting at which the declaration was made.

Councillors attending a meeting by audio-visual link must declare and manage any conflicts of interest they may have in matters being considered at the meeting in accordance with Council's Code of Conduct. Where a Councillor has declared a pecuniary or significant non-pecuniary conflict of interest in a matter being discussed at the meeting, the Councillor's audio-visual link to the meeting will be suspended or terminated for the time during which the matter is being considered or discussed by Council, or at any time during which Council is voting on the matter.

Councillors should ensure that they are familiar with Parts 4 and 5 of Council's Code of Conduct in relation to their obligations to declare and manage conflicts of interests.

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1 OPENING OF MEETING

In the spirit of open, accessible and transparent government, meetings of Parkes Shire Council are video recorded and webcast, consistent with Council's Code of Meeting Practice and the *Local Government Act 1993*.

Council accepts no liability for any defamatory, discriminatory or offensive remarks or gestures made during the course of meetings. Opinions expressed or statements made by individual participants are the opinions or statements of those individuals, and do not imply any form of endorsement by Council.

Closed sessions of Council meetings are not video recorded or webcast.

Recordings and webcasts are protected by copyright and owned by Council, and published to Council's website. No part may be copied, recorded, reproduced or transmitted without the prior written consent of the General Manager. Any recording or webcast is not, and shall not, be taken to be an official record of Council or discussion depicted therein. Only the official minutes may be relied upon as an official record of the meeting.

Authorised media representatives are permitted to record meetings provided written notice has been lodged. A person may be expelled from a meeting for recording without notice. Recordings may only be used for the purpose of accuracy of reporting and are not for broadcast, or to be shared publicly. No recordings of any private third-party conversations or comments of anyone within the Chamber are permitted.

Please ensure that mobile phones and other electronic devices are turned off or are in silent mode for the duration of the meeting.

Under Council's Code of Meeting Practice, individuals acting in a disorderly manner can be asked by the Chairperson to leave the meeting.

2 ACKNOWLEDGEMENT OF COUNTRY

Parkes Shire Council acknowledges the Wiradjuri People who are the Traditional Custodians of the Land. We would also like to pay respect to the Elders past, present and emerging of the Wiradjuri Nation and extend that respect to other Aboriginal peoples from other nations who are present.

3 PRAYER

4 APOLOGIES AND APPLICATIONS FOR A LEAVE OF ABSENCE

In accordance with clauses 5.3, 5.4 and 5.5 of Council's Code of Meeting Practice, apologies must be received and accepted from absent Councillors and a leave of absence from the Council Meeting may be granted.

5 APPLICATIONS TO ATTEND BY AUDIO-VISUAL LINK

In accordance with clauses 5.18 and 5.19 of Council's Code of Meeting Practice, Councillors may attend and participate in meetings by audio-visual link with the approval of the Council.

Requests by Councillors for approval to attend a meeting by audio-visual link must be made in writing to the General Manager prior to the meeting in question and provide reasons why the Councillor will be presented from attending the meeting in person.

Councillors attending a meeting by audio-visual link are reminded that they must ensure that no other person is within sight or hearing of the meeting at any time that the meeting is closed to the public under section 10A of the *Local Government Act 1993*.

Note: Consistent with clause 5.43 of Council's Code of Meeting Practice, attendance by Council staff at meetings of the Council by audio-visual link shall be with the approval of the General Manager.

6 CONFIRMATION OF MINUTES

6.1 MINUTES OF THE ORDINARY ORDINARY COUNCIL MEETING MEETING HELD ON 20 FEBRUARY 2024
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IP&R Linkage: **Pillar:** Leadership

Goal: Our local government is open, accountable and transparent.

Strategy: Provide open and transparent decision-making and undertake the civic duties of Council with professionalism and integrity.

Annexures: **A. Ordinary Ordinary Council Meeting Meeting Minutes - 20 February 2024**

RECOMMENDATION

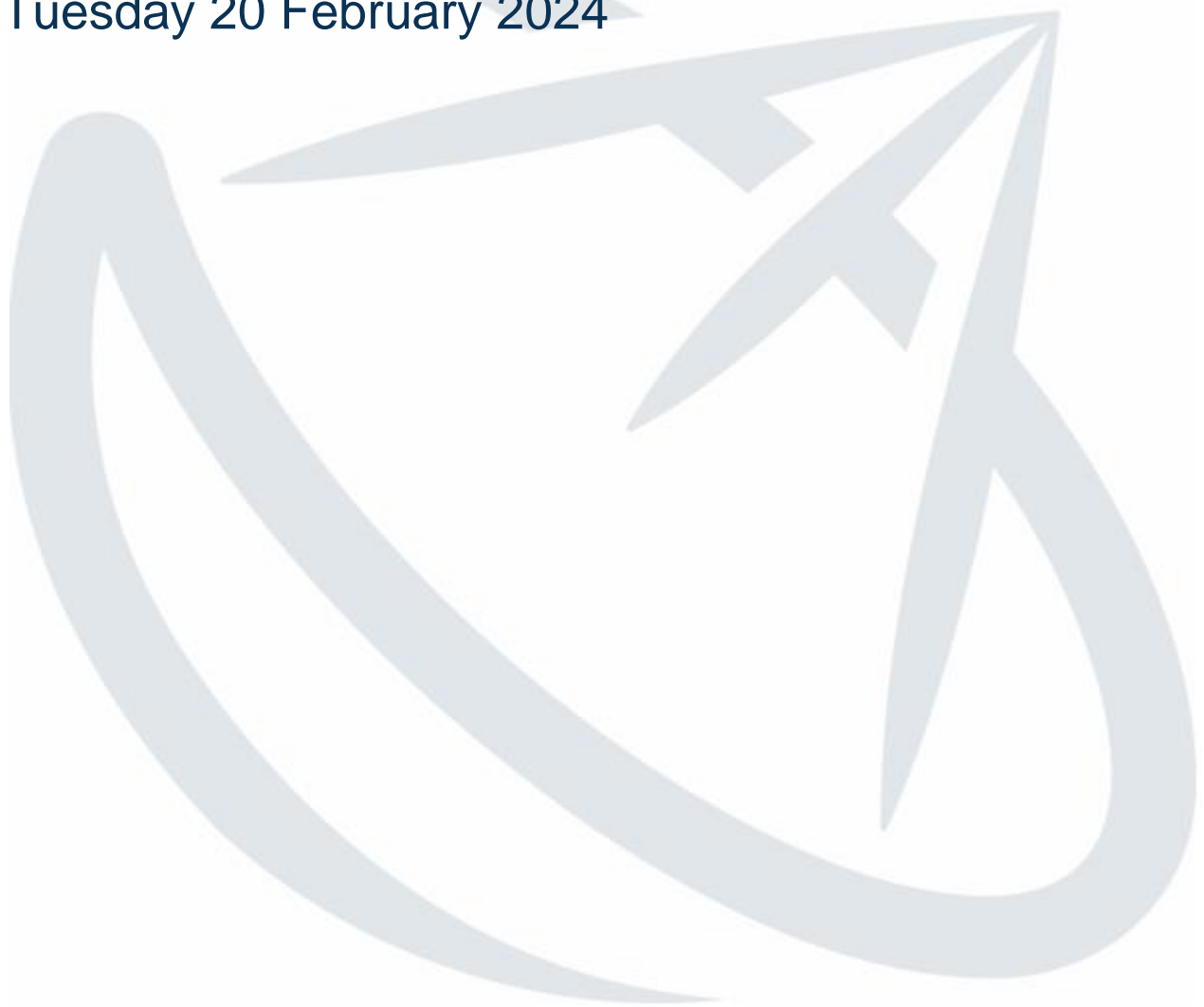
That Ordinary Council Meeting:

1. Receive and confirm the Minutes of the Ordinary Ordinary Council Meeting Meeting held on Tuesday 20 February 2024 appended at *Annexure A*.
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Ordinary Council Meeting

Minutes

Tuesday 20 February 2024



Minutes of the Ordinary Council Meeting
Held on Tuesday, 20 February 2024 at the
Parkes Council Chamber, 2 Cecile Street, Parkes

Present:

Cr Neil Westcott	Councillor (Chairperson)
Cr Marg Applebee	Councillor (Deputy Chairperson)
Cr Ken Keith OAM	Councillor
Cr William Jayet	Councillor
Cr Jacob Cass	Councillor
Cr Ken McGrath	Councillor
Cr Louise O'Leary	Councillor
Cr George Pratt	Councillor
Cr Daniel Weber	Councillor
Cr Glenn Wilson	Councillor

Council Officers in Attendance:

Mr Kent Boyd PSM	General Manager
Mr Logan Hignett	Acting Director Operations
Mr Andrew Francis	Director Infrastructure and Strategic Futures
Mr Brendan Hayes	Director Planning and Community Services
Mr Anthony McGrath	Director Customer, Corporate Services and Economy
Mr Jaco Barnard	Chief Financial Officer
Mrs Nikki Bevan	Acting Manager Governance, Risk and Corporate Performance
Miss Georgia Smith	Business Services Trainee (Minute Secretary)

NOTES

The meeting commenced at 2.00pm and concluded at 5.29pm.

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1 OPENING OF MEETING

The Mayor declared the Ordinary Council Meeting of Tuesday 20 February 2024 open and welcomed Councillors, Council Officers and members of the public attending and listening to the meeting.

The Mayor advised attendees that the meeting was being recorded and streamed live on the internet, to enhance the accessibility of Council meetings to the broader Parkes Shire community, and that the recording will be archived and made available on Council's website.

The Mayor asked that attendees ensure that mobile phones and other electronic devices were turned off or in silent mode for the duration of the meeting.

The Mayor further advised that all care would be taken to maintain privacy, however, as a visitor in the public gallery, members of the public should be aware that their presence may be recorded.

2 ACKNOWLEDGEMENT OF COUNTRY

Councillor Keith read the following Acknowledgement of Country:

Parkes Shire Council acknowledges the Traditional Custodians of the Wiradjuri Country and recognises and respects their cultural heritage, beliefs and continuing connection with the lands and rivers of the Parkes Shire.

Council pays its respects to Elders past, present and emerging and extends this respect to all First Nations peoples in the Parkes Shire.

3 PRAYER

The General Manager read the Prayer:

O God,
In all Council's deliberations so inspire,
That wise decisions are made in all things,
We pray through Jesus Christ, Our Lord,

AMEN

4 APOLOGIES AND APPLICATIONS FOR A LEAVE OF ABSENCE

Nil

5 APPLICATIONS TO ATTEND BY AUDIO-VISUAL LINK

Nil

6 CONFIRMATION OF MINUTES

6.1 MINUTES OF THE ORDINARY ORDINARY COUNCIL MEETING MEETING HELD ON 23 JANUARY 2024

RESOLVED OCM 028/24

Moved: Cr Marg Applebee

Seconded: Cr William Jayet

That Ordinary Council Meeting receive and confirm the Minutes of the Ordinary Ordinary Council Meeting Meeting held on Tuesday 23 January 2024 appended at *Annexure A*.

CARRIED

At this stage being 2.08pm Andrew Francis entered the meeting.

7 DISCLOSURES OF INTERESTS

The Mayor reminded Councillors and Council Officers of their obligation under Council's Code of Conduct to disclose and manage any conflicts of interest they may have in matters being considered at the meeting, and invited Councillors and Council Officers to disclose any such interests.

Cr William Jayet disclosed a significant non-pecuniary interest in relation to item 16.3 Contribution of In-Kind support for upcoming Exhibition. and chose to remain in the meeting, participate in debate and discussion on the matter, and vote on the matter OR remain in the meeting, but not participate in debate and discussion on the matter, and not vote on the matter. The reason provided was:

"Friend of person requesting in-kind support."

Brendan Hayes President EDAP Non-pecuniary, significant

Cr Jacob Cass disclosed a less than significant non-pecuniary interest in relation to item 18.3 General Practitioner Attraction and chose to remain in the meeting, participate in debate and discussion on the matter, and vote on the matter OR remain in the meeting, but not participate in debate and discussion on the matter, and not vote on the matter. The reason provided was:

Cr Ken Keith OAM disclosed a less than significant non-pecuniary interest in relation to item 9.4 Australia Day 2024 Celebrations and chose to remain in the meeting, participate in debate and discussion on the matter, and vote on the matter OR remain in the meeting, but not participate in debate and discussion on the matter, and not vote on the matter. The reason provided was:

"Member of Australia Day Committee."

8 LATE BUSINESS

The Mayor advised that the following late items of business had been submitted by Council Officers, and invited a motion to enable the addition of the late items to the meeting agenda.

1. 18.3 General Practitioner Attraction

9 MAYORAL MINUTE(S)**9.1 MEETINGS, FUNCTIONS AND EVENTS ATTENDED BY MAYOR AND COUNCILLORS****RESOLVED OCM 029/24**

Moved: Cr Jacob Cass

Seconded: Cr George Pratt

That Council:

1. Note the report on the Meetings functions and events attended in an official capacity, by the Mayor and Councillors during the period 23 January 2024 through to 20 February 2024.

CARRIED**9.2 COMING KNOWN EVENTS FOR MAYOR AND COUNCILLORS****RESOLVED OCM 030/24**

Moved: Cr Ken Keith OAM

Seconded: Cr Jacob Cass

That Council:

1. Note the known upcoming meetings, functions and events for the Mayor and Councillors for the period 20 February 2024 through to 19 March 2024.

CARRIED**9.3 PREMIER'S VISIT****RESOLVED OCM 031/24**

Moved: Cr Marg Applebee

Seconded: Cr Jacob Cass

That Council:

1. Receive and note the information about the 2024 Premier's Visit.

CARRIED**9.4 AUSTRALIA DAY 2024 CELEBRATIONS****RESOLVED OCM 032/24**

Moved: Cr William Jayet

Seconded: Cr Ken Keith OAM

That Council:

1. Receive and note the information about the 2024 Australia Day Celebrations.

CARRIED

10 COUNCILLOR REPORT(S)

Nil

11 REPORTS OF COMMITTEES

11.1 MINUTES OF THE LOCAL TRAFFIC COMMITTEE MEETING HELD ON 7 FEBRUARY 2024

RESOLVED OCM 033/24

Moved: Cr Ken McGrath

Seconded: Cr George Pratt

That Council:

1. Receive and confirm the Minutes of the Local Traffic Committee Meeting held on Wednesday 7 February 2024 appended at *Annexure A*.
2. That the estimate for the traffic lighting be obtained.
3. Council Engineers review other options for the pedestrian facility.

CARRIED

At this stage being 2.38pm Andrew Francis left the meeting.

11.2 MINUTES OF THE PARKES SPORTS COUNCIL MEETING HELD ON 13 FEBRUARY 2024

RESOLVED OCM 034/24

Moved: Cr Ken Keith OAM

Seconded: Cr Jacob Cass

That Council:

1. Receive and confirm the Minutes of the Parkes Sports Council Meeting held on Tuesday 13 February 2024 appended at *Annexure A*.

CARRIED

12 REPORTS OF THE GENERAL MANAGER

12.1 QUARTERLY BUDGET REVIEW AS AT 31 DECEMBER 2023

RESOLVED OCM 035/24

Moved: Cr Ken Keith OAM

Seconded: Cr Marg Applebee

That:

1. Receive and note the budget review report to 31 December 2023
2. Adopt the budget variations proposed in the quarterly budget review to 31 December 2023

CARRIED**12.2 INVESTMENTS & BORROWINGS REPORT AS AT 31 JANUARY 2024****RESOLVED OCM 036/24**

Moved: Cr William Jayet

Seconded: Cr George Pratt

That:

1. Receive and note the Statement of Investments and Borrowings as on 31 January 2024

CARRIED**12.3 MONTHLY FINANCIAL REPORT AS AT 31 JANUARY 2024****RESOLVED OCM 037/24**

Moved: Cr Marg Applebee

Seconded: Cr George Pratt

That Council:

1. Receive and note the financial report to 31 January 2024.

CARRIED

At this stage being 2.47pm Andrew Francis re-entered the meeting.

13 REPORTS OF THE DIRECTOR CUSTOMER, CORPORATE SERVICES AND ECONOMY**13.1 ENDORSEMENT OF 2023/24 OPERATIONAL PLAN PROGRESS REPORT (1 JULY TO 31 DECEMBER 2023)****RESOLVED OCM 038/24**

Moved: Cr William Jayet

Seconded: Cr Ken Keith OAM

That Council:

1. Endorse the 2023/24 Operational Plan Progress Report (1 July to 31 December 2023), appended at *Annexure A*, pursuant to section 4.9 of the Integrated Planning and Reporting Guidelines.

CARRIED

At this stage being 2.50pm Brendan Hayes left the meeting.

At this stage being 2.54pm Brendan Hayes re-entered the meeting.

13.2 REQUEST FOR FINANCIAL ASSISTANCE - ENVIRONMENTAL DEVELOPMENT & ALLIED PROFESSIONALS INC REGIONAL CONFERENCE 2024**RESOLVED OCM 039/24**

Moved: Cr Jacob Cass

Seconded: Cr Marg Applebee

That:

1. Receive and note the correspondence from the Environmental Development & Allied Professionals Inc, appended at *Annexure A*.
2. Provide public notice of its intention to provide \$5,000 in sponsorship and in-kind assistance to the Environmental Development & Allied Professionals Inc, as detailed in this report, to support the delivery of the 2024 Environmental Development & Allied Professionals Inc Regional Conference in April 2024.
3. Approve the provision of \$5,000 in financial assistance and in-kind assistance, to support the delivery of the 2024 Environmental Development & Allied Professionals Inc Regional Conference, subject to no formal submissions being received.

CARRIED**14 REPORTS OF THE DIRECTOR INFRASTRUCTURE AND SUSTAINABILITY****14.1 MAJOR PROJECTS AND CURRENT WORKS REPORT - INFRASTRUCTURE AND SUSTAINABILITY****RESOLVED OCM 040/24**

Moved: Cr Jacob Cass

Seconded: Cr Marg Applebee

That Council:

1. Receive and note the Infrastructure and Strategic Futures Major Projects and Current Works Report for February 2024, appended at *Annexure A*.

CARRIED**15 REPORTS OF THE DIRECTOR OPERATIONS****15.1 MAJOR PROJECTS AND CURRENT WORKS - OPERATIONS****RESOLVED OCM 041/24**

Moved: Cr William Jayet

Seconded: Cr Ken Keith OAM

That Council:

1. Receive and note the Operations Major Projects and Current Works Report for January 2024, appended at *Annexure A*.

CARRIED**15.2 TRANSFER OF CROWN ROAD TO COUNCIL****RESOLVED OCM 042/24**

Moved: Cr George Pratt

Seconded: Cr Jacob Cass

That:

1. Endorse the transfer of Harris Street, Parkes from Crown to Council ownership.
2. That if required, the seal of Council be affixed to the documentation to facilitate the transfer.

CARRIED**15.3 ACQUISITION OF LAND ALONG ALAGALA ROAD****RESOLVED OCM 043/24**

Moved: Cr Marg Applebee

Seconded: Cr William Jayet

That:

1. That Council acquire approximately 0.16 ha of Lot 2 DP 753970, Tullamore State Forest, for construction of road by compulsory process in accordance with the Land Acquisition (Just Terms Compensation) Act, 1991 and make the necessary application to the Minister and/or Governor.
2. That Council authorise the General Manager and Director Operations to negotiate the land purchase for approximately 0.14ha of Lot 1 DP 110667 (privately owned land).
3. Upon acquisition, determine that the land be classified as Operational.
4. Authorise the General Manager and Mayor to sign and affix the Council Seal to all documentation to facilitate the acquisition.

CARRIED**15.4 WAIVING OF LANDING FEES FOR RA AUS EVENT AT PARKES REGIONAL AIRPORT 12 - 14 APRIL 2024****RESOLVED OCM 044/24**

Moved: Cr George Pratt

Seconded: Cr William Jayet

That:

1. Council endorse the RA Aus Fly'n For Fun Weekend to be held on 12 to 14 April 2024 at Parkes Regional Airport subject to provision of appropriate insurances and approvals.

2. Council waiver landing fees for all aircraft under 2 tonnes for the duration of the RA Aus Fly'n For Fun weekend of 12 to 14 April 2024.

CARRIED

16 REPORTS OF THE DIRECTOR PLANNING AND COMMUNITY SERVICES

16.1 JACK SCOBLE SCHOLARSHIP 2024

RESOLVED OCM 045/24

Moved: Cr William Jayet
Seconded: Cr Ken Keith OAM

That:

1. Council notes the information on the 2024 Jack Scoble Scholarship
2. Council increases the annual Jack Scoble Education Scholarship allocation to \$15,000.
3. Council consider a framework for the selection and allocation of funding

CARRIED

At this stage being 3.30pm the Mayor adjourned the meeting for afternoon tea following the Jack Scoble Scholarship presentations.
The meeting resumed at 4.19pm.

16.2 JANUARY 2024 BUILDING STATISTICS REPORT

RESOLVED OCM 046/24

Moved: Cr George Pratt
Seconded: Cr William Jayet

That Council:

1. Receive and note the January 2024 Building Statistics Report.

CARRIED

At this stage being 4.22pm Councillor Jayet left the meeting.
At this stage being 4.25pm Councillor Jayet re-entered the meeting.

16.3 CONTRIBUTION OF IN-KIND SUPPORT FOR UPCOMING EXHIBITION.

RESOLVED OCM 047/24

Moved: Cr Ken Keith OAM
Seconded: Cr Marg Applebee

That:

1. Council Provides in-kind support by waiving the Coventry Room hire fee for the Elsie Mahon 80 Year Retrospective Art Display for 2 days.
2. Council will not charge for the private function on day 3.

CARRIED

17 NOTICES OF MOTION/QUESTIONS WITH NOTICE

Nil

18 CONFIDENTIAL MATTERS**RESOLVED OCM 048/24**

Moved: Cr Jacob Cass

Seconded: Cr Marg Applebee

That Ordinary Council Meeting:

1. Moves into Closed Session to deal with the matters below, which are classified as confidential under section 10A(2) of the *Local Government Act 1993* for the reasons specified:

18.1 CONTRACT (PSC2024-010) ASSET MANAGEMENT OF SEWER PIPES (CNSWJO)

This matter is considered to be confidential under Section 10A(2) - a of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with personnel matters concerning particular individuals (other than councillors).

Further it is considered that discussions of this matter in open Council would, on balance, be contrary to the public interest as it would prejudice Council's ability to secure the optimum outcome for the community.

18.2 "THE WELCOME" INDUSTRIAL LAND RELEASE EXPRESSION OF INTEREST

This matter is considered to be confidential under Section 10A(2) - d(i) of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

Further it is considered that discussions of this matter in open Council would, on balance, be contrary to the public interest as it would prejudice Council's ability to secure the optimum outcome for the community.

18.3 GENERAL PRACTITIONER ATTRACTION

This matter is considered to be confidential under Section 10A(2) - d(i) of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

Further it is considered that discussions of this matter in open Council would, on balance, be contrary to the public interest as it would prejudice Council's ability to secure the optimum outcome for the community.

2. Exclude the media and public from the meeting on the basis that the business to be considered is classified as confidential, pursuant to 10A(1), 10(2) and 10A(3) of the *Local Government Act 1993*.
3. Withhold reports and correspondence relevant to the subject business be withheld from the media and public as provided by section 11(2) of the *Local Government Act 1993*.

-
4. Make public resolutions made by the Council in Closed Session after the conclusion of the Closed Session, and record such resolutions in the minutes of the Council meeting.

CARRIED

At 4.26pm, the Meeting went into Closed Session.

RESOLVED OCM 049/24

Moved: Cr Marg Applebee

Seconded: Cr Louise O'Leary

That Ordinary Council Meeting:

1. Resume in Open Session and note the Mayor's report on Confidential Resolutions.

CARRIED

At 5.28pm, the Council in Closed Session returned to Open Session.

19 REPORT OF CONFIDENTIAL RESOLUTIONS

In accordance with clauses 14.22 and 14.23 of Council's Code of Meeting Practice, resolutions passed during a meeting, or a part of a meeting that is closed to the public must be made public by the Chairperson as soon as practicable. Such resolutions must be recorded in the publicly available minutes of the meeting.

18.1 CONTRACT (PSC2024-010) ASSET MANAGEMENT OF SEWER PIPES (CNSWJO)

RESOLVED OCM 050/24

Moved: Cr William Jayet

Seconded: Cr Jacob Cass

That:

1. Council signed a contract between Interflow Pty Ltd for the following separable portions:
- Condition Assessment of Gravity Sewer and Stormwater Mains using CCTV;
 - Smoke Testing of Sewer Service Lines; and
 - Pipe Relining.
2. The term of the contract is 1 March 2024 to 30 June 2024, with an optional extension to complete any outstanding work commenced prior to June 2024. If agreed to in writing by both parties.

CARRIED

18.2 "THE WELCOME" INDUSTRIAL LAND RELEASE EXPRESSION OF INTEREST**RESOLVED OCM 051/24**

Moved: Cr William Jayet

Seconded: Cr Ken Keith OAM

That:

1. Council receive and note the report.
2. Council agrees to the preferred proponent as outlined in this report.
3. Council delegate the negotiation of the agreement to the Mayor and General Manager.
4. That the final negotiated position be returned to council for consideration.

CARRIED

At this stage being 4.43pm Andrew Francis left the meeting.

At this stage being 4.49pm Andrew Francis re-entered the meeting.

At this stage being 4.59pm Councillor Jayet left the meeting - being an apology for the remainder of the meeting.

18.3 GENERAL PRACTITIONER ATTRACTION**RESOLVED OCM 052/24**

Moved: Cr George Pratt

Seconded: Cr Marg Applebee

That Council:

1. Delegate to the Mayor and General Manager the authority to proceed with negotiations as outlined in this report.

CARRIED

At this stage being 5.18pm Andrew Francis left the meeting - being an apology for the remainder of the meeting.

At this stage being 5.18pm Councillor Cass left the meeting - being an apology for the remainder of the meeting.

At this stage being 5.21pm Councillor Pratt left the meeting - being an apology for the remainder of the meeting.

At this stage being 5.27pm Councillor Keith left the meeting - being an apology for the remainder of the meeting.

20 CONCLUSION OF MEETING

The meeting concluded at 5.29pm.

This is the final page of the minutes comprising [enter last page number](#) pages numbered 1 to [enter last page number](#) of the Ordinary Council Meeting held on Tuesday, 20 February 2024 and confirmed on Tuesday, 19 March 2024.



Cr Neil Westcott

MAYOR

7 DISCLOSURES OF INTERESTS

In accordance with Part 16 of Council's Code of Meeting Practice, all Councillors must disclose and manage any conflicts of interest they may have in matters being considered at the meeting.

Council's Code of Conduct deals with pecuniary and non-pecuniary conflicts of interest and political donations, and provides guidance on how these issues should be managed.

Councillors, and where applicable, other Council Officials, must be familiar with Council's Code of Conduct and their obligations to disclose and manage any conflicts of interest that they may have in matters being considered at this Council Meeting.

Note: Councillors and staff who declare an Interest at the Council Meeting are also required to complete a Declaration of Interest form.

Obligations	
Pecuniary Interests	<p>A Councillor who has a pecuniary interest in any matter with which the Council is concerned, and who is present at a meeting of the Council at which the matter is being considered, must disclose the nature of the interest to the meeting.</p> <p>The Councillor must not be present at, or in sight of, the meeting:</p> <ul style="list-style-type: none"> (a) At any time during which the matter is being considered or discussed, or (b) At any time during which the Council is voting on any question in relation to the matter.
Non-Pecuniary Conflicts of Interest	<p>A Councillor who has a non-pecuniary conflict of interest in a matter, must disclose the relevant private interest in relation to the matter fully and on each occasion on which the non-pecuniary conflict of interest arises in relation to the matter.</p>
Significant Non-Pecuniary Conflicts of Interest	<p>A Councillor who has a significant non-pecuniary conflict of interest in relation to a matter under consideration at a Council meeting, must manage the conflict of interest as if they had a pecuniary interest in the matter.</p>
Less than Significant Non-Pecuniary Interests	<p>A Councillor who determines that they have a non-pecuniary conflict of interest in a matter that is not significant and does not require further action, when disclosing the interest must also explain why conflict of interest is not significant and does not require further action in the circumstances.</p>

8 LATE BUSINESS**9 ADOPTION OF MULTIPLE ITEMS OF BUSINESS**

The Council may, at any time, resolve to adopt multiple items of business, as recommended in the report, byway of a single resolution. The Chairperson must list the items of business to be adopted and ask Councillors to identify any individual items of business listed by the Chairperson that they intend to vote against the recommendation made in the Business Paper, or that they wish to speak on (13.2).

3 MAYORAL MINUTE(S)

3.1 COMING KNOWN EVENTS FOR MAYOR AND COUNCILLORS

IP&R Linkage: Pillar: Leadership

Goal: Our local government is open, accountable, and representative.

Strategy: Advocate and provide strong representation for our community at the regional, state, and federal levels.

Author: Cr Neil Westcott

Annexures: Nil

MOTION

That Council:

- Note the known upcoming meetings, functions and events for the Mayor and Councillors for the period 19 March 2024 through to 22 April 2024.

REPORT

Table 1. below, lists the upcoming meetings, functions and events requiring the attendance of the Mayor or Councillors in relation to community or civic matters during the period 19 March 2024 through to 22 April 2024:

Table 1: Known upcoming Meetings, Functions and Events for Mayor and Councillors	
Date	Function
Tuesday 19 March 2024	Ordinary Council Meeting Council Chambers All Councillors and Executive Staff
Friday 22 March 2024	CMA General Meeting Mayor NC Westcott Apologies Councillor KJ Keith and Kent Boyd
Friday 22 March 2024	Official Welcome Parkes Masters Games 2024 Deputy Mayor ME Applebee & Councillor LA O'Leary Apology NC Westcott
Saturday & Sunday 23 & 24 March 2024	Parkes Masters Games 2024 Councillor LA O'Leary
Monday 25 March 2024	Dish Opening Project Mayor NC Westcott All Councillors invited to attend

Monday 25 March	Peak Hill Local Aboriginal Lands Council (PHLALC) Meeting Mayor NC Westcott, Deputy Mayor ME Applebee & Kent Boyd General Manager
Monday 25 March	Peak Hill Community Consultative Committee Meeting Mayor NC Westcott, Deputy Mayor ME Applebee and Councillor O'Leary
Tuesday 26 March 2024	Central west Recovery & resilience Package - General Manager's Forum Kent Boyd
Thursday 28 March 2024	Trundle Community Consultative Committee Meeting Mayor NC Westcott, Deputy Mayor ME Applebee, Councillor Jayet
Tuesday 9 April 2024	Meeting in Bogan Gate All Councillors and Executive Staff
Tuesday 9 April 2024	Councillor Workshop All Councillors and Executive Staff
Wednesday 10 April 2024	Reconstruct NSW - Community Leaders Forum #3 Mayor NC Westcott and Kent Boyd
Wednesday 10 April 2024	Tullamore and District Consultative Committee Meeting Mayor NC Westcott, Deputy Mayor ME Applebee, Councillor GW Pratt, Councillor WP Jayet & Councillor LA O'Leary
Thursday 11 April 2024	EDAP Conference Mayor NC Westcott & Kent Boyd General Manager
Friday 12 April 2024	PHS Term 1 Recognition Assembly Mayor NC Westcott or a Councillor
Monday 15 April 2024	Bogan Gate Community Consultative Committee Meeting Mayor NC Westcott, Deputy Mayor ME Applebee and Councillor GW Pratt
Thursday 18 April 2024	CNSWJO Meeting - Water Security & Productive Water Portfolio Mayor NC Westcott & Kent Boyd General Manager
Monday 22 April 2024	Peak Hill Community Consultative Committee Meeting Mayor NC Westcott, Deputy Mayor ME Applebee, Councillor O'Leary & Kent Boyd


Cr Neil Westcott

MAYOR

10.2 MEETINGS, FUNCTIONS AND EVENTS ATTENDED BY MAYOR AND COUNCILLORS

IP&R Linkage: **Pillar:** Leadership

Goal: Our local government is open, accountable, and representative.

Strategy: Advocate and provide strong representation for our community at the regional, state, and federal levels.

Author: **Cr Neil Westcott**

Annexures: **Nil**

MOTION

That Council:

- Note the report on the Meetings functions and events attended in an official capacity, by the Mayor and Councillors during the period 20 February 2024 through to 16 March 2024.

