

Ordinary Council Meeting

Business Paper

Pursuant to section 9 of the *Local Government Act 1993*, notice is hereby given that an Ordinary Council Meeting of Parkes Shire Council will be held in the Parkes Council Chamber, 2 Cecile Street, Parkes, on Tuesday 23 January 2024 at 2:00pm.



Kent Boyd PSM
GENERAL MANAGER

Governing Body

Composition:	Ten (10) Councillors
Membership:	Councillor K Keith OAM, Councillor W Jayet, Councillor J Cass, Councillor KM McGrath, Councillor L O'Leary, Councillor G Pratt, Councillor D Weber, Councillor G Wilson
Quorum:	6 Councillors
Chairperson:	Chairperson, Councillor N Westcott
Deputy Chairperson:	Deputy Chairperson, Councillor MA Applebee

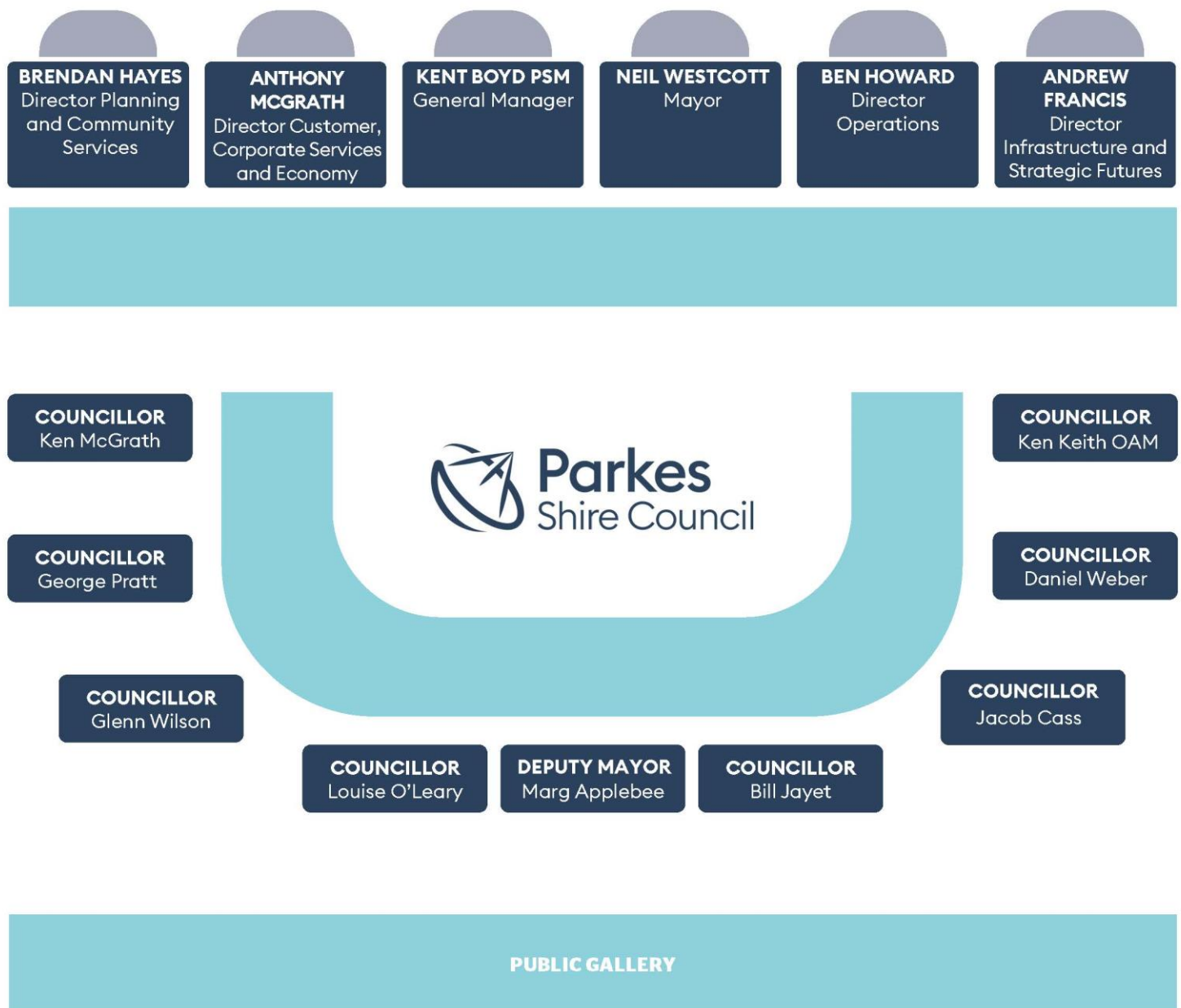
Pursuant to section 223 of the *Local Government Act 1993*, the role of Parkes Shire Council's governing body is:

- To direct and control the affairs of Parkes Shire Council in accordance with the *Local Government Act 1993*, in consultation with the General Manager.
- To provide effective civic leadership to the local community.
- To ensure as far as practicable the financial sustainability of the Council.
- To ensure as far as practicable that the Council acts in accordance with the principles set out in Chapter 3 of the *Local Government Act 1993* and other strategic plans, programs, strategies and policies of the Council.
- To determine and adopt a rating and revenue policy and Operational Plans that support the optimal allocation of the Council's resources to implement the strategic plans (including the Community Strategic Plan) of the Council and for the benefit of the local area.
- To keep under review the performance of the Council, including service delivery.
- To make decisions necessary for the proper exercise of the Council's regulatory functions.
- To determine the process for appointment of the General Manager by the Council and to monitor the General Manager's performance.
- To determine the senior staff positions within the organisation structure of the Council, following consultation with the General Manager.
- To consult regularly with community organisations and other key stakeholders and keep them informed of the Council's decisions and activities.
- To be responsible for ensuring that the Council acts honestly, efficiently and appropriately.

Matters determined by meetings of Parkes Shire Council's governing body will include all those non-delegable functions identified in section 377 of the *Local Government Act 1993*.

Council Chambers

Seating Plan



Guiding Principles

In accordance with section 8A of the *Local Government Act 1993*, Councillors are reminded of the guiding principles applicable to decision-making by local councils:

- Councils should recognise diverse local community needs and interests.
- Councils should consider social justice principles.
- Councils should consider the long-term and cumulative effects of actions on future generations.
- Councils should consider the principles of ecologically sustainable development.
- Council decision-making should be transparent and decision-makers are to be accountable for decisions and omissions.

Statement of Ethical Obligations

In accordance with clause 3.22 of Council's Code of Meeting Practice, Councillors are reminded of their Oath or Affirmation of Office made under section 233A of the Act and their obligations under Council's Code of Conduct to disclose and appropriately manage conflicts of interest.

Oath or Affirmation of Office

The Oath or Affirmation is taken by each Councillor whereby they swear or declare to undertake the duties of the office of Councillor in the best interests of the people of the Parkes Shire and Parkes Shire Council and that they will faithfully and impartially carry out the functions, powers, authorities and discretions vested in them under the *Local Government Act 1993* or any other Act to the best of their ability and judgment.

Conflicts of Interest

All Councillors must declare and manage any conflicts of interest they may have in matters being considered at Council meetings in accordance with the Council's Code of Conduct. All declarations of conflicts of interest and how the conflict of interest was managed will be recorded in the minutes of the meeting at which the declaration was made.

Councillors attending a meeting by audio-visual link must declare and manage any conflicts of interest they may have in matters being considered at the meeting in accordance with Council's Code of Conduct. Where a Councillor has declared a pecuniary or significant non-pecuniary conflict of interest in a matter being discussed at the meeting, the Councillor's audio-visual link to the meeting will be suspended or terminated for the time during which the matter is being considered or discussed by Council, or at any time during which Council is voting on the matter.

Councillors should ensure that they are familiar with Parts 4 and 5 of Council's Code of Conduct in relation to their obligations to declare and manage conflicts of interests.

Order of Business

1	OPENING OF MEETING	7
2	ACKNOWLEDGEMENT OF COUNTRY.....	7
3	PRAYER.....	8
4	APOLOGIES AND APPLICATIONS FOR A LEAVE OF ABSENCE.....	8
5	APPLICATIONS TO ATTEND BY AUDIO-VISUAL LINK	8
6	CONFIRMATION OF MINUTES	9
6.1	Minutes of the Ordinary Council Meeting held on 19 December 2023	9
7	DISCLOSURES OF INTERESTS	31
8	LATE BUSINESS	32
9	MAYORAL MINUTE(S)	33
9.1	Meetings, Functions and Events Attended by Mayor and Councillors.....	33
9.2	Coming Known Events for Mayor and Councillors.....	35
9.3	Parkes Elvis Festival 2024	37
10	COUNCILLOR REPORT(S)	55
	Nil	
11	REPORTS OF COMMITTEES.....	56
11.1	Minutes of the Destination and Major Events Advisory Committee Meeting held on 21 November 2023	56
11.2	Minutes of the Business and Investment Advisory Committee Meeting held on 21 November 2023.....	65
11.3	Minutes of the Community, Liveability and Access Advisory Committee Meeting held on 19 December 2023.....	71
11.4	Minutes of the Extraordinary Local Traffic Committee Meeting held on 16 January 2024	78
12	REPORTS OF THE GENERAL MANAGER.....	91
12.1	Investments & Borrowings Report as at 31 December 2023.....	91
12.2	Monthly Financial Report as at 31 December 2023	95
12.3	Regular Public Transport (RPT) - REX Air Service.....	99

12.4	The Welcome - Industrial Land Release.....	101
13	REPORTS OF THE DIRECTOR CUSTOMER, CORPORATE SERVICES AND ECONOMY	105
	Nil	
14	REPORTS OF THE DIRECTOR INFRASTRUCTURE AND SUSTAINABILITY	106
14.1	Major Projects and Current Works Report - Infrastructure and Strategic Futures.....	106
14.2	Contribution from Council to Holy Family Catholic Parish - Extending Sewer Main	110
15	REPORTS OF THE DIRECTOR OPERATIONS.....	113
15.1	Major Projects and Current Works - Operations	113
15.2	Request for Skydiving Activities at Parkes Regional Airport	116
15.3	The 2024 SARAH 'Alex Award' Recipient.....	124
16	REPORTS OF THE DIRECTOR PLANNING AND COMMUNITY SERVICES	126
16.1	(DCPS) Quarterly Rangers Report October to December 2023.....	126
16.2	December 2023 Building Statistics Report	130
16.3	Parkes Shire Council Section 94A (7.12) Contribution Plan - SAP Inclusion	136
17	NOTICES OF MOTION/QUESTIONS WITH NOTICE.....	167
	Nil	
18	CONFIDENTIAL MATTERS	168
18.1	Raw Water Storage Lagoon Civil Works Package - (PSC2023/062)	168
18.2	Lake Endeavour Places to Swim Telecommunications Update	168
18.3	Support for Future Village CBD Project	168
18.4	2024 Australia Day Awards	168
19	REPORT OF CONFIDENTIAL RESOLUTIONS	170

1 OPENING OF MEETING

In the spirit of open, accessible and transparent government, meetings of Parkes Shire Council are video recorded and webcast, consistent with Council's Code of Meeting Practice and the *Local Government Act 1993*.

Council accepts no liability for any defamatory, discriminatory or offensive remarks or gestures made during the course of meetings. Opinions expressed or statements made by individual participants are the opinions or statements of those individuals, and do not imply any form of endorsement by Council.

Closed sessions of Council meetings are not video recorded or webcast.

Recordings and webcasts are protected by copyright and owned by Council, and published to Council's website. No part may be copied, recorded, reproduced or transmitted without the prior written consent of the General Manager. Any recording or webcast is not, and shall not, be taken to be an official record of Council or discussion depicted therein. Only the official minutes may be relied upon as an official record of the meeting.

Authorised media representatives are permitted to record meetings provided written notice has been lodged. A person may be expelled from a meeting for recording without notice. Recordings may only be used for the purpose of accuracy of reporting and are not for broadcast, or to be shared publicly. No recordings of any private third-party conversations or comments of anyone within the Chamber are permitted.

Please ensure that mobile phones and other electronic devices are turned off or are in silent mode for the duration of the meeting.

Under Council's Code of Meeting Practice, individuals acting in a disorderly manner can be asked by the Chairperson to leave the meeting.

2 ACKNOWLEDGEMENT OF COUNTRY

The Mayor will invite a Councillor to deliver an Acknowledgement of Country:

Parkes Shire Council acknowledges the Wiradjuri People who are the Traditional Custodians of the Land. I would also like to pay respect to the Elders past, present and emerging of the Wiradjuri Nation and extend that respect to other Aboriginal peoples from other nations who are present.

Alternatively, the Councillor may deliver the following Acknowledgement of Country in Wiradjuri language, which has been provided by Mr Geoff Anderson, a Wiradjuri Elder resident of the Parkes Shire:

Wiradjuri language	English translation
Badhu yinganha yindyamarra-gu Wiradjuri mayiny bu Wiradjuri manhang	<i>I give respect to Wiradjuri people and Wiradjuri soil.</i>
Badhu gulbarra ngali Yama Wiradjuri ngurambang bu ngali garrariwibarra gu marambir Niiringal	<i>I understand we are on Wiradjuri country and can work together to a better tomorrow.</i>
Mandaang guwu	<i>Thank you.</i>

3 PRAYER

4 APOLOGIES AND APPLICATIONS FOR A LEAVE OF ABSENCE

In accordance with clauses 5.3, 5.4 and 5.5 of Council's Code of Meeting Practice, apologies must be received and accepted from absent Councillors and a leave of absence from the Council Meeting may be granted.

5 APPLICATIONS TO ATTEND BY AUDIO-VISUAL LINK

In accordance with clauses 5.18 and 5.19 of Council's Code of Meeting Practice, Councillors may attend and participate in meetings by audio-visual link with the approval of the Council.

Requests by Councillors for approval to attend a meeting by audio-visual link must be made in writing to the General Manager prior to the meeting in question and provide reasons why the Councillor will be presented from attending the meeting in person.

Councillors attending a meeting by audio-visual link are reminded that they must ensure that no other person is within sight or hearing of the meeting at any time that the meeting is closed to the public under section 10A of the *Local Government Act 1993*.

Note: Consistent with clause 5.43 of Council's Code of Meeting Practice, attendance by Council staff at meetings of the Council by audio-visual link shall be with the approval of the General Manager.

6 CONFIRMATION OF MINUTES**6.1 MINUTES OF THE ORDINARY COUNCIL MEETING HELD ON 19 DECEMBER 2023****IP&R Linkage:** **Pillar:** Leadership**Goal:** Our local government is open, accountable and transparent.**Strategy:** Provide open and transparent decision-making and undertake the civic duties of Council with professionalism and integrity.**Annexures:** **A. Ordinary Council Meeting Minutes - 19 December 2023****RECOMMENDATION**

That Ordinary Council Meeting:

1. Receive and confirm the Minutes of the Ordinary Council Meeting held on Tuesday 19 December 2023 appended at *Annexure A*.

Ordinary Council Meeting

Minutes

Tuesday 19 December 2023



Minutes of the Ordinary Council Meeting
Held on Tuesday, 19 December 2023 at the
Parkes Council Chamber, 2 Cecile Street, Parkes

Present:

Cr Neil Westcott	Councillor (Chairperson)
Cr Marg Applebee	Councillor (Deputy Chairperson)
Cr Ken Keith OAM	Councillor
Cr William Jayet	Councillor
Cr Jacob Cass	Councillor
Cr Ken McGrath	Councillor
Cr George Pratt	Councillor
Cr Daniel Weber	Councillor
Cr Glenn Wilson	Councillor

Council Officers in Attendance:

Mr Kent Boyd PSM	General Manager
Mr Ben Howard	Director Operations
Mr Andrew Francis	Director Infrastructure and Strategic Futures
Mr Brendan Hayes	Director Planning and Community Services
Mr Anthony McGrath	Director Customer, Corporate Services and Economy
Mr Luke Nash	Acting Chief Financial Officer
Mrs Nikki Bevan	Acting Manager Governance, Risk and Corporate Performance
Mrs Toni Lennane	Executive and Councillor Support Officer (Minute Secretary)

NOTES

Cr George Pratt attended via audio-visual link.

The meeting commenced at 2:01 pm and concluded at 4:58 pm.

Order Of Business

1	OPENING OF MEETING	5
2	ACKNOWLEDGEMENT OF COUNTRY.....	5
3	PRAYER.....	5
4	APOLOGIES AND APPLICATIONS FOR A LEAVE OF ABSENCE.....	6
5	APPLICATIONS TO ATTEND BY AUDIO-VISUAL LINK	6
6	CONFIRMATION OF MINUTES	6
6.1	Minutes of the Ordinary Council Meeting held on 21 November 2023	6
7	DISCLOSURES OF INTERESTS	6
8	LATE BUSINESS	6
9	MAYORAL MINUTE(S)	7
9.1	Meetings, Functions and Events Attended by Mayor and Councillors.....	7
9.2	Coming Known Events for Mayor and Councillors.....	7
9.3	Central NSW Joint Organisation Board meeting.....	7
9.4	150 Years Birthday Bushmans to Parkes	8
10	COUNCILLOR REPORT(S)	8
10.1	National Local Government Ministers Meeting	8
10.2	Country Mayors Association Meeting	8
10.3	Newell Highway Taskforce Meeting - 30 November 2023	9
11	REPORTS OF COMMITTEES.....	9
11.1	Minutes of the Audit, Risk and Improvement Committee Meeting held on 29 November 2023.....	9
11.2	Minutes of the Floodplain Management Committee Meeting held on 7 December 2023.....	9
11.3	Minutes of the Parkes Sports Council Meeting held on 12 December 2023.....	10
12	REPORTS OF THE GENERAL MANAGER.....	10
12.1	Sale of Land for Unpaid Rates & Charges - Property Inspections	10
12.2	Investments & Borrowings Report as at 30 November 2023.....	10
13	REPORTS OF THE DIRECTOR CUSTOMER, CORPORATE SERVICES AND ECONOMY	11
13.1	Model Code of Conduct Complaints Statistics September 2022 - August 2023.....	11
13.2	Implementation of the Modern Slavery Act.	11
13.3	Appointment of Councillor Delegates to 2024 Conferences.....	12
13.4	Council Service Provision - Christmas New Year Closures 2023-2024	12
13.5	Endorsement of 2024 Schedule of Ordinary Meetings.....	13
13.6	Request for Financial Assistance - Central West Lachlan Landcare: 2024 Homegrown Parkes Event.....	13

14	REPORTS OF THE DIRECTOR INFRASTRUCTURE AND SUSTAINABILITY.....	14
14.1	Major Projects and Current Works Report - Infrastructure and Strategic Futures.....	14
14.2	Transfer of Jones Street Pump Station to Council	14
15	REPORTS OF THE DIRECTOR OPERATIONS.....	14
15.1	Major Projects and Current Works - Operations	14
16	REPORTS OF THE DIRECTOR PLANNING AND COMMUNITY SERVICES	15
16.1	Major Projects and Current Works - Planning & Community Services	15
16.2	November 2023 Building Statistics Report	15
16.3	Parkes Shire Council - Highway Service Centre Strategy.....	15
16.4	Parkes Shire Council - Liveability Strategy	16
17	NOTICES OF MOTION/QUESTIONS WITH NOTICE.....	16
17.1	Welcome for new residents to Parkes Shire	16
18	CONFIDENTIAL MATTERS	17
18.1	Prospective Development	18
18.2	Proposed Sale of Commercial Properties.....	19
18.3	Supply and Delivery of Road Signs - CNSWJO.....	19
18.4	Building Better Regions - Lachlan River PreTreatment Plant Electrical Package - Request for Tender	20
18.5	Development Application Processes in the Parkes Shire Industrial Estate	20
19	REPORT OF CONFIDENTIAL RESOLUTIONS	20
20	CONCLUSION OF MEETING.....	21

1 OPENING OF MEETING

The Mayor declared the Ordinary Council Meeting of Tuesday 19 December 2023 open and welcomed Councillors, Council Officers and members of the public attending and listening to the meeting.

The Mayor advised attendees that the meeting was being recorded and streamed live on the internet, to enhance the accessibility of Council meetings to the broader Parkes Shire community, and that the recording will be archived and made available on Council's website.

The Mayor asked that attendees ensure that mobile phones and other electronic devices were turned off or in silent mode for the duration of the meeting.

The Mayor further advised that all care would be taken to maintain privacy, however, as a visitor in the public gallery, members of the public should be aware that their presence may be recorded.

2 ACKNOWLEDGEMENT OF COUNTRY

Councillor JP Cass read the following Acknowledgement of Country:

Parkes Shire Council acknowledges the Traditional Custodians of the Wiradjuri Country and recognises and respects their cultural heritage, beliefs and continuing connection with the lands and rivers of the Parkes Shire.

Council pays its respects to Elders past, present and emerging and extends this respect to all First Nations peoples in the Parkes Shire.

3 PRAYER

The General Manager read the Prayer:

Almighty God,
We ask for your blessing upon this Council,
Direct and prosper our deliberations,
For the true welfare of the people of the Parkes Shire and beyond.

AMEN

4 APOLOGIES AND APPLICATIONS FOR A LEAVE OF ABSENCE

APOLOGY

RESOLVED OCM 342/23

Moved: Cr Jacob Cass

Seconded: Cr Marg Applebee

That the apology submitted by Councillor Louise O'Leary be received and leave of absence be granted.

CARRIED

5 APPLICATIONS TO ATTEND BY AUDIO-VISUAL LINK

An application to attend by audio-visual link was received from Councillor George Pratt.

6 CONFIRMATION OF MINUTES

6.1 MINUTES OF THE ORDINARY COUNCIL MEETING HELD ON 21 NOVEMBER 2023

RESOLVED OCM 343/23

Moved: Cr William Jayet

Seconded: Cr Marg Applebee

That Ordinary Council Meeting receive and confirm the Minutes of the Ordinary Council Meeting held on Tuesday 21 November 2023 appended at *Annexure A*.

CARRIED

7 DISCLOSURES OF INTERESTS

The Mayor reminded Councillors and Council Officers of their obligation under Council's Code of Conduct to disclose and manage any conflicts of interest they may have in matters being considered at the meeting, and invited Councillors and Council Officers to disclose any such interests.

Cr Marg Applebee disclosed a significant non-pecuniary interest in relation to item 13.6 Request for Financial Assistance - Central West Lachlan Landcare: 2024 Homegrown Parkes Event and chose to leave the meeting, not participate in the debate or discussion on the matter.

The reason provided was:

"Works for the organisation that submitted the request for in-kind contribution."

8 LATE BUSINESS

The Mayor advised that no late items of business had been submitted to the meeting.

9 MAYORAL MINUTE(S)**9.1 MEETINGS, FUNCTIONS AND EVENTS ATTENDED BY MAYOR AND COUNCILLORS****RESOLVED OCM 344/23**

Moved: Cr Marg Applebee

Seconded: Cr William Jayet

That Council:

1. Note the report on the Meetings functions and events attended in an official capacity, by the Mayor and Councillors during the period 21 November 2023 through to 19 December 2023.

CARRIED**9.2 COMING KNOWN EVENTS FOR MAYOR AND COUNCILLORS****RESOLVED OCM 345/23**

Moved: Cr Marg Applebee

Seconded: Cr Ken Keith OAM

That Council:

1. Note the known upcoming meetings, functions and events for the Mayor and Councillors for the period 19 December 2023 through to 23 January 2024.

CARRIED**9.3 CENTRAL NSW JOINT ORGANISATION BOARD MEETING****RESOLVED OCM 346/23**

Moved: Cr William Jayet

Seconded: Cr Marg Applebee

That Council:

1. Note the report from the Mayor on the Central NSW Joint Organisation (CNSWJO) Board meeting held 23 November.
2. Note the round table discussion with the Premier, Treasurer, State Ministers and their representative's and local MPs; and
3. Note return on investment from Council fees to the CNSWJO is 9.46:1.

CARRIED

At this stage being 2:12 pm, Councillor GS Wilson arrived and was welcomed to the Meeting by the Mayor.

9.4 150 YEARS BIRTHDAY BUSHMANS TO PARKES**RESOLVED OCM 347/23**

Moved: Cr Jacob Cass

Seconded: Cr Ken Keith OAM

That Council:

1. Receive and note the information regarding the 150 Years Birthday exhibition at the Henry Parkes Museum.

CARRIED**10 COUNCILLOR REPORT(S)****10.1 NATIONAL LOCAL GOVERNMENT MINISTERS MEETING****RESOLVED OCM 348/23**

Moved: Cr William Jayet

Seconded: Cr Jacob Cass

That Council:

1. Receive and note the information regarding the National Local Government Minister's meeting held on 24 November 2023.

CARRIED**10.2 COUNTRY MAYORS ASSOCIATION MEETING****RESOLVED OCM 349/23**

Moved: Cr Marg Applebee

Seconded: Cr Daniel Weber

That Council:

1. Receive and note the information regarding the Country Mayor's Association Meeting held in Sydney on 24 November 2023.

CARRIED

10.3 NEWELL HIGHWAY TASKFORCE MEETING - 30 NOVEMBER 2023**RESOLVED OCM 350/23**

Moved: Cr Marg Applebee

Seconded: Cr William Jayet

That Council:

1. Receive and note the information regarding the Newell Highway Taskforce Meeting held on 30 November 2023.

CARRIED**11 REPORTS OF COMMITTEES****11.1 MINUTES OF THE AUDIT, RISK AND IMPROVEMENT COMMITTEE MEETING HELD ON 29 NOVEMBER 2023****RESOLVED OCM 351/23**

Moved: Cr Marg Applebee

Seconded: Cr Jacob Cass

That Council:

1. Receive and confirm the Minutes of the Audit, Risk and Improvement Committee Meeting held on Wednesday 29 November 2023 appended at *Annexure A*.

CARRIED**11.2 MINUTES OF THE FLOODPLAIN MANAGEMENT COMMITTEE MEETING HELD ON 7 DECEMBER 2023****RESOLVED OCM 352/23**

Moved: Cr Jacob Cass

Seconded: Cr William Jayet

That Council:

1. Receive and confirm the Minutes of the Floodplain Management Committee Meeting held on Thursday 7 December 2023 appended at *Annexure A*.

CARRIED

11.3 MINUTES OF THE PARKES SPORTS COUNCIL MEETING HELD ON 12 DECEMBER 2023**RESOLVED OCM 353/23**

Moved: Cr William Jayet

Seconded: Cr Ken Keith OAM

That Council:

1. Receive and confirm the Minutes of the Parkes Sports Council Meeting held on Tuesday 12 December 2023 appended at *Annexure A*.

CARRIED**12 REPORTS OF THE GENERAL MANAGER****12.1 SALE OF LAND FOR UNPAID RATES & CHARGES - PROPERTY INSPECTIONS****RESOLVED OCM 354/23**

Moved: Cr Jacob Cass

Seconded: Cr William Jayet

That Council:

1. Receive the report by Chief Financial Officer regarding the property inspections which were carried out.

CARRIED**12.2 INVESTMENTS & BORROWINGS REPORT AS AT 30 NOVEMBER 2023****RESOLVED OCM 355/23**

Moved: Cr Marg Applebee

Seconded: Cr Jacob Cass

That Council:

1. Receive and note the Statement of Investments and Borrowings as on 30 November 2023

CARRIED

13 REPORTS OF THE DIRECTOR CUSTOMER, CORPORATE SERVICES AND ECONOMY**13.1 MODEL CODE OF CONDUCT COMPLAINTS STATISTICS SEPTEMBER 2022 - AUGUST 2023****RESOLVED OCM 356/23**

Moved: Cr William Jayet
Seconded: Cr Marg Applebee

That Council:

1. Receive and note the information provided in the report.

CARRIED**13.2 IMPLEMENTATION OF THE MODERN SLAVERY ACT.****RESOLVED OCM 357/23**

Moved: Cr Ken Keith OAM
Seconded: Cr Jacob Cass

That Council:

1. Note the progress of the regional modern slavery compliance project supported by CNSWJO.

CARRIED

13.3 APPOINTMENT OF COUNCILLOR DELEGATES TO 2024 CONFERENCES**RESOLVED OCM 358/23**

Moved: Cr Marg Applebee

Seconded: Cr William Jayet

That Council:

1. Endorse the attendance of the following Councillors at the conferences being held in 2024 as follows:
 - (a) ALGA National Local Roads and Transport Congress: Mayor NC Westcott.
 - (b) ALGWA NSW Conference: Deputy Mayor ME Applebee and Councillor LA O'Leary.
 - (c) Australian Logistics Council Forum: Mayor NC Westcott.
 - (d) LGNSW Destination and Visitor Economy Conference: Councillor JP Cass.
 - (e) IPWEA NSW Local Roads Congress: Mayor NC Westcott and Councillor KJ Keith.
 - (f) ALGA National General Assembly of Local Government: Mayor NC Westcott, Deputy Mayor ME Applebee and Councillor WP Jayet.
 - (g) LGNSW Water Management Conference: Deputy Mayor ME Applebee
 - (h) NSW Public Libraries Association Conference: Councillors WP Jayet and JP Cass.
 - (i) Local Government NSW ("LGNSW") Annual Conference: Mayor NC Westcott, Deputy Mayor ME Applebee and a Councillor to be advised after the next Election.
2. Approve reimbursement of out-of-pocket expenses by Councillor delegates in attending the above conferences, in accordance with the Councillor Expenses and Facilities Policy.
3. Voting Delegates:
 - (a) Delegate the Mayor or Deputy Mayor as voting Delegates at the ALGA National General Assembly of Local Government.
 - (b) Delegate the Mayor and Deputy Mayor as voting Delegates at the LGNSW Conference and LGNSW General Election.