REPORT

Table 1: lists the Meetings, functions and events attended by the Mayor and Councillors during the period 20 February 2024 through to 16 March 2024:

Table 1: Meetings, Functions and Events attended by Mayor and Councillors	
Date	Function
Tuesday 20 February 2024	Ordinary Council Meeting Council Chambers All Councillors and Executive Staff
Tuesday 20 February 2024	Waste Advisory Committee Meeting Mayor NC Westcott, Deputy Mayor ME Applebee, Councillor GW Pratt, Councillor KM McGrath & Councillor GS Wilson
Monday 26 February 2024	Peak Hill Community Consultative Committee Meeting Mayor NC Westcott, Deputy Mayor ME Applebee, Councillor O'Leary
Tuesday 27 February 2024	Trundle Community Consultative Committee Meeting Mayor NC Westcott, Deputy Mayor ME Applebee, Councillor Jayet
Tuesday 27 February 2024	Agri Tourism Accelerator Program Youth Workshop Councillor JP Cass
Wednesday 28 February 2024	Navy Ceremonial Sunset Ceremony (HMAS Harman Hits the Road - Navy Week 2024) Mayor NC Westcott, Deputy Mayor ME Applebee and Councillors GW Pratt & BP Jayet Apology - Councillor LA O'Leary

Thursday 29 February 2024	CNSWJO Board Meeting - Condobolin Mayor NC Westcott & Kent Boyd General Manager
Thursday 29 February 2024	Southern cross Event Councillor GW Pratt
Monday 4 March 2024	NPM CCC Meeting Mayor NC Westcott & Deputy Mayor ME Applebee Apologies Councillors WP Jayet, KJ Keith & JP Cass
Tuesday 5 March 2024	Councillor Workshop All Councillors and Executive Staff
Tuesday 5 March 2024	Business and Advisory Committee Meeting Mayor NC Westcott, Councillor JP Cass, Councillor GS Wilson, Councillor WP Jayet & Councillor D Weber
Tuesday 5 March 2024	Destination and Major Events Advisory Committee Meeting Mayor NC Westcott, Deputy Mayor ME Applebee, Councillor JP Cass, Councillor WP Jayet, Councillor KJ Keith
Thursday 7 March 2024	CNSWJO Meeting - Water Security & Productive Water Portfolio Mayor NC Westcott & Kent Boyd General Manager
Friday 8 March 2024	Opening of Cultural Project at Adavale Hall Mayor NC Westcott Apology Deputy Mayor ME Applebee
Tuesday 12 March 2024	BackTrack - Youth program presentation. Mayor NC Westcott, Deputy Mayor ME Applebee & Kent Boyd General Manager
Wednesday 13 March 2024	Ministerial Visits - Parliament House Sydney Mayor NC Westcott, Deputy Mayor ME Applebee & Kent Boyd General Manager
Wednesday 13 March 2024	Tullamore and District Consultative Committee Meeting Councillor GW Pratt Apology Mayor NC Westcott & Deputy Mayor ME Applebee
Friday 15 March 2024	Reconstruct NSW - Community Leaders Forum #2 Mayor NC Westcott and Kent Boyd
Saturday 16 March 2024	Homegrown Parkes Event All Councillors and Executive Staff


Cr Neil Westcott

MAYOR

10.3 CNSWJO BOARD MEETING

IP&R Linkage: **Pillar:** Leadership

Goal: Our local government is contemporary, effective and efficient.

Strategy: Ensure compliance with statutory requirements and ensure Parkes Shire Council's operations are supported by good corporate governance and effective risk management.

Author: **Cr Neil Westcott**

Annexures: **Nil**

MOTION

That Council:

1. Receive and note the information about the CNSWJO Board meeting.

REPORT



Board members were welcomed to Condobolin by Cr John Medcalf, Deputy Mayor of Lachlan Shire Councillor and immediate past Chair of the CNSWJO Board.

The first order of business was to elect a Chair. Cr Kevin Beatty, Mayor of Cabonne was elected unopposed. Cr Mark Kellam, Mayor of Oberon was elected unopposed as Deputy Chair.

The Board received a presentation from Ms Gerry Collins from Department of Regional NSW regarding Regional Coordination and Delivery Program.

Councillors John Medcalf and David Somervaille were recognised for the years of service to the region. The Board also acknowledged the passing of Cr Don Fitzpatrick, former Mayor of Oberon.

On the day, the Board provided feedback that this report should include advice on the substantial value to members of the work the CNSWJO. This report leads with this advice. Please find the draft Minutes of the Meeting attached.

Value to Council

80% of CNSWJO resources are dedicated to providing its operational support program. This program delivers a return on investments of 9.4:1 for every dollar Council spends on its membership fees. This value is made up of grant income, monies saved through the CNSWJO procurement program and public relations value from its tourism marketing.

The work the region does in writing submissions, media, supporting projects and project teams, developing collateral and providing opportunities for members in various forums to represent their views is not included in the above figure of 9.4:1 ROI. However, this value is reported quarterly to the Board. Please go to the CNSWJO website to review past Board agendas at

<https://www.centraljo.nsw.gov.au/business-papers-agendas/> or to review last year's Annual Statement please go to [2023 STATEMENT \(nsw.gov.au\)](#)

This work continues year on year and for the 2022/2023 year the value is summarised as:

- 13 [Submissions - Central Joint Organisation \(nsw.gov.au\)](#) were lodged in line with CNSWJO policy on matters important to the region;
- 13 Plans, strategies and other collateral that members can leverage for funding, advocacy, forward planning and other purposes;
- \$4.2m in net cost savings across 18 regional contracts from a spend of \$25.3m.
- \$2.05m in grants for members to support training for Fluoride Operators, disaster risk reduction, Business case and Strategy Development JONZAG - Net Zero Acceleration Grant and other energy management, best practice in aggregated procurement, tourism and regional development;
- \$1.4m in public relations value and over \$472k in advertising value which encompassed 11 media releases and various social media metrics. The PR program delivered a major tourism marketing campaign for "Come Out, We're Open" which formed a large body of work within the PR program in 2023.



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Grant funded projects for the 2022/2023 year were:

- The Joint Organisation Net Zero Acceleration Program;
- Disaster Risk Reduction Fund program;
- Bridge Assessments;
- Come Out We're Open flood recovery program
- A Business Case for Priority Investment in the Nexus between Net Zero and Energy Security;
- A Regional Centre of Excellence in Water Loss Management;
- Transitioning Integrated Water Cycle Management Plans to Integrated Planning and Reporting; and
- A Spare Capacity in Housing Project.

Most of these are being finalised this year or are ongoing.

This value is delivered primarily by the various operational teams across the region including the CNSWJO;

- General Managers' Advisory Committee
- Water Utilities' Alliance
- Transport Technical Committee
- Tourism Managers Group
- Planners' Group
- Human Resources Managers Group
- WHS/Risk Management Group
- Training, Learning and Development Group
- Energy Group
- Regional IT Group
- Building Surveyors Skills Shortages Working Group
- Disaster Risk Reduction Steering Committee

Adoption of the Draft Statement of Budget and Revenue

CNSWJO must adopt its Statement of Budget and Revenue (the Statement) at its May meeting having put it on exhibition for 30 days. It resolved to provide it to members as part of this report. Please find the Draft Statement attached. The budget includes a 3% increase in fees, below that of the IPART rate pegged rise for Councils of 4.5% - 5.5%.

Submissions

Submissions lodged

The following submissions have been lodged since the last Board meeting. All have been at the request of members and/or as part of supporting the advocacy policy of the Board. All Submissions can be viewed on the website [Submissions - Central Joint Organisation \(nsw.gov.au\)](https://www.nsw.gov.au/submissions)

- [Australian Productivity Commission third inquiry into the National Water Initiative – January 2024](#)
- [Submission to the review of the Regional Development Act](#)
- [Draft NSW Energy Policy Framework](#)
- [Essential Energy Determination 2024-29 – Revised Public Lighting Pricing Proposal](#)
- [Consultation on the Future Drought Fund Investment Strategy & Funding Plan 2024-2028 – December 2023](#)
- [Submission to the NSW vocational education and training \(VET\) review – November 2023](#)
- [Response to the Department of Planning and Environment Lachlan Regional Water Strategy shortlisted actions – November 2023](#)
- [Inquiry into the planning system and the impacts of climate change on the environment and communities – November 2023](#)

Submissions under development

At the time of writing responses are intended for the following calls for submissions:

- DCCEE Draft Restoring the Rivers Framework Consultation;
- the inquiry into the assets, premises and funding of the NSW Rural Fire Service; and
- the draft Terms of Reference for the IPART review of NSW council financial model.

Disaster Risk Reduction Program

Council has received its Disaster Risk Reduction Needs Analysis report. At the time of writing a regional opportunities report is being finalised to identify programming the CNSWJO can deliver to support Council in this work.

Notably, CNSWJO are currently planning community workshops and training sessions aimed at enhancing community preparedness regarding natural disaster risks and vulnerabilities. The Project Steering Committee (PSC) evaluated three technology options: Simtables, SIMS online, and a cross-JO technology scoping study. It was decided to pursue all three options, focusing primarily on Simtables for the workshops. The workshops will introduce Simtables as a pilot program due to its distinctive nature and potential applications in disaster preparedness. The primary objective is to understand the technology's practical applications in disaster preparedness for the region and explore the potential to secure funding through existing Disaster Risk reduction initiative, contingent on a successful pilot. In the event of the success of the pilot and the purchase of the technology, a program will be developed to engage the broader community.

The workshops are tentatively scheduled for various locations in May 2024:

Bathurst – 2 May 2024

Oberon – 13 May 2024

Cowra – 14 May 2024

Lithgow – 15 May 2024

Blayney – 21 May 2024

Weddin – 21 May 2024

Orange – 22 May 2024

Parkes – 22 May 2024

Lachlan – 23 May 2024

Forbes – 23 May 2024

Cabonne – 24 May 2024

The workshops will primarily focus on bushfire preparedness across all Local Government Areas, with added emphasis on flooding scenarios in identified regions; Cabonne, Forbes, Lachlan, Lithgow, and others identified. The success of the workshops relies heavily on coordination and support from member councils, as well as assistance from the PSC and Local Emergency Management Officers (LEMOs). CNSWJO will circulate an email once the above workshop dates, times, and venues are confirmed.

A recommendation has been made for elected representatives, general managers, and other relevant staff to participate in the upcoming community workshops and training sessions. This recommendation is crucial as it emphasises the importance of community preparedness and the potential benefits that Simtable technology can bring in enhancing disaster preparedness capabilities. Moreover, this initiative aligns well with the recent needs analysis for the region, which identified key opportunities within councils. The Simtable technology may be utilised as a tool to address some of these needs by providing a hands-on approach to understanding and mitigating disaster risks, fostering collaboration among stakeholders, and enhancing decision-making processes.

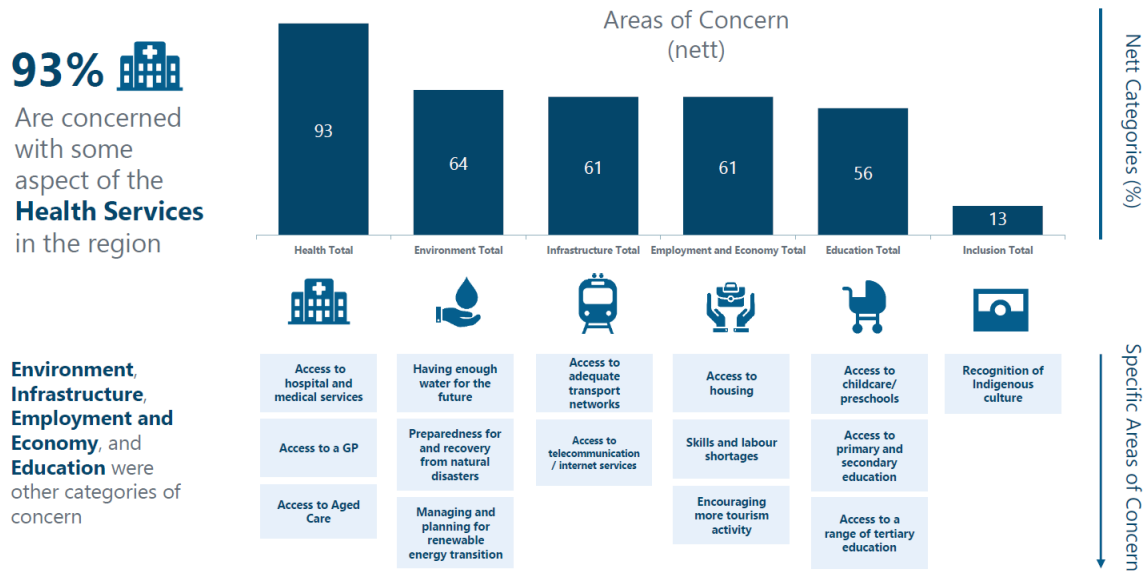
Collaborating on community engagement

There is opportunity to optimise data collection and dissemination in region to support the Community Engagement Strategies for member Councils.

Two projects the region has been collaborating on are Community Sentiment Surveying and Our PlaceMats.

The work on Community Sentiment Surveying was with four member Councils and produced advice on regional priority. Please see the graphic below.

Areas of Key Concern for the Region



I will now read out a list of areas that your Council may or may not be responsible for, but could influence, and I would like you to tell me which 5 out of the 15 areas would be the biggest areas of concern in your community right now? You may think they are all important however which 5 areas would you say are particularly important and need immediate attention?

Figure 1 Priorities of the community members surveyed across four local government areas

CNSWJO has been working with RDA Central West and Regional NSW on two key projects in the last twelve months, these being a repeat of the PlaceMats project providing 48 data sets for Councils they can use in their Community Strategic Planning community consultations and the workshops with NSW Government agencies providing useful data for Councils. Council will receive a report separately to adopt its PlaceMat. To view the regional PlaceMat please go to <https://www.centraljo.nsw.gov.au/co-operative-projects/>

Under the Local Government Act Councils must have Community Engagement Strategy (CES) that determines how they will engage the community in creating and reviewing their Community Strategic Plan. The CNSWJO Board resolved to collaborate with key peak regional agencies to optimise CES going forward.

The following value is provided to members through this project:

- Cost savings through aggregated procurement;
- Regular surveying supported regionally will show for trends;
- Other stakeholders may be interested in collaborating in this process including making a financial contribution. This may result in a greater body of shared data and better relationships between peak agencies;
- Participating in a regional program sets up a discipline for consultation processes.

Water

The Water Report provided:

- an update on the project to transition local water utility strategic planning into the Integrated Planning and Reporting (IP&R) framework;

- advice on the near completion Regional Water Loss Management project grant funded with members able to access funding for water loss management equipment; and
- advice on the completion regional asset management assessments using the National Asset Management Assessment Framework (NAMAF) where participating councils should have their report.

It provided advice on current consultative processes including:

- Joint Select Committee on Protecting Local Water Utilities from Privatisation;
- NSW Productivity Commission review of funding arrangements for Local Water Utilities;
- Australian Productivity Commission third inquiry into the National Water Initiative; and
- Draft Restoring the Rivers Framework, including engagement with the Murray Darling Basin Authority.

Planning is underway with Charles Sturt University for a Productive Water Policy Lab this year. All Councilors will be invited. The Board resolved to ask Phil Donato, Member for Orange, to organise a round table with state and federal representation to progress advocacy on water for the region.

Energy

There is a substantial amount of activity being undertaken to address the energy priority of the CNSWJO. Current work includes;

- Submissions;
- implementation of the Joint Organisation Net Zero Program;
- adoption of the Business Case for priority investment in the Nexus between Net Zero and Energy Security;
- advocating on Council's behalf to the Australian Energy Regulator on the costs of streetlighting.

Material advice to Council from this work is that;

- key messaging regarding the Dept of Planning Energy Framework consultation includes the Case Study above on compensating communities for the impacts of rewiring NSW in the context of support for the overall net zero aspiration;

Case Study: Compensation for communities impacted by the rewiring of NSW

At the time of writing the NSW Government is giving consideration to a revised energy policy framework. Included in this framework is guidance for voluntary compensation for affected communities. This includes a \$1050 per megawatt hour voluntary benefit sharing arrangement.

Assuming

- A 40% capacity factor for wind renewable energy generation
- The current price for Large Generation Certificate (LGC) is \$46; and
- All LGCs will be realised and they are realised annually as is the case at present.

\$1050 pa equates to just 0.7% of the annual income from only LGCs. The generator then sells its electricity at profit on top of that.

As it stands, renewable energy generation is being significantly incentivised and impacted communities are not being compensated. This is simply not fair.

- Council will receive a fully funded net zero fleet strategy;
- The advocacy undertaken by CNSWJO as the lead of the Southern Lights collaboration of councils has shown a substantial reduction in street lighting pricing. The final determination by the Australian Energy Regulator should be known by May of this year.

Conclusion

The CNSWJO continues to deliver very good value to Council. Please contact the Executive Officer Ms Jenny Bennett for more information.

Attachments

1. Draft Minutes of the CNSWJO Board meeting 29 February 2024
2. Draft Statement of Budget and Revenue

CNSW Joint Organisation Board Meeting

Minutes of Meeting 29 February 2024
Held in Condobolin at the SRA Pavilion

In Attendance*

Cr J Jennings	Bathurst Regional Council	Cr M Statham	Lithgow City Council
Cr D Somervaille	Blayney Shire Council	Cr A McKibbin	Oberon Council
Cr K Beatty	Cabonne Council	Cr J Hamling	Orange City Council
Cr R Fagan	Cowra Shire Council	Cr N Westcott	Parkes Shire Council
Cr J Medcalf	Lachlan Shire Council	Cr C Bembrick	Weddin Shire Council

Mr D Sherley	Bathurst Regional Council	Cr A Rawson	CTW
Mr M Dicker	Blayney Shire Council	Mr G Rhodes	CTW
Ms H Nicholls	Cabonne Council	Ms K Annis-Brown	OLG
Mr S Loane, OAM	Forbes Shire Council	Ms G Collins	Regional NSW
Mr G Tory	Lachlan Shire Council	Ms J Bennett	CNSWJO
Mr C Butler	Lithgow City Council	Ms M Macpherson	CNSWJO
Mr G Wallace	Oberon Council	Ms K Barker	CNSWJO
Mr D Waddell	Orange City Council	Ms J Webber	CNSWJO
Mr K Boyd, PSM	Parkes Shire Council		
Ms N Vu	Weddin Shire Council		
Ms M Schraeder	Regional NSW		

*Voting members in **bold**

Meeting opened at 9.00am by Chair Cr Kevin Beatty

1. Welcome

2. Acknowledgement of Country

3. Apologies, applications for a leave of absence by Joint Voting representatives **Cr P Miller, Cr M Kellam, Cr P Phillips, Mr P Devery, Mr D Sherley, Mr M Dicker, Mr B Byrnes, Cr S Ferguson, Cr C Bembrick, Mr J Gordon**

Resolved	Cr M Statham / Cr J Hamling
That the apologies for the Central NSW Joint Organisation Board meeting 29 February 2024 listed above be accepted.	

4. Election of Chairperson and Deputy Chairperson

Cr Kevin Beatty was elected as Chair unopposed.

Cr Mark Kellam was elected as Deputy Chair unopposed.

The service to the Board of Cr J Medcalf and Dr D Sommerville was acknowledged.

The passing of Cr Don Fitzpatrick was acknowledged.

5. Conflicts of Interest

Resolved
NIL declared

6. Speakers

- a. Gerry Collins, Director, Western NSW/Regional Coordination & Delivery / Regional Development / Department of Regional NSW.
- b. Katrina Annis-Brown, Office of Local Government

7. Minutes

7a Noting of the GMAC Minutes held 1 February 2024 in Orange

Resolved	Cr R Fagan / Cr N Westcott
That the Minutes of the CNSWJO GMAC Meeting held 1 February 2024 in Orange were noted	

7b Confirmation of the Minutes of the CNSWJO Board Meeting 23 November 2023 in Sydney

Resolved	Cr D Somerville / Cr M Statham
That the Minutes of the CNSWJO Board Meeting held 23 November 2023 in Sydney were noted	

8. Business Arising from the Minutes - Matters in Progress

Resolved	Cr J Hamling /Cr J Jennings
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That the Central NSW Joint Organisation Board note the Matters in Progress, making deletions as suggested.

9. Reports on Statement of Regional Strategic Priority 2022-2025

Priority One: Leveraging our successful collaboration

9a Financial Report

Resolved	Cr J Medcalf / Cr N Westcott
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That the Board note the Financial Report.

9b Budget considerations 2024/2025: The Draft 2024 CNSWJO Statement of Budget and Revenue

Resolved	Cr R Fagan / Cr A McKibbin
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That the Board note the Statement of Budget and Revenue Report and;

1. adopt the draft Statement of Budget and Revenue and place it on exhibition for 30 days;
2. note that the budget for the next financial year includes a fee rise of 3% and a profit for the year of \$55,227; and
3. provide advice in the Mayoral Board report regarding the Statement of Budget and Revenue seeking member feedback.

9c Advocacy Report

Resolved	Cr J Jennings / Cr J Medcalf
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That the Board note the Advocacy Report and;

1. note that a report from the workshop with the Rural Doctors' Network has been circulated;
2. adopt the Advocacy Plans for
 - a. Transport;
 - b. Water;
 - c. Energy; - receive a report on end of life and ratings on renewable energy generation.
 - d. Regional Prosperity;
 - e. Health; and
 - f. Skills Shortages;
3. endorse the activities of the Opt-in Advocacy Subcommittee of Mayors, those being;
 - a. developing a media campaign on Council sustainability;
 - b. progressing advocacy for a Safe Swift and Secure Link between Sydney and Central NSW; and
 - c. providing oversight of advocacy for the renewable energy transition and council financial sustainability; and
4. endorse the following submissions that have been lodged:
 - a. Australian Productivity Commission third inquiry into the National Water Initiative – January 2024

- b. [Submission to the review of the Regional Development Act](#)
 - c. [Draft NSW Energy Policy Framework](#)
 - d. [Essential Energy Determination 2024-29 – Revised Public Lighting Pricing Proposal](#)
 - e. [Consultation on the Future Drought Fund Investment Strategy & Funding Plan 2024-2028 – December 2023](#)
 - f. [Submission to the NSW vocational education and training \(VET\) review – November 2023](#)
 - g. [Response to the Department of Planning and Environment Lachlan Regional Water Strategy shortlisted actions – November 2023](#)
 - h. [Inquiry into the planning system and the impacts of climate change on the environment and communities – November 2023](#)
5. Lodge the following submissions under the hand of the Executive
 - a. DCCEE Draft Restoring the Rivers Framework Consultation;
 - b. the Inquiry into the Assets, Premises and Funding of the NSW Rural Fire Service; and
 - c. the draft Terms of Reference for the IPART review of NSW council financial model.
 6. correspondence be sent to Mr Phil Donato/Mr Roy Butler requesting that the Minister for Water, The Hon. Rose Jackson be approached to convene a Regional Water Security Roundtable in the region to include state and federal government representatives.
 7. receive a report on leading practice in Regional Governance.

9d Community Engagement Collaboration Report

Resolved	Cr C Bembrick / Cr D Somerville
That the CNSWJO Board note the Community Engagement Collaboration Report and	
<ol style="list-style-type: none"> 1. adopt the Regional Report on community sentiment by Woolcott Research; 2. note the significance of the findings on community priority for health and request the Portfolio Mayors for Health and Ageing provide feedback on ways in which the JO respond to this; and 3. adopt the Regional PlaceMat with a proforma report to go to councils on this project. 	

9e Regional Procurement and Contracts Report

Resolved	Cr J Medcalf / Cr A McKibbin
That the Board note the Procurement and Contract Management report and; <ol style="list-style-type: none"> 1. approve the updates to the procurement plan; and 2. endorse the updated Procurement Policy to include the sustainable procurement clause noting that implementation of such will occur over a 12-month period under the Best Practice in Aggregated Procurement Program. 	

9f Disaster Risk Reduction Fund Program Report

Resolved	Cr N Westcott / Cr M Statham
That the Board note the Disaster Risk Reduction Fund Program report and; <ol style="list-style-type: none"> 1. request that members nominate key staff members for the opportunity to extend licenses for the Emergency Services Spatial Information Library (ESSIL) platform beyond emergency staff; 2. commend to members that they support a top-down approach within Councils for essential staff to engage in the design and development of a regional Disaster Risk Reduction Integrated Planning and Reporting Framework; and 3. commend to members that Mayors, General Managers, and other relevant staff participate in the upcoming community workshops and training sessions. 	

Priority Five: Regional Transport and Infrastructure and Planning and Prioritisation

9g Transport Report

Resolved	Cr J Medcalf / Cr R Fagan
That the Board note the Transport report and note the progress on the following projects; <ul style="list-style-type: none"> • 'Fix Me'; • Fixing Country Bridges; and • Grattan Institute. 	

Priority Six: Regional Water Security and Productive Water

9h Regional Water Report

Resolved	Cr D Somerville / Cr J Hamling
That the Board note the Regional Water Report.	

Priority Seven: Transition to a sustainable, secure and affordable energy future

9i Energy Program Report

Resolved	Cr D Somerville / Cr J Medcalf
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That the Board note the Energy Program report and;

1. endorse the JONZA mid-term report;
2. note the addition of \$59,534 in funding for the JONZA program extension to 30 June 2024;
3. note the regional application for participating councils under the Community Energy Upgrades Fund focusing on pools;
4. endorse the draft Zero Emissions Fleet Transition Strategy, particularly the proposed 16 recommended strategic actions for CNSWJO;
5. request that member councils provide feedback on the draft regional zero emissions fleet transition strategy;
6. endorse the Business Case on the Nexus Between Energy Security and Emissions Reduction, the appendices and the Roadmap; and
7. endorse the following submissions:
 - a. Energy Policy Framework; and
 - b. AER Determination for 2024-2029 for Public Lighting.

9j Quarterly Review of the Central NSW JO Strategic Plan and Statement of Regional Strategic Priority 2022-2025

Resolved

Cr A McKibbin / Cr J Medcalf

That the Board note the Quarterly Review of the Central NSW JO Strategic Plan and Statement of Regional Strategic Priority 2022-2025.

10. Resolve into Confidential Committee of the Whole

Resolved

Cr J Medcalf / Cr M Statham

That the Board

1. resolve into closed session to consider business identified, together with any late reports tabled at the meeting;
2. pursuant to section 10A(1)-(3) of the Local Government Act 1993, the media and public be excluded from the meeting on the basis that the business to be considered is classified confidential under the provisions of section 10A(2) as outlined above; and
3. correspondence and reports relevant to the subject business be withheld from access.

11. Executive Officer

11a Executive Officer Performance Review 2022-2023

Resolved	Cr R Fagan / Cr J Medcalf
That the Board note the Executive Officer Performance Review 2022-2023 and <ol style="list-style-type: none">1. note the report regarding the performance management of the Executive Officer and that the performance was better than satisfactory; and2. note a discretionary increase of 5% to the Executive Officer's remuneration package, which reflects the performance of the Executive Officer and is in line with the Local Government Award increase from 1 July 2023 of 4.5% and the increase of the Superannuation Guarantee Charge of 0.5%.	

11b Executive Officer Transition Report

Resolved	Cr N Westcott / Cr M Statham
That the Board note the Executive Officer Transition Report and <ol style="list-style-type: none">1. transition all staff to be employed through the Joint Organisation;2. seek to have payroll and HR functions administered through a member council;3. adopt a 2IC model for staff management for the next twelve months;4. note that the Executive Officer will reduce hours to four days a week until December of this calendar year; and5. review the structure with the incoming Board in December of this year.	

12. Resolve into Open Session – Cr M Statham/Cr R Fagan**13. Late Reports - Nil****14. Matters raised by Members - Nil****15. Speakers to next meeting**

- Essential Energy: Mr David Wilson / Mr Geoff Burgess
- Planning Staff – as advised by Ms G Collins
- Ministers for Transport, Energy
- Minister Housoss (Minister for Finance)
- Transgrid
- Mr Martin Rush (Mining Related Councils)

16. Next meeting**GMAC:**

- 2 May 2024 – Oberon

Board:

- 23 May – Lithgow
- 22 August – Federal Parliament
- 28 November – State Parliament

Meeting closed: 12:13pm.



Central NSW Joint Organisation

Budget and Statement of Revenue Policy 2024-2025

Draft for Public Comment

Contents

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Budget and Statement of Revenue Policy 2024-2025

The Central NSW Joint Organisation's revenue and accounting policies are kept in accordance with the Australian Accounting Standards Board. CNSWJO abides by the:

- *Local Government Act (1993)*
- *Local Government (General Regulation 2005)*
- *Local Government Code of Accounting Practice & Financial Reporting*

1. Financial Contributions by Member Councils

Financial contributions by member councils fall into two categories. Firstly, membership fees are levied from all member councils in order to perform the principal functions of delivering on strategic regional priorities, regional leadership and intergovernmental cooperation. The second category is for contributions from participating councils for a program of other functions enhancing strategic capacity and direct service delivery. Strategic work by the Joint Organisation will determine the nature of this program. [Strategic Planning - Central Joint Organisation \(nsw.gov.au\)](https://www.nsw.gov.au/strategic-planning)

As outlined in its Charter, the Central NSW Joint Organisation (CNSWJO) member councils must contribute financially based on the following methodology:

- The annual financial contribution required to be made by each member council is to consist of:
 - base fee of the same amount for each Member Council; and
 - a capitation fee [based on the population number drawn from ABS census figures].
- The annual financial contribution required to be made by each associate member is to be based on a methodology adopted by the Board.
- The amount of the base fee, capitation fee and financial contribution by associate members for a financial year is to be determined prior to the start of that year by Resolution of the Board.

For 2024-2025, contributions from member councils of the Joint Organisation of \$964,909 has been determined with the following breakdown:

- Membership & Administration: \$369,984
- Membership of various programs: \$594,925
 (Operational, CNSWJO Water Utilities Alliance, Tourism & Western Region Academy of Sport)

2. Fees & Charges

Under the Local Government Act 1993, the CNSWJO may charge and recover an approved fee for its services.

CNSWJO must consider the following when establishing approved fees:

- The cost of provision of the service
- Recommended prices suggested by outside bodies
- The importance of the service
- Legislation that regulates certain fees
- Goods & Services Tax legislation.

3. 2024-2025 Budget

Central NSW Joint Organisation Budget 2024/2025

Budget 2024/2025

Income

CNSWJO Membership Fees	369,984
CWUA Best Practice Program	334,440
CNSWJO Regional Tourism Group	122,591
CNSWJO Operational Membership	126,035
WRAS	11,859

	\$964,909
Grant funding - JONZA	\$155,000
Grant funding - Bridges Project Mgmt	\$12,746
Grant funding - Disaster Ready Fund	\$202,195
	\$369,941
CWUA -Smart Approved Watermark	19,767
	\$19,767
HR - Regional Training Service Income	100,000
	\$100,000
Management Fees from Contracts	320,000
Management Fee from LGP	50,000
	\$370,000
Copyright Licence	20,000
Cyber Security (from members)	200,000
Vehicle Lease Back - Net Zero and Operational Programs Mgr	5,000
Interest	20,000
	\$245,000
Total Income	\$2,069,617

Expenditure

Executive Officer Costs	150,000
Executive Officer Vehicle Costs & Depn	10,000
2IC / Net Zero and Operational Programs Manager incl Vehicle	45,065
Finance Manager	80,300
Project Officer - Procurement (mat leave until April 2025)	36,506
Project Officer - BPAP (and mat leave backfill)	79,928
Project Officer - Operations	60,438
Project Support Officer - Energy and Resilience	2,400
Cybersecurity Project	203,000
Executive Support and Admin Officer	80,000
Productive Water and Advocacy Manager - JO costs	56,000
CWUA - Best Practice Program (inc staff)	334,440
CWUA - Smart Approved Watermark	19,767
Grant - Bridges (inc staff)	12,746
Grant - JONZA (inc staff)	155,000
Grant - Disaster Ready Fund (inc staff)	202,195
Disaster Ready Program (JO costs)	86,655
CNSWJO Regional Tourism Group Marketing	122,591
SSRP review	35,000
Remuneration of the Chair	10,000
WRAS	11,859
HR - Training Service Costs	95,000
Regional Medical Student Scholarship	15,000
Advocacy	15,000
Accounting/Audit/Financial Services Support	29,000
Bank Fees and Sundry Costs	2,500
Computer Software/Licences	2,000
Procurement Software	4,000
Copyright Licence	20,000
Depreciation (excl vehicles)	4,000
Internet Cloud	10,000

Legal	10,000
Operational Teams Costs	10,000
Printing/Stationery/Postage	1,000
Zoom Conferences	1,500
Website Hosting and Costs	1,500
Total Expenditure	\$2,014,390
Net Profit/Loss	\$55,227



Cr Neil Westcott
MAYOR

10.4 COUNTRY MAYORS ASSOCIATION - NSW GOVERNMENT BUDGET SUBMISSION**IP&R Linkage:** **Pillar:** Leadership**Goal:** Our local government is open, accountable, and representative.**Strategy:** Effectively collaborate, engage, and communicate with our community to inform decision making and promote services, projects and initiatives.**Author:** **Cr Kent Boyd PSM****Annexures:** **A. Country Mayors - NSW Government Budget Submission**

MOTION

That Council:

1. That the information be noted.
2. That a letter be sent to the NSW Government supporting the Country Mayors Budget Submission.

REPORT

The Country Mayors Association, of which Parkes Council is a member, has been working with members to identify the key Local Government issues to raise with the NSW Government.

A budget submission document has been developed accordingly and is attached for council's review.



NSW Government Budget Priorities 2024

The Country Mayors Association of NSW (CMA) represents 87 Local Councils throughout non-metropolitan NSW. The Association exists because of city-country inequities. On a per capita basis, country councils have far higher expense to income ratios than their city counterparts and few revenue growth opportunities. Country Mayors and their councils are much more connected to their communities and are a vital employer. They are the front line for government service delivery in regional communities, as seen since 2019, when the NSW Government partnered with Local Government to recover from a barrage of disasters across the State. Country Mayors and their councillors give a great deal for their constituencies and their staff are often underappreciated dedicated professionals.

Despite the clearly important roles of Local Government in NSW, country mayors are under ever-mounting pressure, due to financial sustainability barriers.

Financial sustainability

The financial sustainability of country councils in NSW must be a key budget item, if State required council plans are to be adhered to, if councils are to retain stressed staff in challenging recruitment areas and if councils are to maintain expected levels of service delivery and solvency.

Country Councils advocate for baseline structured funding methodology from the NSW Budget. Additional grants on a needs/project basis are appreciated by Country Mayors. However, the extent to which funding is variable and unpredictable from one year to the next renders plans, financial or otherwise, redundant.

Housing

Shortages in housing have been a priority concern in NSW for a number of years without significant redress. The lack of affordable housing and rentals is a crisis in regional and metropolitan communities. Yet, the crisis is worse in country towns because there is a critical lack of supply that is so dire that it inhibits economic growth opportunities. When regional businesses grow, new workers are needed and if they can be recruited, they can be in costly motel temporary accommodation for many months while struggling to be approved for a lease in the highly competitive rental market. Country Mayors understands that the NSW

Government is trying to increase the supply of public housing. A fund to support temporary housing, in collaboration with Local Government and industry would be another positive step. This might subsidise the purchase of miniature homes or cabins in response to need. The shortage is such that larger employers, like abattoirs, would be likely to invest in practical solutions.

Rising supply chain costs are making building and construction businesses insolvent. Increased spending on housing in regional NSW, should give preference to local businesses, which will yield flow-on benefits into the future.

Given the severity of the housing stock shortage, the Country Mayors Association recommends the establishment of a "Building Country Homes Fund" to support the building of Local Government housing stock and ultimately, improve the financial sustainability of regional councils.

The CMA has also recommended a suitably funded and qualified taskforce to identify suitable land and support the development of affordable housing in country NSW (where it is most needed, in consultation with Local Government).

Resources for Regions Funding

The NSW Government has announced the cessation of the Resources for Regions funding program and Country Mayors ask that this decision be repealed. The funding was a small portion of the royalties collected from NSW mines, returned to the hosting Local Government Area. It was the least that should be compensated, given the impacts that mining can have on communities, their infrastructure and costs.

Without the return of a Resources for Regions type funding arrangement the significant hosting impacts of these large developments is directly borne by the communities, while large royalty payments continue to be collected by the State Government. This seems to be in stark contradiction to the \$128mil. provided to the Councils in the Orana Renewable Energy Zone (no objection to that), in apparent compensation for hosting renewable energy developments. If the impacts of renewable energy developments deserve compensation, then surely the impacts of mining should be similarly recognised.

<https://www.nsw.gov.au/media-releases/funding-for-communities-central-west-orana>

At least 26 Councils which host (and are significantly impacted) by mining projects (generating more than \$5.5 billion in royalties for the NSW Government), should be assisted to repair and improve infrastructure.

With the Resources for Regions program, the funding was known in advance so sensible planning and community consultation can occur. It would be appropriate that funding compensating mining impacted Local Government Areas be entirely separate and in addition to the NSW Regional Development Trust Fund and possibly incorporated into the Regional Development Act.

A similar fund should be considered for major renewable energy projects, with the construction phase of these projects spanning in excess of 24 months and heavily impacting local road assets. Planning Agreements have been established in some cases (between a Council and project owner) but there should be a framework developed for these. Precedents cannot assist councils, when finer details are likely in confidence.

Inclusion of Water and Sewer Assets in the Disaster Recovery Funding Arrangements (DRFA)

The Disaster Recovery Funding Arrangements (DRFA) is a funding mechanism crucial to support Local Government in the aftermath of extreme events. However, the guidelines are interpreted to exclude water and sewer assets damaged in disasters.

Clearly the cost of repairing or potentially replacing such vital infrastructure as water treatment plants damaged or destroyed during these extreme events is well beyond the means of most country councils. By way of example, Parkes Council had \$19mil. of damage to water supply assets in November 2022. Without direct government intervention, the Council has not had a suitable funding mechanism.

While the large municipal water utilities may be able to self-fund these repairs, the cost on country councils is completely unaffordable.

Labour Shortages

The Country Mayors Association of NSW commends the State Governments regional welcome program for essential workers. The CMA expects this program will work because it is engaging with and utilising established local organisations.

Genuine consultation with regional employers must occur. Policies to encourage competition in the VET sector, centralise TAFE course delivery and force it into a more business style model failed to account for fundamental realities in regional NSW; the market is sparse and competition is unviable. Private VET colleges have not set up where gaps in TAFE training have been created. Given the inequity of training opportunities between metropolitan and regional NSW, the CMA recommends the establishment of a funded and incentivised "Building Country Trades Program".

Transport and Roads

The CMA recommends the NSW Government commits to the "Fixing Local Roads Program" until 2027, increased annually in line with the inflation rate. Local Government planning is important and is required by the NSW Government. To enable planning, country councils require that local roads funding be through non-contestable funding streams. The unpredictable nature of road funding at present is far from optimal.

The funding of “Fixing Country Pinch Points” program with \$250mil for country NSW councils would be cost-effective for State and Local Governments, as redressing recurring failing points and problematic road infrastructure issues will greatly reduce public and council frustration with band-aid solutions. The need for such a fund has been demonstrated by NSW Government disaster recovery funding, which per funding criteria does not cover the *improvement* of road assets, despite their obvious failings.

A “Country Road Restoration Program” could see the NSW Government match the support for regional NSW, shown by the Australian Government, through its’ “Roads to Recovery Program”.

Country NSW Councils would like to see the acceleration of the NSW Government’s Regional Road reclassification and transfer program (15,000km take back). This would improve the financial sustainability of country councils and enable Transport for NSW to plan more efficient maintenance programs across the road networks than the ad hoc funding the State Government currently issues.

Health

Country Mayors recommend that the NSW Government increases incentives to attract and retain general practitioner in regional, particularly remote areas of the State.

That the Regional Health Minister oversees a funded review into the current health services/districts. This review would ideally focus on scale and boundaries, operational performance and contractual arrangements with private sector providers.

In 2023, two country towns in NSW saw their hospitals closed to inpatients because they could not even be staffed with a registered nurse. Nurse recruitment is a critical challenge but it is bailing water out of a holey boat. Registered Nurses are burning out and leaving the profession after an average of under five years. Nurse to Patient ratios have been lobbied for by the sector. They have been delivered in other eastern States and this has contributed to the outward nurse migration from NSW.

A State and Local Government collaborative strategic approach to attract and retain medical professionals (doctors, nurses and allied health professionals) must be developed and enacted. Concepts such as bonded scholarships could be considered (working in a designated regional location for each year that study/training is subsidised).

Country NSW Mayors recommends that the health outcomes and access to health and hospital services in rural, regional and remote NSW report recommendations be implemented with urgency. The important efforts and insights that went into the report should not be wasted, when unnecessary deaths and suffering is the cost of inaction. This is a matter of basic equity for people who live and work outside of the greater Sydney area, which is what the Country Mayors Association of NSW strives for.

3.5 PARKES MATERNITY SERVICES**IP&R Linkage:** Pillar: Leadership**Goal:** Our local government is contemporary, effective and efficient.**Strategy:** Ensure compliance with statutory requirements and ensure Parkes Shire Council's operations are supported by good corporate governance and effective risk management.**Author:** Cr Kent Boyd PSM**Annexures:** Nil

MOTION

That Council:

1. Receive and note the information.
2. That Council formally thank Mr Philip Donato MP for his question to Premier the Hon. Chris Minns (ALP) at Parliament House, Sydney on 13 March 2024.
3. That Council continue to work with Mr Donato to re-establish maternity and better health services generally for Parkes.

REPORT

The Deputy Mayor Cr Marg Applebee, General Manager Kent Boyd, and I attended Parliament on 13 March 2024 hosted by the Local Member Mr Philip Donato MP. During the visit the Member invited us to question time.

At question-time, the Parkes Council was recognised and Mr Philip Donato MP, continued his relentless efforts to reinstate Maternity Services at Parkes Hospital, by posing the question below to the Premier the Hon. Chris Minns (ALP).

Further, the Local Member arranged a meeting with the Office of the Health Minister, where a range of health related issues were raised.

The following has been excerpted from Hansard, which records the question, answer and the speaker's recognition.

The SPEAKER: *I extend a warm welcome to guests in the gallery today. I acknowledge guests of the member for Orange from Parkes Shire Council: Mayor Neil Westcott, Deputy Mayor Margaret Applebee and Mr Kent Boyd.*

PARKES HOSPITAL MATERNITY AND OBSTETRIC SERVICES

Mr PHILIP DONATO (Orange) (11:26): *My question is directed to the Premier. Will the Premier update the House and my guests in the gallery here today on the progress his Government has made to restore maternity and obstetric services to the Parkes Hospital, services critical to the health and wellbeing of mothers and their newborn babies in that community?*

Mr CHRIS MINNS (Kogarah—Premier) (11:26): *I thank the member for his question, and I welcome his guests to the gallery. The truth is that we have a long way to go when it comes to obstetric and maternity services at Parkes Hospital. Members may not know that the decision was made by the previous Government to take that service out of Parkes Hospital, and there has been a persistent campaign by the member for Orange to return it. At the moment maternity services are being offered at*

Orange and, like a lot of problems across the State's health system, particularly in regional communities, we need staffing. It really comes down to employing and recruiting obstetricians, nurses and allied healthcare workers right across regional New South Wales.

Since February, it is my understanding, NSW Health has recruited one extra nurse for maternity services at the Parkes Hospital. We have a long way to go. I am pleased to announce that the Government has brought a range of initiatives particularly for health care in the State—firstly, a study subsidy to encourage people to take on nursing as a profession in New South Wales; and, secondly, we have doubled the incentive for regional communities to encourage people, particularly from Sydney, to relocate to regional communities. That subsidy has lifted from \$10,000 to \$20,000. The New South Wales Government has abolished the wages cap in this State so we can genuinely negotiate with the workforce. Employees of NSW Health can have confidence in the knowledge that both wages and conditions can be genuinely negotiated for the first time in this State in 12 years.

I make this point to the member for Orange and his guests. The Government has had to deal with a situation where, in a cynical attempt to obstruct the public's understanding of the health system, the previous Treasurer cut 1,200 nurses from NSW Health—sorry, 1,112 not 1,200 nurses. No funding was allocated. This is important because it was repeatedly articulated by the previous Government that that surge workforce would be permanent, but no money was allocated to it. As a result of that change, we have provided the funding so the member for Orange, regional MPs and those who rely on the health system in this State—

The SPEAKER: *The member for North Shore will come to order.*

Mr CHRIS MINNS: *—can have confidence that those nurses will work full time on behalf of the taxpayers of this State.*



Cr Neil Westcott

MAYOR

10.6 MAYORAL MEETINGS WITH NSW GOVERNMENT MINISTERS**IP&R Linkage:** **Pillar:** Leadership**Goal:** Our local government is open, accountable, and representative.**Strategy:** Advocate and provide strong representation for our community at the regional, state, and federal levels.**Author:** **General Manager Kent Boyd PSM****Annexures:** **Nil****MOTION**

That Council:

1. Write to the Local Member Mr Phil Donato MP to express our appreciation to him and his staff for facilitating the meetings and hosting the Parkes Council Executive in Parliament on 13 March 2024.
2. Write to each Minister with an invitation to visit Parkes and the wider region.
3. Write to each Minister and reiterate the requests made at the meeting.

REPORT

On 13 March 2024 the Mayor and Deputy Mayor, with the General Manager, met with a range of NSW Ministers to discuss key issues affecting the Parkes Shire.

The meetings were expertly facilitated by our Local Member Mr Phil Donato MP, and organised by support staff Brett Cooke and Rebecca Hawkins. Mr Phil Donato MP and Brett Cooke were very generous with their time and hosted the executive for the day.

The Mayor and Deputy Mayor had the following meetings and raised a number of key issues as listed in brief below. Specific requests were made to each Minister to address the key issues.

Meeting	Key Issues raised
The Hon. Jihad DIB, MP , Member for Bankstown, Minister for Customer Service and Digital Government, Minister for Emergency Services, and Minister for Youth Justice.	<ol style="list-style-type: none">1. Catastrophic flood event of 14 November 2022.2. Appreciation for \$100m State and Commonwealth flood recovery funding.3. Request to attribute \$1m of the \$32m Community Assets Program to a new SES Headquarters for Parkes, to replace the existing SES Office which gets flooded in even small events.4. Financial assistance for the \$19m of flood damaged water supply assets at Parkes and \$4m damaged assets in neighbouring Councils.5. Support for the gauging of the upstream creeks which flooded Parkes, as it would be a great relief to the residents of Parkes.

The Hon. Tara Moriarty MLC , Minister for Agriculture, Minister for Regional New South Wales, and Minister for Western New South Wales.	<ol style="list-style-type: none"> 1. The virtues of the Parkes Special Activation Precinct (SAP) were expressed. 2. A whole-of- government approach to the SAP was requested. 3. Opportunity for youth at the SAP, by training them in "jobs of the future", in such things as artificial intelligence, automation, electrical, programable logic, robotics etc. 4. The disappointment in the State ending Royalties for Region grants, as Mines have a very significant impact on the host community and pay very significant royalties. 5. Request to attribute \$1m of the \$32m Community Assets Program to a new SES Headquarters for Parkes, to replace the existing SES Office which gets flooded in even small events.
The Office of, The Hon. Ryan Park MP , Member for Keira, Health Minister.	<ol style="list-style-type: none"> 1. The Doctor situation in Regional NSW is becoming very serious. 2. The need for a new approach to health care in regional NSW. 3. All tiers of government, industry and universities need to work together. 4. Parkes has a new \$80m state of the art hospital, with twin operating theatres and maternity suite, which is significantly underutilised. 5. There is no maternity services for Parkes, which is a serious problem which needs to be addressed. 6. Health outcomes for our people are in serious decline in Regional NSW. 7. Ambulance staff are caught up with patient transfer, reducing their capacity to service local emergencies. 8. Charles Sturt University have a relationship with Parkes Hospital which needs fostering.
The Hon. Paul Scully, MP , Member for Wollongong, Minister for Planning and Public Spaces.	<ol style="list-style-type: none"> 1. The Parkes SAP with streamlined planning etc will be a step-change for Development in the region. We expect over \$1b of development in the next 5 years, just with current developments. 2. The impact on the region could be profound, and likely to affect all areas of Service and Infrastructure. 3. There is a desperate need for more Housing in Regional NSW. Councils can work with Government to help. 4. Request to attribute \$1m of the \$32m Community Assets Program to a new SES Headquarters for Parkes, to replace the existing SES Office which gets flooded in even small events. 5. Financial assistance for the \$19m of flood damaged water supply assets at Parkes and \$4m damaged assets in neighbouring Councils. 6. Support for the gauging of the upstream creeks which flooded Parkes, as it would be a great relief to the residents of Parkes.
The Hon. Rose Jackson MLC Minister for Water, Minister for Housing, Minister for Homelessness, Minister for Mental Health, Minister for Youth, and	<ol style="list-style-type: none"> 1. The virtues of the Parkes Special Activation Precinct (SAP) were expressed. A whole-of- government approach to the SAP was requested. 2. The potential for the Parkes SAP to be a training ground for "Jobs of the Future" is an exciting prospect.

Minister for the North Coast	<ol style="list-style-type: none"> 3. Council wishes to provide the needed water supply upgrade for the Parkes SAP. In that regard we seek dedicated support for our national Water Grid funding application. 4. Financial assistance for the \$19m of flood damaged water supply assets at Parkes and \$4m damaged assets in neighbouring Councils. 5. Water and Sewer infrastructure in Regional NSW needs to be included in the Disaster Recovery Funding Arrangements (DRFA). 6. Housing is a major problem in the regions. There is a great opportunity for State and Local Government to work together to solve the issue.
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L to R: Kent Boyd, General Manager Parkes Council (PSC), **Phil Donato MP**, Member for Orange, **The Hon. Jihad DIB, MP**, Minister for Emergency Services, and Minister for Youth Justice, **Councillor Neil Westcott**, Mayor of Parkes, **Councillor Margaret Applebee**, Deputy Mayor PSC.



L to R: Kent Boyd, General Manager Parkes Council (PSC), **The Hon. Tara Moriarty MLC**, Minister for Agriculture, Minister for Regional New South Wales, and Minister for Western New South Wales, **Councillor Margaret Applebee**, Deputy Mayor PSC, **Councillor Neil Westcott**, Mayor of Parkes, **Phil Donato MP**, Member for Orange.



L to R: Kent Boyd, General Manager Parkes Council (PSC), **Phil Donato MP**, Member for Orange, **Councillor Neil Westcott**, Mayor of Parkes, **Councillor Margaret Applebee**, Deputy Mayor PSC, **The Hon. Paul Scully, MP**, Minister for Planning and Public Spaces.



L to R: Kent Boyd, General Manager Parkes Council (PSC), The Hon. Rose Jackson MLC, Minister for Water, Minister for Housing, Minister for Homelessness, Minister for Mental Health, Minister for Youth, and Minister for the North Coast, Councillor Margaret Applebee, Deputy Mayor PSC, Councillor Neil Westcott, Mayor of Parkes, Phil Donato MP, Member for Orange.

11 COUNCILLOR REPORT(S)**11.1 BACKTRACK - YOUTH PROGRAM****IP&R Linkage:** Pillar: Community**Goal:** Our community is safe, active and healthy.**Strategy:** Deliver and support services, programs, and initiatives to promote community safety and reduce crime and anti-social behaviour.**Author:** Kent Boyd PSM, General Manager**Authoriser:** Kent Boyd PSM, General Manager**Annexures:** Nil

RECOMMENDATION

That:

1. If there is community will to progress the BackTrack initiative, that the Council continue to work with the community to support the establishment of BackTrack in the Parkes Shire.

ISSUES AND COMMENTARY

The Mayor, General Manager and I were invited to a BackTrack presentation on the evening of 12 March 2024, hosted by local businessman **Damien O'Donnell** of Spinifex Recruiting who introduced BackTrack CEO Marcus Watson.

The CEO provided a presentation about the organisation BackTrack to a small group of local business and community representatives.

It was clear that the BackTrack initiative must be community lead but would be supported by the BackTrack organisation. The aim is to support vulnerable and disconnected youth into employment. The organisation is funded by philanthropy.

The following extract from the BackTrack website provides details on the organisation.

BackTrack was established in Armidale in 2006. Founder Bernie Shakeshaft saw vulnerable young people facing challenges that made it incredibly difficult to connect with their community, participate in education and training, or find employment. They were dropping out of school, getting into trouble and falling through the cracks of a system that couldn't meet their complex needs. It was a cycle often involving homelessness, substance use, psychological distress, juvenile crime, disengagement from school, and unemployment. Armidale needed a youth program that could engage young people, help them develop life and work skills, and help them plan their future pathway.

Bernie started small with strong community support, volunteers and a shed where he gathered together the first group of young people and the now famous working dogs. Today's BackTrack evolved from this moment, but it has kept at its core the essence of the experience those young people had in that shed on day one. Today BackTrack offers wrap-around wellbeing and youth support, hands-on skills training, education, and activities that build self-confidence, responsibility, leadership and belonging. BackTrack also shares what it has learned with other communities in need. This coaching mentorship has led to other programs adopting and adapting BackTrack's principles and methods to suit their own unique setting.

"We start with belonging because you can't do anything to help a kid and change their trajectory unless you're giving them something to feel connected to. Once a young person feels that connection, we can

think about their learning. That can look like mastering a vocational skill or being out on the job or figuring out those life skills they need to share a home or have a family. This experience of mastery is very personal because it ultimately depends on their own goals. We think this ability to have a say in their own lives and take ownership over what matters to them is what independence is all about. And finally, we're looking to help them experience generosity. Fortunately, there's no shortage of these opportunities at BackTrack and we are lucky enough to attract countless people who want to offer their help."

"A critical part of BackTrack's success comes from supporting vulnerable young people as they move through their training and transitional employment towards long-term independence. BackTrack Works was established in 2018 to make this possible, providing vocational, on the job training, that's deliberately aligned with the regional job market. In this way, not only are these young people able to gain relevant life skills, but they're using their skills in local, authentic settings.

For customers, BackTrack Works is a social enterprise which is also a quality contracting business, competitively tendering for projects. Our well-managed workforce is skilled to suit demand – a deliberate choice to support local communities. BackTrack Works currently delivers projects in agriculture, construction, asset maintenance, fabrication, traffic management and disaster recovery. On the most basic level, customers get the benefit of a job competitively quoted, well done, delivered on time, and within budget. On another level, customers welcome the opportunity to support a well-known and respected local social enterprise."

Margaret Applebee
COUNCILLOR

12 REPORTS OF COMMITTEES**12.1 MINUTES OF THE PARKES SPORTS COUNCIL MEETING HELD ON 12 MARCH 2024****IP&R Linkage:** **Pillar:** Leadership**Goal:** Our local government is open, accountable and transparent.**Strategy:** Provide open and transparent decision-making and undertake the civic duties of Council with professionalism and integrity.**Author:** **Anthony McGrath, Director Customer, Corporate Services and Economy****Authoriser:** **Kent Boyd PSM, General Manager****Annexures:** **A. Minutes of the Parkes Sports Council Meeting held on 12 March 2024**

RECOMMENDATION

That Council:

1. Receive and confirm the Minutes of the Parkes Sports Council Meeting held on Tuesday 12 March 2024 appended at *Annexure A*.
-

12 Mar 2024 Sports Council Minutes

Tuesday, 12 March 2024 7:30 PM

Meeting Formalities

Chairperson

Al Gersbach

Commencement and Location

7:31pm in the Committee Room at Parkes Shire Council and online via Microsoft Teams

Welcome

Chair Al Gersbach welcomed all in attendance including Doug Moore from Little Athletics.

Attendance

Al Gersbach (Chair), Luke Nash (Finances), Anthony McGrath (Secretary), Greg Morrissey (Cricket), Ian Westcott (Hockey), Cr Louise O'Leary (Councillor Representative, Peak Hill), Andrew Daley (Hockey), Doug Moore (Little Athletics), Andrew Thomas (Junior League), Michael Greenwood (Community Representative), Wayne Osbourne (Parkes Soccer)

Online

Gail Richardson (Community Representative), Mackenzie Green (Rugby)

Guests

Geoff Finn (Sports Fields Supervisor)

Apologies

Cr Ken Keith (Councillor Representative), Rachel Rice (Touch, Masters Games), Wilbur Harris (Netball),

PREVIOUS Minutes.

Moved for confirmation by Anthony McGrath. Seconded by Doug Moore. Carried.

Next Meeting Date

9 April 2024

Meeting Close

The meeting closed at 9:20pm.

Meeting Minutes

Notable Sporting Performances or Events

Junior Rugby League

- 5 under 12s have made the Dio catholic team to trial for Polding in Tamworth early May including Jax Clarke - half back, Billy white - lock, Tyson smith - second row, Hamish Newham and Henry Heraghty - interchange
- Club received a community achievement award.

Little Athletics

- Arlo & Emeris Cassidy, Toby Morgan participated in the Athletics NSW youth state championships
- Ryker Moore participated at the ANSW Junior State Championships also going to Nationals in Adelaide.

Cricket

- Parkes district finals played between Parkes Colts and Raptors, with Colts running out winners.
- Zak Guy scored 100 in Lachlan competition
- Maddie spence played in the NSW indigenous side that won the national championships.

Rugby

- Ewan Moody played with Gen Blue Waratahs development squad.

Grants Update

Details of any new grants received by sporting groups (other than the Northparkes PSC Sports Grants).

- Nil

Review of Outstanding Action

11/09/2018	1	That a draft version of the new constitution be put to a	Anthony
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		meeting of the Executive and Patrons before it is tabled at a future Sports Council meeting.	McGrath
13/8/2019	2	Sports Legends Board at Parkes Leagues Club to be reviewed and alternatives considered.	
14/10/2020	3	Dedication ceremony for the Cheney family trophy to be conducted before the first Grinsted Cup match this season	Luke Nash
12/9/2023	4	Contact the contractor to review and repair the cracks on the netball courts at McGlynn Park	Geoff Finn
15/2/2024	5	Copy of the current Northparkes Oval Masterplan to be printed for the Parkes Little Athletics Committee	Anthony
13/2/2024	6	Sporting Associations to review draft Australia Day Awards Guidelines and provide any feedback to the Parkes Sports Council Secretary by the 27th February.	All

Discussion / Action Taken

Geoff and Tim have advised the following:

4. Repairs have been completed at the McGlynn Park netball courts.
5. Masterplan printed and left for Kerrie
6. Feedback on Australia Day Award Guidelines included in general business.

Correspondence

The following items of correspondence was received or sent

1. Advice of meeting and minutes sent out to groups.
2. Notification of sports grants and rising star grants sent to groups.

Action

1,2 For information

Sports Projects Update

Geoff provided an update on the following

- Netball courts have been repaired
- New basketball courts have been finished at Armstrong park
- Fertilizer program started at Pioneer Oval more water needed
- Lindner Oval seeded and top dressed in patches. More work planned in Spring
- Lindner Oval sprinklers reviewed with improvement plan to be implemented.
- Cheney Park measured out for full size fields but may not fit. Considering half fields
- Pioneer - Spicer gate to be replaced by end of March
- Harrison and Parker Stone fertilizing and aerating planned soon
- Steven Davies field water laying near scoreboard. New drain planned.

Geoff requested that clubs ensure that toilets are closed after sport is finished. Keast Park was left open last Sunday.

Around the Grounds

- **Netball (Wilbur Harris)**
 - Thanks to Tim for organising the repairs to the netball courts
 - Representative season starts 7 April 2024
 - Parkes hosts their representative carnival on 14 April 2024
 - State Cup at Baulkham Hills on 7-8 July 2024
- **Hockey (Jim Daley, Ian Westcott)**
 - Starts 4 April 2024
 - Men's playing in Premier League, no ladies side
 - Light repairs on Stephen Davies field needed
 - Powerboard at Stephen Davies field needs updating
 - Preseason come and try working well
 - CW Premier league format changing to 'gala' days every 2-3 weeks
- **Rugby League (Michael Greenwood)**
 - First game 5 May
 - Trial games - 7 April Wellington, 13 April v Orange
- **Peak Hill Roosters (Louise O'Leary)**
 - Thanks to Tim and Geoff for preparing the field for a Trial game

- 14 teams in Woodbridge cup.
- Sprinklers need replacing / upgrading in Spring. Peak Hill TI vote is available if additional funds are required.
- Amenities upgrade needed.
- Maintenance needed for the amenities, including showers. Geoff to advise building services to review.
- **Cricket (Greg Morrissey)**
 - Disappointed that Touch changed their finals to a Saturday, which clashed with Little As and Cricket
 - Lachlan u14 team travelling to Bowral to play in a carnival. May required funds from Duncan MacDonald foundation
 - Junior cricket now finished
 - 2 more weeks of junior rep cricket to go.
 - Top job by Matt in preparing wickets
 - Forbes playing Bogan Gate at Spicer on Saturday in Grinstead Cup.
- **Little Athletics (Doug Moore)**
 - Gala day held over the weekend
 - State championships on 22-24 March
 - Presentation to conclude the season on 8 April
 - Affiliated with ANSW - athletes can now represent Parkes
- **Junior League (Andrew Thomas)**
 - Starts 4 May for 14 Rounds
 - New Wednesday intertown competition with Forbes -U12s down to U7s during school holidays for 12 rounds - all at Parkes. Training Monday, play Wednesday and then Lachlan competition on Saturday. Working with Geoff and Tim on using Northparkes and/or Spicer and Pioneer
 - Smashed windows and broken glass at Pioneer. Andrew to send in a report.
 - Request to locate camera trailer at Pioneer.
 - Looking at grant to female amenities at Pioneer and lighting. Currently discussing options with Grants team.
- **Soccer (Wayne Osbourne)**
 - 6 a Side tournament starting the season on weekend
 - Playing on Harrison for the first few weeks
 - Competition starts 27 April
 - Cobras first home game 4 May, would like to start training at Woody first week April, with fields marked up.
 - Some sprinkler heads leaking - Geoff said some are being repaired.
 - Lights have been replaced on Parker Stone.
- **Rugby (Mackenzie Green)**
 - Try Rugby program running on Friday nights
 - Training Tuesdays and Thursdays
 - First game 20 April
 - Season Launch 6 April with a trial games in Men's and Women's.
 - No draw yet for Juniors and ladies.
 - Women's competition includes 6 teams, men's 5 teams.
 - Restructure to be done next season
 - Looking at hosting a Shute Shield side for a trial next year.

Financial Report - Operational and Capital Works Projects

Report provided by Luke was presented who moved that it be received. Seconded Andrew Thomas. Carried.

Sporting Grounds - Operational Revenue						
	Budget	Actual	% Budget Received			
Sports Council - Levies/Usage Charges	\$49,995	\$43,810	88%			
Sports Council - SMS Lighting	\$9,785	\$6,099	62%			
	\$59,780	\$49,909	83%			
Sporting Grounds - Operational Expenditure						
	Budget	Actual	Committed	A + C	% Spent	Bud Rema
Sporting Grounds Operating	\$276,793	\$183,154	\$0	\$183,154	66%	\$93
	\$276,793	\$183,154	\$0	\$183,154	66%	\$93
Sporting Grounds - Capital Expenditure						
Capital Expenditure Projects	Budget	Actual	Committed	A + C	% Spent	Bud Rema
Parkes Tennis Courts - Surfacing Upgrades (Grant Funded - LRCI & Crown Land Reserves)	\$421,000	\$439,475	\$50,300	\$489,775	116%	-\$
Jock Colley Field Grandstand - DA Submission Reports	\$35,000	\$700	\$16,970	\$17,670	50%	\$
Cheney Park - Final Stage Rehabilitation (Grant Funded - Stronger Country Communities Fund)	\$740,467	\$3,720	\$310	\$4,030	1%	\$7
Stephen Davies Hockey Field (Grant Funded Resources for Regions, SCCF & PHI)	\$3,013,667	\$3,040,900	\$0	\$3,040,900	101%	-\$
Trundle Skate Park (Grant Funded - Stronger Country Communities Fund & Trundle TI)	\$245,000	\$244,190	\$0	\$244,190	100%	
Parkes Skate Park (Grant Funded - Stronger Country Communities Fund, & LRCI)	\$583,000	\$582,763	\$0	\$582,763	100%	
	\$5,038,134	\$4,311,748	\$67,580	\$4,379,328	87%	\$658

General Business

Australia Day Sports Awards - New Guidelines

Draft guidelines were previously distributed to the sporting groups. The groups present had no other feedback on the process for selection of the awards.

Sportsperson of the Year Award

Michael Greenwood suggested that the sports awards return to an awards night like Forbes and other centers. Discussion included having the event prior to Australia Day but then acknowledging the winners on Australia Day. The nomination and selection process would remain the same. Moved by Michael that feedback be sought from the sporting groups on the proposal to have a separate awards night. Seconded by Ian Westcott. Carried.

Sports Grants

New contract has been signed and announced. It includes a new grant for individuals called the Rising Star award.

Next round is now open and notification has been sent to sporting groups.

Master Games Update

- 22-23 March 2024
- 2 confirmed sports are Bowls and Croquet. Golf to be confirmed
- Delays in web site and forms impacted nominations
- Will review after these games

Defibrillator Machines

- Greg asked about location and use of Defib machines - none at Woodward oval.
- Groups discussed use and maintenance of defibs. The sporting groups agreed that they should be checked at start of season along with First Aid kits. Jim Daley suggested that the defib location be located on the emergency evacuation plan. All sporting groups had obtained their own devices through grants.
- Anthony advised that grants are usually available through the NSW Sports Office grants.

Use of Facilities

- Doug from Little Athletics asked about use of storage sheds, signage and purchase of kitchen equipment. He will raise the issues during the off-season

Baker Street Closure

- Louise requested that better gates be installed at Baker streets. Geoff to investigate.

Sports Coordinator

- Louise asked about whether a sport coordinator position had been included in the budget. Luke confirmed that there wasn't any provision for a that position included in the budget at this time.