CARRIED**13.4 COUNCIL SERVICE PROVISION - CHRISTMAS NEW YEAR CLOSURES 2023-2024****RESOLVED OCM 359/23**

Moved: Cr Marg Applebee

Seconded: Cr Ken Keith OAM

That Council:

1. Note the Christmas-New Year closedown arrangements in place for Council's Services and Facilities, as detailed in this report.

CARRIED

13.5 ENDORSEMENT OF 2024 SCHEDULE OF ORDINARY MEETINGS**RESOLVED OCM 360/23**

Moved: Cr Marg Applebee

Seconded: Cr William Jayet

That Council:

1. Adopt the draft Schedule of Ordinary Meetings for 2024, pursuant to section 365 of the Local Government Act 1993 and clause 3.1 of the Code of Meeting Practice.
2. Note that the General Manager will provide public notice of the time, date and location of each scheduled Ordinary Meeting to be held in 2024, pursuant to section 9 of the Local Government Act 1993 and clause 3.3 of the Code of Meeting Practice.

CARRIED

At this stage being 2:42 pm Councillor ME Applebee left the room.

13.6 REQUEST FOR FINANCIAL ASSISTANCE - CENTRAL WEST LACHLAN LANDCARE: 2024 HOMEGROWN PARKES EVENT**RESOLVED OCM 361/23**

Moved: Cr Ken Keith OAM

Seconded: Cr William Jayet

That Council:

1. Receive and note the correspondence from the Central West Lachlan Landcare, appended at Annexure A.
2. Provide public notice of its intention to provide \$3,220.00 in financial assistance and in-kind support to Central West Lachlan Landcare, as detailed in this report, to support the delivery of the 2024 Homegrown Parkes event.
3. Pursuant to section 356 of the Local Government Act 1993, approve the provision of \$3,220.00 to the Central West Lachlan Landcare, subject to no submissions being received.

CARRIED

At this stage being 2:46 pm Councillor ME Applebee returned to the meeting.

14 REPORTS OF THE DIRECTOR INFRASTRUCTURE AND SUSTAINABILITY**14.1 MAJOR PROJECTS AND CURRENT WORKS REPORT - INFRASTRUCTURE AND STRATEGIC FUTURES****RESOLVED OCM 362/23**

Moved: Cr Jacob Cass

Seconded: Cr Daniel Weber

That Council:

1. Receive and note the Infrastructure and Strategic Futures Major Projects and Current Works Report for December 2023, appended at *Annexure A*.

CARRIED**14.2 TRANSFER OF JONES STREET PUMP STATION TO COUNCIL****RESOLVED OCM 363/23**

Moved: Cr Jacob Cass

Seconded: Cr Marg Applebee

That:

1. Council agrees to the transfer of Lot 108 DP 1293453 from Maxus Developers Pty Ltd and the Seal of Council be applied where appropriate.
2. All costs associated with the transfer is borne by the developer.
3. Upon acquisition the land is classified as Operational.

CARRIED**15 REPORTS OF THE DIRECTOR OPERATIONS****15.1 MAJOR PROJECTS AND CURRENT WORKS - OPERATIONS****RESOLVED OCM 364/23**

Moved: Cr Jacob Cass

Seconded: Cr William Jayet

That Council:

1. Receive and note the Operations Major Projects and Current Works Report for December 2023, appended at *Annexure A*.

CARRIED

At this stage being 3:25 pm the Mayor thanked Ben Howard, Director of Operations for his 15 years of service at Parkes Shire Council and acknowledged that this was his last meeting as he and his family are leaving Parkes in the new year.

16 REPORTS OF THE DIRECTOR PLANNING AND COMMUNITY SERVICES**16.1 MAJOR PROJECTS AND CURRENT WORKS - PLANNING & COMMUNITY SERVICES****RESOLVED OCM 365/23**

Moved: Cr Marg Applebee

Seconded: Cr Jacob Cass

That Council:

1. Receive and note the Planning and Community Services Major Projects and Current Works Report for December 2023, appended at *Annexure A*.

CARRIED**16.2 NOVEMBER 2023 BUILDING STATISTICS REPORT****RESOLVED OCM 366/23**

Moved: Cr William Jayet

Seconded: Cr Ken McGrath

That Council:

1. Receive and note the November 2023 Building Statistics Report.

CARRIED**16.3 PARKES SHIRE COUNCIL - HIGHWAY SERVICE CENTRE STRATEGY****RESOLVED OCM 367/23**

Moved: Cr Jacob Cass

Seconded: Cr Ken McGrath

That:

1. Council adopts the Parkes Shire Council - Highway Service Centre Strategy

In Favour: Crs Neil Westcott, Marg Applebee, Ken Keith OAM, William Jayet, Jacob Cass, Ken McGrath, George Pratt, Daniel Weber and Glenn Wilson

Against: Nil

CARRIED 9/0

16.4 PARKES SHIRE COUNCIL - LIVEABILITY STRATEGY**RESOLVED OCM 368/23**

Moved: Cr William Jayet

Seconded: Cr Jacob Cass

That:

1. Council adopt Parkes Shire Council Liveability Strategy and note the associated Engagement Reports.

CARRIED**17 NOTICES OF MOTION/QUESTIONS WITH NOTICE****17.1 WELCOME FOR NEW RESIDENTS TO PARKES SHIRE****RESOLVED OCM 369/23**

Moved: Cr Marg Applebee

Seconded: Cr Jacob Cass

That Council:

1. Appreciate and recognise the contribution that new residents bring to our Shire and as such, we would like to provide two welcome events each year, which would be an opportunity for new residents to meet Councillors, community members and staff. This would be an opportunity to answer questions and provide information that will make new residents feel welcome and make their transition into our communities easy and enjoyable.
2. Dedicate a page on the Parkes Shire Council website to new residents and advertise event dates and contact process for attending an event.

CARRIED

18 CONFIDENTIAL MATTERS

RESOLVED OCM 370/23

Moved: Cr Jacob Cass

Seconded: Cr Marg Applebee

That Ordinary Council Meeting:

1. Moves into Closed Session to deal with the matters below, which are classified as confidential under section 10A(2) of *the Local Government Act 1993* for the reasons specified:

18.1 PROSPECTIVE DEVELOPMENT

This matter is considered to be confidential under Section 10A(2) - c and d(i) of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business and commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

Further it is considered that discussions of this matter in open Council would, on balance, be contrary to the public interest as it would prejudice Council's ability to secure the optimum outcome for the community.

18.2 PROPOSED SALE OF COMMERCIAL PROPERTIES

This matter is considered to be confidential under Section 10A(2) - d(i) of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

Further it is considered that discussions of this matter in open Council would, on balance, be contrary to the public interest as it would prejudice Council's ability to secure the optimum outcome for the community.

18.3 SUPPLY AND DELIVERY OF ROAD SIGNS - CNSWJO

This matter is considered to be confidential under Section 10A(2) - d(ii) of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if disclosed, confer a commercial advantage on a competitor of the council.

Further it is considered that discussions of this matter in open Council would, on balance, be contrary to the public interest as it would prejudice Council's ability to secure the optimum outcome for the community.

18.4 BUILDING BETTER REGIONS - LACHLAN RIVER PRETREATMENT PLANT ELECTRICAL PACKAGE - REQUEST FOR TENDER

This matter is considered to be confidential under Section 10A(2) - a of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with personnel matters concerning particular individuals (other than councillors).

Further it is considered that discussions of this matter in open Council would, on balance, be contrary to the public interest as it would prejudice Council's ability to secure the optimum outcome for the community.

18.5 DEVELOPMENT APPLICATION PROCESSES IN THE PARKES SHIRE INDUSTRIAL ESTATE

This matter is considered to be confidential under Section 10A(2) - a of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with personnel matters concerning particular individuals (other than councillors).

Further it is considered that discussions of this matter in open Council would, on balance, be contrary to the public interest as it would prejudice Council's ability to secure the optimum outcome for the community.

2. Exclude the media and public from the meeting on the basis that the business to be considered is classified as confidential, pursuant to 10A(1), 10(2) and 10A(3) of the *Local Government Act 1993*.
3. Withhold reports and correspondence relevant to the subject business be withheld from the media and public as provided by section 11(2) of the *Local Government Act 1993*.
4. Make public resolutions made by the Council in Closed Session after the conclusion of the Closed Session, and record such resolutions in the minutes of the Council meeting.

CARRIED

At 3:26 pm, the Meeting went into Closed Session.

At this stage being 3:26 pm the Mayor adjourned the meeting for afternoon tea.

At this stage being 3:51 pm the meeting resumed in Closed Session.

RESOLVED OCM 371/23

Moved: Cr Glenn Wilson

Seconded: Cr Marg Applebee

That Ordinary Council Meeting:

1. Resume in Open Session and note the Mayor's report on Confidential Resolutions.

CARRIED

At 4:56 pm, the Council in Closed Session returned to Open Session.

18.1 PROSPECTIVE DEVELOPMENT**RESOLVED OCM 372/23**

Moved: Cr Ken McGrath

Seconded: Cr Jacob Cass

That Council

1. Receive and note the information provided in this report.

CARRIED**18.2 PROPOSED SALE OF COMMERCIAL PROPERTIES****RESOLVED OCM 373/23**

Moved: Cr William Jayet

Seconded: Cr Marg Applebee

That:

1. Council agrees in principle to the sale of Commercial property situated at 80-82 Currajong Street
2. Council agrees in principle to the sale of Commercial property situated 203 Clarinda Street, Parkes.
3. Council agrees in principle to the ongoing negotiations and sale of Commercial property situated 35-43 Dalton Street, Parkes.
4. That the General Manager and Director Operations be authorised to negotiate the sale price for the properties based on current Market Valuations.
5. That the seal of Council be affixed to documentation as required to facilitate the processes of sale and conveyancing.

CARRIED**18.3 SUPPLY AND DELIVERY OF ROAD SIGNS - CNSWJO****RESOLVED OCM 374/23**

Moved: Cr Ken Keith OAM

Seconded: Cr Marg Applebee

That:

1. Council signed a contract between one or more of the following:
 - Artcraft
 - Barrier Signs
 - DeNeefe Signs
 - Hi-Vis Group

The term of the contract is 1 January 2024 to 31 December 2026, with an optional 12-month extension.

CARRIED

At this stage being 4:38 pm Andrew Francis left the meeting.

At this stage being 4:40 pm Andrew Francis returned to the meeting.

18.4 BUILDING BETTER REGIONS - LACHLAN RIVER PRETREATMENT PLANT ELECTRICAL PACKAGE - REQUEST FOR TENDER

RESOLVED OCM 375/23

Moved: Cr William Jayet

Seconded: Cr Marg Applebee

That:

1. Council endorses the RFT Evaluation Report and endorses that 360 Engineering are nominated as the preferred tenderer for the BBRF LRPTP Electrical Works.
2. Council endorses the awarding of the Contract to 360 Engineering pending final contract negotiations (where we will seek a reduction by moving to aluminium sub-mains cabling).

CARRIED

18.5 DEVELOPMENT APPLICATION PROCESSES IN THE PARKES SHIRE INDUSTRIAL ESTATE

RESOLVED OCM 376/23

Moved: Cr Ken McGrath

Seconded: Cr William Jayet

That Council:

1. Receive and note the response to the Question with Notice submitted by Cr Ken McGrath, as detailed in this report.

CARRIED

19 REPORT OF CONFIDENTIAL RESOLUTIONS

In accordance with clauses 14.22 and 14.23 of Council's Code of Meeting Practice, resolutions passed during a meeting, or a part of a meeting that is closed to the public must be made public by the Chairperson as soon as practicable. Such resolutions must be recorded in the publicly available minutes of the meeting.

20 CONCLUSION OF MEETING

The meeting concluded at 4:58 pm.

This is the final page of the minutes comprising 21 pages numbered 1 to 21 of the Ordinary Council Meeting held on Tuesday, 19 December 2023 and confirmed on Tuesday, 23 January 2024.



Cr Neil Westcott
MAYOR

7 DISCLOSURES OF INTERESTS

In accordance with Part 16 of Council's Code of Meeting Practice, all Councillors must disclose and manage any conflicts of interest they may have in matters being considered at the meeting.

Council's Code of Conduct deals with pecuniary and non-pecuniary conflicts of interest and political donations, and provides guidance on how these issues should be managed.

Councillors, and where applicable, other Council Officials, must be familiar with Council's Code of Conduct and their obligations to disclose and manage any conflicts of interest that they may have in matters being considered at this Council Meeting.

Note: Councillors and staff who declare an Interest at the Council Meeting are also required to complete a Declaration of Interest form.

Obligations	
Pecuniary Interests	<p>A Councillor who has a pecuniary interest in any matter with which the Council is concerned, and who is present at a meeting of the Council at which the matter is being considered, must disclose the nature of the interest to the meeting.</p> <p>The Councillor must not be present at, or in sight of, the meeting:</p> <ul style="list-style-type: none"> (a) At any time during which the matter is being considered or discussed, or (b) At any time during which the Council is voting on any question in relation to the matter.
Non-Pecuniary Conflicts of Interest	<p>A Councillor who has a non-pecuniary conflict of interest in a matter, must disclose the relevant private interest in relation to the matter fully and on each occasion on which the non-pecuniary conflict of interest arises in relation to the matter.</p>
Significant Non-Pecuniary Conflicts of Interest	<p>A Councillor who has a significant non-pecuniary conflict of interest in relation to a matter under consideration at a Council meeting, must manage the conflict of interest as if they had a pecuniary interest in the matter.</p>
Less than Significant Non-Pecuniary Interests	<p>A Councillor who determines that they have a non-pecuniary conflict of interest in a matter that is not significant and does not require further action, when disclosing the interest must also explain why conflict of interest is not significant and does not require further action in the circumstances.</p>

8 LATE BUSINESS

9 MAYORAL MINUTE(S)

9.1 MEETINGS, FUNCTIONS AND EVENTS ATTENDED BY MAYOR AND COUNCILLORS

IP&R Linkage: Pillar: Leadership

Goal: Our local government is open, accountable, and representative.

Strategy: Advocate and provide strong representation for our community at the regional, state, and federal levels.

Author: Cr Neil Westcott

Annexures: Nil

Motion

That Council:

- Note the report on the Meetings functions and events attended in an official capacity, by the Mayor and Councillors during the period 19 December 2023 through to 23 January 2024.

REPORT

Table 1: lists the Meetings, functions and events attended by the Mayor and Councillors during the period 19 December 2023 to 23 January 2024:

Table 1: Meetings, Functions and Events attended by Mayor and Councillors

Date	Function
Tuesday 19 December 2023	Ordinary Council Meeting Council Chambers Parkes Shire Administration centre All Councillors and Executive Staff Apology: Councillor LA O'Leary
Wednesday - Sunday 10 - 14 January 2024	Parkes Elvis Festival Elvis Wall of Fame Unveiling Feature Concert Series: The Ultimate Elvis Jukebox Request Show Departure of Elvis Express in Sydney Elvis Express arrival in Orange & Parkes Hound Dog Express arrival in Parkes Feature Concert Series: Elvis #1's Elvis Breakfast in Forbes UETA Heat Photography Competition Feature Concert Series: Afternoon in Parkes Street Parade & Official Opening Ceremony VIP Luncheon UETA Finals VIP Sponsors Event at Henry Parkes Centre Motor Museum Feature Concert Series: Jumpsuit Mania #1 Feature Concert Series: Jumpsuit Mania #2 Elvis Gospel Service Feature Concert Series: Elvis Deep Cuts

	<p>Thank you, Elvis Festival Volunteers Event, Festival Finale Attended by Mayor NC Westcott, Deputy Mayor ME Applebee and the Councillors</p> <p>Including Mayor NC Westcott - Media Interviews throughout the festival including at Central Station in Sydney (Elvis Express) with varying News Teams such as: SkyNews, Channel 7 Sunrise, ABC Radio, ABC News Breakfast, ABC Radio National Breakfast, WIN News Canberra etc.</p>
Thursday 11 January 2023	<p>Meet with the Hon Jenny Aitchison MP (Minister for Regional Transport & Roads), Alistair Lunn (Transport for NSW) & the Hon Michael McCormack MP</p> <p>Mayor NC Westcott & Deputy Mayor ME Applebee & Kent Boyd General Manager</p>
Monday 15 January 2024	<p>Elvis Express Departure - Parkes Train Station Hound Dog Express - Parkes Airport Mayor & Councillors invited to attend</p>
Monday 15 January 2024	<p>Greg Page - Deliver AED to Council Deputy Mayor ME Applebee</p>
Monday 22 January 2024	<p>Peak Hill Community Consultative Committee meeting Councillor LA O'Leary (Alternate Deputy Mayor ME Applebee)</p>



Cr Neil Westcott

MAYOR

9.2 COMING KNOWN EVENTS FOR MAYOR AND COUNCILLORS

IP&R Linkage: **Pillar:** Leadership

Goal: Our local government is open, accountable, and representative.

Strategy: Advocate and provide strong representation for our community at the regional, state, and federal levels.

Author: **Cr Neil Westcott**

Annexures: **Nil**

Motion

That Council:

1. Note the known upcoming meetings, functions and events for the Mayor and Councillors for the period 23 January 2024 through to 20 February 2024.

REPORT

Table 1. below, lists the upcoming meetings, functions and events requiring the attendance of the Mayor or Councillors in relation to community or civic matters during the period 23 January 2024 through to 20 February 2024:

Table 1: Known upcoming Meetings, Functions and Events for Mayor and Councillors

Date	Function
Tuesday 23 January 2024	Ordinary Council Meeting Council Chambers Parkes Shire Administration centre All Councillors and Executive Staff
Thursday 25 January 2024	CNSWJO Meeting - Water Security & Productive Water Portfolio Mayor NC Westcott & Kent Boyd General Manager
Thursday 25 January 2024	Evolution Northparkes Mine & Sumitomo Meeting Mayor NC Westcott, Deputy Mayor ME Applebee, Kent Boyd & Andrew Francis
Thursday 25 January 2024	Start of Australia Day Celebrations with Citizenship Ceremony Cooke Park Pavilion 6:30 pm with 6 Conferees Mayor, Councillors, Staff and public invited to attend
Thursday 26 January 2024	Australia Day - various events throughout Shire Cooke Park 11:00 am Parkes Shire Ambassadors are Mr Graham Ross and Mrs Liz Deep-Jones Mayor, Councillors, Staff and public invited to attend

Friday
2 February 2024
Saturday
3 February 2024

CNSWJO Hawkesbury Mayor & GM

Mayor NC Westcott
Sounds of the Decades

Cooke Park Pavilion 5:00 - 9:00 pm

Mayor, Councillors, staff and public invited to attend

Monday
5 February 2024

CNSW Integrated Transport Group

**Mayor NC Westcott, Councillor KJ Keith
Kent Boyd & Logan Hignett**

Wednesday
7 February 2024

Local Traffic Committee Meeting

**Mayor NC Westcott, Councillors GW Pratt, KJ Keith & KM
McGrath & Logan Hignett**

Friday
9 February

Community Leadership Forum (NSW Reconstruction Authority)

Mayor NC Westcott

Monday
12 February

Bogan Gate Community Memorial Hall Inc. Including AGM Meeting

7:00 pm at the Bogan Gate Community Memorial Hall

**Councillor GW Pratt & WP Jayet (Alternative Deputy Mayor ME
Applebee)**

Wednesday
14 February

Tullamore & District Consultative Committee Meeting

7:00 pm Tullamore Hotel

Deputy Mayor ME Applebee



Cr Neil Westcott

MAYOR

9.3 PARKES ELVIS FESTIVAL 2024**IP&R Linkage:** **Pillar:** Economy**Goal:** Our Shire is an attractive destination to live, work, visit and invest.**Strategy:** Promote Parkes Shire as a tourist destination and support the continued growth of our visitor economy.**Author:** **Cr Neil Westcott****Annexures:** **Nil**

Motion

That Council:

1. Receive and note the information about the 2024 Parkes Elvis Festival.
-

REPORT

From 10 to 14 January, the Parkes Elvis Festival 2024 was delivered to acclaim.

Throughout the event, positive feedback was received from staff, stakeholders and volunteers along with the team of long-serving volunteer portfolio holders.

Some information we can share as at Sunday 14 January:

- Ticket sales, expected to fall at slightly less than in 2023, around 5,743 tickets sold, income of around \$370,000
- Merchandise sales, expected to exceed all prior years, income of around \$120,000
- Media coverage, expected to exceed all prior years, with a combined circulation of 1.68 billion, compared to 471 million in 2023 (and still counting with post-event media exposure)
- Sponsorship, exceeding all prior years, income of around \$177,000

A full report including financial data and key performance indicators will be presented in the coming months, once all income and expenditure is realised, and survey and other report data is collected and collated.



































Cr Neil Westcott
MAYOR

10 COUNCILLOR REPORT(S)

Nil

11 REPORTS OF COMMITTEES

11.1 MINUTES OF THE DESTINATION AND MAJOR EVENTS ADVISORY COMMITTEE MEETING HELD ON 21 NOVEMBER 2023
--

IP&R Linkage: **Pillar:** Leadership

Goal: Our local government is open, accountable and transparent.

Strategy: Provide open and transparent decision-making and undertake the civic duties of Council with professionalism and integrity.

Author: **Carrie Olsen, Executive Manager Economy, Destination and Activation**

Authoriser: **Anthony McGrath, Director Customer, Corporate Services and Economy**

Annexures: **A. Destination and Major Events Advisory Committee Meeting Minutes
 - 21 November 2023**

RECOMMENDATION

That Council:

1. Receive and confirm the Minutes of the Destination and Major Events Advisory Committee Meeting held on Tuesday 21 November 2023 appended at *Annexure A*.

Destination and Major Events Advisory Committee Meeting

Minutes

Tuesday 21 November 2023



Minutes of the Destination and Major Events Advisory Committee Meeting**Held on Tuesday, 21 November 2023 at the****Parkes Council Chamber, 2 Cecile Street, Parkes****Present:**

Cr Marg Applebee	Councillor
Cr Jacob Cass	Chairperson
Cr William Jayet	Councillor
Cr Ken Keith OAM	Councillor
Cr Neil Westcott	Councillor
Mr Dave Chambers	External Member
Mr Gary Crowley	External Member

Council Officers in Attendance:

Mr Anthony McGrath	Executive Manager Corporate Services
Mrs Carrie Olsen	Executive Manager Economy, Destination and Activation
Ms Katie Nash	Economic Development Specialist
Hayley Roach	Events Officer (Trundle ABBA Festival)

NOTES

Cr Ken Keith attended via audio-visual link.

The meeting commenced at 10:30 am and concluded at 12:30 pm.

Order Of Business

1	OPENING OF MEETING	4
2	ACKNOWLEDGEMENT OF COUNTRY.....	4
3	APOLOGIES	4
4	CONFIRMATION OF MINUTES	4
5	DISCLOSURES OF INTERESTS	4
6	LATE BUSINESS	4
7	OFFICERS' REPORTS.....	4
9.1	Election of Chairperson	4
9.2	Confirmation of Minutes of the Previous Meeting held on 12 September 2023.....	5
9.3	Trundle ABBA Festival - Post Event Review	5
9.4	2024 Parkes Elvis Festival Update	5
9.5	Customer Profiles - Project Update	5
9.6	Development of Parkes Shire Destination Management Plan & Bypass Strategy.....	6
8	CONFIDENTIAL MATTERS	6
9	REPORT OF CONFIDENTIAL RESOLUTIONS	8
9.1	Development of Parkes Regional Entertainment and Cultural Centre Feasibility Study	8
10	CONCLUSION OF MEETING.....	8

1 OPENING OF MEETING

The Chairperson declared the Destination and Major Events Advisory Committee Meeting of Tuesday, 21 November 2023 open and welcomed Council Officials in attendance.

2 ACKNOWLEDGEMENT OF COUNTRY

The Chairperson read the following Acknowledgement of Country:

Parkes Shire Council acknowledges the Traditional Custodians of the Wiradjuri Country and recognises and respects their cultural heritage, beliefs and continuing connection with the lands and rivers of the Parkes Shire.

Council pays its respects to Elders past, present and emerging and extends this respect to all First Nations peoples in the Parkes Shire.

3 APOLOGIES

Nil

4 CONFIRMATION OF MINUTES

5 DISCLOSURES OF INTERESTS

The Chairperson reminded Council Officials of their obligation under Council's Code of Conduct to disclose and manage any conflicts of interest they may have in matters being considered at the meeting, and invited Council Officials present to disclose any such interests.

Nil interests were disclosed.

6 LATE BUSINESS

The Chairperson advised that no late items of business had been submitted to the meeting.

7 OFFICERS' REPORTS

9.1 ELECTION OF CHAIRPERSON

AMENDMENT

That the Destination and Major Events Advisory Committee:

Continue to be chaired by Cr Jacob Cass as he had not resigned from the Destination and Major Events Advisory Committee.

9.2 CONFIRMATION OF MINUTES OF THE PREVIOUS MEETING HELD ON 12 SEPTEMBER 2023**RESOLVED DMEA 006/23**

Moved: Cr William Jayet

Seconded: Cr Marg Applebee

That the Committee:

1. Confirm the minutes of the previous meeting.

CARRIED**9.3 TRUNDLE ABBA FESTIVAL - POST EVENT REVIEW****COMMITTEE RECOMMENDATION**

Moved: Cr Marg Applebee

Seconded: Cr William Jayet

That:

1. A tentative date be agreed upon.
2. Parkes Shire Council staff develop and present a risk appetite matrix for events and festivals.
3. Parkes Shire Council staff complete a post-event report for the Trundle ABBA Festival, including all available financial data.

9.4 2024 PARKES ELVIS FESTIVAL UPDATE**RESOLVED DMEA 007/23**

Moved: Cr Neil Westcott

Seconded: Cr William Jayet

That the Destination and Major Events Advisory Committee:

1. Receive and note the information regarding the 2024 Elvis Festival update.

CARRIED**9.5 CUSTOMER PROFILES - PROJECT UPDATE****RESOLVED DMEA 008/23**

Moved: Cr Marg Applebee

Seconded: Cr Neil Westcott

That the Destination and Major Events Advisory Committee:

1. Receive and note the Customer Profiles project update report.

CARRIED

9.6 DEVELOPMENT OF PARKES SHIRE DESTINATION MANAGEMENT PLAN & BYPASS STRATEGY
--

RESOLVED DMEA 009/23

Moved: Cr Neil Westcott

Seconded: Cr Marg Applebee

That the Destination and Major Events Advisory Committee:

1. Receive and note the briefing on the development of the Parkes Destination Management Plan & Bypass Strategy, as detailed in this report.

CARRIED

8 CONFIDENTIAL MATTERS

RECOMMENDATION

That Destination and Major Events Advisory Committee:

1. Moves into Closed Session to deal with the matters below, which are classified as confidential under section 10A(2) of the *Local Government Act 1993* for the reasons specified:

9.1 DEVELOPMENT OF PARKES REGIONAL ENTERTAINMENT AND CULTURAL CENTRE FEASIBILITY STUDY

This matter is considered to be confidential under Section 10A(2) - c of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.

Further it is considered that discussions of this matter in open Council would, on balance, be contrary to the public interest as it would prejudice Council's ability to secure the optimum outcome for the community.

2. Exclude the media and public from the meeting on the basis that the business to be considered is classified as confidential, pursuant to 10A(1), 10(2) and 10A(3) of the *Local Government Act 1993*.
3. Withhold reports and correspondence relevant to the subject business be withheld from the media and public as provided by section 11(2) of the *Local Government Act 1993*.
4. Make public resolutions made by the Council in Closed Session after the conclusion of the Closed Session, and record such resolutions in the minutes of the Council meeting.

BACKGROUND, ISSUES AND COMMENTARY

In accordance with section 10A(2) of the *Local Government Act 1993*, Council may close part of its meeting to deal with business of the following kind:

- (a) Personnel matters concerning particular individuals (other than councillors).
-

-
- (b) Personal hardship of any resident or ratepayer.
 - (c) Information that would, if disclosed, confer a commercial advantage on a person with whom Council is conducting (or proposes to conduct) business.
 - (d) Commercial information of a confidential nature that would, if disclosed:
 - (i) Prejudice the commercial position of a person who supplied it: or
 - (ii) Confer a commercial advantage on a competitor of Council;
 - (iii) Reveal a trade secret.
 - (e) Information that would, if disclosed, prejudice the maintenance of law.
 - (f) Matters affecting the security of Council, Councillors, Council staff and Council property.
 - (g) Advice concerning litigation, or advice that would otherwise be privileged from production in legal proceedings on the grounds of legal professional privilege.
 - (h) Information concerning the nature and location of a place or an item of Aboriginal significance on community land.
 - (i) Alleged contraventions of any Code of Conduct requirements applicable under section 440.

It is my opinion that the business listed in the recommendation is of a kind referred to in section 10A(2) of the *Local Government Act 1993* and, under the provisions of the Act and the *Local Government (General) Regulation 2021*, should be dealt with in a part of the meeting that is closed to members of the public and the media.

Pursuant to section 10A(4) of the Act and clauses 14.9–14.10 of Council's Code of Meeting Practice, members of the public may make representations to the meeting immediately after the motion to close part of the meeting is moved and seconded, as to whether that part of the meeting should be closed.

At 12:10 pm, the Meeting went into Closed Session.

MOTION

That the Destination and Major Events Advisory Committee:

1. Resume in Open Session and note the Chairperson's report on Confidential Resolutions.
-

At 12:20 pm, the Council in Closed Session returned to Open Session.

9 REPORT OF CONFIDENTIAL RESOLUTIONS

In accordance with clauses 14.22 and 14.23 of Council's Code of Meeting Practice, resolutions passed during a meeting, or a part of a meeting that is closed to the public must be made public by the Chairperson as soon as practicable. Such resolutions must be recorded in the publicly available minutes of the meeting.

9.1 DEVELOPMENT OF PARKES REGIONAL ENTERTAINMENT AND CULTURAL CENTRE FEASIBILITY STUDY**RESOLVED DMEA 010/23**

Moved: Cr William Jayet

Seconded: Cr Marg Applebee

That the Destination and Major Events Advisory Committee:

1. Receive and note the briefing on the development of the Parkes Regional Entertainment and Cultural Centre Feasibility Study, as detailed in this report.

CARRIED**10 CONCLUSION OF MEETING**

The meeting concluded at 12:30 pm.

This is the final page of the minutes comprising 8 pages numbered 1 to 8 of the Destination and Major Events Advisory Committee Meeting held on Tuesday, 21 November 2023 and confirmed on .

CHAIRPERSON

**11.2 MINUTES OF THE BUSINESS AND INVESTMENT ADVISORY COMMITTEE MEETING
HELD ON 21 NOVEMBER 2023****IP&R Linkage:** **Pillar:** Leadership**Goal:** Our local government is open, accountable and transparent.**Strategy:** Provide open and transparent decision-making and undertake the civic duties of Council with professionalism and integrity.**Author:** **Carrie Olsen, Executive Manager Economy, Destination and Activation****Authoriser:** **Anthony McGrath, Director Customer, Corporate Services and Economy****Annexures:** **A. Business and Investment Advisory Committee Meeting Minutes - 21 November 2023**

RECOMMENDATION

That Council:

1. Receive and confirm the Minutes of the Business and Investment Advisory Committee Meeting held on Tuesday 21 November 2023 appended at *Annexure A*.
-

Business and Investment Advisory Committee

Minutes

Tuesday 21 November 2023



Minutes of the Business and Investment Advisory Committee

Held on Tuesday, 21 November 2023 at the

Parkes Council Chambers, 2 Cecile Street, Parkes

Present:

Cr Jacob Cass	Councillor
Cr Glenn Wilson	Councillor
Cr William Jayet	Councillor
Cr Daniel Weber	Councillor
Ms Tracie Robertson	Member

Council Officers in Attendance:

Mrs Carrie Olsen	Executive Manager Economy, Destination and Activation
Mr Anthony McGrath	Executive Manager Corporate Services
Ms Katie Nash	Economic Development Specialist
Ms Hayley Roach	Events officer

NOTES

Cr Ken Keith, Mr Declan Small and Mr Geoff Rice attended via audio-visual link.

The meeting commenced at 10:00 am and concluded at 10:30 am.

Order Of Business

7	OFFICERS' REPORTS.....	4
7.1	Election of Chairperson	4
7.2	2023 Christmas Promotion	5

1 OPENING OF MEETING

The Chairperson will declare the meeting open.

Meeting of Council committees are not recorded or streamed to the internet.

2 ACKNOWLEDGEMENT OF COUNTRY

Parkes Shire Council acknowledges the Wiradjuri People who are the Traditional Custodians of the Land. I would also like to pay respect to the Elders past, present and emerging of the Wiradjuri Nation and extend that respect to other Aboriginal peoples from other nations who are present.

3 APOLOGIES

In accordance with clauses 5.3, 5.4 and 5.5 of Council's Code of Meeting Practice, apologies must be received and accepted from absent Councillors and a leave of absence from the Council Meeting may be granted.

4 CONFIRMATION OF MINUTES

NIL

5 DISCLOSURES OF INTERESTS

All Council Officials must disclose and manage any conflicts of interest they may have in matters being considered at the meeting.

Council's Code of Conduct deals with pecuniary and non-pecuniary conflicts of interest and political donations, and provides guidance on how these issues should be managed.

Council Officials must be familiar with Council's Code of Conduct and their obligations to disclose and manage any conflicts of interest that they may have in matters being considered at this Council Meeting.

Note: Council Officials who declare an Interest at the Meeting are also required to complete a Declaration of Interest form.

6 LATE BUSINESS

7 OFFICERS' REPORTS

7.1 ELECTION OF CHAIRPERSON

RESOLVED BIA 001/23

Moved: Cr Jacob Cass

Seconded: Cr Daniel Weber

That the Business and Investment Advisory Committee:

1. Elect Cr Bill Jayet as Chairperson, pursuant to clause 6.1 of the Committee's Terms of Reference.

CARRIED

7.2 2023 CHRISTMAS PROMOTION

RECOMMENDATION

That the Business and Investment Advisory Committee:

1. Receive and note the 2023 Christmas Promotion Report.

AMENDMENT

Moved: Cr Jacob Cass

Seconded: Cr Daniel Weber

That Council create a proposal for a strategic plan focusing on lighting and Christmas installations in the Parkes CBD.

NEXT MEETING

The next meeting is to be held on 20 February 2024.

8 REPORT OF CONFIDENTIAL RESOLUTIONS

In accordance with clauses 14.22 and 14.23 of Council's Code of Meeting Practice, resolutions passed during a meeting, or a part of a meeting that is closed to the public must be made public by the Chairperson as soon as practicable. Such resolutions must be recorded in the publicly available minutes of the meeting.

**11.3 MINUTES OF THE COMMUNITY, LIVEABILITY AND ACCESS ADVISORY
COMMITTEE MEETING HELD ON 19 DECEMBER 2023****IP&R Linkage:** **Pillar:** Leadership**Goal:** Our local government is open, accountable and transparent.**Strategy:** Provide open and transparent decision-making and undertake the civic duties of Council with professionalism and integrity.**Author:** **Sharyn Ware, Administration Officer****Authoriser:** **Brendan Hayes, Director Planning and Community Services****Annexures:** **A. Community, Liveability and Access Advisory Committee Meeting
Minutes - 19 December 2023**

RECOMMENDATION

That Council:

1. Receive and confirm the Minutes of the Community, Liveability and Access Advisory Committee Meeting held on Tuesday 19 December 2023 appended at *Annexure A*.
-

Community, Liveability and Access Advisory Committee Meeting

Minutes

Tuesday 19 December 2023



Minutes of the Community, Liveability and Access Advisory Committee Meeting**Held on Tuesday, 19 December 2023 at the****Parkes Council Chamber, 2 Cecile Street, Parkes****Present:**

Cr Marg Applebee	Deputy Chairperson
Cr Ken Keith	
Cr Louise O'Leary	
Cr Neil Westcott	
Cr Bill Jayet	
Cr G Wilson	(Part attendance - from 12 noon))
Cr Michael Anderson	Aboriginal Officer, Neighbourhood Central
Mrs Lyn McLeod	Community Member
Mr Jeffrey Evans	CEO, Currajong Disability Services

Council Officers in Attendance:

Mr Brendan Hayes	Director Planning and Community Services
Ms Kerry Jones	Manager Culture, Education and Library Services
Ms Sharyn Ware	Minutes Secretary

NOTES

The meeting commenced at 11.33pm and concluded at 12.35pm.

Order Of Business

1	OPENING OF MEETING	4
2	ACKNOWLEDGEMENT OF COUNTRY.....	4
3	APOLOGIES	4
4	CONFIRMATION OF MINUTES	4
4.1	Minutes of the Community, Liveability and Access Advisory Committee Meeting held on 5 September 2023.....	4
5	DISCLOSURES OF INTERESTS	4
6	LATE BUSINESS	4
7	OFFICERS' REPORTS.....	5
7.1	Parkes Shire Council - Liveability Strategy	5
7.2	Review Actions - Disability Inclusion Action Plan.....	5
7.3	Aboriginal Project Officers Report	5
7.4	Cultural Education & Library Services Report.....	5
7.5	Parkes Shire Concert Band Music Development Report	5
8	REPORT OF CONFIDENTIAL RESOLUTIONS	6
9	CONCLUSION OF MEETING.....	6

1 OPENING OF MEETING

The Chairperson declared the Community, Liveability and Access Advisory Committee Meeting of Tuesday, 19 December 2023 open and welcomed Council Officials in attendance.

2 ACKNOWLEDGEMENT OF COUNTRY

The Chairperson read the following Acknowledgement of Country:

Parkes Shire Council acknowledges the Traditional Custodians of the Wiradjuri Country and recognises and respects their cultural heritage, beliefs and continuing connection with the lands and rivers of the Parkes Shire.

Council pays its respects to Elders past, present and emerging and extends this respect to all First Nations peoples in the Parkes Shire.

3 APOLOGIES

Nil

4 CONFIRMATION OF MINUTES

4.1 MINUTES OF THE COMMUNITY, LIVEABILITY AND ACCESS ADVISORY COMMITTEE MEETING HELD ON 5 SEPTEMBER 2023

RECOMMENDATION

That the January Council Meeting receive and confirm the Minutes of the meeting held on Tuesday 5 September 2023 appended at *Annexure A*.

5 DISCLOSURES OF INTERESTS

The Chairperson reminded Council Officials of their obligation under Council's Code of Conduct to disclose and manage any conflicts of interest they may have in matters being considered at the meeting, and invited Council Officials present to disclose any such interests.

Nil interests were disclosed

6 LATE BUSINESS

The Chairperson advised that no late items of business had been submitted to the meeting.

7 OFFICERS' REPORTS

7.1 PARKES SHIRE COUNCIL - LIVEABILITY STRATEGY

RECOMMENDATION

That:

1. Council considers the identified actions within the Liveability Strategy for future projects

7.2 REVIEW ACTIONS - DISABILITY INCLUSION ACTION PLAN

RECOMMENDATION

That:

1. Council receive and note the priority actions for consideration in future projects and operational procedures.

7.3 ABORIGINAL PROJECT OFFICERS REPORT

RECOMMENDATION

That:

1. Council note and receive the Aboriginal Project Officers report.

7.4 CULTURAL EDUCATION & LIBRARY SERVICES REPORT

RECOMMENDATION

That:

1. The Community, Liveability and Access Advisory Committee accept this report and nominate a sub-committee to conduct the 2024 Jack Scoble Scholarship selection process.

7.5 PARKES SHIRE CONCERT BAND MUSIC DEVELOPMENT REPORT

RECOMMENDATION

That:

-
1. Community, Liveability and Access Committee receive this report from the Parkes Shire Concert Band and commend their work towards music development across the Parkes Shire and with the Parkes Public School Band.
-

8 REPORT OF CONFIDENTIAL RESOLUTIONS

In accordance with clauses 14.22 and 14.23 of Council's Code of Meeting Practice, resolutions passed during a meeting, or a part of a meeting that is closed to the public must be made public by the Chairperson as soon as practicable. Such resolutions must be recorded in the publicly available minutes of the meeting.

9 CONCLUSION OF MEETING

The meeting concluded at 12.35.

This is the final page of the minutes comprising 6 pages numbered 1 to 6 of the Community, Liveability and Access Advisory Committee Meeting held on Tuesday, 19 December 2023 and confirmed on 23 January 2024.

Cr Margaret Applebee
CHAIRPERSON

11.4 MINUTES OF THE EXTRAORDINARY LOCAL TRAFFIC COMMITTEE MEETING HELD ON 16 JANUARY 2024**IP&R Linkage:** **Pillar:** Leadership**Goal:** Our local government is open, accountable and transparent.**Strategy:** Provide open and transparent decision-making and undertake the civic duties of Council with professionalism and integrity.**Author:** **Sue McGrath, Business Support Coordinator****Authoriser:** **Logan Hignett, Acting Director Operations****Annexures:** **A. Minutes Extra Ordinary Local Traffic Committee Meeting - 16 January 2024** [↓](#)

RECOMMENDATION

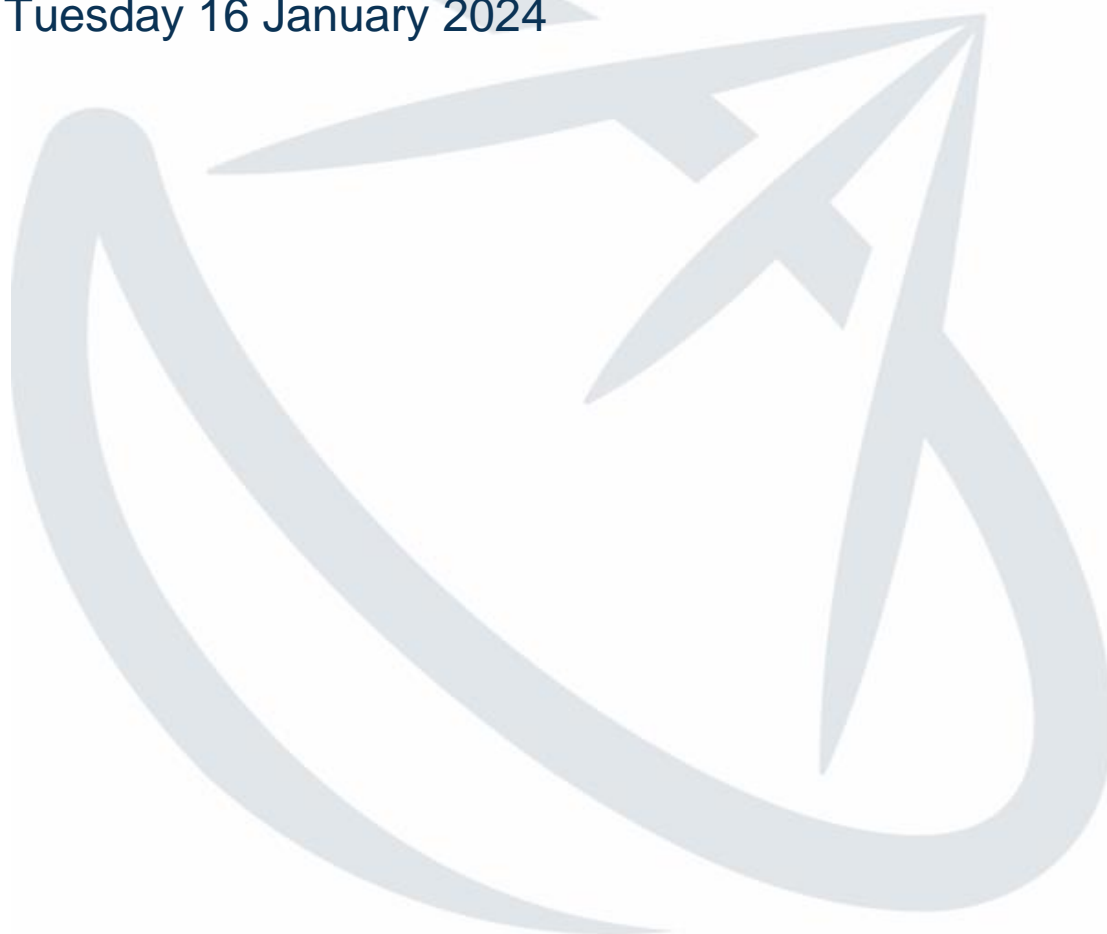
That Council:

1. Receive and confirm the Minutes of the Extraordinary Local Traffic Committee Meeting held on Tuesday 16 January 2024 appended at *Annexure A*.
-

Extraordinary Local Traffic Committee Meeting

Minutes

Tuesday 16 January 2024



Minutes of the Extraordinary Local Traffic Committee Meeting

**Held on Tuesday, 16 January 2024 at the
Parkes Council Chamber, 2 Cecile Street, Parkes**

Present:

Cr Ken McGrath	Councillor
Mr Chris McQuie	Western Road Liners
Mr Adam Cornish	Lachlan Area Command Highway Patrol
Mr Jason Nicholson	Transport for NSW

Council Officers in Attendance:

Mr Jaymes Rath	Executive Manager Technical Services
Mrs Melanie Sutor	Road Safety & Injury Prevention Officer
Mrs Sue McGrath	Business Support Coordinator

NOTES

The meeting commenced via email on Wednesday 17 January 2024 at 9:49pm and concluded at 2:00pm Thursday 17 January 2024.

Order Of Business

1	OPENING OF MEETING	4
2	ACKNOWLEDGEMENT OF COUNTRY.....	4
3	APOLOGIES	4
4	CONFIRMATION OF MINUTES	4
4.1	Minutes of the Extraordinary Local Traffic Committee Meeting held on 20 September 2023.....	4
5	DISCLOSURES OF INTERESTS	4
6	LATE BUSINESS	4
7	OFFICERS' REPORTS.....	5
7.1	Firework Display at the Sounds of the Decade Event - 3 February 2024.....	5
8	REPORT OF CONFIDENTIAL RESOLUTIONS	5
9	CONCLUSION OF MEETING.....	6

1 OPENING OF MEETING

The Chairperson declared the Extraordinary Local Traffic Committee Meeting of Tuesday, 16 January 2024 open and welcomed Council Officials in attendance.

2 ACKNOWLEDGEMENT OF COUNTRY

The Chairperson read the following Acknowledgement of Country:

Parkes Shire Council acknowledges the Traditional Custodians of the Wiradjuri Country and recognises and respects their cultural heritage, beliefs and continuing connection with the lands and rivers of the Parkes Shire.

Council pays its respects to Elders past, present and emerging and extends this respect to all First Nations peoples in the Parkes Shire.

3 APOLOGIES

Nil

4 CONFIRMATION OF MINUTES

4.1 MINUTES OF THE EXTRAORDINARY LOCAL TRAFFIC COMMITTEE MEETING HELD ON 20 SEPTEMBER 2023

RECOMMENDATION

These minutes have previously been confirmed at the Extra Ordinary Council Meeting on 3 October 2023.

5 DISCLOSURES OF INTERESTS

The Chairperson reminded Council Officials of their obligation under Council's Code of Conduct to disclose and manage any conflicts of interest they may have in matters being considered at the meeting, and invited Council Officials present to disclose any such interests.

Nil interests were disclosed.

6 LATE BUSINESS

The Chairperson advised that no late items of business had been submitted to the meeting.

7 OFFICERS' REPORTS

7.1 FIREWORK DISPLAY AT THE SOUNDS OF THE DECADE EVENT - 3 FEBRUARY 2024

RESOLVED ELTCC 001/24

Unanimous Decision

That:

1. Approval is subject to the applicants complying with the following conditions:
 - (a) Provide Council with evidence of Current Public Liability Insurance. Insurance is to note to interests of Parkes Shire Council, NSW Police, State Emergency Services and Transport for NSW (TfNSW) (*to be provided prior to the event taking place*).
 - (b) Provide Council a Traffic Management Plan for approval. (To be submitted prior to the event taking place).
 - (c) Notify Emergency services of and proposed road closure or detours.
 - (d) Allow for emergency vehicle access.
 - (e) Control noise as required under the Protection of the Environment Operations (Noise Control) Regulation 2008.
 - (f) The organiser of the event to be responsible for and reimburse Council for cost of damage repairs, cleaning etc of the street if required.
 - (g) Comply with Council Officer's reasonable directives.
 - (h) The organiser is to maintain the area in clean and tidy condition.
 - (i) Council reserves the right to cancel the approval at any time.
 - (j) That the organisers receive approval from the Police for holding a Public Assembly and relevant road closures.
 - (k) This recommendation does not commit Council to providing further assistance or provision of equipment for the event.
 - (l) Confirmation of event times and traffic control times.
 - (m) Police representative has requested for all future events that a separate event application be submitted to Police for approval. Provide Council evidence of Notification of Pyrotechnic Display from Safework NSW.

CARRIED

8 REPORT OF CONFIDENTIAL RESOLUTIONS

In accordance with clauses 14.22 and 14.23 of Council's Code of Meeting Practice, resolutions passed during a meeting, or a part of a meeting that is closed to the public must be made public by the Chairperson as soon as practicable. Such resolutions must be recorded in the publicly available minutes of the meeting.

9 CONCLUSION OF MEETING

The meeting concluded at 2.00pm.

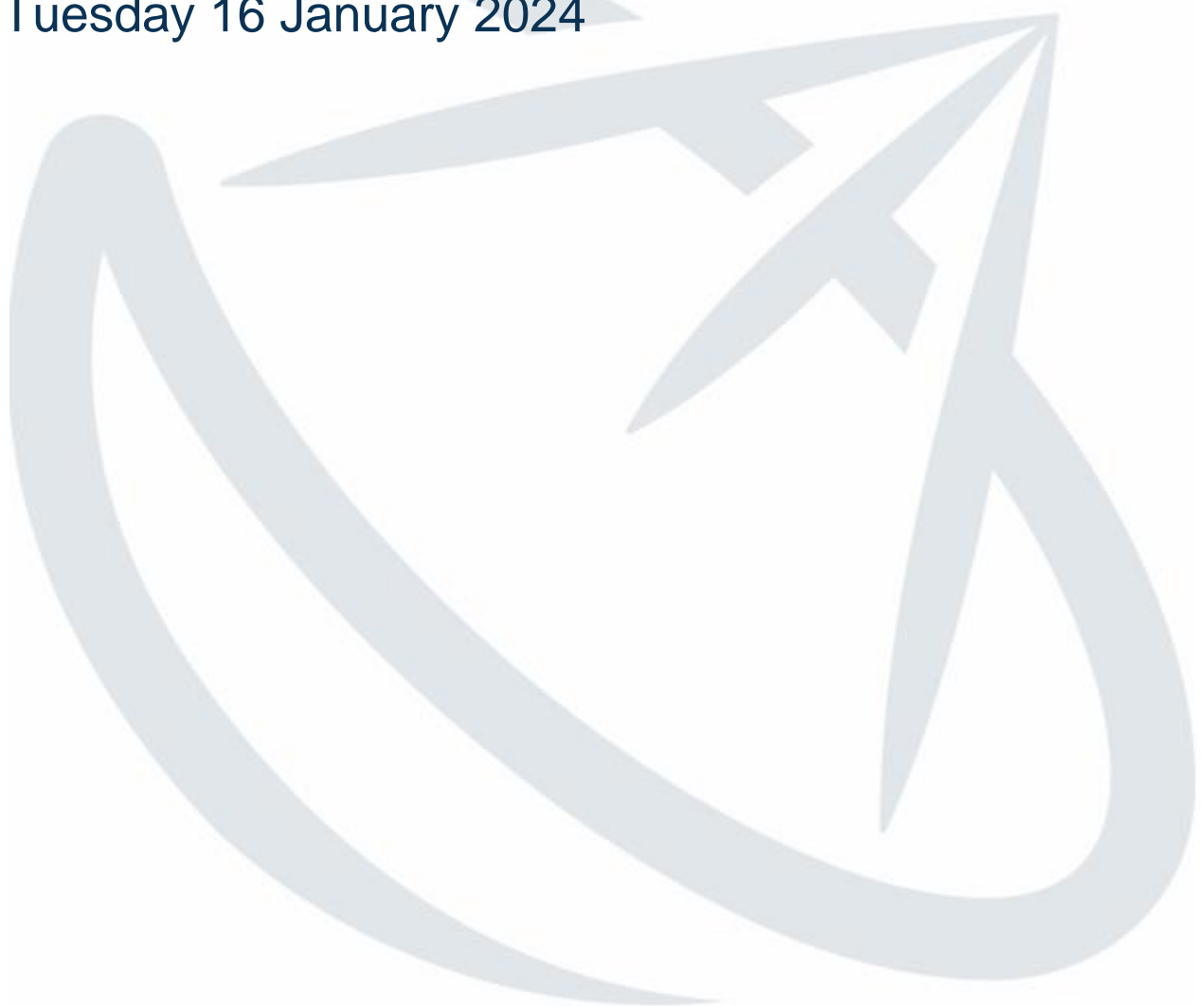
This is the final page of the minutes comprising 6 pages numbered 1 to 6 of the Extraordinary Local Traffic Committee Meeting held on Tuesday, 16 January 2024 and confirmed on 23 January 2023.

CHAIRPERSON

Extraordinary Local Traffic Committee Meeting

Minutes

Tuesday 16 January 2024



Minutes of the Extraordinary Local Traffic Committee Meeting**Held on Tuesday, 16 January 2024 at the****Parkes Council Chamber, 2 Cecile Street, Parkes****Present:**

Cr Ken McGrath	Councillor
Mr Chris McQuie	Western Road Liners
Mr Adam Cornish	Lachlan Area Command Highway Patrol
Mr Jason Nicholson	Transport for NSW

Council Officers in Attendance:

Mr Jaymes Rath	Executive Manager Technical Services
Mrs Melanie Sutor	Road Safety & Injury Prevention Officer
Mrs Sue McGrath	Business Support Coordinator

NOTES

The meeting commenced via email on Wednesday 17 January 2024 at 9:49pm and concluded at 2:00pm Thursday 17 January 2024.

Order Of Business

1	OPENING OF MEETING	4
2	ACKNOWLEDGEMENT OF COUNTRY.....	4
3	APOLOGIES	4
4	CONFIRMATION OF MINUTES	4
4.1	Minutes of the Extraordinary Local Traffic Committee Meeting held on 20 September 2023.....	4
5	DISCLOSURES OF INTERESTS	4
6	LATE BUSINESS	4
7	OFFICERS' REPORTS.....	5
7.1	Firework Display at the Sounds of the Decade Event - 3 February 2024.....	5
8	REPORT OF CONFIDENTIAL RESOLUTIONS	5
9	CONCLUSION OF MEETING.....	6

1 OPENING OF MEETING

The Chairperson declared the Extraordinary Local Traffic Committee Meeting of Tuesday, 16 January 2024 open and welcomed Council Officials in attendance.

2 ACKNOWLEDGEMENT OF COUNTRY

The Chairperson read the following Acknowledgement of Country:

Parkes Shire Council acknowledges the Traditional Custodians of the Wiradjuri Country and recognises and respects their cultural heritage, beliefs and continuing connection with the lands and rivers of the Parkes Shire.

Council pays its respects to Elders past, present and emerging and extends this respect to all First Nations peoples in the Parkes Shire.

3 APOLOGIES

Nil

4 CONFIRMATION OF MINUTES

4.1 MINUTES OF THE EXTRAORDINARY LOCAL TRAFFIC COMMITTEE MEETING HELD ON 20 SEPTEMBER 2023

RECOMMENDATION

These minutes have previously been confirmed at the Extra Ordinary Council Meeting on 3 October 2023.

5 DISCLOSURES OF INTERESTS

The Chairperson reminded Council Officials of their obligation under Council's Code of Conduct to disclose and manage any conflicts of interest they may have in matters being considered at the meeting, and invited Council Officials present to disclose any such interests.

Nil interests were disclosed.

6 LATE BUSINESS

The Chairperson advised that no late items of business had been submitted to the meeting.

7 OFFICERS' REPORTS

7.1 FIREWORK DISPLAY AT THE SOUNDS OF THE DECADE EVENT - 3 FEBRUARY 2024

RESOLVED ELTCC 001/24

Unanimous Decision

That:

1. Approval is subject to the applicants complying with the following conditions:
 - (a) Provide Council with evidence of Current Public Liability Insurance. Insurance is to note to interests of Parkes Shire Council, NSW Police, State Emergency Services and Transport for NSW (TfNSW) (*to be provided prior to the event taking place*).
 - (b) Provide Council a Traffic Management Plan for approval. (To be submitted prior to the event taking place).
 - (c) Notify Emergency services of and proposed road closure or detours.
 - (d) Allow for emergency vehicle access.
 - (e) Control noise as required under the Protection of the Environment Operations (Noise Control) Regulation 2008.
 - (f) The organiser of the event to be responsible for and reimburse Council for cost of damage repairs, cleaning etc of the street if required.
 - (g) Comply with Council Officer's reasonable directives.
 - (h) The organiser is to maintain the area in clean and tidy condition.
 - (i) Council reserves the right to cancel the approval at any time.
 - (j) That the organisers receive approval from the Police for holding a Public Assembly and relevant road closures.
 - (k) This recommendation does not commit Council to providing further assistance or provision of equipment for the event.
 - (l) Confirmation of event times and traffic control times.
 - (m) Police representative has requested for all future events that a separate event application be submitted to Police for approval. \Provide Council evidence of Notification of Pyrotechnic Display from Safework NSW.