Meeting Actions

12/03/2024	1	Survey to be sent to groups seeking feedback on the possibility of holding a separate sports awards night.	Anthony
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12/03/2024	2	Investigate the installation of concrete bollards with gates on Baker Street	Geoff
12/03/2024	3	Investigate light repairs and switchboard upgrade at Stephen Davies Field	Geoff
12/03/2024	4	Lindner Oval Amenities need work done, including showers, prior to start of winter sports. Geoff to report to Building Services.	Geoff
12/03/2024	5	Windows have been smashed in the Corporate Boxes at Pioneer Oval. Andrew Thomas to send in a report	Andrew Thomas

Attachments

13 REPORTS OF THE GENERAL MANAGER

13.1 MONTHLY FINANCIAL REPORT AS AT 29 FEBRUARY 2024

IP&R Linkage: Pillar: Leadership

Goal: Our local government is sustainable and plans for the future.

Strategy: Operate in a financially sustainable and responsible manner.

Author: Luke Nash, Financial Accountant

Authoriser: Jaco Barnard, Chief Financial Officer

Annexures: A. Directors Report - Feb 24 vs. Budget
B. Directors Report - Feb 24 vs. Feb 23

RECOMMENDATION

That Council:

1. Receive and note the year to date financial reports for the period up to 29 February 2024.
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BACKGROUND

The NSW Local Government Act section 8B establishes principles of sound financial management as follows:

- a) Council spending should be responsible and sustainable, aligning general revenue and expenses
- b) Councils should invest in responsible and sustainable infrastructure for the benefit of the local community
- c) Councils should have effective financial and asset management, including sound policies and processes for the following:
 - (i) performance management and reporting,
 - (ii) asset maintenance and enhancement,
 - (iii) funding decisions,
 - (iv) risk management practices.
- d) Councils should have regard to achieving intergenerational equity, including ensuring the following:
 - (i) policy decisions are made after considering their financial effects on future generations,
 - (ii) the current generation funds the cost of its services (which also means the current generation should not bear costs for benefit of future generations)

This report monitors the progress of the 2023-24 operational budget, which programs the plan to achieve the actions, and strategic objectives set within Council's delivery plan.

ISSUES AND COMMENTARY

Council has achieved a favourable consolidated net operating result of \$1.265m on 29 February 2024. General fund reflected a surplus result of \$2.641m, water fund reflected a deficit of (\$804k) while the sewer fund reflected a deficit of (\$570k).

Annexure 1 provides more detailed commentary into the financial performance of the organisation for the period ending 29 February 2024 compared to budget.

Annexure 2 provides more detailed commentary into the financial performance of the organisation for the period ending 29 February 2024 compared to the period ending 28 February 2023.

LEGISLATIVE AND POLICY CONTEXT

Local Government Act (section 8B)

FINANCIAL IMPLICATIONS

The monthly finance report presented a comparison between actuals vs. budget for each fund to 29 February 2024 as well as a comparison between actuals vs. the previous year's actuals for each fund to 29 February 2024.

RISK IMPLICATIONS

Council's budgets are monitored in accordance with the adopted operational plan and long-term financial plan. It is essential for council to monitor programs against budget to avoid depending on savings from other programs and to utilise reserves that had been set aside for other specific purposes.

COMMUNITY CONSULTATION

There are no community consultation requirements for Council associated with this report.

CONCLUSION

Council continues to place a strong emphasis on cost reductions to ensure that favourable budget results can be maintained, internal management reporting and strengthened purchasing controls are assisting to deliver improved financial performance.

PSC Income Statement 2023/2024
February Year to Date

	Consolidated			General Fund			Water Fund			Sewer Fund			Financial Commentary
	Act \$'000	Budget \$'000	Variance \$'000	Act \$'000	Budget \$'000	Variance \$'000	Act \$'000	Budget \$'000	Variance \$'000	Act \$'000	Budget \$'000	Variance \$'000	
Rates and annual charges	25,090	23,996	1,094	18,635	18,616	18	4,568	3,329	1,239	1,888	2,051	(163)	Higher water access charge than budgeted. NPM (+\$379k) Res (+\$817k). Sewer (-\$163k)
User charges and fees	10,814	8,050	2,765	7,491	3,567	3,924	3,081	4,237	(1,156)	242	246	(3)	RMCC (+\$3.6m) ABBA (+\$168k). Lower water usage and price than budgeted. NPM (-\$899k) Residential (-\$433k) Water Licences (+\$159k). Waste (+\$16k)
Interest and investment revenue	1,119	452	667	748	172	576	301	127	174	70	153	(83)	
Other revenues	1,163	603	560	1,067	603	465	32	0	32	63	0	63	Timing of rent received (+\$158k), Airport (+\$33k), Elvis Sponsorship (+\$44k) Fuel Rebate (-\$68k) HPC Merch (+\$72k) Worker Comp (+\$59k) Paid Parental Leave (+\$36k) SFund - Rental
Grants and contributions provided for opex	13,541	6,346	7,196	13,389	6,346	7,043	152	0	152	0	0	0	Storm damage grant (+\$4.4m), ARTC (+\$1.5m), RTR (+\$458k) StrongCC (+\$174k), CSIRO (+\$150k) Water Loss Grant (+\$152k) FDCare (-\$44k) Drought Resilience(+\$160k) FAGS (+\$233k) Block Grant (+\$51k)
Income	51,727	39,446	12,281	41,330	29,303	12,026	8,134	7,693	441	2,264	2,450	(186)	
Employee Cost	13,982	12,543	(1,439)	11,671	10,699	(971)	1,763	1,367	(395)	548	476	(73)	Works & Services road works (-\$1.1m) due to under capitalisation of salaries. Land & Buildings (-\$60k). Corporate Services (+\$475k) due to vacancies, Events (-\$211k) Planning (+\$246k) vacancies. WF - (-\$395k) under capitalisations. SF - (-\$73k)
Materials & Consumables	5,029	3,072	(1,957)	4,619	2,720	(1,899)	311	240	(71)	99	112	13	Road maintenance (-\$1.2m). Fleet & Depot (-\$406k) Land & Buildings (-\$211k) Water (-\$70k)
External Services	15,058	8,762	(6,296)	14,222	7,727	(6,495)	632	653	21	204	381	177	Road maintenance (-\$5.4m) ABBA/Elvis (-\$714k) Waste (-\$220k)
Water, Electricity & Statutory	2,077	2,293	216	776	938	162	1,193	1,242	49	108	113	5	Electricity - General Fund (+\$186k), Water Fund (+\$10k), Sewer Fund (+\$4k) due to usage. Rates (-\$162k) Timing of charge
IT & Communications	251	191	(60)	246	191	(56)	0	0	0	3	0	(3)	
Insurance	859	814	(45)	859	814	(45)	0	0	0	0	0	0	
Administration	2,017	2,252	236	1,834	2,073	239	179	162	(17)	3	17	13	
Travel & Entertainment	217	112	(105)	201	85	(116)	13	23	10	3	3	1	Events Travel Cost (-\$100k)
Financials	133	220	86	133	220	86	0	0	0	0	0	0	
Internal Charges	(1,325)	(1,357)	(32)	(3,986)	(3,073)	912	1,840	1,217	(622)	821	499	(322)	
Interest Paid	432	430	(1)	226	227	2	128	126	(2)	78	77	(1)	
Cost of Assets Sold	152	2,105	1,954	121	2,105	1,984	28	0	(28)	2	0	(2)	
Sale Proceeds of Assets	(354)	(176)	178	(269)	(176)	93	(84)	0	84	0	0	0	Budget includes properties to sell.
Expenses	38,528	31,261	(7,267)	30,654	24,552	(6,102)	6,003	5,032	(971)	1,870	1,678	(192)	
Cash profit for the year	13,199	8,185	5,014	10,675	4,751	5,924	2,131	2,661	(530)	394	772	(378)	
Depreciation	11,934	9,967	(1,967)	8,034	6,393	(1,641)	2,935	2,689	(246)	964	885	(80)	Increase in depreciation due to indexation and revaluation of assets classes at YE 30 June 23.
Net Operation result as at February	1,265	(1,782)	3,047	2,641	(1,642)	4,283	(804)	(27)	(777)	(570)	(112)	(458)	

PSC Income Statement 2023/2024
February Year to Date vs. Previous Year YTD

	Consolidated			General Fund			Water Fund			Sewer Fund			Financial Commentary
	Act \$'000	2023 \$'000	Variance \$'000	Act \$'000	2023 \$'000	Variance \$'000	Act \$'000	2023 \$'000	Variance \$'000	Act \$'000	2023 \$'000	Variance \$'000	
Rates and annual charges	25,090	20,635	4,456	18,635	17,865	770	4,568	851	3,717	1,888	1,919	(31)	NPM Water Access Charges (+\$2.6m) Residential Water Access Charges (+\$1.1m)
User charges and fees	10,814	13,707	(2,893)	7,491	10,137	(2,646)	3,081	3,347	(266)	242	224	19	RMCC (-\$2.5m) Events (+\$71k) Caravan (+\$88k) NPM Water Consumption (-\$1.1m) Residential Water Consumption (+\$253) Water Licences (+\$185k) Standpipes (+\$78k)
Interest and investment revenue	1,119	950	169	748	801	(53)	301	119	182	70	30	40	Higher cash balance due to grants and increase in interest rates.
Other revenues	1,163	1,808	(646)	1,067	1,716	(648)	32	73	(41)	63	20	44	Elvis Sponsorship (+\$47k) Timing of Rent (+\$130k) Recycle (-\$71k) Lehman Bros (-\$672k)
Grants and contributions provided for opex	13,541	7,998	5,543	13,389	8,008	5,381	152	(10)	162	0	0	0	Storm damage grant (+\$794k) Road repair (+\$5.5m) ARTC (+\$1.5m) FAGS (-\$464) RTR (+\$909k) Block (+\$720k) CSIRO (-\$200k) R4R (-\$280k) Elvis (-\$195k) FDC (+\$268) TNSWFrec (-\$2.5m)
Income	51,727	45,098	6,629	41,330	38,526	2,804	8,134	4,379	3,754	2,264	2,193	71	
Employee Cost	13,982	12,342	(1,640)	11,671	10,346	(1,325)	1,763	1,543	(220)	548	453	(96)	Works & Services (-\$526k) Corp Serv (-\$497k) Planning (-\$170k) , WF - (-\$220k), SF - (-\$96k)
Materials & Consumables	5,029	4,525	(504)	4,619	4,101	(518)	311	294	(18)	99	131	32	Roads (-\$3.3m) Events (-\$266k) Econ Dev (-\$230k) Water Fund (-\$216k)
External Services	15,058	11,034	(4,024)	14,222	10,384	(3,838)	632	434	(198)	204	215	12	
Water, Electricity & Statutory	2,077	1,718	(360)	776	810	34	1,193	848	(345)	108	59	(49)	
IT & Communications	251	200	(51)	246	196	(50)	0	1	1	3	3	(1)	
Insurance	859	777	(82)	859	777	(82)	0	0	0	0	0	0	
Administration	2,017	2,137	120	1,834	1,914	80	179	205	26	3	18	14	
Travel & Entertainment	217	197	(21)	201	184	(17)	13	13	(0)	3	0	(3)	
Financials	133	187	54	133	187	54	0	0	0	0	0	0	
Internal Charges	(1,325)	(313)	1,012	(3,986)	(2,332)	1,653	1,840	1,737	(102)	821	282	(539)	
Interest Paid	432	451	19	226	238	12	128	135	7	78	78	(0)	
Cost of Assets Sold	152	62	(90)	121	62	(59)	28	0	(28)	2	0	(2)	
Sale Proceeds of Assets	(354)	(24)	330	(269)	(24)	246	(84)	0	84	0	0	0	
Expenses	38,528	33,292	(5,236)	30,654	26,845	(3,810)	6,003	5,209	(794)	1,870	1,238	(631)	
Cash profit for the year	13,199	11,806	1,393	10,675	11,681	(1,006)	2,131	(830)	2,961	394	955	(560)	
Depreciation	11,934	10,048	(1,886)	8,034	6,446	(1,589)	2,935	2,706	(229)	964	896	(69)	
Net Operation result as at February	1,265	1,758	(492)	2,641	5,235	(2,595)	(804)	(3,536)	2,732	(570)	59	(629)	

13.2 INVESTMENTS & BORROWINGS REPORT AS AT 29 FEBRUARY 2024

IP&R Linkage: Pillar: Leadership

Goal: Our local government is sustainable and plans for the future.

Strategy: Operate in a financially sustainable and responsible manner.

Author: Luke Nash, Financial Accountant

Authoriser: Jaco Barnard, Chief Financial Officer

Annexures: A. Investment Register - 29 February 2024
B. Loans Register - 29 February 2024

RECOMMENDATION

That:

1. Receive and note the Statement of Investments and Borrowings as on 29 February 2024

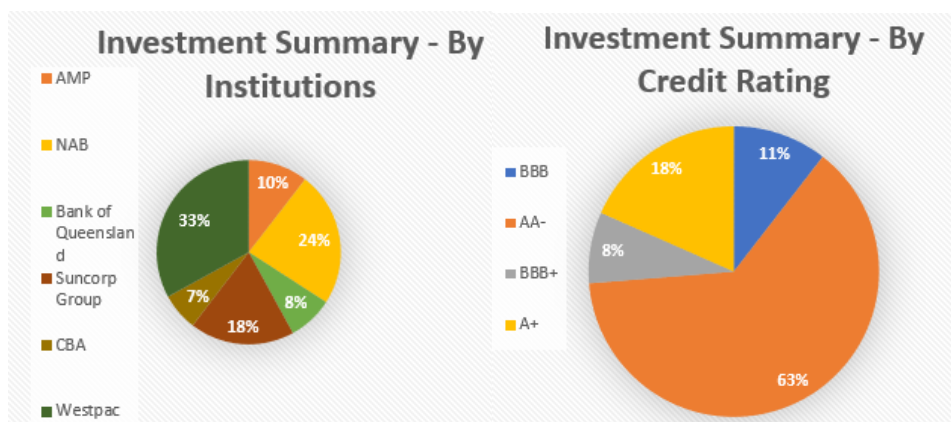
BACKGROUND

In accordance with clause 212 of the Local Government (General) Regulation 2021 ("the Regulations"), the Responsible Accounting Officer must provide Parkes Shire Council ("Council") with a monthly written report setting out details of Council's investments under section 625 of the Local Government Act 1993 ("the Act"). The report must also include certification that these investments have been made in accordance with the Act, the Regulations and Council's Investment Policy.

ISSUES AND COMMENTARY

The balance of Council's investments as of 29 February 2024 stands at \$38,100,907 and the principal outstanding on council's borrowings at \$16,860,589. Council's investments increased by \$3.21 million during February following the receipt of several outstanding debtor payments from Transport for NSW.

On 29 February 2024, Council's investment portfolio was yielding 4.91 per cent per annum. Council's investments cover externally restricted cash reserves and internal restricted cash reserves. The following charts depict a summary of the investments held by Council based on the individual institutional exposure and credit rating of the institutions with which they are held.



LEGISLATIVE AND POLICY CONTEXT

Council's investments are held in accordance with Council's Investment Policy which accords with the requirements of the:

- Local Government Act 1993 ("the Act") - Section 625
- Local Government Act 1993 - Order (of Minister) dated 16 November 2020
- The Trustee Amendment (Discretionary Investments) Act 1997 - Sections 14A(2), 14C(1) and (2); and
- Local Government (General) Regulation 2021 ("the Regulation") - Clauses 212 and 215.

FINANCIAL IMPLICATIONS

All returns on investments are included in Council's Operating Budget. Any amendment to budgeted interest income is affected through the Quarterly Budget Review process. Both the average level of funds invested, and the rate of return determine returns. In accordance with the Australian equivalent of International Accounting Standards, securities that are classified as held for trading are required to be valued at market value at each balance date. Investments in the form of cash or cash equivalents and held to maturity investments are valued at cost. Floating Rate Notes acquired on the secondary market are valued at cost. Where the purchase consideration is different to face value, the resulting premium or discount are amortised on a straight-line basis over the life of the Note.

RISK IMPLICATIONS

Council's investments are managed in accordance with Council's Investment Policy. As at the end of February, all counterparties were within the Policy limits. Overall, the portfolio is diversified amongst the investment grade spectrum with no exposure to unrated ADI's.

COMMUNITY CONSULTATION

There are no community consultation requirements for Council associated with this report.

CONCLUSION

The Chief Financial Officer has certified that the investments listed in the Investment Summary have been made in accordance with section 625 of the Act, clause 212 of the Regulation and Council's Investment Policy. Council's investments continue to focus on capital protection, as well as compliance with the Investment Policy, whilst actively seeking the best return allowable within these parameters. It is recommended that Council receive and note the Statement of Investments and Borrowings as on 29 February 2024.

Parkes Shire Council Investment Register as at 29 February 2024						
ADI/Issuer	Rating	Investment Type	Principal	Yield	Settlement Date	Maturity Date
NAB	AA-	Term Deposit	1,000,000	5.12	14/11/2023	14/03/2024
NAB	AA-	Term Deposit	2,000,000	5.07	14/12/2023	14/03/2024
AMP	BBB	Term Deposit	2,000,000	4.85	23/03/2023	22/03/2024
NAB	AA-	Term Deposit	1,000,000	5.05	18/01/2024	18/04/2024
NAB	AA-	Term Deposit	1,000,000	5.05	18/01/2024	18/04/2024
Suncorp Group	A+	Term Deposit	2,000,000	5.26	30/11/2023	30/04/2024
NAB	AA-	Term Deposit	1,000,000	5.09	6/10/2023	6/05/2024
NAB	AA-	Term Deposit	1,500,000	5.09	15/02/2024	15/05/2024
Suncorp Group	A+	Term Deposit	1,000,000	5.14	23/08/2023	23/05/2024
Suncorp Group	A+	Term Deposit	1,500,000	5.37	30/11/2023	30/05/2024
AMP	BBB	Term Deposit	1,500,000	5.20	5/12/2023	5/06/2024
NAB	AA-	Term Deposit	1,000,000	5.10	15/02/2024	17/06/2024
NAB	AA-	Term Deposit	500,000	5.10	15/02/2024	17/06/2024
Suncorp Group	A+	Term Deposit	2,000,000	5.45	29/11/2023	28/06/2024
Suncorp Group	A+	Term Deposit	500,000	5.11	18/01/2024	18/07/2024
Bank of Queensland	BBB+	Term Deposit	1,000,000	0.79	30/07/2021	30/07/2024
AMP	BBB	Term Deposit	500,000	5.35	18/08/2023	19/08/2024
CBA	AA-	Floating Rate Note (Fixed)	995,333	4.20	18/08/2022	18/08/2025
Bank of Queensland	BBB+	Floating Rate Note	2,016,820	4.48	21/04/2022	29/10/2025
CBA	AA-	Floating Rate Note	1,510,590	4.04	11/01/2022	14/01/2027
Westpac	AA-	Cash at Call - Main	1,128,164	At Call		
Westpac	AA-	Cash at Call - Maxi	11,450,000	At Call		
Total			38,100,907			

Investment Balances by Type	
Term Deposit	21,000,000
Floating Rate Note	4,522,743
Cash at Call - Main	1,128,164
Cash at Call - Maxi	11,450,000
Total Balance - 29/02/2024	38,100,907

I, Jaco Barnard, Parkes Shire Council Chief Financial Officer, certify as required under Section 212 of the Local Government Regulations 2021, that Council's investments have been made in accordance with the Local Government Act 1993 and Parkes Shire Council Investment Policy.

Signed: *Jaco Barnard*

Parkes Shire Council Loan Register as at 29 February							
Borrower (by Purpose)	Lender	System Loan No.	Loan Term Years	Date of Maturity	Interest Rate	Original Amount Borrowed \$	Principal Outstanding as 29 February
General Fund							
Airport Runway Rehabilitation	NAB	1	20	2030	8.21%	\$ 2,000,000	957,866
30 Welcome Street	NAB	3	20	2030	8.21%	\$ 500,000	239,466
Henry Parkes Centre	NAB	4	20	2030	8.01%	\$ 950,000	479,811
Parkes Regional Airport Redevelopment	CBA	8	10	2024	5.91%	\$ 1,000,000	68,161
Community Infrastructure, Drainage Projects and	TCorp	10	10	2026	3.485%	\$ 2,220,000	2,220,000
Transport Infrastructure	TCorp	11	10	2028	3.670%	\$ 3,000,000	3,000,000
Total General Fund						\$ 9,670,000	6,965,303
Sewer Fund							
Parkes Sewer Treatment Plant	TCorp	7	10	2026	2.90	\$ 4,000,000	4,000,000
Total Sewer Fund						\$ 4,000,000	4,000,000
Water Fund							
Parkes Water Treatment Plant	TCorp	9	20	2036	3.045	\$ 8,500,000	5,895,286
Total Water Fund						\$ 8,500,000	5,895,286
Total All Funds						\$ 22,170,000	16,860,589

14 REPORTS OF THE DIRECTOR CUSTOMER, CORPORATE SERVICES AND ECONOMY

14.1 REQUEST FOR FINANCIAL ASSISTANCE: INKREDIBLE FUNDRAISER AND FLASH DAY

IP&R Linkage: Pillar: Community

Goal: Our community is creative, proud and has a strong sense of belonging.

Strategy: Deliver and support events, festivals and celebrations that promote engaged citizenship and foster community pride.

Author: Megan Morrison, Events Officer

Authoriser: Mikaela Cass, Events and Festivals Specialist

Annexures: A. Correspondence from Inkredible Experience Tattoo Gallery

RECOMMENDATION

That:

1. Council receive and note the correspondence from the Inkredible Experience Tattoo Gallery, appended at *Annexure A*.
2. Council does not provide Financial Assistance to the Inkredible Fundraiser and Flash Day event due to there being insufficient funds available in the Community Events Budget and because the event only partially returns the investment by Council in donations to charity.

BACKGROUND

Parkes Shire Council has received a request from the Inkredible Experience Tattoo Gallery to provide financial assistance by way of in-kind support to deliver the 2024 Inkredible Fundraiser and Flash Day event to be held on Sunday 5 May 2024. Council provided financial assistance to this event in 2022 and 2023. The applicant has also provided evidence of a \$1,347 donation to Lifeline Australia following the event.

ISSUES AND COMMENTARY

Inkredible Experience Tattoo Gallery is a local business operating in the Parkes Shire who are proposing to host the 2024 Fundraiser and Flash Day on Sunday 5 May 2024.

The 2024 event is aimed at increasing community awareness surrounding the high prevalence of mental health issues in rural communities. The applicant has confirmed that the proceeds will again be donated to Lifeline Australia.

Subject to the approval from the Traffic Committee, the event will close part of the main street, from Court Street down to Clarinda and Welcome Street intersection. This area will include live entertainment, foods vans, market stalls and a display of bikes and cars.

The following table details the assessment of the event against the Financial Assistance Grants general assessment criteria.

Criteria	Assessment	Comment
Budget Compliance: Ensure the request falls within Council's budget.	Does not comply	The amount is within normal limits, however

Criteria	Assessment	Comment
		Council has exceeded its overall events budget.
Community Accessibility: Verify that the activity or event is open to the Parkes Shire community.	Complies	Open to all
Participation Costs: Assess whether the costs for patrons to attend or participate are reasonable.	Complies	No cost to participate
Local Government Area: Confirm that the activity or event takes place within the Parkes Shire Local Government Area.	Complies	Located in Parkes
Timeframe: Ensure that the activity or event occurs, or the funds are spent within 12 months of notification of approval.	Complies	Planned for May 2024
Community Benefit: Evaluate how any excess proceeds will benefit the Parkes Shire community, particularly if proceeds are for charity.	Partially Complies	Lifeline supports the Parkes Shire as well as the wider state and national community
Request-Outcome Alignment: Assess how the requested amount compares with the stated outcomes of the activity or event.	Partially Complies	Financial investment by Council is greater than the proceeds generated for charity. However, the event is supported by the community, promotes mental health initiatives and contributes to community wellbeing.
Strategic Goal Alignment: Determine how the objectives or outcomes align with one or more of Council's strategic goals.	Complies	Council Goal: to deliver and support events, festivals and celebrations that promote engaged citizenship and foster community pride.
Public Liability Insurance: Verify that public liability insurance is required and current for the activity or event.	Complies	

LEGISLATIVE AND POLICY CONTEXT

Council can only approve financial assistance (cash or in-kind) in accordance with section 356 of *the Local Government Act 1993* ("the Act"). Where the proposed financial assistance has not been included in Council's adopted Operational Plan for the year; the proposed financial assistance must be publicly exhibited prior to being provided. Council must consider any public submissions received, prior to providing the assistance requested.

In November 2023, Council updated its Financial Assistance Policy, incorporating a new General Assessment Criteria for evaluating requests for Financial Assistance. Under the General Assessment Criteria, where an assessment process is not indicated for an individual grant program or procedure, the assessment of requests for financial assistance should consider the criteria where in the policy where appropriate:

Any requests received that are not part of an existing grant program, must be assessed against the criteria and reported to an Ordinary Council meeting for final approval.

FINANCIAL IMPLICATIONS

To facilitate the successful staging of the event, the Inkredible Experience Tattoo Gallery has requested that Council provide:

- Traffic Control Plans, and provision of assistance for equipment, including signs, bunting and VMS for Work Control to set-up as required for the road closure, estimated to cost \$2,200.00.

The abovementioned financial assistance has not been specifically included in Council's budget, and therefore needs to be assessed under the General Assessment Criteria outlined in the Financial Assistance Policy.

The 2023/24 Community Events budget has been fully expended. If approved, funds would need to be allocated from an alternate operational budget as the wider Events and Festivals budget is overspent due to budget overruns incurred from previous community events, Parkes Elvis Festival and Trundle ABBA Festival.

RISK IMPLICATIONS

With all events, there are risks of budget over-runs due to market volatility and the increasing cost of goods and services. To address this, we're currently developing a Community Events Grant Policy. This policy aims to streamline the allocation of financial support to community groups while mitigating the risk of budget overruns. This policy is scheduled to be presented at the Council meeting in May for consideration and adoption.

COMMUNITY CONSULTATION

If Council decide to proceed with financial support from the Operational Budget, consistent with the requirements under section 356 of the Act, the proposed financial assistance must be publicly exhibited for a period of 28 days prior to being provided.

CONCLUSION

It is recommended that Council does not provide financial assistance to the Inkredible Experience Tattoo Gallery for the 2024 Fundraiser and Flash Day event due to non-compliance with Council's Financial Assistance Policy and the current state of the Community Events Budget.

2024 Fundraiser & Flash Day



To Whom It May Concern

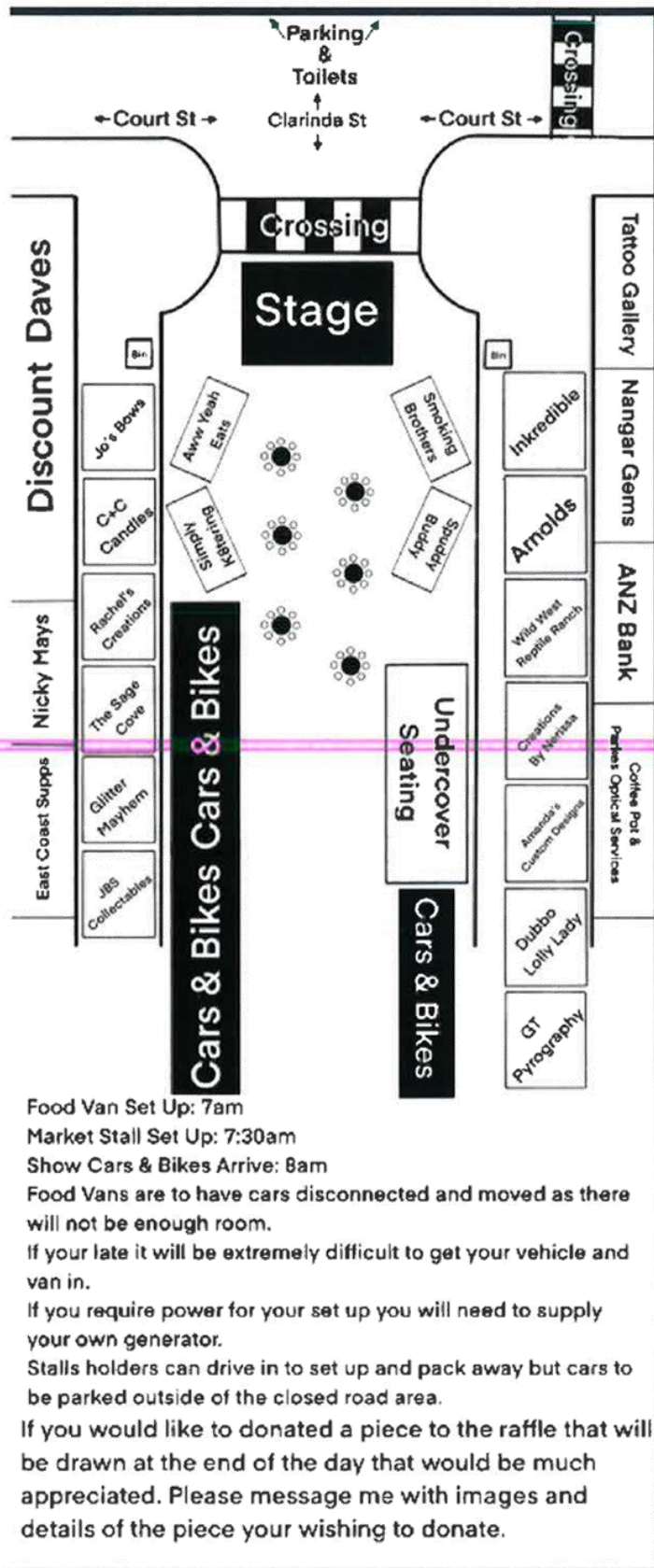
We are holding a community event on the 5th of May 2024. This will be our 4th annual flash day & fund raiser, with all proceeds donated to charlottes supporting mental health. This also creates an event in town that people can take the family to for the day, and relax with food and a coffee and watch some of the live entertainment we have planned for the day. We will have a small car & bike show, live entertainment, market stalls, food vans and are currently in the process of applying to close a section of Clarinda St to hold the event safely with out any traffic risks.

We would also like to apply to Parkes Shire Council for some financial support for this event to cover the costs of the traffic control for the day and possible to apply for the helping hands grant. Any help would be greatly appreciated.

We look forward to hearing from you soon.

Thank you

Jock
Inkredible Experience Tattoo Gallery



14.2 REQUEST TO HOST THE 2024 TOWN CRIER CHAMPIONSHIPS

IP&R Linkage: Pillar: Community

Goal: Our community is creative, proud and has a strong sense of belonging.

Strategy: Deliver and support events, festivals and celebrations that promote engaged citizenship and foster community pride.

Author: Megan Morrison, Events Officer

Authoriser: Mikaela Cass, Events and Festivals Specialist

Annexures: A. Email from Mr Tim Keith Requesting Financial Assistance - 2024 Town Crier Championships

RECOMMENDATION

That:

1. Council receive and note the correspondence from Mr Tim Keith, appended in *Annexure A*.
2. Council agrees to host and financially support the NSW Town crier championships provided that the members of the Ancient and Honourable Guild of Australian Town Criers agree to assist the Event team by seeking sponsorship and reducing costs where practicable.

BACKGROUND

Parkes Shire Council has received a request from Mr Tim Keith to host and provide financial assistance to deliver the 2024 Town Crier Championships event to be held on Friday 20 to Saturday 21 September 2024. Council has actively supported its local Town Crier and the Ancient and Honourable Guild of Australian Town Criers by hosting the National Championship twice in the past, with the most recent event held in 2015. Council has endorsed and financially supported Mr Tim Keith's attendance at the Town Crier Championships in previous years.

ISSUES AND COMMENTARY

Mr Tim Keith has approached Parkes Shire Council with a proposal to host the 2024 Town Crier Championships. This proposition to hold the event in Parkes arose due to the original hosts cancelling their availability for this year's event. There is currently no organisational committee associated with this event and the responsibility and financial expenditure would rest solely on Parkes Shire Council. The Championship would include a maximum of 15 criers and accompanying partners.

The following table details the assessment of the event against the Financial Assistance Grants general assessment criteria.

Criteria	Assessment	Comment
Budget Compliance: Ensure the request falls within Council's budget.	Complies	Expenditure from the 2024/2025 budget
Community Accessibility: Verify that the activity or event is open to the Parkes Shire community.	Complies	Open to all to watch the championships.
Participation Costs: Assess whether the costs for patrons to attend or participate are reasonable.	Complies	Costs for participates accommodation and travel, free for the public to watch the event.

Criteria	Assessment	Comment
Local Government Area: Confirm that the activity or event takes place within the Parkes Shire Local Government Area.	Complies	Located in Parkes
Timeframe: Ensure that the activity or event occurs, or the funds are spent within 12 months of notification of approval.	Complies	Planned for September 2024
Community Benefit: How will the community benefit. Also, evaluate how any excess proceeds will benefit the Parkes Shire community, particularly if proceeds are for charity.	Partially Complies	Whilst this event is freely accessible to the community, it lacks widespread appeal or significant benefits such as fostering social interaction or enhancing social wellbeing.
Request-Outcome Alignment: Assess how the requested amount compares with the stated outcomes of the activity or event.	Partially Complies	Council's financial investment of \$3,570 doesn't match the event's economic benefit due to expected number of visitors to the area. The event does have some regional and state media appeal being an unusual event.
Strategic Goal Alignment: Determine how the objectives or outcomes align with one or more of Council's strategic goals.	Partially Complies	Yes, but with limited public interest. <i>Council Goal: to deliver and support events, festivals and celebrations that promote engaged citizenship and foster community pride.</i>
Public Liability Insurance: Verify that public liability insurance is required and current for the activity or event.	Partially Complies	As the host, Council would assume responsibility for Public Liability Insurance. Community events are covered under Council's current policy.

LEGISLATIVE AND POLICY CONTEXT

Council can only approve financial assistance (cash or in-kind) in accordance with section 356 of *the Local Government Act 1993* ("the Act"). Where the proposed financial assistance has not been included in Council's adopted Operational Plan for the year; the proposed financial assistance must be publicly exhibited prior to being provided. Council must consider any public submissions received, prior to providing the assistance requested.

In November 2023, Council updated its Financial Assistance Policy, incorporating a new General Assessment Criteria for evaluating requests for Financial Assistance. Under the General Assessment Criteria, where an assessment process is not indicated for an individual grant program or procedure, the assessment of requests for financial assistance should consider the criteria where in the policy where appropriate:

Any requests received that are not part of an existing grant program, must be assessed against the criteria and reported to an Ordinary Council meeting for final approval.

FINANCIAL IMPLICATIONS

To facilitate the successful hosting of this event, Mr Tim Keith has requested that Council provide the following support. An estimate of the costs is also included.

- Civic Reception, including an exchange of gifts with the Mayor, estimated to cost \$500;
- Transportation to the schools during the visits, estimated to cost \$500;
- Provide luncheons on Friday and Saturday, estimated to cost \$800;
- Cover the Parkes Services Club Hire fee, estimated to cost \$300;
- Provide dinner at the presentation night, estimated to cost \$500;
- Procuring 14 trophies, estimated to cost \$300;
- Welcome packs, estimated to cost \$300;
- Judges gifts, estimated to cost \$150;
- Waive the hire fee of the Cooke Park Pavilion - \$220.
- Organise, coordinate, and develop the event program, itinerary, registrations, and assist with the running of the competition by the Events team.

Mr Tim Keith has emphasised the possibility of sourcing sponsorship opportunities to help offset these costs. The abovementioned financial assistance has not been specifically included in Council's budget, and therefore needs to be assessed under the General Assessment Criteria outlined in the Financial Assistance Policy. The expenditure would be allocated from the 2024/2025 Community Events Budget.

RISK IMPLICATIONS

With all events, there are risks of budget over-runs due to market volatility and the increasing cost of goods and services. To address this, we're currently developing a Community Events Grant Policy. This policy aims to streamline the allocation of financial support to community groups while mitigating the risk of budget overruns. This policy is scheduled to be presented at the Council meeting in May for consideration and adoption.

COMMUNITY CONSULTATION

Consistent with the requirements under section 356 of the Act, the proposed financial assistance must be publicly exhibited for a period of 28 days prior to being provided.

n: Tim Keith [REDACTED]
:: Tuesday, March 12, 2024 3:56 PM
Foni Lennane <Toni.Lennane@parkes.nsw.gov.au>
ect: Town Crier Championships

oni
rgards to this morning's conservation I'm asking the Shire Council to consider hosting this year's Town Crier Championships on the weekend of the 20th, 21st, 22nd September.
last hosted a championship's in 2015.
rs would arrive on Thursday 19th. Accommodation and dinner at criers expense.
ay 20th We would look at doing a primary school's visit in the morning depending how many we can fit in. Last time we managed four I think
ay lunch, a light lunch, suggest sandwiches, fruit, tea and coffee etc.
ay afternoon would be our AGM, 1-30 to 4pm at the council meeting
ay evening say 5-30 a Civic Reception and exchange of gifts with the Mayor.
also do our draw for the order of cries at the competition the next day.
urday 21st Competition day.
gest the stage at Cooke Park.
cial welcome by Mayor at 9-30 am and competition guide lines, and welcome cry me
ne Cry at 10am Morning tea break,
it Cry at 11-30.
it lunch provided and free afternoon for criers.
urday night Presentation dinner for crier's and partners Suggest Services Club
day Crier's make their way home.
ct costs to Council would include
for School visits
it luncheon on Friday and Saturday
c Reception on Friday
urday night presentation dinner and drinks
al of 14 Trophies.
ourse there are a lot of indirect costs to Council as well.
pe this is sufficient for now, any further information, please contact me ASAP.
ards

15 REPORTS OF THE DIRECTOR INFRASTRUCTURE AND SUSTAINABILITY**15.1 MAJOR PROJECTS AND CURRENT WORKS REPORT - INFRASTRUCTURE AND SUSTAINABILITY****IP&R Linkage:** Pillar: Leadership**Goal:** Our local government is open, accountable, and representative.**Strategy:** Effectively collaborate, engage, and communicate with our community to inform decision making and promote services, projects and initiatives.**Author:** Sue McGrath, Business Support Coordinator**Authoriser:** Andrew Francis, Director Infrastructure and Sustainability**Annexures:** A. Infrastructure - Major Projects & Major Works

RECOMMENDATION

That Council:

1. Receive and note the Infrastructure and Strategic Futures Major Projects and Current Works Report for March 2024, appended at *Annexure A*.
-

BACKGROUND

A monthly status report of Major Projects and Current Works within Parkes Shire Council's Infrastructure and Strategic Futures directorate is tabled to keep Council abreast of projects being undertaken across the Parkes Shire.

ISSUES AND COMMENTARY

This report presents an update on the current major projects within the Parkes Shire being managed or undertaken by Council's Infrastructure and Strategic Futures Department. The report outlines work that has been carried out over the past month and is provided for the information of Councillors.

The Major Projects and Current Works Report is appended at *Annexure A*.

LEGISLATIVE AND POLICY CONTEXT

There are no legislative or policy considerations for Council associated with this report.

FINANCIAL IMPLICATIONS

Projects have been allocated funding either from grants or Council funds as provided in the 2023/24 Operational Budget.

RISK IMPLICATIONS

There are no risk implications for Council associated with this report.

COMMUNITY CONSULTATION

There are no community consultation requirements for Council associated with this report.

CONCLUSION

The Major Projects and Current Works Report, appended at *Annexure A*, provides Council with a briefing on major projects and works underway within the organisation's Infrastructure and Strategic Futures directorate. It is recommended that Council formally resolve to receive and note the report.

**INFRASTRUCTURE & STRATEGIC FUTURES
MAJOR PROJECTS & CURRENT WORKS - FEBRUARY 2024**

Project Description	Due Date	Budget	Forecast	Actuals	Status
Peak Hill - Water Supply Drought Relief Program Parkes					
Comments	16/02/24 (EoT Approved)	\$4,270,000	\$4,270,000	\$4,555,814.88	Practical Completion Finalised
	It has been a great team achievement to deliver the final scope of works in amongst numerous challenges. The challenges faced are outlined below. Individual project achievements are then detailed on a per project basis.				
	Successful construction of a new bore that easily surpasses the yield of the old Bore 2. Note the old Bore 2 was reported to struggle to yield a flow rate of 20L/s. The new Bore 2 will have a yield of around 80L/s. This may be reduced to 40L/s during dryer times; however, this is a massive achievement and will serve to secure the long-term water supply in the region.				
	Successful conversion of the out of service Bore 2 to a monitoring bore.				
	Minimal environmental impact during construction, which was a great achievement given the sensitive location.				
	Installation of innovative nesting boxes where required.				
	Installation of flood proof electrical switch room and bore head.				
Nil lost time due to workplace related injury or accident.					
Building Better Regions Fund (BBRF) - Water Security Project					
Comments	27/12/2024 (EoT approved)	\$14,402,488	\$19,596,540	\$2,854,099	In Progress
	Value engineering is required to coordinate scope with budget, noting a budget increase is required also. Should additional funding not be provided the total project scope cannot be delivered and it is unlikely a Funding Deed Scope Variation will be approved, as such Grant Funding is @Risk. Further, there are a number of Regulatory Approvals required to progress the construction works, should the approvals be delayed the 31 December 2024 Practical Completion will be @Risk.				
Regional Recovery Project (RRP) - Water Security Project					
Comments	30/12/2026 (EoT approved)	\$9,063,012	\$11,241,662.75	\$365,162	In Progress
	Value engineering is required to coordinate scope with budget, noting a budget increase is likely required also.				
Development activities are ongoing, with the schedule on track with the revised EoT of 30 December 2026.					
Safe & Secure - Water Security Project					
Comments	31/12/26 (EoT Required)	\$38,270,000	\$42,315	\$1,727,564	In Progress
	Value engineering is required to coordinate scope with budget, noting a budget increase is required also. With the support of SSWP, Council is progressing a National Water Grid grant fund application, EOI from April 2024 and Final Submission June 2024.				
Development activities are ongoing. Resources are available as necessary to complete the forecast project activities.					

**INFRASTRUCTURE & STRATEGIC FUTURES
MAJOR PROJECTS & CURRENT WORKS - FEBRUARY 2024**

Project Description	Due Date	Budget	Forecast	Actuals	Status
Resource for Regions Round 9 (R4R9) - (Stormwater Mitigation - Project 1 - Stage 1A)					
Comments	31/12/25	\$2,684,244	\$2,684,244	\$333,625	In Progress
The project is ON HOLD, the current focus is on completing an assessment of the preferred prioritization of the works, ie DB vs downstream, then obtaining approval to proceed with either Package 1 or Package 2.					
Department of Planning and Environment - Places to Swim Grant Program 2022-2023 - Activation of Lake Endeavour					
	01/05/2024 (EoT requested)	\$1,146,000	\$1,146,000	#53,245.07	In Progress
Comments	<p>The budget is in a positive state at the moment after removing the expensive telecommunications package and replacing it with the Starlink option. There is currently 300k surplus including the 10% contingency. RFQ for concrete path has gone out and budget will be updated again once quotes are received. Additional money will be allocated to sandy beach and natural blocks to delineate activation area.</p> <p>Project is at risk due to schedule constraints. There is currently global supply chain issues with the polymer powder used to create the floating blocks. We will have to seek an EOT from funding body as the manufacturing of the floating pontoon has been delayed as a result.</p>				

16 REPORTS OF THE DIRECTOR OPERATIONS

16.1 MAJOR PROJECTS AND CURRENT WORKS - OPERATIONS

IP&R Linkage: **Pillar:** Leadership

Goal: Our local government is open, accountable, and representative.

Strategy: Effectively collaborate, engage, and communicate with our community to inform decision making and promote services, projects and initiatives.

Author: **Sue McGrath, Business Support Coordinator**

Authoriser: **Logan Hignett, Acting Director Operations**

Annexures: **A. Operations - Major Projects and Current Works**

RECOMMENDATION

That Council:

1. Receive and note the Operations Major Projects and Current Works Report for March 2024, appended at *Annexure A*.

BACKGROUND

A monthly status report of Major Projects and Current Works within Parkes Shire Council's Operations Department is tabled to keep Council abreast of projects being undertaken across the Parkes Shire.

ISSUES AND COMMENTARY

This report presents an update on the current major projects within the Parkes Shire being managed or undertaken by Council's Operations Department. The report outlines work that has been carried out over the past month and is provided for the information of Councillors.

The Major Projects and Current Works Report is appended at *Annexure A*.

LEGISLATIVE AND POLICY CONTEXT

There are no legislative or policy considerations for Council associated with this report.

FINANCIAL IMPLICATIONS

Projects have been allocated funding either from grants or Council funds as provided in the 2023/24 Operational Budget.

RISK IMPLICATIONS

There are no risk implications for Council associated with this report.

COMMUNITY CONSULTATION

There are no community consultation requirements for Council associated with this report.

CONCLUSION

The Major Projects and Current Works Report, appended at *Annexure A*, provides Council with a briefing on major projects and works underway within the organisation's Operations Department. It is recommended that Council formally resolve to receive and note the report.

**OPERATIONS
MAJOR PROJECTS & CURRENT WORKS - MARCH 2024**
The Bogan Way (MR350) North and South - Various

Due Date	Approved Budget	Expenditure this month	Total Expenditure to date	Outstanding Commitments	Estimated total when works complete
May 2024	15,087,380	959,741	9,553,341	148,501	15,087,380
Task Completed					
Stage 1	The lighting is scheduled to be installed 22/04				
Stage 2	Completed 11/14km section for sealing. Telstra relocation completed with extensions to culverts completed and the construction of the intersection started (MR350/MR348)				
Stage 3	Culvert sizes provided to Andrew Francis to be run through the flooding model.				
Stage 4	Completed.				
Stage 5	Detailed survey completed, working on conceptual design for Bogan Gate				
Stage 6	Redesign required due to the unachievable overlay design received, starting after Easter break.				
Stage 7	Detailed design completed, scheduled to be commenced after project 6.				
Tasks forecast to be completed (next steps: 1-3 months)					
<ul style="list-style-type: none">• Intersection of MR350/MR348 to be completed• Redesign for Stage 6 and 7 being done and construction started on Stage 6• Pipe extensions to be completed on Stage 7• Stage 3, culverts to be order and detail design adjusted to suite flood modelling results.• Progression and scheduling of remaining portions of work within the MR350 project.					

Design and Construction of East Bridge - Parkes

Due Date	Approved Budget	Expenditure this month	Total Expenditure to date	Outstanding Commitments	Estimated total when works complete
Apr 2024	2,541,120	111,802	2,119,877	346,453	2,918,000
Task Completed					
<ul style="list-style-type: none"> • Bridge Construction • Business driveway and kerb and gutter to the bridge on the northern approach • Drainage & subsoil. • Infill for the proposed carpark 					
Tasks forecast to be completed (next steps: 1-3 months)					
<ul style="list-style-type: none"> • Kerb to be completed and road opened • Kerb and gutter, and rehabilitation of Woodward Street • Asphalting railway corridor, East Street and the intersection of Woodward • Optical fibre relocation to occur on the 14/03/24 • Stone pitching and widening of abutments • Open to Traffic (OTT) 					

**OPERATIONS
MAJOR PROJECTS & CURRENT WORKS - MARCH 2024**
Peak Hill Baldry Road

Due Date	Approved Budget	Expenditure this month	Total Expenditure to date	Outstanding Commitments	Estimated total when works complete
Dec 2024	4,000,000	78,354	985,528	70,268	4,000,000

Task Completed

- Fencing of property acquisition
- Awarded culvert contract
- Redesign of road centerline due to shift designed by consultants

Tasks forecast to be completed (next steps: 1-3 months)

- Complete the build of the culverts and extensions required
- Finalise design for remaining 8km.
- Commence REF for remaining 8km (consultant previously engaged via tender).
- Consult with NPWS regarding effects of proposed works through Goobang National Park
- Construction of culverts for the 5km section
- Road works for 5km section

Parkes - Bushman and Dalton Street Roundabout (Re-Works)

Due Date	Approved Budget	Expenditure this month	Total Expenditure to date	Outstanding Commitments	Estimated total when works complete
	1,122,000	11,877	1,024,981	4,859	TBC

Task Completed

- Contractor has been engaged to complete works (SME) with the kerb return completed
- The median has been adjusted and built in the new location.

Tasks forecast to be completed (next steps: 1-3 months)

- The travel lane to be concrete
- Islands to be line marked
- Construction to be completed at the end of April 24

**OPERATIONS
MAJOR PROJECTS & CURRENT WORKS - MARCH 2024**
Kelly Reserve – Telling the Story of Water in Parkes Shire through play

Due Date	Approved Budget	Expenditure this month	Total Expenditure to date	Outstanding Commitments	Estimated total when works complete
29/04/2024	1,550,000	30,297	227,650	1,020,416	1,550,000

Task Completed

- Tenders received & awarded to Moduplay.
- Water service connected to site.
- Procurement of BBQ's.
- Three phase power connection - ENACON.
- Little's power installed conduits for power and new overhead lighting
- Moduplay commenced construction site cleared, set out completed
- Subsoil drainage installed
- Base construction for paths, Creek beds & play areas started. Sandstone log & boulder install started
- Shade sail poles installed
- Parkequip commenced construction 4/3. Balance tank & plant room installed
- Splash pad footings for all features completed including all pipe work to Balance tank & plantroom.
- Form work for concreting splash pad completed and features set and tested

Tasks forecast to be completed (next steps: 1-3 months)

- Moduplay to commence construction for water park
- Sewer junction for splash pad connection by PSC
- Installation of play elements including balance play, Sand play
- Interpretive signage install
- Demolition of existing brick BBQ & install of new cabinets, lights & GPO's to existing shelter
- Irrigation modifications to existing system
- Landscaping & irrigation
- Shade sails installed
- Shelter and furniture installed
- BBQ's installed
- Lighting & CCTV installed
- Parkequip overlay Wiradjuri design onto splash pad once concrete cured 28days from pour.
- Parkequip commission splash pad and provide user training.

10 REPORTS OF THE DIRECTOR PLANNING AND COMMUNITY SERVICES**17.1 DA2023/0107 - PLACE OF PUBLIC WORKSHIP - 165 NASH STREET, PARKES****IP&R Linkage:** **Pillar:** Environment**Goal:** Our built environment is functional, sustainable and meets the needs of our growing community.**Strategy:** Manage our built environment in line with the Local Environmental Plan (LEP) and relevant legislation.**Author:** **Nerida Brown, Development Certificates Coordinator****Authoriser:** **Brendan Hayes, Director Planning and Community Services****Annexures:**
A. Engineering Assessment
B. Engineering Assessment Infrastructure
C. Building Surveyor Referral
D. Planning Assessment Report

RECOMMENDATION

That:

1. Approve Development Application 2023/0107 subject to conditions within the attached Development Assessment report.

BACKGROUND

Development Application No. DA2023/0107 proposes the construction of a place of public worshipping premises at 165 Nash Street, Parkes. The development comprises a 38m x 19m rectangular building with a veranda along the north and eastern elevation. The building has a gable roof with ancillary site works including formation of a 65-bay car parking area, retaining walls, landscaping and supporting stormwater management system.

The site is located approximately 2.1 kilometres south of the Parkes Central Business District. The subject land has been zoned for large lot residential purposes under Parkes Local Environmental Plan 2012. The subject land is currently vacant of all built structures and has a reticulated sewerage main running through the site in a north to south direction. The land has consistent slope to the east and does not feature any watercourses or significant vegetation. The land has frontage to Nash Street and Emerton Road. Vehicle access is proposed from Emerton Road via the creation of two new accesses.

The proposed development was notified to adjoining landowners in accordance with the Parkes Shire Community Engagement Strategy 2022. During the notification period one (1) objection was received. A detailed assessment of the objection has been undertaken in the Development Assessment Report and is summarised below.

ISSUES AND COMMENTARY

The subject site is located on the south-east corner of Nash Street and Emerton Road. The subject land is zoned R5 Large Lot Residential under the Parkes Local Environmental Plan 2012 (PLEP).

The land is vacant of all structures and active land uses. The site contains a single tree located centrally on the allotment which will be removed to facilitate the new development. The land does

not contain any sensitive environmental features such as watercourses, significant vegetation, rocky outcrops, escarpments or the like. The land has consistent slope to the east toward the Goobang Creek, which is located 300 metres to the east of the site.

The subject land is not identified on Council's potentially contaminated lands registered and is not subject to any natural hazards including bushfire or flood inundation. The site does not feature any existing vehicular accesses and there is currently overhead power located within the road reserve along the Nash Street and Emerton Road frontages. Nash Street and Emerton Road are both sealed roads, owned and maintained by Parkes Shire Council to a sealed rural residential standard with grass formed table drains. Council's reticulated sewerage main transects the subject land in a north to south direction, centrally through the allotment.

Adjoining allotments on each orientation of the subject land contain single storey detached dwelling-houses. The broader locality comprises a range of R5 Large Lot Residential allotments which are either vacant or contain single storey dwelling-houses with ancillary outbuildings.

The proposed development has been assessed against all relevant State Environmental Planning Policies (SEPP's), the PLEP 2012 and the Parkes Shire Development Control Plan 2021 (PDCP). It is assessed the proposed development is consistent with all relevant SEPP's and the PLEP. There are no specific criteria within the PDCP which apply to places of public worship in the R5 Large Lot Residential zone. The proposed development has been assessed against Part E Commercial Development and Part F Residential Development of the PDCP 2021 to ensure the proposal has been thoroughly assessed against all potential design considerations.

One (1) objection was received to the proposed development which raised concerns with the development not being consistent with the objectives of the R5 Large Lot Residential zone and potential adverse impacts because of the increased traffic frequenting the site.

The applicant has provided a response from ARC Traffic + Transport assessing the proposal against the Austroads Guide to Road Design Part 4A Unsignalized and Signalised confirming that the amended access location points comply with the Approach Site Distance requirements. It is noted that while the Safe Site Intersection Distance does not technically comply however it is assessed that access to the subject land is suitable given the projected traffic movements, low vehicle speeds, and few nearby properties (4) in Emerton Road which are located east of the subject site. The proposed traffic management arrangements are supported by Council's Engineering (Technical & Design) branch.

Assessment of the traffic generated because of the proposed development is not in excess of the capabilities of the local road network, with the facility typically operational outside of key conflict times such as school runs and morning / evening peak movement times.

The development is consistent with the objectives of the R5 Large Lot Residential zone.

LEGISLATIVE AND POLICY CONTEXT

The application has been assessed in accordance with appropriate legislation.

FINANCIAL IMPLICATIONS

Nil

RISK IMPLICATIONS

Nil

COMMUNITY CONSULTATION

The application has been publicly exhibited and neighbour notified from 15 November 2023 to 29 November 2023 in accordance with the Parkes Shire Community Engagement Strategy 2022.

During the notification / exhibition period one (1) objection was received. The objection raised concerns that the proposal is not consistent with the intent or objectives of the R5 Large Lot Residential zone, the proposal will lead to an increase in traffic with potential traffic impacts such as pedestrian safety risks and school bus route and timing conflicts. The objection also notes the Statement of Environmental Effects mentions that membership 'may vary over time' and concerns are raised to the impacts on the broader locality because of additional patrons at the facility.

The objection has been considered and the proposal has been assessed against all relevant Environmental Planning Instruments and the Parkes Shire Development Control Plan 2021. There erection of a Place of Public Worship is permitted with consent in the R5 Large Lot Residential zone.

The development is consistent with the objectives of the R5 Large Lot Residential zone. The development will provide a quality facility for church activities, while being sympathetic to the projected future growth in the established large lot residential area, The proposed church has been designed to respond to any relevant site constraints.

The proposal will not have any negative impacts regarding limiting the functionality or character of the existing large lot residential precinct and is recommended for approval.

ENGINEERING ASSESSMENT REPORT Traffic, Roads, Footpaths, Stormwater Design (Executive Manager Technical Services)



Application Details:

Development Application No: DA2023/0107
Description of Development: Place of Public Worship
Applicant: S P Mansley
PO Box 408
PARKES NSW 2870
Landowner(s): M D Trimmer, C M John, S P Mansley, M Larsen

Property Description:

Legal Description: Lot 220 DP 750179, 165 Nash Street PARKES NSW 2870



Roads and Footpaths:

Applicants Proposal: Development of site, construct a place of worship.

Matters for consideration:

- | | | | |
|---|---|--|------------------------------|
| • Are existing site conditions adequate for development (type of road/width, verge, cross over, stormwater management)? | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No | <input type="checkbox"/> N/A |
| • Is access to a classified road proposed? | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No | <input type="checkbox"/> N/A |
| • Does the road need to be upgraded to cater for the development? | <input type="checkbox"/> Yes | <input checked="" type="checkbox"/> No | <input type="checkbox"/> N/A |
| • Is kerb and gutter required? | <input type="checkbox"/> Yes | <input checked="" type="checkbox"/> No | <input type="checkbox"/> N/A |
| • Is a new driveway / crossover required? | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No | <input type="checkbox"/> N/A |
| • Will the proposal impact on formed footpaths / shared paths? | <input type="checkbox"/> Yes | <input type="checkbox"/> No | <input type="checkbox"/> N/A |
| • Is a new footpath / shared path required? | <input type="checkbox"/> Yes | <input checked="" type="checkbox"/> No | <input type="checkbox"/> N/A |
| • Are new street trees required? | <input type="checkbox"/> Yes | <input checked="" type="checkbox"/> No | <input type="checkbox"/> N/A |

Comments:

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Review Date: [26/07/2025]



The proposed development will be required to provide access to the Emerton road, as this is preferable to Nash Street.

Traffic Generation and Assessment:

Applicants Proposal: Development of site, construct a place of worship.

Matters for consideration:

- | | | | |
|---|---|--|---|
| • Is traffic volume data available for relevant roads? | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No | <input type="checkbox"/> N/A |
| • If yes, what is the average daily traffic volume? | <input checked="" type="checkbox"/> 309 | <input type="checkbox"/> No | <input type="checkbox"/> N/A |
| • If no, what is the estimated daily traffic volume? | <input type="checkbox"/> Yes | <input type="checkbox"/> No | <input checked="" type="checkbox"/> N/A |
| • Does the proposal involve provision of an access onto a classified road? | <input type="checkbox"/> Yes | <input type="checkbox"/> No | <input checked="" type="checkbox"/> N/A |
| • If yes, has RMS comments been sought? | | | |
| • Is the type / volume of traffic suitable for road asset classification(s)? | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No | <input type="checkbox"/> N/A |
| • Will the proposal require changes to the way the traffic is regulated at/near the development i.e. Traffic control devices/signage etc? | <input type="checkbox"/> Yes | <input checked="" type="checkbox"/> No | <input type="checkbox"/> N/A |
| • If yes, has this been tabled at traffic committee for review/comment? | <input type="checkbox"/> Yes | <input type="checkbox"/> No | <input checked="" type="checkbox"/> N/A |
| • Is a Traffic Impact Assessment report required? | <input type="checkbox"/> Yes | <input type="checkbox"/> No | <input checked="" type="checkbox"/> N/A |
| • Is a Road Safety Audit Required? | <input type="checkbox"/> Yes | <input type="checkbox"/> No | <input checked="" type="checkbox"/> N/A |
| • Is adequate manoeuvring / parking available on site / plans? | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No | <input type="checkbox"/> N/A |
| • Does proponents parking design comply with PSC DCP requirements and Building Code of Australia Disabled Access requirements for carparking and access (path, handrails, walkways, and from carparking to development. | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No | <input type="checkbox"/> N/A |

Comments:

Parking layout

Parking layout is compliant with AS2890.1

- User class 3A
- Aisle widths comply >6.6
- Parking spaces comply for length <5.4
- Circulation roadways and manoeuvring is adequate.

Traffic

Nash Street has traffic counts of AADT 309 (2018) and can accommodate the additional ESAs, this is also true of Emerton Road which likely has a much lower traffic count.

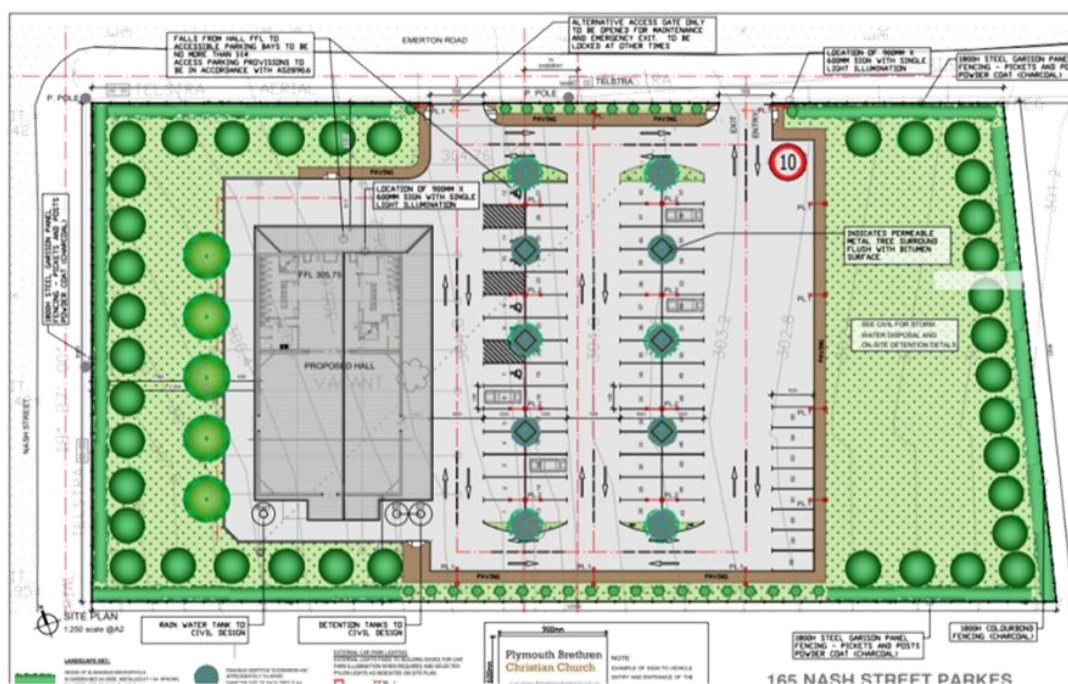
The first access is 45.6m along Emerton Road from the Nash Street/Emerton Street intersection, and thus the current design does not meet sight distance requirements when assessed against Austroads Guide to Road Design Part 4A Safe Intersection Sight distance.

Based on concerns raised with regard to the sight distance of the two accesses proposed, the closest access achieving only 45.6m and the second access achieving 90m. The applicant has since proposed to lock the first access to be used only when needed for emergency vehicles etc. and use the most western access which is 90m from intersection.

In order to achieve SISD the proponent has sought to justify that 90m, based on a speed of 50km/h and 1.5s reaction in lieu of 114m, when 60km/h and 1.5sec is used. Justifications are as follows:



- Eastbound vehicles arriving from Nash Street will be travelling at a reduced speed (i.e. lower than 60km/h) as they will have had to stop or at least decelerate to turn either left or right from Nash Street, or stop if crossing Nash Street (to Emerton Road). This in turn means that the sight distance requirement are also reduced
- In this regard, reference to Table 3.2 of Austroads Guide to Road Design Part 4A (GRD 4A) indicates an SISD requirement for a design speed of 50km/h (with a 1.5 second reaction time) of 90m, i.e. the distance that is now provided.
- Sight distance to vehicles arriving from the east (i.e. westbound) to the relocated driveway exceeds 130m, and as such would meet the GRD 4A SISD requirements, though these vehicles will also have reduced speed to round the corner of Emerton Road east of the Site.
- Further to the above, the only vehicle movement that would require SISD of 90m (or 114m for a design speed of 60km/h) would be a vehicle turning right from the driveway, as the only conflict movement for which SISD is required for vehicles turning left from the driveway is to a westbound vehicle; as discussed, this distance is in excess of 130m.
- Finally, the actual potential for a vehicle to be travelling eastbound in Emerton Road, or for a vehicle to be exiting the driveway to the east, is essentially zero given that there appears to be only 4 properties with access to Emerton Road east of the Site.
- Approach sight distance (ASD) with reference to table 3.1 of GRD 4A, ASD of 48 m must be provided for a design speed of 50km/h, and ASD of 64m for a design speed of 60km/h. Given the SISD is achieved the ASD is also achieved.



Given the above justification and the proposal to have the closest gate to the Nash Street/Emerton Road intersection locked at all times, use of the most western access as the ingress/egress point is supported.



Stormwater:

Applicants Proposal: Development of site, construct a place of worship.