CARRIED

8 REPORT OF CONFIDENTIAL RESOLUTIONS

In accordance with clauses 14.22 and 14.23 of Council's Code of Meeting Practice, resolutions passed during a meeting, or a part of a meeting that is closed to the public must be made public by the Chairperson as soon as practicable. Such resolutions must be recorded in the publicly available minutes of the meeting.

9 CONCLUSION OF MEETING

The meeting concluded at 2.00pm.

This is the final page of the minutes comprising 6 pages numbered 1 to 6 of the Extraordinary Local Traffic Committee Meeting held on Tuesday, 16 January 2024 and confirmed on 23 January 2023.

CHAIRPERSON

12 REPORTS OF THE GENERAL MANAGER

12.1 INVESTMENTS & BORROWINGS REPORT AS AT 31 DECEMBER 2023

IP&R Linkage: Pillar: Leadership

Goal: Our local government is sustainable and plans for the future.

Strategy: Operate in a financially sustainable and responsible manner.

Author: Luke Nash, Financial Accountant

Authoriser: Jaco Barnard, Chief Financial Officer

Annexures: A. PSC - Investment Register - 31 December 2023 [↓](#)
B. PSC - Loans Register - 31 December 2023 [↓](#)

Recommendation

That Council:

1. Receive and note the Statement of Investments and Borrowings as on 31 December 2023

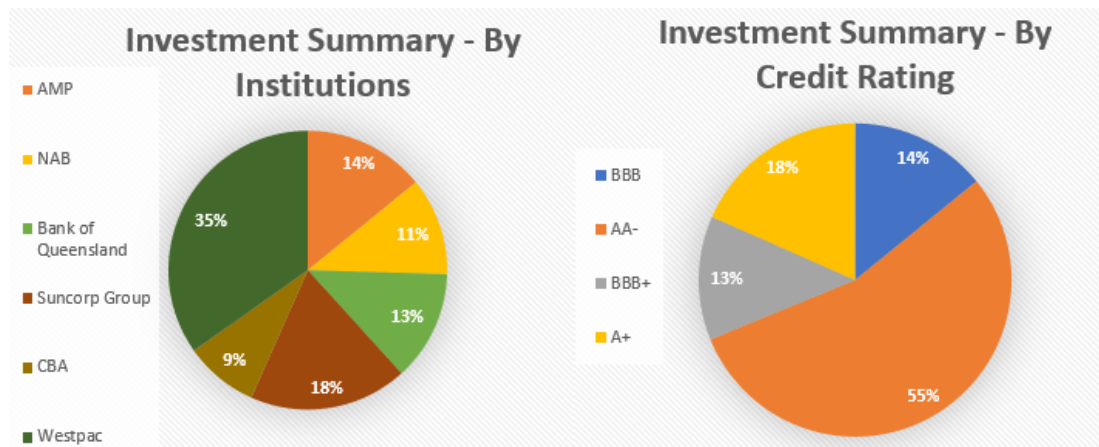
BACKGROUND

In accordance with clause 212 of the Local Government (General) Regulation 2021 ("the Regulations"), the Responsible Accounting Officer must provide Parkes Shire Council ("Council") with a monthly written report setting out details of Council's investments under section 625 of the Local Government Act 1993 ("the Act"). The report must also include certification that these investments have been made in accordance with the Act, the Regulations and Council's Investment Policy.

ISSUES AND COMMENTARY

The balance of Council's investments as of 31 December 2023 stands at \$35,347,543 and the principal outstanding on council's borrowings at \$17,128,295. Council's investments decreased by \$1.69 million during December with cash outflows relating to our capital works program. Council is still awaiting further payment for several debtors (\$9.8m) associated with the road restoration and grant funded works.

On 31 December 2023, Council's investment portfolio was yielding 4.89 per cent per annum. Council's investments cover externally restricted cash reserves and internal restricted cash reserves. The following charts depict a summary of the investments held by Council based on the individual institutional exposure and credit rating of the institutions with which they are held.



LEGISLATIVE AND POLICY CONTEXT

Council's investments are held in accordance with Council's Investment Policy which accords with the requirements of the:

- Local Government Act 1993 ("the Act") - Section 625
- Local Government Act 1993 - Order (of Minister) dated 16 November 2020
- The Trustee Amendment (Discretionary Investments) Act 1997 - Sections 14A(2), 14C(1) and (2); and
- Local Government (General) Regulation 2021 ("the Regulation") - Clauses 212 and 215.

FINANCIAL IMPLICATIONS

All returns on investments are included in Council's Operating Budget. Any amendment to budgeted interest income is affected through the Quarterly Budget Review process. Both the average level of funds invested, and the rate of return determine returns. In accordance with the Australian equivalent of International Accounting Standards, securities that are classified as held for trading are required to be valued at market value at each balance date. Investments in the form of cash or cash equivalents and held to maturity investments are valued at cost. Floating Rate Notes acquired on the secondary market are valued at cost. Where the purchase consideration is different to face value, the resulting premium or discount are amortised on a straight-line basis over the life of the Note.

RISK IMPLICATIONS

Council's investments are managed in accordance with Council's Investment Policy. As at the end of December, all counterparties were within the Policy limits. Overall, the portfolio is diversified amongst the investment grade spectrum with no exposure to unrated ADI's.

COMMUNITY CONSULTATION

There are no community consultation requirements for Council associated with this report.

CONCLUSION

The Chief Financial Officer has certified that the investments listed in the Investment Summary have been made in accordance with section 625 of the Act, clause 212 of the Regulation and Council's Investment Policy. Council's investments continue to focus on capital protection, as well as compliance with the Investment Policy, whilst actively seeking the best return allowable within these parameters. It is recommended that Council receive and note the Statement of Investments and Borrowings as on 31 December 2023.

Parkes Shire Council Investment Register as at 31 December 2023						
ADI/Issuer	Rating	Investment Type	Principal	Yield	Settlement Date	Maturity Date
AMP	BBB	Term Deposit	1,000,000	5.25	8/08/2023	8/02/2024
CBA	AA-	Term Deposit	500,000	4.91	14/02/2023	14/02/2024
Bank of Queensland	BBB+	Term Deposit	1,500,000	5.05	30/11/2023	29/02/2024
NAB	AA-	Term Deposit	1,000,000	5.12	14/11/2023	14/03/2024
NAB	AA-	Term Deposit	2,000,000	5.07	14/12/2023	14/03/2024
AMP	BBB	Term Deposit	2,000,000	4.85	23/03/2023	22/03/2024
Suncorp Group	A+	Term Deposit	2,000,000	5.26	30/11/2023	30/04/2024
NAB	AA-	Term Deposit	1,000,000	5.09	6/10/2023	6/05/2024
Suncorp Group	A+	Term Deposit	1,000,000	5.14	23/08/2023	23/05/2024
Suncorp Group	A+	Term Deposit	1,500,000	5.37	30/11/2023	30/05/2024
AMP	BBB	Term Deposit	1,500,000	5.20	5/12/2023	5/06/2024
Suncorp Group	A+	Term Deposit	2,000,000	5.45	29/11/2023	28/06/2024
Bank of Queensland	BBB+	Term Deposit	1,000,000	0.79	30/07/2021	30/07/2024
AMP	BBB	Term Deposit	500,000	5.35	18/08/2023	19/08/2024
CBA	AA-	Floating Rate Note (Fixed)	1,011,015	4.20	18/08/2022	18/08/2025
Bank of Queensland	BBB+	Floating Rate Note	2,022,820	4.48	21/04/2022	29/10/2025
CBA	AA-	Floating Rate Note	1,512,675	4.04	11/01/2022	14/01/2027
Westpac	AA-	Cash at Call - Main	2,001,033	At Call		
Westpac	AA-	Cash at Call - Maxi	10,300,000	At Call		
Total			35,347,543			

Investment Balances by Type	
Term Deposit	18,500,000
Floating Rate Note	4,546,510
Cash at Call - Main	2,001,033
Cash at Call - Maxi	10,300,000
Total Balance - 31/12/2023	35,347,543

I, Jaco Barnard, Parkes Shire Council Chief Financial Officer, certify as required under Section 212 of the Local Government Regulations 2021, that Council's investments have been made in accordance with the Local Government Act 1993 and Parkes Shire Council Investment Policy.

Signed: *Jaco Barnard*

Parkes Shire Council Loan Register as at 31 December 2023							
Borrower (by Purpose)	Lender	System Loan No.	Loan Term Years	Date of Maturity	Interest Rate	Original Amount Borrowed \$	Principal Outstanding as 31 December 2023
General Fund							
Airport Runway Rehabilitation	NAB	1	20	2030	8.21%	\$ 2,000,000	1,017,942
30 Welcome Street	NAB	3	20	2030	8.21%	\$ 500,000	254,485
Henry Parkes Centre	NAB	4	20	2030	8.01%	\$ 950,000	479,811
Parkes Regional Airport Redevelopment	CBA	8	10	2024	5.91%	\$ 1,000,000	68,161
Community Infrastructure, Drainage Projects and	TCorp	10	10	2026	3.485%	\$ 2,220,000	2,220,000
Transport Infrastructure	TCorp	11	10	2028	3.670%	\$ 3,000,000	3,000,000
Total General Fund						\$ 9,670,000	7,040,398
Sewer Fund							
Parkes Sewer Treatment Plant	TCorp	7	10	2026	2.90	\$ 4,000,000	4,000,000
Total Sewer Fund						\$ 4,000,000	4,000,000
Water Fund							
Parkes Water Treatment Plant	TCorp	9	20	2036	3.045	\$ 8,500,000	6,087,896
Total Water Fund						\$ 8,500,000	6,087,896
Total All Funds						\$ 22,170,000	17,128,295

12.2 MONTHLY FINANCIAL REPORT AS AT 31 DECEMBER 2023**IP&R Linkage:** **Pillar:** Leadership**Goal:** Our local government is sustainable and plans for the future.**Strategy:** Operate in a financially sustainable and responsible manner.**Author:** **Luke Nash, Financial Accountant****Authoriser:** **Jaco Barnard, Chief Financial Officer****Annexures:** **A. Annexure 1 - Dec 2023 vs. Budget** [↓](#)
B. Annexure 2 - Dec 2023 vs. Dec 2022 [↓](#)

RECOMMENDATION

That Council:

1. Receive and note the financial report to 31 December 2023.
-

BACKGROUND

The NSW Local Government Act section 8B establishes principles of sound financial management as follows:

- a) Council spending should be responsible and sustainable, aligning general revenue and expenses
- b) Councils should invest in responsible and sustainable infrastructure for the benefit of the local community
- c) Councils should have effective financial and asset management, including sound policies and processes for the following:
 - (i) performance management and reporting,
 - (ii) asset maintenance and enhancement,
 - (iii) funding decisions,
 - (iv) risk management practices.
- d) Councils should have regard to achieving intergenerational equity, including ensuring the following:
 - (i) policy decisions are made after considering their financial effects on future generations,
 - (ii) the current generation funds the cost of its services (which also means the current generation should not bear costs for benefit of future generations)

This report monitors the progress of the 2023-24 operational budget, which programs the plan to achieve the actions, and strategic objectives set within Council's delivery plan.

ISSUES AND COMMENTARY

Council has achieved a favourable consolidated net operating result of \$6.491m on 31 December 2023. General fund reflected a surplus result of \$6.440m, water fund reflected a deficit of (\$65k) while the sewer fund reflected a positive operating result of \$116k.

Annexure 1 provides more detailed commentary into the financial performance of the organisation for the period ending 31 December 2023 compared to budget, while **Annexure 2** provides commentary for the period ending 31 December 2023 compared to the same period for the previous financial year.

LEGISLATIVE AND POLICY CONTEXT

Local Government Act (section 8B)

FINANCIAL IMPLICATIONS

The monthly finance report has been presented a comparison between actuals vs. budget for each fund to 31 December 2023 as well as a comparison between the current and previous year for the half-year period.

RISK IMPLICATIONS

Council's budgets are monitored in accordance with the adopted operational plan and long-term financial plan. It is essential for council to monitor programs against budget to avoid depending on savings from other programs and to utilise reserves that had been set aside for other specific purposes.

COMMUNITY CONSULTATION

There are no community consultation requirements for Council associated with this report.

CONCLUSION

Council continues to place a strong emphasis on cost reductions to ensure that favourable budget results can be maintained, internal management reporting and strengthened purchasing controls are assisting to deliver improved financial performance.

PSC Income Statement 2023/2024
December Year to Date

	Consolidated			General Fund			Water Fund			Sewer Fund			Financial Commentary
	Act \$'000	Budget \$'000	Variance \$'000	Act \$'000	Budget \$'000	Variance \$'000	Act \$'000	Budget \$'000	Variance \$'000	Act \$'000	Budget \$'000	Variance \$'000	
Rates and annual charges	24,298	23,441	857	18,635	18,616	19	3,756	2,773	983	1,906	2,051	(145)	Higher water access charge than budgeted. NPM (+\$283k) Other (+\$633k), Waste (-\$183k)
User charges and fees	9,319	5,896	3,423	6,315	2,046	4,269	2,772	3,608	(836)	232	242	(10)	RMCC (+\$4m) ABBA (+\$172k) Caravan (+\$102k). Lower water usage and price than budgeted. NPM (-\$663k) Residential (-\$382k) Waste (-\$43k)
Interest and investment revenue	864	339	525	871	129	742	(19)	95	(114)	11	115	(103)	
Other revenues	1,003	511	492	935	511	424	20	0	20	48	0	48	Timing of rent received (+\$89k), Fuel Rebate (+\$57k) Airport (+\$22k) HPC Merch (+\$48k) Worker Comp (+\$68k)
Grants and contributions provided for opex	9,442	4,565	4,877	9,297	4,565	4,733	145	0	145	0	0	0	Storm damage grant (+\$2.1m), ARTC (+M1.5m), RTR (+\$458k) StrongCC (+\$201k), CSIRO (+\$150k)
Income	44,926	34,751	10,175	36,053	25,866	10,187	6,674	6,477	198	2,198	2,408	(210)	
Employee Cost	10,589	9,407	(1,182)	8,791	8,025	(766)	1,367	1,026	(342)	431	357	(74)	Works & Services road works (-\$847k) due to under capitalisation of salaries. Land & Buildings (-\$76k). Corporate Services (+\$245K) due to vacancies, Planning (+\$149k) vacancies. WF - (-\$342k) under capitalisations. SF - (-\$74k)
Materials & Consumables	3,867	2,304	(1,563)	3,556	2,040	(1,516)	245	180	(65)	66	84	18	Road maintenance (-\$1.12m), Fleet & Depot (-\$266k)
External Services	11,398	6,563	(4,835)	10,766	5,787	(4,979)	512	490	(22)	120	286	166	Road maintenance (-\$4.59m) ABBA/Elvis (-\$218k) Econ Dev (-\$211k)
Water, Electricity & Statutory	1,628	1,720	92	765	704	(62)	803	931	128	59	85	25	Electricity - General Fund (+\$88k), Water Fund (+\$136k), Sewer Fund (+\$26k) due to usage. Rates (-\$216k) Timing of charge
IT & Communications	194	143	(51)	192	143	(49)	0	0	0	2	0	(2)	
Insurance	856	809	(47)	856	809	(47)	0	0	0	0	0	0	
Administration	1,662	1,699	37	1,557	1,565	8	102	122	20	3	13	9	
Travel & Entertainment	127	84	(42)	114	64	(50)	10	17	8	3	3	(0)	Events Travel Cost (-\$39k)
Financials	92	165	73	92	165	73	0	0	0	0	0	0	
Internal Charges	(1,082)	(1,018)	64	(3,137)	(2,305)	832	1,442	913	(529)	613	374	(239)	
Interest Paid	324	323	(2)	171	170	(0)	95	94	(1)	58	58	(0)	
Cost of Assets Sold	126	1,579	1,453	103	1,579	1,476	23	0	(23)	0	0	0	Budget includes properties to sell.
Sale Proceeds of Assets	(304)	(132)	172	(232)	(132)	100	(71)	0	71	0	0	0	
Expenses	29,477	23,646	(5,832)	23,593	18,614	(4,979)	4,528	3,774	(754)	1,356	1,258	(98)	
Cash profit for the year	15,448	11,105	4,343	12,460	7,252	5,207	2,147	2,703	(556)	842	1,150	(308)	
Depreciation	8,958	7,475	(1,483)	6,020	4,795	(1,225)	2,212	2,016	(195)	727	663	(63)	Increase in depreciation due to indexation and revaluation of assets classes at YE 30 June 23.
Net Operation result as at December	6,491	3,630	2,860	6,440	2,457	3,983	(65)	686	(751)	116	486	(371)	

PSC Income Statement 2023/2024
December Year to Date

	Consolidated			General Fund			Water Fund			Sewer Fund			Financial Commentary
	Act \$'000	2023 \$'000	Variance \$'000	Act \$'000	2023 \$'000	Variance \$'000	Act \$'000	2023 \$'000	Variance \$'000	Act \$'000	2023 \$'000	Variance \$'000	
Rates and annual charges	24,298	20,643	3,655	18,635	17,872	763	3,756	848	2,909	1,906	1,923	(17)	NPM Water Access Charges (+\$1.95m) Residential Water Access Charges (+\$971)
User charges and fees	9,319	8,651	668	6,315	5,378	937	2,772	3,057	(285)	232	217	16	RMCC (+\$1.02m) NPM Water Access Consumption (-\$816) Residential Water Access Charges (+\$405)
Interest and investment revenue	864	568	296	871	432	438	(19)	109	(128)	11	26	(15)	Higher cash balance due to grants and increase in interest rates.
Other revenues	1,003	1,432	(429)	935	1,377	(442)	20	55	(35)	48	0	48	Timing of Elvis Sponsorship (+\$115k) Timing of Rent (+\$130k) Recycle (-\$71k) Lehman Bros (-\$672k)
Grants and contributions provided for opex	9,442	6,977	2,465	9,297	6,987	2,310	145	(10)	155	0	0	0	Storm damage grant (+\$950k) ARTC (+M1.5m) FAGS (-\$529) RTR (+\$909k) CSIRO (-\$200k) R4R (-\$280k) Elvis (-\$195k)
Income	44,926	38,271	6,655	36,053	32,046	4,007	6,674	4,058	2,616	2,198	2,166	32	
Employee Cost	10,589	8,762	(1,828)	8,791	7,334	(1,457)	1,367	1,109	(258)	431	319	(112)	Works & Services (-\$667k) Corp Serv (-\$340k) Planning (-\$170k) , WF - (\$-258k), SF - (-\$112k)
Materials & Consumables	3,867	2,752	(1,114)	3,556	2,430	(1,127)	245	225	(20)	66	98	32	Roads (-\$5m) Events (-\$256k) Econ Dev (-\$248k) Water Fund (-\$211k)
External Services	11,398	6,800	(4,599)	10,766	6,304	(4,462)	512	321	(191)	120	174	55	
Water, Electricity & Statutory	1,628	1,251	(377)	765	693	(72)	803	539	(264)	59	18	(41)	
IT & Communications	194	126	(68)	192	124	(68)	0	1	1	2	2	0	
Insurance	856	774	(82)	856	774	(82)	0	0	0	0	0	0	
Administration	1,662	1,832	169	1,557	1,621	65	102	196	94	3	14	11	
Travel & Entertainment	127	121	(5)	114	112	(2)	10	9	(0)	3	0	(3)	
Financials	92	(3)	(95)	92	(3)	(95)	0	0	0	0	0	0	
Internal Charges	(1,082)	(228)	853	(3,137)	(1,735)	1,402	1,442	1,294	(148)	613	212	(401)	
Interest Paid	324	342	17	171	182	12	95	101	6	58	58	0	
Cost of Assets Sold	126	40	(86)	103	40	(63)	23	0	(23)	0	0	0	
Sale Proceeds of Assets	(304)	(11)	293	(232)	(11)	222	(71)	0	71	0	0	0	
Expenses	29,477	22,557	(6,920)	23,593	17,865	(5,728)	4,528	3,795	(732)	1,356	897	(459)	
Cash profit for the year	15,448	15,713	(265)	12,460	14,181	(1,721)	2,147	263	1,884	842	1,269	(427)	
Depreciation	8,958	7,601	(1,357)	6,020	4,869	(1,150)	2,212	2,051	(161)	727	681	(46)	
Net Operation result as at December	6,491	8,112	(1,622)	6,440	9,312	(2,872)	(65)	(1,788)	1,723	116	588	(473)	

12.3 REGULAR PUBLIC TRANSPORT (RPT) - REX AIR SERVICE**IP&R Linkage:** **Pillar:** Economy**Goal:** Our economy is supported by well-planned and safe transport infrastructure.**Strategy:** Encourage growth of Parkes Regional Airport by maintaining our relationship with Regional Express.**Author:** **Kent Boyd PSM, General Manager****Authoriser:** **Kent Boyd PSM, General Manager****Annexures:** **Nil**

RECOMMENDATION

That:

1. Council waives the head-tax on the early morning and evening RPT flights (i.e. Sydney overnight service), as a good will gesture to encourage/assist the reintroduction of that service.
 2. Council re-evaluates the fee arrangement in 12 months.
 3. Council writes to the Australian Government seeking the reintroduction of subsidies to ensure the viability of RPT air service to rural Australia.
-

BACKGROUND

As Council is aware REX Airlines has provided an excellent RPT air service from Parkes to Sydney for many years. In September 2023 REX advised council of critical pilot shortages severely affected the operation of the REX fleet, the unavoidable consequence was the reduction in flights from a number of regional centres, which became effective from the end of October 2023. The most significant impact on the Parkes service was the cessation of the morning and evening, (ie Sydney overnight) service.

ISSUES AND COMMENTARY

The Parkes service is one of the lowest PAX (passenger) airports serviced by REX Airlines and consequently one of the least viable. Despite the low PAX (that is in comparison to larger regional city airports), REX has always supported Parkes.

During the COVID pandemic where PAX dropped to around one tenth of normal, and now through the critical pilot (Captain) shortage and aircraft engine shortage due to continued dislocated supply chains, the air service has always been maintained, albeit in a reduced form.

The importance of an RPT Service to Sydney from Parkes is well known to all, particularly to provide business connectivity to the capital, to provide access to medical specialists, and for holiday/tourism purposes. It also services a much larger region than just Parkes, as passengers come from Forbes, Condobolin and surrounding areas.

The Australian government has previously provided financial assistance for marginal air routes such as Parkes. The Government subsidy ensured communities such as Parkes, Forbes and Condobolin had access to an RPT air service. Unfortunately, those subsidies have been removed forcing airlines to be fully self-funded, to the detriment of many regional RPT services.

Parkes Council and REX Airlines have always enjoyed an excellent relationship, and this is reflected in the support REX has provided with continuing services and includes such support as the sponsorship of Elvis festival where a dedicated flight is provided for Elvis festival participants.

REX has always indicated they will endeavour to reinstate the normal schedule if pilot shortage is rectified, and economic climate permits.

In light of the current adverse economic circumstances, to encourage/assist the reintroduction of the overnight service, and as a show of Councils gratitude to REX airlines for their many years of dedicated RPT service to Parkes, it is proposed that if the Sydney overnight service is reintroduced that Council waive the head-tax on those flights.

LEGISLATIVE AND POLICY CONTEXT

No significant impacts.

FINANCIAL IMPLICATIONS

As the morning and evening flights are currently not operating, clearly Council is receiving no head-tax.

It is estimated that the overnight service would deliver approximately 20,000 seats between Parkes and Sydney. With an estimated load factor of 65%, this would result in 13,000 passengers using the overnight service and a head tax waiver of around \$117K excl. GST.

RISK IMPLICATIONS

Council has received significant correspondence asking for the overnight service to be reintroduced. If this gesture encourages the flights to be reintroduced, implications are anticipated to be positive.

COMMUNITY CONSULTATION

Council has received numerous representations seeking the reintroduction of the overnight service to Sydney. This resolution would be supportive of those representations.

12.4 THE WELCOME - INDUSTRIAL LAND RELEASE

IP&R Linkage: **Pillar:** Economy

Goal: Our Shire is an attractive destination to live, work, visit and invest.

Strategy: Promote opportunities for industry expansion, industry diversification and new investment via the Parkes Special Activation Precinct, Parkes Airport Business Park and Parkes Industrial Estate.

Author: **Kent Boyd PSM, General Manager**

Authoriser: **Kent Boyd PSM, General Manager**

Annexures: **Nil**

RECOMMENDATION

That:

1. Council receive and note the report.
2. All Expressions of Interest received, be assessed, and presented to a future Council meeting for consideration.

BACKGROUND

Expressions of interest (EOI) have been sought for a large parcel of Council owned industrial land north of the Welcome railway crossing as set out in Figure 1 below. The objective of the EOI is to accelerate industrial land development (that is faster than Council can deliver) and therefore generate the associated economic benefit to Parkes and the region.

ISSUES AND COMMENTARY

If an EOI is received the following criteria will be used to evaluate the offer.

Criteria	Weighted Score
Purchase Price per square metre	40%
Proposed Development of the site, including extent and nature of the development and contribution to the local & regional economy.	20%
Demonstrated Intention, Capability and Capacity to establish the development including capital value, timeframes and financial capacity.	20%
Contribution to the Parkes ethos including the SAP aspirations, contribution to Parkes as a National Transport Node, contribution to developing jobs of the future (for example automation, robotics, artificial intelligence)	20%
	100%



Figure 1: The Welcome - Industrial Land Release configuration

It is proposed to hold back 15-20 hectares, as shown in Figure 2 below, to accommodate further development of smaller lot industrial by council (ie smaller subdivision is within Council means). As indicated in figure 2, approximately 70 lots could be provided ranging from 2000sqm to 8000sqm.

Any EOI received will be assessed and presented to a future council meeting for Council to determine if the offer represents value for the Parkes community.

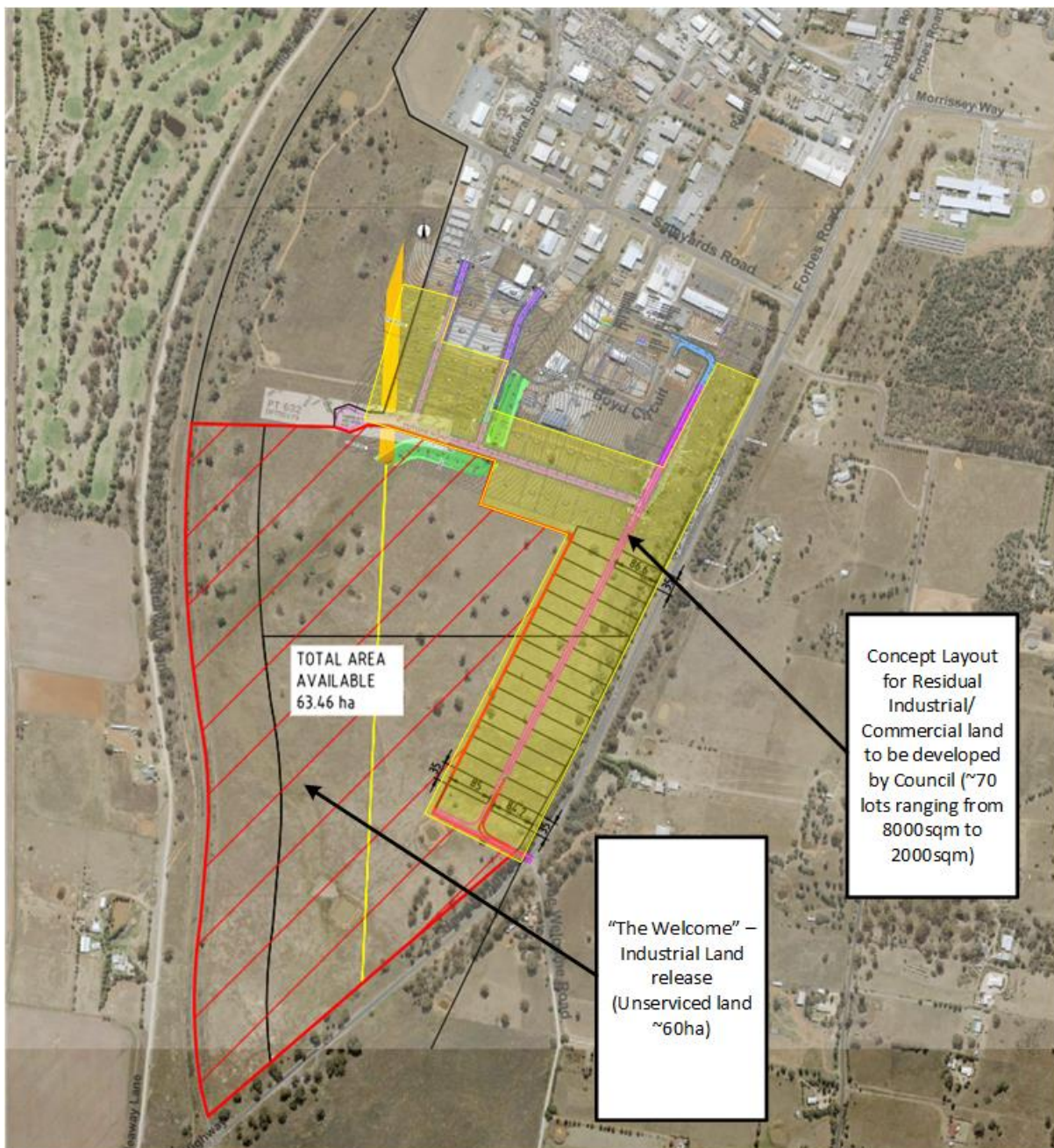


Figure 2: The Welcome - Industrial Land Release - Showing approximate area of Land retained for Council to develop as Industrial/Commercial, ~70 lots ranging from 2000 sqm to 8000 sqm.