Matters for consideration:

- | | | | |
|---|---|--|------------------------------|
| • Is the land impacted by overland stormwater flows or floods? | <input type="checkbox"/> Yes | <input checked="" type="checkbox"/> No | <input type="checkbox"/> N/A |
| • Does the proposal include management measures for minor and major stormwater events? | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No | <input type="checkbox"/> N/A |
| • If so is the roof drainage system (roof fall, area, gutters, downpipes) and surface drainage system (pits, grates, pipes) adequate? | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No | <input type="checkbox"/> N/A |
| • Is there a requirement for OSD? | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No | <input type="checkbox"/> N/A |
| • If so, is the design of the OSD system adequate? | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No | <input type="checkbox"/> N/A |
| • Does the proposal have a legal point of discharge? | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No | <input type="checkbox"/> N/A |
| • Is a stormwater management plan required? | <input type="checkbox"/> Yes | <input checked="" type="checkbox"/> No | <input type="checkbox"/> N/A |
| • Is an assessment of overland flow from the local upstream catchment required? | <input type="checkbox"/> Yes | <input checked="" type="checkbox"/> No | <input type="checkbox"/> N/A |
| • Is an inter-allotment drainage system and easement required? | <input type="checkbox"/> Yes | <input checked="" type="checkbox"/> No | <input type="checkbox"/> N/A |
| • Are the proposed erosion and sediment controls sufficient? | <input type="checkbox"/> Yes | <input checked="" type="checkbox"/> No | <input type="checkbox"/> N/A |

Comments:

The concept stormwater plan indicates design flows for 20% AEP and 1% AEP, however given this is an R5 zone the stormwater management requirements are listed in Part C.6.6 Stormwater management, which requires that the 5% AEP is the minor storm, so this needs to be managed via pits and pipes.

The Stormwater management plan has been revised to manage the 5% AEP and 1% AEP for the surface stormwater flows and 2 x 8.25kL rainwater tanks wholly as OSD airspace to manage roofwater flows.

The drains modelling that the proponent has provided shows that the pre-development flows and post development flows are close to parity and given the constraints it would be difficult to improve on this.

Subdivision Works Certificate:

Is a Subdivision Works Certificate required for this development? ☐ Yes ☒ No

Note: Subdivision works include civil works such as sewerage works, roadworks and earthworks in connection with appropriate conditions of consent.

Assessment Detail:

Desktop analysis	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> N/A
Site inspection carried out	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> N/A
Applicant or Owner present at site inspection?	<input type="checkbox"/> Owner	<input type="checkbox"/> Applicant	<input type="checkbox"/> No one present

Engineering Assessment Conclusion / Recommendation

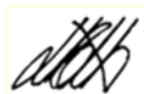


Assessment Officer

Date 12/03/2023

Nathan McWilliam

PROJECTS & DEVELOPMENT ENGINEER



Reviewing Officer

Date 12/03/2023

Jaymes Rath

EXECUTIVE MANAGER TECHNICAL SERVICES



Annexure A

Recommended conditions for consideration in Development Assessment

Conditions:

Prior to Commencement of Works

(EBW3.01) Section 138 Approval

Prior to any work commencing within a public road reserve, the Applicant shall submit an application under Section 138 of the Roads Act 1993 to carry out road works, including detailed engineering design drawings of intended works, sediment control plans, environmental management plans, work method statements and traffic control plans.

(Bespoke) Submit engineering detail for internal manoeuvring and parking hardstand area

Prior to the commencement of any work on the site, detailed engineering drawing(s) shall be prepared for the car park and internal driveways and manoeuvring areas that address the following:

- a) The car parking and manoeuvring areas shall be bitumen sealed or concreted, with extents shown on the approved plans.
- b) Car parking areas shall comply with AS 2890.1:2004 - *Parking Facilities, Part 1: Off-street car parking*.
- c) Details of edging between driveways and parking areas and footpaths.

The engineering detail shall be submitted with the Construction Certificate application

Reason: To comply with DCP requirements to provide sealed/concreted hardstand for off-street carparking and manoeuvring.

During Work

(Bespoke) Driveway access

The applicant is to construct a new concrete driveway boundary to edge of bitumen in accordance with the following Parkes Shire Council minimum standards:

- a) Driveway in accordance with approved plans
- b) Concrete slab shall be 150mm thick, 32MPa GP concrete, founded on 75mm of compacted gravel.
- c) At grade of existing verge/footway and carry the invert of table drain.
- d) Design levels of driveway to be submitted with Section 138 Permit for approval.

All works must be completed prior to the issue of occupation certificate

Reason: To safeguard the quality, safety and functionality of vehicle entrances to the development.

(Bespoke) Construct internal manoeuvring and parking hardstand area

During construction, all accesses, internal driveways, hardstand areas and parking areas shall be bitumen sealed or constructed of concrete pavement in accordance with the following:

- a) Approved engineering design and site plan.
- b) AUS-SPEC#2/Parkes Shire Council
- c) Parkes Shire Council Development Control Plan 2013.
- d) AS 2890.1-2004 Off-Street Car Parking.
- e) AS 2890.2-2004 Parking Facilities Off-street Commercial Vehicle Facilities.
- f) AS 2890.3-2004 Bicycle Parking Facilities.
- g) AS 2890.5-2004 On-street Parking.



- h) AS 2890.6-2004 Off-street Parking for People with Disabilities.
- i) AUSTROADS Guide to Traffic Management.

The work must be completed prior to the issue of a Final Occupation Certificate.

Reason: To comply with DCP requirements to provide sealed/concreted hardstand for off-street carparking and manoeuvring.

(EBW4.03) Provide OSD

During works all roofed area must be drained so that water from those areas is conveyed to a **16,500 L** Rainwater tank, with a **25mm** orifice to control the discharge of stormwater to the legal discharge point in accordance with Australian Standard 3500, 'National Plumbing and Drainage'.

(Bespoke) Provide OSD Basin

During works the Detention Basin must be constructed to control 5%AEP and 1%AEP flows to ensure that no net increase of discharge is to occur as a result of development, in accordance with approved construction design.

Reason: To allow Parkes Shire Council to effectively manage public drainage.

Prior to issue of Occupation Certificate

(EBW5.01) Final inspection Record for Driveway Works

Prior to the Issue of any Occupation Certificate a Certificate of Completion is to be provided to the Principal Certifier confirming that all works and fees / contributions required for the provision of a layback, crossover and driveway have been completed in full to the satisfaction of Council's Director Operations.

ENGINEERING ASSESSMENT REPORT Reticulated Water and Sewerage Systems (Executive Manager Water Engineering)



Application Details:

Development Application No:	DA2023/0107
Description of Development:	Place of Public Worship
Applicant:	Applicant
Landowner(s):	M D Trimmer, C M John, S P Mansley, M Larsen

Property Description:

Legal Description: Lot 220 DP 750179, 165 Nash Street PARKES NSW 2870



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Reticulated Water:

Applicants Proposal: Construction of a Meeting Hall

Matters for consideration:

- | | | | |
|--|---|--|---|
| • Is a water main located within the property boundaries? | <input type="checkbox"/> Yes | <input checked="" type="checkbox"/> No | <input type="checkbox"/> N/A |
| • If no, where is the water main located (road, rear lane, etc)? | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No | <input type="checkbox"/> N/A |
| • Is the site currently connected to reticulated water? | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No | <input type="checkbox"/> N/A |
| • Is the development proposed to be connected to reticulated water? | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No | <input type="checkbox"/> N/A |
| • Is the connection consistent with PSC Connection Policy? | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No | <input type="checkbox"/> N/A |
| • Is the proposed development located over a PSC asset? | <input type="checkbox"/> Yes | <input checked="" type="checkbox"/> No | <input type="checkbox"/> N/A |
| • Is the location over the asset consistent with PSC Building over Asset Policy? | <input type="checkbox"/> Yes | <input type="checkbox"/> No | <input checked="" type="checkbox"/> N/A |
| • Are any water assets damaged / need replacing / protecting? | <input type="checkbox"/> Yes | <input checked="" type="checkbox"/> No | <input type="checkbox"/> N/A |
| • Are additional mains / hydrants / metred services required? | <input type="checkbox"/> Yes | <input checked="" type="checkbox"/> No | <input type="checkbox"/> N/A |
| • Are fire hydrants adequately located to service the development? | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No | <input type="checkbox"/> N/A |
| • Is pressure and flow adequate to service the development, including any requirements for fire fighting purposes? | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No | <input type="checkbox"/> N/A |
| • Are any easements required? | <input type="checkbox"/> Yes | <input checked="" type="checkbox"/> No | <input type="checkbox"/> N/A |
| • Are DSP charges applicable? | <input type="checkbox"/> Yes | <input type="checkbox"/> No | <input type="checkbox"/> N/A |
| • What charges are applicable? | <input type="checkbox"/> Yes | <input type="checkbox"/> No | <input type="checkbox"/> N/A |

Comments:

The lot is already connected to 20 mm water service.

Reticulated Sewerage:

Applicants Proposal: Construction of a Meeting Hall

Matters for consideration:

- | | | | |
|--|---|--|------------------------------|
| • Is a sewerage main located within the property boundaries? | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No | <input type="checkbox"/> N/A |
| • Is the proposal connected / proposed to be connected to PSC reticulated sewerage? | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No | <input type="checkbox"/> N/A |
| • Is the site currently connected to reticulated sewerage? | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No | <input type="checkbox"/> N/A |
| • Is the development proposed to be connected to reticulated sewerage? | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No | <input type="checkbox"/> N/A |
| • Is the connection consistent with PSC Connection Policy? | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No | <input type="checkbox"/> N/A |
| • Is the proposed development located over a PSC asset? | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No | <input type="checkbox"/> N/A |
| • If yes, is the development over the asset consistent with PSC Building over Asset Policy? | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No | <input type="checkbox"/> N/A |
| • Is there adequate sewer depth at the junction point to achieve fall in accordance with AS 3500 from the proposed development to the sewer? | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No | <input type="checkbox"/> N/A |
| • Are any sewer assets damaged / need replacing / protecting? | <input type="checkbox"/> Yes | <input checked="" type="checkbox"/> No | <input type="checkbox"/> N/A |
| • Are additional mains required? | <input type="checkbox"/> Yes | <input checked="" type="checkbox"/> No | <input type="checkbox"/> N/A |
| • Are any easements required? | <input type="checkbox"/> Yes | <input checked="" type="checkbox"/> No | <input type="checkbox"/> N/A |
| • Are DSP charges applicable? | <input type="checkbox"/> Yes | <input type="checkbox"/> No | <input type="checkbox"/> N/A |
| • What charges are applicable? | <input type="checkbox"/> Yes | <input type="checkbox"/> No | <input type="checkbox"/> N/A |

Comments: Sewer Junction is already provided for the lot. Open Car park will be built over sewer easement which will not impact the access and the integrity of the asset.

Trade Waste

Applicants Proposal: Construction of a Meeting Hall


Matters for consideration:

- | | | | |
|--|------------------------------|--|---|
| • Is a Trade Waste Approval required? | <input type="checkbox"/> Yes | <input checked="" type="checkbox"/> No | <input type="checkbox"/> N/A |
| • Has a Trade Waste Application to install treatment device been lodged? | <input type="checkbox"/> Yes | <input type="checkbox"/> No | <input checked="" type="checkbox"/> N/A |
| • Has a Trade Waste Application to discharge to sewer been lodged? | <input type="checkbox"/> Yes | <input type="checkbox"/> No | <input checked="" type="checkbox"/> N/A |

Comments:
Subdivision Works Certificate:

Is a Subdivision Works Certificate required for this development? ☐ Yes ☐ No

Note: Subdivision works include civil works such as sewerage works, roadworks and earthworks in connection with appropriate conditions of consent.

Assessment Detail:

Desktop analysis	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> N/A
Site inspection carried out	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	<input type="checkbox"/> N/A
Applicant or Owner present at site inspection?	<input type="checkbox"/> Owner	<input type="checkbox"/> Applicant	<input type="checkbox"/> No one present

Engineering Assessment Conclusion / Recommendation

The lot is already connected to council services which are capable of meeting the service requirement for the lot, the development will incur the following loading to council's infrastructure- Water ET-3.05, Sewer ET- 3.05 as per the Water directorate guidelines. The additional headwork charges will need to consider any charges previously paid.

Assessment Officer
Date 25/01/2024


Deepak Dhakal
Water Assets Engineer

Reviewing Officer
Date 28/02/2024


Bikash Paudel
EXECUTIVE MANAGER WATER ENGINEERING



Annexure A**Recommended conditions for consideration in Development Assessment****Conditions:****Prior to the issue of a Construction Certificate:****EBW5.02 Section 64 Developer Charges**

☐ Prior to the occupation or use of any dwelling, the Applicant is required to obtain written evidence from Parkes Shire Council, pursuant to Division 5 of Part 2 of Chapter 6 of the Water Management Act 2000, certifying that all charges associated with Section 64 of the Local Government Act 1993 have been paid in full for both water and sewer

Water ETs for the development have been calculated to be 3.05ETs.

Sewer ETs for the development have been calculated to be 3.05 ETs.

\$ 13,910.00 is the current Section 64 water developer charge per ET set out in Council's published fees and charges for 2023/24. This charge is reviewed each financial year. The current contribution rate is to be confirmed prior to payment.

\$ 5,195.00 is the current Section 64 sewer developer charge per ET set out in Council's published fees and charges for 2023/24. This charge is reviewed each financial year. The current contribution rate is to be confirmed prior to payment.

During Construction:**Bespoke Condition**

☐ Applicant to ensure any trees planted in the vicinity of the sewer and/or on the sewer easement to be at least 3 m away from the top of the sewer mains.



Building Surveyor Referral Response

Non-residential Development Proposal (not subdivision)

Application Details:

Development Application No: 2023-0107
 Description of Development: Place of Public Worship
 BCA Class: 9b
 Applicant: S P Mansley
 Landowner(s): C M John, M Larsen, S P Mansley, M D Trimmer

Property Description:

Legal Description: Lot 220 DP 750179 known as 165 Nash Street, Parkes
 Existing Improvements: Nil

Site Inspection:

Date: 2 February 2024

Was the Applicant present?

☐ Yes

☒ No

Was the owner present?

☐ Yes

☒ No

Interaction of development including access, water supply, sewer connection etc, with PSC Assets:

Will the proposal impact on kerb and gutter, Sumps, Lintels?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	<input type="checkbox"/> N/A
Will the proposal impact on formed footpaths / shared paths?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	<input type="checkbox"/> N/A
Will the proposal impact on public storm water drainage?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	<input type="checkbox"/> N/A
Will the proposal impact on PSC water main / supply?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> N/A
Will the proposal impact on PSC sewerage main?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> N/A

Comments:

Existing services available and will be utilised.

Reticulated Water Supply:

Are additional mains / hydrants / metred services required?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	<input type="checkbox"/> N/A
Is pressure and flow adequate to service the development, including any requirements for fire fighting purposes?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> N/A
Are fire hydrants adequately located to service the development?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> N/A

Comments: A Hydrant is located on the Corner of Emerton Road and Nash Street. The hydrant is located within 90 metres of the building and will be satisfactory. A pressure and flow test is to be carried out and design endorsed by an Accredited Fire Safety Practitioner.

Compliance with the Building Code of Australia

**Comments:**

Part C (Fire Resistance): The building provides adequate setbacks in relation to setbacks (fire separation) and does not require any protection of openings. The building is considered to be of Type C Construction and any new floor, wall and ceiling linings are to achieve compliance with the Fire Hazard properties reference within Specification C1.10.

Part D (Access & Egress): Further details will be required to carry out a full assessment of compliance with Part D. From an additional review, the exit travel distances appear to be satisfactory however further assessment is required on the following:

- Provision for Escape
- Construction of Exits
- Access for People with a Disability

The Construction Certificate plans are to provide access for people with a disability from the property boundary to the building.

The building must also provide a male ambulant WC. The plans do not currently indicate compliance.

Part E (Services & Equipment): Further detail is required in relation to NCC compliance for the following:

- Fire Extinguishers
- Exist Signage and Emergency Lighting

There is nothing identified that would appear to be unable to achieve compliance with the NCC without significant modification.

Part F (Health & Amenity): It is unable to be determined with the information provided, if the proposal complies with part F of the NCC. Further assessment is to be carried out with any CC assessment.

There is nothing identified that would appear to be unable to achieve compliance with the NCC without significant modification.

Part J (Energy Efficiency): A Part J report is to be submitted with a Construction Certificate application from a suitable qualified person to allow for further assessment of the Energy Efficiency requirements and compliance with the NCC.

Building Surveyor Assessment Conclusion / Recommendation

The plans and specification provided do not provide adequate information for a full assessment of the new building against the Building Code of Australia. Details of the existing compliant WC or proposed/required compliance accessible WC is to be provided. Specific detail of this will be assessed by the relevant party appointed to assess a construction certificate for the new building.



Assessment Officer

Scott Brakenridge

Executive Manager Planning & Certification

Date 2 February 2024**Specific Conditions related to Building Surveyor referral to be included in Development Consent.****Conditions:****BESPOKE CONDITIONS:**

1. The hot water delivered to the outlets used for personal hygiene purposes which includes hand-basins and showers, shall not exceed 50°C, whilst similar disabled fixtures shall not exceed 45° C.
2. The applicant is to obtain all relevant approvals to carry out sewerage work, to carry out stormwater drainage work and to carry out water supply work from Parkes Shire Council prior to commencing works to and comply with any conditions of that permit. All works shall be carried out by a licenced plumber and drainer and to the requirements of the Plumbing Code of Australia.
3. All new building work is required to comply with the requirements of the National Construction Code of Australia (NCC) in force at the time of the application for a Construction Certificate is made and the Disability (Access to Premises – Buildings) Standard 2010 of the Disability Discrimination Act 1992.
4. The following information is to be submitted to the Principal Certifier prior to the issue of a Construction Certificate:
 - a) Details of compliance with AS1428.1 (Design for Access and Mobility) including:
 - *Continuous Accessible Paths of Travel.*
 - *Floor or Ground Surfaces on Continuous Accessible Paths of Travel.*
 - *Signage*
 - *Stairways*
 - *Handrails*
 - *Switches and General-Purpose Outlets*
 - *Tactile Ground Surface Indicators.*
 - *Walkways, Ramps and Landings.*
 - *Sanitary Facilities*
 - *Grabrails*
 - *Doorways, Doors and Circulation Spaces at Doorways*
 - b) A soil report from a suitable qualified Geotechnical Engineer detailing the site soil classification.

Details of the disabled facilities (referenced above) need to be adequately detailed on the Construction Certificate application plans to permit assessment and compliance evaluation with the provisions of the Premises Standards and the NCC.

b) A soil report from a suitable qualified Geotechnical Engineer detailing the site soil classification.



c) A full structural design of the proposed building (including footings, slab, frame and connection details) from a suitable qualified practicing Structural Engineer (relative to the soil classification referenced within the Geotech report).

d) A Section J Energy Efficiency Report is to be submitted to the Principal Certifier detailing compliance with Volume 1 of the National Construction Code.

e) A design from a suitably qualified Hydraulic Engineer for all roofwater (including downpipes) detailing compliance with Volume 1 of the National Construction Code.

5. The applicant is advised that the proposed development plans do not comply with the deemed to satisfy provisions from Volume 1 of the National Construction Code (NCC). In particular:

- Section B (Structural Provisions)
- Section C (Fire Resistance)
- Section D (Access & Egress).
- Section E (Services & Equipment)
- Section F (Health & Amenity).
- Section J (Energy Efficiency).

Details of Compliance with the NCC are to be submitted prior to the issue of a construction Certificate.

6. On completion of the building, the owner of the building is required to submit to the Principal Certifier a Fire Safety Certificate(s) with respect to each essential fire safety measure installed in association with the building — as listed on the Fire Safety Schedule attached to the Construction Certificate. Such certificate(s) must be submitted to the Principal Certifier prior to occupation or use of the subject building.

Copies of the subject Fire Safety Certificate(s) must also be forwarded by the owner to Council (if not the appointed Principal Certifier) and the Commissioner of Fire and Rescue NSW and displayed within the subject building in a prominent position.

7. The owner of the building, is required to submit to Council at least once in each period of 12 months following the completion of the building an Annual Fire Safety Statement(s) with respect to each essential fire safety measure associated with the building.

Copies of the subject Annual Fire Safety Statements must also be forwarded by the owner to the Commissioner of the Fire and Rescue NSW and displayed within the subject building in a prominent position.



Application Details:

Development Application No: DA2023/0107
Description of Development: Place of Public Worship
BCA Class: 9b
Applicant: S P Mansley
Landowner(s): C M John, M Larsen, S P Mansley, M D Trimmer
Landowners consent provided: ☒ Yes ☐ No (All Landowners must give consent to the proposed development)

Property Description:

Legal Description: Lot 220 DP 750179, 165 Nash Street, Parkes
Existing Improvements: Vacant Land
Current land-use: R5 Large Lot Residential

Locality and Site Context Map:



Site Location:

Has the subject land been correctly identified on DA Plans and SEE?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> N/A
Is the land freehold title with all owners consent?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> N/A
Is the site vacant of buildings?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> N/A
Are there other buildings / structures located on the subject land?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> N/A
Has the proposed building location been confirmed on the subject land?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> N/A
Do the provided plans, specifications and supporting documents accurately depict the site conditions?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> N/A

Comments: The subject land is cleared of vegetation and vacant, with no structures located on the land.

Site Inspection:

Date:	26 October 2023		
Was the Applicant present?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	
Was the owner present?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	

Comments: Council's Senior Development Planner (Grahame Fry) and Cadet Town Planner (Jasmine Sherrell) inspected the site and identified the following:

- The land is a corner allotment, which is vacant with no structures present.
- Access is available from Nash Street and Emerton Road, which are sealed roads with table drains.
- The proposed development is in the western part of the property, with vehicular access proposed from Emerton Road.
- There are power lines running parallel to the Nash Street and Emerton Road frontages. Neither power line is located within 5 meters of the proposed church building.
- There is a consistent (@6 metre) downhill slope towards the east.
- There is no significant vegetation present.

The following images show the site conditions.



The northern boundary on Emerton Road, looking east.



The western boundary on Nash Street, looking south.

Internal Referral Advice:

Has an Internal Engineering Referral been received?
Has an Internal Building Referral been received?
Has an Internal Heritage Advice Referral been received?

<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> N/A
<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> N/A
<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> N/A

Comments: The proposed development has been referred to Council's Building Surveyor, Projects and Development Engineer, and Water Assets Engineer who have provided the following advice:

Building Surveyor:

Part C (Fire Resistance):

The building provides adequate setbacks in relation to setbacks (fire separation) and does not require any protection of openings. The building is considered to be of Type C Construction and any new floor, wall and ceiling linings are to achieve compliance with the Fire Hazard properties reference within Specification C1.10.

Part D (Access & Egress):

Further details will be required to carry out a full assessment of compliance with Part D. From an additional review, the exit travel distances appear to be satisfactory however further assessment is required on the following:

- Provision for Escape
- Construction of Exits
- Access for People with a Disability

The Construction Certificate plans are to provide access for people with a disability from the property boundary to the building. The building must also provide a male ambulant WC. The plans do not currently indicate compliance.

Part E (Services & Equipment):

Further detail is required in relation to NCC compliance for the following:

- Fire Extinguishers
- Exist Signage and Emergency Lighting

There is nothing identified that would appear to be unable to achieve compliance with the NCC without significant modification.

Part F (Health & Amenity):

It is unable to be determined with the information provided, if the proposal complies with part F of the NCC. Further assessment is to be carried out with any CC assessment. There is nothing identified that would appear to be unable to achieve compliance with the NCC without significant modification.

Part J (Energy Efficiency):

A Part J report is to be submitted with a Construction Certificate application from a suitable qualified person to allow for further assessment of the Energy Efficiency requirements and compliance with the NCC.

Conclusion / Recommendation:

The plans and specification provided do not provide adequate information for a full assessment of the new building against the Building Code of Australia. Details of the existing complaint WC or proposed/required compliance accessible WC is to be provided. Specific detail of this will be assessed by the relevant party appointed to assess a construction certificate for the new building.

Projects and Development Engineer:Roads and Footpaths:

The proposed development will be required to provide access to the Emerton Road, as this is preferable to Nash Street.

Traffic Generation and Assessment:Parking layout:

Parking layout is compliant with AS2890.1

- User class 3A
- Aisle widths comply >6.6 metres
- Parking spaces comply for length <5.4 metres
- Circulation roadways and manoeuvring is adequate.

Traffic:

Nash Street has traffic counts of AADT 309 (2018) and can accommodate the additional ESAs, this is also true of Emerton Road which likely has a much lower traffic count.

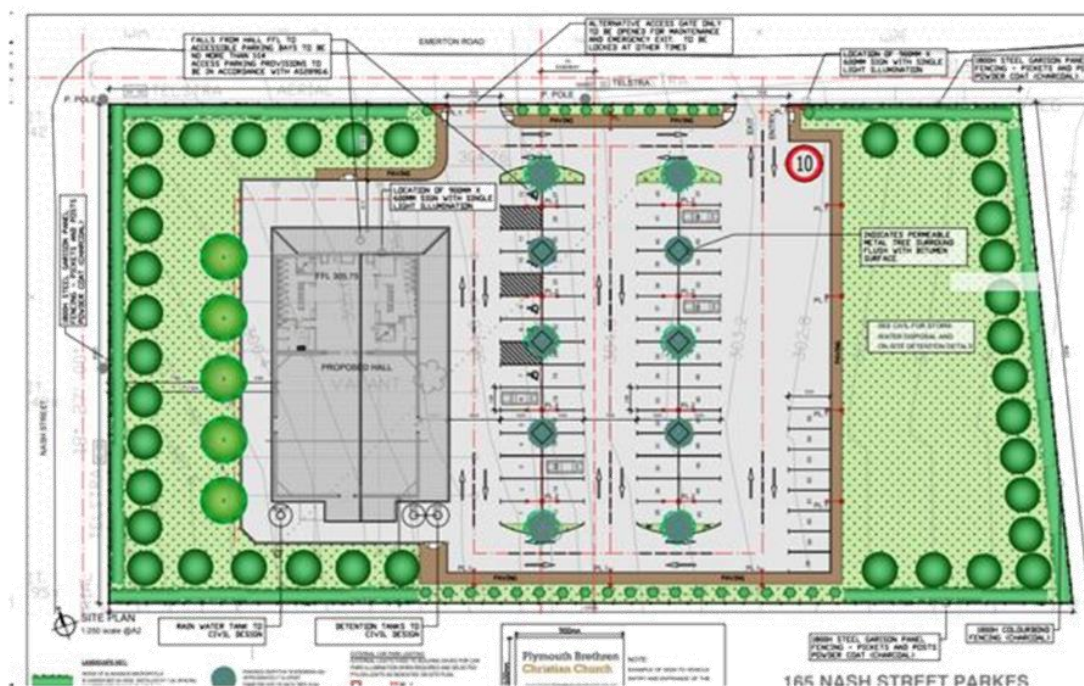
The first access is 45.6m along Emerton Road from the Nash Street/Emerton Street intersection, and thus the current design does not meet sight distance requirements when assessed against Austroads Guide to Road Design Part 4A Safe Intersection Sight distance.

Based on concerns raised with regard to the sight distance of the two accesses initially proposed, the closest access achieving only 45.6m and the second access achieving 90m. The applicant has since proposed to lock the first access to be used only when needed for emergency vehicles etc. and use the most western access which is 90m from intersection.

In order to achieve SISD the proponent has sought to justify that 90m, based on a speed of 50km/h and 1.5s reaction in lieu of 114m, when 60km/h and 1.5sec is used. Justifications are as follows:

- Eastbound vehicles arriving from Nash Street will be travelling at a reduced speed (i.e. lower than 60km/h) as they will have had to stop or at least decelerate to turn either left or right from Nash Street or stop if crossing Nash Street (to Emerton Road). This in turn means that the sight distance requirement is also reduced.
- In this regard, reference to Table 3.2 of Austroads Guide to Road Design Part 4A (GRD 4A) indicates an SISD requirement for a design speed of 50km/h (with a 1.5 second reaction time) of 90m, i.e. the distance that is now provided.
- Sight distance to vehicles arriving from the east (i.e. westbound) to the relocated driveway exceeds 130m, and as such would meet the GRD 4A SISD requirements, though these vehicles will also have reduced speed to round the corner of Emerton Road east of the Site.

- Further to the above, the only vehicle movement that would require SISD of 90m (or 114m for a design speed of 60km/h) would be a vehicle turning right from the driveway, as the only conflict movement for which SISD is required for vehicles turning left from the driveway is to a westbound vehicle; as discussed, this distance is in excess of 130m.
- Finally, the actual potential for a vehicle to be travelling eastbound in Emerton Road, or for a vehicle to be exiting the driveway to the east, is essentially zero given that there appears to be only 4 properties with access to Emerton Road east of the Site.
- Approach sight distance (ASD) with reference to table 3.1 of GRD 4A, ASD of 48 m must be provided for a design speed of 50km/h, and ASD of 64m for a design speed of 60km/h. Given the SISD is achieved the ASD is also achieved.



Given the above justification and the proposal to have the closest gate to the Nash Street/Emerton Road intersection locked at all times, use of the most western access as the ingress/egress point is supported.

The concept stormwater plan indicates design flows for 20% AEP and 1% AEP, however given this is an R5 zone the stormwater management requirements are listed in Part C.6.6 Stormwater management, which requires that the 5% AEP is the minor storm, so this needs to be managed via pits and pipes.

The Stormwater management plan has been revised to manage the 5% AEP and 1% AEP for the surface stormwater flows and 2 x 8.25kL rainwater tanks wholly as OSD airspace to manage roofwater flows.

The drains modelling that the proponent has provided shows that the pre-development flows and post development flows are close to parity and given the constraints it would be difficult to improve on this.

Water Assets Engineer:

Reticulated Water:

The lot is already connected to 20 mm water service.

Reticulated Sewerage:

Sewer Junction is already provided for the lot. Open Car park will be built over sewer easement which will not impact the access and the integrity of the asset.

Water Assets Engineer Conclusion / Recommendation:

The lot is already connected to council services which are capable of meeting the service requirement for the lot, the development will incur the following loading to council's infrastructure- Water ET-3.05, Sewer ET- 3.05 as per the Water directorate guidelines. The additional headwork charges will need to consider any charges previously paid.

Easement(s):

Are there any easements applying to the subject land?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> N/A
Is the proposed development clear of easements?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> N/A
Are there any proposed easements?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	<input type="checkbox"/> N/A
Are easements required?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	<input type="checkbox"/> N/A

Comments: There is an easement for sewerage infrastructure which runs in a north-south direction, located in the proposed car park. The proposed church building does not encroach over, or is located in close proximity to that easement. No new easements are proposed or required.

Consolidation of Lots:

Are there more than one lot owned by the landowner in same holding?	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input checked="" type="checkbox"/> N/A
Is there a need to consolidate lots?	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input checked="" type="checkbox"/> N/A

Comments: Not applicable.

Section 1.17 Biodiversity Conservation Act 2016 / Fisheries Management Act 1994

Biodiversity:

Is the land identified on the Biodiversity Land Values Map?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	<input type="checkbox"/> N/A
Does the development include clearing/disturbance of vegetation above the relevant threshold? (as identified in 7.2 of the Biodiversity Conservation Regulation 2017)?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	<input type="checkbox"/> N/A
Is the development otherwise likely to affect threatened species? (as identified in Clause 7.1 and 7.2 of the Biodiversity Conservation Regulation 2017)?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	<input type="checkbox"/> N/A
Is the development proposed on land identified as an area of outstanding biodiversity value?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	<input type="checkbox"/> N/A

Comments: The subject land is not identified on the BC Map. The proposal will take place on land that is located in an urban area, has been cleared of vegetation, and has not been developed. The development is not assessed to have any adverse impacts on terrestrial biodiversity within the locality.

Fisheries:

Is the proposed development or activity likely to have an adverse effect on the life cycle of a threatened species such that a viable local population of the species is likely to be placed at risk of extinction?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	<input type="checkbox"/> N/A
Is the proposed development or activity likely to have an adverse effect on the life cycle of the species that constitutes the endangered population such that a viable local population of the species is likely to be placed at risk of extinction?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	<input type="checkbox"/> N/A

In relation to a threatened species, population or ecological community will the proposed development lead to the removal or fragmentation of a habitat and does the habitat have an important role in the ongoing survival of the species?

☐ Yes ☒ No ☐ N/A

Is the proposed development or activity likely to have an adverse effect on any critical habitat (either directly or indirectly)?

☐ Yes ☒ No ☐ N/A

Comments: The subject land is not within proximity of any watercourses. No adverse impacts are assessed.

Section 4.13 Consultation and development consent—certain bush fire prone land

Is the site identified on the Bushfire Prone Land Map?

☐ Yes ☒ No ☐ N/A

Does the development comply with "Planning for Bushfire Protection" or a certificate provided by a person who is recognised by the NSW Rural Fire Service as a qualified consultant in bush fire risk assessment stating that the development conforms to the relevant specifications and requirement?

☐ Yes ☐ No ☒ N/A

If no, has consultation been done Commissioner for Rural Fire Service?

☐ Yes ☐ No ☒ N/A

Comments: Not relevant to the proposal.

Contributions:

Does the Section 7.11 Contributions Plan apply?

☐ Yes ☒ No

- Are Section 7.11 Contributions payable?

☐ Yes ☒ No

Does the Section 7.12 Contributions Plan apply?

☒ Yes ☐ No

- Are Section 7.12 Contributions payable?

☒ Yes ☐ No

Were Section 7.11 Contributions paid on the land under previous applications?

☐ Yes ☒ No

Does the Developer Services Plan apply?

☒ Yes ☐ No ☐ N/A

- Are Water Contributions payable?

☒ Yes ☐ No

- Are Sewer Contributions payable?

☒ Yes ☐ No

Comments: The proposed development is valued over \$200,000.00. A levy of \$14,805.65 has been applied to this proposal in accordance with the Parkes Shire Section 94A Contributions Plan 2016.

Section 4.15(1) Assessment

S4.15(1)(a)(i) The provisions of any environmental planning instrument

Local Environmental Plans

The Parkes Local Environmental Plan 2012 applies to all land within the Parkes Local Government Area. The site of the proposed development is zoned R5 Large Lot Residential under the Parkes Local Environmental Plan 2012. The Land Use Table for the R5 Large Lot Residential zone permits the operation of a *place of public worship* with consent of Council.

Clause 2.3(2) of Parkes Local Environmental Plan 2012 provides that the Council shall have regard to the objectives for development in a zone when determining a development application in respect of land within the zone. The objectives of the R5 Large Lot Residential zone are:

- To provide residential housing in a rural setting while preserving, and minimising impacts on, environmentally sensitive locations and scenic quality.
- To ensure that large residential lots do not hinder the proper and orderly development of urban areas in the future.
- To ensure that development in the area does not unreasonably increase the demand for public services or public facilities.

- To minimise conflict between land uses within this zone and land uses within adjoining zones.

The development is consistent with the objectives of the R5 Large Lot Residential zone. The proposed church will not be detrimental to the residential housing and large lot residential character of the neighbourhood and will be consistent and compatible with existing developments in the locality.

The following provisions of the Parkes Local Environmental Plan 2012 have been especially considered in the assessment of the proposal:

- **Clause 6.1 Earthworks** - Clause 6.1 ensures that earthworks for which development consent is required will not have a detrimental impact on environmental functions and processes, neighbouring uses, cultural or heritage items or features of the surrounding land. Cut and fill will be required to create a level building platform for foundations. It is assessed that the development will not adversely affect soil condition, change drainage patterns, undermine adjoining buildings or impact on any item of cultural or heritage significance.
- **Clause 6.3 Groundwater Vulnerability** - Clause 6.3 ensures that development proposals maintain the hydrological functions of key groundwater systems and protects vulnerable groundwater resources from depletion and contamination because of development. The land can be connected to reticulated water and sewer supply networks. It is considered that this proposal does not pose a risk of contamination, or any other adverse impacts upon groundwater dependent eco-systems or water quality.
- **Clause 6.7 Essential Services** - The proposed development can be serviced by Council's reticulated water and sewer networks, using the existing supply, and can also be readily connected to power and telecommunications. Vehicular access to the site will be from Emerton Road.

State Environmental Planning Policies

The following State Environmental Planning Instruments (SEPPs) apply to the Parkes Local Government Area:

- SEPP (Biodiversity and Conservation) 2021
- SEPP (Building Sustainability Index: BASIX) 2004
- SEPP (Exempt and Complying Development Codes) 2008
- SEPP (Housing) 2021
- SEPP (Industry and Employment) 2021
- SEPP 65 - Design Quality of Residential Apartment Development
- SEPP (Planning Systems) 2021
- SEPP (Precincts - Regional) 2021
- SEPP (Primary Production) 2021
- SEPP (Resilience and Hazards) 2021
- SEPP (Resources and Energy) 2021
- SEPP (Transport and Infrastructure) 2021

The following SEPPs are specifically relevant to the assessment of the proposed development:

- **SEPP (Biodiversity and Conservation) 2021** – Clause 2.6 of the Biodiversity and Conservation SEPP requires any person clearing vegetation in a non-rural area to obtain permit granted by the Council under Part 2.2 of the SEPP. The Parkes Shire Development Control Plan 2021 does not prescribe any vegetation to which Part 2.2 applies and therefore a permit under Part 2.2 is not required.
- **SEPP (Resilience and Hazards) 2021** - Clause 4.6 of SEPP Resilience and Hazards requires that a consent authority must consider the contamination potential of the land, and if the land is contaminated, it is satisfied that the land is suitable for the development in its contaminated state, or that appropriate arrangements have been made to remediate the site prior to the development being carried out. The site inspection and Council's Contaminated Sites Register does not reveal any evidence of contamination. Further investigation in relation to potentially contaminated land is not required.
- **SEPP (Industry and Employment) 2021** - Signs: Clause 4.6 of SEPP Industry and Employment requires that a consent authority must consider that any signage is compatible with the surrounding character, suitable and effective and is of high quality and design. Two small building identification signs are proposed, one being located

at the entrance on Emerton Street, the other on the front door of the proposed church building. The proposed signs will have low impact upon the streetscape.

- **SEPP (Transport and Infrastructure) 2021** - Clause 2.48 of SEPP Transport and Infrastructure requires a Consent Authority to consider any development application (or an application for modification of consent) for any development carried out:
 - within or immediately adjacent to an easement for electricity purposes (whether or not the electricity infrastructure exists),
 - immediately adjacent to an electricity substation,
 - within 5m of an overhead power line,
 - includes installation of a swimming pool any part of which is: within 30m of a structure supporting an overhead electricity transmission line and/or within 5m of an overhead electricity power line, or
 - placement of power lines underground.

The relevant parts of the proposal are not located within the minimum separation distances prescribed, or immediately adjacent to, any of the above infrastructure. As such, the subject application is considered to satisfy the provisions of Clause 2.48 SEPP Transport and Infrastructure.

S4.15(1)(a)(ii) The provisions of any proposed environmental planning instrument

There are no draft LEPs or draft SEPPs that apply to the subject land.

S4.15(1)(a)(iii) The provisions of any development control plan

The Parkes Shire Development Control Plan 2021 applies. As there are no specific DCP controls relating to such developments in large lot residential areas, The proposed development has been assessed against the relevant controls of Part C - Residential Development and Part E - Commercial Development as follows:

Clause	Comment
<i>C.5.2 - Earthworks, Retaining Walls, Structural Support and Site Drainage</i>	Complies. A cut/fill of maximum approximately 2 metres will be undertaken to level and prepare the site for development. The proposed earthworks will not adversely affect soil condition, change drainage patterns, undermine adjoining buildings or impact on any item of cultural or heritage significance.
<i>C.5.3 - Streetscape</i>	Complies. The proposed development includes access to Emerton Road on the primary façade which is the longest frontage. The building is oriented to minimise visual impact upon the Emerton Road frontage and will be screened by landscaping from the Nash Street frontage. The proposal benefits from generous setbacks to both street frontages. The proposal meets all the relevant DCP setback requirements (see below). A landscaping plan has also been included, which will be beneficial to visual amenity and provide screening to the streetscape.
<i>C.5.4 - Setbacks</i>	Complies. All setbacks are well in excess of the minimum property boundary setback requirements.
<i>C.5.5 - Driveways, Access and Car Parking</i>	See assessment under Part E.1.8 below.
<i>C.5.6 - Stormwater Management</i>	Two detention tanks will be provided to reduce roof water flows. Stormwater overflow generated from the development will be dispersed onsite towards the table drain at Emerton Road, in the north-eastern corner of the property. No adverse impacts are assessed.
<i>C.5.7 - Utilities</i>	The proposed development can be serviced by Council's reticulated water and sewer networks, using the existing supply of both utilities. The proposed development does not require any additional connections to reticulated services that are above or beyond the systems capabilities.

Clause	Comment
<i>E.1.6 - Advertising Signage</i>	Complies. Two small building identification signs are proposed, one being located at the entrance on Emerton Street, the other on the front door of the proposed church building. The proposed signs will have low impact upon the streetscape.

<i>E.1.7 - Landscape Design</i>	Complies. A landscaping plan has also been included, which will be beneficial to visual amenity and provide screening to the streetscape.
<i>E.1.8 - Driveways & Parking</i>	Complies. The proposal is for a place of public worship. Access and parking is gained via a single access/egress point from Emerton Road. An alternative access/egress for emergency situations is also provided to Emerton Street. The area identified for parking is compliant with this DCP and the relevant standards.

S4.15(1)(a)(iia) any planning agreement that has been entered into under section 7.4, or any draft planning agreement that a developer has offered to enter into under section 7.4

There are no planning agreements relating to the site. The applicant has not requested Council to enter into any form of planning agreement.

S4.15(a)(iv) the regulations (to the extent that they prescribe matters for the purposes of this paragraph

Division 1 of Part 4 of the Environmental Planning and Assessment Regulation 2021 specifies additional matters that must be taken into consideration by a consent authority in determining a development application. Consideration of these matters is included below:

Clause	Comment	Compliance	
<i>Clause 61(1) - Building Demolition</i>	Not relevant to the proposal.	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
<i>Clause 61(2) - Subdivision Order</i>	Not relevant to the proposal.	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
<i>Clause 61(3) - Dark Sky Planning Guideline</i>	Not relevant to the proposal.	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
<i>Clause 61(4) - Low rise housing diversity design guide.</i>	Not relevant to the proposal.	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
<i>Clauses 62 - Change of Use Fire Safety and Structural Capacity Considerations</i>	Not relevant to the proposal.	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
<i>Clause 63 - Temporary Structures</i>	Not relevant to the proposal.	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
<i>Clauses 64 - Fire Safety Upgrades</i>	Not relevant to the proposal.	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
<i>Clause 65 - Conservation Plan Opera House</i>	Not relevant to the proposal.	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
<i>Clause 66 - Contributions Plan (Sydney)</i>	Not relevant to the proposal.	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
<i>Clause 67 - Modification or surrender of existing use</i>	Not relevant to the proposal.	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
<i>Clause 68 - Modification or surrender of development consent</i>	Not relevant to the proposal.	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No

S4.15(1)(b) the likely impact on the natural and built environment(s) and the likely social and/or economic impact on the locality

- **Context and Setting** – The subject site is located in an established large lot residential area. The site has a consistent, gentle downhill slope to the east. The adjoining land is occupied by dwelling-houses and ancillary development, with the closest dwelling being 47 metres to the south. A place of public worship is a permissible land use with consent of Council in the R5 Large Lot Residential zone. The proposed development is not expected to create significant impacts on the context and setting of the area.
- **Land Use Conflict** – The proposal is for a place of public worship. The development will be located upon an R5 Large Lot Residential site, with detached dwelling-houses and ancillary outbuildings being the predominant land use in the

area. Emerton Road is located on the northern boundary of the subject land, with Nash Street to the west. The development will not create any issues to adjoining properties regarding overshadowing, overlooking, noise, vibration or stormwater management subject to suitable conditions of consent. The development on the site will not detrimentally affect adjoining land and is unlikely to lead to land use conflict.

- **Access and Traffic** – The applicant is proposing vehicle access and egress from Emerton Road. The proposed access and crossover points will be conditioned to comply with Council's technical engineering specifications. The development will not generate any additional traffic above or beyond the capabilities of the local road network. No adverse impacts have been assessed.
- **Public Domain** – The proposed development will not compromise the availability and enjoyment of public recreational opportunities in the locality. It is assessed that minimal impact will result on the existing public domain.
- **Utilities** – The proposed development can be serviced by Council's reticulated water and sewer networks, using the existing supply of both utilities. The proposed development does not require any additional connections to reticulated services that are above or beyond the systems capabilities. No adverse impacts are assessed.
- **Heritage** – The subject site is not listed in the Parkes Local Environmental Plan 2012 as containing any items of Local or State significance. Site inspection did not identify any sites, items, or places of heritage significance. The information supplied by the applicant did not identify any heritage sites, items, or places. No adverse impacts are assessed.
- **Other land resources** – The development will not have detrimental effects of conserving and using valuable land resources and water supply catchments.
- **Bushfire** – The site is not identified on the bushfire prone land map. No adverse impacts are assessed.
- **Surface Water and Groundwater** – The site is identified on the groundwater vulnerable land map. This proposal is appropriate in scale and does not pose a risk of contamination, or any other adverse impacts upon groundwater dependent eco-systems or water quality. Stormwater overflow generated from the development will be dispersed onsite towards the table drain at Emerton Road, in the north-eastern corner of the property. No adverse impacts are assessed.
- **Soils** – The subject land has an overall natural fall to the east. Two detention tanks will be provided to reduce roof water flows. Stormwater overflow generated from the development will be dispersed onsite towards the table drain at Emerton Road, in the north-eastern corner of the property. No adverse impacts to soils are assessed.
- **Air & Microclimate** – No adverse impacts have been assessed.
- **Noise and Vibration** – The development is located close enough to neighbouring properties that construction noise could be a potential problem. It is considered that the on-going use of the development will not cause any significant noise and vibration issues. It is considered appropriate to limit the times of construction activities by way of condition of consent. No adverse impacts are assessed.
- **Flora and Fauna** – The subject allotment is vacant land. The site is not identified on the terrestrial biodiversity land map. A site inspection did not reveal any significant vegetation onsite. No adverse impacts are assessed.
- **Waste** - Building and general waste generated by the construction and ongoing use of the proposed church is to be collected and contained on-site, and regularly disposed of at an approved waste facility. The subject land features a gentle downhill slope to the west. No adverse impacts are assessed.
- **Natural Hazards** – The site is not flood prone nor is it identified on the Bushfire Prone Land Map. No adverse impacts assessed.
- **Technological Hazards** – The information supplied by the applicant does not indicate any past land contamination. The site Inspection and Council's Contaminated Sites Register does not reveal any evidence of contamination. No adverse impacts are assessed.
- **Safety Security and Crime Prevention** – The proposal does not pose a safety, security or crime prevention risk.
- **Social Impact in the Locality** – The social impacts of the development are considered to be positive, providing a new facility for the church congregation. No adverse social impacts are assessed.
- **Economic Impact in the Locality** – No adverse economic impacts are assessed.

- **Site Design and Internal Design** – The size and scale are appropriate for the subject lot. The development on the site will not detrimentally affect the adjoining land.
- **Cumulative Impacts** – The proposal is consistent with the objectives of the R5 Large Lot Residential zone of Parkes Local Environmental Plan 2012, and with the provisions of the Parkes Shire Development Control Plan 2021. The proposal is within a large lot residential neighbourhood, including dwelling-houses and ancillary development. It is assessed that the cumulative impacts of the proposed development are not such that the application should be refused.

S4.15(1)(c) the suitability of the site for the development

The site has the capacity to support the proposal without creating adverse impacts on the site and adjoining land. The proposed place of public worship will be wholly located on the subject land. The proposed development will be in character for the large lot residential area and will not lead to cumulative impacts on the environment, neighbouring land-uses, and cultural or heritage items.

S4.15(1)(d) any submissions made in accordance with this Act or the regulations

The proposed development was publicly advertised, and adjoining owners notified, between 15 November 2023 and 29 November 2023, in accordance with the Parkes Shire Community Participation Plan 2022. Council received one (1) submission, expressing concerns regarding the proposed development.

The contents of the submissions are included in the following table:

Name	Address	Objection Points / Arguments
Lauren Wilkinson	226 Nash Street, Parkes	<ul style="list-style-type: none"> • Compliance with the objectives of the R5 Large Lot Residential zone of Parkes Local Environmental Plan 2012 • Pedestrian safety • Suggestion for a concrete shared path be established in Nash Street, to Harrison Park. • The DA is silent that the proposal can cater for up to 200 attendees - suggestion that a traffic study for the intersection of Nash Street, Docos Road and Emerton Road is required. • Definition of a "place of public worship" under the provisions of Parkes LEP 2012.

Comments:

Following receipt of the submission, Council staff contacted the objecting party to discuss the submission. It is considered that the submission has been appropriately considered within the assessment process. Where relevant, appropriate conditions of consent have been included to address the issues raised.

The applicant has provided a revised site plan which addresses traffic movements for the proposal, both on-site and access/egress on Emerton Road. Council's Engineering (Technical) branch has supported the revised traffic arrangements.

The following components of the Development Application either demonstrate direct compliance with, or demonstrate an acceptable alternative to, the zone objectives and planning controls contained within *Parkes Local Environmental Plan 2012* and *Parkes Shire Development Control Plan 2021 (Parts C and E)*:

- Earthworks
- Streetscape
- Setbacks
- Landscape Design
- Driveways and Car Parking
- Advertising and signage

- Stormwater Management
- Utilities

General:

A "place of public worship" is a permissible land use in all land zoned R5 Large Lot Residential, which is the predominant residential land use in Parkes. No part or function of the proposed church is listed as a prohibited land use under Parkes Local Environmental Plan 2012.

Recommendation:

It is considered that the submission received by Council during the exhibition period has been suitably addressed, and that the Development Application can be determined.

S4.15(1)(e) the public interest

The proposal is assessed to pose no significant impacts on the public interest.

Assessment Conclusion / Recommendation

Consent be granted subject to condition(s) detailed in Annexure 'A' attached.



12 March 2024

Assessment Officer

Grahame Fry
Land Use Planning Specialist (acting)

Date

Reviewing Officer

Scott Brakenridge
Executive Manager Planning and Certification (acting)

Date

Annexure A**General Conditions***Approved Plans and Supporting Documentation*

1. Development must be carried out in accordance with the following approved plans and documents, except where the conditions of this consent expressly require otherwise.
 - 1) The approved stamped plans prepared by PBCC Services, Sheet Nos. A 1.1 - A 1.6 (inclusive), Revision A, dated 5 February 2024.
 - 2) The approved stamped prepared by Lieschke Civil, Sheet No C01 - C07 (inclusive), dated 17 September 2023.

- 3) The approved stamped fence plan prepared by Unicad, Sheet Nos. A.1.9 - A.1.12 (inclusive), dated 20 February 2024.
- 4) The approved stamped Statement of Environmental Effects prepared by iPlan Projects, Version F (FINAL), dated 4 October 2023.

except as varied by the conditions listed herein or as marked in red on the approved plans. A current and approved copy of the approved stamped by Parkes Shire Council is to be maintained on site for constructional and reference purposes.

In the event of any inconsistency with the approved plans and a condition of this consent, the condition prevails.

(Prescribed 4) Compliance with Building Code of Australia and insurance requirements under Home Building Act 1989

2. It is a condition of a development consent for development that involves building work that the work must be carried out in accordance with the requirements of the Building Code of Australia.
 - a) It is a condition of a development consent for development that involves residential building work for which a contract of insurance is required under the Home Building Act 1989, Part 6 that a contract of insurance is in force before building work authorised to be carried out by the consent commences.
 - b) It is a condition of a development consent for a temporary structure used as an entertainment venue that the temporary structure must comply with Part B1 and NSW Part H102 in Volume 1 of the Building Code of Australia.
 - c) In subsection (1), a reference to the Building Code of Australia is a reference to the Building Code of Australia as in force on the day on which the application for the construction certificate was made.
 - d) In subsection (3), a reference to the Building Code of Australia is a reference to the Building Code of Australia as in force on the day on which the application for development consent was made.
 - e) This section does not apply—
 - a) to the extent to which an exemption from a provision of the Building Code of Australia or a fire safety standard is in force under the Environmental Planning and Assessment (Development Certification and Fire Safety) Regulation 2021, or
 - b) to the erection of a temporary building, other than a temporary structure to which subsection (3) applies.

(Prescribed 6) Erection of Signs

3.
 - 1) This section applies to a development consent for development involving building work, subdivision work or demolition work.
 - 2) It is a condition of the development consent that a sign must be erected in a prominent position on a site on which building work, subdivision work or demolition work is being carried out—
 - a) showing the name, address and telephone number of the principal certifier for the work, and
 - b) showing the name of the principal contractor, if any, for the building work and a telephone number on which the principal contractor may be contacted outside working hours, and
 - c) stating that unauthorised entry to the work site is prohibited.
 - 3) The sign must be—
 - a) maintained while the building work, subdivision work or demolition work is being carried out, and
 - b) removed when the work has been completed.
 - 4) This section does not apply in relation to—

- a) building work, subdivision work or demolition work carried out inside an existing building, if the work does not affect the external walls of the building, or
- b) Crown building work certified to comply with the Building Code of Australia under the Act, Part 6.

Notification of Home Building Act 1989 requirements

4. 1) This section applies to a development consent for development involving residential building work if the principal certifier is not the council.
- 2) It is a condition of the development consent that residential building work must not be carried out unless the principal certifier for the development to which the work relates has given the council written notice of the following—
 - a) for work that requires a principal contractor to be appointed—
 - i) the name and licence number of the principal contractor, and
 - ii) the name of the insurer of the work under the Home Building Act 1989, Part 6,
 - b) for work to be carried out by an owner-builder—
 - i) the name of the owner-builder, and
 - ii) if the owner-builder is required to hold an owner-builder permit under the Home Building Act 1989—the number of the owner-builder permit.
- 3) If the information notified under subsection (2) is no longer correct, it is a condition of the development consent that further work must not be carried out unless the principal certifier has given the council written notice of the updated information.
- 4) This section does not apply in relation to Crown building work certified to comply with the Building Code of Australia under the Act, Part 6.

Obtaining a Construction Certificate

5. The Applicant is to obtain a Construction Certificate from either Council or an Accredited Principal Certifier, certifying that the proposed works are in accordance with the Building Code of Australia and applicable Council Standards prior to any building works commencing.
 - No building, engineering or excavation work is to be carried out in relation to this development until the necessary construction certificates have been obtained.
 - It is the responsibility of the Applicant to ensure that the development complies with the Building Code of Australia and applicable Council Standards in the case of building work. This may entail alterations to the proposal so that it complies with these standards.

Obtaining an Occupation Certificate

6. Prior to the occupation or use of the development, an Occupation Certificate must be obtained from the Principal Certifier for the subject development.

Shoring and adequacy of adjoining property

7. 1) This section applies to a development consent for development that involves excavation that extends below the level of the base of the footings of a building, structure or work on adjoining land, including a structure or work in a road or rail corridor.
- 2) It is a condition of the development consent that the person having the benefit of the development consent must, at the person's own expense—
 - a) protect and support the building, structure or work on adjoining land from possible damage from the excavation, and
 - b) if necessary, underpin the building, structure or work on adjoining land to prevent damage from the excavation.
- 3) This section does not apply if—

- a) the person having the benefit of the development consent owns the adjoining land, or
- b) the owner of the adjoining land gives written consent to the condition not applying.

Building Work

Prior to the Issue of a Construction Certificate

Section 7.12 Contributions

8. Pursuant to Section 7.12 of the Environmental Planning and Assessment Act 1979, the monetary contribution set out in the following table is to be paid to Parkes Shire Council prior to the issue of a Construction Certificate. The contribution is current as at the date of this consent and is levied in accordance with the Parkes Shire Section 94A Contributions Plan 2016, in force from 5 August 2016, which may be viewed during office hours at Council's Customer Service Centre, 2 Cecile Street, Parkes, or on Council's website www.parkes.nsw.gov.au. The contribution payable will be calculated in accordance with the contributions plan current at the time of payment, and will be adjusted at the time of payment in accordance with the Consumer Price Index (CPI) (All Groups Index for Sydney) published by the Australian Bureau of Statistic (ABS). Contribution amounts will be adjusted by Council each quarter.

Contribution Type	Section 7.12
Proposed Cost of Development	\$1,680,565.00
Levy %	1% above \$200,000.00
Total Contribution	\$14,805.65
Contribution Rate remains current until	Next CPI Quarterly Adjustment

Section 64 Developer Charges

9. Prior to the occupation or use of any dwelling, the Applicant is required to obtain written evidence from Parkes Shire Council, pursuant to Division 5 of Part 2 of Chapter 6 of the Water Management Act 2000, certifying that all charges associated with Section 64 of the Local Government Act 1993 have been paid in full for both water and sewer

Water ETs for the development have been calculated to be 3.05 ETs.

Sewer ETs for the development have been calculated to be 3.05 ETs.

\$13,910.00 is the current Section 64 water developer charge per ET set out in Council's published fees and charges for 2023/24. This charge is reviewed each financial year. The current contribution rate is to be confirmed prior to payment.

\$5,195.00 is the current Section 64 sewer developer charge per ET set out in Council's published fees and charges for 2023/24. This charge is reviewed each financial year. The current contribution rate is to be confirmed prior to payment.

Before Works Commence

Erosion and sediment controls in place

10. Before any site work commences, the Principal Certifier must be satisfied the erosion and sediment controls are in place. These controls must remain in place until any bare earth has been restabilised in accordance with the NSW Department of Housing manual 'Managing Urban Stormwater: Soils and Construction Certificate' (the Blue Book) (as amended from time to time).

Notice of Commencement & Principal Certifier Appointment

11. The applicant is to submit to Parkes Shire Council, at least two (2) days prior to the commencement of any works, a 'Notice of Commencement of Building or Subdivision Works' and 'Appointment of Principal Certifier'.

Section 138 Approval

12. Prior to any work commencing within a public road reserve, the Applicant shall submit an Application under Section 138 of the Roads Act 1993 to carry out road works, including detailed engineering design drawings of intended works, sediment control plans, environmental management plans, work method statements and traffic control plans.

Prior to the commencement of any work on the site, detailed engineering drawing(s) shall be prepared for the car park and internal driveways and manoeuvring areas that address the following:

- a) The car parking and manoeuvring areas shall be bitumen sealed or concreted, with extents shown on the approved plans.
- b) Car parking areas shall comply with AS 2890.1:2004 - Parking Facilities, Part 1: Off-street car parking.
- c) Details of edging between driveways and parking areas and footpaths.

The engineering detail shall be submitted with the Construction Certificate application.

Section 68 Approval

13. The Applicant is to obtain all relevant approvals to carry out sewerage work, to carry out stormwater drainage work and to carry out water supply work from Parkes Shire Council prior to commencing works to and comply with any conditions of that permit. All work shall be carried out by a licensed plumber and drainer and to the requirements of the Plumbing Code of Australia.

During Building Works*Cut and Fill Management*

14. Any cutting and filling on the site shall be either battered at a maximum slope of one vertical to two horizontal (1V:2H) and revegetated or suitably retained by a retaining structure, designed and constructed to the appropriate engineering standards.
- A retaining wall or structure that does not comply with State Environmental Planning Policy (Exempt and Complying Development Codes) 2008 will require prior consent from Council.
 - Cutting and filling on the site and the erection of retaining walls may require the approval and certification of a suitably qualified structural/geotechnical engineer.

Protection of Infrastructure Assets

15. Any trees which are planted in the vicinity of the sewer and/or on the sewer easement are to be located at least 3 metres away from the top of the sewer mains.

Hours of work

16. Site work must only be carried out between the following times –

Between 7:00 am and 6:00 pm on weekdays;
Between 8:00 am and 1:00 pm on Saturdays;
No work is permitted on Sundays or Public Holidays.

Site work is not to be carried out outside of these times except where there is an emergency, or for urgent work directed by a police officer or a public authority.

Provision of Toilets

17. Throughout the course of building operations on the land, toilet facilities are to be provided, at or in the vicinity of the work site on which work involved in the erection or demolition of a building is being carried out. Toilet facilities are to be provided at a rate of one toilet for every 20 persons or part of 20 persons employed at the site.

Rubbish & Debris

18. All building rubbish and debris, including that which can be windblown, shall be contained on site in a suitable container for disposal at an approved Parkes Shire Council Waste Landfill Depot. The container shall be erected on the building site prior to work commencing and shall be maintained for the term of the construction to the completion of the project.
- No building rubbish or debris shall be placed or permitted to be placed on any adjoining public reserve, footway or road.
 - The waste container shall be regularly cleaned to ensure proper containment of the building wastes generated on the construction site.

Work to be Within Property Confines

19. All loading, unloading and storage of goods, equipment, tools and building materials, or the carrying out of building operations related to the development proposal shall be carried out within the confines of the property. No loading, unloading and storage of goods, equipment, tools and building materials, or the carrying out of building operations related to the development proposal shall be carried out on the nature strip, footpath or public roadway system.

Driveway Access

20. The applicant is to construct a new concrete driveway boundary to edge of bitumen in accordance with the following Parkes Shire Council minimum standards:
- a) Driveway in accordance with approved plans
 - b) Concrete slab shall be 150mm thick, 32MPa GP concrete, founded on 75mm of compacted gravel.
 - c) At grade of existing verge/footway and carry the invert of table drain.
 - d) Design levels of driveway to be submitted with Section 138 Permit for approval.

All works must be completed prior to the issue of the occupation certificate.

Construct internal manoeuvring and parking hardstand area

21. During construction, all accesses, internal driveways, hardstand areas and parking areas shall be bitumen sealed or constructed of concrete pavement in accordance with the following:
- a) Approved engineering design and site plan.
 - b) AUS-SPEC#2/Parkes Shire Council
 - c) Parkes Shire Council Development Control Plan 2013.
 - d) AS 2890.1-2004 Off-Street Car Parking.
 - e) AS 2890.2-2004 Parking Facilities Off-street Commercial Vehicle Facilities.
 - f) AS 2890.3-2004 Bicycle Parking Facilities.
 - g) AS 2890.5-2004 On-street Parking.
 - h) AS 2890.6-2004 Off-street Parking for People with Disabilities.
 - i) AUSTROADS Guide to Traffic Management.

The work must be completed prior to the issue of a Final Occupation Certificate.

Provide On-Site Detention (OSD) Basin

22. During works the Detention Basin must be constructed to control 5%AEP and 1%AEP flows to ensure that no net increase of discharge is to occur as a result of development, in accordance with approved construction design.

Provide OSD

23. During works all roofed area must be drained so that water from those areas is conveyed to a 16,500 L Rainwater tank, with a 25 mm orifice to control the discharge of stormwater to the legal discharge point in accordance with Australian Standard 3500, 'National Plumbing and Drainage'.

Prior to Issue of an Occupation Certificate*Final inspection Record for Driveway Works*

24. Prior to the Issue of any Occupation Certificate a Certificate of Completion is to be provided to the Principal Certifier confirming that all works and fees / contributions required for the provision of a layback, crossover and driveway have been completed in full to the satisfaction of Council's Director Operations.

Repair of infrastructure

25. Before the issue of an Occupation Certificate:

- 1) any public infrastructure damaged as a result of the carrying out of work approved under this consent (including damage caused by, but not limited to, delivery vehicles, waste collection, contractors, sub-contractors, concreting vehicles) must be fully repaired to the written satisfaction of Council, and at no cost to Council; or
- 2) if the works in (1) are not carried out to Council's satisfaction, Council may carry out the works required and the costs of any such works must be paid as directed by Council.

Operational and Ongoing*Operating hours*

26. During ongoing use of the premises, the approved weekly hours of operation of the place of public worship are restricted to:

8:00 am - 8:00 pm Monday - Saturday
6:00 am - 5:00 pm Sunday

17.2 FEBRUARY 2024 BUILDING STATISTICS REPORT

IP&R Linkage: Pillar: Environment

Goal: Our built environment is functional, sustainable and meets the needs of our growing community.

Strategy: Manage our built environment in line with the Local Environmental Plan (LEP) and relevant legislation.

Author: Nerida Brown, Development Certificates Coordinator

Authoriser: Brendan Hayes, Director Planning and Community Services

Annexures: Nil

RECOMMENDATION

That Council:

1. Receive and note the February 2024 Building Statistics Report.

BACKGROUND

The Building Statistics Report is furnished to Council on a monthly basis and provides a snapshot of development activity in the Shire during that period.

ISSUES AND COMMENTARY

During the month of February 2024 there were ten (10) Development Applications received totalling \$626,013.50 and seven (7) consents were issued. Three (3) Private Certifier Complying Development Certificates totalling \$2,526,818.00 were received. Three (3) Private Certifier consents were issued.

The figures shown *Table 1* below are for Development Applications received during February 2024 with respect to the specified building types and a comparison to the February 2023 figures.

Table 1: Development Applications				
Development Category	February 2024		February 2023	
	No.	Estimated Value	No.	Estimated Value
Commercial	2	\$0.00	1	\$0.00
Community Facilities	1	\$2,000.00		
Industrial			1	\$498,800.00
Infrastructure				
Tourist Development				
Single Dwelling-house	3	\$368,860.00		
Residential Alterations and Additions inc ancillary / outbuildings	3	\$60,893.50	2	\$184,565.00
Residential Other				
Multi-Residential				
Seniors Living				

Subdivision only				
Secondary Dwelling	1	\$194,260.00		
Other inc. demolition, earthworks, advertising structure			,	,
Mixed Development				
Totals	10	\$626,013.50	4	\$683,365.00
FYTD Totals	82	\$23,623,791.20	83	\$50,146,310.89

Table 2, below, lists the Development Consents that were issued in the month of February 2024.