LEGISLATIVE AND POLICY CONTEXT

An expression of interest is an appropriate way to sell land, providing any potential bidder access to the process.

FINANCIAL IMPLICATIONS

Council will be the final arbiter on the financial aspects, which will be included in the EOI submissions.

RISK IMPLICATIONS

There is only minor risks associated with the EOI process. Risks will be more fully explored when/if EOI submissions are received.

COMMUNITY CONSULTATION

Commercial land sales are not normally subject to formal community consultation, however this report serves to provide the details publicly of Councils intent to sell the land.

**13 REPORTS OF THE DIRECTOR CUSTOMER, CORPORATE SERVICES AND
ECONOMY**

Nil

14 REPORTS OF THE DIRECTOR INFRASTRUCTURE AND SUSTAINABILITY**14.1 MAJOR PROJECTS AND CURRENT WORKS REPORT - INFRASTRUCTURE AND STRATEGIC FUTURES****IP&R Linkage:** Pillar: Leadership**Goal:** Our local government is open, accountable, and representative.**Strategy:** Effectively collaborate, engage, and communicate with our community to inform decision making and promote services, projects and initiatives.**Author:** Sue McGrath, Business Support Coordinator**Authoriser:** Andrew Francis, Director Infrastructure and Sustainability**Annexures:** A. Infrastructure - Major Projects & Current Works - January 2024 [↓](#)

RECOMMENDATION

That Council:

1. Receive and note the Infrastructure and Strategic Futures Major Projects and Current Works Report for January 2024, appended at *Annexure A*.
-

BACKGROUND

A monthly status report of Major Projects and Current Works within Parkes Shire Council's Infrastructure and Strategic Futures directorate is tabled to keep Council abreast of projects being undertaken across the Parkes Shire.

ISSUES AND COMMENTARY

This report presents an update on the current major projects within the Parkes Shire being managed or undertaken by Council's Infrastructure and Strategic Futures Department. The report outlines work that has been carried out over the past month and is provided for the information of Councillors.

The Major Projects and Current Works Report is appended at *Annexure A*.

LEGISLATIVE AND POLICY CONTEXT

There are no legislative or policy considerations for Council associated with this report.

FINANCIAL IMPLICATIONS

Projects have been allocated funding either from grants or Council funds as provided in the 2023/24 Operational Budget.

RISK IMPLICATIONS

There are no risk implications for Council associated with this report.

COMMUNITY CONSULTATION

There are no community consultation requirements for Council associated with this report.

CONCLUSION

The Major Projects and Current Works Report, appended at *Annexure A*, provides Council with a briefing on major projects and works underway within the organisation's Infrastructure and Strategic Futures directorate. It is recommended that Council formally resolve to receive and note the report.

**INFRASTRUCTURE & STRATEGIC FUTURES
MAJOR PROJECTS & CURRENT WORKS - JANUARY 2024**

Project Description	Due Date	Budget	Forecast	Actuals	Status
Peak Hill - Water Supply Drought Relief Program Parkes					
Comments	16/02/24 (EoT Approved)	\$4,270,000	\$4,270,000	\$3,612,105	In Progress
	Bore 2 is on track for completion by end January. Underbores are now completed. Procurement of bore pumps to be finalised in coming weeks. Bore metering is now completed, except for Bore 2 which is due for completion end January. Bore 2 Development works are now completed, all procurement activities except submersible pump are completed. Pipeline under bores & precinct accesses now completed.				
Building Better Regions Fund (BBRF) - Water Security Project					
Comments	27/12/24 (EoT Approved)	\$14,402,488	\$14,402,488	\$2,654,888	In Progress
	Development activities are progressing well, including design development, environmental / planning approvals and survey / geotechnical investigations for the WTP storage lagoon, Lachlan River Pre-treatment, HV power supply upgrades and Lachlan River pump station augmentation. Procurement activities are progressing well, with initial packages being awarded this month. Procurement has progressed for the Augmentation pump supply, with these due to arrive May 24. The SMP contractor mobilized this month to confirm design measurements and commence offsite fabrication.				
Regional Recovery Project (RRP) - Water Security Project					
Comments	31/12/24 (EoT Approved)	\$9,063,012	\$9,063,012	\$334,213	In Progress
	Development activities are progressing well, including design development, environmental / planning approvals and survey / geotechnical investigations for the two new pump stations. The Procurement Strategy & Plan are currently being finalised and implemented. The schedule commitments of Mar-24 CC and Dec-24 PC have been made, this will require the PSs to progress prior to the pipeline duplication.				
Safe & Secure - Water Security Project					
Comments	31/12/26 (EoT Required)	\$38,269,979	\$42,269,979	\$1,647,256	In Progress
	Development activities are progressing well, including design development, environmental & planning approvals and survey / geotechnical investigations for pipeline duplication. The Communications Plan has been enacted and landholder negotiations are underway, no red flags. The Procurement Strategy & Plan are currently being finalised. An additional funding is being sort from the NWG to facilitate the delivery of the 420L/sec LPDP pipeline. Council shall present the proposed delivery methodology, best for projects, for consideration & approval by the SSWP Funding Agency. The schedule is at risk due to the funding shortfall.				

**INFRASTRUCTURE & STRATEGIC FUTURES
MAJOR PROJECTS & CURRENT WORKS - JANUARY 2024**

Project Description	Due Date	Budget	Forecast	Actuals	Status
Resource for Regions Round 9 (R4R9) - (Stormwater Mitigation - Project 1 - Stage 1A)					
Comments	31/12/25	\$2,684,244	\$2,684,244	\$337,864	In Progress
<p>Development activities are well advanced, including design development, environmental & planning approvals and site investigations for the proposed Crocker Park Stormwater Basin. Procurement activities for the DB are nearing completion, a Council resolution will be required to proceed.</p> <p>The project is ON HOLD, the current focus is on completing an assessment of the preferred prioritization of the works, ie DB vs downstream, then obtaining approval to proceed with either Package 1 or Package 2.</p>					
Department of Planning and Environment - Places to Swim Grant Program 2022-2023 - Activation of Lake Endeavour					
Comments	01/05/2024	\$1,100,000	\$1,100,000	\$50000	In Progress
<p>Floating pontoon awarded to Boab industries for a 90m long, 3m wide pontoon with a 7 x 10m platform at the end. Telstra proposal for a solar/ battery powered telco tower has also been accepted by council. Safety Buoys have been deployed at spill way to indicate an exclusion zone. Toilet building materials have arrived at depot.</p>					

**14.2 CONTRIBUTION FROM COUNCIL TO HOLY FAMILY CATHOLIC PARISH -
EXTENDING SEWER MAIN****IP&R Linkage:** **Pillar:** Environment**Goal:** Our utilities are well-planned and efficiently managed.**Strategy:** Provide essential water and sewer infrastructure to meet the needs of our growing community.**Author:** **Sue McGrath, Business Support Coordinator****Authoriser:** **Andrew Francis, Director Infrastructure and Sustainability****Annexures:** **A. Aerial Layout of Council Infrastructure** [↓](#)**RECOMMENDATION**

That:

1. Council reduce the cost to the Holy Family Church for the extension of a new section of sewer main, to 50% of the required value, being \$10,000.

BACKGROUND

Council has received a Request for Contribution for a sewer main extension to service a new dwelling on Lot 100, DP 1257926, 31 Currajong Street Parkes. The request is in associated with Development Application, DA2023/0067 for a dwelling on the site of Holy Family Church. The site of the new dwelling does not have access to the existing church sewer due to adverse fall in the ground level. The recommendation from the Engineering Assessment was to extend the existing Council sewer 50m along Currajong Street.

The applicant proposes to connect the dwelling across a lot boundary into the private sewer of the adjacent Convent on Lot 3, DP 758827. The applicant has confirmed that the owners of the old convent have agreed to the connection and / or allow the internal sewer to run adjacent to their internal sewer line.

ISSUES AND COMMENTARY

Whilst the Development Application currently remains undetermined, Council staff have refused the proposal for a connection into the adjacent private sewer for the following reasons:

- Council considers that the connection to the existing drainage line to the adjacent premises, unsuitable. Council cannot allow an encroachment of private sewers on adjacent properties and / or have single legal connection to multiple lots. It is determined that the new dwelling development is to have a separate legal connection to Council's sewer infrastructure. The condition of the existing sewer line on the adjacent property is unknown, however given the age of the service it is unlikely that that the system would comply with the current standards. Additionally, it is unknown if the existing drainage line could accommodate the additional sewer loads created by the new dwelling development.

There is an exception to this refusal given consent from the adjoining owners and the Parish having an existing easement by prescription over the adjoining land. However, Council staff have significant concerns about the viability of this proposal (as indicated above).

The Convent sewers were originally part of the private sewers for the Holy Family Church complex including the original school and presbytery. Therefore, the sewer is quite old. When the Convent area was subdivided and sold a new sewer connection for the Church was made enabling the

separation of the Convent. This separation was to meet the abovementioned requirement to separate the Church sewer from the Convent sewer.

The result of this work created a situation where approximately half of the Church land could not be served by the Council sewer. The existing Convent sewer is old, located partly under the building and under a paved area. Due to the age of the sewer; there are concerns over the condition and serviceability as mentioned above. The proposal to share an existing old sewer in a critical location has been deemed unacceptable to Council staff.

Further, Council staff note that surveys and a sewer design have not been carried out and have concerns that the proposal cannot be achieved given the proposed location of the dwelling, length of sewer and floor level. The only acceptable proposal to connect via the Convent, would require a new sewer, clear of the existing Convent building where an easement could be located so as not to significantly encumber the property, however the length of the required sewer and available fall makes this connection impossible.

Council staff have proposed that an extension of the existing Council sewer in Currajong Street be constructed to provide a new connection for the proposed dwelling. The proposed sewer will be approximately 50m long and has been estimated to cost \$20,000.

The Holy Family Parish is concerned that the sewer main extension will overrun their budget for their development, and they are not able to financially contribute the sewer main extension. With the current position of the dwelling, the only viable solution is to extend the existing council sewer main in Currajong Street to the proposed dwelling site.

The proposed sewer will create a connection in the lowest corner of the Church land, it will not only cater to the current dwelling but will also support any future development of the site.

The Church being a religious / community organisation and the proposed sewer main opening up avenue for future development and potential revenue for council, council can consider contributing 50% of the cost of the sewer extension if council can manage the fund. This will align with the guiding principle of access for Parkes Shire Council's Community Strategic Plan and meet objective 3.4.1.

LEGISLATIVE AND POLICY CONTEXT

- WSA 02: 2014-3.1 Gravity Sewerage Code of Australia (Regional New South Wales Edition) Version 1.0
- s68 Local Government Act 1993
- s31 Local Government Regulation (General) 2021

FINANCIAL IMPLICATIONS

A contribution of \$10,000 for the sewer extension is feasible from Council's existing sewer reserve fund.

RISK IMPLICATIONS

NIL

COMMUNITY CONSULTATION

NIL



15 REPORTS OF THE DIRECTOR OPERATIONS

15.1 MAJOR PROJECTS AND CURRENT WORKS - OPERATIONS

IP&R Linkage: Pillar: Leadership

Goal: Our local government is open, accountable, and representative.

Strategy: Effectively collaborate, engage, and communicate with our community to inform decision making and promote services, projects and initiatives.

Author: Sue McGrath, Business Support Coordinator

Authoriser: Logan Hignett, Executive Manager Operations

Annexures: A. Operations - Major Projects & Current Works - January 2024 [↓](#)

RECOMMENDATION

That Council:

1. Receive and note the Operations Major Projects and Current Works Report for January 2024, appended at *Annexure A*.
-

BACKGROUND

A monthly status report of Major Projects and Current Works within Parkes Shire Council's Operations Department is tabled to keep Council abreast of projects being undertaken across the Parkes Shire.

ISSUES AND COMMENTARY

This report presents an update on the current major projects within the Parkes Shire being managed or undertaken by Council's Operations Department. The report outlines work that has been carried out over the past month and is provided for the information of Councillors.

The Major Projects and Current Works Report is appended at *Annexure A*.

LEGISLATIVE AND POLICY CONTEXT

There are no legislative or policy considerations for Council associated with this report.

FINANCIAL IMPLICATIONS

Projects have been allocated funding either from grants or Council funds as provided in the 2023/24 Operational Budget.

RISK IMPLICATIONS

There are no risk implications for Council associated with this report.

COMMUNITY CONSULTATION

There are no community consultation requirements for Council associated with this report.

CONCLUSION

The Major Projects and Current Works Report, appended at *Annexure A*, provides Council with a briefing on major projects and works underway within the organisation's Operations Department. It is recommended that Council formally resolve to receive and note the report.

**OPERATIONS
MAJOR PROJECTS & CURRENT WORKS - JANUARY 2024**

Project Description	Due Date	Budget	Forecast	Actuals + Commitments	Status
The Bogan Way (MR350) North and South - Various					
Comments	May 2024	\$15,087,380	\$15,087,380	\$8,149,506	In Progress
	<ul style="list-style-type: none">• Project 1 – Linemarking at the intersection completed, awaiting lighting installation.• Project 2 – Completed 6/14km section for sealing. Land acquisition at MR348 intersection completed, awaiting Telstra relocations.• Project 3 – Currently preparing a concept design for culverts at the southern approach to Trundle.• Project 4 – completed.• Project 5 – Detailed survey completed, working on conceptual design for Bogan Gate• Project 6 – Issue for construction plans received, commencing works following East Street bridge completion.• Project 7 – detailed design completed, scheduled to be commenced after project 6.				
	Next Steps (January / February) <ul style="list-style-type: none">• Continue pavement widening works at Project 2, outstanding culverts and headwall construction.• Commence Project 6 & 7				
Design and Construction of East Bridge - Parkes					
Comments	Apr 2024	\$2,541,120	\$2,541,120	\$2,241,468	In Progress
	<ul style="list-style-type: none">• Pavement works & on northern abutment• Kerb and gutter works on northern side• Concrete relieving slabs completed on bridge.• Council has applied for a time-variation with TfNSW with April 2024 completion.				
	Next Steps (January / February) <ul style="list-style-type: none">• Widening of existing channel to suit new bridge width.• Optical Fibre relocation February 2024• Asphalting East street within Rail corridor.• Rock armouring channel.• Southern Road approaches drainage lintels and kerb & guttering• 2.5m shared path down western side of East Street.				

**OPERATIONS
MAJOR PROJECTS & CURRENT WORKS - JANUARY 2024**

Project Description	Due Date	Budget	Forecast	Actuals	Status
Peak Hill Baldry Road - Culverts					
Comments	Dec 2024	\$4,000,000	\$2,541,120	\$978,331	In Progress
	<ul style="list-style-type: none">Fencing of property acquisitionAwarded culvert contractCulvert construction commencement Monday 22nd January 202.				
	Next Steps (February / March) <ul style="list-style-type: none">Finalise design for remaining 8km.Commence REF for remaining 8km (consultant previously engaged via tender).Consult with NPWS regarding effects of proposed works through Goobang National Park.				
Design & Construction of Play Space Incorporating Water Play (Kelly Reserve)					
Comments	29/04/2024	\$1,550,000	\$1,550,000	\$63,459	In Progress
	<ul style="list-style-type: none">Tenders received & evaluated.Moduplay successful with design option 1.Contour completed above site to mitigate stormwater.25 mm water service installedMeeting held with members of Wiradjuri Elders Advisory council to confirm identified elements in design.Design approved by funding body				
	Next Steps (December/January) <ul style="list-style-type: none">Three phase power service and Main Switchboard.Site meeting 17/1 with Darrin Souter Moduplay project managerModuplay site establishment February				

15.2 REQUEST FOR SKYDIVING ACTIVITIES AT PARKES REGIONAL AIRPORT**IP&R Linkage:** **Pillar:** Economy**Goal:** Our Shire is an attractive destination to live, work, visit and invest.**Strategy:** Promote Parkes Shire as a tourist destination and support the continued growth of our visitor economy.**Author:** **Sharon Ross, Manager Facilities****Authoriser:** **Logan Hignett, Executive Manager Operations****Annexures:** **A. Request for Skydiving Operations at Parkes Regional Airport** [↓](#)
B. Skydive Oz - Certificate of Currency [↓](#)

RECOMMENDATION

That:

1. That Skydive Oz be granted approval for the use of the Parkes Regional Airport for tandem skydiving activities on the weekend of 11 and 12 May 2024 subject to:
 - Provision of evidence of not less than \$20 Million Public Liability Insurance.
 - Arrangements being made with RPT Services to avoid conflict; and
 - Compliance with Council's access requirements for Parkes Regional Airport.
-

BACKGROUND

Skydive Oz have previously conducted skydiving activities at Parkes Regional Airport and forms part of their regional timetable across 15 different locations within New South Wales. Historically, the event is proven to be popular generating tourism enabling public to partake without having to travel to major city centres.

ISSUES AND COMMENTARY

Council has received a request from Skydive Oz seeking permission to operate tandem skydiving activities at Parkes Regional Airport on 11 and 12 May 2024.

Approval for the use of the airport requires the provision of evidence of adequate insurance coverage, arrangements being made with the Regular Public Transport ("RPT") Operator to avoid conflict with their services, and compliance with Council's access requirements and the Civil Aviation Safety Authority ("CASA") regulations for Parkes Regional Airport.

LEGISLATIVE AND POLICY CONTEXT

Operation and Use of the Parkes Airport is controlled by Parkes Shire Council's Parkes Regional Aerodrome Manual and regulated under CASA.

FINANCIAL IMPLICATIONS

There are no financial implications for Council associated with this report.

RISK IMPLICATIONS

The operator of Skydive Oz has proven experience operating from the Parkes Airport and will provide a certificate of currency for their public liability insurance for the value of \$20m.

COMMUNITY CONSULTATION

There are no community consultation requirements for Council associated with this report.

From: [REDACTED]
Sent: Tue, 9 Jan 2024 14:00:43 +1100
To: "Council" <Council@parkes.nsw.gov.au>
Subject: COUNCIL - Request for Skydiving Operations - PARKES
Attachments: Skydive Oz Nov 23.pdf
Categories: Waiting on Reply

Good afternoon,

Skydive Oz will be taking our full team travelling throughout Country NSW regions again for 2024. As you maybe aware we have been doing this for the past 24 years and with this, Skydive Oz request the use of the following aerodrome for tandem skydiving operations:

PARKES - Saturday 11th May and Sunday 12th May 2024

Please let us know if these dates clash with any major events within your town. Should the weather not be favourable for the above dates listed we would request a new weather day.

There is no change to our aircraft or operations, we will have a maximum of four canopies per sortie and a max of 10 sorties per day. We will ensure that our operations do not delay any of the local operators, particularly RPTs and flying schools.

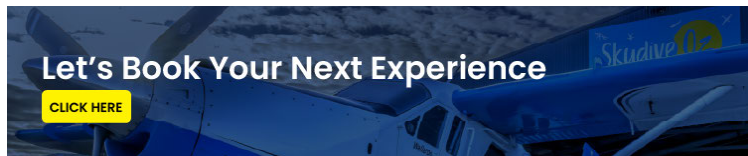
We understand and acknowledge all the security requirements on the aerodrome - all instructors will carry ASIC cards and escort all passengers on and off the airfield. We will follow the CASA regulations.

I have attached our Certificate of Currency which includes \$20 million public liability coverage and indemnifies any council.

Let me know if you have any questions or need more information.



Michelle Norris
Office Manager



NOTICE OF CONFIDENTIALITY: This message is intended for the individual or firm to which it is addressed and may contain information that is privileged, confidential and exempt from disclosure under applicable law.



ATC Insurance Solutions Pty. Ltd.
Address: Level 9, 1 Castlereagh Street, Sydney NSW 2000
p: 03 9258 1777 f: 03 9867 5540 e: info@atcis.com.au
w: www.atcis.com.au
ABN: 25 121 360 978 AFS Licence No. 305802

Certificate of Currency

This document certifies that the policy referred to below is currently intended to remaining force until 4:00pm on the expiry date shown and will remain in force until that date, unless the policy is cancelled, lapsed, varied or otherwise altered in accordance with the relevant policy conditions or the provisions of the 'Insurance Contracts Act 1984'.

Insurer: XL Insurance Company SE, Australia Branch - ABN36 083 570 441 (B0334SC3342023695)

Product Issuer: This policy is issued by ATC Insurance Solutions Pty. Ltd. (ACN 121 360 978, AFS Licence No. 305802) acting on behalf of XL Insurance Company SE, Australia Branch.

Insured: Australian Parachute Federation Ltd (APF) and its members (group/club members, full members, life members, honorary life members and short term members but not associate members as defined in APF regulations and any subsequent amendments). APF office bearers, committee members, directors, volunteers and employees while carrying out APF duties and APF Team Advancement Company.

Club Name: Skydive Oz

Policy No. ATCSL-46375

Class of Insurance: Combined Liability Insurance

Policy Wording: Combined Liability Insurance (Claims Made) WRD132 v1.2

Period of Insurance: 30 Nov 2023 to 30 Nov 2024 at 4:00pm

Business Activities: Principally activities relating to the business and administration of Parachuting including participation and/or organisation of official events and training and/or Property Occupiers and/or all parachuting activities incidental thereto, and/or in which the Insured may become engaged.

Address/Situation: Unit 3, Portal Office West 2994 Logan Road
UNDERWOOD QLD 4119

Limit of Liability: Professional Indemnity \$10,000,000 each and every occurrence and in the aggregate
Public Liability \$20,000,000 each and every occurrence
Products Liability \$20,000,000 each and every occurrence and in the aggregate

Policy Territory: Worldwide excluding USA & Canada

Signature:



Tim Martin
28 November 2023

Date:

IMPORTANT: In arranging this certificate, we are acting under an authority given to us by the insurer named above to issue certificates on their behalf. It does not reflect in detail the policy terms or conditions and merely provides a very brief summary of the insurance that is, to the best of our know knowledge, in existence at the date we have issued this certificate. If you wish to obtain details of the policy terms, conditions, restrictions, exclusions or warranties, you must refer to the policy contract.

P: (03) 9258 1777

f: (03) 9867 5540

e: info@atcis.com.au

w: www.atcis.com.au

DISCLAIMER: In arranging this certificate, we do not guarantee that the insurance outlined will continue to remain in force for the period referred to as the policy may be cancelled or altered by either party to the contract at any time in accordance with the terms and conditions of the policy or in accordance with the terms of the 'Insurance Contracts Act 1984'. We accept no responsibility or liability to advise any party who may be relying on this certificate of such an alteration to or cancellation of the policy of insurance.



ATC Insurance Solutions Pty. Ltd.
Address: Level 9, 1 Castlereagh Street, Sydney NSW 2000
p: 03 9258 1777 f: 03 9867 5540 e: info@atcis.com.au
w: www.atcis.com.au
ABN: 25 121 360 978 AFS Licence No. 305802

Certificate of Currency

This document certifies that the policy referred to below is currently intended to remaining force until 4:00pm on the expiry date shown and will remain in force until that date, unless the policy is cancelled, lapsed, varied or otherwise altered in accordance with the relevant policy conditions or the provisions of the 'Insurance Contracts Act 1984'.

Insurer: XL Insurance Company SE, Australia Branch - ABN36 083 570 441 (B0334SC3342023695)

Product Issuer: This policy is issued by ATC Insurance Solutions Pty. Ltd. (ACN 121 360 978, AFS Licence No. 305802) acting on behalf of XL Insurance Company SE, Australia Branch.

Insured: Australian Parachute Federation Ltd (APF) and its members (group/club members, full members, life members, honorary life members and short term members but not associate members as defined in APF regulations and any subsequent amendments). APF office bearers, committee members, directors, volunteers and employees while carrying out APF duties and APF Team Advancement Company.

Club Name: Skydive Oz

Policy No. ATCSL-46375

Class of Insurance: Combined Liability Insurance

Policy Wording: Combined Liability Insurance (Claims Made) WRD132 v1.2

Period of Insurance: 30 Nov 2023 to 30 Nov 2024 at 4:00pm

Business Activities: Principally activities relating to the business and administration of Parachuting including participation and/or organisation of official events and training and/or Property Occupiers and/or all parachuting activities incidental thereto, and/or in which the Insured may become engaged.

Address/Situation: Unit 3, Portal Office West 2994 Logan Road
UNDERWOOD QLD 4119

Limit of Liability: Professional Indemnity \$10,000,000 each and every occurrence and in the aggregate
Public Liability \$20,000,000 each and every occurrence
Products Liability \$20,000,000 each and every occurrence and in the aggregate

Policy Territory: Worldwide excluding USA & Canada

Signature:



Tim Martin
28 November 2023

Date:

IMPORTANT: In arranging this certificate, we are acting under an authority given to us by the insurer named above to issue certificates on their behalf. It does not reflect in detail the policy terms or conditions and merely provides a very brief summary of the insurance that is, to the best of our know knowledge, in existence at the date we have issued this certificate. If you wish to obtain details of the policy terms, conditions, restrictions, exclusions or warranties, you must refer to the policy contract.

P: (03) 9258 1777

f: (03) 9867 5540

e: info@atcis.com.au

w: www.atcis.com.au

DISCLAIMER: In arranging this certificate, we do not guarantee that the insurance outlined will continue to remain in force for the period referred to as the policy may be cancelled or altered by either party to the contract at any time in accordance with the terms and conditions of the policy or in accordance with the terms of the 'Insurance Contracts Act 1984'. We accept no responsibility or liability to advise any party who may be relying on this certificate of such an alteration to or cancellation of the policy of insurance.

15.3 THE 2024 SARAH 'ALEX AWARD' RECIPIENT**IP&R Linkage:** **Pillar:** Leadership**Goal:** Our local government is open, accountable, and representative.**Strategy:** Advocate and provide strong representation for our community at the regional, state, and federal levels.**Author:** **Sue McGrath, Business Support Coordinator****Authoriser:** **Logan Hignett, Acting Director Operations****Annexures:** **Nil**

RECOMMENDATION

That:

1. Council write to congratulate Mel Suitor on being named the 2024 recipient of the Alex Gallacher Road Safety Award.
-

BACKGROUND

National Road Safety Week is an annual initiative created by the Safer Australian Roads and Highways (SARAH) Group and is supported by Governments, road safety organisations and businesses across the country and around the globe.

The Safer Australian Roads and Highways (SARAH) Group was established by Peter Frazer after his 23-year-old daughter Sarah was killed in a road crash on the Hume Highway in February 2012. Sarah's car had broken down on her way to university and she had pulled into the emergency breakdown lane while waiting for assistance. Tragically, the breakdown lane was not built to the 3 metre Australian standard and while the tow-truck driver was hooking up her car, a passing truck side-swiped the broken-down car killing both Sarah and the tow-truck driver instantly.

The late Senator Gallacher was born on 1 January, so in his memory each New Year's Day, SARAH created the Senator Alex Gallacher Road Safety Award also known as "The Alex" to celebrate another unsung Australian whose work contributes to saving lives and preventing serious injuries on our roads and highways.

REPORT

On the 1 January 2024 Melanie Suitor was named the 2024 recipient of the Alex Gallacher Road Safety Award.

Mel has made an outstanding contribution to local, regional and national road safety over the past 22 years. And in recognition of her passion and leadership, Safer Australian Roads and Highways is very proud to award Mel the 2024 recipient of the Senator Alex Gallacher Road Safety Award (the "Alex Award")

Mel began with Parkes Shire Council in 2002, as the Road Safety Officer and during her 22 years, has been involved with many road safety initiatives working collaboratively including.

- "Hey kids protect your lids".
- Mock crash demonstrations at Schools
- Piloted "free cuppa" program within Parkes, Forbes and Lachlan Shires
- National Heavy Vehicle Regulation (NHVR) load restraint workshops

Mel has diligently served as a key member of Parkes Shire Council and has consistently exhibited a passion for road safety initiatives. Mel has achieved this through implementation and promotion of various programs aimed at enhancing road safety which have not only earned her this award but have also significantly contributed to the betterment of road safety awareness within the region.

Mel's commitment to creating a safer environment for both drivers and pedestrians is commendable.



Pictured above Melanie Sutor Road Safety Prevention Officer for Parkes, Forbes and Lachlan Shire Councils.

16 REPORTS OF THE DIRECTOR PLANNING AND COMMUNITY SERVICES**16.1 (DCPS) QUARTERLY RANGERS REPORT OCTOBER TO DECEMBER 2023****IP&R Linkage:** **Pillar:** Environment**Goal:** Our natural environment is preserved and enhanced for current and future generations.**Strategy:** Ensure compliance with environmental regulations and controls.**Author:** **Sharyn Ware, Administration Officer****Authoriser:** **Brendan Hayes, Director Planning and Community Services****Annexures:** **Nil**

RECOMMENDATION

That:

1. The report be noted.
-

BACKGROUND

Provide an overview of Ranger activities.

ISSUES AND COMMENTARY

Nil

LEGISLATIVE AND POLICY CONTEXT

Nil

FINANCIAL IMPLICATIONS

Nil

RISK IMPLICATIONS

Nil

COMMUNITY CONSULTATION

Nil

REPORT

Council responsibilities carried out by Ranger staff have been discharged effectively during the quarter. An overview of the activities carried out by the Rangers is provided for Council's information.

Companion Animals Act

The table provides a breakdown of the companion animal impounding activities over the quarter, noting that some animals seized in this quarter may be released in the following quarter.

DOGS								
	Parkes	Peak Hill	Tullamore	Trundle	Bogan Gate	Alectown	Cookamidgera	TOTAL
Seized	11							11
Dumped at Pound	14	2						16
Surrendered by owner	4							4
Released to owner	8							8
Euthanised	15	1						16
Sold								
Released for rehoming	6	1						7
Died at Pound								
Stolen/escaped								
Holding pending Court								
Still in Pound								

CATS								
	Parkes	Peak Hill	Tullamore	Trundle	Bogan Gate	Alectown	Cookamidgera	TOTAL
Seized	3	1						4
Dumped at Pound	68	1	1					70
Surrendered by owner								
Released to owner								
Euthanised	65		1					66
Sold								
Released for rehoming	6	2						8
Died at Pound								
Stolen/escaped								
Holding pending Court								
Still in Pound								

The table provides a breakdown of the large animal impounding activities over the quarter.

Impounding Act

Area Impounded								
	Parkes	Peak Hill	Tullamore	Trundle	Bogan Gate	Alectown	Cookamidgera	Disposal Method
Cattle								
Sheep								
Horses								
Trolleys								

Shire Patrols Program

Small towns are regularly patrolled including both scheduled patrols and response to complaint actions.

The table provides a breakdown of small town patrols during the quarter.

Small Towns Patrolled								
	Yarrabandai	Peak Hill	Tullamore	Trundle	Bogan Gate	Alectown	Cookamidgera	Gunningbland
Number of Patrols	3	9	6	7	7	11	3	4
Approx. kms travelled	348	1044	1200	1162	672	638	156	130

Parking

Parking patrols focussing on safety issue such as no stopping and school zones have been conducted during the period.

The table provides an overview of the patrols and Penalty Infringement Notices issued during the quarter.

Parking Patrol Parkes	
Full Day Patrols CBD & Disabled	
Random Number of Patrols CBD & Disabled	
Number of Patrols School Zones	20
Number of Penalty Infringement Notices Issued	
Number of Court Appeals	

Overgrown Untidy Block Program

The table provides an overview of the complaints received during the quarter.

Overgrown/Untidy Blocks Program								
	Parkes	Peak Hill	Tullamore	Trundle	Bogan Gate	Alectown	Cookamidgera	Gunningbland
Number of Complaints Received	19	2						
Number of Patrols and Monitoring of blocks (including previous complaints)	65	10	3	6	6	2	0	0
Number of Blocks Mown during quarter	8	0						

Attachments

Nil.

16.2 DECEMBER 2023 BUILDING STATISTICS REPORT**IP&R Linkage:** **Pillar:** Environment**Goal:** Our built environment is functional, sustainable and meets the needs of our growing community.**Strategy:** Manage our built environment in line with the Local Environmental Plan (LEP) and relevant legislation.**Author:** **Nerida Brown, Development Certificates Coordinator****Authoriser:** **Brendan Hayes, Director Planning and Community Services****Annexures:** **Nil**

RECOMMENDATION

That Council:

1. Receive and note the December 2023 Building Statistics Report.
-

BACKGROUND

The Building Statistics Report is furnished to Council on a monthly basis and provides a snapshot of development activity in the Shire during that period.

ISSUES AND COMMENTARY

During the month of December 2023 there were eight (8) Development Applications received totalling \$1,791,518.98 and twelve (12) consents were issued. One (1) Private Certifier Complying Development Certificate totalling \$93,000.00 was received. One (1) Private Certifier consent was issued.

The figures shown *Table 1* below are for Development Applications received during December 2023 with respect to the specified building types and a comparison to the December 2022 figures.

Table 1: Development Applications				
Development Category	December 2023		December 2022	
	No.	Estimated Value	No.	Estimated Value
Commercial				
Community Facilities	1	\$20,000.00		
Industrial				
Infrastructure			1	\$807,900.00
Tourist Development				
Single Dwelling-house	3	\$999,411.00	1	\$400,000.00
Residential Alterations and Additions inc ancillary / outbuildings	3	\$772,107.98	3	\$1,034,510.00
Residential Other				
Multi-Residential				
Seniors Living				
Subdivision only	1	\$0.00		\$0.00
Secondary Dwelling				
Other inc. demolition, earthworks, advertising structure				
Mixed Development				
Totals	8	\$1,791,518.98	5	\$2,264,860.00
FYTD Totals	64	\$21,760,655.30	72	\$48,193,944.94

Table 2, below, lists the Development Consents that were issued in the month of December 2023.

Table 2: Development Consents		
Application No.	Address	Description
DA2023/0093	44 Close Street, Parkes	Outbuilding - Shed
DA2023/0102	Old Denwood, 26 Birch Road, Parkes	Subdivision (1 Lot to 2 Lots)
DA2023/0105	11 Waratah Street, Parkes	Secondary Dwelling
DA2023/0106	40 Cunningham Street, Tullamore	Secondary Dwelling (Manufactured Home - Relocatable)
DA2023/0113	62 Gold Lead Place, Parkes	Outbuilding - Shed
DA2023/0114	55 Brolgan Road, Parkes	Outbuilding - Shed
DA2023/0115	8 Cookapie Street, Parkes	Outbuilding - Shed
DA2023/0116	Infants School, 77-85 Currajong Street, Parkes	Advertising and Signage
DA2023/0117	62-64 Caswell Street, Peak Hill	Alterations or Additions to Existing Building
DA2023/0118	Keast Park, Hooley Street, Parkes	Temporary Camping Ground (Parkes Elvis Festival)
DA2023/0119	Tandara Lodge, 300 Newell Highway, Parkes	Erection of New Structure - Shed
DA2023/0125	Woodview, 242 Woodview Road, Trundle	Alterations & Additions to Dwelling

The figures shown in Table 3, below, are for Complying Development Certificates received during December 2023 with respect to the specified building types and a comparison to the December 2022 figures.

Table 3: Complying Development Certificates				
Development Category	December 2023		December 2022	
	No.	Estimated Value	No.	Estimated Value
Commercial	-	-	-	-
Community Facilities	-	-	-	-
Industrial	-	-	-	-
Infrastructure	-	-	-	-
Tourist Development	-	-	-	-
Single Dwelling-house	-	-	1	\$487,654.00
Residential Alterations and Additions inc. ancillary/outbuildings	1	\$93,000.00	1	\$8,895.00
Residential Other	-	--	-	-
Multi-Residential	-	-	-	-
Seniors Living	-	-	-	-
Subdivision	-	-	-	-
Secondary Dwelling	-	-	-	-
Other inc. demolition, earthworks, advertising structures	-	-	-	-
Totals	1	\$93,000.00	2	\$496,639.00
FYTD Totals	21	\$8,199,635.00	16	\$4,526,668.00

Table 4, below, provides a list of Complying Development Certificates which were issued in the month of December 2023.

Table 4: Complying Development Certificates			
Application No.	Address	Description	Certifying Authority
CDC2023/0040	Southern Cross Village, 2-10 Middleton Street, Parkes	Alterations & Additions - Alterations to Existing Unit (16)	Private Certifier

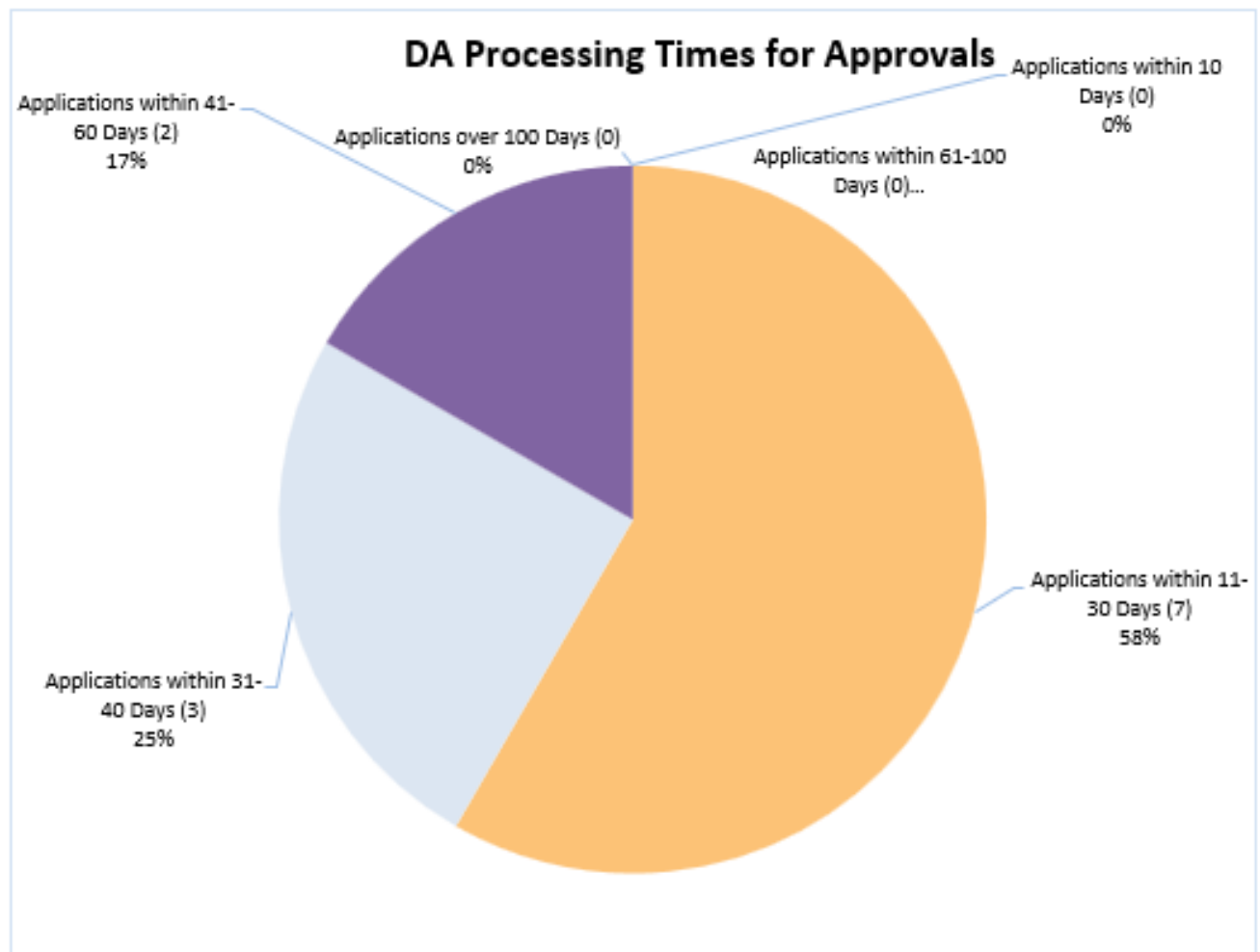
DA Processing Times for Approvals

The information shown in the pie chart below is Development Application approvals issued for the period 1 December 2023 to 31 December 2023. It should be noted that a total of twelve (12) Development Applications have been approved with an average of 30.52 days.

The average timeframe in which the internal referrals Executive Manager Technical Services and/or Executive Manager Water Engineering were completed was 47.06 days.

Activation Precinct Certificate Determinations

There are no new Activation Precinct Certificate determinations.



LEGISLATIVE AND POLICY CONTEXT

There are no legislative or policy considerations for Council associated with this report.

FINANCIAL IMPLICATIONS

There are no financial implications for Council associated with this report.

RISK IMPLICATIONS

There are no risk implications for Council associated with this report.

COMMUNITY CONSULTATION

Where a Development Application or Modification Development Application is required to be publicly exhibited, the application was made available for inspection at the Parkes Shire Council Administration Centre commencing from the date on which the public notice was placed in the local newspaper. The application was also included on the Parkes Shire Council website.

For Development Applications requiring neighbour notification, written notification of the proposed development was provided to the owner(s) of land immediately adjoining or adjacent to the subject land (as shown on Council's Property and Rating System at the time of notification) including land that is separated from the subject land by a watercourse, road, pathway, driveway, railway or similar thoroughfare.

Where more than one person is listed as the owner, written notification to one of the owners, is taken to be a notice to all of the registered owners.

CONCLUSION

During the month of December 2023 there were eight (8) Development Applications received totalling \$1,791,518.98 and twelve (12) consents were issued. One (1) Private Certifier Complying Development Certificate totalling \$93,000.00 was received. One (1) Private Certifier consent was issued.

Development Activity Report

December 2023

Development Applications and Complying Development Certificates lodged and approved in the Parkes Shire.



LODGED

8

Development Applications

1

Complying Development Certificates



DETERMINED

12

Development Applications

0

Complying Development Certificates

1

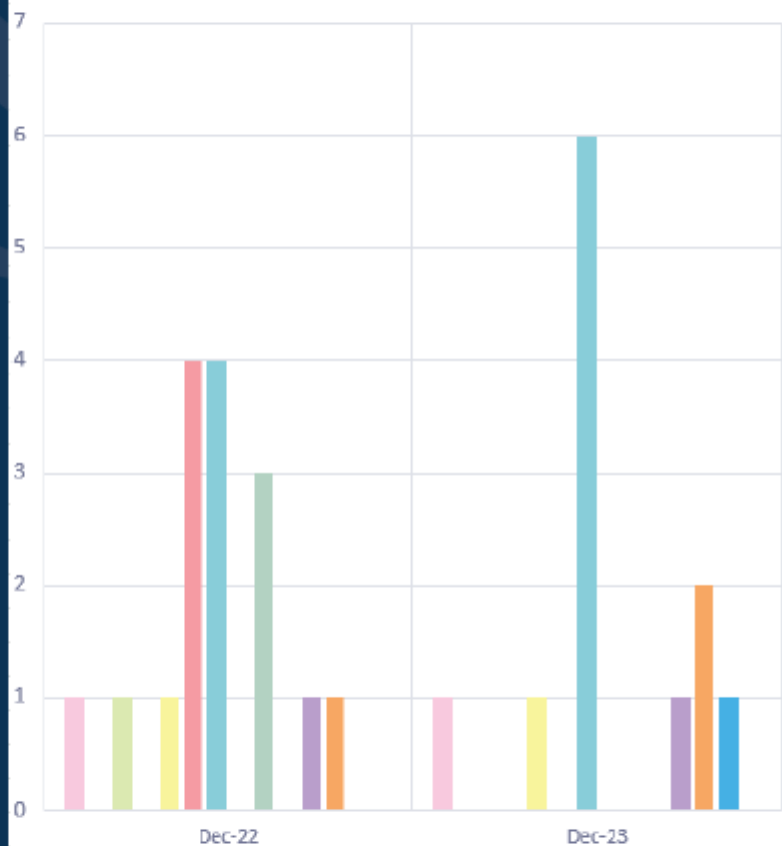
Private Certifier Complying Development Certificates



**AVERAGE
DEVELOPMENT
APPLICATION
PROCESSING TIME**

THIS MONTH
30.52 DAYS

Approved Development Applications



VALUE OF APPLICATIONS RECEIVED

\$1,884,518.98

16.3 PARKES SHIRE COUNCIL SECTION 94A (7.12) CONTRIBUTION PLAN - SAP INCLUSION**IP&R Linkage:** **Pillar:** Environment**Goal:** Our built environment is functional, sustainable and meets the needs of our growing community.**Strategy:** Manage our built environment in line with the Local Environmental Plan (LEP) and relevant legislation.**Author:** **Brendan Hayes, Director Planning and Community Services****Authoriser:** **Brendan Hayes, Director Planning and Community Services****Annexures:**
A. Stevens Group Submission [↓](#)
B. Parkes Shire Council Section 94A(7.12) Appendix 6 Parkes Special Activation Precinct [↓](#)

RECOMMENDATION

That:

1. Council notes the matters raised in the submissions to the public exhibition of the Draft Parkes Shire Council Section 94A (7.12) Contributions Plan – SAP Inclusion.
 2. Council request the Minister for Planning and Public Spaces amend Section 209 of the Environmental Planning and Assessment Regulation 2021 to allow for a contributions levy of up to three per cent to apply to new development within the Parkes Special Activation Precinct.
 3. Council approve the Draft Parkes Shire Council Section 94A (7.12) Contributions Plan – SAP Inclusion at annexure B to the subject report, noting it will commence only following the amendment of Section 209 of the Environmental Planning and Assessment Regulation 2021.
 4. Authority be delegated to the General Manager to make minor amendments to the Draft Parkes Shire Council Section 94A (7.12) Contributions Plan – SAP Inclusion, to incorporate any changes requested by the Minister for Planning and Public Spaces and clarify the nature of the relationship between Council and RGDC, prior to its commencement.
-

BACKGROUND

RGDC is seeking Council's support and endorsement of a proposal to amend the Parkes Local Infrastructure Contributions Plan to enable Parkes Shire Council to collect a Section 7.12 (previously 94A) Levy from within the Parkes Special Activation Precinct (SAP) boundary on behalf of the Regional Growth Development Corporation (RGDC).

Council and RGDC has reviewed and investigated a variety of options for recovering a portion of the costs committed to infrastructure. This identified that an amendment to the Parkes Section 94A Contributions Plan is the most appropriate and suitable. The key driver is a simplified and transparent process for application and determination of any charges.

The contribution plan proposes to collect an additional 2% levy from within the Precinct boundary on top of Council's existing 1%, to a total of 3%, which will require approval from the Minister of Planning. Consultation with Department of Planning and Environment (DPE) has indicated support, and this will require Council endorsement and exhibition prior to consideration by the Minister.

ISSUES AND COMMENTARY

The Parkes Precinct differs from a traditional industrial or commercial subdivision due to the size, scale and significance of public investment. This investment has been necessary to implement the Special Activation Precincts Program and overcome the obstacles and commercial limitations on investment and development of industrial land.

NSW Government has confirmed its commitment of \$332M for delivery of infrastructure in the Parkes SAP. Future stages of the Parkes Precinct will require further significant funding. The revenue collected from future land sales will be used in future stages of development but importantly this does not recover the extent of existing committed costs.

Currently the Environmental Planning & Assessment Regulation allows councils to impose a 1% levy on the cost of development (s 209(2)). However, councils can seek to put in place a plan with a higher levy if it is approved by the Minister for Planning.

An additional fixed 2% Capital Improved Value (CIV) levy is proposed to be applied within the Parkes Precinct. This will be pursued for all Special Activation Precincts within the program. The 2% is in addition to the local Council fixed \$7.12 levy which is currently 1% across the LGA. This will not be impacted by the application of a further 2% applied within the Precinct area only.

A defined Works Schedule that demonstrates what infrastructure the additional 2% is contributing to will be prepared with RGDC works will be limited to infrastructure within the Precinct boundary only.

The amendment to the Contributions Plan will be supported by a legal agreement between RGDC and Council confirming the expectations and obligations of each party in relation to collection and disbursement of funds.

Council and RGDC has reviewed and investigated a variety of options for recovering a portion of the costs committed to infrastructure. This identified that an amendment to the Parkes Section 94A Contributions Plan is the most appropriate and suitable.

LEGISLATIVE AND POLICY CONTEXT

Council notes that this annexure relating to Parkes SAP is a new contributions plan (applying only to the Parkes SAP) which is also intended to amend the existing plan to relate specifically to the Parkes SAP) and noting it will commence only following the amendment of Section 209 of the Environmental Planning and Assessment Regulation 2021. Savings provisions within the existing plan will remain with any contributions being liable on making of Regulation.

FINANCIAL IMPLICATIONS

Contributions at 1% of CIV will still return to Council for capital works program or development of specific Voluntary Planning agreements.

RISK IMPLICATIONS

Nil

COMMUNITY CONSULTATION

The draft plan was placed on public exhibition for 28 days with one submission being received and is addressed as follows.

Willowtree Planning has made a submission on behalf of Stevens Group to Parkes Shire Council's exhibition of the draft local infrastructure contribution plan for the Parkes Special Activation Precinct (SAP).

The draft plan proposes to increase the local infrastructure levies on development from 1% of the development cost over \$200,000 to 3% of the development cost over \$200,000. Under a separate agreement between Council and RGDC, Council would retain 1% and apply this to works in its LGA-wide works program. The remaining 2% would be transferred to RGDC to help fund works to be delivered in the SAP to support new development.

Issues raised in Willowtree's submission and recommended responses are outlined in the table below.

	Issue	Recommendation / response
1	Assumed values (unit rates) used in financial modelling of expected income do not appear accurate, namely \$2,500m2 for the average development cost and 250 sqm per worker for the average employment density.	<p>Note submission issue (no amendment considered necessary).</p> <ul style="list-style-type: none"> • The assumed rates are averages only, and it is acknowledged that actual rates for most developments will be higher or lower than the average. • The values were derived from reputable sources, namely, Rawlinsons Construction Cost Handbook (for development costs) and SGS Economics & Planning Economic industry analysis final report (August 2019) for the SAP. • The plan's analysis / justification is also very conservative. Even if the assumed rates were both increased by 50%, the total proportion of the infrastructure costs to be funded from development contributions would still be less than 35% of the total cost, which is the proportion of the cost considered to be reasonable to apportion to development and fund using contributions (calculated as the new development generated population divided by the total future population). This is a common and industry accepted approach when determining what is a reasonable apportionment of costs to development. • The draft plan meets all criteria required by the Department of Planning and Environment for a contribution rate above 1% of the development cost to be imposed and has been prepared in consultation with the Department. Relevant criteria include: <ul style="list-style-type: none"> ○ In the case of Greater Sydney Region councils, the centre has been identified by the relevant strategic plan/s to accommodate significant employment growth. An example of this includes facilitating an increase of at least 25% more employment opportunities than currently available in the centre. While this criterion applies to Greater Sydney Region councils not Parkes, development forecasts prepared by SGS indicate that the employment population

	Issue	Recommendation / response
		<p>will increase by 53% between 2023 and 2031 – more than double the 25% threshold.</p> <ul style="list-style-type: none"> ○ Financial modelling is provided demonstrating that a maximum 2% levy on the cost of development is insufficient to deliver identified infrastructure in the proposed timeframe. Financial modelling included in the plan indicates that the expected income under the plan will fund 9% of the cost of the infrastructure works. This is reasonable as it is substantially less than the proportion of costs (35%) that can be reasonably attributed or apportioned to development. ● Following the exhibition, Council will formally submit the draft plan to the Department with a request that the EP&A Regulations be amended to specify the higher rate in the SAP. In considering this, the Department will consider the submissions and Council's response. ● It is also noted that the draft plan is the first of its kind to include the financial modelling within the plan itself. Draft plan's do not need to include the financial modelling, but it was included in this case to provide increased transparency and accountability.
2	Development within the SAP will not use (generate demand for) or benefit from the proposed infrastructure works items equally yet will all pay the same contribution rate.	<p>Note submission issue (no amendment considered necessary).</p> <ul style="list-style-type: none"> ● This issue is not unique to the SAP – it is universal to councils' contributions plan across NSW. ● In preparing local infrastructure contributions plans, Council can choose between preparing a fixed-rate plan under s7.12 of the EP&A Act or a nexus-based plan under s7.11 of the Act. ● S7.12 fixed-rate contributions were introduced in the early 2000s – to enable councils to collect contributions from development in situations where it is difficult to accurately determine infrastructure demand. ● This is a key reason why it was decided to prepare a contribution plan based on s7.12 contributions for the SAP, that is, difficulty in accurately estimating the distribution of infrastructure demand (and cost impacts) from development across the SAP. ● Unlike s7.11 'nexus-based' contributions, spatial nexus does not need to be demonstrated for s7.12 contributions (and it not included as a criteria for the Department to approve levies above 1% of the development cost).

	Issue	Recommendation / response
3	The increased contribution rates will have an unreasonable impact on development viability.	<p>Note submission issue (no amendment considered necessary).</p> <ul style="list-style-type: none"> The draft plan's impact on development viability is considered reasonable in the context of the SAP rezoning and infrastructure investment that significantly increases land values and capacity to pay local infrastructure contributions. Time and the effect of inflation (land value increases) will also mitigate impacts on development viability. Land values have increased significantly in recent years, even without the positive impacts of the SAP rezoning and infrastructure investment underway. The draft plan's contribution rates are also comparable to other areas e.g. Parramatta Council (up to 5% in parts of the CBD), Burwood Council (4% within town centre), Willoughby Council (3% in certain defined areas), Liverpool City Council (3% in the city centre), Newcastle City Council 3% in part of the town centre), City of Sydney (3% in Sydney CBD). Rates above 5% have also been approved by Liverpool and Penrith Councils for aerotropolis land and this is awaiting approval by the Department. Not increasing the contribution rates will have an unreasonable impact on: <ul style="list-style-type: none"> infrastructure service levels – from reduced funding and infrastructure provision the existing population – from the increased rates, charges and levies that will be necessary to plug the funding gap that will be created by not increasing the contribution rates Lastly, the draft plan meets the Department's criteria for a contribution rate above 1%. This includes a criterion related to financial modelling but not development viability. Nevertheless, and despite this, the draft plan's contribution rates are considered reasonable for the reasons outlined above.
4	The increase to the contribution rates should be 'phase in' to mitigate their impact on development viability.	<p>Note submission issue (no amendment considered necessary).</p> <ul style="list-style-type: none"> Refer to response above. Additionally, of the 9 s7.12 contribution plans with rates above 1% currently approved by the Department and in place, 8 of the 9 did not involve a phase-in period. A phase-in period was deemed appropriate for Sydney CBD because the scale of the proposed development, the associated development costs and infrastructure investment

	Issue	Recommendation / response
		was significantly greater than any other plan area. The phase-in period was set by the Department / Minister for a duration of 9 months.

It is noted that several minor wording changes have been incorporated into the annexure post exhibition. These changes are considered prudent and appropriate and have been included to strengthen the original intent of the document and ensure positive outcomes of the plan.

In review since exhibition Council has considered the need to address and confirm the nature of the relationship between Council and RGDC, and making it clear that:

- i. RGDC is delivering the infrastructure on behalf of Council; and
- ii. the contributions sought are to fund the gap in funding for the infrastructure works to be delivered in the Parkes Precinct
- iii. and there is no replication of contribution requirements by both the plan and associated annexure and removes the double dipping opportunity.
- iv. changes were needed to the infrastructure schedule including an amendment that removes the Plan administration item.
- v. the appendix provides clear direction and confirmation of Councils ability to use the Planning Agreement provisions with the existing plan for SAP contributions.

From: "Jamie Bryant" <jbryant@willowtp.com.au>
Sent: Tue, 21 Nov 2023 16:08:40 +1100
To: "Council" <Council@parkes.nsw.gov.au>
Subject: Draft Contributions Plan (Parkes SAP) Submission - on behalf of Stevens Group
Attachments: WTJ22-062 - Representations to Contributions Plan - 21.11.2023.pdf

Good afternoon,

Please see attached our submission on behalf of Stevens Group with respect to the Draft Section 7.12 Contributions Plan, applicable to the Parkes SAP, currently on public exhibition.

I would be grateful if you could confirm receipt, and do let me know if you have any queries.

Kind regards

Jamie


WILLOWTREE
PLANNING

Jamie Bryant | Associate
jbryant@willowtp.com.au | 0407 227 431

Willowtree Planning
02 9929 6974
Suite 204, Level 2, 165 Walker Street, North Sydney NSW 2060
www.willowtreeplanning.com.au



Willowtree Planning wishes you a Merry Christmas!