Table 2: Development Consents		
Application No.	Address	Description
DA2023/0128	13 Elizabeth Street, Parkes	Alterations or Additions to Dwelling
DA2023/0121	132 Mitchell Street, Parkes	Secondary Dwelling
DA2024/0003	15 Junction Street, Parkes	Alterations & Additions to Dwelling and Demolition Shed and Erection of Structure - Shed
DA2023/0089	31 Currajong Street, Parkes	Dwelling - House
DA2024/0002	36 Vaucluse Place, Parkes	Dual Occupancy (Detached) and Strata Subdivision (2 Lots)
DA2024/0008	88 Forbes Street, Trundle	Erection of New Structure - Shed
DA2023/0122	Kalina, 9713A Henry Parkes Way, Parkes	Dwelling - House (Manufactured Home)

The figures shown in Table 3, below, are for Complying Development Certificates received during February 2024 with respect to the specified building types and a comparison to the February 2023 figures.

Table 3: Complying Development Certificates				
Development Category	February 2024		February 2023	
	No.	Estimated Value	No.	Estimated Value
Commercial	2	\$26,818.00	2	\$3,300,000.00
Community Facilities	-	-	-	-
Industrial	-	-	-	-
Infrastructure	-	-	-	-
Tourist Development	-	-	-	-
Single Dwelling-house	-	-	-	-
Residential Alterations and Additions inc. ancillary/outbuildings	-	-	2	\$56,700.00

Residential Other	-	--	-	-
Multi-Residential	-	-	-	-
Seniors Living	-	-	-	-
Subdivision	1	\$2,500,000.00	-	-
Secondary Dwelling	-	-	.	-
Other inc. demolition, earthworks, advertising structures	-	-	-	-
Totals	3	\$2,526,818.00	4	\$3,356,700.00
FYTD Totals	25	\$10,794,603.00	20	\$7,883,368.00

Table 4, below, provides a list of Complying Development Certificates which were issued in the month of February 2024.

Table 4: Complying Development Certificates			
Application No.	Address	Description	Certifying Authority
CDC2024/0002	279-287 Clarinda Street, Parkes	Alterations or Additions - Retail Premises	Private
CDC2024/0003	53 Westlime Road, Parkes	Subdivision - 1 Lot into 3 (Torrens Title)	Private
CDC2024/0004	Woolworths Pty Ltd, 307-313 Clarinda Street, Parkes	Internal Alteration (Installation of New Security Gate to Existing Tenancy)	Private

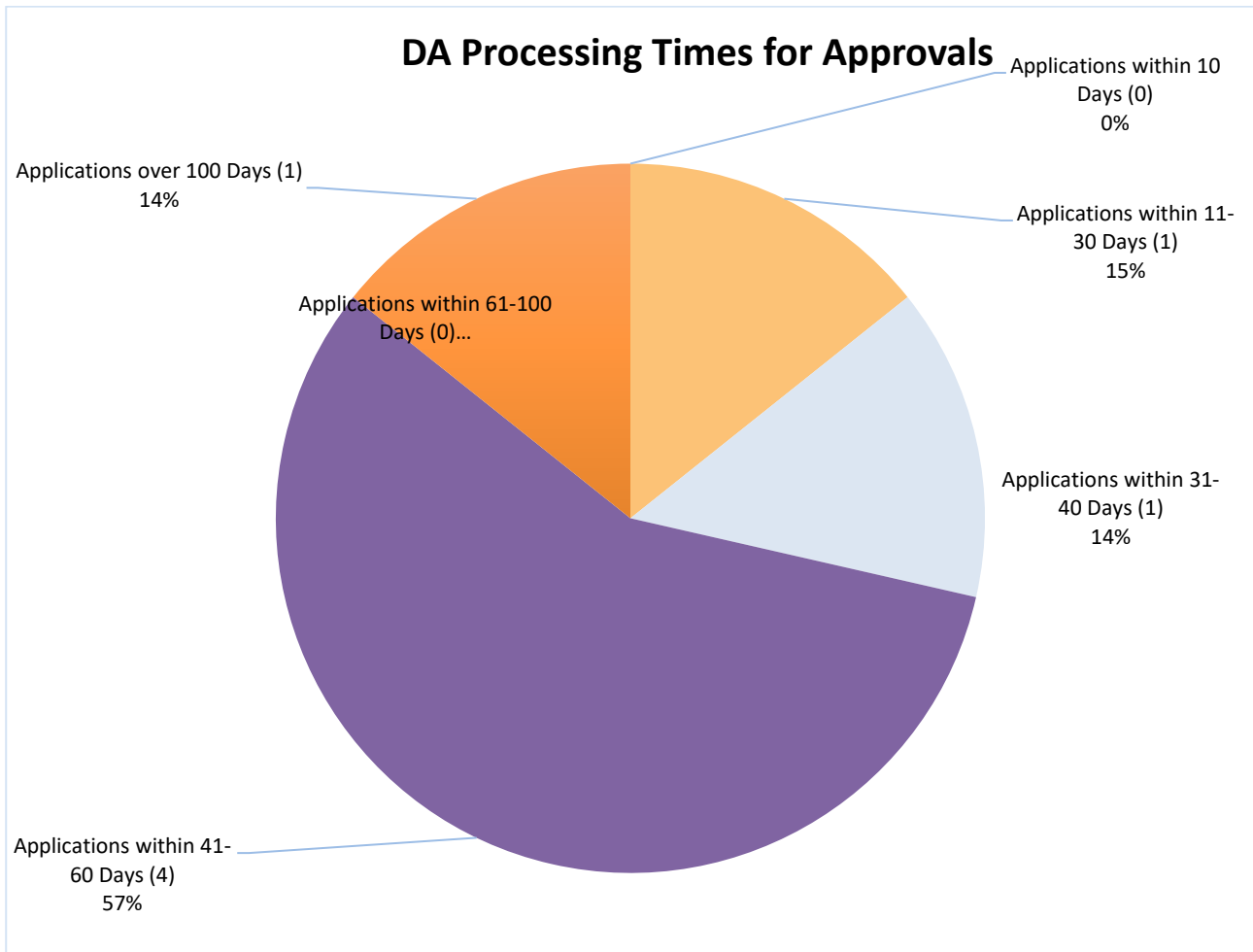
DA Processing Times for Approvals

The information shown in the pie chart below is Development Application approvals issued for the period 1 February 2024 to 29 February 2024. It should be noted that a total of seven (7) Development Applications have been approved with an average of 59.06 days.

The average timeframe in which the internal referrals Executive Manager Technical Services and/or Executive Manager Water Engineering were completed was 33.74 days.

Activation Precinct Certificate Determinations

There are no new Activation Precinct Certificate determinations.



LEGISLATIVE AND POLICY CONTEXT

There are no legislative or policy considerations for Council associated with this report.

FINANCIAL IMPLICATIONS

There are no financial implications for Council associated with this report.

RISK IMPLICATIONS

There are no risk implications for Council associated with this report.

COMMUNITY CONSULTATION

Where a Development Application or Modification Development Application is required to be publicly exhibited, the application was made available for inspection at the Parkes Shire Council Administration Centre commencing from the date on which the public notice was placed in the local newspaper. The application was also included on the Parkes Shire Council website.

For Development Applications requiring neighbour notification, written notification of the proposed development was provided to the owner(s) of land immediately adjoining or adjacent to the subject land (as shown on Council's Property and Rating System at the time of notification) including land that is separated from the subject land by a watercourse, road, pathway, driveway, railway or similar thoroughfare.

Where more than one person is listed as the owner, written notification to one of the owners, is taken to be a notice to all of the registered owners.

CONCLUSION

During the month of February 2024 there were ten (10) Development Applications received totalling \$626,013.50 and seven (7) consents were issued. Three (3) Private Certifier Complying Development Certificates totalling \$2,526,818.00 were received. Three (3) Private Certifier consents were issued.

Development Activity Report

February 2024

Development Applications and Complying Development Certificates lodged and approved in the Parkes Shire.



LODGED

10

Development Applications

3

Complying Development Certificates



DETERMINED

7

Development Applications

0

Complying Development Certificates

3

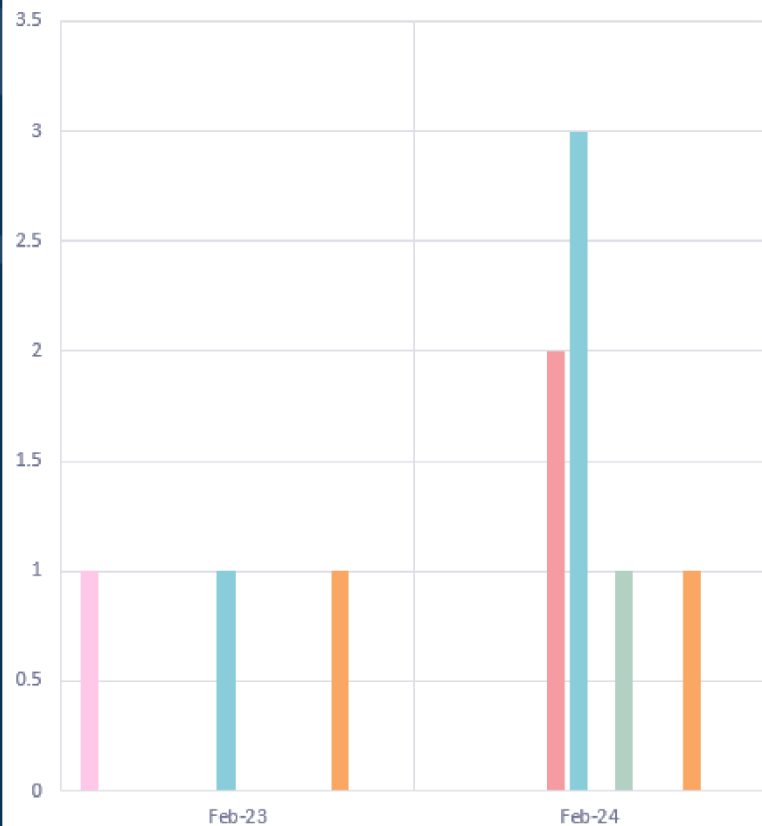
Private Certifier Complying Development Certificates



**AVERAGE
DEVELOPMENT
APPLICATION
PROCESSING TIME**

THIS MONTH
59.06 DAYS

Approved Development Applications



VALUE OF APPLICATIONS RECEIVED

\$4,040,065.00

17.3 PARKES SHIRE COUNCIL ART COLLECTION POLICY**IP&R Linkage:** **Pillar:** Leadership**Goal:** Our local government is open, accountable, and representative.**Strategy:** Provide open and transparent decision-making and undertake the civic duties of Council with professionalism and integrity.**Author:** **Kerryn Jones, Manager Culture, Education and Library Services****Authoriser:** **Brendan Hayes, Director Planning and Community Services****Annexures:** **A. Parkes Shire Council Art Collection Policy**

RECOMMENDATION

That:

1. Council adopt the Parkes Shire Council Art Collection Policy.
-

BACKGROUND

Parkes Shire Council owns and manages an art collection of approximately 100 pieces of work that have been collected over the past 30+ years. The collection includes paintings, sculptures, ceramics, and fabric works. Many works have been purchased by Parkes Shire Council and other works donated to the Council. The Parkes Shire Council Arts Advisory Committee identified the need for a policy for the acquisition and maintenance of the art collection and this draft policy has been approved by the PSC Arts Advisory Committee on 22 November 2023 for Council's consideration.

ISSUES AND COMMENTARY

This policy provides clear direction for the acquisition, management, documentation, and disposal of art works which are part of the Parkes Shire Council art collection. It provides transparency in Council decision making in the use of public funds.

The policy identifies the criteria used for the acquisition of art works and the establishment of an accessions committee including Councillors, Council staff and a representative of the PSC Arts Advisory Committee.

The policy identifies the documentation required for donated items, purchased items, cataloguing of works, loans of works and deaccessioning (removal) of works from the collection.

LEGISLATIVE AND POLICY CONTEXT

This is a new policy for Council's adoption.

FINANCIAL IMPLICATIONS

The policy identifies that Council will determine an annual budget allocation for the acquisition, management, storage, conservation, preservation, display, and security of the collection. A budget allocation of \$5000 has been recommended for the 2024/2025 financial year to be included in Council's Capital Expenditure Program. Unexpended funds from the annual budget allocation will be accrued to the following financial year to allow for the potential purchase of larger pieces of artwork.

RISK IMPLICATIONS

There are no risk implications for Council associated with this report and policy.

COMMUNITY CONSULTATION

Consultation has been conducted with the Parkes Shire Council Arts Advisory Committee which consists of community artists and representatives of key arts and cultural groups in the Parkes Shire. The development of the policy incorporated both council and community input and supported through the Arts advisory Committee. The adopted policy will be published on Council's web site.

Council Policy

Art Collection Policy



Council Policy
Art Collection Policy

CONTROLLED DOCUMENT INFORMATION

ECM Number	
Document Owner	Director Planning & Community Services
Document Development Officer	Manager Culture Education & Library Services
Review Timeframe	4 years
Last Review Date	March 2024
Next Scheduled Review	March 2028

Document History		
Date	Resolution No.	Details/Comments
	<Resolution No.>	

Further Document Information and Relationships	
Related Legislation*	Nil
Related Policies	Procurement Policy Assets Disposal Policy
Related Documents	<ul style="list-style-type: none"> National Standards for Australian Museums & Galleries National Standards for Australian Museums and Galleries, Second Edition, 2023 (amaga.org.au) Significance 2.0: a guide to assessing the significance of collections https://www.arts.gov.au/sites/default/files/documents/significance20.pdf Cultural Spaces Plan for Parkes Shire
Note: Any reference to Legislation will be updated in this Policy as required. See website http://www.legislation.nsw.gov.au/ for current Acts, Regulations and Environmental Planning Instruments.	

Council Policy
Art Collection Policy**Contents**

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Council Policy

Art Collection Policy



1. Purpose

This policy provides direction for the acquisition, management, documentation, and disposal of art works which are part of the Parkes Shire Council art collection.

2. Commencement

This Policy is effective from date of adoption by Council resolution, and shall remain in force until repealed by resolution of Council.

3. Scope and Application

This Policy applies to all Council staff, Councillors, participating artists, participating donors and community groups and organisations whose work is acquired by Council (whether by commission, purchase or donation).

4. Definitions

In this Policy, the following terms shall be interpreted as having the following meanings:

Term	Definition
Parkes Shire Library or the Library	Refers to all branches of the library service (Parkes, Peak Hill, Trundle, and Tullamore) and the Marramarra Makerspace.
Acquisition	The process by which Parkes Shire Council [may] legally and formally accept items into its collection.
Deaccessioning	The process by which Parkes Shire Council [may] legally and formally remove items from its Collection.
Legal Title	The right to make decisions and enact responsibilities in relation to a Collection item.
Preventative Conservation	Refers to collection care that is undertaken to slow deterioration of or prevent damage to art works by controlling the environment in which they are stored, displayed, handled and transported.
Provenance	This refers to the earliest known history and ownership of an object or material and is important to confirm when acquiring new works to ensure the work is not stolen or a forgery and that it has been created and offered for sale, donation or bequest in an ethically sound manner.
Statement of Significance	A statement of significance (SoS) is a summary of how or why an artwork or heritage item, or collection is significant, identifying the values, meaning and importance of the work or object. The SoS is based on research and consultation as far as possible and is produced and written in accordance with Significance 2.0: a guide to assessing the significance of collections (Collections Council of Australia 2009)

Council Policy
Art Collection Policy**5. Operational Policy Statement**

The Parkes Shire Council owns and manages a collection of art works. The Council aims to continue to acquire and exhibit art works that are significant to our community for the enjoyment, education and enrichment of the Parkes Shire. The purpose of the collection is to foster and support the creative economy by investing in local artists and creating a supportive, working relationship with the arts community in the Parkes Shire and to showcase artworks collected through purchase, donation, bequest or commission.

The key themes reflected in the collection are:

- Environment - natural environment, urban landscape, climate, topography, rivers, landmarks and built heritage,
- People - artistic, cultural, economic, historic, social and political
- Growth - industry, workforce, working conditions, travel and communications,
- Identity - creation stories, waves of migration, demographics, communities and social histories
- Artistic legacy and culture - First Nations cultural heritage; historical, modern, contemporary art movements; diversity and excellence in cultural expression; creativity and integrity in artistic practices.

5.1. Acquisition Criteria

Acquisitions must be a significant work of high quality in line with the collections' key themes. This means one or more of the following:

- The creator must have lived, worked or had a close connection to Parkes Shire during the development and completion of the work; or,
- The work may be largely constructed by materials that originated in Parkes Shire; or,
- The work has relevance to a person, location or characteristic of Parkes Shire; or,
- The work must contribute to an understanding of a period, place, activity, industry or event that is of significance to Parkes Shire; or,
- Other works that contribute to the community's understanding and appreciation of art.

It must also meet one or more of the following criteria:

- Supports the work of emerging, mid-career or established artists of the Parkes Shire
- Enhances the scope of the current collection having been assessed as of local, regional or national significance under one or more of the criteria set out in *Significance 2.0*
<https://www.arts.gov.au/sites/default/files/documents/significance20.pdf>
- The work must be an unconditional donation, purchase or bequest with clear and verifiable provenance
- The work must be free of any financial or legal encumbrance and/or legal title can be transferred to the Parkes Shire Council
- The work must be able to be on display without hindering public access or safety or breaching the artist's moral rights
- Public art works and commissions must be relevant and appropriate to the context of the proposed site and consistent with the planning schemes
- The work has sufficient resources allocated by Parkes Shire Council to ensure gallery-standard storage, maintenance and conservation.

5.2. Acquisition Approval Procedures

Purchasing of works for the Parkes Shire Council collection should be guided by the aesthetics, budget, display potential and storage requirements. Aesthetics is a difficult notion. For this reason, decisions on purchases should be made by an

Council Policy
Art Collection Policy

accessions committee of 5 people including Councillors, Council staff with an understanding of the Council's policy and collection, and a representative of the PSC Arts Advisory Committee. Where a First Peoples artwork is to be acquired a member of the Elders Advisory Council will be consulted in the decision-making process. All recommendations for acquisition of a work require a short statement of significance - outlining connection to the key themes. Acquisitions will be endorsed at a Parkes Shire Council meeting.

6. Documentation

The Manager Culture, Education & Library Services will oversee the management of the art collection and document the process of acquiring a work into the collection.

6.1 Donated items

A donor receipt form will be completed for each object submitted for possible acquisition.

The Acquisition Committee will consider each object before being accepted.

On acceptance of the work, two signed Gift Acknowledgement (Deed of Gift) forms, with letter of acknowledgment, will be sent to the donor. One signed copy is to be returned to the Parkes Shire Council for their records. One copy is to be kept by the donor for their records.

If not accepted the item is to be collected by the donor within 2 months, a letter of explanation and thanks will be written and forwarded to owner.

6.2 Purchased and donated works

On obtaining title to a work, a digitised accession register entry is made recording artist's name, title, date of acquisition, medium & size of work, the vendor and the work's price or insurance value, provenance, a photographic image, accession number and significance assessment.

A clear and valid legal title to the work and endeavours to obtain copyright from the artist is recorded.

The object is then either stored or displayed. A record of purchase is provided for Parkes Shire Council Asset Register.

6.3 Numbering

Works will be given an identifying alpha numerical accession number (ie, PSC2023.1). This number will be the next number available from the accession register of works in the collection.

7. Loans

Loans are divided into two types: Inward loans and Outward Loans. Decisions about loans are to be made by the Accessions Committee.

7.1 Inward Loans

Inward loans are those works or small exhibitions that may be borrowed from lenders (individuals or institutions) for a proscribed period not more than 6 months. All inward loans need to be assessed on

- Transport issues ie costs
- Display capacity of the Parkes Shire Council,

Council Policy
Art Collection Policy

- Condition of the work and
- Completion of legal loan agreement covering insurance and time of loan.

7.2 Outward Loans

Outwards loans are these loans where a work from the Parkes Shire Council collection is lent for a proscribed period to an outside organisation. All outgoing loans need to be assessed on

- Transport issues,
- Display capacity of the borrowing organisation,
- Condition of the work and
- Completion of legal loan agreement covering insurance and time of loan.

8. Storage and Preventative Conservation

Storage and display restrictions must be considered before acceptance of a work. Storage is to be organized, not available to the public, and to be the best Parkes Shire Council can achieve.

All relevant staff to be trained in the correct handling of works and housekeeping will be efficient and regular. This will include checking for pests and atmospheric deterioration. Pest control is to be regular. Light and climatic conditions will be monitored and regulated. Archival quality materials will be used for conservation, preservation and storage.

Due to limited storage capacity wherever possible art work will be displayed throughout Council offices and buildings.

9. Deaccessioning

Deaccessioning is the formal removal from the collection of a work that is no longer considered of relevance. It is a process that is to be carried out with as much care as the process of accessioning a work into the collection. Deaccessioning and disposal is proposed by Manager Cultural, Education & Library Services in a deaccessioned report to the accession committee with final approval by Parkes Shire Council at a Council meeting.

Deaccessioning can occur when:

- The work is clearly owned by the Parkes Shire Council
- The work is of no further relevance or use to the purposes of the collection.
- The work is damaged beyond repair.
- The work has been stolen with no hope of return.
- The Parkes Shire Council has identical works, with identical provenance.
- The work in question has neither provenance nor local connection.
- The work does not conform with the Collection Policy.

Disposal may be:

- Return to donor or artist or community group from which it came
- Exchange, gift or sale to another relevant organisation
- Public tender or sale - the funds generated from such sales must be transferred to the art acquisition budget
- Destruction or recycling
- A cooling off period of six months between the deaccession decision, and disposal. If the item is in poor condition the six-months period of review can be waived.

Council Policy
Art Collection Policy

The status of the work is updated in the accession register and noted as deaccessioned with the date deaccession was approved.

10. Budget

Council will determine an annual budget allocation which will adequately provide for the acquisition, management, storage, conservation, preservation, display and security of the collection. Unexpended funds from the annual budget allocation will be accrued to the following financial year.

18 NOTICES OF MOTION/QUESTIONS WITH NOTICE**18.1 CRIME IN PARKES****Councillor:** Cr Jacob Cass**Annexures:** Nil**MOTION**

That Council:

1. That our Mayor, Cr Neil Westcott, write to our Local Member, Phil Donato MP for Orange, advising him of the situation and requesting information on what is being done to combat the rise of petty and serious crime within his electorate and specifically within the Parkes Shire.
2. That Council request to schedule regular meetings with the NSW Police Local Area Command (LAC) so that we, as Councillors and representatives of our community, know what is being done at a local level and can answer questions surrounding this when asked.
3. We undertake an audit of our CCTV to ensure that we have functional cameras, determine what assets require more coverage to deter or capture these incidents, and determine whether the cost of upgrading our CCTV capabilities outweighs the cost of replacing equipment and staff hours to clean and fix these issues.

BACKGROUND

On Wednesday, March 6th, a thief entered my property before midnight, returning disguised less than an hour later and stole a mountain bike from my courtyard. This was done with the thief's full knowledge that he was being recorded on a security camera. Only two streets from my home, CCTV captured would be home invaders attempting to find entry into a property and its vehicles. This footage was shown on Prime 7 and Parkes-based social media pages. A relative of that victim had their vehicle stolen and dumped.

It is not only homes that are affected by theft; our local exercise parks and playgrounds are regularly vandalised. The gymnastic rings at Kelly Reserve are often stolen and require replacing. Plastic has been melted onto our BBQs' hotplates, and our play equipment is damaged. Currently, there are melted plastic and burn marks on the inside of the slide at Lions Park, a site that previously suffered from holes melted in sections of the equipment.

These are but three stories from our Shire, among countless others, posted to social media and hopefully reported to the police.

As a Council we have no authority over policing matters, however our community does look to us for guidance and support. People should not have to install cameras or additional locks and triple-check that their belongings are secured to protect what is theirs. I ask that the following recommendations be endorsed by Parkes Shire Council and acted upon to ensure we do everything possible to represent our community and its needs.

OFFICER'S COMMENT**Author:** Kent Boyd PSM, General Manager**Commentary:**

The Lachlan Area Command ("LAC") conducts quarterly meetings with Parkes, Forbes and Lachlan Council Mayors and General Managers. At these meetings, crime statistics are reported, and any local issues are discussed. Council has previously received a briefing during a workshop meeting from the Parkes LAC Officer-in-Charge in the past.

A suggested way forward would be to place a standing item on the workshop agenda for Councillors to raise any issues they may have and then write to the LAC for a response.

The County Mayors association has also identified rural crime as an issue. The next meeting of the CMA on 22 March 2024, to be attended by the Mayor, will include presentations from The Hon Yasmin Catley MP, Minister for Police and Counter Terrorism, Deputy Commissioner Paul Pisanos, NSW Police Service, Ms. Jacki Fitzgerald, Executive Director NSW Bureau of Crime Statistics and Research, The Hon Paul Toole MP, Shadow Minister for Police, Mr. Kevin Morton, Representative of the Police Association of NSW.

Crime Related Statistics

Crime related statistics are available through the NSW Bureau of Crime Statistics and Research ("BOSCAR"). The site includes statistics for NSW regions and Local Government Areas. The following table shows the statistical trends for major offences within the Parkes LGA for the past 2 and 5 years for the period to December 2023.

Offence type	24-month trend^^	60-month trend^^
Murder^	nc**	nc**
Domestic violence related assault	Stable	11.7%
Non-domestic violence related assault	Stable	Stable
Sexual assault	Stable	Stable
Sexual touching, sexual act and other sexual offences	Stable	Stable
Robbery	nc**	nc**
Break and enter dwelling	Stable	Stable
Break and enter non-dwelling	Stable	Stable
Motor vehicle theft	Stable	Stable
Steal from motor vehicle	Stable	Stable
Steal from retail store	Stable	14.8%
Other stealing offences	Stable	Stable
Malicious damage to property	Stable	Stable

^^ The trend test used was a two-tailed Kendall's rank-order correlation test with a 0.05 level of significance .

For the 24-month trend the annual percentage change is provided if the trend was significant.

For the 60-month trend the average annual percentage change is provided if the trend was significant.

** Trend information is not calculated (nc) if at least one 12-month period in the selected timeframe had less than 20 incidents.

However, BOSCAR recently released a report on trends across NSW, which showed that "rates of violent and property crime are considerably higher in Regional NSW than in Sydney". In a media statement released by the Executive Director of BOSCAR, it says:

"A longstanding feature of crime in NSW is that regional, rural, and remote locations tend to experience higher rates of crime than in the city. The gap has grown over time as crime reductions in Sydney exceeded those in the regions from 2004 to 2023," Jackie says. "Within regional NSW crime is also not evenly distributed and particular regional locations show crime rates much higher than the state average. In 2023, rates of both violent and property crime were almost three times the NSW average in the far west of the state."

In other words, overall crime rates are falling across NSW but the rate of decline is faster in the city than in regional and rural areas. For example, in the Central West Region, the difference in property crime rates between the Central West and Greater Sydney is 1.4 times, or up to 50% higher for the Central West.

CCTV in Public Areas

Kelly Reserve and Lions Park have existing CCTV cameras in place. A list of the 112 CCTV cameras in public areas is shown below. Parkes LAC has access to these cameras from their office, to review the footage if an incident is reported to them. Note that this list does not include cameras located in and around Council's administrative buildings, village pools, treatment plants and depots.

Cammera View	Camera View	Camera View
AA Blatch	Broadway Crossing	Broadway North
Broadway South	Broadway Woolworths	Cambridge Hotel
Clarinda Street Path Sports Power	Commercial Hotel	Cooke Park Elvis Statue
Cooke Park Amenities East	Cooke Park Amenities North East	Cooke Park Amenities South
Cooke Park Amenities South West	Cooke Park Clarinda Street East	Cooke Park Clarinda Street North
Cooke Park North	Coventry Room	CWC Bus Shelter
CWC North	CWC Roundabout	CWC South
Griffins Crossing	Griffins North	Griffins South
Leagues Club	Leagues Club North	Leagues Club South
Library Parking	Library/CUC Hallway	Lions Park Flying Fox
Lions Park Main Slide	Lions Park NE Corner	Lions Park North Seating
Lions Park South Seating - NE	Lions Park South Seating - SE	Lions Park Toilet Footpath
McDonalds Bogan Street East	McDonalds Bogan Street LPR	McDonalds Bogan Street North
McDonalds Bogan Street West	NAB	Parkes Hotel North West Footpath
Parkes Hotel South East Footpath	Parkes Hotel South West	Parkes Hotel West Intersection
Pavilion Back Door Loading Dock	Lions Park Main Play Equipment	Pavilion Board Room

Cammera View	Camera View	Camera View
Pavilion DR Server Room	Pavilion East Stage Stairs	Pavilion Function Room
Pavilion Park Overview	Pavilion Stage	Pavilion Store Room
Pool Back Stairs	Pool Diving Board	Pool Diving Shelter
Pool East	Pool Entry Gate Kiosk	Pool FILT Little Pool
Pool FILT Pool South	Pool Filtration Plant 1	Pool Front Entry
Pool Front Kiosk	Pool Grounds Pole	Pool Kiosk 1
Pool Kiosk 2	Pool Office Door	Pool West
Royal Count Street	Royal Crossing	Royal North
Royal South	Services Caledonia Cam	Services Club East Park
Services Club Intersection	Services Club North Park	Services Club South
Services Club West Park	Spicer GS	Spicer GS Car Park
Spicer GS East Stairs	Spicer GS Kiosk	Spicer GS Stairs North East
Spicer GS South West Park	Star Bushman Street	Star North
Star Roundabout	Star South	Taxi Coach Man Door
Taxi Footpath	Taxi Rank	Taxi Rank Coach Man
Taxi Rank East Road	Taxi Rank Footpath West	Taxi Rank Sir Henry
Taxi Rank South Road	Taxi Rank West	Taxi Rank West Lane
Welcome Street Bridge North East	Welcome Street Bridge North West	Welcome Street Bridge South
Welcome Street Lane	Welcome Street North	Welcome Street South

Staff have processes in place to ensure that the cameras are clean and recording as expected. A full audit of all cameras would be a significant task. A targeted review of areas where vandalism is more likely to occur would be a better approach. Council does include some funds in its budget for the maintenance of CCTV cameras.

18.2 INTER AGENCY WORKING GROUP**Councillor:** Cr Jacob Cass**Annexures:** Nil

MOTION

That Council:

1. The Parkes Shire Council liaises and works with the Department of Regional NSW to create a working group with representatives and stakeholders of the Parkes Shire to meet on a quarterly or biannual basis, as determined by the working group in its Frame of Reference. The membership of this group is to be determined in consultation with these two agencies but should include a cross-section of training services, local industry, and government. This working group aims to share information and strategic planning to meet the emerging needs of our community.

OR

2. That invitation be extended for a representative of the Department of Regional NSW and a representative for TAFE NSW to join the Business & Investment Advisory Committee.

BACKGROUND

On Tuesday, March 12th, I attended the TAFE NSW Connects Workshop, a meeting of community members, industry stakeholders, community groups, and NSW Government agencies. This workshop aimed to identify community needs and aspirations related to training offered and wanted by TAFE NSW in the Parkes Shire. It also looked to identify shortfalls in this area vs. areas of need and growth.

While I would like to commend TAFE NSW on undertaking these workshops in communities like Parkes, one issue that arose from the session was the lack of interagency communication relating to existing and emerging needs in our Shire. A prime example of this is Early Childhood Education.

We are all aware of the shortage of educators for centres and the lack of space available for children in those centres. As a Council, we have been aware of the development of a new childcare facility for nearly 18 months. Although excellent news that this development is taking place, it does leave the question of 'Who will staff it?'. The existing workforce for Early Childhood Education is already stretched, and with a 1.5% unemployment rate in our region, the question becomes even harder to answer. However, this information was not made known to NSW government agencies that can promote pathways to potential early childcare educators or to those who can train them. As a result, what could become the answer to our care issues in Parkes could cause more questions that are harder to answer. In one aspect, the facility's staffing falls to the developer, so the Council may not see our role in this space. However, liveability is a space in which we play a leading role, and sharing this information and connecting stakeholders is a small role we can play towards a successful liveability strategy and outcome.

This is one of many examples where industry, government, and training organisations could come together to strategically plan for the future needs of our Shire and, as a result, improve liveability. This issue will only compound with the development of the Special Activation Precinct and other developments that will follow.

OFFICER'S COMMENT**Author:** Kent Boyd PSM, General Manager**Commentary:**

Parkes Neighbourhood Central receives funding to coordinate an Interagency meeting, which take place in March, May, July, September and November each year. The Cultural, Education and Library Services Manager, Kerryn Jones, currently attends these meetings on Council's behalf.

A sample of the groups that attended the last meeting are listed in the following table. The next meeting will be held on 3 May 2024.

Neighbourhood Central	Georgie's Pantry	Senior Rights Service
Services Australia	Flourish Australia	CatholicCare
Social Futures	Flourish Australia	NDSP Plan Managers
Parkes Shire Council	VERTO	Homes NSW DCJ
Lives Lived Well	Western Women's Legal Support	Relationships Australia
Housing Plus	NSW Health	

Option 2 would be preferred, rather than creating a new group.