Our office will be closed from midday on Thursday 21st December 2023,
and will reopen on Monday 8th January 2024



SYDNEY | NEWCASTLE | GOLD COAST | BRISBANE



This e-mail and attachments (if any) is intended only for the addressee(s) and is subject to copyright. This email contains information which may be confidential or privileged. If you are not the intended recipient please advise the sender by return email, do not use or disclose the contents and delete the message and any attachments from your system. Unless specifically stated, this email does not constitute formal advice or commitment by the sender

WILLOWTREE PLANNING



21 November 2023

REF: WTJ22 -062

Brendan Hayes
Parkes Shire Council Administration Building
2 Cecile Street
Parkes
council@parkes.nsw.gov.au

Attention: Brendan Hayes

**DRAFT PARKES SHIRE COUNCIL SECTION 94A (7.12) CONTRIBUTIONS PLAN
PROPERTY AT CORNER OF HENRY PARKES WAY AND WESTLIME ROAD, PARKES (PART LOT 36 AND
LOT 37 IN DP 1266343, LOT 40 AND LOT 41 IN DP 1264986)**

Dear Brendan,

We write on behalf of Stevens Group Pty Ltd (Stevens Group) in respect of the Draft Parkes Shire Council Section 94A (7.12) Contributions Plan, which is currently on public exhibition.

Parkes has been identified by the NSW State Government as the first official Special Activation Precinct (SAP), designed to facilitate the fostering of a new and thriving enterprise hub at the centre of a national freight network. The Parkes SAP seeks to capitalise on the opportunities afforded by the existing east-west Sydney to Perth and Adelaide rail corridor and the construction of an intersecting inland rail from Melbourne to Brisbane.

The SAP builds on the previous work of Parkes Shire Council in developing the Parkes National Logistics Hub and has been conceived to improve government co-ordination of land-use planning, infrastructure planning and investment to activate economic development and jobs creation at a State significant level. With support from the State government's SAP investment, the Parkes enterprise hub is being developed to attract new private sector businesses and investment to Parkes Shire.

Stevens Group are in the process of developing its 19.77 hectare holding at the corner of Henry Parkes Way and Westlime Road, which is legally described as Part Lot 36 and Lot 37 in DP 1266343, Lot 40 and Lot 41 in DP 1264986 (the Site).

Stevens Group have to date attained an Activation Precinct Certificate for a three (3) lot subdivision, together with sub-arterial road construction and dedication (**APC-45**); and an Activation Precinct Certificate for a three (3) lot subdivision and construction of a highway service centre (**APC-103**) at the Site.

ACN: 146 035 707 ABN: 54 146 035 707
Suite 204, Level 2, 165 Walker Street
North Sydney NSW 2060

enquiries@willowtp.com.au
willowtreeplanning.com.au
02 9929 6974



SYDNEY | NEWCASTLE | GOLD COAST | BRISBANE

Page 1 | 7

Stevens Group's primary objective is to facilitate the Site's future development in accordance with the vision and aspirations of the Parkes Special Activation Precinct, for which the Site forms a significant portion of the 'Commercial Gateway' sub-precinct, and to enable significant economic benefit and long-term employment generation.

Site and Surroundings

The Site has an area of approximately 19.77 hectares and shares boundaries with Henry Parkes Way, Westlime Road, and Broogan Road. In its existing state, the Site is undeveloped and predominantly comprises cleared rural farmland, with small patches of vegetation located sparsely around the perimeter of the Site. The closest residential suburbs are located to the east of the Site across Westlime Road, and comprise mostly R1 General Residential zoned properties.

The Site is zoned as REZ Regional Enterprise Zone pursuant to the Precincts-Regional SEPP. The Site, together with most of the neighbouring land to the south and west is identified within the Parkes Special Activation Precinct, and is also REZ zoned. The Site and its surrounding context are therefore about to undergo significant change as part of the designated 'Commercial Gateway' sub-precinct within the Parkes Special Activation Precinct.

The Site affords road linkages to Henry Parkes Way and Westlime Road, which connect to the wider road network and the nearby Parkes Town Centre. The latter will be incorporated as part of the future Newell Highway. The Site is primarily serviced by the road network, with the closest train station being Parkes Railway Station, approximately 3km to the east of the Site. The current transport network provides connectivity to surrounding suburbs and the Sydney Metropolitan Region.

The surrounding land uses in the Site's immediate vicinity include:

- North: Henry Parkes Way and R5 zoned Large Lot Residential development;
- East: Westlime Road (future Newell Highway) and R1 zoned General Residential development;
- South: Broogan Road, undeveloped land and further REZ zoned land (forming part of the Activation Precinct); and
- West: REZ zoned land (forming part of the Activation Precinct).

The Site and its surrounding context are illustrated in **Figure 1** and **Figure 2**.

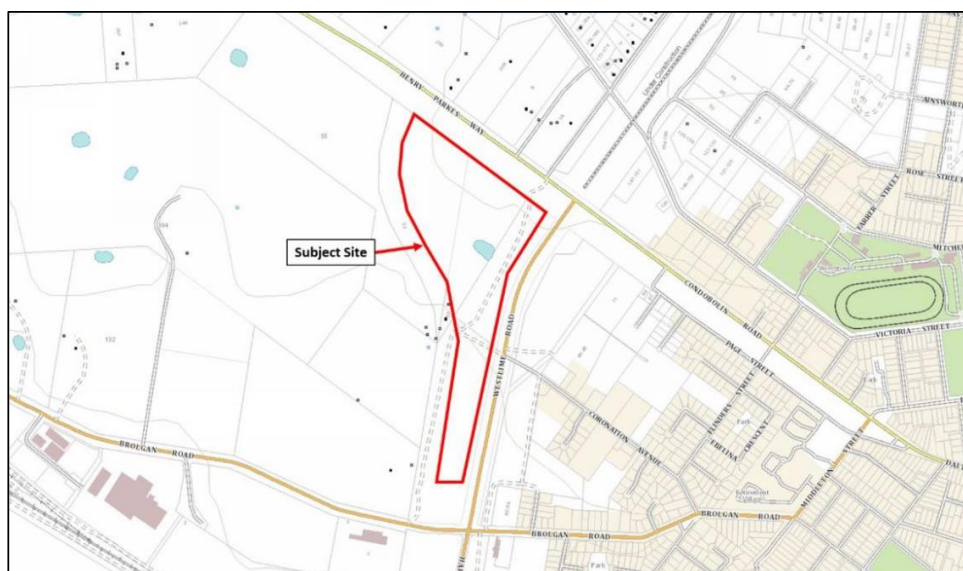


Figure 1. Cadastral Map (Source: Six Maps, 2023)



Figure 2. Site Aerial (Source: Near Maps, 2023)

Aims of Stevens Group for the Site

Stevens Group has attained the following consents to enable the future development of the Site in accordance with regional and local objectives for the Parkes Special Activation Precinct:

APC-45 – Activation Precinct Certificate for the subdivision of four lots into three Torrens title lots, including the construction and dedication of a new sub arterial public road connecting Henry Parkes Way to Hartigan Avenue – **Approved** on 12 December 2022.

APC-103 – Activation Precinct Certificate for the subdivision of the lot into three (3) allotments and the provision of a highway service centre, inclusive of the following:

- Construction of a service station, inclusive of fuel pumps for cars and trucks
- Construction of two (2) takeaway food and drink premises
- Parking for cars (including cars towing caravans/ trailers), B-Doubles and Semi-Trailers
- Storage of 325.5 tonnes of liquified petroleum products
- Associated landscaping works

Approved on 8 August 2023.

The following objectives have formed the basis for Stevens Group's ongoing development of the Site:

- Design the Site to achieve a viable economic return and encourage future growth in the Parkes Special Activation Precinct;
- Ensure minimal environmental and amenity impact;
- Support employment generating land uses and the objectives set out in the *Parkes Activation Precinct Master Plan 2020* and the *Parkes Special Activation Precinct Delivery Plan*; and
- Ensure development is compatible with surrounding development and the local context.

Status of Section 7.12 Contributions Plans at the Other Special Activation Precincts

Six (6) Special Activation Precincts were originally conceived as part of the NSW Government's 20-year economic vision for regional NSW. These will be delivered as part of the \$4.2 billion Snowy Hydro legacy fund following the sale of the State Government's share in the Snowy Hydro Scheme to the Australian Government. The status of each of the SAPs, together with their applicable Section 7.12 contribution levy is set out below for comparison purposes.

Moree Special Activation Precinct

The latest Draft 7.12 Contributions Plan (September 2023) resolves to endorse Council's existing 1% levy for developments with a proposed cost of more than \$200,000.

The Draft Plan stipulates that the NSW Regional Growth Development Corporation (RGDC) proposes a model using the local contribution plan framework which would incorporate an additional 2% Capital Investment Value (CIV) levy under Section 7.12 of the Act across the Special Activation Precinct to fund future infrastructure investment within it. This would involve the RGDC seeking Ministerial approval for the higher rate, preparing an amendment to Council's Section 7.12 plan, as well as preparing a separate legal agreement which would address specific arrangements between the RGDC and Council around revenue collection, reporting, and disbursement to the RGDC. This appears to be the approach currently envisioned for Parkes.

Snowy Mountains Special Activation Precinct

The latest Section 7.12 Local Infrastructure Contributions Plan, which commenced on 1 July 2022, stipulates that all development valued in excess of \$200,000 will contribute 1% of the CIV. This represents the maximum percentage of development levy pursuant to Section 209(2) of the *Environmental Planning and Assessment Regulation 2021*.

A review of this Plan is expected to commence 1 year after the implementation of the Snowy Mountains Special Activation Precinct.

Wagga Wagga Special Activation Precinct

The latest Section 7.12 Local Infrastructure Contributions Plan, which commenced on 1 July 2019, stipulates that all development valued in excess of \$200,000 will contribute 1% of the CIV. This represents the maximum percentage of development levy pursuant to Section 209(2) of the *Environmental Planning and Assessment Regulation 2021*.

Narrabri Special Activation Precinct

The Narrabri SAP was subject to the 2023 NSW Government's Strategic Infrastructure Review. Following consideration of the review's findings, the NSW Government resolved not to proceed with this project as a Special Activation Precinct.

Williamstown Special Activation Precinct

The Williamstown SAP was subject to the 2023 NSW Government's Strategic Infrastructure Review. Following consideration of the review's findings, the NSW Government resolved not to proceed with this project as a Special Activation Precinct. The funding required to address the complex hydrology, flooding and drainage issues made the development cost prohibitive.

Parkes is therefore the first Special Activation Precinct to seek the implementation of a higher Section 7.12 contribution rate to enable additional funding for the RGDC.



The scrapping of the Narrabri and Williamstown SAPs following a cost-benefit analysis also places additional importance on the success of the Parkes SAP in terms of the core objectives of economic development and job creation being realised.

The scrapping of the Narrabri and Williamstown SAPs also raises the question of where the Snowy Hydro Legacy funding originally apportioned to these regional development projects is now going?

Comments of the Draft Parkes Shire Council Section 94A (7.12) Contribution Plan

The Draft Plan is essentially a new Appendix 6 to the *Parkes Shire Section 94A Contributions Plan* (2016) with a specific spatial focus on the Parkes SAP.

The principal change sees the Section 7.12 levy calculated as a percentage of the development cost **triple** from 1% to 3% where the development cost is > \$200,000.

The proceeds from the 3% levy would be apportioned as follows:

- 1% would be retained by Council and applied to the Infrastructure Schedule enclosed at Appendix 1 of the existing Plan; and
- 2% would be transferred to the RGDC and applied to the Infrastructure Schedule contained at Section 6.14 of the Draft Plan (new Appendix 6).

The total works package to be delivered by the RGDC in the Precinct has been calculated at \$101.55 million. Section 6.14 of the Draft Plan stipulates that this amount is fully apportioned to the ongoing upgrade of Brolgan Road, which is expected to be completed next year (2024).

The Draft Plan posits that development within the Parkes SAP is projected to increase the Precinct workforce by 35% between 2021 to 2031. This forecast growth has been applied as proportionate demand for the upgrade works to Brolgan Road, which would equate to an apportioned cost of \$35 million. The expected Section 7.12 contributions from development within the SAP has been calculated as \$13.7 million over the same period, of which the 2% apportioned to the RGDC equates to \$9.1 million.

The tripling of the Section 7.12 contribution levy is justified on the basis that the projected \$9.1 million in development contributions to be transferred to the RGDC still leaves a funding shortfall relative to the apportioned \$35 million cost of the Brolgan Road upgrade works. It is stated that the RGDC would fund the balance of costs using other funding sources, such as State Budget funding.

The figures referenced above are underpinned by the values and formulas set out at Table 6.4 within the Draft Plan.

By way of background, the *Parkes Special Activation Precinct Master Plan* (June 2020) prepared by the RGDC states that the development of the Parkes SAP will place additional demand on existing community facilities in the Parkes Town Centre, *“but is not anticipated to generate the need for additional infrastructure”*.

In addition, the *Parkes Shire Local Strategic Planning Statement* (2020) states that *“until projects become even more certain, particularly the private sector’s response to government investment in the Parkes SAP, it is difficult to accurately predict future population growth in the Parkes Shire.”*

The population growth figures at Table 6.4 of the Draft Plan are informed by an analysis completed by ‘SGS Economics and Planning’ in August 2019, which pre-dates the publication of the Parkes Shire LSPS.

The following questions are therefore raised:



- Why are developers within the Parkes SAP being asked to retrospectively fund the upgrade of Brolgan Road, which is otherwise nearing completion?
- How has the \$101.55 million cost for the works listed at Table 6.5 been calculated, and are the inputted values underpinned by a detailed cost summary report prepared by a suitably qualified practitioner?
- Given the Council's stated position on population growth forecasting, should the Draft Plan not be informed by up-to-date data, the uses allocated within the Structure Plan, and current working practices within the commercial and industrial sectors?
- What evidence base has supported the assumed floor space per worker value within Table 6.4 (250m²/ worker), and what uses and/ or operations is this figure based on?
- What uses and/ operations is the assumed development cost ratio (\$2,500/m²) based on, and does the edition of the *Rawlinson's Construction Cost Handbook* sourced account for the latest CPI data and hiked interest rates?

Implications for Stevens Group

The subdivision and construction and dedication of the new public road connecting Henry Parkes Way to Hartigan Avenue (**APC-45**) benefits from a Complying Development Certificate. It is understood that the Draft Plan will not be applicable to this development.

The subdivision and provision of a highway service centre (**APC-103**) may benefit from a Complying Development Certificate before any adoption of the Draft Plan. However, if **APC-103** is faced with a **tripling** of its liable Section 7.12 contribution levy, the impact to the development would likely be fatal.

The CIV for **APC-103** is approximately \$10 million, which would equate to a \$200,000 increase in development contributions pursuant to the Draft Plan. This represents an overly burdensome cost for a project already confronted by considerable construction cost overrun due to the current inflationary macroeconomic environment and incremental interest rate rises. These conditions have already led Stevens Group to renegotiate its terms of occupancy with the anchor tenant in an ongoing effort to deliver a viable development.

These challenging conditions are not exclusive to Stevens Group, and will undoubtedly be shared by the other businesses looking to establish themselves within the Commercial Gateway sub-precinct and wider SAP.

The Site enjoys no direct benefit or reliance upon the upgrade works to Brolgan Road. It is instead served by Henry Parkes Way and Westlime Road (the future Newell Highway). There is no direct relationship between the intended operation of the Site and the forecast additional demand for this piece of infrastructure.

In addition, Stevens Group are responsible for all the electrical infrastructure for the Site and its subdivision (approximately \$475,000 in public benefit), and are delivering the new sub-arterial road connection and stormwater infrastructure to be dedicated to Council in perpetuity (approximately \$2.5 million in public benefit).

Careful consideration should therefore be given to the generalised approach being taken to the tripling of the Section 7.12 contribution levy, including the broad theoretical assumptions and values used to calculate the infrastructure demand and attributable costings. The blanket approach proposed for adoption, in terms of both its calculation and application, has acute viability implications for Stevens Group.

The tripling of the Section 7.12 contribution levy is ultimately justified on the basis that the contributions to be raised from development within the SAP is less than the apportioned cost of the Brolgan Road upgrades being delivered by the RGDC. However, the proposed tripling of the contribution levy marks a significant step-change which needs to be balanced against the aims and aspirations of the Parkes SAP, which is the stimulation of economic growth and local job creation within Regional NSW.

In addition to addressing the questions raised throughout this submission, consideration should be given to:

- Reviewing the assumptions and inputted values underpinning the rationale for the tripling of the Section 7.12 contribution levy, having regard to a more nuanced approach informed by the uses and operations envisaged within the adopted Structure Plan;
- Alternative sources of funding to fill any shortfall in infrastructure delivery, rather than risk harming the viability of those developments that are coming forward with substantial public benefit, and without direct demand for the listed infrastructure;
- Excluding the Commercial Gateway sub-precinct from the RGDC 2% levy required to fund the Brolgan Road upgrades, and instead leverage increased contributions from those sub-precincts that would be reliant on the Brolgan Road for their intended uses and operations i.e transport terminals, warehousing, freight and logistics; and
- The implementation of a phased-in period whereby contributions are discounted 50% for the first year, 25% for the second year, and 0% thereafter.

We trust that the above comments made in respect of the Draft Parkes Shire Council Section 94A (7.12) Contributions Plan are acceptable and warrant further consideration by the Council.

We would be grateful if officers could advise on the transitional arrangements arising from the Revised Contributions Plan, with specific reference to the subsequent approvals required post grant of **APC-45** and **APC-103**.

Should you have any queries or require any further information, please do not hesitate to contact Jamie Bryant on 0407 227 431 or at jbryant@willowtp.com.au.

Yours sincerely,



Andrew Cowan
Director
Willowtree Planning Pty Ltd

APPENDIX 6: PARKES SPECIAL ACTIVATION PRECINCT

[9057268:42149854_1]



Appendix 6: Parkes Special Activation Precinct

This Appendix contains special provisions for development on land within the Parkes Special Activation Precinct.

This Appendix is structured as follows:

- 6.1: Background
- 6.2: Role of Regional Growth NSW Development Corporation
- 6.3: Relationship of this Appendix to other parts of this Plan
- 6.5: Relationship of this Appendix to other Plans and Policies
- 6.5: Land to which this Appendix applies
- 6.6: Development to which this Appendix applies
- 6.7: Contribution rates
- 6.8: Use of contributions
- 6.9: Review of this Appendix
- 6.10: Strategic planning framework
- 6.11: Expected development
- 6.12: Infrastructure strategy
- 6.14: Justification for 3 per cent levy
- 6.14: Infrastructure schedule
- 6.15: Infrastructure location maps.

6.1: Background

NSW Special Activation Precincts are areas in regional NSW that bring together planning and investment to boost jobs. They are being delivered by the NSW Government as part of the \$4.2 billion Snowy Hydro Legacy Fund and being led by Regional Growth NSW Development Corporation (**RGDC**).

The Parkes Special Activation Precinct (**Precinct**) is one of four Precincts being delivered in NSW. The other Precincts comprise Moree, Wagga Wagga, and Snowy Mountains. Key elements of each Precinct comprise:

- Government-led studies
- Fast-track planning, for example, exempt and complying development



- Infrastructure development
- Business concierge.

The Parkes Precinct is a 4,821-hectare (ha) site, located 3 kilometres west of the Parkes township. It builds on Council's development of the Parkes National Logistics Hub to establish a new enterprise hub taking advantage of the existing east-west Sydney to Perth and Adelaide rail corridor and the construction of an inland rail from Melbourne to Brisbane.

The Parkes Precinct Master Plan came into effect on 12 June 2020. In March 2022 the Activation Precincts State Environmental Planning Policy (SEPP) was consolidated with four other SEPPs into the State Environmental Planning Policy (Precincts-Regional) 2021.

The Parkes Precinct will become an inland port, transferring export ready goods to every major city and freight centre in Australia. It will provide opportunities for new industries in agriculture, freight and logistics, manufacturing, energy and resource recovery and transport to co-locate.

The delivery of Parkes Precinct is anticipated to result in a significant positive impact on the future growth in population and employment opportunities in the Parkes local government area (LGA).

This population and employment growth resulting from the Parkes Precinct will create additional demand for new and upgraded local infrastructure, including traffic and transport improvements to accommodate additional traffic movements, particularly from heavy vehicles, active transport infrastructure for resident workers accessing the precinct for employment, and water cycle management infrastructure required to appropriately treat stormwater and manage flood risks.

The Parkes Precinct is now in the delivery phase, led by RGDC. RGDC led the preparation of this Appendix amendment, in collaboration with Council.

RGDC will have primary responsibility for delivering most of the infrastructure on behalf of Council. While the NSW Government has committed significant funding towards infrastructure delivery, available funding will not deliver all of the projected infrastructure needs.

The Parkes Shire Council Section 94A contribution plan was originally prepared in 2016 and commenced on 5 August 2016. When it was prepared, it did not allow for the expected development and associated infrastructure requirements resulting from the Parkes. This appendices amendment was prepared in 2023 and contains special provisions specifically for the Parkes Precinct. Its purpose is to enable contributions to be imposed on development in the Parkes Precinct to help fund the cost of infrastructure that will be needed to support development in the Precinct.

6.2: Role of Regional Growth NSW Development Corporation

RGDC is the lead NSW Government agency with responsibility for delivering the NSW Special Activation Precincts, including Parkes.

The NSW Government has introduced Special Activation Precincts as a new way of planning and delivering infrastructure projects in certain regional locations in NSW, to attract and grow businesses, stimulate the local economy and provide more local employment opportunities.

However, to enable these benefits to be fully unlocked, councils must establish an infrastructure contribution framework for the delivery of the infrastructure required by the relevant council, and



engage a third party (i.e. RGDC) to deliver the infrastructure in an accelerated timeframe on the council's behalf.

The delivery of the infrastructure within the Parkes Precinct is being partially funded by the NSW Government as part of the \$4.2 billion Snowy Hydro Legacy Fund, but this funding is not sufficient to deliver all the infrastructure required. That gap will be funded by Council, through the contributions levied under this Appendix. .

The infrastructure works to be partly funded by Council through contributions levied under this Appendix comprise road-related works, rail crossings, drainage works, and utilities works. RDGC will be responsible for the delivery and transfer of these works to Council once complete. A portion of the contributions levied on development in the Parkes Precinct will also be used by Council to help fund the delivery of local infrastructure to be delivered by Council as set out in the LGA-wide works schedule in **Appendix 1** of this plan. Contributions received by Council under this Appendix and put toward the delivery of local infrastructure represents the contribution amount Council would ordinarily receive calculated in accordance with section 3.3 of this plan.

RGDC led the preparation of this Appendix, in collaboration with Council.

6.3: Relationship of this Appendix to other parts of this Plan

Provisions in this Appendix prevail over all other parts of this plan, to the extent of any inconsistency.

Development that is subject to a s7.12 contribution under this Appendix will not be required to pay a further contribution under any other part of this plan.

However, nothing in this Appendix or plan precludes Council from entering into a Planning Agreement with a developer, under which the developer agrees to provide material public benefits that are in addition to, or in instead of, contributions under s 7.12 of the Act (refer to section 3.7.2 of this Plan).

6.4: Relationship of this Appendix to other Plans and Policies

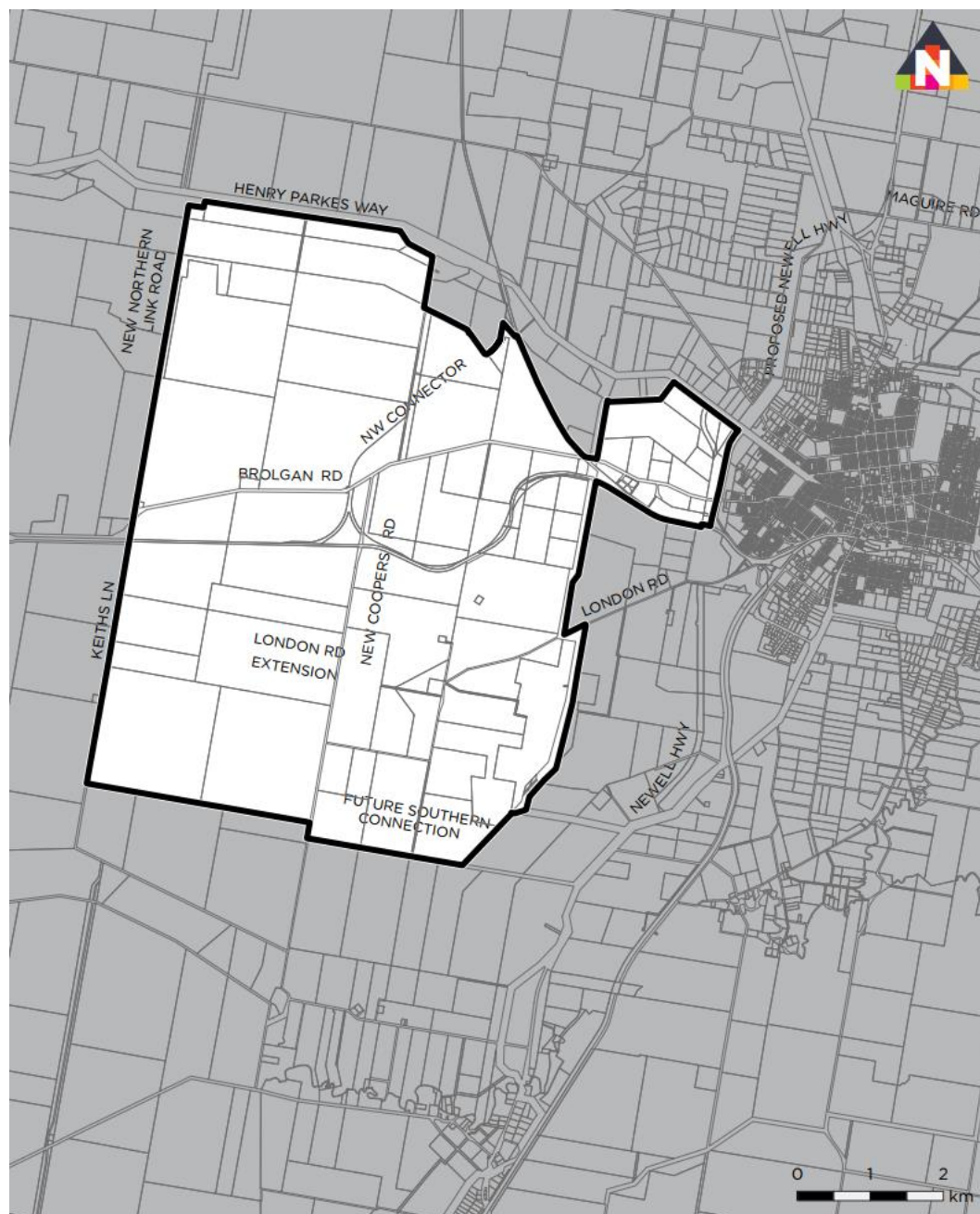
Development on land to which this Appendix applies will not be levied contributions under the Parkes Shire Section 94 Contributions Plan 2016.

6.5: Land to which this Appendix applies

This Appendix applies to land within the Parkes Precinct as shown in **Figure 1** overleaf.



Figure 1: Land to which this Appendix applies



Source: Department of Planning and Environment (2020)



6.6: Development to which this Appendix applies

This Appendix applies to the same development as outlined in **section 2.5**. Similarly, this Appendix does not apply to development identified as being exempt from contributions in **section 3.13** of this plan.

6.7: Contribution rates

Development on land to which this Appendix applies (Parkes Precinct land) is required to pay a section 7.12 levy calculated as a percentage of the development cost as outlined in the table below.

Table 6.1: Contribution rates

Development cost	Levy rate (% of development cost)
Up to and including \$200,000	Nil
More than \$200,000	3%

6.8: Use of contributions

Contributions paid and received under this Appendix will be applied as set out in the table below.

Table 6.2 Use of contributions under this Appendix

Development cost	Levy rate	Use / application
Up to and including \$200,000	Nil	-
More than \$200,000	3%	<p>Paid to Council.</p> <p>1% retained by Council and applied to the infrastructure schedule in Appendix 1 of this Plan.</p> <p>2% transferred to RGDC in consideration for the delivery by RGDC of the infrastructure schedule in section 6.13 of this Appendix on Council's behalf.</p>

6.9: Review of this Appendix

This Appendix will be reviewed every five (5) years to ensure the plan's works schedules respond to the evolving infrastructure needs of the Parkes Precinct and wider area.

Pursuant to section 215(5) of the EP&A Regulation, Council may make certain minor adjustments or amendments to the plan without prior public exhibition and adoption by Council. Minor adjustments could include minor typographical corrections.

It is expected that any review to this appendix would be led by RGDC and be undertaken in consultation and collaboration with Council.



6.10: Strategic planning framework

This Appendix has been prepared within a wider strategic planning framework for not only the Parkes Special Activation Precinct but the wider Mid-Lachlan region of NSW. A number of plans and strategies have been prepared by commonwealth, state and local governments to guide the future growth and direction of Parkes LGA over the next 20 years and beyond. A summary of the key plans and strategies of relevance to Parkes LGA's economic and employment narrative and the development of the Parkes Special Activation Precinct are outlined below.

Parkes Special Activation Precinct Master Plan

In June 2020, the Department of Planning and Environment (DPE) finalised the Parkes Special Activation Precinct Master Plan. The master plan is an important part of the planning framework for the delivery of the Precinct and is a statutory planning document that supports the State Environmental Planning Policy (Precincts–Regional) 2021.

The master plan provides the Vision and Principles for the Parkes Special Activation Precinct, a Structure Plan and provisions to ensure that the vision is achieved. It also describes particular matters that should be addressed in more detail as part of the Delivery Plan, to be prepared in the next stages.

Leading up to the preparation of the master plan a detailed assessment of the investigation area was undertaken in 2019 and technical experts, ecologists, engineers, stakeholders and urban planners tested and refined scenarios and ideas to create the final master plan. Ongoing input and feedback from the community, landowners, businesses, and other key stakeholders also played a key role in the master planning process.

The master plan includes a set of guiding principles developed by DPE and Parkes Shire Council in consultation with State and Federal agencies for the Parkes Special Activation Precinct draft Master Plan. These Principles underpin the planning for the Parkes Special Activation Precinct and will be considered in the assessment of applications for Activation Precinct Certificates and the issuing of development consents.

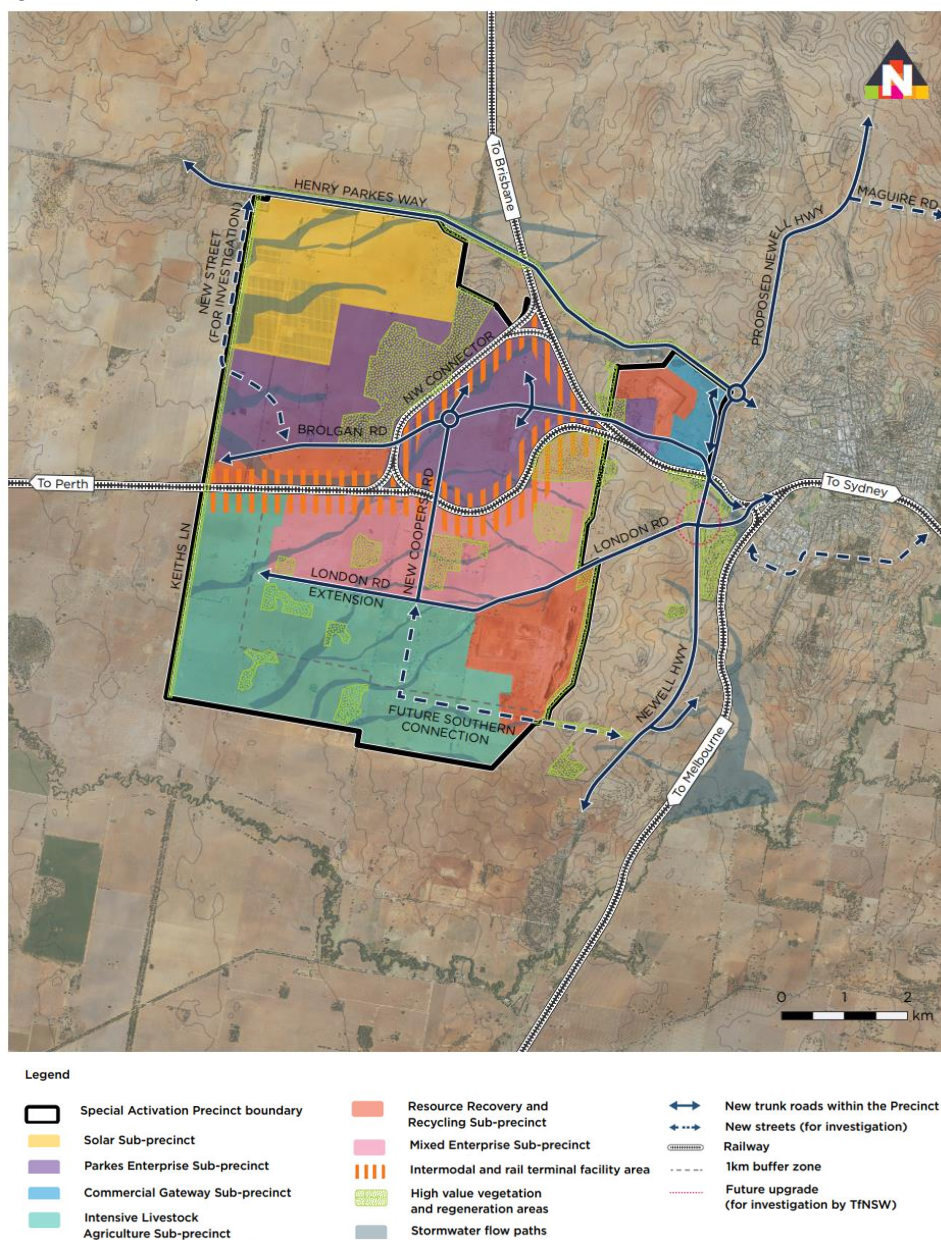
The Master Plan sets out the aims and performance criteria for development within the Precinct, to ensure these principles are realised and provides industry, investors and stakeholders with the information and requirements to gain an Activation Precinct Certificate for development. These principles focus on the following key areas:

- Economic development
- Environment and sustainability
- Community
- Infrastructure
- Place and landscape

The master plan Structure Plan (**Figure 6.2**) for the Parkes Precinct identifies the anticipated land uses within the Precinct, potential location for the intermodal and rail terminal facility area and new and upgraded infrastructure required to support delivery of the Precinct.



Figure 6.2: Parkes Special Activation Precinct Structure Plan



A 20-Year Economic Vision for Regional NSW (2018)

In 2018, the NSW Government released A 20-Year Economic Vision for Regional NSW which sets out a broad vision and economic strategy for all of regional NSW, except the metropolitan areas of Greater Sydney, Newcastle and Wollongong. The strategy document observed that regional NSW is Australia's largest and most diverse regional economy. It is rich with natural resources, is home to a third of the state's population and produces one-fifth of NSW's gross state product.



The strategy categorises regional NSW into 37 functional economic regions (FERs). Forbes, Lachlan and Parkes LGAs, are located within the Mid-Lachlan FER and has been identified a 'Inland' due to being located beyond the Coastal and Metro Satellite areas, between and around Growth Centres. These areas are rural in character and have small, stable populations. Agribusiness and forestry are the main engine industries, employing more than 22 per cent of the overall workforce.

- The 20-year strategy has three core objectives:
- Amenity – to provide quality services and infrastructure in regional NSW
- Growth – to align policies to support growth in regional centres
- Potential – to identify and activate economic potential in regional NSW.

The priorities set out in the Vision statement complement other NSW initiatives already committed and recommended under other government strategies and long-term plans, such as the Future Transport Strategy 2056 and NSW State Infrastructure Strategy.

Mid-Lachlan: Regional Economic Development Strategy (2018)

The NSW Government with the Centre for Economic and Regional Development has also worked with Local Councils across Regional NSW to develop Regional Economic Development Strategies.

The Mid Lachlan Regional Economic Development Strategy 2018–2022 sets out a long-term economic vision and associated strategy for the Region's economic development for the three LGAs of Forbes, Lachlan and Parkes Shire (the Region). The Strategy aims to leverage on the Region's endowments, including:

- Optimise and grow agriculture by improving supply chain efficiency and quality, market access and communication
- Providing opportunities to expand current and future mining operations
- Improve water security constraints for the agriculture, mining, manufacturing and tourism industries
- Improve the availability of skilled labour for high value mining, construction, transport and manufacturing industries
- Improve access to markets for agriculture, mining and manufacturing by investing in intermodal network resilience and reliability
- Grow tourism in the Mid-Lachlan to diversify the economy.

Parkes Local Strategic Planning Statement (2020)

The Parkes Local Strategic Planning Statement set out the long-term strategic framework for planning and development in the Parkes local government area over the next 20-years.

It addresses issues of strategic significance to the Council, guiding development or introduction of new planning policies, strategies or actions related to land use and development.



Of relevance to this Appendix is Council's objective to grow business investment with the Strategy acknowledging that the Precinct will facilitate the establishment of Parkes National Logistics Hub. New business opportunities are anticipated from Parkes being established as a centre of a national freight network including value added agricultural products; manufacturing; mining; circular economy and freight distribution.

The Strategy also acknowledges that the strategic importance of Parkes will increase over the next decade as the new Inland Rail project is development. Parkes Newell Highway Upgrade will also support employment and investment growth for the future. These connections integrate Parkes as a key location in inland New South Wales, directly linking the city to all major centres of eastern and central Australia.

This will allow Parkes to take advantage of economic trends and opportunities in the coming years. Parkes' increasing interconnectedness to national and global networks will attract increased movements and freight volumes to and from the city.

6.11: Expected development

An economic and industry analysis report was prepared by SGS Economics and Planning in 2019 to support the development of the Parkes Special Activation Precinct Master Plan.

In its report, SGS:

- Developed three growth scenarios to test the take up and employment generation potential of the Parkes Precinct.
- Developed employment and land area projections for the Parkes Precinct over the long term.
- Provided a narrative for the sequencing and likely drivers for industry establishment in the precinct.
- Considered the implication on the Parkes LGA population as a result of potential future employment growth.

Growth scenarios

As noted, SGS' report developed three growth scenarios to test the take up and employment generation potential of the Parkes Precinct.

Low growth scenario

The low growth scenario is taken from NSW's ten-year average annual employment growth rate (2006 to 2016). This is applied across the entire period of operation and represents a conservative growth projection that aligns with the state's recent trends. It represents the 'base case', that is, the growth expected to occur without the Precinct intervention.

High growth scenario

The high growth scenario is based on analysis of comparable regional and urban precincts that have developed over a period of time as relatively specialised employment centres. While no precinct in



Australia is directly comparable to what is proposed in Parkes, due to the specific locational and infrastructure characteristics of the Precinct as well as its scale, the use of multiple precincts to infer an average is appropriate mechanism to identify a growth rate.

The high growth scenario is derived from an analysis of nine separate precincts and the change in job numbers over five-year increments (at an annualised rate). What this demonstrates is that depending on the maturity of the precinct, the growth rate is rarely linear. Rather, precincts go through a phase of establishment, growth and then maturity. The average of these precinct growth rates has been used to identify the high growth rate by five-year increments to 15 years of operation. After that, a lower growth rate is applied to reflect reduced capacity.

Medium growth scenario (most likely)

The medium growth scenario has been taken as the median between the average of the high growth rates and the low growth rate. This is considered to represent the most likely outcome and is adopted for the purposes of this Appendix.

Forecast growth summary

Specific growth figures are shown in the following table and charts.

Employment growth

Over the ten-year period from 2006 until 2016, employment in the Parkes LGA grew by 0.9% per annum. The Special Activation Precinct is likely to attract a number of different yet inter dependent industries and businesses. Over the 10-year period from 2021 until 2031, it is anticipated the Precinct could generate 913 additional jobs in the precinct under the medium growth scenario, an increase of 76 per cent.

Employment multipliers

Jobs growth in the Precinct is likely to create additional employment opportunities in the wider Parkes LGA. Applying the region's employment multiplier to the direct jobs anticipated in the Precinct, it is anticipated that over the ten-year period from 2021 until 2031 the Precinct could generate 751 additional jobs in the Parkes LGA (excluding the Precinct), an increase of 76 per cent from 2021 employment levels.

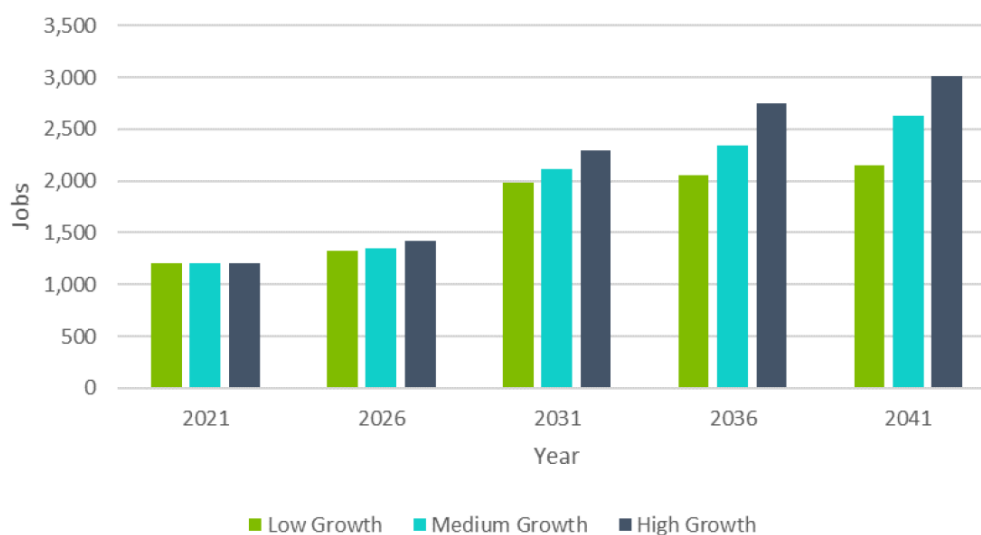


Table 6.3 Forecast growth summary

Scenario	2021	2031	Change, 2021-2031	
Employment growth in Special Activation Precinct				
Low (base case)	1,204	1,982	778	65%
Medium (likely)	1,204	2,117	913	76%
High	1,204	2,301	1,097	91%
Employment multipliers in Parkes Shire LGA				
Low (base case)	991	1,631	640	65%
Medium (likely)	991	1,742	751	76%
High	991	1,893	902	91%

Source: SGS Economics & Planning- Economic and industry analysis final report (August 2019)

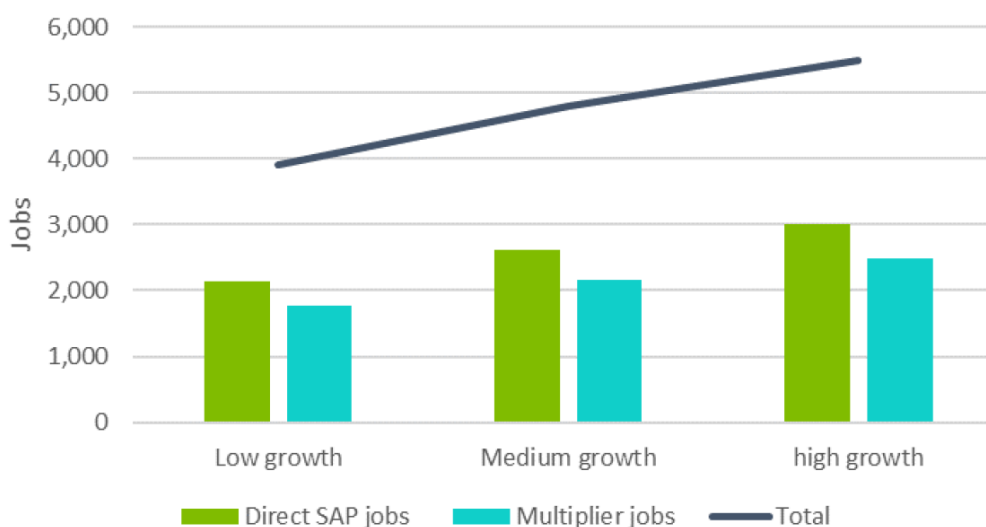
Figure 6.3: Forecast employment – Precinct only



Source: SGS Economics & Planning, Economic and industry analysis final report (August 2019)



Figure 6.4 Direct Precinct and indirect multiplier jobs (2041)



Source: SGS Economics & Planning- Economic and industry analysis final report (August 2019)

6.12: Infrastructure strategy

As outlined in the previous section, the Parkes Precinct is expected to generate significant employment growth both within the Precinct and Parkes Shire LGA.

Under the most likely scenario (that is, the 'medium growth' scenario), over the ten-year period from 2021 until 2031, it is anticipated the Precinct could generate 913 additional jobs, an increase of 76 per cent. In the wider LGA (excluding the Special Activation Precinct), it is anticipated the Precinct could generate 751 additional jobs, an increase of 76 per cent.

This employment growth will generate demand for a range of new and augmented infrastructure. Infrastructure to be delivered by RGDC in the Parkes Precinct on Council's behalf, and funded through contributions collected by Council under this Appendix are shown in the works schedule in the following section.

As noted in **section 6.8:** of this Appendix, for development with a development cost over \$200,000, this plan levies contributions on development calculated at three (3) per cent of the development cost. Contributions will be collected by Council. Council will retain one (1) percent and apply this to the works schedule in **Appendix 1** of this plan. The remaining two (2) per cent will be transferred by Council to RGDC in consideration for the delivery by RGDC of the works in the works schedule in **section 6.13** of this Appendix on Council's behalf.

6.13: Justification for 3 per cent levy

The 3 per cent contribution levied on development in the Precinct over \$200,000 under this Appendix is reasonable as the cost of infrastructure to be delivered in the Precinct and funded using contributions under this Appendix is substantially less than the cost of infrastructure to be funded using contributions under this Appendix.



The table below includes estimates of the following:

- Infrastructure demand reasonably attributed to development
- Expected contributions income under this Appendix
- Infrastructure costs expected to be funded from contributions under this Appendix.

As shown, **35 per cent** of the infrastructure demand and cost in the Precinct from 2023 until 2031 can reasonably be attributed to development in the Precinct from 2023 until 2031. This equates to approximately **\$35.5 million** of the \$101.5 million in works to be delivered by RGDC in the Precinct.

Of this, it is estimated contributions will fund approximately **\$13.7 million** of infrastructure to be delivered in the Precinct from 2023 until 2031. This equates to approximately **9 per cent** of the cost of infrastructure to be delivered in the Precinct to support development in the Precinct from 2023 until 2031.

The 9 per cent of the cost of infrastructure to be delivered in the Precinct and funded using contributions under this Appendix is significantly less than the 35 per cent of the cost of the infrastructure that can reasonably be attributed to development in the Precinct from 2023 until 2031. The contributions that apply to development in the Precinct under this Appendix are therefore reasonable. The balance of the cost of the infrastructure will be funded using other funding sources, such as State Budget funding.

Table 6.4: Infrastructure demand, costs, income and funding

Item / description		Formula	Value*
Infrastructure demand and cost reasonably attributed to development			
1	Precinct worker population, 2021	A	1,204 workers
2	Expected Precinct worker population, 2031	B	2,117 workers
3	Expected changed in worker population, 2021-2031	$C = B - A$	913 workers
4	Expected average annual change in worker population, 2021-2031	$D = C \div (2031 - 2021)$	91 workers
5	Expected worker population, 2023	$E = A + (2 \times D)$	1,387 workers
6	Expected change in worker population, 2023-2031	$F = B - E$	730 workers
7	New workers as a % of 2031 worker population (Precinct infrastructure demand reasonably attributed to Precinct development)	$G = F \div B$	35%
8	Precinct infrastructure cost to support new development	H	\$101.5m
9	Precinct infrastructure cost reasonably attributed to Precinct development, 2023-2031	$I = G \times H$	\$35.5m



Item / description		Formula	Value*
Expected contributions income			
10	Assumed floor space per worker	J	250m ² /worker
11	Assumed development cost (derived from Rawlinson's construction cost handbook)	K	\$2,500/m ²
12	Contribution rate under this Appendix	L	3%
13	Expected contributions income, 2023-2031	$M = F \times J \times K \times L$	\$13.7m
Infrastructure costs expected to be funded from contributions			
14	1% of 3% contribution to be retained by Council and applied to LGA-wide works schedule	$N = 1/3 \times M$	\$4.6m
15	2% of 3% contribution to be transferred to RGDC to help fund works to be delivered by RGDC identified in s6.14 of this Appendix	$O = 2/3 \times M$	\$9.1m
16	Proportion of RGDC Precinct works cost to be funded using contributions under this Appendix	$P = O \div H$	9%

6.14: Infrastructure schedule

An infrastructure schedule is shown in the table below.

For each works item, it includes a description, estimated cost, and expected delivery timeframe. In summary, it contains a total of five (5) works with a total estimated cost of \$101.5 million. Works comprise road-related works, drainage works, utilities works and two new rail crossings. All works items are expected to be completed in 2024. The schedule also includes an item associated to the administration costs related to this Appendix.



Table 6.5: Infrastructure Schedule

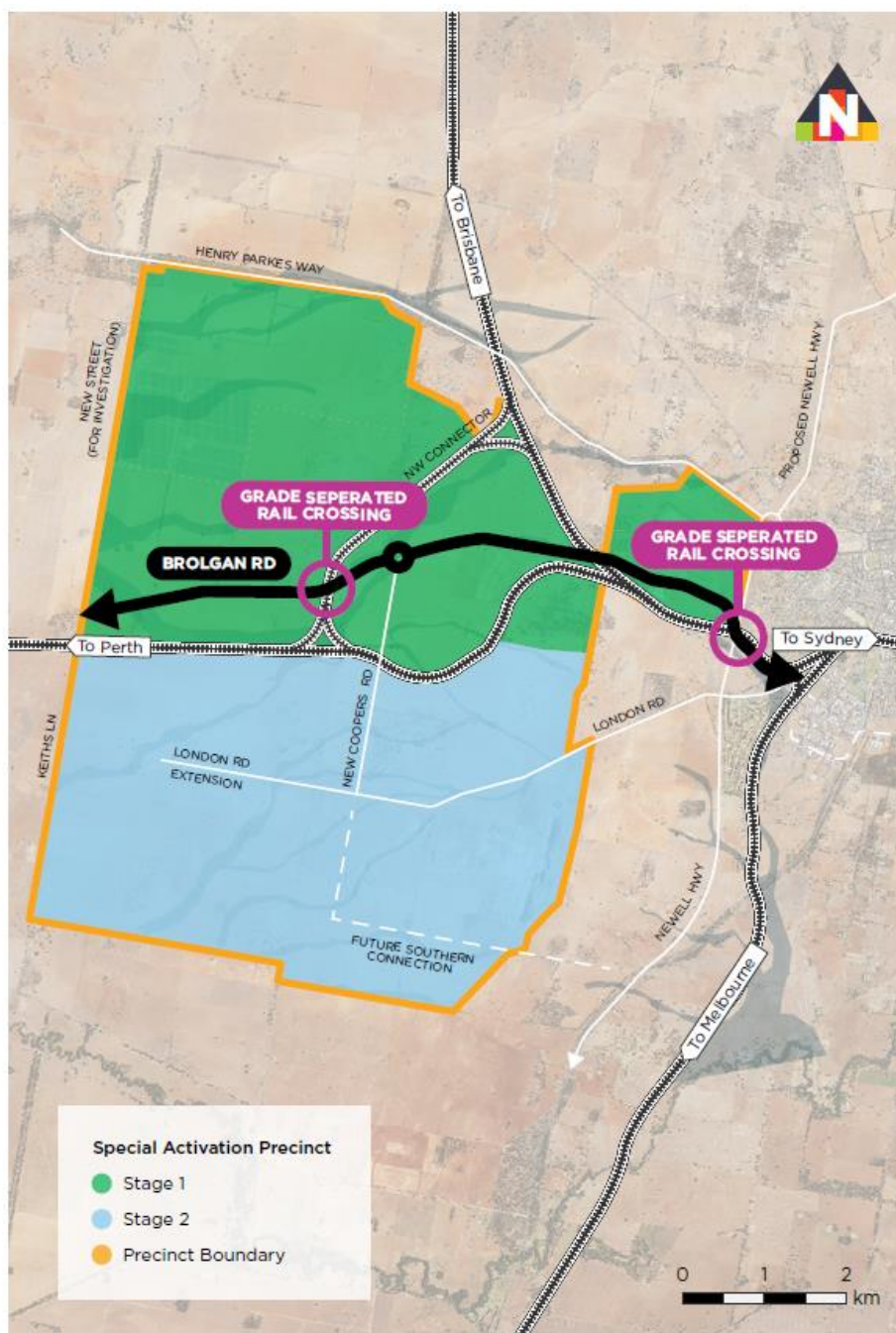
Item	Description 1	Description 2	Estimated cost	Expected delivery
1	Brolgan Road - Stage 1	Civil works associated with delivery of new roadway	\$46.5M	2024
2	Brolgan Road - Stage 1	Provision of landscaping and street lighting	\$6M	2024
3	Brolgan Road - Stage 1	Stormwater management and drainage	\$4M	2024
4	Brolgan Road - Stage 1	Lead in and subdivision electrical works	\$5M	2024
5	Rail crossings	Provision of two grade separated rail crossings over Brolgan Road	\$40M	2024
			\$101.5M	



6.15: Infrastructure location maps

The works map below shows the location of the works in the works schedule in the previous section of this Appendix.

Figure 6.5: Parkes Special Activation Precinct works map



17 NOTICES OF MOTION/QUESTIONS WITH NOTICE

Nil

18 CONFIDENTIAL MATTERS

RECOMMENDATION

That Ordinary Council Meeting:

1. Moves into Closed Session to deal with the matters below, which are classified as confidential under section 10A(2) of the *Local Government Act 1993* for the reasons specified:

18.1 RAW WATER STORAGE LAGOON CIVIL WORKS PACKAGE - (PSC2023/062)

This matter is considered to be confidential under Section 10A(2) - d(i) of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

Further it is considered that discussions of this matter in open Council would, on balance, be contrary to the public interest as it would prejudice Council's ability to secure the optimum outcome for the community.

18.2 LAKE ENDEAVOUR PLACES TO SWIM TELECOMMUNICATIONS UPDATE

This matter is considered to be confidential under Section 10A(2) - d(i) of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

Further it is considered that discussions of this matter in open Council would, on balance, be contrary to the public interest as it would prejudice Council's ability to secure the optimum outcome for the community.

18.3 SUPPORT FOR FUTURE VILLAGE CBD PROJECT

This matter is considered to be confidential under Section 10A(2) - d(i) of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

Further it is considered that discussions of this matter in open Council would, on balance, be contrary to the public interest as it would prejudice Council's ability to secure the optimum outcome for the community.

18.4 2024 AUSTRALIA DAY AWARDS

This matter is considered to be confidential under Section 10A(2) - a of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with personnel matters concerning particular individuals (other than councillors).

Further it is considered that discussions of this matter in open Council would, on balance, be contrary to the public interest as it would prejudice Council's ability to secure the optimum outcome for the community.

2. Exclude the media and public from the meeting on the basis that the business to be considered is classified as confidential, pursuant to 10A(1), 10(2) and 10A(3) of the *Local Government Act 1993*.
-

-
3. Withhold reports and correspondence relevant to the subject business be withheld from the media and public as provided by section 11(2) of the *Local Government Act 1993*.
 4. Make public resolutions made by the Council in Closed Session after the conclusion of the Closed Session, and record such resolutions in the minutes of the Council meeting.

BACKGROUND, ISSUES AND COMMENTARY

In accordance with section 10A(2) of the *Local Government Act 1993*, Council may close part of its meeting to deal with business of the following kind:

- (a) Personnel matters concerning particular individuals (other than councillors).
- (b) Personal hardship of any resident or ratepayer.
- (c) Information that would, if disclosed, confer a commercial advantage on a person with whom Council is conducting (or proposes to conduct) business.
- (d) Commercial information of a confidential nature that would, if disclosed:
 - (i) Prejudice the commercial position of a person who supplied it: or
 - (ii) Confer a commercial advantage on a competitor of Council;
 - (iii) Reveal a trade secret.
- (e) Information that would, if disclosed, prejudice the maintenance of law.
- (f) Matters affecting the security of Council, Councillors, Council staff and Council property.
- (g) Advice concerning litigation, or advice that would otherwise be privileged from production in legal proceedings on the grounds of legal professional privilege.
- (h) Information concerning the nature and location of a place or an item of Aboriginal significance on community land.
- (i) Alleged contraventions of any Code of Conduct requirements applicable under section 440.

It is my opinion that the business listed in the recommendation is of a kind referred to in section 10A(2) of the *Local Government Act 1993* and, under the provisions of the Act and the *Local Government (General) Regulation 2021*, should be dealt with in a part of the meeting that is closed to members of the public and the media.

Pursuant to section 10A(4) of the Act and clauses 14.9–14.10 of Council's Code of Meeting Practice, members of the public may make representations to the meeting immediately after the motion to close part of the meeting is moved and seconded, as to whether that part of the meeting should be closed.

19 REPORT OF CONFIDENTIAL RESOLUTIONS

In accordance with clauses 14.22 and 14.23 of Council's Code of Meeting Practice, resolutions passed during a meeting, or a part of a meeting that is closed to the public must be made public by the Chairperson as soon as practicable. Such resolutions must be recorded in the publicly available minutes of the meeting.
